

# RESUME DR. GREGORY SMITH

MAIN CONTACT: 386-882-2241

DAYTONA BEACH, FL. 32124

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## PROFESSIONAL PROFILE

A creative and dedicated college professor, strategic and planning manager with a high level of financial acumen including investment analysis, project development and management, statistical analysis, lean systems management, and modern human resource practices. I am fully qualified as an urban development planner which allows me to see business growth in its physical, social, and economic environment. I can provide a high quality of service to customers and partners by building lasting relationships. I possess an excellent capability to analyze situations and problems and devise effective solutions in a real time basis. I am responsible and committed to a high degree of ethical standards. I can also function efficiently and effectively in an academic, research, marketing, technical and administrative capacities. In addition, I can quickly interpret new ideas and systems and I am always eager to learn new tasks. I am also skilled in writing, communication, oral presentations, and I can utilize modern tools/devices and methods of communication through the World Wide Web and the social media.

## EDUCATION AND TRAINING

- ❖ Doctor in Business Administration (DBA) with a focus on Finance.
- ❖ MBA from the Embry Riddle Aeronautical University August 16, 2014
- ❖ Master of Science in Urban Planning and Development – University of the West Indies.
- ❖ Bachelor of Science in Economics – University of the West Indies.
- ❖ Series 7 and Series 66 Licensed, Florida Life, Variable Annuities and Health Insurance Licensed.

## PROFESSIONAL EXPERIENCE

Education Consultant, Expert Education Consultants	Dec. 2019 - Present
CFO/COO, Paxi/Saving Grace Services Inc.	Jan. 2011 -Present (P/T)
Professor Finance, Management, Aviation, Everglades University	Aug 2018-Present
Financial Advisor, Morgan Stanley	June 2016 – Aug 2017
Financial Advisor Edward Jones	January 2014- June 2016
Coordinator, Research/Services, UCF, Business Incubator	March 2013- Oct. 2013
Graduate Researcher in RFID & GPS, Embry Riddle	Oct.2012- Jan. 2014
Administrator of Ministry of Health	Oct. 2005- Jan. 2011
Director of Socio-Economic & Physical Planning	Mar. 2003-Oct. 2005
Lecturer Business & Economics, Cipriana College	Sept. 2002-Aug. 2010
Detachment Commander, Army Reserves	Jan. 1995- Jan. 2012

## AREAS OF EXPERTISE:

### FINANCE, ADMINISTRATION AND MANAGEMENT

- ❖ Strategic planning and management
- ❖ Wealth, investment, financial management and advising
- ❖ Preparation of reports, spreadsheet and analysis of financial data

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- ❖ Daily monitoring and supervision of staff engaged in several diverse functions.
- ❖ Property Management
- ❖ Project management
- ❖ Marketing and Marketing Management
- ❖ Branding
- ❖ Customer service

## HUMAN RESOURCE MANAGEMENT

- ❖ Industrial Relations for a diverse staff
- ❖ Staff Appraisal and reviews and discipline
- ❖ Staff Development and Training
- ❖ Succession Planning
- ❖ Welfare, Compensation and Benefits

## RESEARCH AND DEVELOPMENT

- ❖ Develop implement and analyze research strategies.
- ❖ Using highly proficient research techniques and the use of cutting-edge software such as SPSS, NVivo and other statistical software.

## Volunteering

- ❖ Living Life Christian Centre Mentoring Program.
- ❖ Initiated and Coordinated the Army Reserves rehabilitation of several Community Development Centers and Churches.

## References

1. Dr. Michael Williams – Dean, College of Business, Embry Riddle Aeronautical University, Daytona Beach, Florida. Telephone 3862294754.
2. Mr. Ed King, Executive Vice President, Jackson and Jackson, Pennsylvania. Telephone 8477080115.
3. Gaila Anderson – Attorney at Law, Gaila Law, Ft Lauderdale, Florida, 2396347208
4. Dr. James Glenn – Doctorate Committee Member, Walden University, Minnesota, 7034005305