



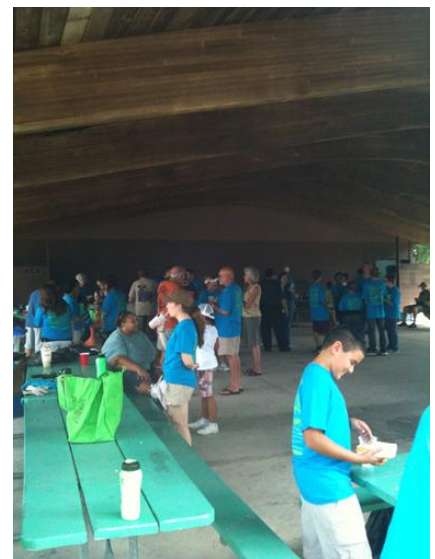
Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: September 30, 2011
Re: Week-In-Review

SUMMER SALT INVITE GYMNASTICS MEET SATURDAY, OCTOBER 1, 9:00 A.M. FLAGLER/PALM COAST HIGH SCHOOL

Intracoastal Waterway Cleanup

The 4th Annual Intracoastal Waterway Cleanup event was held on September 24th. A total of 468 volunteers cleaned valuable waterways and other environmentally sensitive areas. Approximately half of the volunteers consisted of Boy Scout, Cub Scout and Girl Scout Troops. Total trash collected is currently approximated at 2,771.50 lbs. (1,064 Recyclable, 1,707.50 Generic).



Nothing Like a Hearty Breakfast to Start the Day

City employees were treated to omelets, pancakes, waffles and all the extras at a City Employee Appreciation breakfast this week, hosted for us by the Parkview Baptist Church. Pastor Greg Peters and his congregation celebrated Palm Coast-We Love You by cooking and serving us this best breakfast ever – we are all so very appreciative!

Florida Hospital Flagler Medical Plaza Groundbreaking

Florida Hospital Flagler broke ground this week on a new medical plaza in the Palm Coast Parkway corridor. The facility is scheduled to open for business in July, 2012 and will have laboratory services, an imaging center, walk-in clinic, physician offices, rehabilitation services and eventually a women's center. This facility will be a great addition for residents of Palm Coast.

BAX-TEK GRAND OPENING

The Palm Coast Business Assistance Center in partnership with the Flagler Chamber of Commerce organized a grand opening for Bax-Tek and the launch of their new Quik Stand products. Approximately 35 people attended and heard the story of the Baxter Family and their unique *MADE IN PALM COAST* products. The Business Assistance Center assisted the Baxter's in overcoming some issues early on when they were setting up their facility.

BAC Hosting Business to Business Trade Expo on October 7th

The Business Assistance Center will host a privately funded Business to Business Trade Expo on October 7th at the Hammock Beach Resort. The purpose of this expo will be to showcase the products and service capabilities of Flagler County Businesses. Many of the national retailers doing business in Flagler County have already agreed to participate. The expo will include breakout sessions and a luncheon with keynote speaker, Dr. Ted Anders, CEO of Nature's Nurse, a BAC client and Flagler Beach business.

Next Week:

- *Saturday, October 1, Summer Salt Invite-Gymnastics Meet, 9:00 a.m., Flagler/Palm Coast High School*
- *Tuesday, October 4, City Council Meeting, 6:30 p.m., Community Center*
- *Wednesday October 5, Code Enforcement Board, 9:00 a.m., Community Center*
- *Thursday, October 6, Utilities Advisory Committee, 3:00 p.m., City Offices, 160 Cypress Point Parkway, Suite B-106*
- *Friday, October 7, Business to Business Trade Expo, 9:30 a.m., Hammock Beach Resort*
- *Saturday/Sunday, October 8/9, Lotto Invitational Soccer Tournament, 7:00 a.m., Indian Trails Sports Complex*

Attachments:

City Manager Administration Division Updates

Community Development Update

Engineering/Stormwater Update

Fire Update

Information Technology & Communications Update

Public Works/Utility Update

Recreation & Parks Update

Press Releases: Summer Salt Invite; Adult Kickball League; BAC Expo; Flu Shots; Pink Army Run; Groundbreaking for the new Florida Hospital Flagler Medical Plaza

African American Cultural Society 20th Anniversary Celebration



COMMUNITY DEVELOPMENT DEPARTMENT

Building (386) 986-3780 ♦ Code Enforcement (386) 986-3764 ♦ Planning (386) 986-3736

To: Jim Landon, City Manager

From: Nestor Abreu, Director

Date: September 30, 2011

Subject: Week-In-Review

PERMITTING ACTIVITY

The following is an update of permit and development application activity in the City from September 21st through September 28th 2011:

- Applicants saved \$11,663 this period with the implementation of the fee reduction resolution adopted June 16, 2009. Total savings since inception is \$ 1,484,334. Since inception, total value of construction in the City is \$172,409,819.
- Total number of permits issued: 118 Total construction value: \$1,221,212.00

Residential Permits Issued			
110 Foster Lane	Addition	Blue Crown Construction	\$12,000
38 Angela Drive	Addition	Lancia Custom Homes	\$12,000
12 Sea Serpent Trail	Alterations	Ted & Bob's Aluminum	\$3,330
1 Cordoba Court	Alterations	Howard Construction	\$6,909
44 Lynnbrook Drive	Single Family Residence	Don and Jan Anderson	\$221,000
7 Turkey Oak Lane	Single Family Residence	Olsen Custom Homes	\$303,000
9 Sergent Court	Single Family Residence	Flagler Habitat	\$167,000
		Total Value:	\$725,239
Occupancy Permit			
3 Market Place unit A	Mullinax Auto Diesel 4 X 4	Jeff Mullinax	
145 Cypress Point Pkwy 101	Flagler Mental Health Center	Chaya Johnson	
395 Palm Coast Parkway #3	Sill & Associates / eyeglass repair	Bernard Sill	
5100 Highway 100 E	Kiosk Operations - Wireless Phone	Ryan Barkley	

Development Projects Application and DO's Issued				
Tract A, Palm Coast Park	Tract A / park infrastructure improvements	Clint Smith, Palm Coast Land	Technical Site Plan	Application Submittal

COMMUNITY OUTREACH

- The 4th Annual Intracoastal Waterway Cleanup event was conducted on September 24th. A total of 468 volunteers cleaned valuable waterways and other environmentally sensitive areas. Approximately half of the volunteers consisted of Boy Scout, Cub Scout and Girl Scout Troops. After a long morning of cleaning, volunteers returned to Holland Park to report their results and enjoy refreshments. Total trash collected is currently approximated at 2,771.50 lbs. (1,064 Recyclable, 1,707.50 Generic). Additional results are expected to be reported in the upcoming week(s). Some lucky volunteers also walked away with prizes for the "Most Unique F.I.N.D." (Container with a message) and "Geo-cache Treasure Hunt" (Marine Trawlers Owners Association). Primary event funding was supplied by Florida Inland Navigation District (\$5,000 grant) and Flagler County Sportfishing Club (\$200 donation). Additional support was supplied by Winn Dixie, Waste Pro, Hawaiian Tropic, Florida Fish and Wildlife Conservation Commission, Flagler County Volunteers, Indian Trails Service Learning Center and Hibbetts Sports.



- Animal Control hosted the first “Cause for Paws” event on September 17, 2011 at Central Park to help educate pet owners on pet health and safety. A “Meet the Breed” parade included families and their pets. Area veterinarians educated pet owners on the importance of spaying and neutering, immunizations, and grooming techniques. Vendors included a low cost shot clinic, groomers, rescues, pet suppliers, and adoptions. PetSmart also participated and was a major contributor to the event. The Palm Coast Fire Department assisted by loaning an engine so children could have their picture taken with their fire hats and with Captain Ron Petrillo’s Dalmatian, Ariel, the fire dog. A good time was had by all, citizens, as well as their pets!



PLANNING

- Regional Leadership Academy Class of 2011: Ray Tyner, Planning Manager, was part of the 2011 graduation class of the Regional Leadership Academy (RLA). The RLA, under the Direction of the Northeast Florida Regional Council (NEFRC), has graduated five classes of regional leaders since its inception in 2005. Ray successfully completed the six month program that covered regional history, demographics, growth management, economic development, equity, environment, resources and the full range of issues affecting the Region. As in most diverse communities, the Northeast Florida Region faces many challenges. The Regional Community Institute of Northeast Florida, Inc. a non-profit organization associated with the NEFRC was created to continually address these many challenges. Its members include the NEFRC and graduates of the Regional Leadership Academy.

- **Green Team**

- Belle Terre Multi-Purpose Path landscaping has begun between State Road 100 and Ponce DeLeon Drive as part of the enhancement of the existing sidewalk along the road. All plantings are drought tolerant and will be installed without irrigation. These trees and plantings will enhance the pedestrian experience along Belle Terre and eventually provide some shade to make their walk or biking more comfortable. It also addresses one of Palm Coast's Comprehensive Plan Objectives by providing an ornamental vegetative buffer between the residential homes that back up to Belle Terre and the roadway. Future phases will also include State Road 100 south to U.S. Highway 1, Ponce DeLeon to Pine Grove and Whiteview Parkway from White Mill to Pine Drive.



- Work was completed this week on the landscaping and irrigation of the Belle Terre medians from Pritchard Lane to Whiteview Parkway. Irrigation is from the City stormwater canal system and not from a well or potable water.



- Neighborhood Stabilization Program (NSP) 1 Update
 - Two (2) second closings with qualified applicants are scheduled over the next month.
 - An additional home was purchased by a developer and rehabilitation will begin in the next 30-60 days in coordination with a wait-listed applicant.
 - Through the NSP Program, approximately \$503,000 has been spent to date with local businesses (realtors, contractors, closing agents, appraisers, etc.).
- Neighborhood Stabilization Program (NSP) 3 Update
 - A Lunch and Learn will be held in coordination with the Flagler County Association of Realtors in mid-October to provide information to lenders and realtors about the program. The application cycle is slated to be opened on November 1.

ECONOMIC DEVELOPMENT TEAM

- Met with Daytona State College, Flagler County School District, and Palm Coast Observer regarding O! Awards Concept.
- Met with Expo Team at Ocean Hammock to finalize logistics for the event.
- Assisting with and attended the Bax-Tech Grand Opening.
- Attended the Chamber of Commerce New Member Orientation.

CAPITAL PROJECTS

The following is an update since last week for capital projects in the City from September 22nd through September 28th.

Trail and Path Projects			
Belle Terre Multi-Use Path - Phase III	Design Construction	90% 60%	City received 100% submission for Segment 2 on 9-26-2011. Contractor began construction on segment 1 on 8-10-11. Concrete path being poured from Rymfire to Ponce DeLeon. Landscape buffer from on east and west side of Belle Terre from SR100 to Whiteview has been staked & planting from Rymfire to Ponce DeLeon is complete.
FPL Easement Concept Plan	Concept	75%	Preliminary plan reviewed with Florida Power & Light (FPL) and will require modifications for further consideration by FPL. Revised Plan reviewed by Parks Team on 9-23-11 and minor corrections to be made.
Palm Harbor Multi-Use Path	Design - Build	0%	FDOT Supplemental Agreement, fully executed, has been received. Construction Contract with P&S Paving has been executed. Project Kick-Off Meeting took place 9-26-2011.
Whiteview Multi-Use Path - Phase II	Design	100%	Revised 100% submission received on 9-27-2011 for review by City & FDOT.
Fire Station 25 to Town Center Multi-Use Path Connection	Design	100%	Consultant submitted revised plan sheet to address drainage issue. Florida Landmark Communities needs to record conservation easement prior to start of construction. They are coordinating easement document with SJRWMD. Stormwater pipe and Structures material advertised for Bidding.
Road and Median Projects			
Indian Trails Sports Complex - Roadway Extension	Out to Bid	100%	Asphalt, Concrete Curb, Striping, Signage Work to be advertised for bidding on 9-26-2011.
North Old Kings Road - Widening and Extension	PD&E	95%	Final PD&E submitted to FDOT/FHWA for approval.
Old Kings Road South - Phase II	Design	75%	SJRWMD and USACE permits issued. After permit issuance, project will be on Hold until funding is available.
Bulldog Drive	Design	60%	Status of project was presented to City Council on 9/27-2011.

City Facility Projects			
Indian Trails Sports Complex - Storage Building	Construction		Contract for Construction scheduled for 10-11-2011 Council Workshop.
Indian Trails Sports Complex - North Pavilion	Construction		Contract for Construction scheduled for 10-11-2011 Council Workshop.
Central Park - Phase IIB	Construction	95%	Remaining benches and trash / recycling receptacles being installed. Landscaping improvements underway.
Long's Landing Estuary	Design	0%	Grant Extension was approved by FIND. Design contract scheduled for 10-11-2011 Council Workshop.
Sign and Gateway Projects			
Entry Sign	Design	100%	Final Plans received on 9-30-2011.

EVENTS

- **'Festa Italiano – Italian American Social Club of Palm Coast'** to be held on October 7th, 8th, and 9th from 8am to 12 am at Italian American Social Club located at 45 Old Kings Road is a celebration of the Italian American heritage to include a carnival with rides, games, great Italian food, and carnival food. There will be music and entertainment on stage.
- **'Lotto Invitational Soccer Tournament (FKA) FC United Soccer Tournament'** to be held on October 8, 2011 and October 9, 2011 from 7am to 4pm at Indian Trails Sports Complex located at 5455 Belle Terre Parkway. This annual event draws some of the best youth soccer teams across the state of Florida for preparation for thanksgiving and winter qualifying tournaments.
- **'6th Annual Buddy Walk'** to be held on October 8, 2011 from 7:30am to 2:30pm in Central Park Town Center located at 975 Central Avenue. This walk will raise Down syndrome awareness and funds to support their resources and begin their literacy center. At this time, they are looking for sponsors.
- **'8th Annual Great Pumpkin Shootout Lacrosse Tournament'** to be held on October 15, 2011 from 8am to 10pm and Sunday October 16, 2011 from 8am to 5pm at Indian Trail Sports Complex located at 5455 Belle Terre Parkway. This annual 7 x 7 tournament has become Florida premier fall lacrosse tournament for Varsity and Junior Varsity Division featuring LXM Pro Showcase (college teams), and including vendors, food and fun.
- **'20th Anniversary Celebration African American Cultural Society Center'** to be held on October 15, 2011 from 10am to 3pm in Central Park at Town Center located at 975 Central Avenue. The event is a celebration of a 20 year contribution to the Palm Coast Community by the African American Cultural Society through the opening of the African American Cultural Center which preserves and perpetuates the cultural heritage of African Americans through social, educational, artistic and intellectual activities. There will be music and entertainment on stage, vendors, food, and fun for all ages.

- **'Rock Races Flagler 50 Challenge'** to be held on October 22, 2011 from 7am to 2pm in Central Park at Town Center located at 975 Central Avenue is a 50 mile Relay Foot Race with 12 Legs to start and end at Central Park in Town Center. The race route travels throughout Palm Coast, Flagler County.
- **'Family Fun and Safety Day'** to be held on October 23, 2011 from 11am to 3pm at Florida Hospital Flagler located at 60 Memorial Medical Parkway. Admission and Activities are free which include Tours of the Fire flight Helicopters & Fire Trucks, Trick or Treat bags, Bike helmets and fittings, child safety seat checks, first aid kits, health checks, etc. and a Kids zone with face painting, clowns, bounce houses and slides.
- **'Cole Brothers Circus of Stars'** to be held on October 25th and October 26th with a 4:30 and 7:30 show at Town Center Central Park rear lot located at 160 Lake Avenue. The world's largest circus under the big top is back with flying trapezes act, Tigers, Elephants, Clowns, etc. and will also include elephant, camel, and horse rides available for the public, food, music and fun.
- **'Pink Army Race'** to be held on October 27, 2011 at Central Park In Town Center. Race Registration will begin at 4pm with Race start at 5:30pm register at Palmcoastgov.com/pinkarmy5k. The Pink Army 5K Run is an evening benefit walk/ run to assist in Breast Cancer Awareness. Walk will begin at Town Center Central Park run to Florida Hospital and back to Central Park. Awards party begins at 6:30pm at Woody's.
- **'2nd Annual Boo Bash'** to be held on October 28, 2011 from 6pm to 9pm at Belle Terre Park located at 339 Parkview Drive is a Halloween festival for school age children with ghoulish games, creepy candy, bewitching bounce houses, pumpkin painting, spooky storytelling, creating mysterious mask, a costume contest for all ages, a Carved Pumpkin contest, food by Wadsworth elementary, and so much more.
- **'Hall of Terror X'** to be held on October 30, 2011 and October 31, 2011 from 6pm to 11pm at Fire Station 21 located at 9 Corporate Drive is the 10th Anniversary of the City of Palm Coast Hall of Terror haunted house will not be for the faint at heart *so enter at your own risk*.
- **'Parkview Trunk or Treat'** to be held for October 31, 2011 from 6pm to 8pm at Parkview Baptist Church located at 5435 Belle Terre Parkway. Alternative to Trick or Treating families are able to bring their children to the church parking lot where they can collect candy, bookmarks, bracelets, and other goodies from themed trunks. The parking lot is roped off so that parents don't have to worry about their little ones being injured.



MEMORANDUM

TO: Jim Landon, City Manager
FROM: John C. Moden, P.E., City Engineer
DATE: September 29, 2011
RE: **Engineering & Stormwater Department**
Week in Review for September 22 through September 28, 2011

- **Total Aquatic Weed Control on Freshwater Canals** - Herbicide application continues on freshwater canals. Korona Canal, Seminole, Sesame, Royal Palms, London, and Jefferson Davis Waterways, Lehigh Canal, Ditch 10, , Kaffir Lilly Lake, Kashmir Lake, Kankakee Lake, Lake Kathleen, Lake 651, Belleaire Lake. Total treated this week 176.5 acres & 19 structures.
- **3,000 Triploid Grass Carp Released in the Freshwater Canals** - **Chinese grass carp are herbivorous (plant eating) fish** that have been purposely introduced into many Florida lakes and ponds as a way of controlling aggressive aquatic weed growth. For many, grass carp and aquatic weeds seem like a match made in heaven: the fish are relatively inexpensive and they have a ravenous appetite for problem plants.



Fish - 6 to 8 Inches in Size Were Released

Most folks are surprised to learn that grass carp are members of the minnow family as they certainly don't fit the typical minnow profile; these fish grow to an average of 15-20 pounds and 20-35 inches in length. In larger lakes, with plenty of plants to eat, they can grow up to 50-60 pounds and exceed 50 inches in length. In Florida, the largest reported grass carp weighed a hefty 75 pounds.



- **R-1 Grant Project Water Control Structure** – Permit exemption received from SJRWMD, FEMA approved project for \$411,810 with a Federal share of \$308,858, and the City share of \$102,952. Coordinating with Flagler County to obtain construction and maintenance easement where structure encroaches on Lehigh Trail lands. Awaiting easement from county and state and, contract from FEMA.
- **Stormwater Ordinance Utility Analysis/Recalculations** - Calculations of ERU's are ongoing. Have requested written scope of services that the Town Center CDD is willing to provide for stormwater maintenance so that their rate can be determined.
- **Stormwater Model and Master Plan** – 4 sections out of 44 sections in Palm Coast are complete. Consultant has provided recommended system modifications to reduce problematic flooding in 2 areas of the community, received the draft final report 9-20-11 and staff is reviewing it. City Staff met with Vince Ficuciello of 16 Richelieu Lane to discuss his concerns with the model.
- **Stormwater Facility Plan Update** – Staff is continuing work on a preliminary outline to update the Stormwater Facility Plan. Completion for updated plan is Nov. 2011.
- **Identifying Redundant Street Lights Program - (Project is 90% complete)** Staff completed performing the field verification to identify areas where there are redundant street lights. D. Schrage is GPS locating streetlights missing from inventory (40% complete) and editing the Streetlight GIS layer (10% complete). Waiting for FPL information to compare data.

SURVEY TASKS:

- Surveyed 1 residential swale plan location
- Set 6 bench mark locations
- Surveying for swale rehab project on Woodhaven Drive
- Surveyed for 3 pipe replacement locations: 65 Zebulahs Trail, 20 Zonal Geranium Trail, and Whiteview Parkway

ENGINEERING REVIEW TASKS:

- Right-of-Way Permits – 8 reviews
- Project reviews – 7 reviews

DESIGN WORK PERFORMED:

- Residential Driveway Swale Plans – 9 designed
- Valley Gutter Plans – 1 designed
- Pipe crossing designs for Public Works – 2 designed
- Swale Rehabilitation Projects (*Surveyed and designed*)
 - Cole Court, Cole Place, & Crompton Place – 99% complete - out for review
 - Flynn Way watershed – 40% complete.
- For the Land Rights Project – 7 easements were entered into AutoCAD

CUSTOMER SERVICE:

- 2 - Canal work orders

ENGINEERING SUPPORT TO OTHER DEPARTMENTS:

- **Community Development Department**

1. J Bostwick assisted C Cote with the Whiteview Pkwy Multi Use Path
2. D Schragar attended the kick off meeting for the Palm Harbor Multi Use Path, supplied information to engineer to help with design of boardwalk.
3. D Schragar coordinated the replacement of pipes under Whiteview Pkwy for Public Works to replace prior to construction of the Whiteview Multi Use Path

- **Public Works Department**

1. D Schragar is obtaining contractor estimates to fix a washout on Belle Terre at Royal Palms Canal, and Public Works repaired it for safety.
2. T Baker digitized seven easements for Public Works (Pine Lakes Golf Course)

- **Code Enforcement Department**

D Schragar inspected a vacant lot to provide an opinion for a residents issue with fire mitigation.

- **Building Department**

D Schragar assisted the department about damage to a seawall during a home construction.



Fire Department

To: Jim Landon, City Manager

From: M. C. Beadle, Chief

Date: September 29, 2011

Re: Week in Review

In the past week, the Department responded to 132 calls. There were 3 fire related calls consisting of 1 structure fire, 1 brush fire and 1 vehicle fire. There were 99 rescue and EMS calls logged and the balance was miscellaneous in nature. The drought index is at 159 out of a possible 800 and the fire danger level is low.



INFORMATION TECHNOLOGY & COMMUNICATIONS

TO : Jim Landon, City Manager
FROM : James Majcen, IT&C Director
DATE : 9/29/2011
RE : Week In Review

FIBERNET

- Operations Division now has the capability to test both diverse fiber paths, originating from both of our colocation facilities, from the comfort of the IT&C wing at City Marketplace. This remote access helps create a true “test bench” in our office and will save us time and create efficiency, since in the past we could only test from the field.
- Operations Division is assessing a 5th new Florida Hospital Flagler site to come on board.

DEPARTMENT SUPPORT

Finance

- Applications Division made enhancements to the existing Accounts Payable workflow. These enhancements help staff gain a better understanding of what funds are available when paying for invoices. An email alert was also added to the workflow to remind staff of vendors who need to register with the City before doing business.

Enterprise

- Applications Division converted 3 more forms over to the new form repository. The form repository is meant to centralize electronic forms and make them more accessible to City staff.
- Applications Division added pages to the City website for the Feet to Feast Run (<http://palmcoastgov.com/Resident/TurkeyRun/>) and the Palm Coast Run Series (<http://palmcoastgov.com/Resident/PCRaceSeries/>).
- GIS Division completed the update to the residential vacant lot layer.
- GIS Division completed coordinate geometry (COGO) for 9 legal descriptions and digitized/attributioned 5 other easements for inclusion in the Land Rights Project.
- Operations Division received 93 new Track Its this past week.
- Operations Division is preparing equipment for Employee Purchase Program recipients. Lucky winners have been announced and the hand off is scheduled for this week.
- Operations Division helped come up with a plan to resolve the lingering issues with specialized Water Treatment Plant workstations. These systems are critical to the operations at all three plants. IT&C has been tasked with helping vendors document installation and reparation procedures in an effort to bring some of this maintenance “in house”.
- GIS worked alongside a web mapping consultant this week to migrate the Property Records and Land Use map over to the latest ESRI web mapping technology. The objective here is improved application performance and ease of use.
- GIS upgraded all ESRI platform technologies to the latest service packs and patches which will eliminate bugs as well as any existing security weaknesses.

Community Development

- GIS Division provided staff with 2 presentation-style maps; one for the Marina Village PUD and another showing the acreage of each Flagler County FLUM category in the newly annexed Graham Swamp area.

Utility

- GIS Division completed Quality Control (QC) of 1 utility agreement for AT&T at Palm Coast Landing
- GIS Division completed the shift of all Reclaim Valves to the field verified locations and provided staff with an editing application to determine final locations for field verification of remaining sewer valves.

Business Assistance Center

- Applications Division made changes to the online Expo Registration to allow for the new Afternoon Floor Pass option.

PUBLIC SUPPORT

PCMA-TV199

- Videotaped/aired live City of Palm Coast Budget Meeting.
- Videotaped Florida Hospital Groundbreaking Ceremony for their new medical office center at Cobblestone Village in Palm Coast.
- Attended City marketing/branding meeting.
- Attended via conference call the FLATAO Annual Meeting. Florida Association of Telecommunication Officers and Advisers.
- Designed and posted to Facebook a splash page inviting visitors to the City's Facebook page to sign up as followers and receive entry into a raffle drawing for free tickets to the Palm Coast Seafood Festival.
- Posted multiple entries to the City's Facebook page, and TV199's ticker tape service.
- Editing in progress for the following:
 - Hospital groundbreaking,
 - Hall of Terror promo,
 - Waterway Cleanup, and other projects.



Memorandum

To: Jim Landon, City Manager
From: Richard Adams, Public Works Director
Date: September 29, 2011
Re: Week in Review

- The average water demand for the week was 6.580 million gallons per day; wastewater average flow was 5.334 million gallons per day.
- Installed four new domestic meters.
- This week 95 utility customers were shut off for non-payment.
- Unidirectional flushing to clear water mains of sediment is being performed in the Westhampton Drive; Westbrook Lane; Westgate Lane area in Section 22.
- Emergency Interconnect with Bunnell Project – Above ground piping and metering assembly was painted
- WTP 3 Well Field Phase 2 – Contractor continues to import fill for alternate north 1 and alternate south 2 well sites. Should be finished with fill next week.
- White View Force Main and Pump Station Rehab –preparing pump station sites for concrete placement. Continuing to install electrical conduits and panels.
- Inflow/Infiltration Crew inspected via CCTV 3,092 feet of gravity sewer pipe, and inspected 10 manholes
- Reynolds Inliner onsite this week and installed 2,800' of fold and form liner in 8" gravity sewer pipe in section 25 Palmwood.
- Solicited quote from Reynolds Inliner to perform emergency repair on manhole and gravity sewer at the intersection on Cypress Point by Steak & Shake.
- Mowing in the "S", "K", "B", "P", "R", "LL" and "F" sections, Belle Terre, Whiteview, Pine Lakes, Matanzas Woods Boulevard, Palm Harbor, Royal Palms Extension, and Palm Coast Parkway.
- Performed site distance trimming in the "B", "K" and "F" sections.
- Central Park Improvements - 30 benches and 16 trash receptacles were received; currently preparing bases.
- Performed 25 right-of-way inspections.
- Repaired 5,100 linear feet of edge of roadway in the "Z" sections. (overlay related)
- Graded 3,115 feet of swales for the Country Cove Swale Rehabilitation project.
- Graded 4,141 feet of swales for Stormwater work orders, cleaned 79 culvert pipes. Completed 15 swale work orders
- Inmate crews mowed and weeded 23,501 linear feet of ditch.
- Completed 11 facility work orders.
- Training - The class at the WWTP to prepare students to take the FDEP exam for Class C & B operator's certifications in Wastewater Treatment is in the third week and going well. There are two student volunteers that have requested to shadow operators to gain experience.
- Smoke testing will resume the week of October 17th in Section 21 Wellwater Drive. Door tags and website notification to begin next week.



Recreation & Parks

To: Jim Landon, City Manager
From: Luanne Santangelo, Parks and Recreation Director
Date: September 30, 2011
Re: Week in Review

ATTENDANCE:

*** FRIEDA ZAMBA SWIMMING POOL:**

Attendance from September 23-September 29 = 427

3 monthly pool memberships sold this past week.

*** COMMUNITY CENTER:**

Attendance from September 23-September 29 = 701 guests

*** FACILITY RESERVATIONS:**

Reservations from September 23-September 29 = 71

Facility users included – Phantom Flag Football; FC United Soccer, Flagler Premier Soccer, Matanzas High School and Flagler Palm Coast High School Swim Teams; Big Diamond Baseball; Indian Trails Middle School and individual residents.

UPCOMING EVENTS & ACTIVITIES:

Family Fun & Safety Day – The Palm Coast Parks and Recreation Department was invited to participate in this event hosted by Florida Hospital Flagler. In support of FHF's Change Your Life campaign, we are planning "Healthy Trails with Parks and Rec." along the new pathway surrounding the Hospital. Fitness stations will be provided that will demonstrate simple exercises that can be performed to help individuals and families achieve health and wellness goals.

Halloween Boo Bash – In partnership with Wadsworth Elementary School, the Halloween Boo Bash will be held on Friday, October 28, 2011 at Belle Terre Park from 6-8pm. The event will include a costume parade & contest; games; food; rides and lots of spooky fun.

Seafood Fest – Staff is in the midst of planning activities for the upcoming Seafood Fest being held on November 5-6, 2011.

Adult Kickball League – The game we all played and enjoyed as kids is now an organized league. Beginning in October, registration is now being accepted for the Kickin' It with Parks & Recreation Adult Kickball League. Each team will play a minimum of 6 league games with a single elimination tournament at the end of the season. Start gathering your friends and family members to form your team today.

Adult Athletics – Registration is now being accepted for our adult basketball and volleyball programs. Held at the Indian Trails Middle School, adult athletics is a drop in program for those ages 18 & up. Programs began the week of September 12. Register today.

Women's Self Defense Class – Instruction provided by Corporal Lutz of the Flagler County Sheriff's Office. Women will learn effective methods to ward off an attacker. This class is perfect for those individuals wanting to learn how to better protect themselves. Ages 12 years and above. Class begins on Thursday, October 13 and is held on Thursday nights from 6-8pm. The class is free but pre-registration is required.

Discover Trips – October 19, Kennedy Space Center Tour and Imax Theater presentation. All registered participants will receive 2 free passes to return on a day of their choosing. \$65/person and includes round trip transportation, bus tour, Imax Theater, Shuttle Launch Tour and 2 free passes. Registration Deadline-October 3.

November 12, Beauty & the Beast at the Times Union Center. Participants will enjoy the romance and enchantment of Disney's Beauty and the Beast musical. \$93/person and includes round trip transportation and show ticket.



CITY OF PALM COAST OFFICE OF THE CITY MANAGER NEWS RELEASE/PUBLIC NOTICE

September 26, 2011
Contact: Palm Coast Gymnastics
Summer Salt Invite
386-437-1480

CITY'S FIRST COMPETITIVE GYMNASTICS MEET BRINGS HUNDREDS TO PALM COAST

Talented youths competing in vigorous athletic competition . . . families and friends cheering them on in the stands . . . people spending time and money in Palm Coast: the City, the Flagler County Schools and Palm Coast Gymnastics are pulling together to bring a new sporting event to our community and to help our local businesses boost their bottom line during these tough economic times.

The City of Palm Coast proudly welcomes the Summer Salt Invite, our area's first competitive gymnastics meet on Saturday, October 1st, 9:00 a.m. to 9:00 p.m. at Flagler Palm Coast High School. Over 250 young gymnasts from across Florida and Georgia will be competing in uneven bar, floor exercise, balance beam and vault events, twisting and turning their limbs to wow both the judges and the crowds.

"The City is proud to showcase all of the wonderful amenities Palm Coast has to offer," says Mayor Jon Netts. "As these families stay in our hotels, dine in our restaurants and shop in our retail centers, we're certain they will return home and spread the good word about our exceptional resources. Sports events such as this are ideal venues to promote economic development in our City."

The Summer Salt Invite is Palm Coast Gymnastics' first venture into hosting a live meet in their hometown. Flagler Palm Coast High School is located at 5500 E. SR100 and admission is \$10 for the full day event. For more information, contact Palm Coast Gymnastics at 386-437-1480.



**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

September 14, 2011
Contact: Parks & Recreation Department
386-986-2323

JOIN AN ADULT KICKBALL LEAGUE

Gather your team together and plan to enjoy playing in an Adult Kickball League, presently being organized by the City of Palm Coast's Parks & Recreation Department. Kickball is played much like baseball, but instead of using bats, players kick the ball with their feet. This League promises to be fun, challenging and a great way to get some exercise this fall.

The League starts on Monday, October 3rd and extends through November 14th at Ralph Carter Park, 1385 Rymfire Drive adjacent to Rymfire School. Registration deadline is Wednesday, September 21st. Space will be limited to six teams and fees are \$175 per team. If you are interested in pulling a team together to play, enrollment is now being held at the Palm Coast Community Center, 305 Palm Coast Pkwy NE. Please call the Parks & Recreation Department for more information: 386-986-2323.

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CITY OF PALM COAST OFFICE OF THE CITY MANAGER NEWS RELEASE/PUBLIC NOTICE

September 13, 2011
Contact: Palm Coast
Business Assistance Center
386-986-2499

BOOTH SPACE IS REALLY GOING FAST!

Introduce your products and services to fellow small/medium businesses, government entities and national retailers at Flagler's **very First Business Assistance Expo**, exclusive only for Flagler businesses. With word of mouth, vendor space has been getting popular and is available only until September 23rd, so don't miss your chance to connect with local colleagues to let them know just who you are and what you can do for them!

Entrepreneurs, owners and decision-makers will be ready to shake your hand on Friday, October 7th beginning at 9:30 a.m. at the Hammock Beach Resort in Palm Coast. Upon networking with attendees, you will also have a unique opportunity to attend training sessions covering marketing strategies, new Microsoft software and social media strategies. Continue communicating during a gourmet lunch and meet right on through a cocktail hour for a full day investment of only \$200 per vendor.

Don't miss this opportunity to showcase your products and services to all of your fellow Flagler County businesses. Join this first Expo and be sure to tell your associates to join, too. The Expo is hosted by the Palm Coast Business Center, partnering with Wal-Mart, Microsoft, The Palm Coast Observer, Intracoastal, Hancock and Prosperity Banks, Curley Tail Design, Marketing 2 Go, Flagler Magazine, Office Divvy LLC and the Center for Business Excellence. Online registration is available at www.palmcoastbac.com



**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

September 14, 2011
Contact: Palm Coast Fire Department
386-986-2300

PALM COAST FIRE DEPARTMENT OFFERS FLU SHOTS

Prevent this year's flu virus from invading your household and stop by the Palm Coast Fire Department for your annual flu shot. Station #25 crew members will be administering flu shots to the public Monday through Friday, 8:00 a.m. to 5:00 p.m. Only on Thursday, October 6th, Station #21 crew will administer drive-thru shots.

Fees for flu shots are \$25, with Visa, Master Card, cash or Medicare Part B accepted.
Station addresses are:

Station #25 – 1250 Belle Terre Pkwy

Station #21 – 9 Corporate Drive

Shots are available for adults, ages 18+ only. Pediatric immunizations will not be available.
For more information, please call the Fire Department at 386-986-2300.

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**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

September 28, 2011
Contact: Lisa Gardner
Events Coordinator
City of Palm Coast
386-986-2341

WALK AND RUN TO FIGHT CANCER

Join our Pink Army 5K event on Thursday, October 27th and put in the miles to help raise awareness for the continuous battle against breast cancer. The City of Palm Coast and Florida Hospital Flagler invite everyone to participate in this fun, healthful event that begins at 5:30 p.m. and takes 10-80 year old runners on a route through Central Park, around the Hospital and back again. Prizes will be awarded to male and female winners in 15 different age categories. Entry fees include an event shirt, goody bag and a delicious dinner at Woody's Bar-B-Q.

Pre-registration deadline discounts are still available online at www.palmcoastgov.com/pinkarmy5k. Fees will help to benefit Flagler County women with screening mammograms, diagnostics studies and education for qualified individuals who are uninsured and seeking assistance.

Plan to join the City's Pink Army 5K Run/Walk for breast cancer awareness. Tell your neighbors and friends. Participate to win the battle. Run to save lives. For information, contact Lisa Gardner at 386-986-2341.

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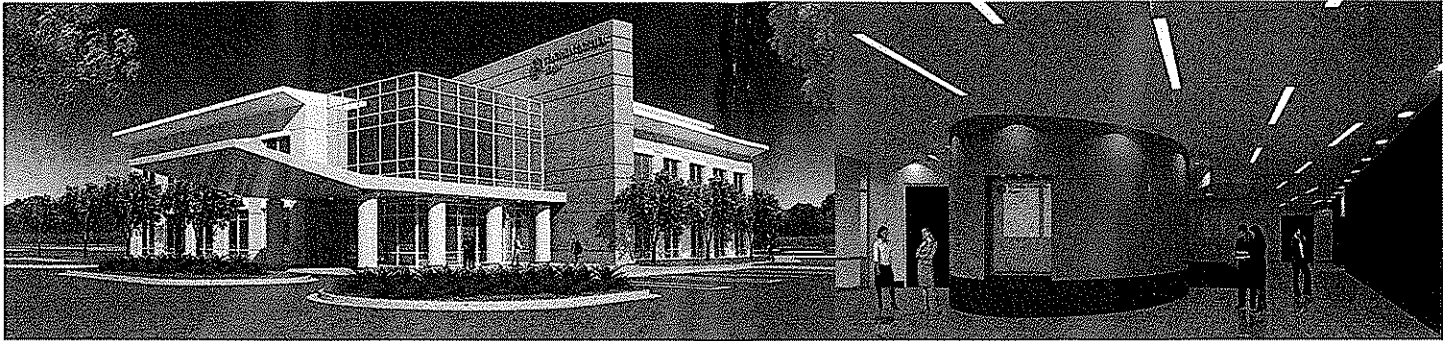
Florida Hospital Flagler Medical Plaza

Groundbreaking Event

September 28, 2011

Coming July 2012

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Open for business July 2012, the future Florida Hospital Flagler Medical Plaza will offer several quality services to the residents of Palm Coast, easily accessible by those who live North of our SR 100 campus.

In addition to **Laboratory Services**, an **Imaging Center** and **Walk-In Clinic**, we look forward to providing the following to the community:

- **Physician Offices** - With the goal to offer quality, compassionate health care to all Flagler County residents and beyond, the addition of 9 physician offices will allow many of our residents to see their doctor closer to home. Patients will have access to support services such as imaging, lab and centralized scheduling for the hospital all in the same building.
- **Rehabilitation Services** - In expanding to the new medical plaza, our rehab unit is able to increase services to our community by providing the same quality care that patients have come to depend on while adding new equipment and special rehab rooms.
- **Women's Center** - As the need grows, our new Medical Plaza will offer Palm Coast residents a larger, private and very special Women's Center with state-of-the-art technology provided with women's unique needs in mind.

Thank you for coming! Check FloridaHospitalFlagler.com for construction updates including "Hard Hat Tours" coming in the Spring of 2012!





September 23, 2011

Greetings:

Mr. Landon

The African American Cultural Society, Inc. is an example of the thriving diversity of this northeast Florida community: the City of Palm Coast, Flagler County. We therefore announce, with great pride our gala 20th Anniversary Celebration!

This promises to be an outstanding event, as none other than **Ambassador Andrew Young, one of the pioneers in the Civil Rights movement of the 1960's**, will be our keynote speaker on Sunday, October 23rd! Also, a **Commemorative Journal** will feature all participants, so you will want to take part with a sponsorship or ad in this worthwhile endeavor!

It would be wonderful to have you, along with others, join the festivities!

As noted in the attached flyer, Friday, October 14th kicks off the weekend with a gala **Dinner/Dance** at our beautiful Cultural Center. On Saturday, October 15th a **Family Day** will be held at our own Town Center featuring vendors, music, fun and games for the family. To wrap-up the weekend, we are delighted to announce that on Sunday, October 23rd keynote speaker, **Ambassador Andrew Young** will bring words of inspiration and encouragement from the stage of the beautiful Matanzas H.S. Auditorium (Pirate Theatre). Also, an outstanding Community Choir, representing houses of worship from the surrounding area, is sure to 'raise the house with song' for a once in a lifetime experience!

Should you be in need of refreshment and wish to give Ambassador Young a proper sendoff, a V.I.P. Reception (part of \$60 Reserved Seating Package) will be held at the beautiful African American Cultural Center immediately following the festivities at 4:00 PM in the evening.

We are very proud of you: our past, present, and future leaders. Each of you is recognized by your personal accomplishments, which speak for themselves. We eagerly await your kind consideration, for your presence in any way, will enhance a truly memorable weekend.

Sincerely,

Vivian Richardson

Vivian Richardson, A.A.C.S. Past President
Member, 20th Anniversary Steering Committee
vivianrichardson@hotmail.com
(386) 446-6935



20th ANNIVERSARY CELEBRATION

Remembering the Past, Celebrating the Present, Planning the Future



Friday, October 14, 2011 • 6:00PM - 11:00PM

Opening Gala: Dinner & Dancing (\$65.00)

AACS Cultural Center • 4422 N US Highway 1 • Palm Coast, FL 32164

Saturday, October 15, 2011 • 12:00PM - 6:00PM

Family Day: Town Center Central Park (Free)

Youth Games, Community Entertainment, Food & Vendors

Sunday, October 23, 2011 • 2:00PM

Ambassador Andrew Young - Keynote Speaker

Exclusive Performance by Community Choir

Matanzas High School Auditorium • 3535 Old Kings Road North • Palm Coast, FL 32137

\$30.00 Preferred Seating • \$15.00 General Seating • Free limited seating with student ID

\$60.00 Sunday Special Combo Tickets: Matanzas Auditorium Keynote Speaker Address (2pm) and VIP Reception immediately following at AACS Center (4pm), 4422 N US Highway 1 • Palm Coast, FL 32164

For Ticket and Vendor Info Please Contact:

AACS Cultural Center - 386-447-7030 • Sybil Dodson-Lucas - 386-260-4195 • Vivian Richardson - 386-446-6935