

EMPLOYMENT APPLICATION

FLAGLER COUNTY
1769 East Moody Blvd. Bldg #2
Bunnell, Florida 32110
386-313-4033
<http://www.flaglercounty.gov>

Van Kleeck, Aaron B
00916 COUNTY ADMINISTRATOR

Received: 6/1/26 03:34 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: COUNTY ADMINISTRATOR		EXAM ID#: 00916
NAME: (Last, First, Middle) Van Kleeck, Aaron B		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 534 Woodford Dr, N/A, Debary, Florida 32713		EMAIL ADDRESS: vanklee23@yahoo.com
HOME PHONE: (386) 747-4192	ALTERNATE PHONE: 386-822-5037 ext. 16620	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: ☒ Yes ☐ No	DRIVER'S LICENSE: State: FL	LEGAL RIGHT TO WORK IN THE UNITED STATES? ☒ Yes ☐ No
What is your highest level of education? Master's Degree		

PREFERENCES

MINIMUM COMPENSATION: \$195,000.00 per year
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular
TYPES OF WORK YOU WILL ACCEPT: Full Time
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Rotating, Weekends, On Call (as needed)
OBJECTIVE: To use my government experience and education in a continued public service roll.

EDUCATION

DATES:	SCHOOL NAME: Daytona Beach Community College	
LOCATION: (City, State/Province) Debary, Florida	DID YOU GRADUATE? ☒ Yes ☐ No	DEGREE RECEIVED: GED
DATES:	SCHOOL NAME: University of Phoenix	
LOCATION: (City, State/Province) Phoenix, Arizona	DID YOU GRADUATE? ☒ Yes ☐ No	DEGREE RECEIVED: Bachelor's
MAJOR: Bachelor of Science in Business	UNITS COMPLETED: 120- Semester	
DATES:	SCHOOL NAME: University of Phoenix	
LOCATION: (City, State/Province) Phoenix, Arizona	DID YOU GRADUATE? ☒ Yes ☐ No	DEGREE RECEIVED: Other
MAJOR: Master of Business Administration	UNITS COMPLETED: 36- Semester	

WORK EXPERIENCE

DATES: From: 11/2024 To: Present	EMPLOYER: County of Volusia/Emergency Services Department	POSITION TITLE: Emergency Services Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 123 W. Indiana Avenue, Deland, Florida, 32720		COMPANY URL: www.volusia.org
PHONE NUMBER: 386-822-5037	SUPERVISOR: Suzanne Konchan - Deputy County Manager	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$15,417.00/month	# OF EMPLOYEES SUPERVISED: 525

DUTIES:

?Provide executive leadership and strategic direction for comprehensive emergency services operations serving over 570,000 Volusia County residents officials and citizens
 ?Directly supervise Fire Chief, Emergency Medical Services Director, Emergency Medical Director, and Emergency Manager overseeing combined staff of 500+ personnel
 ?Coordinate multi-divisional emergency response activities including fire suppression, emergency medical services, emergency management, and disaster preparedness
 ?Lead executive decision-making during critical incidents, natural disasters, and countywide emergency situations
 ?Develop long-range strategic plans for emergency services delivery, resource allocation, and operational efficiency improvements
 ?Ensure compliance with federal, state, and local emergency services regulations, standards, and accreditation requirements
 ?Coordinate mutual aid agreements and regional emergency response partnerships with neighboring jurisdictions
 ?Implement performance metrics and data-driven decision making across all emergency services divisions
 ?Develop and manage emergency services operating budget exceeding \$100 million annually across four major divisions
 ?Conduct comprehensive financial analyses and cost-benefit evaluations for emergency services equipment, staffing, and infrastructure investments
 ?Present budget recommendations and emergency services financial data to County Council and executive leadership
 ?Oversee capital improvement planning for fire stations, emergency medical facilities, and emergency operations centers
 ?Collaborate with elected officials, constitutional officers, and community stakeholders on public safety initiatives and emergency preparedness programs
 ?Oversee development and implementation of countywide emergency response plans and evacuation procedures
 ?Ensure emergency services maintain optimal response times and service delivery standards for fire, EMS, and emergency management calls
 ?Manage labor relations and collective bargaining processes for multiple emergency services unions
 ?Implement leadership development and succession planning initiatives across all emergency services divisions

REASON FOR LEAVING:

Still employed

DATES: From: 10/2020 To: 11/2024	EMPLOYER: County of Volusia - Finance Department/Management & Budget	POSITION TITLE: Deputy Finance Director/Management & Budget Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 123 W. Indiana Avenue, Deland, Florida, 32724		COMPANY URL: www.volusia.org
PHONE NUMBER: 386-736-5934	SUPERVISOR: Ryan Ossowski - Chief Financial Officer	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$11,666.00/month	# OF EMPLOYEES SUPERVISED: 146

DUTIES:

- * Attend meetings with executive management and consultants on matters pertaining to annual budgets
- * TRIM process management
- * Performance budgeting system administration and database management
- * Employee development
- * Review division's budget submissions and meet with division directors to review financial outlooks
- * Direct preparation of the annual five-year capital improvement plan
- * Provide senior management with long-range cost estimates, make plans for and advise on effective and efficient means for the acquisition and use of funds to support programs and activities
- * Review staffing requests from divisions to ensure adequate funding
- * Salary and benefit database management
- * Maintenance of budgeted positions
- * Annual budget document management
- * Develop financial targets for forecasting
- * Complex financial analysis
- * Long-term strategic planning
- * Budget preparation process management
- * Trouble shooting and problem resolution
- * Make recommendations to senior management on budgetary adjustments to support unanticipated changes in program operations or funding
- * Analyze revenue sources and prepare annual and long-range revenue estimates
- * Member of the negotiating team on behalf of executive management for all Unions
- * Support the Chief Financial Officer as the Deputy Director, which includes supervision of the Accounting, Treasury & Billing, and Information Technology divisions

REASON FOR LEAVING:

Promoted

DATES: From: 10/2017 To: 10/2020	EMPLOYER: County of Volusia - Management & Budget	POSITION TITLE: Activity Project Manager/Operations Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 123 W. Indiana Ave, Deland, Florida, 32720		COMPANY URL: www.volusia.org
PHONE NUMBER: 386-736-5934	SUPERVISOR: Tammy Bong - Department Director	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$7,083.00/month	# OF EMPLOYEES SUPERVISED: 7

DUTIES:

- * Performance budgeting system administration and database management
- * Review division's budget submissions and meet with division directors to review financial outlooks
- * Provide senior management with long-range cost estimates, make plans for and advise on effective and efficient means for the acquisition and use of funds to support programs and activities
- * Salary and benefit database management
- * Maintenance of budgeted positions
- * Annual budget document management
- * Develop financial targets for forecasting
- * Complex financial analysis
- * Budget preparation process management
- * Trouble shooting and problem resolution
- * Analyze revenue sources and prepare annual and long-range revenue estimates

REASON FOR LEAVING:

Promoted

DATES: From: 6/2012 To: 4/2018	EMPLOYER: Volusia/Flagler YMCA	POSITION TITLE: Sports Supervisor
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ADDRESS: (Street, City, State/Province, Zip/Postal Code)
761 E. International Speedway Blvd., Deland, Florida, 32720

PHONE NUMBER: 386-736-6000	SUPERVISOR: Don Grinstead - Sports Director	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 25	SALARY: \$1,200.00/month	# OF EMPLOYEES SUPERVISED: 10

DUTIES:

- * Program development and implementation
- * Scheduling staff
- * Program budgeting
- * Salary forecasting
- * Addressing complaints from parents
- * Securing volunteer coaches
- * Review program expenses to ensure compliance with budget
- * Policy development and implementation

REASON FOR LEAVING:

This was my part time job, which I no longer needed financially. It was a tough decision to leave an organization that I enjoyed working for but I wanted to focus my attention on my full time career.

DATES: From: 11/2016 To: 10/2017	EMPLOYER: County of Volusia - Management & Budget	POSITION TITLE: Special Projects Coordinator
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ADDRESS: (Street, City, State/Province, Zip/Postal Code)
123 W. Indiana Ave, Deland, Florida, 32720

PHONE NUMBER: 386-736-5934	SUPERVISOR: Tammy Bong - Department Director	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$4,639.26/month	# OF EMPLOYEES SUPERVISED: 3

DUTIES:

- * Review division's budget submissions and meet with division directors to review financial outlooks
- * Public records requests
- * Perform salary and benefit projections for annual budget and forecasts
- * Develop end user training materials
- * Value Adjustment Board supervisor
- * Develop analytic summary data from database
- * Estimate revenues and expenditures for assigned funds and coordinate analysis with senior management
- * Monitor budgets to ensure compliance and appropriation
- * Coordinator of all of the County's capital project funds and development of capital improvement plan
- * Conduct cost benefit analysis
- * Complex financial analysis
- * Analyze revenue sources and prepare annual and long-range revenue estimates
- * Review staffing requests from divisions to ensure adequate funding

REASON FOR LEAVING:

promoted

DATES: From: 1/2016 To: 11/2016	EMPLOYER: County of Volusia - Management & Budget	POSITION TITLE: Budget Analyst
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ADDRESS: (Street, City, State/Province, Zip/Postal Code)
123 W. Indiana Ave, Deland, Florida, 32720

PHONE NUMBER: 386-736-5934	SUPERVISOR: Phyllis Schwartz - Activity Project Manager	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$3,700.00/month	# OF EMPLOYEES SUPERVISED: 0

DUTIES: * Review division's budget submissions and coordinate changes with division directors * Gather information for response to public records request * Conduct cost benefit analysis * Estimate revenues and expenses for assigned funds and coordinate analysis with senior management * Monitor budgets to ensure compliance * Quarterly reviews and report preparation of assigned funds		
REASON FOR LEAVING: Promoted		
DATES: From: 11/2014 To: 1/2016	EMPLOYER: County of Volusia - Parks, Recreation, & Culture	POSITION TITLE: Administrative Coordinator II
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 202 N. Florida Ave. , Deland, Florida, 32724		
PHONE NUMBER: 386-736-5953	SUPERVISOR: Tim Baylie - Director	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$3,407.73/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: * Lucity system management (Lucity is an asset management system) - Administrative duty * ARCGIS data management - assisted with creation of Parks mobile application * Site inspections for work performed by contractor as related to grants and construction projects * Various small projects and administrative duties * Grant writing and administration - including budget allocation and reconciliation * Trails coordinator		
REASON FOR LEAVING: I loved my job at Parks, but I needed to gain some budget experience in order to help me achieve my goal of becoming a division director.		
DATES: From: 3/2012 To: 11/2014	EMPLOYER: County of Volusia - Parks, Recreation, and Culture	POSITION TITLE: Projects Coordinator
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 202 N. Florida Ave. , Deland, Florida, 32720		
PHONE NUMBER: 386-736-5953	SUPERVISOR: Tim Baylie - Director	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$2,993.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: * Capital improvement project management, including grant projects - planning, supervision, budgeting, inspections, and assuring statutory requirements are satisfied. * Lucity system management - implemented annual work plans utilizing system software and conducted bi-weekly reviews with staff * ARCGIS data management - assisted with creation of Parks mobile application * Countywide lawn maintenance contract management - Including budget analysis * Bi-weekly and annual division work plans for all staff - Administrative duty * Site inspections for work performed by contractor and staff * Various small projects and administrative duties * Grant preparation assistance * Purchasing liaison; work with purchasing to write scopes for bid packages. (construction projects, playground equipment, etc...) * Playground safety inspections as a Certified Playground Safety Inspector		
REASON FOR LEAVING: Promoted within the department.		
DATES: From: 9/2007 To: 3/2012	EMPLOYER: County of Volusia - Road & Bridge	POSITION TITLE: Supervisor 3
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 455 Walker St., Holly Hill, Florida, 32720		
PHONE NUMBER: (386) 822-6422	SUPERVISOR: Bill Daily - Service center supervisor	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$2,388.00/month	# OF EMPLOYEES SUPERVISED: 20
DUTIES: * Supervised 10 to 20 employees - Administrative duties * Job and site inspections to confirm work was done to plan. * Drainage and road construction projects * Scheduled work * Productivity review * Employee counseling and evaluations * Responding to complaints from citizens * Data entry into an asset management system (Lucity) * Budget preparation and management - managed a \$200,000 per year special assessment district * Participated in efficiency study that led to many cost-saving changes to operations * Equipment purchasing - writing specifications for equipment and selecting best options * Capital improvement and National Resources Conservation Service (NRCS) projects. The NRCS is a federal grant program and required field construction activities. * Administrative duties as required		
REASON FOR LEAVING: promotion to Parks, Recreation, and Culture		

DATES: From: 8/2003 To: 9/2007	EMPLOYER: County of Volusia	POSITION TITLE: Equipment Operator 3/Trades-worker 1
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 455 Walker St, Holly Hill, Florida, 32713		
PHONE NUMBER: 386-239-6535	SUPERVISOR: Malinda Hall - Supervisor 3	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 40	SALARY: \$1,920.00/month	# OF EMPLOYEES SUPERVISED: 3
DUTIES: * Crew Leader over field construction projects. * Bridge maintenance and repair * Right-of-way maintenance - i.e. mowing, shoulder repair, tree trimming, etc... * Road maintenance- i.e. pothole patching, minor road repairs, etc... * Drainage system - maintenance, repair, and installation * Concrete work - driveways and sidewalks * Equipment operating - gradall, skid steer, back hoe, track hoe, tri-axle, flatbed, etc...		
REASON FOR LEAVING: Promoted to supervisor		

DATES: From: 9/1999 To: 5/2003	EMPLOYER: Ball Products	POSITION TITLE: Department Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) W. Arizona Ave., Deland, Florida, 32720		
PHONE NUMBER: 386-943-6222	SUPERVISOR: Jamie Beck - Plant Manager	MAY WE CONTACT THIS EMPLOYER? ☒ Yes ☐ No
HOURS PER WEEK: 50	SALARY: \$2,280.00/month	# OF EMPLOYEES SUPERVISED: 17
DUTIES: * Supervision of day and night shift employees - 20+ employees * Inventory control * Material orders * Budget preparation and control * Material sales * Policy design and implementation * Complete production of windscreen products and quality control		
REASON FOR LEAVING: Laid off		

CERTIFICATES AND LICENSES

TYPE: Qualified Stormwater Management Inspector	
LICENSE NUMBER: Inspector #12487	ISSUING AGENCY: Department of Environmental Protection
TYPE: Certified Stormwater Operator 2	
LICENSE NUMBER:	ISSUING AGENCY: Florida Stormwater Association
TYPE: Principles of Emergency Management	
LICENSE NUMBER: IS-00230	ISSUING AGENCY: Emergency Management Institute
TYPE: Emergency Planning	
LICENSE NUMBER: IS-00235	ISSUING AGENCY: Emergency Management Institute
TYPE: Leadership & Influence	
LICENSE NUMBER: IS-00240	ISSUING AGENCY: Emergency Management Institute
TYPE: National Response Framework, An Introduction	
LICENSE NUMBER: IS-00800.B	ISSUING AGENCY: Emergency Management Institute
TYPE: Emergency Support Function #12	
LICENSE NUMBER: IS-00812	ISSUING AGENCY: Emergency Management Institute
TYPE: Emergency Support Function #9 Search and Rescue	
LICENSE NUMBER: IS-00809	ISSUING AGENCY: Emergency Management Institute
TYPE: Emergency Support Function #4 Firefighting	
LICENSE NUMBER: IS-00804	ISSUING AGENCY: Emergency Management Institute

TYPE: Emergency Support Function #3 Public Works & Engineering	
LICENSE NUMBER: IS-00803	ISSUING AGENCY: Emergency Management Institue
TYPE: National Incident Management System an Introduction	
LICENSE NUMBER: IS-00700	ISSUING AGENCY: Emergency Management Institue
TYPE: Introduction to the Incident Command System	
LICENSE NUMBER: IS-00100.PW	ISSUING AGENCY: Emergency Management Institue
TYPE: Exercise Design	
LICENSE NUMBER: IS-00139	ISSUING AGENCY: Emergency Management Institue
TYPE: ICS for Single Resources and Intial Action Incidents	
LICENSE NUMBER: IS-00200	ISSUING AGENCY: Emergency Management Institue
TYPE: Understanding Your Team & The Art of Communicating With Them	
LICENSE NUMBER:	ISSUING AGENCY: Psycho-Geometrics
TYPE: Supervisor 101	
LICENSE NUMBER:	ISSUING AGENCY: County of Volusia
TYPE: Introduction to Surveying	
LICENSE NUMBER:	ISSUING AGENCY: SCCorporate College
TYPE: Introduction to Blueprint Reading	
LICENSE NUMBER:	ISSUING AGENCY: SCCorporate College
TYPE: Confined Space/Trenching	
LICENSE NUMBER:	ISSUING AGENCY: SCCorporate College
TYPE: Drainage Construction/Erosion Control	
LICENSE NUMBER: Van Module #06A: Pipe Placement	ISSUING AGENCY: Florida Transportation Technology Transfer Center
TYPE: Plans Reading Fundamentals	
LICENSE NUMBER:	ISSUING AGENCY: Florida Transportation Technology Transfer Center
TYPE: Certified Playground Safety Inspector	
LICENSE NUMBER: 243355-0116	ISSUING AGENCY: National Recreation and Park Association
TYPE: Management Training Series - Advanced Management	
LICENSE NUMBER: N/A	ISSUING AGENCY: County of Volusia

Skills

OFFICE SKILLS:

Typing:
Data Entry:

OTHER SKILLS:

Microsoft Office - Intermediate - 10 years and 0 months

LANGUAGE(S):

ADDITIONAL INFORMATION

Volunteer Experience

I was a volunteer at the Deland YMCA for more than 13 years. As a volunteer I have helped run many recreational programs such as basketball and football. I also spent time with the Pop Warner Deland football program as a head football coach. In addition, I have participated in multiple basketball recreational programs around Volusia County as a player and coach.

Honors & Awards

I am an active member of the National Society of Collegiate Scholars, which is an honors society that honors outstanding performing students.

REFERENCES		
REFERENCE TYPE: Professional	NAME: George Recktenwald	POSITION: County Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS: grecktenwald@volusia.org		PHONE NUMBER: 386-717-2324
REFERENCE TYPE: Professional	NAME: Kevin Captain	POSITION: Emergency Medical Services Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS: kcaptain@volusia.org		PHONE NUMBER: 386-822-5062
REFERENCE TYPE: Personal	NAME: Jason Harrison	POSITION:
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS: j30harrison@gmail.com		PHONE NUMBER: 386-457-0257

Agency-Wide Questions

1. **If applying for driver position, do you possess a valid Class C or higher Commercial Driver's License with Passenger Endorsement?**
Yes
2. **Are you eligible to work in the United States?**
Yes
3. **Will you now or in the future require sponsorship for work authorization?**
No
4. **Employment Desired:**
Full Time
5. **Have you ever worked for this organization?**
No
6. **Do you have any relatives, either immediate or extended, or friends, that are currently employed by Flagler County?**
No
7. **If you answered "Yes" to question #6 please list the name of your relative(s)/friend(s). If you have relative(s) that work for Flagler County please list how you are related to them (i.e. mother, father, sister, brother, aunt, uncle, cousin, in-law, etc).**
N/A
8. **Hours of work (per week) desired:**
As many as required
9. **Date Available:**
At least two weeks from offer date to allow for adequate notice to my current employer but I would prefer to give 30 days notice
10. **Desired Salary:**
\$195,000 per year minimum
11. **Are you currently in the armed forces?**
No
12. **Military Branch:**
N/A
13. **Military Start Date:**
N/A
14. **Military Discharge Date:**
N/A
15. **Rank at Discharge:**
N/A
16. **ALL APPLICANTS MUST ANSWER "YES" OR "NO" TO THIS QUESTION. If you are claiming Veteran's Preference, a copy of your DD-214 or comparable document which serves as a certification of release or discharge claim, MUST be furnished at the time of application. Effective April 8, 1992, Chapter 92-80, Laws of Florida amended the definition of wartime service to include the Persian Gulf War, beginning August 2, 1990, and ending on such a date as may be prescribed by presidential proclamation or by law. The County will give your application every special consideration required by the law (Florida Administrative Code, Chapter 55A-7). If you believe you were not afforded employment preference in accordance with the law, you have the right to file a complaint within twenty-one (21) days of notice of non-selection for the position with the Department of Veteran's Affairs, 11351 Ulmerton Road, Suite 311-K, Largo, Florida 32278-1630 Are you claiming Veteran's Preference?**
No
17. **Check the appropriate category if you are claiming Veteran's Preference:**
18. **Have you uploaded supporting documentation verifying your veterans preference. Examples would include your DD214 or SF15 Form.**
N/A
19. **Have you signed and attached Form DOS-119 if applicable? (the link to this form can be found on the Career page/job opportunities under "show more")**
Not Applicable
20. **Where did you hear of this opportunity?**
County Website
21. **Did you complete the application in it's entirety, to include at a minimum the past 10 years work history in the provided fields of the application and any work history relevant to the position in which you are applying? If you do not complete the entire application your application will be rejected and you will be disqualified for the position you are applying for.**
Yes
22. **If this position requires diplomas/degrees or certifications/licenses you must attach them at the time you submit your application. Have you attached all required documents?**
Yes

Job Specific Supplemental Questions

- 1. Do you possess a bachelor's degree from an accredited college or university? If yes, please upload a copy of degree in order to move forward in the recruitment process.**
Yes
 - 2. If you answered yes to previous question, in what discipline is your degree?**
Business with a concentration in Public Sector
 - 3. Do you possess ten years of increasingly responsible leadership experience in business management or public administration including five years' experience in an executive level local government leadership role? If yes, please list where the experience was gained.**
Yes all with the County of Volusia
 - 4. Do you possess a valid state of Florida driver's license? If yes, please upload a copy with application in order to move forward in the recruitment process.**
Yes
 - 5. All required certifications, diplomas and licenses must be uploaded with application. Have you completed this step?**
Yes
-

The following terms were accepted by the applicant upon submitting the online application:

By clicking the Accept & Submit button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that not completing my work history in the fields of the application will disqualify me for the position I am applying for. I understand that I will have to produce documentation verifying my identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that if I have stated that I have a degree(s) that I have uploaded and submitted a copy of my degree(s) with my application. I understand that this completed application is the property of Flagler County and will not be returned. I understand Flagler County may contact prior employers and others.

This application was submitted by Aaron B Van Kleeck on 06/01/26 03:34 PM

AARON B VAN KLEECK

534 Woodford Dr. Debary, FL 32713

vanklee23@yahoo.com

OBJECTIVE

I have a passion for public service and over 20 years of experience in local government. I want to continue to serve the public in an executive leadership role. I will utilize my unique skill set and passion to create an inclusive environment where employees and residents are engaged and working together to maintain a high quality of life for future generations.

SUMMARY OF QUALIFICATIONS

I am a 3rd generation and lifetime Volusia County resident with a diverse background and education. During my 20+ years of employment with Volusia County, I have worked in or with multiple divisions of County government and obtained two college degrees. Since 2016, I have had a part in, or been the lead director in the formulation and management of an operating budget at or near one billion dollars. I know what it is like to work on the front line and what it is like to make decisions at the management level. In addition to my career with Volusia County, I was also a Sports Supervisor for the Deland YMCA and a volunteer basketball and football coach for nearly 20 years. My time with Volusia and prior work and volunteer experience has left me with a unique skill set that includes:

- Exceptional team building skills
- Operations management
- Budget Administration
- Financial and statistical analyses
- Strategic planning
- Commitment and passion
- Labor relations
- Collaboration
- Confident public speaking
- Staff development
- Policy development
- Database management
- Integral government knowledge
- Citizen engagement

WORK HISTORY

County of Volusia – Emergency Services

Emergency Services Department Director

Deland, Florida

November 2024 – Present

- Provide executive leadership and strategic direction for comprehensive emergency services operations serving over 570,000 Volusia County residents officials and citizens
 - Directly supervise Fire Chief, Emergency Medical Services Director, Emergency Medical Director, and Emergency Manager overseeing combined staff of 500+ personnel
 - Coordinate multi-divisional emergency response activities including fire suppression, emergency medical services, emergency management, and disaster preparedness
 - Lead executive decision-making during critical incidents, natural disasters, and countywide emergency situations
 - Develop long-range strategic plans for emergency services delivery, resource allocation, and operational efficiency improvements
 - Ensure compliance with federal, state, and local emergency services regulations, standards, and accreditation requirements
 - Coordinate mutual aid agreements and regional emergency response partnerships with neighboring jurisdictions
 - Implement performance metrics and data-driven decision making across all emergency services divisions
 - Develop and manage emergency services operating budget exceeding \$100 million annually across four major divisions
 - Conduct comprehensive financial analyses and cost-benefit evaluations for emergency services equipment, staffing, and infrastructure investments
 - Present budget recommendations and emergency services financial data to County Council and executive leadership
 - Oversee capital improvement planning for fire stations, emergency medical facilities, and emergency operations centers
 - Collaborate with elected officials, constitutional officers, and community stakeholders on public safety initiatives and emergency preparedness programs
 - Oversee development and implementation of countywide emergency response plans and evacuation procedures
 - Ensure emergency services maintain optimal response times and service delivery standards for fire, EMS, and emergency management calls
 - Manage labor relations and collective bargaining processes for multiple emergency services unions
 - Implement leadership development and succession planning initiatives across all emergency services divisions
-

County of Volusia – Finance/Management & Budget
Deputy Finance Director/Management & Budget Director

Deland, Florida
October 2020 – November 2024

- Oversee the development of the County budget
- Presentations to elected officials and citizens
- Complex financial analyses
- Statutory compliance
- Attend meetings with executive management and consultants on matters pertaining to annual budgets
- Educate elected officials and citizens on all County financial data and tax related questions
- Management training for up and coming leaders
- Salary and benefit database management
- Employee Development
- Strategic planning
- Computer systems administration
- TRIM process management
- Represent executive management in all union negotiations
- Self-insurance management advisory committee
- Constitutional offices liaison

County of Volusia - Management & Budget
Activity Project Manager/Operations Manager

Deland, Florida
October 2017 – October 2020

- Performance budgeting system administration and database management
- Employee development
- Review divisions budget submissions and meet with division directors to review financial outlooks
- Direct preparation of the annual five-year capital improvement plan
- Provide senior management with long-range cost estimates, make plans for and advise on effective and efficient means for the acquisition and use of funds to support programs and activities
- Review staffing requests from divisions to ensure adequate funding
- Salary and benefit database management
- Maintenance of budgeted positions
- Annual budget document management
- Develop financial targets for forecasting
- Financial analyses
- Long-term strategic planning
- Budget preparation process management
- Troubleshooting and problem resolution
- Make recommendations to senior management on budgetary adjustments to support unanticipated changes in program operations or funding
- Analyze revenue sources and prepare annual and long-range revenue estimates

County of Volusia - Management & Budget
Special Projects Coordinator

Deland, Florida
November 2016 - October 2017

- Review County divisions budget submissions and meet with division directors to review financial outlooks
- Public records requests
- Perform salary and benefit projections for annual budget and forecasts
- Develop end user training materials
- Value Adjustment Board supervisor
- Develop analytic summary data from database
- Estimate revenues and expenditures for assigned funds and coordinate analyses with senior management
- Monitor budgets to ensure compliance and appropriation
- Coordinator of all of the County's capital project funds and development of capital improvement plan
- Conduct cost benefit analyses
- Complex financial analyses

Volusia/Flagler YMCA
Sports Supervisor

Deland, Florida
June 2012 - April 2018

- Program development and implementation
- Scheduling staff
- Program budgeting
- Salary forecasting
- Addressing complaints from parents
- Securing volunteer coaches
- Review program expenses to ensure compliance with budget

County of Volusia - Management & Budget
Budget Analyst

Deland, Florida
January 2016 - November 2016

- Review County divisions budget submissions and coordinate changes with division directors
- Gather information for response to public records request
- Conduct cost benefit analyses
- Estimate revenues and expenses for assigned funds and coordinate analyses with senior management
- Monitor budgets to ensure compliance
- Quarterly reviews and report preparation of assigned funds

County of Volusia - Parks, Recreation, & Culture
Administrative Coordinator II, Project Coordinator

Deland, Florida
March 2012 - January 2016

- Lucity system management - implemented annual work plans utilizing system software and conducted bi-weekly reviews with staff
- Trails coordinator
- County-wide lawn maintenance contract management including budget analyses
- Purchasing liaison
- Playground safety inspections (Certified Playground Safety Inspector)
- ARCGIS data management - assisted with creation of Parks mobile application
- Site inspections
- Grant writing, preparation, and administration
- Capital improvement project management, including grant projects - planning, supervision, budgeting, inspections, and assuring statutory requirements are satisfied

County of Volusia - Road & Bridge
Supervisor III, Equipment Operator III, Tradesworker I

Holly Hill, Florida
August 2003 - March 2012

- Supervised various activities and projects with a staff of 10 to 20 employees
- Daily work schedules
- Productivity review
- Lucity data entry and management
- Special Assessment District - budget preparation and management for \$200,000 annual budget
- Bridge maintenance and repair
- Equipment operating - gradall, skid steer, back hoe, track hoe, tri-axle, flatbed, etc...
- Participated in efficiency study that led to many cost-saving changes to operations
- Job site inspections
- Drainage and road construction project management
- Employee counseling and evaluations
- Responding to request for services and meeting with the public
- National Resources Conservation Service (NRCS) project management
- Right of way maintenance - i.e. mowing, shoulder repair, tree trimming, etc...
- Concrete work - driveways and sidewalks

EDUCATION

University of Phoenix
Master in Business Administration, GPA: 3.83

June 2019 – October 2020

University of Phoenix
Bachelor of Science in Business with a concentration in Public Sector, GPA: 4.0

March 2012 - December 2016

University of Phoenix

*Upon the recommendation of the Faculty,
University of Phoenix does hereby confer upon*

Aaron B Van Kleeck

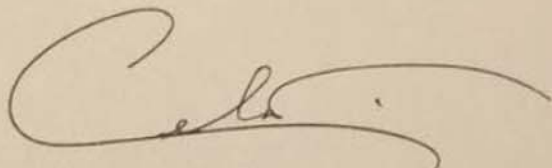
the degree of

Bachelor of Science in Business

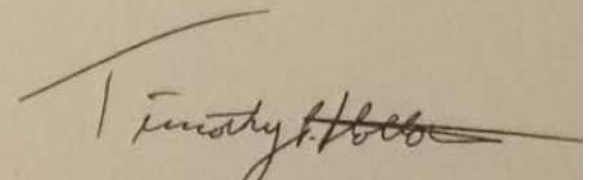
Graduated with Honors

with all the rights, honors and privileges thereunto appertaining.

*In witness whereof, the seal of the University and the signatures as authorized
by the Board of Trustees, University of Phoenix, are hereunto affixed,
this thirty-first day of December, in the year two thousand sixteen.*


Chairman, Board of Trustees




President

University of Phoenix

*Upon the recommendation of the Faculty,
University of Phoenix does hereby confer upon*

Aaron Bradley Van Kleeck

the degree of

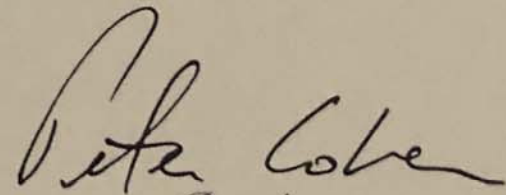
Master of Business Administration

with all the rights, honors and privileges thereunto appertaining.

*In witness whereof, the seal of the University and the signatures as authorized
by the Board of Trustees, University of Phoenix, are hereunto affixed,
this thirty-first day of October, in the year two thousand twenty.*



Chairman, Board of Trustees



President