



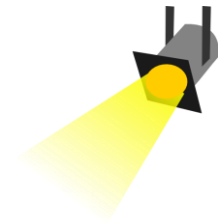
2/9/2018

City Manager's

WEEK-IN-REVIEW

in the

Spotlight



Highlights

Free Fun at Birds of a Feather Festival:

Join us this weekend for the fourth annual Birds of a Feather Fest for many fun and free events. Saturday morning, 9am to 1pm, visit PeaCee's Big Backyard adventure behind City Hall at Town Center or come to the first Rooted in Nature lecture by acclaimed wildlife photographer Moose Peterson, Saturday night at the Flagler Auditorium. For more information about this weekend's events, visit the City's website at <http://www.palmcoastgov.com/event/s/birding-fest>.



Announcements



*Friday, February 9 thru Sunday, February 11
Various Locations*



*Friday, March 9, 7:45pm
Central Park in Town Center*

Next Week:

- *Tuesday, February 13, City Council Workshop, 9am, City Hall – Community Wing, 160 Lake Avenue*
- *Friday, February 16, Volunteer Firefighters' Pension Board Mtg, 8:30am, Fire Station 25, 1250 Belle Terre Pkwy*

Attachments

- Administrative Services & Economic Development Department Update
- BAC Update
- Public Works Department Update
- Community Development Department Update
- Fire Department Update
- Parks & Recreation Department Update
- Utility Department Update
- Humane Society Update

News Releases

- Birds of a Feather Fest Events
- Dog Parks Reopen at Holland Park
- Upcoming Temporary Road Closures

Communications & Marketing

We've gone birding.... Join us this weekend for the fourth annual Birds of a Feather Fest – fun for the whole flock! We've planned 3 days of birding, workshops, “backyard” fun, birds of prey shows, and our first Rooted in Nature lecture by acclaimed wildlife photographer Moose Peterson. Many activities, including the lecture by Peterson and PeaCee's Big Backyard adventure on Saturday, are free. A full schedule is at www.birdingfest.com. The festival is based at City Hall.

Thank you to our amazing sponsors: Florida Power & Light, the Palm Coast Observer, VerdeGo Garden Center, Wild Birds Unlimited nature shop, and Stone Plus.

PeaCee's Big Backyard

With something for all ages, PeaCee's Big Backyard will be open 9 a.m. to 1 p.m. Saturday behind City Hall. The yard will show people how to set up their own backyards to attract birds and butterflies. Members of the Garden Club at Palm Coast will be on-hand to offer advice and answer questions. The Audubon Center for Birds of Prey will have birds of prey under a huge tent, with shows at 10 a.m. and 1 p.m.

There will be crafts including pine cone bird feeders, fishing line storage containers and paint-your-own rocks. The backyard will have games and an oversized eagle's nest to play in. Several nature- and conservation-related exhibits and booths will be located along the sidewalks behind City Hall. The Flagler Audubon Society will be giving away free 1-gallon native plants. Guided beginner bird walks for all ages will begin at 8 and 10 a.m., noon and 2 p.m. This is an easy walk; wear comfortable shoes and bring binoculars if you have them.

An Evening with Moose Peterson

At 7 p.m. Saturday, Peterson will share images and stories from his 40 years as a wildlife photographer. The Rooted in Nature Lecture will be at the Flagler Auditorium, 5500 State Road 100, Palm Coast (on the campus of Flagler Palm Coast High School). Doors will open at 6:30 p.m.

While tickets are not required for the free lecture, space can be reserved in advance through the registration site. A limited number of tickets are also available for a pre-event reception with Peterson. Sign up at www.birdingfest.com.

Earlier in the week, we staffed the Palm Coast City Council meeting this week – videotaping and airing it live. We also sent a news releases about the temporary closing of the Dog Parks at Holland Park, upcoming temporary road closures, and posted to Facebook, Twitter and Instagram.

City Clerk

- Processed 5 public records requests.
- Processed 2 litigation documents.
- Prepared and processed 29 documents for recording.
- Prepared 2 proclamations.
- Prepared and posted 1 agenda.
- Processed 12 resolutions.
- Processed 2 ordinances.
- Completed 1 Proof of Life document for a citizen.



Central Services Division

Purchasing

Status	Ref. #	Project
Pending	RFP-UT-18-17	Advanced Metering Infrastructure
Pending	RFS-ADM-18-25	Executive Search Firm
Pending	ITB-PW-18-33	Concrete 4,000 PSI with Fiber Mesh
Open	RFP-PR-18-02	July 3rd, 2018 Aerial Fireworks Display
Open	RFP-PW-18-22	Custodial and Cleaning Services of City Facilities
Open	ITB-UT-18-14	Wastewater Treatment Plant No. 1 Odor Control Improvements Project
Open	ITB-PW-18-23	Mower Parts
Open	ITB-PW-18-28	Debris Disposal Services
Open	ITB-UT-18-27	Wastewater Emergency Collection Services
Open	ITB-CDBG-18-34	Community Development Block Grant
Open	RFQ-PW-18-35	Diesel Fuel Quality Assurance Program
Evaluating	ITB-PW-SD-18-08	ITB-PW-SD-18-08 Sign Shop Materials
Completed	RFSQ-CD-CME-18-12	Architectural Services
Completed	RFSQ-CD-CME-18-19	Construction Management Services for Holland Park Phase 2 Improvements
Completed	ITB-UT-18-21	Lime Sludge Removal, Hauling and Disposal

Contracts Processed:

- Chemtrade Chemicals US, LLC, Water & Wastewater Treatment Chemicals Bulk Aluminum Sulfate – 1/31/2018-1/31/2019
- Cintas Corporation, Piggyback Contract for uniform rentals and fire protection services, 2/06/2018-3/31/2019
- Medora Corporation, Piggyback Contract for Solar Bee equipment, 02/06/2018-02/06/2020
- Miller Pipeline, LLC, Piggyback Contract for Wastewater Collection System project, 2/06/2018-12/01/2020

BUSINESS ASSISTANCE CENTER



The Palm Coast Business Assistance Center Services Provided by the SBDC at UCF

Located at City Hall
160 Lake Avenue
Palm Coast, Florida 32164
(386) 986-2499
www.PalmCoastBAC.com

BUSINESS CONSULTING

- This Week – 17 Consulting Sessions, 45 Consulting Hours
- Total for Month – 25 Consulting Sessions, 75 Consulting Hours

PALM COAST BAC IMPACT

- Economic Impact This Fiscal Year - \$2,324,000
- Economic Impact to Date- \$28 Million
- Return on Investment - \$86 per Tax Dollar Invested

NEW PALM COAST COMMERCIAL BUSINESSES

- Flagler Professional Health Care Services Inc – 14 Office Park Drive – Medical Office
- Big Frog Custom T-Shirts & More of Palm Coast – 250 Palm Coast Pkwy NE – Retail Sales
- Southside Strength LLC – 15 Cypress Branch Way – Health Studio
- A.L. Oliveira Auto Body – 11 Hargrove Grade Unit G – Vehicle Repair

NEW PALM COAST HOME BASED BUSINESSES

- Bartolone Design Services Corp – Consultant
- RIE Enterprises – Unclassified Personal Service
- Forte Stone Tile LLC – Tile Installation
- TSW Service: TreeMaster & Handyman Service LLC – Tree Surgeon
- Hammock Treasures LLC – Retail Sales
- Sunshine Cleaning Solutions LLC – Janitorial Service
- Digital Life Innovation – Certified Specialty Contractor
- Expedite Realty Solutions LLC – Unclassified Personal Service
- John Townsend – Handyman Service
- Midnight Magyk – Internet
- Handy Pro Home Services – Handyman Service
- Lopez & Lopez Distributions LLC – Unclassified Personal Service
- Pure Nectar Inc – Retail Sales

PUBLIC WORKS – Nestor Abreu, Director



Power-washing bridge- Linear Park



Painting soccer fields- ITSC



Mulching- PC pkwy/Belle Terre



Removing hazardous trees
St Joe's walkway



Leveling & grading fresh clay
ITSC



Repairing soccer nets- ITSC



Repairing irrigation
Belle Terre Park

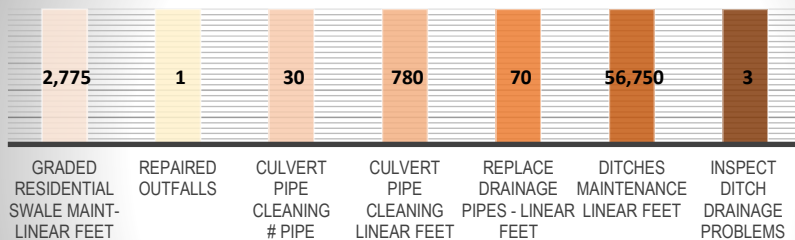


Repairing baseball scoreboards- ITSC

Parks & Medians Division



Stormwater Division

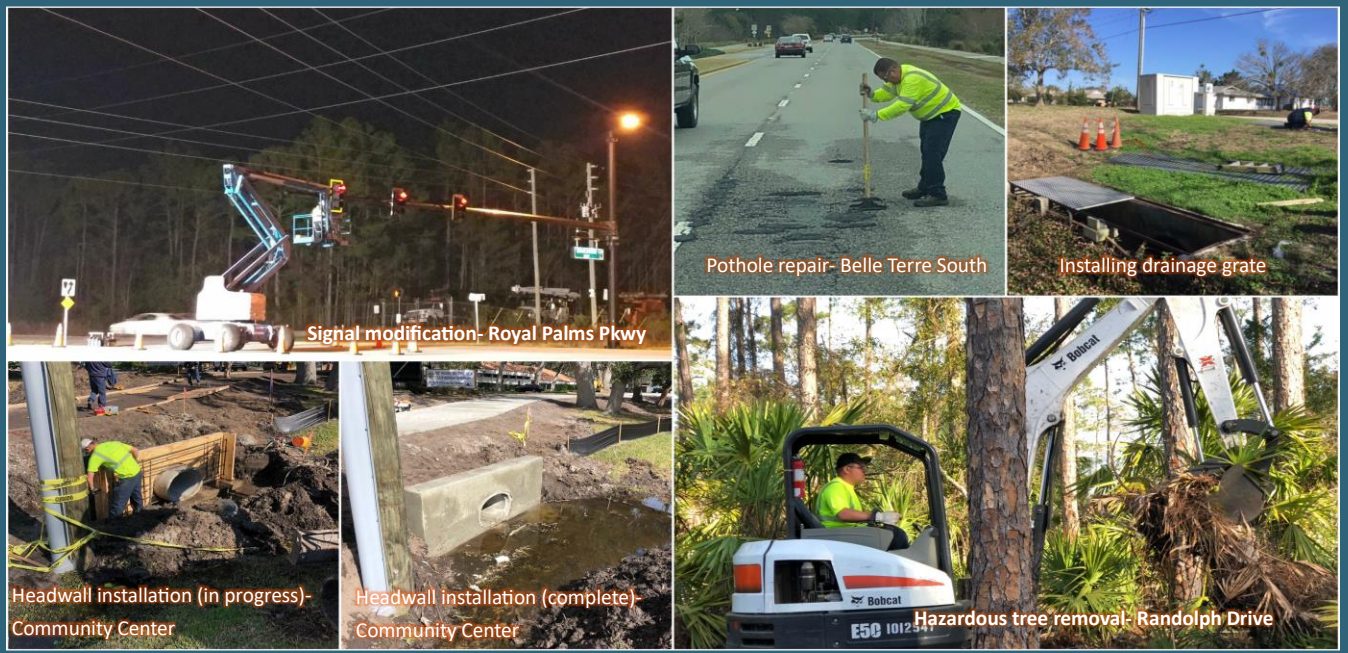
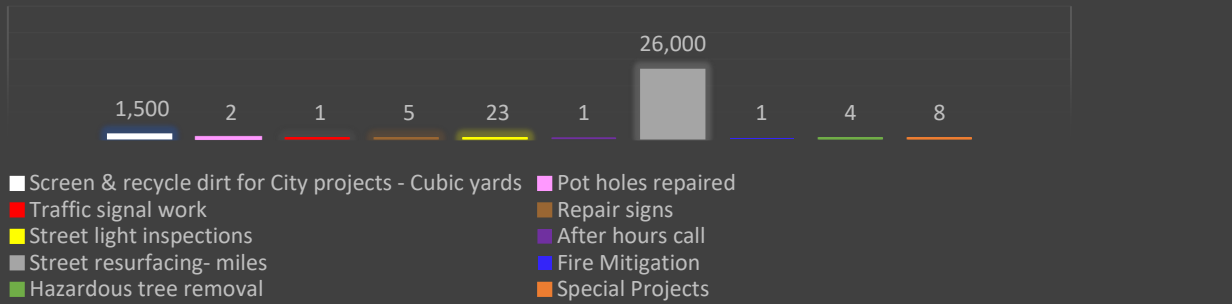


Increasing ditch capacity- Ramblewood Drive

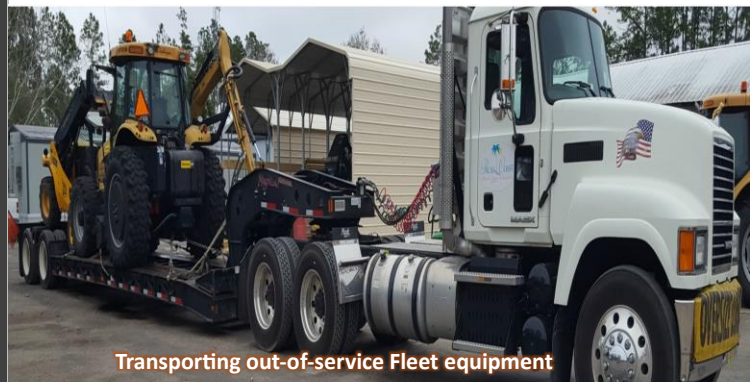
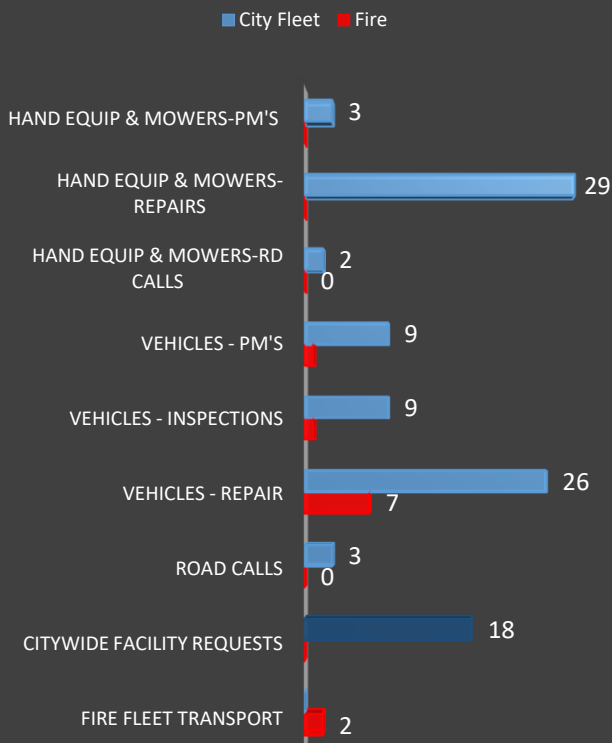


Swale grading- Zeolite Place

Streets Division

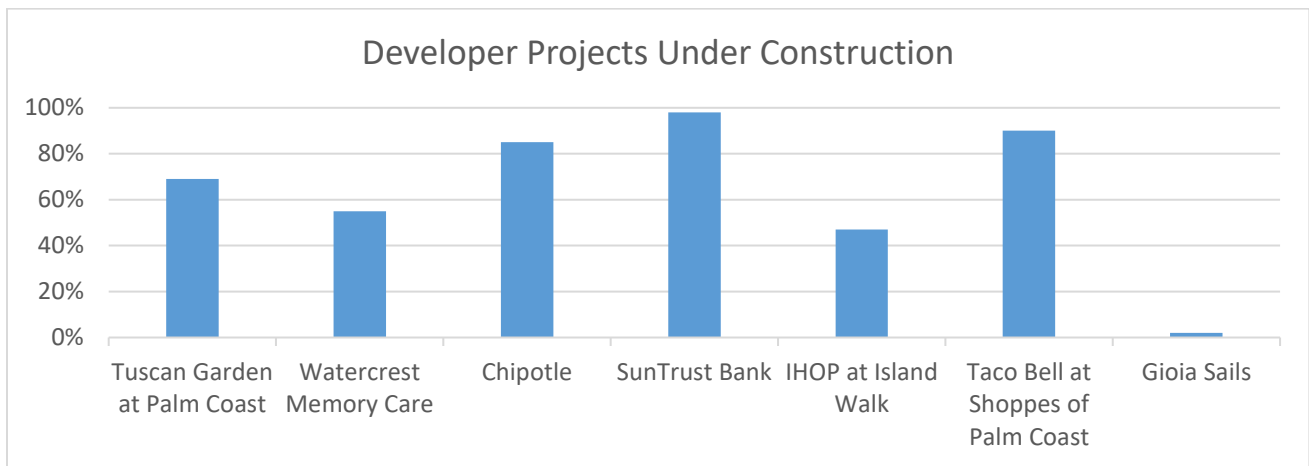
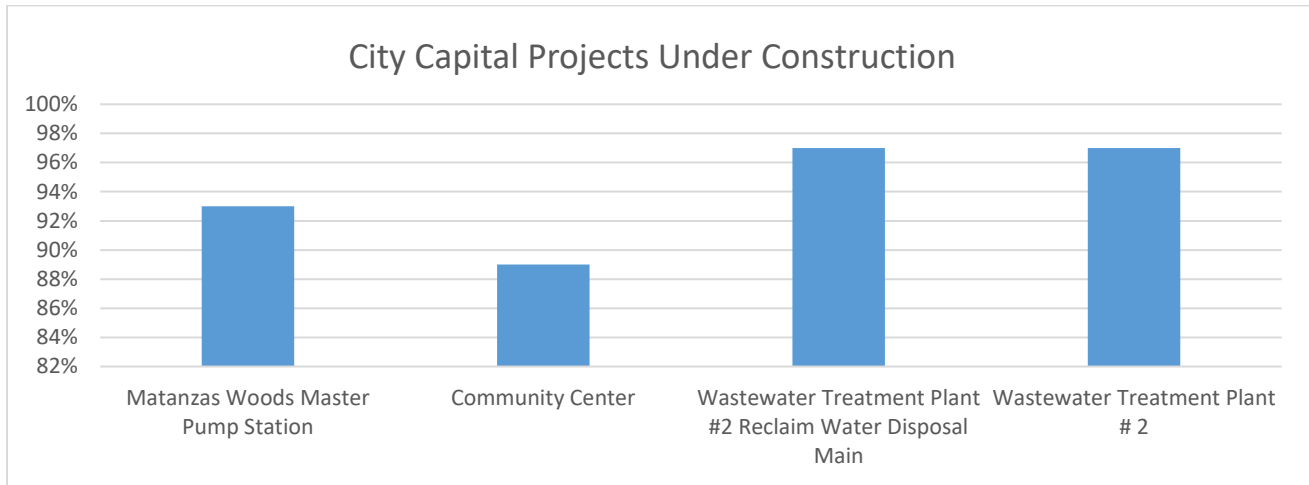


Facility & Fleet Service

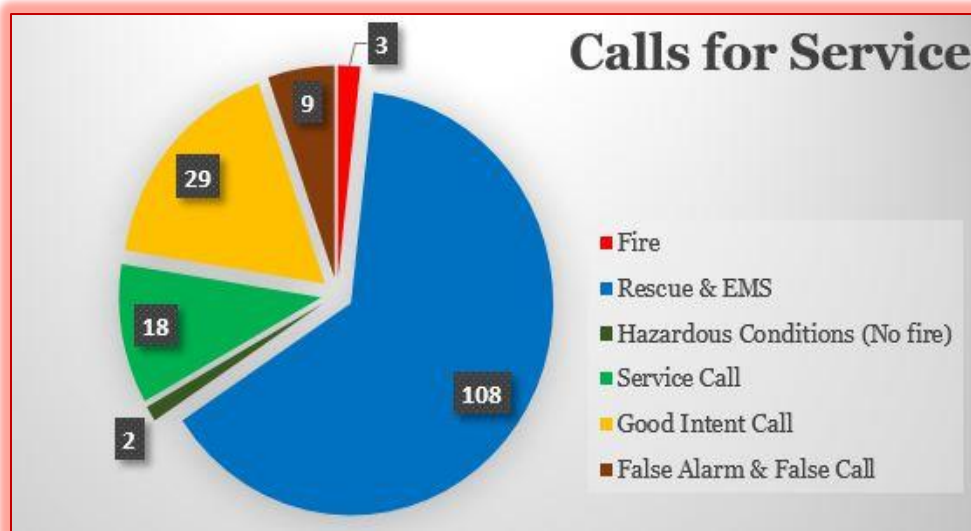


COMMUNITY DEVELOPMENT – Stephen Flanagan, Director

PROVIDE GUIDANCE FOR WELL-PLANNED GROWTH AND DEVELOPMENT FOR THE PROTECTION OF THE CITY'S NATURAL RESOURCES, PUBLIC HEALTH, SAFETY, AND WELFARE.



Commercial Permits Applied			
50 Plaza Drive Unit 201	Interior Renovations - O'Quinn Insurance	Heritage Construction of East Central Florida Inc.	\$2,350.00
1208 Palm Coast Parkway SW	Interior Renovations - Harbor Freight Tools	Heartland Retail Construction Inc.	\$85,000.00
Commercial Permits Issued			
250 Palm Coast Parkway NE Unit 408 & 409	Interior Renovations - Olive Restaurant	Southern Grace Homes	\$160,000
99 Old Kings Road S Unit 2	Interior Renovations - Central Florida Retina	Commercial Construction	\$125,000
2 Old Kings Road N	Parking lot modifications for ADA	Marand Builders Inc.	\$117,000
Occupancy Permits Issued			
3480 N US Hwy 1	Grand Pitts - used cars	Grant Pitts	
Permitting Activities			
Total Permits Issues:			259
Residential Single Family/Duplex Residences			10
Construction value improvements from October 1, 2017 to date			\$109,388,808.00



GUIDANCE

Tip of the Month:

Change Your Batteries

https://www.youtube.com/watch?v=qXq_fkKwrSw

Download CoderED to be notified of emergencies that may impact your safety:

<http://www.palmcoastgov.com/emergency/codered>

Volunteer Intern

“Become a Volunteer”

<http://www.palmcoastgov.com/government/fire/volunteer>

Register for Basic First Aid & CPR or Healthcare Provider:

<http://www.palmcoastgov.com/government/fire/cpr>

Car Seat Installs & Smoke Detector Battery Change:

Please call 386-986-2300 or stop by any of our fire stations

COMMUNITY OUTREACH

Smoke Detector Battery Change: 2

Basic First Aid & CPR:

February 10th 2 openings
March 24th 6 openings

Healthcare Provider:

April 20th 4 openings

DEPARTMENT ACTIVITIES

Annual Flashover Simulator Training took place this week. This training simulates the interaction between fire and fire gases in an enclosed room. This allows the firefighters to have a broad knowledge of what to look for when the fire intensity gets to the point where the room is engulfed in flames.

Palm Coast Volunteer Fire and Rescue is seeking additional Volunteer Fire Police. Please apply at:

<http://www.palmcoastgov.com/government/fire/volunteer>



Annual Flashover Simulator Training

HIGHLIGHTS

Annual Flashover Simulator training took place this week. Each crewmember on every shift are required to take this training.

The outside view of the simulator shows heavy smoke and heat emanating from the structure.

Palm Coast Firefighters- Engine 24 responded to a call where an injured deer was stuck in the drainage canal. The firefighters rescued the deer from the water and removed him to safety with a backboard.

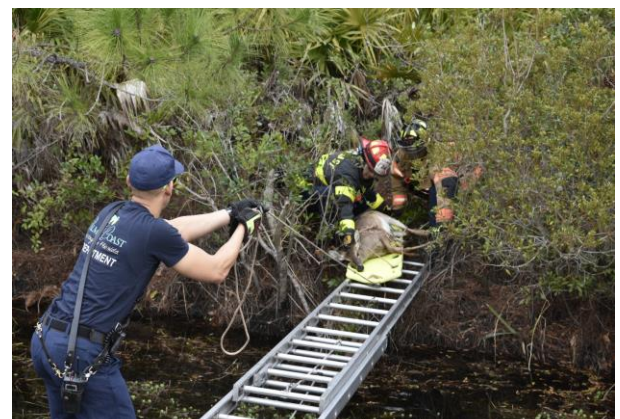
Firefighters try their best to rescue even animals from the worst situations. They are put on the spot to assess these situations and come up with a solution right away.



Annual Flashover Simulator Training



Annual Flashover Simulator Training



Deer Rescue

Parks & Recreation – Alex Boyer, Director

Executive Summary: The Palm Coast Men's Futures Tournament: A USTA Pro Circuit Event wrapped up on Sunday, Feb. 4. The doubles finals results were (4) Filip BERGEVI (SWE)/Florian LAKAT (FRA) defeat Maxime CHAZAL (FRA)/(1) Fred GIL (POR) in a 6-4, 6-1 win. The singles finals results were Tim VAN RIJTHOVEN (NED) upsets the No. 1 seed, Maxime CHAZAL (FRA), in a 6-4, 6-4 win.

On Tuesday, Feb. 6, staff began training at the Community Center in anticipation of its opening. While the City does not, yet, have the Certificate of Occupancy (renovations are still being made), we anticipate a late March Grand Opening. Stay tuned for the announcement with the official date.

Winter/Spring 2017-18 Activity Guide

<http://www.palmcoastgov.com/recreation>

Online Registration & Activities List

<http://www.palmcoastgov.com/register>

Program Highlights

Musical Munchkins

The very popular toddler program took place on Thursday, Feb. 1. Toddlers, with their parents, learned how to play various instruments.

Game Day Social

Participants met on Thursday, Feb. 1. Game Day Social will continue weekly on Thursdays.

Critic's Choice Dinner Club

Participants enjoyed the new Mamaling restaurant here in Palm Coast on Thursday, Feb. 1.

Teddy Bear Picnic

Toddlers had story time with Ralph, the teddy bear, at Linear Park on Monday, Feb. 5.

Women's Self-Defense

The first of this 3-part program started on Monday, Feb. 5.

Nature Nuts

This fun toddler series continued on Monday, Feb. 5 at Linear Park.

Recurring Athletic Programs

Tennis Programs for adults & kids
Pickleball
Adult Flag Football League
Open Gym Volleyball
Open Gym Basketball

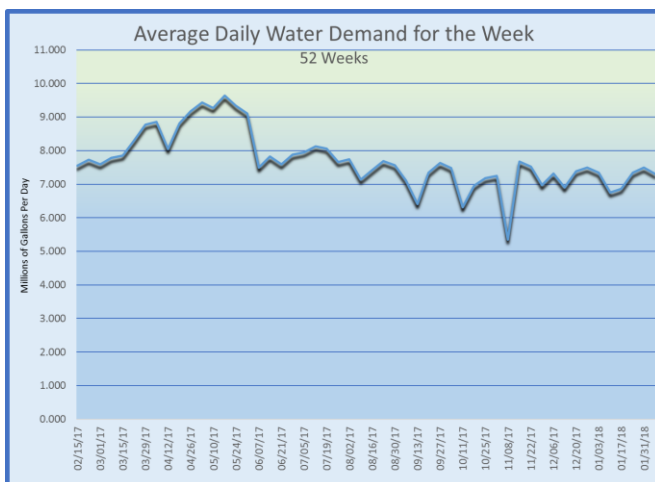


COMING UP

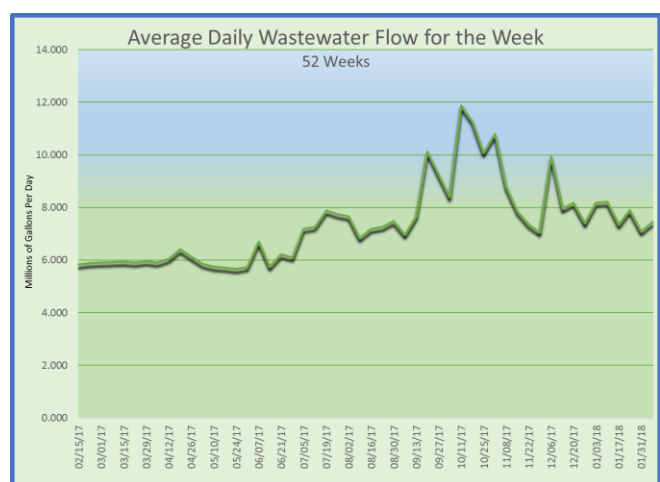
World Tennis Day – March 5
Movies in the Park – March 9
NCCAA Youth Sports Clinic – March 17
Food Truck Tuesday – March 20
Teen Flashlight Egg Hunt – March 30
Egg'Stravaganza – March 31

2-8-2018

- The average water demand for the week was 7.298 million gallons per day.
- The average wastewater flow for the week was 7.673 million gallons per day.
- Crews installed 16 new water meters, 1 reuse meter, 3 new PEP tanks and replaced 1 PEP tank.
- Contractors replaced 7 pep tanks.
- There are 28 new PEP tanks pending and 30 PEP tank replacements pending.
- To keep up with builder demand, currently all new tanks are being installed within 5 days of site ready.
- There are 205 new meter installations pending, with 48 cleared and an average installation time of 2 to 4 weeks.
- Wastewater crews installed 4 sewer taps, 4 new PEP pumps, 2 risers, 2 dewatering systems and repaired 3 service laterals.
- Replaced 28 pep pumps, 38 floats, 3 back lids and 8 cleanout caps. Replaced 5 ball valves and 5 boxes.
- There were 51 calls after hours.
- There were 2 meter pit adjustments, replacements and repairs.
- Water Distribution crews repaired 7 water service lines, 2 water service manifolds, replaced 1 water service line and tested and repaired 59 backflow preventers.
- Wastewater crews inspected via CCTV, 4,871 feet of gravity sewer and inspected 30 manholes. There were 5 pump station annual maintenance inspections.



The average water demand for the week was 7.298 million gallons per day.



The average wastewater flow was 7.673 million gallons per day

HIGHLIGHTS

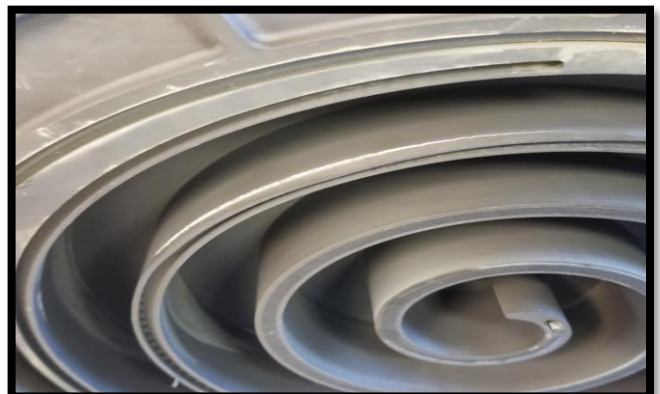
Exterior renovation was completed on 6 softener basin tanks at Water Treatment Plant #1. The work included pressure washing, removing loose paint and applying a new coat of paint.



The contractor is applying the final coat of paint to the I-95 elevated storage tank. Once completed, the paint should take 5-6 weeks to fully cure before the logo gets reapplied.



The scroll compressor at Water Treatment Plant #3 was damaged. To get the plant back on line, the staff repaired the damage using available spare parts.





NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager

386-986-3708; cell 386-214-4729

Feb. 5, 2018

All invited to Birds of a Feather Fest from Feb. 9-11, based at Palm Coast City Hall

Palm Coast – The fourth annual Birds of a Feather Fest is this Friday through Sunday – offering a weekend of birding, workshops, “backyard” fun, birds of prey shows, and the City of Palm Coast’s first Rooted in Nature lecture by acclaimed wildlife photographer Moose Peterson.

Many activities, including the lecture by Peterson and PeaCee’s Big Backyard adventure on Saturday, are free. A full schedule is at www.birdingfest.com.

The Birds of a Feather Fest is based at Palm Coast City Hall, 160 Lake Ave., Palm Coast. Space is still available for many birding field trips, big trips and workshops on all three days. Sign up today at www.birdingfest.com. Reservations are not needed for PeaCee’s Big Backyard or the Peterson lecture on Saturday.

PeaCee’s Big Backyard

With something for all ages, PeaCee’s Big Backyard will be open 9 a.m. to 1 p.m. Saturday behind City Hall. The yard will show people how to set up their own backyards to attract birds and butterflies. Members of the Garden Club at Palm Coast will be on-hand to offer advice and answer questions.

The Audubon Center for Birds of Prey will have birds of prey under a huge tent, with shows at 10 a.m. and 1 p.m.

There will be crafts including pine cone bird feeders, fishing line storage containers and paint-your-own rocks. The backyard will have games and an oversized eagle’s nest to play in. Several nature- and conservation-related exhibits and booths will be located along the sidewalks behind City Hall. The Flagler Audubon Society will be giving away free 1-gallon native plants.

Guided beginner bird walks for all ages will begin at 8 and 10 a.m., noon and 2 p.m. This is an easy walk; wear comfortable shoes and bring binoculars if you have them.

An Evening with Moose Peterson

At 7 p.m. Saturday, Peterson will share images and stories from his 40 years as a wildlife photographer. The Rooted in Nature Lecture will be at the Flagler Auditorium, 5500 State Road 100, Palm Coast (on the campus of Flagler Palm Coast High School). Doors will open at 6:30 p.m.

While tickets are not required for the free lecture, space can be reserved in advance through the registration site. A limited number of tickets are also available for a pre-event reception with Peterson. Sign up at www.birdingfest.com.

As part of the Birds of a Feather Fest, Peterson will lead a Sunrise Photography Field Trip to Orlando Wetlands Park – an exclusive event open to only 10 participants.

Thank You to our Sponsors

The Birds of a Feather Fest is sponsored by Florida Power & Light, the Palm Coast Observer, VerdeGo Garden Center, Wild Birds Unlimited nature shop, and Stone Plus.

Please join us for the fourth annual Birds of a Feather Fest – Fun for the Whole Flock!

For more information, visit www.birdingfest.com or contact Giraulo at 386-986-2484 or jgiraulo@palmcoastgov.com.



NEWS RELEASE – City of Palm Coast

Contact: Cindi Lane, Communications & Marketing Manager
386-986-3708; cell 386-214-4729

Feb. 9, 2018

City of Palm Coast reopens Dog Parks at Holland Park

Palm Coast – The City of Palm Coast reopened the Dog Parks at James F. Holland Memorial Park on Friday afternoon.

The Dog Parks had been temporarily closed since Wednesday after it was reported that a dog that recently used the Dog Parks was diagnosed with hookworm. While there is no way to know for sure if the dog contracted hookworm at the Dog Parks, the City wanted to be proactive and take appropriate precautions.

The City sprayed the Dog Parks with a chemical treatment, and once it was dry, it was safe to reopen the Dog Parks.

Pet owners who bring their dogs to public dog parks are advised to have their pets vaccinated and on preventive care medicine for zoonotic diseases. Citizens are also reminded to always pick up their pets' waste – no matter where – to prevent the spread of disease.

For more information, please contact Palm Coast Customer Service at 386-986-2360.



Feb. 9, 2018

Temporary road closures: Freeland Lane and Port Royal Drive

Palm Coast – The City of Palm Coast Public Works Department is planning two temporary road closures in the coming week for drainage pipe replacements.

From 7:30 a.m. to 3:30 p.m. Tuesday, Feb. 13, the roadway in front of 58 Freeland Lane will be closed. Residents will have access to their homes, but the road will be closed to through traffic.

From 7:30 a.m. to 3:30 p.m. Thursday, Feb. 15, the roadway in front of 94 Port Royal Drive will be closed. Residents will have access to their homes, but the road will be closed to through traffic.

The City of Palm Coast appreciates the patience and cooperation of residents and motorists during these important drainage projects.

For more information, call Customer Service at 386-986-2360.



102 Cats

63 Dogs

1 Rabbits

1 Rat

Animals ready for homes

Soon it will be warming up and mosquitos come with the warm weather. Unfortunately Florida never gets cold enough to kill off the mosquito population so we have to worry about them year round. Mosquitos carry the fatal heartworm disease that can kill both dogs and cats. Dogs must be on a monthly preventative to protect them from the disease. It is not widely known that cats can get heartworm but they can. The difference between a cat getting heartworm and a dog getting heartworm is that there is a treatment for dogs but not for cats. The treatment is expensive and taxing on the dog. It is recommended to use the prevention because it is far cheaper and won't hurt the animals. Call the Flagler Humane Society for more information.

Donation Opportunities: The *Flagler Humane Society Thrift Store* always accepts donations. They cannot take in any computers/printers or large appliances. Call 386-597-2839 and leave a message.

"General Donations" can be dropped off anytime at your convenience. FHS appreciates all donations, especially those from our Wish List (available at flaglerhumane.org/wish-list). You can also purchase items via the Amazon.com link on the FHS website and ship them directly to the shelter.

Outreach Adoption Events: Don't forget that FHS have volunteers and adoptable pets at Petco in Palm Coast on Sundays and at PetSmart in Palm Coast on Thursdays, Fridays & Saturdays.

Interested in becoming a volunteer? Attend an orientation! Volunteer orientations are held at noon in the Humane Society education room every second Saturday of the month. Applications can be found on the FHS website.

Interested in helping at Outreach Adoption Events? Join our Outreach Team! For more information, contact the volunteer coordinator at volunteer@flaglerhumane.org.

Interested in fostering? Contact our adoption specialist at adopt@flaglerhumane.org.

Adoption Specials: Check the FHS Facebook for our Valentine's Day Adoption Special.

Upcoming Fundraisers/Events: See the FHS Website for more information on our upcoming Spaghetti Dinner.

Offered Services: The Flagler Humane Society has a variety of *Subsidized Spay & Neuter Programs* for members of the community that need to have their pets or community pets sterilized. Please call FHS at 386-445-1814, email info@flaglerhumane.org for questions.

FHS has a *Wellness Clinic* for minor veterinary issues. Call 386-445-1814 for Appointments. *Low Cost Vaccination Clinics* are held on the 1st and 3rd Saturdays of every month from 1pm-3pm. No appointments are necessary for the Low Cost Vaccination Clinics.

FHS also offers a *"Pet Food Pantry"* for those that are in need of assistance. Please call for more information.

To keep up with Flagler Humane Society happenings – visit us on the FHS Facebook/Twitter, our website at www.flaglerhumane.org, or via email at info@flaglerhumane.org.

Pet of the Week



FEMALE RAT

This female rat is young and in need of a patient home that will handle her so that she can learn to be held. She can nip but you can tell that she wants so bad to be nice. She loves her little hammock that she can hide and lounge in. Rats make very good pets as they can be trained and are relatively good housekeepers. They require little maintenance beyond cage cleaning and an occasional bath. Most love to sit on your shoulders and be with you. Come and meet her today!

Adoption specialist:

Katrina Geigley
adopt@flaglerhumane.org

Outreach Manager:

Katie Share
kshare@flaglerhumane.org