

Human Resources/Organizational Development

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September 7, 2017

Christopher Quinn
42 Wood Center Lane
Palm Coast, Florida 32164

Dear Mr. Quinn:

I am pleased to provide a conditional offer to you for the position of Finance Director, at an annual salary of **\$133,834.95** with a start date of **10/09/2017**. Please know that this position serves at the will of the City Manager.

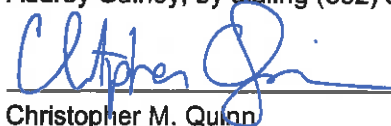
The offer is conditional upon successfully completing a background screening and the City's pre-employment health assessment. The Employee Health Services (EHS) Department can complete the health assessment for you in Gainesville at no charge. When you are ready to move forward with scheduling your pre-employment screening, please contact me and I will schedule a convenient day and time for you to come in. Your health screening must be completed and clearance must be provided by EHS prior to your start date.

Retirement, Insurance, and Other Benefits

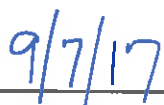
Along with being eligible to participate in our 401-A retirement and insurance benefit plan, you will be provided with a **one-time amount of \$5,000.00 for moving expenses**. Other benefits, as outlined in our Employee Benefits Booklet, are also available to you. You may retrieve this booklet by using the URL address below.

<http://www.cityofgainesville.org/Portals/0/risk/Benefits/2017%20Benefit%20Booklet.pdf>

Please indicate your acceptance of the City of Gainesville's offer for the position by signing on the space below and returning to me by e-mail at gaineyam@cityofgainesville.org, or fax (352-334-3588) no later than Monday, September 11, 2017. If you should have questions and/or concerns, you may reach me, Audrey Gaaney, by dialing (352) 393-8707.



Christopher M. Quinn



Date