City of Palm Coast, Florida
Agenda Item

Agenda Date : September 20, 2022

Department	CITY ADMINISTRATION	**Amount**	
Division	CITY CLERK	**Account #**	

Subject APPOINTMENTS TO THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD

Presenter : Virginia Smith, City Clerk

Background :

Pursuant to State law, the PLDRB is designated as the local Planning Agency. Responsibilities of the PLDRB include making recommendations to the City Council regarding the Comprehensive Plan, Land Development Code, and development applications. Further, the PLDRB acts as final authority (subject to appeal to the City Council) on special exceptions.

Section 2-2(a)(1) of the City's Code of Ordinances says, "All appointees shall be limited to two consecutive terms of office on the same body unless the City Council by a four -fifths vote determines that it is in the best interests of the City to appoint a person to a term of office exceeding that limitation."

Section 2-2(a)(5) of the City's Code of Ordinances provides, "In appropriate circumstances the City Council shall make every reasonable effort to ensure that City Council Districts are as equally represented as practicable; provided, however, that the City's local planning agency (Planning and Land Development Regulation Board) shall have at least one appointed from each City Council District."

CONTINUING MEMBERS	DISTRICT	TERM EXPIRES	OCCUPATION
Sandra Shank	4	2024	Realtor
Clint Smith	2	2024	Project Manager
Charles Lemon	2	2024	Retired Engineer
James Albano	1	2024	Building Contractor

There are three seats that expiring. This item is for City Council to appoint three members to the PLDRB.

POSITIONS FOR APPOINTMENT	DISTRICT	OCCUPATION
Jake Scully	2	IT Consultant
Christopher Gabriel	3	Realtor
Sybil Dodson-Lucas	1	Ret. NYC Gov't Manager

APPLICANTS	DISTRICT	OCCUPATION
Greg Blose	1	PC Regional Chamber
Sybil Dodson-Lucas **	1	Ret. NYC Gov't Manager
Christopher Gabriel ***	3	Realtor
Larry Gross	2	Systems Engineer
Heather Haywood	1	Realtor
Hung Hilton *	2	Solutions Architect (IT)
Suzann Nichols *	2	Design Consultant

*Applicants currently serve as alternate board members and would like to be appointed as a regular member.

**Applicant is currently serving as a regular member. Has completed 2 full consecutive terms, therefore requires a 4/5th vote.

***Currently serves as a regular member whose term is expiring and would like to be appointed as a regular member.

Since there are members appointed from Districts 1, 2, and 4 currently serving, Council shall make every reasonable effort to appoint from District 3 to ensure the Council districts are equally represented as practicable.

District information has been verified by the City Clerk's Office. Staff has also performed the necessary background screenings of all applicants. The results are available in Human Resources.

Recommended Action :
APPOINT THREE (3) MEMBERS TO THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD

VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee*	☒	Planning & Land Development Regulation Board* ♠
☐	Code Enforcement Board*	☐	Volunteer Firefighters' Pension Fund Board*
☐	Leisure Services Advisory Committee		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		
☐	River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)		

* Appointees must file a Financial Disclosure Form 1 with the City Clerk at time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ **Yes** ☒ **No**

1. **PERSONAL**

Name: Gregory Blose' II E-mail address gblose2@gmail.com

Residence Address: 56 Burroughs Dr District #

City: Palm Coast State: FL Zip: 32137

Mailing Address (If Different from Residence):

Home Phone 386-846-1864 Business Phone:

Date of Birth: 5/21/80 Place of Birth: Rapid City, South Dakota

How long have you been a permanent resident of Palm Coast? 2 years

What year did you become a continuous resident of the City of Palm Coast? 2020

List all places of residence for the last five years.

Address	City & State	From	To
56 Burroughs Dr.	Palm Coast, FL	2020	- Current
14261 Buckhorne Rd	Tallahassee, FL	2016 -	2020

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☐ Yes ☒ No

If yes, explain: _____

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: President + CEO Current Employer: Palm Coast Regional Chamber

Current Business Address: 4 Office Park Dr, Suite 3-B, Palm Coast

Palm Coast FL 32137

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
See Resume, please			

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. EDUCATION

High School: Pennsauken H.S. / New Jersey Year Graduated: 1998
Name & Location

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
University of Phoenix	2010 - 2016	MBA / BSBA
ACI Broadcasting School	2000	Broadcasting

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge:

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☐ Yes ☒ No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

U.S. Chamber, Florida Association of Chamber Professionals, FL Society of Association Executives, Junior Chamber of Flagler.

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I am the President/CEO of our local chamber of commerce, Previously was President/CEO of Volusia Home Builders Association. Worked on development, planning + codes for many years.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☒ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☒ Yes ☐ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government
Commissioner	2018	4 yrs	State
↳ State Emergency Response Commission			

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☒ Yes ☐ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency
Palm Coast-Flagler Regional Chamber,	CEO	We have worked w/ city on planning large business expo in March each year.

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I believe both my Chamber + HBA background gives me unique insights into the planning process and it's impact to the community, as a whole. Yes, I will act as decision-maker.

What is your understanding of the relationship of this Board or Committee to the City Council?

The planning board reviews projects + rezonings + makes recommendations to the City Council on approval/denial.

7. **REFERENCES – Please list three references (business and/or personal)**

Michael Ray - 89 S. Atlantic Ave, O.B., FL, 386-882-8009
Name, Address & Telephone Number

William Brittingham - 947 S. Beville Rd, S. Daytona, 386-295-8453
Name, Address & Telephone Number

Garry Lubi - 175 Cypress Point Pkwy, Palm Coast, 386-569-0643
Name, Address & Telephone Number

8. **ACKNOWLEDGMENT**

If required by law, will you file a financial disclosure statement? ☒ Yes ☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature _____ Date 5/15/22

NOTE: **If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.**

RETURN TO:

City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: **386-986-3713**
FAX: **386-986-3714**
EMAIL: **CityClerk@palmcoastgov.com**
WEBSITE: **www.palmcoastgov.com**

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: **The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.**

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.

Gregory A. Blosé, II, MBA

56 Burroughs Drive • Palm Coast, FL 32137 • 386-846-1864 • gblose2@gmail.com

SUMMARY OF QUALIFICATIONS

- More than 17 years of communication, political and governmental advocacy experience.
- Exceptional problem-solving, strategic planning, public speaking and presentation skills.
- More than 12 years of media spokesperson experience.
- Seven years of broadcast media experience.
- Extensive emergency management and disaster preparedness experience.

EMPLOYMENT HISTORY

President & CEO – *Palm Coast-Flagler Regional Chamber of Commerce* **2020 – Current**
- Planned, funded and executed the launch of the Chamber of Commerce.
- Developed partnerships with local public and private sector partners.
- Planned and executed a variety of public affairs initiatives.
- Analyzed and published local employment data report each month.
- Launched and funded Junior Chamber 501(c)3, supporting local H.S. students

Board of Governors Program Director – *Florida Chamber of Commerce* **2017 – 2020**
- Leads organizational external affairs initiatives for approximately 200 influential member firms.
- Creates/executes action plans to position member firms with government and business leaders.
- Coordinates, creates and distributes traditional and digital communication features.
- Monitors legislative and regulatory issues and provides strategic direction to member firms.

Director, Grassroots Development & Engagement – *Florida Chamber of Commerce* **2013 – 2017**
- Developed and strengthened government relations programs at local chambers statewide.
- Planned, funded and executed several large-scale public affairs campaigns.
- Lead project manager of nationally recognized, award winning “Florida Wins” GOTV program.
- Created and developed multimedia content and written communications for key audiences.
- Recognized as a “Rising Star” by *Influence Magazine*.

Public Affairs News Radio Talk Show Host – *WNDB Radio, Daytona Beach, FL* **2011 – 2013**
- Interviewed high-profile federal, state and local officials on important public affairs subjects.
- Researched and discussed news-worthy subjects for public conversations on-air.
- Broadcast spokesperson for many regional businesses.
- Developed multimedia and written public affairs website content.

Executive Officer – *Volusia Building Industry Assoc., Daytona Beach, FL* **2009 – 2011**
- Managed the budget/daily operations and implemented the strategic plan to achieve goals.
- Led employees and organized a large group of volunteers to achieve organizational goals.
- Created and implemented a fiscally-responsible budget, eliminating a significant budget deficit.
- Successfully created and maintained relationships with hundreds of member organizations.
- Acted as a spokesperson for the association during governmental affairs, news and legal battles.

Director, Government Affairs - *Volusia Building Industry Assoc., Daytona Beach, FL* **2005 – 2009**
- Authored, reviewed and revised numerous pieces of legislation to benefit the building industry.
- Developed relationships and regularly communicated with 17 local government organizations.
- Managed the association’s PAC, *Housing For Tomorrow*, electing like-minded candidates.
- Served as a spokesperson for the association; helped coordinate media coverage.
- Authored editorial media pieces, letters to the editor, press releases and white papers.

Gregory A. Blosé, II, MBA

14261 Buckhorn Road • Tallahassee, FL 32312 • 386-846-1864 • gblose2@gmail.com

EDUCATION

IOM Certification **7/2021**
U.S. Chamber of Commerce, Institute for Organizational Management

Master of Business Administration **3/2013**
University of Phoenix, Daytona Beach, FL

Bachelor of Science/Business Administration **6/2011**
University of Phoenix, Daytona Beach, FL

Certification **9/2000**
ACI Broadcasting School, Daytona Beach, FL

Volunteerism, Awards & More

State Emergency Response Commission (SERC)
Gubernatorial Appointee, August 2018 – Current

State Emergency Operations Center, Emergency Support Function 18 (ESF-18)
Business Industry Representative, 2013 – Current

Habitat for Humanity of Greater Volusia County
Volunteer, 2006 – 2008

Builders Care (Wheelchair Ramp Construction, Housing Rehabilitation)
Volunteer, 2007 – 2008

City of Holly Hill Green Building Task Force
Board Chair, 2008

Volusia/Flagler Business Report
Young Business Leader Award, 2007

Daytona Beach Young Professionals Group (YPG)
Board Member, Treasurer, 2003 – 2006
President's Award, 2005

References

Michael Ray, CFO, Orlando Senior Health Network
Cell: 386-882-8009

Marian Johnson, SVP, Political Operations, Florida Chamber of Commerce
Cell: 229-378-4100

William Brittingham, President & CEO, Brittingham AC & Heat
Cell: 386-295-8433

VOLUNTEER BOARD AND COMMITTEE APPLICATION

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Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee*	☑	Planning & Land Development Regulation Board* ♠
☐	Code Enforcement Board*	☐	Volunteer Firefighters' Pension Fund Board*
☐	Leisure Services Advisory Committee		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		
☐	River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)		

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♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

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RE-APPOINTMENT ☑ **Yes** ☐ **No**

1. PERSONAL

Name: Sybil R. Dodson-Lucas E-mail address Bookie36w@aol.com

Residence Address: 17 Winterberry Pl. District #

City: Palm Coast, FL. State: Florida Zip: 32164

Mailing Address (If Different from Residence): Same

Home Phone 386 246-4195 Cell Business Phone: 646 845-3145

Date of Birth: March 2, 1944 Place of Birth: NYC, NY. U.S.A.

How long have you been a permanent resident of Palm Coast? 14+ years

What year did you become a continuous resident of the City of Palm Coast? 2002

List all places of residence for the last five years. As Above

Address	City & State	From	To
17 Winterberry Place,	Palm Coast	2008	Present

Are you a registered voter in Flagler County? ☑ Yes ☐ No

Have you ever used or been known by any other legal name? ☑ Yes ☐ No

If yes, explain: Sybil R. Dodson - used for work
Sybil Burroughs maiden name

Are you a citizen of the United States? ☑ Yes ☐ No

If no, explain: N/A

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: NYC. Gov. employee / Dept Design & Construction

Occupation: Supv Public Relations Spec. Current Employer: Retired

Current Business Address: N/A

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
Retired 2008			

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☑ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. EDUCATION

High School: Evander Childs H.S./NYC Year Graduated: 1961
Name & Location

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
Columbia Univ./NYC.	1973-74	incpl.
Pratt Institute	1976-8	Completed Program
NYC Mayor's Leadership Academy	1986-87	Completed Program

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☑ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge:

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☑ Yes ☐ No

If yes, which Board or Committee? NYC Community Planning Bd. #12 - chair / served 25yrs Public Safety NYPD / chairperson 33rd/34th PCT. NYC. Elder Source of Florida - Board member

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Elder Source of Florida
African American Cultural Society & Museum / Florida
Regional Planning Assoc. of Florida

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

35 years working with Community Planning in NYC, 40 years as community activist working on Environmental issues

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☑ Yes ☐ No

Mayor leadership Award
NY State Proclamation

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☑ No

Have you ever been elected or appointed to any public office? If yes, list below: ☑ Yes ☐ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government
Chairperson NYC Community Planning Bd #12	1986 + -	1 year	1st

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☐ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency
N/A		

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I have 35 years of city Planning, community envolvement in City Planning projects. I was often tasked with difficult decision that served The greater good.

What is your understanding of the relationship of this Board or Committee to the City Council?

PLDRB is An Advisory body tasked with review and oversite of proposed development projects. Our opinions are forwarded to City Comm./Council for action.

7. **REFERENCES – Please list three references (business and/or personal)**

Joeseph Wright - Quantum Electronics, Palm Coast
Name, Address & Telephone Number

Joeseph Matthews - African Amer. Cultural Society, Palm Coast
Name, Address & Telephone Number

Rev. Gillard Glover - First AME Church of Palm Coast
Name, Address & Telephone Number

8. **ACKNOWLEDGMENT**

If required by law, will you file a financial disclosure statement? ☑ Yes ☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Sybil R. Dodson-Lucas
Signature

August 27, 2022
Date

NOTE: **If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.**

RETURN TO:
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City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: **386-986-3713**
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Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.

Sybil R. Dodson

45 Park Terrace West #id
New York, NY 10034

OBJECTIVE

- Senior Leadership team position utilizing impressive experience in Community Relations, City Government and the Construction Industry.

SIGNIFICANT ACHIEVEMENTS

- Created, developed and implemented Community Construction Liaison Initiative to mitigate affects of Infrastructure reconstruction.
- Initiated Agency Outreach WEB PAGE.
- Researched, initiated and coordinated innovative outreach and notification systems resulting in agency Procedures Manual.
- Ten years development of Construction Industry "know how" — including knowledge and understanding of technical, practical and political aspects of construction.
- Developed and directed Community Economic Development initiatives resulting in employment placement for underemployed, unemployed, youth.

SIGNIFICANT SKILLS

- Exceptionally effective in Public Speaking/ Public Presentations.
- Particularly competent in bridging cultural, ethnic, economic barriers.
- Proven writing skills, equally adept in business as well as inter-personal communication.

CAREER

AUGUST 1996 - CURRENT 2008
DIRECTOR

New York City Department of Design and Construction

OFFICE OF COMMUNITY OUTREACH AND NOTIFICATION (OCON)

Created the procedures leading to establishment of Office of Community Outreach and Notification process to keep Community Boards, residents, merchants and locally elected officials informed of infrastructure projects in neighborhoods — citywide. Participate in project design stage planning through construction start-up to mitigate negative impacts of construction. Compose, design and oversee printing and distribution of project related materials. Initiate boro-wide project task forces; maintain interaction with 59 Community Boards regarding a 500 million dollar agency infrastructure program. Provide orientation, coordination and oversight to Community Construction Liaison personnel throughout the construction process.

MARCH 1990
AUGUST 1996
DIRECTOR

New York City Department of Environmental Protection

Designed and implemented business and community interaction office — Construction Division. Responsible for facilitating inter/intra agency coordination. Reviewed project maps/blueprints. Analyzed area demographics to limit negative impacts of construction. Developed tracking/ monitoring/recording systems relating to citywide business and residential service users. Held public meetings, addressed public forums— re: Water/Sewer Construction Projects. Designed, composed, edited and distributed relevant project materials.

JANUARY 1990
MARCH 1990
OFFICE OF THE MAYOR
CITY OF NEW YORK

Community Coordinator With wide latitude for independent judgement. Performed highly responsible work in the supervision of capital construction projects. Represented the Office of the Mayor at meetings with community based organizations and developers.

NOVEMBER 1986
JANUARY 1990
OFFICE OF THE MANHATTAN
BOROUGH PRESIDENT

Project Coordinator Assessed and evaluated land use actions in Manhattan with emphasis on community boards #'s 9, 10, 11 & 12. Conducted analysis and review of items concerning planning and Environmental Quality Review actions (CEQR) as well as City Planning Actions including Uniform Land Use Review Procedures (ULURP.) Provided technical assistance and served as liaison for constituent concerns of a technical, planning nature. Prepared reports for distribution to the Manhattan Borough President and various managers. Represented the Manhattan Borough President in meetings with community organizations, elected officials of City, State, and local government

EDUCATION

CURRENT – 1998 CORO Leadership New York (fellow)

1996 – 1997 Mayor's Office of Operations
Management Academy/Executive Development Program (Alumni)

1986 – 1987 Pratt Institute Centre for Community Economic Development (Graduate)

1972-1975 Columbia University/Regents Scholar
School of General Studies

ASSOCIATIONS Member of ASCAP — American Society of Composers, Authors and Publishers.
LYRIC COMPOSER

HOBBIES & INTERSTS Photography, Water Colorist.

Working knowledge of Spanish

"At home" in diverse New York neighborhoods.

COMPUTER SKILLS Adobe Publisher/MS Excell/Windows NT & 9t; Power Point, MSWord, MSPublisher.

VOLUNTEER BOARD AND COMMITTEE APPLICATION

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☐	Code Enforcement Board*	☐	Volunteer Firefighters' Pension Fund Board*
☐	Leisure Services Advisory Committee		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		
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RE-APPOINTMENT ☒ **Yes** ☐ **No**

1. **PERSONAL**

Name: Christopher Gabriel E-mail address chris@gabrielcoastalsales.com

Residence Address: 42 Pine Grove Dr District # 3

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence):

Home Phone _____ Business Phone: 904-999-9961

Date of Birth: 7/2/1969 Place of Birth: Niles, MI

How long have you been a permanent resident of Palm Coast? 8/3/2021

What year did you become a continuous resident of the City of Palm Coast? 2021

List all places of residence for the last five years.

Address	City & State	From To
210 8th St N	Jacksonville Beach, FL	11/1/2020-8/3/2021
218 S Philip Rd	Niles, MI	6/1/2017-3/30/2021

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☐ Yes ☒ No

If yes, explain: _____

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. **EMPLOYMENT HISTORY** (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: Real Estate Agent Current Employer: Realty Executives Oceanside

Current Business Address: 235 Palm Coast Pkwy NE Suite B

Palm Coast (City) FL (State) 32137 (Zip) 386-439-1620 (Phone #)

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
C&C Coastal Enterprises	Commerical Property Maintenance-Owner		4/8/2021-Present
MAAC Property Services	Landscape Company- Director of business Dev		7/29/2012-7/29/2020

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. **EDUCATION**

High School: Niles High School- Niles Michigan (Name & Location) Year Graduated: 1987

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
Lake Michigan College	Aug 87- Dec 88	N/A Credits

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☒ Yes ☐ No

Date of Service: 1/3/1989 - 1/2/1995

Branch or Component: US Navy

Date and Type of Discharge: Honorable with Commendations

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☐ Yes ☒ No
If yes, which Board or Committee?

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

VFW Flagler Post 115 Elks Lodge, Niles Mi Moose Lodge Jacksonville Beach FL

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

Real Estate Agent in Michigan from 1995-2011. My specialty was new construction and development.
I was involved in several developments from inception to completion and interacted with Zoning & Development
I was a temporary appointment on the PLDRB since early for District 3.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☐ No

I hold the Real Estate Negotiation Expert Certification from the National Association of Realtors

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

My background in Real Estate and development along with my understanding of Palm Coast Master Plan, etc makes me a qualified candidate for this position.

What is your understanding of the relationship of this Board or Committee to the City Council?

The board makes recommendations to City Council based on the Master Plan, current zoning, and the effects of the recommendation based on the current zoning.

7. REFERENCES – Please list three references (business and/or personal)

Bruce Vinnick 236 Palm Coast Pkwy Suite B Palm Coast, FL 32137 386-503-0612
Name, Address & Telephone Number

Josh Pemberton 2975 Virginia Rose Ln Niles, MI 49120 574-876-1127
Name, Address & Telephone Number

Tyson Kritzman 24964 Corbin Ct Elkhart, IN 46514 574-849-6492
Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? ☒ Yes ☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature

8/1/2020
Date

NOTE: **If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.**

RETURN TO: **City Clerk's Office**
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: **386-986-3713**
FAX: **386-986-3714**
EMAIL: **CityClerk@palmcoastgov.com**
WEBSITE: **www.palmcoastgov.com**

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

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Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.

VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee*	☐	Planning & Land Development Regulation Board* ♠
☐	Code Enforcement Board*	☐	Volunteer Firefighters' Pension Fund Board*
☐	Leisure Services Advisory Committee		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		
☐	River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)		

* Appointees must file a Financial Disclosure Form 1 with the City Clerk at time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ **Yes** ☐ **No**

1. PERSONAL

Name: Larry Gross E-mail address Lovinflorida1@gmail.com

Residence Address: 48 Country Club Harbor Circle District # _____

City: Palm Coast State: FL Zip: 32137

Mailing Address (If Different from Residence): _____

Home Phone 386-264-8251 Business Phone: 386-673-0019

Date of Birth: 7-15-1958 Place of Birth: Washington D.C.

How long have you been a permanent resident of Palm Coast? 35 yrs

What year did you become a continuous resident of the City of Palm Coast? 1986

List all places of residence for the last five years.

Address	City & State	From	To

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☐ Yes ☒ No

If yes, explain: _____

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. **EMPLOYMENT HISTORY** (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: Systems Engineer Current Employer: Compax Clinic Corp

Current Business Address: 4 Office Park Drive

Palm Coast (City) FL (State) 32137 (Zip) 386-673-0019 (Phone #)

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. **EDUCATION**

High School: Bowie Sr. High School (Name & Location) Year Graduated: 1977

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
Maryland University	78-80	

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge:

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☒ Yes ☐ No

If yes, which Board or Committee? Community HOA and ARB Commitee

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Country Club Harbor HOA and ARB

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I live in Palm Coast for over 30 years. My Parents were here since 1979. Have had a business in P.C. for 20 years. Have seen the City Grow. Want to participate in helping future growth for Jobs and Keeping Palm Coast a beautiful Place to live.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☐ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature

August 15 2022
Date

NOTE: **If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.**

RETURN TO:

City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: CityClerk@palmcoastgov.com
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Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.

VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee*	☒	Planning & Land Development Regulation Board* ♠
☐	Code Enforcement Board*	☐	Volunteer Firefighters' Pension Fund Board*
☐	Leisure Services Advisory Committee		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		
☐	River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)		

* Appointees must file a Financial Disclosure Form 1 with the City Clerk at time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ Yes ☒ No

1. **PERSONAL**

Name: HEATHER HAYWOOD E-mail address HEATHERHAYWOODFL@GMAIL.COM

Residence Address: 98 WESTGRILL DRIVE District # _____

City: PALM COAST State: FL Zip: 32164

Mailing Address (If Different from Residence): N/A

Home Phone (386) 507-4355 Business Phone: N/A

Date of Birth: 01071988 Place of Birth: AURORA, COLORADO

How long have you been a permanent resident of Palm Coast? 3 YEARS

What year did you become a continuous resident of the City of Palm Coast? 2020

List all places of residence for the last five years.

Address	City & State	From	To
200 W. PENNSYLVANIA AVE	DELAND FL 32720	2018	2020
10336 S. INGALLS	LITTLETON, CO 80123	2016	2018

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☒ Yes ☐ No

If yes, explain: MAIDEN HEATHER BENJAMIN

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: N/A

If you are a naturalized citizen of the United States, date of naturalization: N/A

2. **EMPLOYMENT HISTORY** (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: REALTOR Current Employer: 1099 - GRAND LIVING REALTY

Current Business Address: 2298 COLBERT LN

PALM COAST FL 32137 (386) 447-0800

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
N/A			

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No

If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. **EDUCATION**

High School: RANUM HIGH - WESTMINSTER CO Year Graduated: 2006

Name & Location

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: N/A

Branch or Component: N/A

Date and Type of Discharge:

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☐ Yes ☒ No
If yes, which Board or Committee?

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

VHBA, FHBA, PC CHAMBER, VOLUSIA WOMENS COUNCIL
COUNTY BOARD - P&Z

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

ENTIRE BACKGROUND IN REAL ESTATE & DEVELOPMENT. HUGE DEDICATION TO OUR BEAUTIFUL COUNTY/TOWN. INTERESTED IN BEING A LARGER PART OF OUR RESPONSIBLE GROWTH.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☒ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☒ Yes ☐ No

COUNTY OF FLAGLER PLANNING & ZONING BOARD.

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☐ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government
PLANNING & ZONING	APRIL 2022	4 YRS	COUNTY

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency
/		
/		
/		

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

WORK EXPERIENCE PAST AND FUTURE I BELIEVE GIVES ME KNOWLEDGE AND ABILITY TO BRING VALUE TO THE TABLE. DEDICATION TO THIS COUNTY/CITY PLUS THE DESIRE TO BRING POSITIVE CHANGE. YES, DECISION MAKER.

What is your understanding of the relationship of this Board or Committee to the City Council?

REVIEWS & STUDIES SUBMITTED APPLICATIONS FOR EXCEPTIONS & VARIANCES OF THE TOWN WITHIN THE GUIDELINES OF OUR LOCAL ZONING CODE. PROVIDES EDUCATED RECOMMENDATIONS TO THE CITY COUNCIL.

7. **REFERENCES – Please list three references (business and/or personal)**

GREG BLOSE (386) 846-1864
Name, Address & Telephone Number

MICHAEL CHIUMENTO III (386) 453-6842
Name, Address & Telephone Number

LINDSAY DALAMORE (386) 503-8303
Name, Address & Telephone Number

8. **ACKNOWLEDGMENT**

If required by law, will you file a financial disclosure statement? ☒ Yes ☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Heather Haywood
Signature

08132022
Date

NOTE: **If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.**

RETURN TO:

City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: CityClerk@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

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VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee*	☒	Planning & Land Development Regulation Board* ♠
☐	Code Enforcement Board*	☐	Volunteer Firefighters' Pension Fund Board*
☐	Leisure Services Advisory Committee		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		
☐	River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)		

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♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ **Yes** ☐ **No**

1. PERSONAL

Name: Hung Hilton E-mail address hvhilton@gmail.com

Residence Address: 25 Lamont Ln District # 2

City: Palm Coast State: FL Zip: 32137

Mailing Address (If Different from Residence):

Home Phone (231)225-1638 Business Phone:

Date of Birth: July 20, 1981 Place of Birth: Muskegon, MI

How long have you been a permanent resident of Palm Coast? 6 years 7 months

What year did you become a continuous resident of the City of Palm Coast? 2015

List all places of residence for the last five years.

Address	City & State	From	To
25 Lamont Ln	Palm Coast, FL	March, 2020 - Present	
3 Robin Pl	Palm Coast, FL	December 2015 - March 2020	

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☐ Yes ☒ No

If yes, explain: _____

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. **EMPLOYMENT HISTORY** (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: Senior Principal Architect Current Employer: Majesco

Current Business Address: 412 Mt. Kemble Ave

Morristown NJ 07960

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
Gerber Life Insurance 1311 Mamaroneck Ave ste 350	Life Insurance	Senior Solutions Architect	March 2005 - December 2020

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. **EDUCATION**

High School: Reeths-Puffer High School, Muskegon, MI Year Graduated: 1999

Name & Location

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
Western Governors University	2011 - 2013	B.S. Information Technology Management

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge:

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☒ Yes ☐ No

If yes, which Board or Committee? Current Alternate member on PLDRB

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I have been an alternate member on the PLDRB since September 2020.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☒ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☒ Yes ☐ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government
City of Palm Coast PLDRB - Alternate Member	September, 2020		City of Palm Coast

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

My current position as an alternate member on the PLDRB provides experience acting as a decision maker when needed.

What is your understanding of the relationship of this Board or Committee to the City Council?

I understand that the PLDRB is an advisory board to the city council in, in some cases, decision making body for the city of Palm Coast.

7. REFERENCES – Please list three references (business and/or personal)

Name, Address & Telephone Number

Name, Address & Telephone Number

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? ☒ Yes ☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Hung Hilton
Signature

July 19, 2022
Date

NOTE: **If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.**

RETURN TO:
City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: **386-986-3713**
FAX: **386-986-3714**
EMAIL: **CityClerk@palmcoastgov.com**
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Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee*	☒	Planning & Land Development Regulation Board* ♠
☐	Code Enforcement Board*	☐	Volunteer Firefighters' Pension Fund Board*
☐	Leisure Services Advisory Committee		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		
☐	River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)		

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♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

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RE-APPOINTMENT ☐ Yes ☐ No ☒ Other I currently serve as an Alternate on the PLDRB. I am appling to be a full time member of the PLDRB

1. PERSONAL

Name: Suzannet Nicholson E-mail address istex13@gmail.com

Residence Address: 110 Club House Dr Unit 302 District # 2

City: Palm Coast State: FL Zip: 32137

Mailing Address (If Different from Residence): 303 Anastasia Blvd Ste B PMB 2575 St Augustine FL 32080

Mobile ~~Home~~ Phone 610 212 6636 Business Phone: NA

Date of Birth: 7.25.1957 Place of Birth: Charlotte NC USA

How long have you been a permanent resident of Palm Coast? since 2017

What year did you become a continuous resident of the City of Palm Coast? 2017

List all places of residence for the last five years.

Revised 1/12/16

Address	City & State	From	To

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☒ Yes ☐ No

If yes, explain: Suzanne Baum (previous marriage 2000-2008)

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. **EMPLOYMENT HISTORY** (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: semi retired

Occupation: Designer/Executive Current Employer: Meyer Design & ONE Global Design

Current Business Address: 227 E. Lancaster Ave Ardmore PA 19003

I am a FT remote worker, I work full time from my home.

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
Meyer Design	Interior Design & Arch.	Designer/COO	1980-2017 FT
ONE Global Design	Association	Executive Dir	2011-present PT 2017-present

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No

If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. **EDUCATION**

High School: Hamilton Rosemont PA Year Graduated: 1976

Name & Location

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
Centenary College	1976-1978	AA
Drexel University	1978-1980	BS
University of Pennsylvania (Wharton)	1998	SmBiz Management Certification

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge:

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☒ Yes ☐ No

If yes, which Board or Committee? Alternate for the Palm Coast PLDRB.

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

In my career in interior design & architecture as well in serving on the Planning Commision in West Caln Township, PA (2 yrs as Chairman) I have attended many rezoning, development & construction project meetings. I am very familiar with PA process.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☒ Yes ☐ No

PA certification zoning, planning & development 2013

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☒ Yes ☐ No

I am serving as an Alternate on the Palm Coast PLDRB.

Have you ever been elected or appointed to any public office? If yes, list below: ☒ Yes ☐ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government
PLDRB Alternate	2019	3 yrs	member
West Caln Planning Bd	2013-2017		member
" " " "	chairman 2014-2017		member/chairman

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I have seen and been involved in many aspects of planning and development in my 40+ year career. this experience allows me to knowledgeably look at every aspect and apply decisions based on, laws & codes following the City of Palm Coast Guidelines.

What is your understanding of the relationship of this Board or Committee to the City Council?

I would be serving at the pleasure of and in support of City Council and the citizens of Palm Coast. My responsibility is to act in accordance with laws and codes. When asked to review and make recommendations to update codes and planning guidelines.

7. **REFERENCES – Please list three references (business and/or personal)**

Bob Crocetta 110 Clubhouse Dr (PC) HOA Pres. 386-623-5958
Name, Address & Telephone Number

Rick Pinson " " HOA Bd Member/Realtor 407-376-0241
Name, Address & Telephone Number

Debbie Coffey 54 New Water Oak Dr. (PC) Friend. 368-986-8223
Name, Address & Telephone Number

8. **ACKNOWLEDGMENT**

If required by law, will you file a financial disclosure statement? ☒ Yes ☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature: Elizabeth Nicholson

Date: 8/18/2022

NOTE: **If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.**

RETURN TO:

City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: **386-986-3713**
FAX: **386-986-3714**
EMAIL: **CityClerk@palmcoastgov.com**
WEBSITE: **www.palmcoastgov.com**

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: **The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.**

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact the City Clerk's Office and request reconsideration.

Revised 1/12/16

SUZANNE H. NICHOLSON, ASID NCIDQ LEED® AP

110 Club House Rd #302
Palm Coast
m: 610.212.6686
istcx13@gmail.com

President - DRACO CONSULTING, DESIGN & INSPIRATION, LLC. 2009-Present

Executive Director – ONE Global Design 2011-Present

COO + PRINCIPAL - MEYER DESIGN Since 1981, Semi-retired 2017

Suzanne's 38 years of field experience and success in managing a range of corporate projects has earned her a senior leadership position at Meyer Design, Inc. Her keen understanding of how to meet business objectives through design make her an indispensable partner to clients who are juggling large projects with layers of budget, timing and human resource challenges. Suzanne has taught interior design at the college level, is a lecturer on diverse subjects as Workplace Strategy and Feng Shui, and advocates the use of sustainable products and practices. Notable projects of Suzanne's are her work with FMC Asia-Pacific in which she effectively managed crucial elements of the project from overseas in the late 1980's and the same for Vanguard in Tokyo, Japan 10 years later.

One of her most honored accomplishments was being selected as one of 24 interior design professionals by the Dwight D. Eisenhower People to People Program to provide business coaching and exchange with 20 Chinese Design and Architectural company's in mainland China in 1995.

Since 2003 Suzanne has served as Principle-in-Charge for corporate regional and national company's design projects she has led and managed Meyer's Design and Architectural, Finance, HR, and IT groups. In her time at Meyer the company has grown from a three-person firm to a forty-person $8 million firm. She takes pride in the company she has helped build and views the average employee tenure at Meyer is twelve years, the senior level average of twenty-one years.

CLIENT EXPERIENCE

Confidential Financial Services Client
2.5 Million SF Multiple Corporate Campus
Renovations/New Buildings
151 South Warner Road, King of Prussia, PA
100, 600, 700 Chesterfield Rd
Tokyo, Japan
650 / 680 Swedesford Road, Malvern, PA
14 Lee Boulevard, Malvern, PA
New Print / Mail Facility, Philadelphia, PA
Master Plan Expansion to North Carolina
Master Plan Expansion to Arizona
Wellness Center Develop Standards

XL Capital
125,000 Square Feet
New Region Headquarters, Exton, PA
68,000 Square Feet
New Regional Office, New York, New York
New York, New York
43,000 Square Feet
Expansion of Regional Office, New York, New York
10,000 Square Feet
New Region Office, Baltimore, MD

Day and Zimmermann
125,000 Square Feet
New Headquarters, Philadelphia, PA

Braskem
22,000 Square Feet
New US Headquarters, Philadelphia, PA

Healthcare Solutions (Formerly Procura)
60,000 Square Feet
New Corporate Headquarters, Norristown, PA

Turner Investment Partners
65,000 Square Feet
New Headquarters, Malvern, PA

Destination Maternity
75,000 Square Feet
New Corporate Headquarters, Moorestown, NJ

World Café Live
Design/Selection/Specification/Order of all interior finishes and furniture

Aberdeen Asset Management
48,000 Square Feet
New Headquarters, Philadelphia, PA

Glenmede Trust Company 2012
125,000 Square Feet
Renovated Headquarters, Philadelphia, PA

WXPN 88.5
13,000 Square Feet
New Radio Station, U of Penn, Philadelphia, PA

Independence Blue Cross 2011-2019
807,000, + 10,000, + 250,000 Square Feet
Headquarters Tower Renovation, LIVE, AHC Ops office
Philadelphia, PA

ECBM 2018
20,000 Square Feet
New Company Headquarters, Conshohocken, PA

QVC 2017 2019
700,000 Square Feet
Campus Master Plan, West Chester, PA

Education

Wharton, University of Pennsylvania
Small Business Management Certification, 1998
Drexel University
Bachelor of Science - Interior Design, 1980
Centenary College for Women
Associate Degree - Interior Design, 1978

Affiliations

National Council for Interior Design Qualification (NCIDQ)
American Society of Interior Design (ASID)
U.S. Green Building Council Member

Community

West Caln Township Planning Commission, Chairperson, 2010-2015
Philadelphia University Senior Thesis, Judge, 2011& 2012
Philadelphia Zoo Zoobilee Committee 2006-2012

Media

Radio Interviews
WWDB – Executive Leaders Show
WXPN – Interview Design Concepts employed in the new station
WCAU – Feng Shui
Video – Major National Financial Services Firm Production for Wellness & Fitness Center

Interests

Fitness & Exercise
Sailing
Golf
Reading
Travel

References

Upon request

Mailing Address:
303 Anastasia Blvd. Ste B
PMB 2575
St Augustine, FL 32080