Administration 1769 E. Moody Blvd Bldg 2 Bunnell, FL 32110



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PUBLIC SAFETY COORDINATING COUNCIL

Wednesday, January 11, 2017 - 8:45 a.m. 1769 E. Moody Blvd., Building 3, Bunnell, FL 32110

AGENDA

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. Chair Comments Welcome New Members
- 4. Approval of Meeting Minutes September 14, 2016
- 5. Old Business
 - a. Jail Occupancy Report Chief Steve Cole
 - b. Juvenile Justice Civil Citation Program Report James Purdy
 - c. Crisis Triage and Treatment Unit Report Ivan Cosimi
 - d. Pre-Trial Release Program Report Mark Weinberg
 - e. Adult Civil Citation Program Sally Sherman
 - f. Sally's Safe Haven Sally Sherman
 - (1) Monthly Reports (August thru November)
 - (2) Office Based Annual Review
- 6. New Business
 - a. Annual Jail Inspection Report Chief Steve Cole
 - b. 2017 Monthly Meeting Schedule
- 7. Council Comments
- 8. Public Comments
- 9. Next Meeting: February 8, 2017 at 8:45 a.m. at the Emergency Operations Center.
- 10. Adjournment

District 1	District 2	District 3	District 4	District 5
Charles Ericksen, Jr.	Frank Meeker	Barbara Revels	Nate McLaughlin	George Hanns

- MEMBERS PRESENT: Commissioner Barbara Revels; Arnold Anderson; Sonny Donaldson for Ivan Cosimi; Nadine Dotson; Greg Feldman; Chief Thomas Foster; Judge Matthew Foxman; David Kerr; Jason Lewis; Karen Lloyd; Sheriff James Manfre; Judge Melissa Moore-Stens; Dr. Phyllis Pearson; James Purdy; Becky Quintieri; Christine Sikora; Judge R. Lee Smith; and Mark Weinberg.
- **MEMBERS ABSENT:** Paul Finn; Linda Murphy; Tammi Schimming; and Jeff White.

STAFF PRESENT: Sally Sherman, Deputy County Administrator; and Christie Mayer, Recording Secretary.

GUESTS: County Commissioner Charles Ericksen, Jr.; Trish Giaccone; Eric Losciale; Kymberly Cook; Jack Carall; Ed Fuller; Janet Nickels; Shirley Olson; Ronda Harvey; and Pierre Tristam.

- 1. Pledge of Allegiance Commissioner Revels called the meeting to order at 8:48 a.m. and led the Pledge of Allegiance.
- 2. Roll Call A silent roll call showed a quorum was present.
- 3. Chair Comments

a. New Members – Chair Revels introduced Dr. Phyllis Pearson who will be representing the Flagler County Schools and Ms. Christine Sikora from CareerSource.
b. Grant Letter of Support – As announced by Mr. Jacob Bryant from Stewart-Marchman at last month's meeting, Stewart-Marchman has identified a grant for which they are applying to help reduce substance abuse and the rates of recidivism among youth as well as adults. The Council then provided the consensus for the Chair to sign a letter of support on behalf of the Council for this grant application

Dr. Phyllis Pearson arrived at 8:56 a.m.

4. Approval of August 10, 2016 Meeting Minutes – The motion was made by Chief Foster and seconded by Mr. Lewis to approve the August 10, 2016 meeting minutes. The motion was unanimously carried.

Judge Foxman arrived at 9:00 a.m.

- 5. Old Business
 - a. Jail Occupancy Report The jail occupancy report through July 2016 was distributed along with the agenda (Attachment 1). Ms. Quintieri noted the Council he average population was 141. The new facility is working well, as they are now

able to accommodate everyone. The reconstruction of the former jail facility continues.

b. Juvenile Civil Citation Program Report – Mr. Purdy distributed the Juvenile Civil Citation Program Report (Attachment 2) that is required by Florida Statute. Statewide, April thru June, the report shows about 50% of eligible cases received the civil citation. For the same period, for the 7th Circuit, the report shows a downward trend, ending at 31%. For Flagler County, there were very few cases with most recent totals of 80%, 67% and 60%, above the statewide average. The final page is the community based cases (as opposed to school based cases) where the numbers are still above the statewide average.

Mr. Kerr reiterated that against where we were three years ago, before we had a strong program in the county, we are doing very well. One of his staff pointed out that in Circuit 7, if half of those 521 who received a civil citation had been placed on probation, you would be looking at 7-8 probation officers that would have been impacted. It is, therefore, having an impact not only on the juveniles but the system overall.

c. Crisis Triage and Treatment Unit (CTTU) Report – Mr. Donaldson reviewed the year-end report for this program (Attachment 3).

Ms. Harvey brought the Council up-to-date on the five grants they are applying for, in order to continue the CTTU program. They are hoping to be able to continue the critical part of the program, a central receiving unit, through a DCF grant. She thanked everyone who supplied the support in letters or data to show how important the program is and the impact it has had on the citizens.

They are also applying for a grant for Putnam and St. Johns Counties. While the direct funding for this may not be for Flagler County, the overall level of care in their four-county area will affect us as well.

They are very hopeful that the grant for the CTTU program through DCF will be successful. The article in the Florida Association of Counties about the program helps with the application, as well.

- d. Pre-Trial Release Program Ms. Olson highlighted the August report (Attachment 4), with 74 at the beginning of the month. At the end of the month, there were 62 individuals in the program. Overall, they are seeing a 70-75% success rate for those in the program.
- e. Adult Civil Citation Program Chair Revels announced that this program has not moved forward to the County Commission, due to the pending elections which will see changes in several city elections, and the lack of the commissioner to replace former Commissioner Frank Meeker, on the County Commission. Nothing has

changed, however, from what this Council proposed to go before the county Commission.

- f. Sally's Safe Haven Report The July 2016 report was part of the agenda distributed to the Council (Attachment 5).
- 6. New Business
 - a. Sally's Safe Haven Update Sally Sherman reminded everyone of the background of how the program began, thanks to experiences Judge Raul Zambrano brought before this Council. Mrs. Sherman introduced members of the Core Committee who oversee the facility and program who were in the audience, to include Janet Nickels, Trish Giaccone and Eric Lociale.

Mrs. Sherman reviewed a short power point (Attachment 6) of the mission, vision, and guiding principles of the program. Mrs. Sherman then shared with the Council an audio/video of a domestic violence incident.

1) Program Services Report – Mrs. Sherman then asked the Children's Home Society Program Manager, Eric Losciale, to give a report on the activities at the facility over the last year. He reminded everyone the facility provides a safe environment for children to visit with non-custodial parents, who are the alleged perpetrator of the domestic violence. It is important for the children not to feel abandoned by the non-custodial parent. In turn, the noncustodial parent may be going through counseling, substance abuse classes, etc., and still able to visit with the children. The staff work with the families housed at the Family Life Center for the visitations. Mr. Losciale then shared photos (continuing Attachment 6) and reviewed how the visitations are set up, timing of the parent's arrival, and the facility. All visitations are court-ordered.

There are 23 families currently receiving services, with six families waiting orientation before going into the program. Since the program began, 97 families have been in the program, with 398 services provided. Referrals have been 121 with the difference (between that number and 97) being that the non-custodial family member decided not to participate in the program. One area lacking is the deficit of transportation where staff could pick up the family member and child to get them to the facility for the visitations. The current grant does not allow for transportation costs. The two other centers managed by the Children's Home Society have the transportation aspect available to their clients.

Mr. Purdy inquired if the State and Defense could be included in the reports to the judges where domestic violence is involved and cases are pending in the criminal court system.

Having seen several, Mr. Losciale feels Sally's Safe Haven is the best facility of this type throughout the State and handed out the brochure on the services (Attachment 7).

Mrs. Sherman thanked the County Commission for their funding support as well as the Facilities staff who did the build out of the facility and get engaged in the purposes and needs of the facility. The grant was awarded 2011 from the Department of Justice and the grant extension requested was approved to carry the facility for another year (through September 2017) due to adequate funding still remaining in the grant.

Mrs. Sherman announced that the \$400,000 grant for which we had applied was not awarded. One of the reasons for the denial was the fact that there is still approximately \$100,000 remaining in the current grant. We will be contacting the granting agency for further comments on our grant application.

- 2) Nat'l Institute on Fatherhood, Visitation and Domestic Violence One of the requirements of the grant is that the committee and staff participate in training on a yearly basis. Mrs. Sherman thanked Judge Lee Smith who participated in the training in Boston this year. Judge Smith mentioned that he learned quite a lot at this training. One of the things that has been brought out from both the training and when looking at the video (previously played for the Council), is what is the root cause of this, what happens to the child when they are grown and how do we keep the child from becoming the abuser. We have to work rehabilitating the abuser. When he refers families to Sally's Safe Haven, he spends time with the abuser so they understand why it is important to participate in the program. We have to focus on the children, as well, not only in their relationship with the parent, but also so they understand why what happened is wrong in order to avoid their repeating the abuse.
- 3) End Violence Against Women Int'l Conference on Sexual Assault, Domestic Violence, and Engaging Men & Boys Chair Revels provided a brief recap of this training that was held in Washington, DC. She mentioned the attendees included professions such as forensic investigators, nurses, elected officials, volunteers, prosecutors, social services agencies, police, etc. from around the world. Likewise, the classes were on a wide range of topics. Many spoke about that there are still some law enforcement agencies who feel the victims "had it coming". A 17-year old shared his story of being abused by older brothers by "stepping off the victim bus" and "stepping onto the recovery bus". Details were graphic for educational purposes but caused some attendees to cry, shake and even have to leave the room on occasion. Vice President Joe Biden created the Office of Violence Against Women Agency and, as such was the keynote speaker.

Mrs. Sherman announced that the 2017 annual conference is going to be held in Orlando. She has been working with the organizational team from Washington, DC. If you are interested, Mrs. Sherman will have some free passes to attend the conference.

Mrs. Sherman then shared the Vernetta Cockerham story video.

4) Start by Believing Day Program –Trish Giaccone then introduced the Start By Believing campaign. Currently, the capacity at the domestic violence shelter is 32 beds. They have been housing 36 individuals for the last 2-1/2 months, in a 2,500 sq. ft. facility and three bathrooms.

Mrs. Giaccone stated that how we, as individuals and as a community, respond to victims of domestic violence, determines the next step in that individual's life. There is often times not respect and comfort for those who experience sexual assault or domestic violence; unlike those who lose a home, have a car accident, or experience the loss of a loved one.

No reaction is better than a bad reaction. Victims often contact their informal support system of friends, neighbors, and we need to share with them what it means to *Start by Believing*. When these programs are in place, there is an increase in victims seeking services at the hospitals and an increase in law enforcement calls. When billboards are removed, the numbers decreased again because the victims did not feel the support of the community. We are asking for everyone to start "believing" the story of the victim when they contact either hospitals or law enforcement agencies. This could be as simple as acting respectful to the victim while going through the process because then the victim feels free to share the experience and, in turn, the perpetrator can be prosecuted.

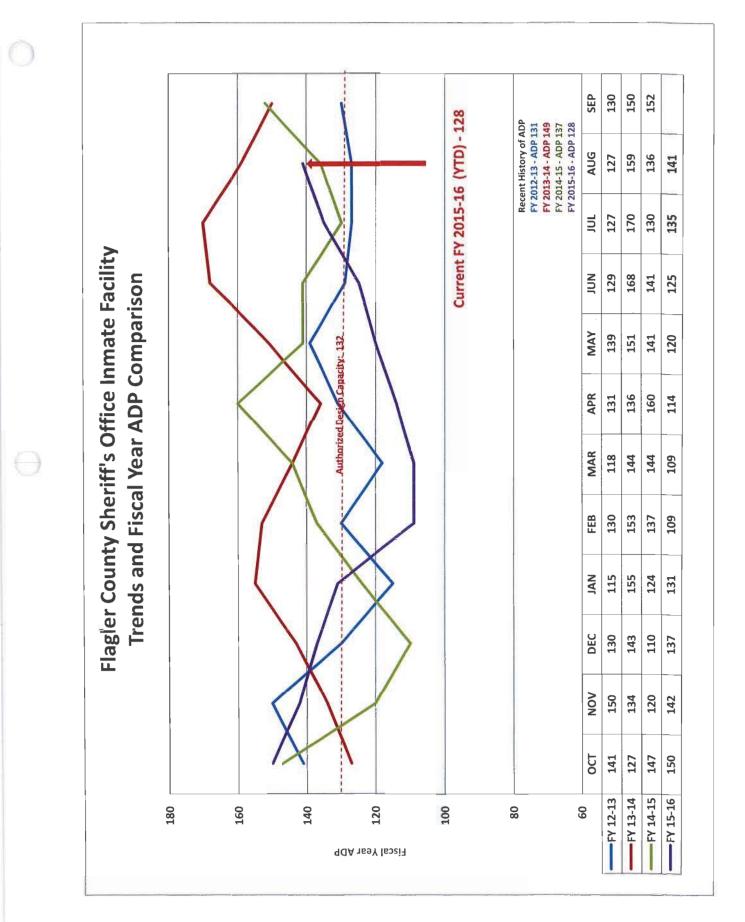
Mrs. Giaccone passed out some literature on the *Start by Believing* program (Attachments 8, 9 and 10). Mrs. Giaccone has staff who can come to organizations and speak to employees about how to handle domestic violence and sexual assault/talk with friends about their experiences and help them seek guidance.

She asked everyone to personally take the pledge to "Start By Believing". This program will be kicked off in April 2017, which is sexual assault awareness month.

7. Council Comments -- Chair Revels announced the "Walk In Drive Out" program being sponsored by the Clerk of Court from September 19 to 30 when traffic and court fines can be paid without the 40% collection fee.

- 8. Public Comments None.
- 9. Next Meeting -- The October meeting was previously cancelled. The next regular meeting of the Council will be November 9, 2016, at the Emergency Operations Center at 8:45 a.m.
- 10. Adjournment -- The meeting was adjourned at 10:00 a.m. following a motion made, seconded and unanimously carried.

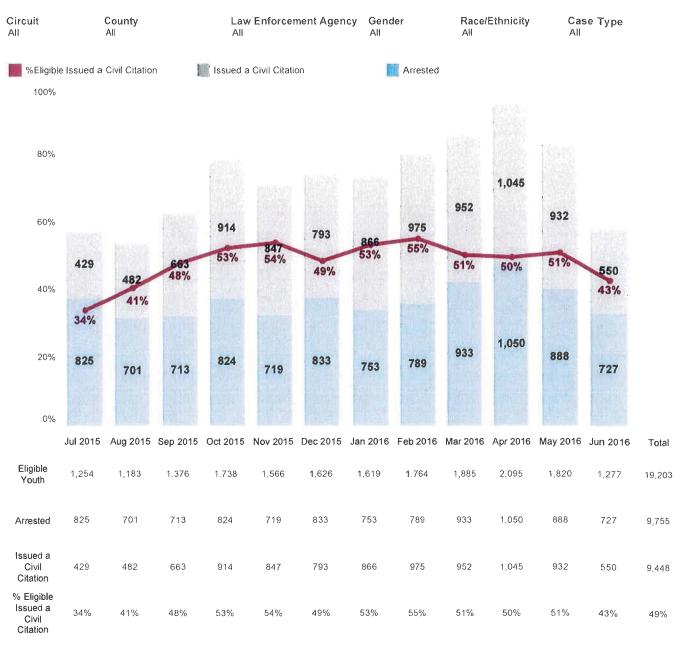
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Civil Citation Dashboard

Civil Citation by Month July 2015 - June 2016



ATTACHMENT 2 TO 9/14/16 MINUTES

Florida Department of

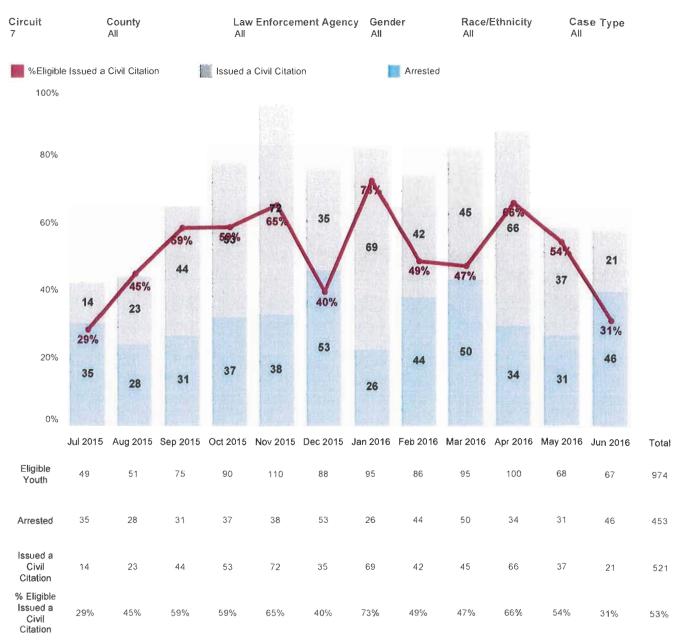
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Civil Citation Dashboard & Other Similar Diversion Program

Civil Citation by Month July 2015 - June 2016 .

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Civil Citation by Month July 2015 - June 2016 Florida Department of JUVENILE JUSTICE

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Civil Citation Dashboard & Other Similar Diversion Program

Civil Citation by Month July 2015 - June 2016



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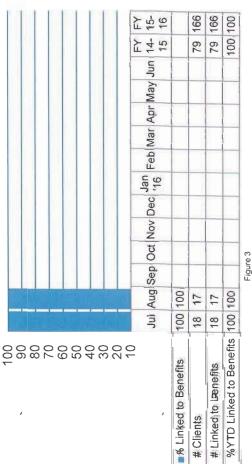
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80% of those program participants who were not residing in stable housing One hundred (100) law enforcement officers will receive Crisis Intervention August 2016 Jun as the time of program admission will report living in stable housing. Ma 7 Feb Mar Apr Teams (CIT)/CIT-Refresher training annually. Jan 16 Aug Sep Oct Nov Dec Figure 2 44 42 62 93 Jul 06 40 36 06 %YTD Cxs in Stable Housing **CTTU PERFORMANCE MEASURES** % Cxs in Stable Housing. # Cxs in Stable Housing STEWART-MARCHMAN-ACT BEHAVIORAL HEALTHCARE # Clients 15-15-323 477 311 465 96 97 F≺ 15-15 100% of program participants who were eligible for social security or other 90% of program participants will report that they have received increased Jun access to comprehensive community based behavioral health services. Ma V Feb Mar Apr benefits will be linked to applicable services Aug Sep Oct Nov/Dec Jan Figure 1 100 44 44 66 Inc 98 45 44 86 %YTD Services Increased % Services Increased # Services Increased # Clients

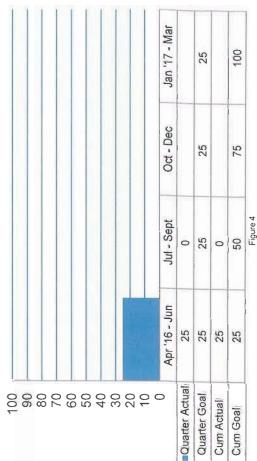
FY 15-16

14-15-15

91 92







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CTTU PERFORMANCE MEASURES

One hundred (100) Flagler county residents will receive Mental Health First Aid (MHFA) training annually.

Number of monthly transports provided by the CTTU

50

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					Apr '16 - Jun	25	25	25	25	

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ATTACHMENT 4 TO 9/14/16 MINUTES



PUBLIC SAFETY COORDINATING COUNCIL REPORT

Flagler County Pretrial Services

Reporting Period: August 2016

RELEASES TO PRETRIAL SUPERVISION					
Statistic	Month o	f August	Current	FY 15/16	
Total Cases Released to Pretrial	32		441		
Released to Pretrial at 1st Appearance	26 81.3%		390	88.4%	
Released to Pretrial at Bond Hearings 2		6.3%	9	2.0%	
Released at Arraignment 3		9.4%	26	5.9%	
Released via Motion 0 0.09		0.0%	0	0.0%	
Released via Court Action Form	1	3.1%	16	3.5%	
Total Cases Released to Pretrial with Bond	1	3.1%	3	0.7%	
PRETRIAL SUPERVISION					
Statistic	Month of August C		Current FY 15/16		
Caseload					
1st Day of the Month	6	64			
New Cases Assigned	32		4	441	
Cases Terminated	34 436		36		
End of the Month	62				
Terminations	34		436		
Successful	23	67.6%	313	71.8%	
Failure to Appear	0	0.0%	4	0.9%	
Failure to Comply	11	32.4%	101	23.2%	
Arrested-New Charge	0	0.0%	18	4.1%	
DRUG SCRE	ENING				
Statistic	Month o	f August	Current	FY 15/16	
Specimens Screened/Positive Specimens	45	24.4%	470	29.8%	



Sally's Safe Haven^{MINUTES} Progress Report July, 2016



Operating Hours:

Standard operating hours are Tuesday through Saturday, 8:30 a.m. to 5:00 p.m. (with flexibility for earlier or later times in order to meet the needs of the families in need of services).

Additional Services:

Nothing new to report.

Current Visitations:

Domestic violence only:	4 cases
DV and Dependency:	11 cases
Dependency only:	15 cases
Total Open:	30 cases

Referrals:

Total referrals to date: **112** – Ten new cases during June are broken out as follows:

Judge Smith (injunctions):0Judge Beck (dependency):10Flagler Courts General Magistrate:0Family Life Center:0Other Courts (Pinellas County, Duval County, Volusia County), child resides in Flagler:0

Number of Services Provided: 2015: 302 Thru 6/30/16: 96

Community Outreach/Education:

Nothing this month.

<u>Staff:</u>

Staff member, Jennifer Parker, transferred to the Buckner Division of CHS.

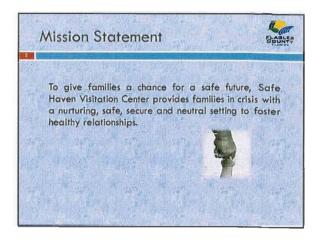
Upcoming Events:

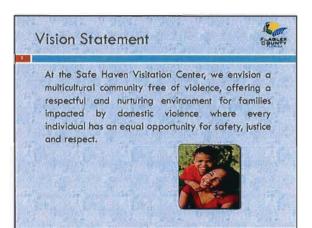
None currently scheduled.

This project was supported by Grant No. 2011-CWAX-K014, awarded by the Office of Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not reflect the views of the Department of Justice, Office on Violence Against Women.

ATTACHMENT 6 TO 9/14/16 MINUTES







Principle I	Equal Regard for the Safety of Child(ren) and Adult Victims
Principle II	Valuing Multiculturalism and Diversity
Principle III	Incorporating an Understanding of Domestic Violence into Center Services
Principle IV	Respectful and Fair Interaction
Principle V	Community Collaboration
Principle VI	Advocacy for Child(ren) and Adult Victims







Front entrance for visiting parent. Thi door is locked at all times.

Front entrance waiting area for visiting parent. Security guard uses the monitor on the desk to watch what is happening in the visit rooms and outside. The visiting parent's belongings are storled in this area.



Program Statistics

• Sally's Safe Haven is open full-time, Tuesday thru Saturday each week

- Types of cases served:
 - Domestic Violence Only

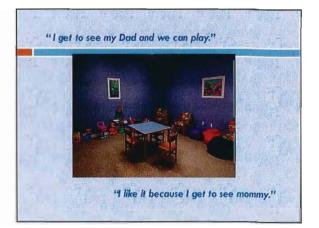
 Domestic Violence and Dependency (largest number of families fall in this category)
 Dependency Only

Program Statistics

- Currently serving 23 families with 23 25 supervised visits each week (6 families pending)
- 97 families have been served to date (1/15)
- 398 services provided to families to date
- (1/15)
- 121 referrals have been received primarily from Flagler Court Judges, Family Life Center, and CPC

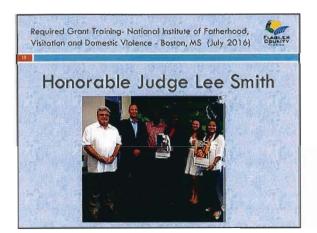


"The staff is always nice and helps my girls to feel safe. My girls are never pressured to go into visits if they don't feel comfortable."

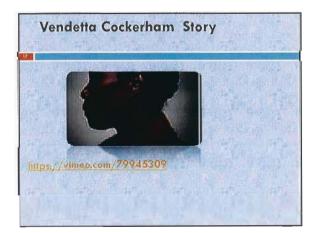




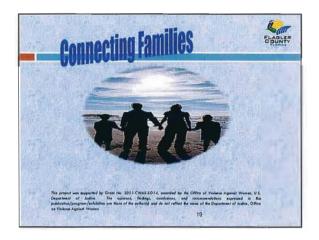
















Hours of Operation

- Sally's Safe Haven operates Tuesday Thursday, Saturday 9:30 AM to 4:00 PM.
- An eligibility interview is required prior to services.
- Every attempt is made to accommodate the schedules of parents and children.

Clients needing accommodations for a disability and/or clients with special communications needs should contact their Children's 'Home' Society of Florida worker or make their' request for accommodation at the time of admission into a Children's Home Society of Florida program.





Six Guiding Principles

Principle I

Equal Regard for the Safety of Child(ren) and Adult Victims

Principle II

Valuing Multiculturalism and Diversity

Principle III

Incorporating an Understanding of Domestic Violence into Center Services

Principle IV

Respectful and Fair Interaction

Principle V

Community Collaboration

Principle VI Advocacy for Child(ren) and Adult Victims This project was supported by Grant No. 2011-CWAX-K014, awarded by the Office of Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not reflect the views of the Department of Justice, Office on Violence Against Women.

Sally's Safe Haven Visitation Center Of Flagler County

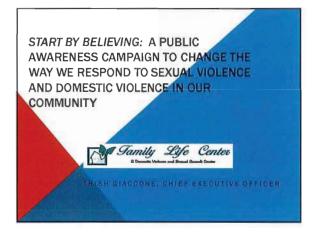


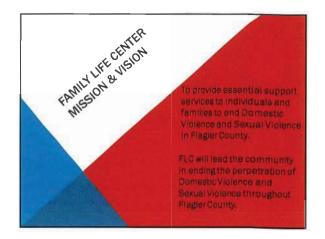
Sally's Safe Haven Visitation Center At Sally's Safe, Haven Visitation Center, we envision a multicultural community free of violence offering a respectful and nurturing environment for families impacted by domestic violence where To give families a chance for a safe future, provides families in crisis with a nurturing, safe, secure setting to foster healthy every adult victim and child has an equal opportunity for safety, justice and respect. for the Love of a Child Mission Vision relationships appropriate means of visitation and exchange of Reduce trauma and anxiety to children of batterers who are afraid that they or the parent will be hurt or To provide supervised visitations that are activity children in domestic relations cases involving Eliminate the risk that adult victims and abused or Reduce the risk of emotional abuse during Safe Haven will provide a safe, safe and appropriate for domestic violence, Factual written reports to the Court No clients shall be discriminated against on the basis of race, color, religion, sex, age, national origin, disability, sexual orientation, or any domestic violence, sexual assault, and stalking. **Visitation Center of Flagler** activities during visits and exchanges abducted during supervised visitation. sexual assault and stalking situations. Sally's Safe Haven Provides Documentation of behavior and affordable, age appropriate and Sally's Safe Haven physically threatened during any contact. Monitored exchanges County Supervision visitation visitation and exchanges. will be upon request non-abusive children Sally's с, ю. 4 + The adult victims' child is able to The adult victims' child sees that the loves him/her and wants to visit with the Sally's Safe Haven provides a place the adult victims can bring the child to visit allowing for a connection to the adult victims can bring the child to slowly come to terms with the separation or divorce of his/her in the The visits are monitored and in a child are safe and not alone in this maintain a relationship with the nonremain between the non-custodial parent and the child so that the child Sally's Safe Haven provides a place the adult victims can bring the child victim knows that the adult victim and Sally's Safe Haven provides a place to see the visiting parent is alright, so that the child does not worry about the non-custodial parent's well safe environment so that the adult Why are Visits Important? non-custodial parent still parents, which can help does not feel abandoned. custodial parent. healing process. experience. being. child. -+ + 1

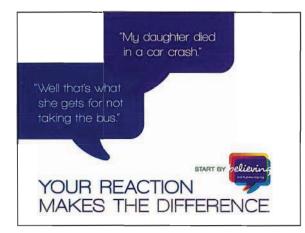
other characteristic protected by federal, state

or local law

ATTACHMENT 8 TO 9/14/16 MINUTES







There is no shame when a loved one dies. When a home is lost. When a car is stolen.

THERE IS **COMFORT** AND **SUPPORT**. THERE IS **RESPECT** AND **SYMPATHY**.





21 suspects are charged with the videotaped gang rope of an 11-year old girl in an abandoned trailer.

Character, November 37, 2012

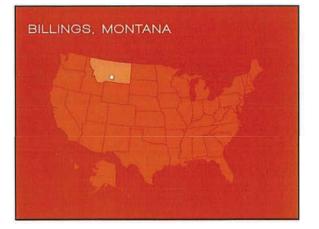


Most nor Victor second free tas fires

Residents say the victim wore makeup and dressed like a 20-year old.

"What was her mother thinking?" one neighbor asked.





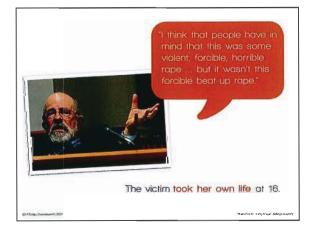


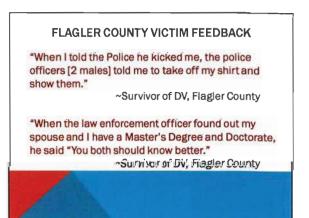
Montana District Judge G. Tadd Baugh explains the 14-year old victim was "older than her chronological age" and "as much in control" as the teacher

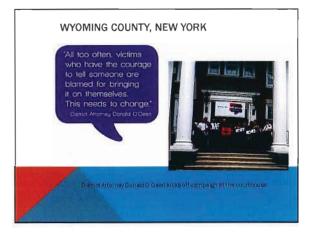
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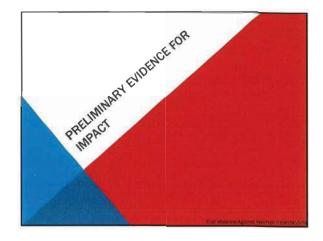


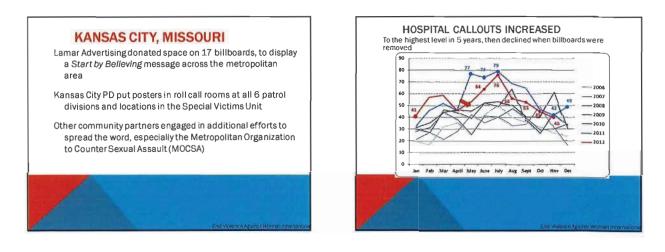
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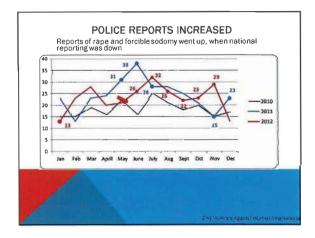


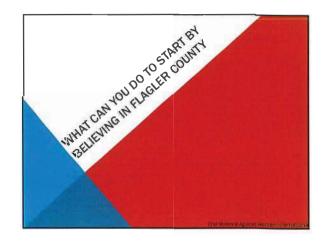












Does this compromise the perspective of objectivity required to be a credible professional?

•The campaign simply asks criminal justice professionals & others to start by believing. Only after a thorough investigation has been completed can appropriate case determination be made.

•The only way to "find out the facts and determine what really happened" is to first establish rapport and gather essential information from victims.

Does this compromise the perspective of objectivity required to be a credible professional?

•The intention of the campaign is to start from an orientation of believing which does not necessarily mean saying the exact words, "I believe you." The important aspect is victims are treated with compassion and respect, rather than communicating (either explicitly or implicitly) that I don't believe you.



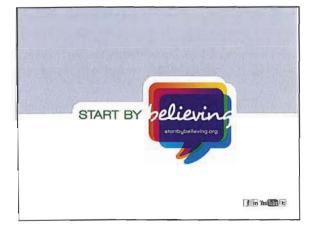
Start By Believing

•Post information in your breakroom, offices and public locations.

- •Invite Family Life Center to train with staff.
- •Help fund Public Service Announcements.
- Take the pledge

FAMILY LIFE CENTER

24 hour hotline - 386-437-3505 www.familylifecenterflagler.org 386-437-7747 trish@FamilyLifeCenterFlagler.org



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DOMESTIC VIOLENCE щ С Ц



Until

gender-based violence is unacceptable, perpetrators are held accountable, and victims receive the compassion, support, and justice theu deserve.

FamilyLifeCenterFlagler.org HOTLINE:(386)437-3503

info@evawintl.org | 509.684.9800 WWW.evawintl.org

WHEN SOMEONE COMES TO YOU ... WHAT WILL YOUR REACTION BE?

No one would respond this way to the victim of a car crash. Yet this is exactly the type of response sexual assault victims hear every day: "Are you sure it was a sexual assault? What were you doing there? You weren't wearing that, were you?" Start by Believing is a public awareness campaign uniquely focused on the public response to sexual assault. Because a friend or family member is typically the first person a victim confides in, this person's reaction can be the first step in the victim's long path toward justice and healing. Knowing how to respond is critical. A negative response can worsen the victim's trauma and foster an environment where perpetrators face zero consequences. Rapists attack an average of six times, so one failed response can equal five more victims.

Start by Believing was created to stop this cycle, by improving our personal reactions. The goal is to change the world, and outcomes for victims, **one response at a time.**

"My name is Ken. I am a husband, father, family member, friend, and a police officer who tries to make a difference in society, both personally and professionally."

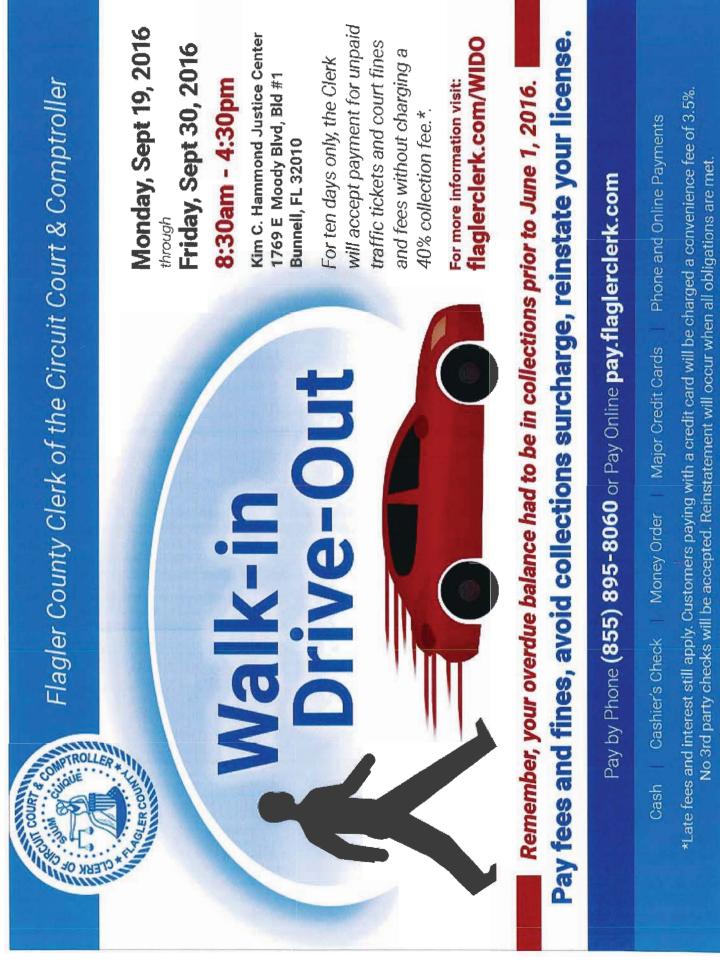
"My name is Sheryl, I am an ER/CCU Nurse. I promise to *Start by Believing* with each victim I come in contact with in the hospital setting."



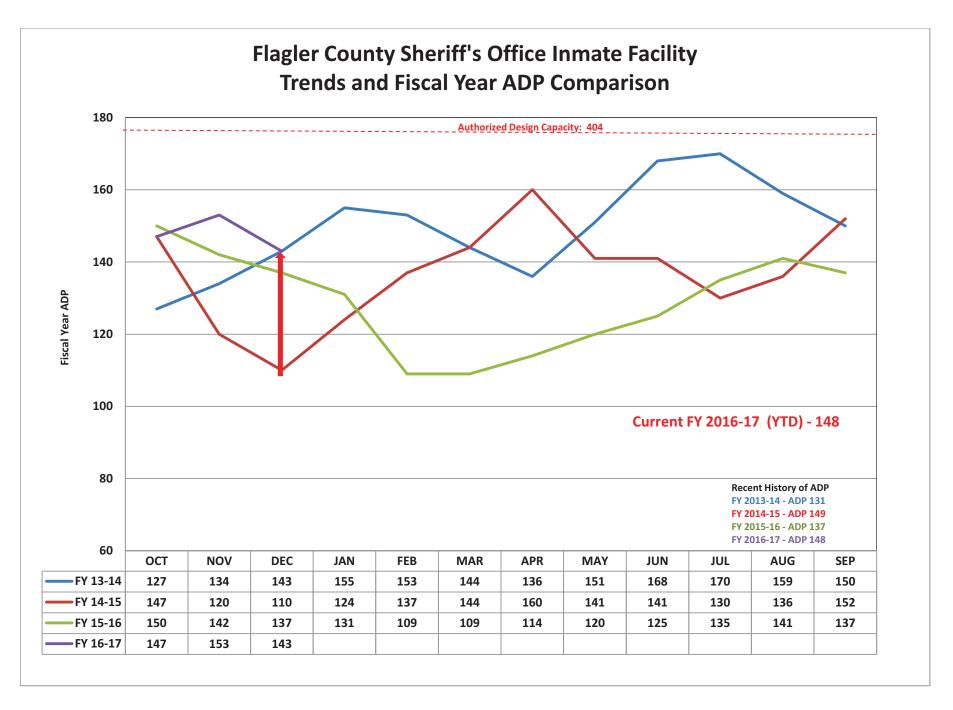
YOUR REACTION MAKES THE DIFFERENCE.



The Start by Believing Campaign is a Program of End Violence Against Women International - www. startbybelieving.org



AGENDA ITEM 5(A)





December 2016 AGENDA ITEM 5(C)

CTTU PERFORMANCE MEASURES

access to comprehensive community based behavioral health services. 100 90 80 70 60 50 40 30 20 10 FY FY Jan '16 Ма Jul Aug Sep Oct Nov Dec Feb Mar Apr Jun 14-15y 15 | 16 Services Increased 98 100 97 97 98 100 # Clients 35 323 477 45 44 36 40 35 # Services Increased 44 44 35 34 39 35 311 465 96 97 %YTD Services Increased 98 99 98 98 98 98.3

90% of program participants will report that they have received increased

80% of those program participants who were not residing in stable housing as the time of program admission will report living in stable housing.

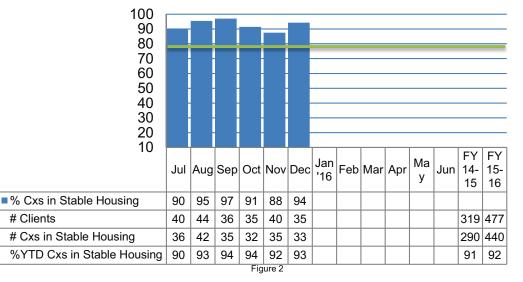
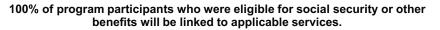
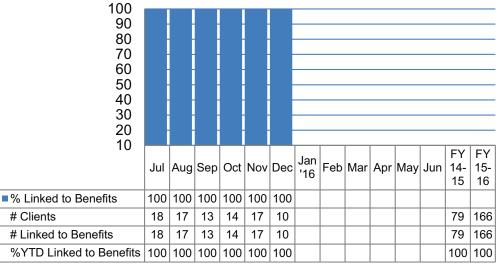
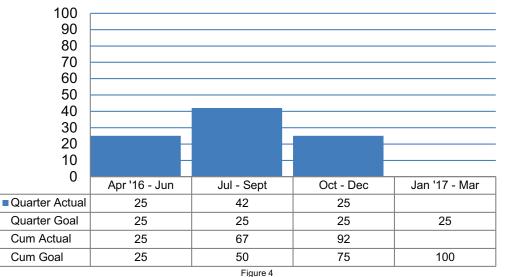


Figure 1





One hundred (100) law enforcement officers will receive Crisis Intervention Teams (CIT)/CIT-Refresher training annually.



Clients



CTTU PERFORMANCE MEASURES

One hundred (100) Flagler county residents will receive Mental Health First Aid (MHFA) training annually. FY FY Jul Aug Sep Oct Nov Dec Jan '16 15-Feb Mar Apr May Jun 14-15 16 Apr '16 - Jun Jul - Sept Oct - Dec Jan '17 - Mar Total # Transported 31 30 299 341 Quarter Actual 25 27 Trans'd SMA Crisis Units 204 263 Quarter Goal Cum Actual Trans'd to Hailfax 64 54 31 24 Trans'd to Other Crisis Units Cum Goal Figure 5 Figure 6

Number of monthly transports provided by the CTTU



PUBLIC SAFETY COORDINATING COUNCIL REPORT

Flagler County Pretrial Services

Reporting Period: December 2016

RELEASES TO PRETRIAL SUPERVISION					
Statistic	Month of December		Current FY 16/17		
Total Cases Released to Pretrial		45		122	
Released to Pretrial at 1st Appearance	38	84.4%	105	86.1%	
Released to Pretrial at Bond Hearings	3	6.7%	8	6.6%	
Released at Arraignment	3	6.7%	7	5.7%	
Released via Motion 1		2.2%	1	0.8%	
Released via Court Action Form	leased via Court Action Form 0 0.0%		1	0.8%	
Total Cases Released to Pretrial with Bond	0	0.0%	0	0.0%	
PRETRIAL SUPERVISION					
Statistic		Month of December Currer		nt FY 16/17	
Caseload					
1st Day of the Month	5	58			
New Cases Assigned	45		122		
Cases Terminated	33		112		
End of the Month					
Terminations	33		112		
Successful	21	63.6%	76	67.8%	
Failure to Appear	0	0.0%	0	0.0%	
Failure to Comply	10	30.3%	30	26.8%	
Arrested-New Charge	2	6.1%	6	5.4%	
DRUG SCREI	ENING				
Statistic		th of mber	Current	FY 16/17	
Specimens Screened/Positive Specimens	37	40.5%	117	26.5%	



Sally's Safe Haven **Progress Report** August, 2016



Operating Hours:

Standard operating hours are Tuesday through Saturday, 8:30 a.m. to 5:00 p.m. (with flexibility for earlier or later times in order to meet the needs of the families in need of services).

Additional Services:

Nothing new to report.

Current Visitations:

Domestic violence only:	4 cases
DV and Dependency:	4 cases
Dependency only:	15 cases
Total Open:	23 cases

Referrals:

Total referrals to date: **117** – Five referrals during July are broken out as follows:

Judge Smith (injunctions): 2 Judge Beck (dependency): 3 Flagler Courts General Magistrate: 0 Family Life Center: 0 Other Courts (Pinellas County, Duval County, Volusia County), child resides in Flagler: 0

Number of Services Provided: **2015:** 302

Thru 8/31/16: 111

Community Outreach/Education: Nothing this month.

Staff:

Our new staff member, Cynthia O'Reilly started this month.

Upcoming Events:

None currently scheduled.

This project was supported by Grant No. 2011-CWAX-K014, awarded by the Office of Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not reflect the views of the Department of Justice, Office on Violence Against Women.



Sally's Safe Haven Progress Report September, 2016



Operating Hours:

Standard operating hours are Tuesday through Saturday, 8:30 a.m. to 5:00 p.m. (with flexibility for earlier or later times in order to meet the needs of the families in need of services).

Additional Services:

Nothing new to report.

Current Visitations:

Domestic violence only:	3 cases
DV and Dependency:	4 cases
Dependency only:	11 cases
Total Open:	18 cases

Referrals:

Total referrals to date: **127** – Ten referrals during September are broken out as follows:

Judge Smith (injunctions): 3Judge Beck (dependency): 7Flagler Courts General Magistrate: 0Family Life Center: 0Other Courts (Pinellas County, Duval County, Volusia County), child resides in Flagler: 0

Number of Services Provided: 2015: 302 *Thru 9/30/16:* 126

<u>Community Outreach/Education:</u> Nothing this month.

<u>Staff:</u>

No changes.

Upcoming Events:

None currently scheduled.

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Sally's Safe Haven Progress Report October, 2016



Operating Hours:

Standard operating hours are Tuesday through Saturday, 8:30 a.m. to 5:00 p.m. (with flexibility for earlier or later times in order to meet the needs of the families in need of services).

Additional Services:

Nothing new to report.

Current Visitations:

Domestic violence only:	5 cases
DV and Dependency:	5 cases
Dependency only:	13 cases
Total Open:	24 cases

<u>Referrals:</u>

Total referrals to date: 134 – Seven referrals during October are broken out as follows:

Judge Smith (injunctions): 3Judge Beck (dependency): 4Flagler Courts General Magistrate: 0Family Life Center: 0Other Courts (Pinellas County, Duval County, Volusia County), child resides in Flagler: 0

Number of Services Provided: 2015: 302 *Thru 10/31/16:* 140

Community Outreach/Education:

Nothing this month.

Staff:

No changes.

Upcoming Events:

None currently scheduled.

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Sally's Safe Haven Progress Report November, 2016



Operating Hours:

Standard operating hours are Tuesday through Saturday, 8:30 a.m. to 5:00 p.m. (with flexibility for earlier or later times in order to meet the needs of the families in need of services).

Additional Services:

Nothing new to report.

Current Visitations:

Domestic violence only:	8 cases
DV and Dependency:	4 cases
Dependency only:	13 cases
Total Open:	25 cases

Referrals:

Total referrals to date:142 – Eight referrals during November are broken out asfollows:Judge Smith (injunctions):Judge Smith (injunctions):Judge Beck (dependency):Flagler Courts General Magistrate:Family Life Center:Other Courts (Pinellas County, Duval County, Volusia County), child resides in Flagler:

Number of Services Provided: 2015: 302 *Thru 11/30/16:* 164

Community Outreach/Education:

Nothing this month.

Staff:

No changes.

Upcoming Events:

None currently scheduled.

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U.S. Department of Justice Office of Justice Programs *Office on Violence Against Women*

Washington, D.C. 20531

January 4, 2017

Christie Mayer Program Coordinator Flagler County Board of County Commissioners

Sally A Sherman Deputy County Administrator Flagler County Board of County Commissioners

RE: 2011-CW-AX-K014, Flagler County Board of County Commissioners

Dear Christie Mayer and Sally A Sherman:

Thank you for the time and assistance you and your staff provided during the OVW Office Based Review (OBR) conducted on November 30, 2016. The OBR provided valuable information on the status of your program.

No programmatic or administrative issues requiring formal resolution were identified during the OBR. The Safe Havens program appears to be progressing according to the plan presented in the approved application, and it is in compliance with Federal and OVW guidelines for this grant.

It was a pleasure to speak with you about your program and learn about your recent outreach to the courts and increase in supervised visitation referrals. I have reviewed your policies and procedures and would like to schedule a call to discuss a few suggestions to modify them. Additionally, I will be connecting you with the Center for Court Innovation (CCI) for the technical assistance discussed to assist you in training judges and court personnel.

If you have further questions concerning the OBR, your program, or available technical assistance, please do not hesitate to contact me at (202) 616-1590 and/or julie.aldrich@usdoj.gov. Thank you again for your cooperation and assistance during the OBR.

Sincerely,

Julie Aldrich

AGENDA ITEM 6(A)



CLAY COUNTY SHERIFF'S OFFICE

Sheriff Rick Beseler

November 21, 2016

Honorable J. Manfre Sheriff, Flagler County 1022 Justice Lane Bunnell, Fl. 32210 POST OFFICE BOX 548 GREEN COVE SPRINGS, FLORIDA 32043-0548 (904) 284-7575 (904) 264-6512 (352) 473-7211 FAX (904) 284-0710

Re: Annual Inspection Report -Flagler County Detention Facility

Dear Sheriff Manfre:

The Regional Peer Review Inspection Team conducted an inspection of the Flagler Detention Facility on November 21, 2016, pursuant to the requirements of Florida Model Jail Standards (FMJS) and applicable Florida Statute Section 951.23.

There were no **serious or notable violations** during the inspection. The issues the team came across during the inspection were immediately corrected onsite.

The listed inspectors, who are members of the Regional Peer Review Inspection Team, compiled this report in accordance with the Florida Model Jail Standards. The team only warrants that on the date of the above inspection, The Flagler County Detention Facility met or exceeded the Florida Model Jails. However, the Regional Peer Review Team is not responsible for the continued adherence with these standards subsequent to the date of the inspection.

Please relate our sincere appreciation to all of your staff for their professional demeanor, courteous and cooperative assistance. Such assistance certainly aided by expediting the inspection process.

If you have any questions concerning this report, please contact me at (904) 529-5917

Sincerely, Jina Chatmon

Tina C. Chatmon Detention Staff Inspector Clay County Sheriff's Office

Integrity * Fairness * Caring * Teamwork

APPENDIX C

FLORIDA MODEL JAIL STANDARDS ANNUAL FACILITY INSPECTION REPORT Part I – Facility Identification

Name of Facility:	Flagler County Deten	tion Facility			
Facility Type:	Jail				
Mailing Address:	1002 Justice Lane				
City: Bunnell	County:	Flagler		Phone:	386-437-4116
Agency Head: Ja	ames L. Manfre	Facility Adm	inistrator:	Becky Q	uintieri
Chairperson – Coun	ty Commission:				
Chairperson or May	or – City Council:	Catherine Rol	oinson		
Date and time of In	spection: Novemb	per 21, 2016			
Inspector(s) and Ag	jency:				
(Please attach addit	ional sheets as needed	d and ensure a	ll participating	inspecto	rs are listed.)
1. Tina Chatmon, Co	CSO				
2. Sgt. Chris Sueflo	nn, CCSO				
3. Sgt. Cody Whidde	on, CCSO				
4. Deputy T.K. Jone	es, CCSO				
5. Lt. Jason Caban,	SJCSO				
6. Sgt. Marena Duke	es, JSO				
7. Ofc. Kathleen Ho	ure, JSO				
8. Ofc. Stephen Smi	ithgall,JSO				
9.					
Population on date	of inspection: 15	58			
Date of Last Inspec	tion: 2/	20/2015			
Average Daily Popul	lation for the Preceding	g 12 Month Pe	riod: 1	129	
Maximum Rated Ca	pacity: 44				
Housing: a. N	lumber of Beds:		404		
b. S	ingle Occupancy Cells:	-	4		
c. M	Iultiple Occupancy Cell	s:	90		
d. N	lumber of Dormitories:	-	4		

Date Facility was Con	structed:	1991; 2016				
Date of Last Renovat	ion:	2016				
Are there any plans f	or new construc	tion?	Yes		No	
If yes, please provide	e details: (A	ttach additional sheets as needed)				
						<u> </u>
Is the facility under any court order? Yes No						
If yes, please provide	e details: (Attac	h additional sheets as needed)				
		Male		Female		
Facility Staff:	Certified Sta	ff34		16		
racincy Starr.	Non-Certified	d Staff 7		7		
	TOTALS	41		23		

FLORIDA MODEL JAIL STANDARDS ANNUAL FACILITY INSPECTION REPORT

Part II - Standards' Assessment

Note: A "Yes" response indicates compliancy with the applicable standard. Non-compliance of any bold printed questions shall be considered serious violations.

GENERAL PROVISIONS

			YES	NO	N/A
1.		If inmates are held longer than eight (8) hours in holding cells is documentation justifying the extension and including 15 minute documented checks completed? Sec. 2.01 (f) (1) (2)	\boxtimes		
2.		Are all policies and procedures formally reviewed at least annually and updated as needed? Sec. 2.10	\square		
3.		Are appropriate Inspection Reports, Corrective Action Plans, Responses, and all other reports and/or documents related to previous facility inspections up to date and on file? Sec. 2.06	\boxtimes		
4.		Are personnel trained in CPR and first aid care on duty at all times as required by FSS 943? Sec. 20.7 (a) (5) and 7.08.	\boxtimes		
5.		Are there written procedures addressing:			
	a.	The detection, prevention, reduction or punishment of sexual abuse inmates. Sec. 2.17	\square		
	b.	The safety and treatment needs of inmates who have been a victim of a sexual act. Sec. 2.17	\square		
	c.	The discipline and prosecution of any person who perpetrate sexual acts upon inmates. 2.17	\square		
6.		Is new employee orientation and annual refresher training being provided to staff covering required topics in section 2.17 (a)?	\boxtimes		
7.		Are inmates being provided information required in section 2.17 (b)?	\boxtimes		
		Comments: (Attach additional sheets as needed)			

ADMISSION, CLASSIFICATION, AND RELEASE

		YES	NO	N/A
8.	Does the facility comply with Title II of the Americans with Disabilities Act? Sec. 2.18	\boxtimes		
9.	During the classification process, is each inmate given or provided access to a copy of the Rules and Regulations of the facility? Sec. 4.06	\square		
10.	Are all established rules, regulations and legal procedures met and any questions clearly resolved as to inmate admissions? Sec. 4.01	\boxtimes		
11.	Is each inmate searched by a certified staff member upon admission, subject to F.S.S. 901.211? Sec. 4.03	\square		
12.	During the admission and booking process, are inmates examined for contraband and permitted to bathe? Sec. 4.02	\square		
13.	Are body cavity searches only conducted by licensed medical personnel? Sec. 4.03	\square		
14.	When a body cavity search is conducted, is a complete report written and given to the Officer-in-Charge? Sec. 4.03	\square		
15.	Unless medically cleared, unconscious, seriously ill, or seriously injured persons are not admitted to the facility? Sec. 4.04	\boxtimes		
16.	Are male staff present to admit male inmates and female staff present to admit female inmates? Sec. 4.05	\square		
17.	Is a female correctional officer on duty at all times when female inmates are housed? Sec. 4.05	\square		
18.	Are inmate admission records compiled and maintained on each inmate and contain: Sec. 407			
a.	Full name and known alias	\square		
b.	Age, date of birth, sex	\boxtimes		
с.	Date admitted	\boxtimes		
d.	Race	\boxtimes		
e.	Height	\square		
f.	Weight	\square		
g.	Specific reason for custody	\boxtimes		
h.	Name of attorney, if known	\square		
i.	Signature of person(s) delivering and receiving inmate			
j.	Written inventory of items taken from inmate	\bowtie		

		YES	NO	N/A
k.	Current or last known address	\square		
١.	Next of kin of inmate	\square		
m.	Marital status	\boxtimes		
n.	Religion	\boxtimes		
19.	Are all persons booked into the facility photographed and fingerprinted? Sec. 4.08	\square		
20.	Is inmate personal property safeguarded and receipts signed by staff and inmate? Sec. 4.07 (j)	\square		
21.	During the admission process, are inmates given access to a telephone to call attorney, family members or others? Sec. 4.09	\square		
22.	As soon as practical following the admission, are inmates classified? Sec. 4.10	\boxtimes		
23.	Is classification criteria incorporated into the inmate rules and regulations as to housing, programs and privileges? Sec. 4.13	\square		
24.	Are personal records maintained and kept confidential from other inmates and contain: Sec. 4.14			
a.	Legal authority for commitment	\square		
b.	All information contained in the booking record	\square		
с.	Classification information and progress reports	\boxtimes		
d.	Sustained disciplinary reports including investigation and disposition	\square		
e.	All absences from the facility	\boxtimes		
f.	Photographs, when taken	\boxtimes		
g.	Record of any detainer or other civil or criminal process	\square		
h.	Personal property records	\square		
i.	Date and terms or conditions of release, the authority for release and signature of the releasing employee.	\square		
25.	Is the classification process a uniform process for all inmates? Sec. 4.15	\square		
26.	Does the classification process follow an inmate throughout his/her incarceration? Sec. 4.15	\boxtimes		
27.	Is there written procedures for legally releasing inmates and positive identification? Sec. 4.16	\square		
28.	At the time of release, does the inmate sign for the return of	\square		

his/her property and is the receipt countersigned by an employee? Sec. 4.17

HOUSING

		YES	NO	N/A
29.	Is a female correctional officer on duty at all times when the facility houses female inmates. Sec. 5.01	\boxtimes		
30	Are dangerous felons housed separate from misdemeanants? Sec. 5.03(b)	\boxtimes		
31.	Does close supervision of special inmates include regular, documented physical sight checks by correctional officers or medical personnel at intervals not to exceed 15 minutes? Sec. 5.04	\boxtimes		
32.	Until such time as the health authority determines in writing, inmates identified as suicidal are not housed in single cells unless they are directly observed 24 hours per day with documented 15 minute checks. Sec. 5.04	\boxtimes		
33.	Is special housing for medical reasons provided to inmates upon orders of the health authority? Sec. 5.04	\boxtimes		
34.	Are persons brought to the facility for detoxification reasons housed in an area designed for that use and are held only so long to meet statutory requirements? Sec. 5.05	\boxtimes		
35	Are inmates assigned housing based upon classification with special attention paid to a demonstrated history of, or exhibit aggressiveness towards other inmates? Sec. 5.06	\boxtimes		
36.	Inmates are not subjected to discrimination except that males and females are housed separately? Sec. 5.07	\boxtimes		
37.	Do all sinks provide cold and either hot or tempered running water? Sec. 5.08 (c) (5)	\boxtimes		
38.	Do all showers provide tempered running water, under pressure, that is thermostatically controlled to temperatures ranging from 100 degrees to 120 degrees Fahrenheit? Sec. 5.08 (c) (5) and 1.46.	\boxtimes		
39.	Are cells adequately ventilated and illuminated? Sec. 5.08 (b) (4) (5) (c) (1) (2)	\boxtimes		
40.	Are accommodations for reading and writing available for use during non-sleeping hours? Sec. 5.08 (c) (6)	\boxtimes		
41.	Is each inmate provided reasonable access to toothpaste, toothbrush, shaving equipment, a comb, soap and a clean towel upon admission and thereafter, if indigent? Sec. 5.08 (d)	\square		

		YES	NO	N/A
42.	Are female inmates provided necessary hygiene items? Sec. 5.08 (e)	\square		
43.	Is hair grooming services made available for inmates? Sec. 5.08 (f)	\square		
44.	Are inmates required to bathe at least twice weekly? Sec. 5.08 (g)	\square		
45.	Are drinking cups provided unless bubblers or fountains are available? Sec. 5.08 (h)	\square		
46.	Are inmates in general population allowed to bathe daily? Sec. 5.08 (i)	\square		
47.	Are sink, toilet, water fountains, and floor drains kept in good repair? Sec. 5.08 (j)	\square		
48.	Are utility closets, pipe chases, and corridors kept clean and free of clutter? Sec. 5.08 (k)	\boxtimes		
49.	Is inmate property stored in an orderly manner? Sec. 5.08 (I)	\square		

FOOD SERVICES

		YES	NO	N/A
50.	Do Food Service operations conform to acceptable standards of H.R.S. Rule 64E-11? Sec. 6.01	\square		
51.	<i>Employees or inmates are not allowed to work in any food service area if known to have a communicable disease, open wound, sore or respiratory infection. Sec. 6.02</i>	\boxtimes		
52.	Are clean outer garments worn by food service workers and a high degree of personal hygiene maintained? Sec. 6.03	\boxtimes		
53.	Is food prepared or supervised by an employee trained in culinary services and holding a Professional Food Manager certification as required by Chapter64E-11 F.A.C.? Sec. 6.04	\square		
54.	Are inmates given three wholesome, nutritious meals per day? Sec. 6.05	\boxtimes		
55.	Do no more than 14 hours pass between the evening meal and the morning meal? Sec. 6.05	\square		
<i>56.</i>	<i>Are modified diets prepared and served when ordered by a physician or designee? Sec. 6.06 (b)</i>	\square		
57.	Are records of meals maintained as described in the Florida Department of State General Records Schedule GS1-SL and GS2? Sec. 1.33	\square		
58.	Food is not used as a disciplinary measure; however, an inmate may be placed upon a SPECIAL MANAGEMENT MEAL program approved by a physician or qualified medical staff member. Sec. 6.06 (e)			
59.	Does the Officer-in-Charge or designee make weekly, documented inspections of the food service area and take corrective action, documenting the same? Are these reports maintained for one (1) year? Sec. 6.07	\boxtimes		
60.	Are food supplies not in use maintained in a clean, well ventilated room, free from vermin? Sec. 6.8 7	\square		
61.	<i>Is a separate storage area maintained for cleaning compounds, soaps, waxes, insecticides and is kept locked? Sec. 6.07</i>	\square		
62.	Is delivery of food supervised by an employee, using common sanitary measures? Sec. 6.10	\square		
63.	Is food service equipment kept clean and in good repair? Sec. 6.11	\square		

		YES	
64.	<i>Is there a procedure to account for cutlery equipment?</i> <i>Sec. 6.13</i>	\boxtimes	

CLOTHING AND BEDDING

		YES	NO	N/A
66.	Are inmates provided a fire retardant mattress and pillow that meets Florida Fire Marshal's Standards and is in good repair, a pillow case, sheets, and blanket as needed? Sec. 8.01	\boxtimes		
67.	Are linens laundered at least once per week? Sec. 8.02	\square		
68.	Do inmates have the opportunity to have clothing laundered at least twice per week? Sec. 8.05	\square		
69.	Are uniforms and linens washed prior to re-issue? Sec. 8.02 and 8.05	\square		
70.	If clothing is issued, do inmates held beyond first appearance receive an issue? Sec. 8.05	\square		
71.	When an inmate has no funds and needs shoes, are they provided? Sec. 8.06	\square		
72.	Are inmates, who are on work status, issued clothing and footwear appropriate to their job? Sec. 8.06	\square		
73.	Are inmates deprived of clothing and bed linens only to protect them from inflicting injury to themselves or others? Sec. 8.07	\square		
74.	If clothing and linens are taken from an inmate, is a record maintained identifying the reason and length of time for such deprivation? Sec. 8.08			

PROGRAMS

		YES	NO	N/A
75.	Does at least one employee in each facility act as a liaison between the facility and community groups that offer needed programs and services? Sec. 9.01	\boxtimes		
76.	Are all representatives of outside agencies and volunteers familiar with facility rules and regulations and have agreed in writing to comply? Sec. 9.02	\boxtimes		
77.	If correspondence is denied, is the inmate given a written reason for the denial? Sec. 9.03 (d)	\boxtimes		
78.	Is incoming privileged mail opened only in the presence of the inmate? Sec. 9.03 (e)	\boxtimes		
79.	Is outgoing privileged mail held no longer than 72 hours pending verification of being properly addressed and it is not opened? Sec. 9.03 (f)	\boxtimes		
80.	Are indigent inmates provided with stamps and writing materials? Sec. 9.03 (g)	\boxtimes		
81.	Is inmate mail, incoming and outgoing, handled without delay and received only through the facility? Sec. 9.03 (h)	\square		
82.	Are there no list of correspondents and no limit on incoming mail that may be received? Sec. 9.03 (i)	\square		
83.	Are rules and regulations pertaining to conduct at visitation and the hours of visitation posted for inmates and visitors? Sec. 9.04(a)	\square		
84.	Does each inmate in general population have the opportunity for visitation for at least two hours per week? Sec. 9.04 (a)	\boxtimes		
85.	Are all visitors required to register recording name, address, and relationship to the inmate? Sec. 9.04 (c)	\boxtimes		
86.	Non-sentenced inmates are not required to work more than is necessary to maintain cleanliness and order in their housing and living areas. Sec. 9.05(a)	\boxtimes		
87.	Inmates are not required to work more than 10 hours per day, but may do so if voluntary. Sec. 9.05 (b)	\boxtimes		
88.	Do working inmates have supervision in keeping with their custody status, while outside the secure facility? Sec. 9.05 (c)	\boxtimes		
89.	Are inmate workers checked by staff to ensure security and accountability? Sec. 9.05 (c)	\square		

		YES	NO	N/A
90.	Do inmates working voluntarily for charitable or nonprofit organizations have prior written authorization from the Officer-in-Charge? Sec. 9.05 (f) (2)	\square		
91.	Prior to being assigned to a work program, is an inmate first medically cleared by the health authority in accordance with the Americans with Disabilities Act? Sec. 9.05 (g)	\square		
92.	Is outdoor exercise, weather permitting, allowed for a minimum of three (3) hours per week? Sec. 9.06 (a)	\square		
93.	Is space and staffing sufficient to allow for group or individual activities? Sec. 9.06 (b)	\square		
94.	Does each inmate have reasonable access to a telephone at reasonable times? Sec. 9.08	\square		
95.	At a minimum, do pro-se inmates, have reasonable access to legal material to assist them in filing any type of action cognizable in Florida courts? Sec. 9.09	\square		
96.	Do all inmates, regardless of gender, have equal access to programs, privileges, exercise, visitation, and work release opportunities? Sec. 9.10	\boxtimes		

Programs were suspended for a short period while moving inmates into the new facility.

The team was supplied with a current program scheduled effective Novemeber 18^{th} . All

programs are scheduled to resume to all inmates as of that date

Current list attached to inspection report .

PRIVILEGES

		YES	NO	N/A
97.	If a commissary has been established, has an inmate welfare fund also been established? Sec. 10.01 (a)	\boxtimes		
98.	If inmates are allowed to have cash, has a limit been set in writing and all monies found on an inmate in excess of that amount confiscated and placed in the inmate welfare fund? Sec. 10.01 (a)	\boxtimes		
99.	Does the commissary shopping list clearly show prices and any special condition of sale? Sec. 10.01 (a)	\boxtimes		
100.	If valuable items are sold through the commissary, are they marked for identification and added to the inmate's property list? Sec. 10.01 (a)	\boxtimes		
101.	Commissary prices do not exceed the fair market value for comparable products sold in the community? Sec. 10.01 (b)	\boxtimes		
102.	Are profits from the commissary used for the overall inmate welfare? Sec. 10.01 (d)	\square		
103.	When funds from the welfare fund are expended, is it with the final approval of the Officer-in-Charge or designee? Sec. 10.01 (d)	\boxtimes		
104.	Is an annual audit of the commissary conducted by a disinterested party? Sec. 10.01 (e)	\square		
105.	Are commissary transactions and inventory records kept current? Sec. 10.01 (e)	\boxtimes		
106.	Is reading material available to inmates held beyond first appearance? Sec. 10.02 (b)	\boxtimes		

		YES	NO	N/A
<i>107.</i>	<i>Are emergency plans written for the following: (Sec. 11.01</i>			
a.	Alarms systems and notification	\square		
b.	Transmission of alarm to fire department, EMS, or other law enforcement agencies	\square		
С.	Response to alarms	\boxtimes		
<i>d.</i>	Isolation and control of fire or disturbance areas	\square		
е.	<i>Emergency response equipment, its use and maintenance</i>	\square		
f.	Release and evacuation activity	\square		
<i>g.</i>	Prevention of escape during evacuation	\square		
h.	Fire fighting and medical emergency plans	\boxtimes		
i.	<i>The chain-of-command to be followed during an emergency and specific staff duties</i>	\square		
j.	Inspection schedules of hazardous areas and review of fire plan	\square		
<i>k.</i>	Documentation required following an emergency.	\square		
108.	Are fire drills and evacuation drills held quarterly and the records of such maintained? Sec. 11.02	\square		
109.	Are security inspections held weekly and the results recorded and maintained by the Officer-in-Charge or designee? Sec. 11.03	\square		
110.	Are all housing areas and other areas used by inmates checked daily and the results recorded and maintained? Sec. 11.03	\boxtimes		
111.	Are deficiencies noted in the above, recorded and corrected, including time and date of correction? Are these records maintained? Sec. 11.04	\boxtimes		
<i>112</i> .	<i>Is the facility in compliance with FAC 694-54 as to fire safety and prevention? Sec. 11.05</i>	\boxtimes		
113.	Is a key control system in place, including the following: Sec. 11.06			
a.	Location of all locks and keys in the facility	\square		

SECURITY AND CONTROL

		YES	NO	N/A
b.	Complete inventory of all keys	\square		
с.	Written report of security problems with locks and keys (e.g., broken, missing, etc.)	\boxtimes		
d.	Absolute control of keys by staff, not inmates	\square		
e.	Location of emergency keys away from facility	\square		
f.	A system ensuring that missing keys are immediately identified.	\square		
114.	Is one full "lock down" count conducted daily? Sec. 11.07	\square		
115.	Are all inmates visually checked every hour between 11:00 p.m. and 6:00 a.m. and the results recorded and maintained? Sec. 11.07	\boxtimes		
<i>116.</i>	<i>Is there a tool control system to ensure that tools are kept from inmates? Sec. 11.08</i>	\square		
117	If tools are brought into the facility, are they accounted for at all times? Sec. 11.09	\square		
118.	Does the facility have an identification system to ensure that staff, visitors, and inmates are positively identified to prevent bypassing of security measures? Sec. 11.10	\square		
<i>119</i> .	Are firearms and ammunition allowed in the secure facility under only emergency conditions and then the Officer-in-Charge or designee must authorize it? Sec. 11.11	\boxtimes		
120.	If staff uses oleoresin capsicum, are they trained in its use? Sec. 11.12 (a)	\square		
121.	If staff uses electronic weapons, are they trained in its use? Sec. 11.12 (b)	\boxtimes		
122.	Are weapon depositories maintained at the secure entrance of the facility? Sec. 11.12 (c)	\square		
123.	Are hazardous or incendiary chemicals kept in a secure area and used only under the supervision of an employee? Sec. 11.13	\boxtimes		
124.	Restraints are not used as punishment. Sec. 11.14	\square		
125	Posted notices upon admission to the correctional institution, in female housing areas and medical care facilities informing female inmates of the policies and procedures for the use of restraints on pregnant inmates. Sec 11.15	\boxtimes		

		YES	NO	N/A
<i>126.</i>	When moving "high risk" inmates in or out of a housing area, are two certified staff members present? Sec. 11.16	\boxtimes		
127.	Does each floor of a detention housing facility have a correctional officer present? Sec. 11.16	\boxtimes		
128.	Does each housing area and floor of a detention facility have a secondary means of egress or fire exit? Sec. 11.17	\boxtimes		
<i>129.</i>	Are correctional officers posted to allow them to respond promptly to calls for help? Sec. 11.18	\boxtimes		
130.	Inmates are never allowed to supervise or in any way exercise control over other inmates. Sec. 11.19	\boxtimes		
131.	<i>Is sufficient staff maintained so that at all times the inmates are within hearing distance of officers? Sec. 11.20</i>	\square		

SANITATION

		YES	NO	N/A
132.	Are water supplies adequate and in good repair? Sec. 12.01	\square		
133.	Does food service comply with Chapter 64E-11, Florida Administrative Code? Sec. 12.02	\square		
134.	Is sewage and liquid waste disposed of into an approved public sewerage system? If not, does the disposal system meet the requirements of Chapter 10D-6, Florida Administrative Code? Sec. 12.03 (a)	\boxtimes		
135.	Do all plumbing fixtures comply with Chapter 10D-9, Florida Administrative Code? Sec. 12.03 (b)	\square		
136.	Is drinking water accessible to all inmates? Sec. 12.03 (c)	\boxtimes		
137.	Are water fountains constructed and maintained accordingly? Sec. 12.03 (d)	\square		
138.	Are single service cups provided? Sec. 12.03 (c)	\boxtimes		
139.	Are plumbing fixtures (i.e., toilets, sinks, etc.) constructed and maintained accordingly? Sec. 12.03 (d)	\square		
140.	Are all mop sinks and curbed areas appropriately positioned? Sec. 12.03 (e)	\square		
141.	Are showers available to inmates at least twice weekly? Sec. 12.03 (f)	\square		
142.	Do showers have running tempered water (temperature not to exceed 120 degrees or less than 100 degrees Fahrenheit) under pressure? Sec. 12.03 (f)	\boxtimes		
143.	Does secure housing areas have at least one sink and one toilet in each cell? Sec. 12.03 (g)	\square		
144.	Do dormitories and multiple occupancy cells have at least one toilet and one sink for each twelve (12) inmates or fraction thereof? (Note: Urinals may be substituted for $\frac{1}{2}$ of the toilets in the male housing areas.) Sec. 12.03 (g)	\boxtimes		
145.	Is there at least one showerhead with tempered water for each 16 inmates or fraction thereof? Sec. 12.03 (g)	\square		
146.	Are all floor drains properly constructed and maintained? Sec. 12.03 (h)	\square		
147.	Are plumbing fixtures clean, sanitary, and properly maintained? Sec. 12.03 (i)	\square		

		YES	NO	N/A
148.	Is there a preventative maintenance program established? Sec. 12.04	\boxtimes		
149.	Is all inmate residential garbage, trash, and rubbish collected daily? Sec. 12.05	\square		
150.	Is storage facility garbage removed at least twice per week? Sec. 12.05	\boxtimes		
151.	Is wet garbage collected and stored in impervious, leak proof, fly tight containers? Sec. 12.05	\boxtimes		
152.	Are all containers, storage areas, and surrounding premises clean and free of vermin? Sec. 12.05	\boxtimes		
153.	If there is on-site disposal, does it comply with Chapter 17-7, Florida Administrative Code? Sec. 12.05	\square		
154.	Are all floors, walls, ceilings, windows, door, and all appurtenances of the structure properly constructed, maintained, and clean? Sec. 12.06 (a)	\square		
155.	Are all walls, ceilings, and area partitions light colored? Sec. 12.06 (a)	\square		
156.	Is applicable lighting at least 20 foot candles and clean? Sec. 12.06 (b)	\boxtimes		
157.	Does bed spacing meet the following requirements? Sec. 12.06 (c)			
a.	12" from the floor (clear space)	\square		
b.	36" clear ceiling height (above mattress)	\square		
с.	27" between double bunks	\square		
d.	36" laterally and end-to-end	\square		
e.	6' between inmates' heads if a solid barrier is not used	\square		
158.	Are all facilities free of offensive odors and have adequate ventilation? Sec. 12.06 (d)	\boxtimes		
159.	If utilizing natural ventilation, does the opened window area equal one-tenth of the floor space in the inmate residential area? Sec. 12.06 (d) (1)			\boxtimes
160.	If mechanical ventilation or cooling systems are used: Sec. 12.06 (d) (2)			
a.	Are they clean?	\square		
b.	Properly maintained?	\boxtimes		

C.	Are dust filters removable?	YES		
d.	Provide 10 cubic feet of fresh/ purified air per minute for each inmate? Sec. 12.06 (d) (2)		NO	N/A
161.	Are all toilet rooms provided with direct openings to the outside or provided with mechanical ventilation to the outside? Sec. 12.06 (d) (3)	\boxtimes		
162.	Does the facility have adequate heating (at least 60 degrees Fahrenheit at a point twenty (20) inches above the floor in inmate sleeping areas)? Sec. 12.06 (d) (4)	\boxtimes		
163.	Where laundry facilities are provided, are they: Sec. 12.06 (4)			
a.	Adequate to insure ample quantities of clean clothing, bed linens, and towels?	\boxtimes		
b.	Soundly constructed and maintained?	\bowtie		
с.	Clean?	\bowtie		
d.	Provide adequate lighting and ventilation?	\bowtie		
e.	Offer exterior ventilation for dryers and dry cleaning machines? Sec. 12.06(4)	\boxtimes		
164.	Are beds and bedding kept in good repair, clean, and sanitized regularly? Sec. 12.07	\boxtimes		
165.	Are sheets and personal clothing washed weekly and properly stored? Sec. 12.07	\boxtimes		
166.	Are blankets cleaned quarterly and stored properly? Sec. 12.08	\boxtimes		
167.	Are inmates that are held longer than 24 hours provided clothing and personal comfort items? Sec. 12.08	\boxtimes		
168.	Are residential areas clean and containing no perishable foods? Sec. 12.09	\boxtimes		
169.	Are bath room facilities cleaned daily? Sec. 12.09	\square		
170.	Are cleaning supplies/facilities clean, well vented, and appropriately stored? Sec. 12.09	\boxtimes		
171.	Is the facility free of vermin? Sec. 12.10	\bowtie		
172.	Are all openings sealed or screened? Sec. 12.10	\square		
173.	Are pesticides appropriately applied and stored? Sec. 12.10			\square
174.	Are outdoor exercise facilities clean and well drained? Sec. 12.11	\square		

		YES	NO	N/A
175.	If bath room facilities are provided, are they clean and properly maintained? Sec. 12.11	\square		
176.	Are industrial facilities clean and well lit (30 ft. candles)? Sec. 12.12	\square		
177.	If noise levels exceed an average of 90 dba in 8 hours in industrial facilities, is appropriate ear protection provided? Sec. 12.12	\boxtimes		
178.	Are formal sanitation inspections conducted by the Officer-in- Charge or designee at least once each week? Sec. 12.13	\square		

ORDER AND DISCIPLINE

		YES	NO	N/A
179.	Are rules and regulations governing the conduct of inmates and visitors posted and available to each inmate and all visitors? Sec. 13.01	\boxtimes		
180.	Does the facility have written procedures for steps to be taken for breaches of discipline by inmates or visitors? Sec. 13.02	\boxtimes		
181.	Are translations for disabled and/or non-English- speaking inmates provided? Sec. 13.02	\boxtimes		
182.	Does the Officer-in-Charge establish a disciplinary committee or a hearing officer for disciplinary infractions? Sec. 13.04	\square		
183.	Are staff members who are witnesses to a rule infraction prohibited from sitting on the disciplinary committee? Sec. 13.04	\boxtimes		
184.	When a disciplinary infraction occurs, is a written report completed and forwarded to the Officer-in-Charge or designee? Sec. 13.05	\boxtimes		
185.	Does the report contain at a minimum: Sec. 13.05			
a.	Date of infraction	\square		
b.	Place and time of infraction	\square		
с.	Date of report	\boxtimes		
d.	Specific rules violated	\boxtimes		
e.	Details of the incident	\square		
f.	Actions taken by employee			
g.	Names of witnesses (as security allows)	\boxtimes		
186.	Does the Officer-in-Charge or designee cause an investigation of the alleged infraction(s) and forward the report to the disciplinary hearing officer or committee? Sec. 13.06			
187.	Are inmates, accused of violating rules, notified in writing of the charges brought against them and given at least 24 hours advanced notification of impending disciplinary action? Sec. 13.07	\boxtimes		
188.	Are disciplinary hearings held within seven working days (excluding holidays) after the incident? Sec. 13.08	\square		

		YES	NO	N/A
189.	If a continuance is permitted, is documentation provided justifying the extension and is the hearing held within the maximum time of ten (10) days? Sec. 13.08 (a) (b)	\boxtimes		
190.	Does the committee or hearing officer determine that the inmate understands the charges and the possible actions that can result? Sec. 13.08	\boxtimes		
191.	Does the committee chairperson, or majority, or hearing officer have authority to call for witnesses, evidence, and/or documents? Sec. 13.09	\boxtimes		
192.	Are reasons for not calling witnesses or restricting information documented by the committee or hearing officer? Sec. 13.09 (b)	\boxtimes		
193.	When an inmate is unable to defend himself due to language or literacy problems, does the committee or hearing officer offer staff assistance to the inmate? Sec. 13.09 (c)	\boxtimes		
194.	Are charged inmates allowed to be present at the hearing unless, a written waiver is obtained, the inmate refuses or security is threatened? Sec. 13.10 (a)	\boxtimes		
195.	If an inmate is not present, does the committee or hearing officer record the reason? Sec. 13.10 (a)	\boxtimes		
196.	Does the inmate receive a written decision from the committee or hearing officer? Sec. 13.10 (b)	\boxtimes		
197.	Does the inmate have the right to appeal the decision to the Officer-in-Charge or designee? Sec. 13.10 (d)	\boxtimes		
198.	Are all steps in the process maintained as a written record? Sec. 13.10 (e)	\boxtimes		
199.	Are "Not Guilty" decisions noted on the report? Sec. 13.10 (e)	\square		
200.	Are decisions of guilt based solely on witnesses, evidence and documentation? Is a statement to this effect made part of the official record? Sec. 13.10 (f)	\boxtimes		
201.	The Officer-in-Charge or designee cannot increase an inmate's punishment. Sec. 13.11	\boxtimes		
202.	Is corporal punishment prohibited? Sec. 13.12	\square		
203.	Does the facility adhere to procedures for placing inmates in administrative confinement, including documentation? Sec. 13.13	\square		

		YES	NO	N/A
204.	When an inmate is released from confinement, administrative or disciplinary, is the date and time recorded and maintained? Sec. 13.13 (a)	\square		
205.	Do inmates in administrative confinement receive privileges comparable to general population inmates? Sec. 13.13 (b)	\boxtimes		
206.	Does the Officer-in-Charge or designee see and talk with inmates in administrative or disciplinary confinement twice daily? Sec. 13.14	\boxtimes		
207.	Is the attitude and general condition of the inmate in confinement documented? Sec. 13.14	\boxtimes		

CONTRABAND

		YES	NO	N/A
208.	Has the Officer-in-Charge or designee established a list of acceptable items, anything else being considered contraband? Sec. 14.01	\boxtimes		
209.	Unless needed for a hearing or trial, are confiscated monies placed in the inmate welfare fund or into the inmate's canteen account? Sec. 14.02	\square		
	Comments: (Attach additional sheets as needed)			

DIRECT SUPERVISION JAILS

		YES	NO	N/A
210.	Inmates are not housed in direct supervision units unless approved by classification. Sec. 15.01			\boxtimes
211.	Does staff receive appropriate training prior to being assigned to the direct supervision unit? Sec. 15.02			\square
212.	Do certified correctional officers in the facility perform the following duties: Sec. 15.03			
a.	Provide direct supervision of inmates in the housing unit			\square
b.	Provide emergency backup to the supervising officer as a priority of the employee's assigned duties			\square
213.	Have facility rules and regulations been developed specifically for direct supervision? Sec. 15.04			\square
214.	Do staff members have access to the rules and regulations? Sec. 15.04			\boxtimes
215.	Are officers assigned to direct supervision units equipped with a secondary means of communications? Sec. 15.05			\square

ADMISSION, CLASSIFICATION AND RELEASE OF JUVENILES

		YES	NO	N/A
216.	Are juveniles not transferred to the adult system by direct file, waiver or grand jury indictment or who have not been found to have committed a criminal offense as an adult held in temporary custody if release is not possible? Sec. 17.02	\boxtimes		
217.	Juveniles held in temporary custody are held in an area of the facility for fingerprinting and photographing and transportation to an appropriate juvenile facility. The time held does not exceed six hours. Sec. 17.02			
218.	Are juveniles, held in temporary custody, kept out of sight and sound of adult inmates? Sec. 17.02	\square		
219.	Are juveniles held only if the facility has adequate staff to monitor them at all times? Sec. 17.02	\square		
220.	Prior to admitting the juvenile, are all appropriate and legal documents presented? Sec. 17.03	\square		
221.	Does this documentation remain part of the juvenile's permanent file? Sec. 17.03	\square		
222.	Unless wanted in another jurisdiction as an adult, juveniles are not housed in an adult jail unless: Sec. 17.03			
a.	The juvenile has been indicted	\square		
b.	The juvenile waived	\square		
с.	The juveniles was direct filed	\square		
d.	Adult sanctions were imposed by the court	\square		
223.	Can juveniles taken to a facility for criminal traffic violations demand to be taken before a magistrate, and if the demand is not made, the facility immediately notifies the parents, responsible adult, or guardian of the juvenile? Sec. 17.04			
224.	If a juvenile is charged with a traffic offense involving death or injury, under no circumstances is the juvenile placed with adults? Sec. 17.05	\boxtimes		
	Comments: (Attach additional sheets as needed)			

HOUSING OF JUVENILES

		YES	NO	N/A
225.	A juvenile transferred for prosecution as an adult is not housed with adults, nor is a juvenile who is wanted for prosecution as an adult in another jurisdiction? Sec. 18.01 (a)	\boxtimes		
226.	Does the facility have a housing area designated for juveniles and have sufficient staff to supervise and monitor the juveniles at all times? Sec. 18.01 (b)	\boxtimes		
227.	When a juvenile is housed as an adult, is all of the below criteria met: Sec. 18.02			
a.	The courts have certified the juvenile for prosecution as an adult.	\boxtimes		
b.	The juvenile has been tried as an adult.	\square		
с.	The juvenile was found guilty as an adult.	\boxtimes		
d.	The juvenile was sentenced as an adult.	\boxtimes		
228.	Is a juvenile being housed with adult sanctions being housed only with inmates with the same classification? Sec. 18.03	\square		

AGENDA ITEM 6(B)

Board of County Commissioners 1769 E. Moody Blvd Bldg 2 Bunnell, FL 32110



www.flaglercounty.org Phone: (386)313-4001 Fax: (386)313-4101

PUBLIC SAFETY COORDINATING COUNCIL 2017 MEETING SCHEDULE

January 11 February 8 March 8 April 12 May 10 June 14 July 12 August 9 September 13 October 11 November 8 December meeting not held due to holiday schedules.

TIME: 8:45 a.m.

LOCATION: Emergency Operations Center 1769 E. Moody Boulevard, Bldg. #3 Training Room B, Bunnell, FL 32110

All meetings are scheduled for the second Wednesday of each month, unless otherwise noted.