



ADAM WILSON

CAREER GOALS

To continue career growth in executive management.

CORE STRENGTHS

- Strong Communication Skills
- Procurement
- Public Relations
- Budgeting

CONTACT DETAILS

Telephone: (508)-560-7655
Email: adamonthevineyard@yahoo.com
27111 Nostalgia Drive
Leesburg, FL
34748

HOBBIES & INTERESTS

- Certified Emergency Medical Technician (EMT) - 2015 - Present
- Writing
- Baseball
- Travel
- Acting
- Community service (Rotary)
- Civil War History

EMPLOYMENT HISTORY

Eversource Energy LLC Plymouth - MA

SENIOR PROJECT MANAGEMENT/ LIAISON & OFFSHORE WIND 2017-PRESENT

*Develop an outreach plan targeting the appropriate representatives and organizations to negotiate a community benefit agreement.
Liaison to onshore project development involving siting & permitting, real estate, outreach, engineering & transmission planning, procurement and construction.*

Town of Aquinnah Aquinnah, MA.

TOWN ADMINISTRATOR & CHIEF PROCUREMENT OFFICER 2010 - 2017

*Chief Administrative Officer for the town. Was responsible for the day-to-day operations of Town Hall, including supervision of staff, preparation of an annual budget, public project procurement, year-end reports and employee evaluations.
Liaison to community review boards. Provided administrative support to various appointed & elected committees including ZBA, Planning, and Personnel.
Principle official to the Board of Selectmen. Formulated agendas, attended meetings, took minutes and generated necessary work product as follow up to those meetings.*

Town of Oak Bluffs Oak Bluffs, MA

COMMUNITY PRESERVATION/ZONING ADMINISTRATOR 2004 - 2010

*Responsible for providing general public's need for information and guidance on matters dealing with zoning, planning & community preservation. Coordinated town departments and community review boards towards that goal. Drafted relevant warrant articles.
Perfected all notification requirements for applicable review boards. Created analysis and research for department applications. Wrote grants for community improvement projects.
Attended meetings. Took minutes. Drafted decisions. Maintained effective communication between staff, counsel, elected officials, and applicants.*

ACADEMIC HISTORY

University of Miami Coral Gables, FL

MPA, PUBLIC ADMINISTRATION 1981 - 1983

American University Washington DC.

BA, POLITICAL SCIENCE 1977 - 1981

Adam Wilson
27111 Nostalgia Dr.
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Renina Fuller, Director of Human Resources
City of Palm Coast
September 27, 2021

Dear Renina,

I have recently relocated to Florida to continue a career in municipal management. I am currently doing project management consulting remotely for offshore wind in New England. I have read your advertisement and job description for the city manager's position and believe I have the necessary education, experience and skills to apply. As an achievement-oriented and dedicated leader having a very successful career in municipal management serving two coastal communities in the last ten years, I am submitting my credentials to you to consider interviewing for the position.

One of the many components of municipal administration in a seaside community is providing for a healthy balance between nature and development. Because the intercoastal area is ecologically sensitive, great attention must be paid to the preservation of the environment. As a chief administrative officer for two towns on an island, I gained considerable experience in these areas as well as providing the consistent leadership needed to achieve exceptionally well-run town halls.

As the town manager for the Town of Aquinnah, I gained extensive experience in the supervision of employees, budgeting, HR and procurement. We passed municipal budgets every year through collaborative work with the town's financial team and the finance & advisory committee. Collective bargaining agreements were handled amiably with the various public safety services. Personnel policies were updated through a classification & compensation study done for the town employees. In coordination with climate change policies put in place by town leaders, a land lease and power purchase agreement were written for the first municipal solar array to go active on the Vineyard in 2017. Working side by side with committee and tribal leaders, as well as state and federal officials, we managed the oversight of the 3.4-million-dollar project to relocate and save the Gay Head Lighthouse. Among the many changes that went into the town master plan, an updated emergency management plan was key in securing federal funding from FEMA when Hurricane Sandy damaged several roads along the town's north shore.

As the zoning administrator for the Town of Oak Bluffs, I helped both the planning board and conservation commission oversee the inclusion of new building codes into the town's by-laws for flood and velocity zone construction. Working with the community preservation committee, projects were reviewed, approved and then managed for historic preservation, community housing and open space/recreation. While working in the town's building department, passage of a town wind energy by-law occurred and a federal T.I.G.E.R. grant application for a pedestrian seaside boardwalk and transportation hub project was accepted and completed in 2012.

I also have experience with other avenues of community service, including public speaking, leadership training and community fundraising events. I was also an active EMT with two ambulance squads on the island.

Thank you for your time and research. From the Florida Agricultural Museum to The Bulow Creek State Park, Palm Coast is a dynamic community I would passionately serve as its next city manager. I look forward to being considered for the position and to meet with city officials to talk about their community's future.

Sincerely,

Adam Wilson

Professional References

Jim Newman – Chairman, Aquinnah Board of Selectmen (retired)

Email: jimkatnew@comcast.net

Phone: home 508-645-3707 cell 508-728-0922

mail: 955 State Rd, Aquinnah, MA. 02535

Joan Hughes – Chairman, Oak Bluffs Community Preservation and Conservation Committees

Email: jhughes@hugheshomebuilders.com

Phone: work 508-693-3987 cell 508-423-7842

Mail: 58 Tiffany Dr. PO Box 99, Oak Bluffs, MA 02557 - 0099

Elizabeth Durkee – MV Commission Climate Change Planner

Email: dolandurkee@gmail.com

Phone: office 508-693-3453, Ext. 119 cell 508-560-7324

Mail: PO Box 288, Oak Bluffs, MA 02557 – 0288

Gary Haley – Member, Aquinnah Board of Selectmen

Email: gjhaley@comcast.net

Phone: work 617-281-4684

Mail: 955 State Rd. Aquinnah, MA 02535

SALARY HISTORY

2017 – Present

Eversource Energy – Consulting (Contract) 20 hours/weekly @ \$75 per hour.

2010 - 2017

Town of Aquinnah – Town Manager (Salary) F/T \$85K → \$103K

2005 – 2010

Town of Oak Bluffs – Zoning Administrator (Salary) F/T \$55K → \$65K