

City of Palm Coast, Florida Agenda Item

Agenda Date: April 23, 2024

Department CITY ADMINISTRATION Division	Amount Account #
Subject: PRESENTATION - 2024-2028 STRATEGIC ACTION PLAN WORKSHOP	
Presenter: Dr. Joseph Saviak and Dr. Richard Levey	
Attachments: 1. Presentation	
Background: Dr. Joseph Saviak and Dr. Richard Levey will conduct a workshop with City Council on the Strategic Action Plan 2024-2028. The agenda is below: <ol style="list-style-type: none">1. Workshop Objectives/Defining Success – Dr. Saviak2. Purpose and Benefits of Strategic Planning – Dr. Saviak3. Research Process – Dr. Saviak4. Research Findings – Dr. Levey5. Objective Selection & Implementation Plans – Dr. Saviak, Dr. Levey, City Council, & Executive Team6. Next Steps7. Adjourn	
Recommended Action: FOR DISCUSSION AND DIRECTION	



Strategic Action Plan Workshop

April 23, 2024

City Hall – Community Wing

Agenda



Workshop Objectives/Defining Success – Dr. Saviak & Dr. Levey

Purpose and Benefits of Strategic Planning – Dr. Saviak & Dr. Levey

Research Process - Dr. Saviak

Research Findings – Dr. Saviak

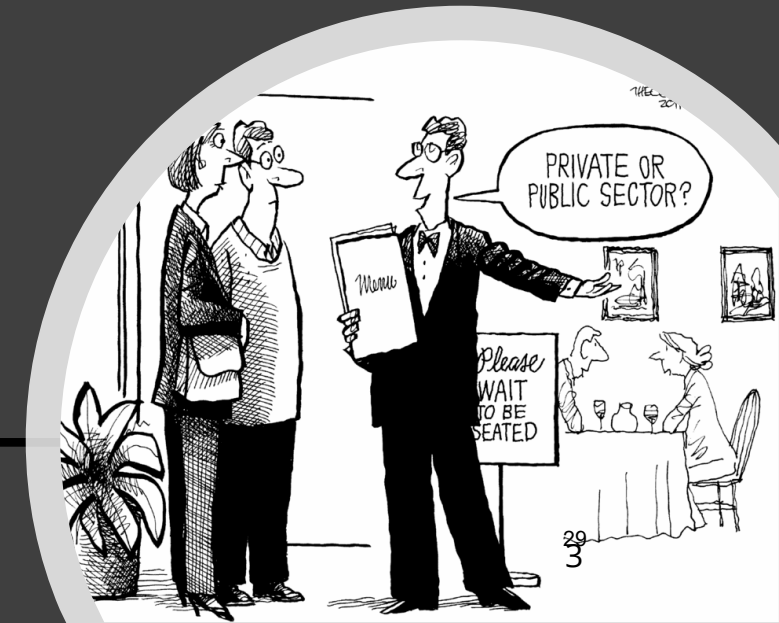
Objective Selection & Implementation Plans – Dr. Saviak, Dr. Levey, City Council, and Executive Team

Next Steps

Adjourn

Ground Rules

- ▶ Here to facilitate discussion
- ▶ This is your day
- ▶ All ideas and opinions are encouraged
- ▶ Ask questions of facilitators, fellow Council members, and staff at any time



Purpose & Benefits of Strategic Planning

Dr. Joe Saviak

Strategic Planning



Fail to plan and plan to fail. We perform as we plan – success and failure are usually not coincidences. Long term success is never an unplanned event



Planning involves identifying threats & opportunities – establish priorities which optimize those opportunities and reduce/thwart those threats



Achieve alignment – organize around outcomes



Create your future

Benefits of Strategic Planning

- **Clarify Mission, Vision, and Objectives**
- **Optimizes organizational performance**
- **Efficient allocation of limited resources**
- **Boost morale** – employees internalize the mission
- **Attract resources** – it's easier to get stakeholders & citizens to invest in a winning plan they can see, understand, & support
- **Enhances public confidence** – with a clear plan and demonstrated outcomes, the public can better support what the City is doing
- **Anticipatory government** – being prepared for the predictable and there's a lot that is capable of being predictable - limit the # of surprises, their duration, & intensity
- **Enables Council to successfully introduce & lead change**

Cohen & Eimicke (1998). Tools for Innovators: Creative Strategies for Managing Public Sector Organizations. San Francisco, CA: Jossey-Bass.

Salamon, L. (2002). The Tools of Government: A Guide to the New Governance. Oxford University Press.

Starling, G. (2008). Managing the Public Sector, 8th Edition. Boston, MA: Thomson Higher Education.

Overview of Research Process

Research Process

- ✓ Multi-stage/specifically sequenced – multi-method/diverse sources - mix of quantitative and qualitative research tools – everyone chances to participate
- ✓ Organizational and Community Research
- ✓ Interviews with the Mayor and City Council and Executive Team
- ✓ Electronic Survey of all city employees
- ✓ Findings can illuminate major recurring themes – opportunity to cross-validate
- ✓ Workshop – may reinforce or introduce new ideas



Data Collection – City of Palm Coast Government

Sources of Information:

- Review of Vision, Mission, Values, and Pillars of Priorities
- Review of Strategic Action Plan
- Review of city demographic and economic research
- Review of SAP Quarterly Progress Reports by Department
- Review of 2021 Citizen Survey Results
- Review of Annual Comprehensive Financial Report
- Review of city social media and press coverage
- Review of multiple City Council meetings in 2023 & 2024
- Review of 2020 Annual Report on Growth and Development Trends
- Review of 2023 and 2022 Annual Reports
- Review of Annual Budget Report 2023-2024

Interviews

- 2/26 and 2/27
- Mayor and Council and administrative leadership – 17 interviews (over 20 participants)
- Asked about SWOT analysis, capital project, program, and organizational capacity priorities within the 4 Pillars, 3 priorities across all 4 pillars, & expectations for this workshop
- Excellent participation

Interviews – major themes – City Council

Strengths/Weaknesses

Strengths

- Staff
- Strong financial position
- Improved intergovernmental relations
- Public safety ranking

Weaknesses

- Economic diversification
- Infrastructure to handle growth
- Swale maintenance program
- Road conditions

Opportunities/Threats

Opportunities

- Western expansion
- Strengthen communications with the community

Threats

- Need for balance between residential and commercial
- Infrastructure

Interviews – major themes – City Council

Pillar #1 – Strong Resilient Economy

- Capital improvement projects – athletic facility in west, stormwater improvements to enhance drainage of swales/progress on flooding, road pavement management, western expansion
- Program priorities – revenue diversification (commercial ad valorem helps tax rate for residents), create arts district/department, swale maintenance, maintenance operations center, economic development
- Internal support operations – leverage artificial intelligence, city external communications (tell the city story)

Pillar #2 – Safe and reliable services

- Capital improvement projects – fully fund the maintenance operations center, potable water supply, pavement management, road improvement/neighborhood road safety
- Program priorities – sustain level of FCSO and PCFD services, swale maintenance, enhance code enforcement, services to seniors, affordable/workforce housing

Interviews – major themes – City Council

Pillar #3 – Civic engagement

- Capital improvement projects – athletic facility in west
- Program priorities – telling our story
- Internal support operations – enhance grant winning capabilities

Pillar #4 – Sustainable environment and infrastructure priorities

- Capital improvement projects – stormwater system improvements, road improvements
- Program priorities – solar evaluation on all new facilities, swale maintenance expansion, street maintenance
- Internal support operations – leverage IT/artificial intelligence for cost efficiency

Interviews – major themes – City Council

Three priorities across all four pillars

- Solar evaluation of city assets
- Maintenance operations center
- Funding for arts district as its own entity
- Fund a more sustainable road pavement management/improvement program
- Address swale maintenance in shorter time
- Fund Fire Station 22 conversion to welcome/historical center/museum
- Full millage rollback
- Funding for saltwater canal dredging
- Ensure today's quality of life while carefully planning for the success of future generations
- Westward expansion
- Roads – capacity and maintenance
- Workforce housing
- Economic development/jobs/employment
- Maintain high level of customer service

Interviews – major themes – City Council

Workshop

- Buy in from city council and community/consensus building
- Use of AI/ChatGPT
- Show success in short term solutions to achieve support for long term solutions
- Review SAPs – actual performance/outcomes
- Measurable success
- Consensus and progress on top priorities
- Short term solutions and long-term models
- Clarify budget process as bottom up not top down
- Review ongoing and incomplete prior year SAP budget items
- Team discussions

Interviews – major themes – Executive Team

Strengths

- Financial stability
- Data-driven decisions
- Beautiful and clean city
- Small town feel/low crime rate
- Good quality of life
- Institutional knowledge/skill levels
- Parks and recreation
- Strategic location between major cities
- Citizen's academy
- Young city with old bones

Weaknesses

- Need for investment in aging infrastructure
- Stormwater maintenance
- Residential street maintenance
- Loss of long-term employees
- Long term raw water supply
- Need for Maintenance Operations Center
- Telling city story
- Resources to meet service demands
- Retention
- City keeping up with and being prepared for growth

Interviews – major themes – Executive Team

Opportunities

- Employee training and development
- Economic development
- Tell city story
- Ensure stable financing mechanisms for the future
- Long term planning for the city - westward expansion
- Utilize technology for increased service delivery efficiencies

Threats

- Cybersecurity
- Misinformation/social media
- Long term stable revenue to meet existing needs
- Potable water/CUP capacity
- Aging infrastructure
- Economic diversification
- City keeping pace with and being prepared for growth

Interviews – major themes – Executive Team

Pillar #1 – Strong Resilient Economy

- Capital improvement projects – infrastructure = economy, utilities/water/wastewater/roads - capacity, raw water supply/CUP, new sports facility complex, pavement management, utility water and wastewater plant, stormwater and flood control, city owned industrial park, expansion of trails, fleet maintenance facility/MOC, funding roads
- Program priorities – community engagement, economic development/incentives/partner with county, addressing swale backlog
- Internal support operations – staff training and development, recruiting and retention, coordinated internal communications, employees become certified professionals, focus on organizational efficiency, enhanced marketing of city programming and services, utilize technology to improve service delivery and efficiency

Pillar #2 – Safe and reliable services

- Capital improvement projects – pavement program/safe roads, stormwater management, expand water CUP capacity to meet water demand, utility water and wastewater expansion, fleet management facility
- Program priorities – maintain critical infrastructure, cybersecurity, accessing grants/grant strategy, use technology for program efficiency, streets maintenance – pavement management program
- Internal support operations – ERP software updates, funding for staffing and equipment to meet growth/service demands, cybersecurity, data center within city hall for business continuity planning, staff capacity can't match growth

Interviews – major themes – Executive Team

Pillar #3 – Civic engagement

- Capital improvement projects – central park – art in public places, additional parking for the community center, implement new parks master plan
- Program priorities – continue/expand citizen outreach programs, enhance Palm Coast Connect, grow social media followership
- Internal support operations – employ surveys of customers, expand use of technology for customer experience in city facilities and programs

Pillar #4 – Sustainable environment and infrastructure priorities

- Capital improvement projects – pavement management, utility water and wastewater expansion, maintenance operations center, stormwater and flood control, resiliency policies and programs, conservation lands for parks and recreation
- Program priorities – landscape program – potential water savings, addressing swale backlog, long term revenue strategy to adequately fund and maintain utilities, streets, and stormwater,
- Internal support operations – cybersecurity, employee training and certification

Interviews – major themes – Executive Team

Three priorities across all four pillars

- Employee development and retention
- Pavement management program
- Public safety – PCFD and FCSO
- Long term revenue strategy to maintain service delivery
- Diversify the economy
- Long term infrastructure planning

Interviews – major themes – Executive Team

Workshop

- Communicating our message as a city
- Long term planning for growth
- Consensus on priorities
- Funding to match infrastructure and service needs

Data Collection

Electronic Survey with
Employees

Dates: 3/12/24 – 3/29/24

(N= 257)

Responses

- Closed ended questions
- Topics generated by key themes from interviews
- 95% level of confidence – 5% margin of error – statistically sufficient – needed N of 227
- Questions 1 through 5 measured *order of importance*
- Questions 6 through 9 measured *level of intensity*

Survey Research Questions – Order of Importance

For Questions 1 through 5, we asked City employees to rank in *order of importance* **specific objectives and priorities** across the City's four pillars: Strong Resilient Economy, Safe & Reliable Services, Civic Engagement, and Sustainable Environment & Infrastructure Priorities, in the following areas:

- Technology
- Parks & Recreation
- External Communications
- Internal Operations
- Infrastructure & Operations

Survey Research Questions – Technology

Question 1

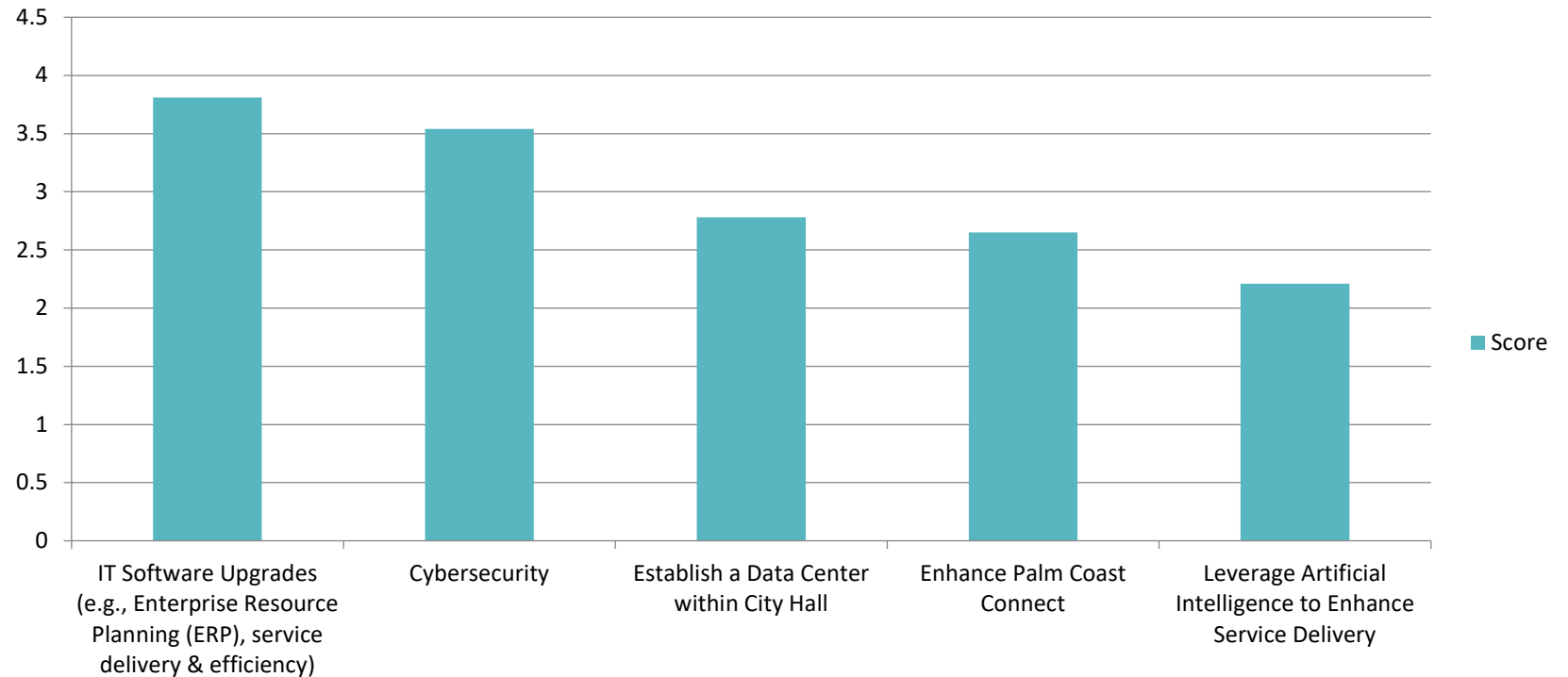
Regarding **technology** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

- Cybersecurity
- Leverage Artificial Intelligence
- IT Software Upgrades (e.g., Enterprise Resource Planning (ERP), service delivery & efficiency)
- Establish a Data Center within City Hall
- Enhance Palm Coast Connect

Survey Research Questions – Technology

Question 1

Regarding **technology** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):



Survey Research Questions – Technology

Question 1

Regarding **technology** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

	1		2		3		4		5		Total	Score
IT Software Upgrades (e.g., Enterprise Resource Planning (ERP), service delivery & efficiency)	33.85%	87	31.91%	82	19.07%	49	12.06%	31	3.11%	8	257	3.81
Cybersecurity	34.24%	88	21.79%	56	17.51%	45	17.12%	44	9.34%	24	257	3.54
Establish a Data Center within City Hall	11.67%	30	16.34%	42	27.24%	70	28.02%	72	16.73%	43	257	2.78
Enhance Palm Coast Connect	13.62%	35	17.51%	45	19.84%	51	18.29%	47	30.74%	79	257	2.65
Leverage Artificial Intelligence to Enhance Service Delivery	6.61%	17	12.45%	32	16.34%	42	24.51%	63	40.08%	103	257	2.21

Survey Research Questions – Parks & Recreation

Question 2

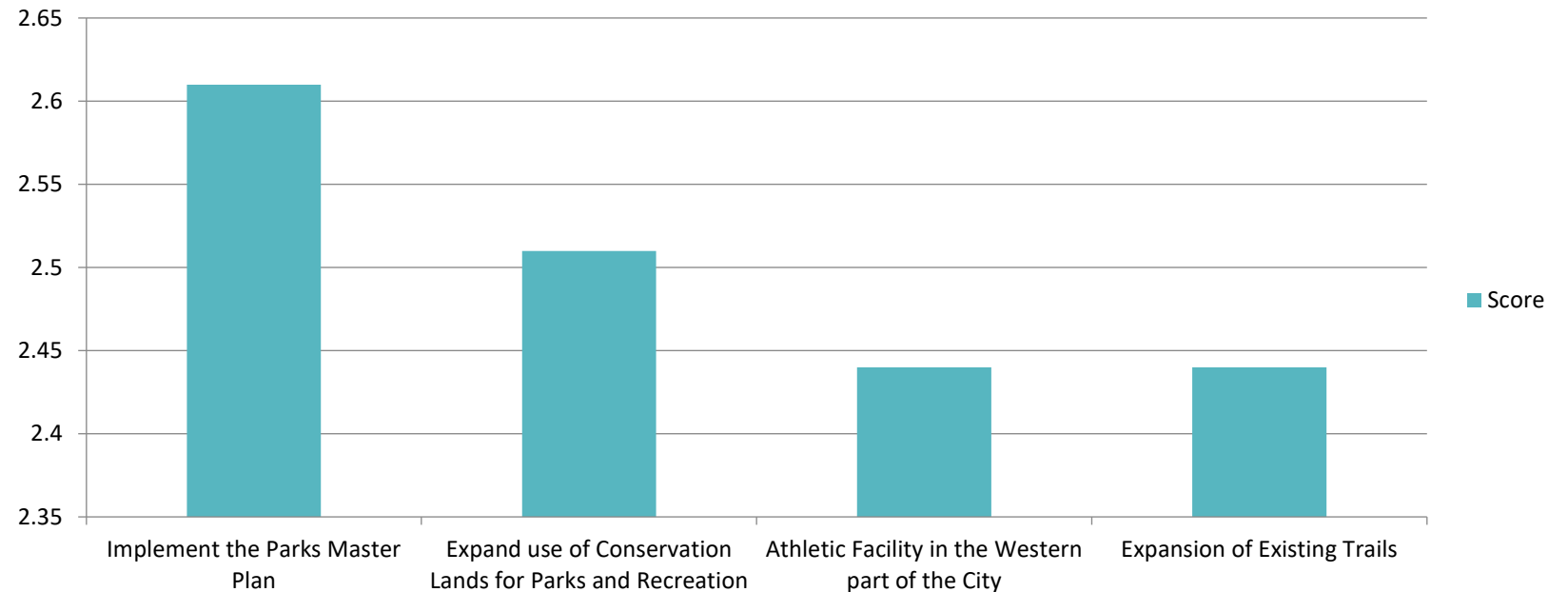
Regarding **parks and recreation** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

- Athletic Facility in the Western part of the City
- Expansion of Existing Trails
- Implement the Parks Master Plan
- Expand use of Conservation Lands for Parks and Recreation

Survey Research Questions – Parks & Recreation

Question 2

Regarding **parks and recreation** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):



Survey Research Questions – Parks & Recreation

Question 2

Regarding **parks and recreation** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

	1		2		3		4		Total	Score
Implement the Parks Master Plan	28.40%	73	22.57%	58	30.35%	78	18.68%	48	257	2.61
Expand use of Conservation Lands for Parks and Recreation	26.46%	68	24.12%	62	22.96%	59	26.46%	68	257	2.51
Athletic Facility in the Western part of the City	24.12%	62	26.85%	69	18.29%	47	30.74%	79	257	2.44
Expansion of Existing Trails	21.01%	54	26.46%	68	28.40%	73	24.12%	62	257	2.44

Survey Research Questions – External Communications

Question 3

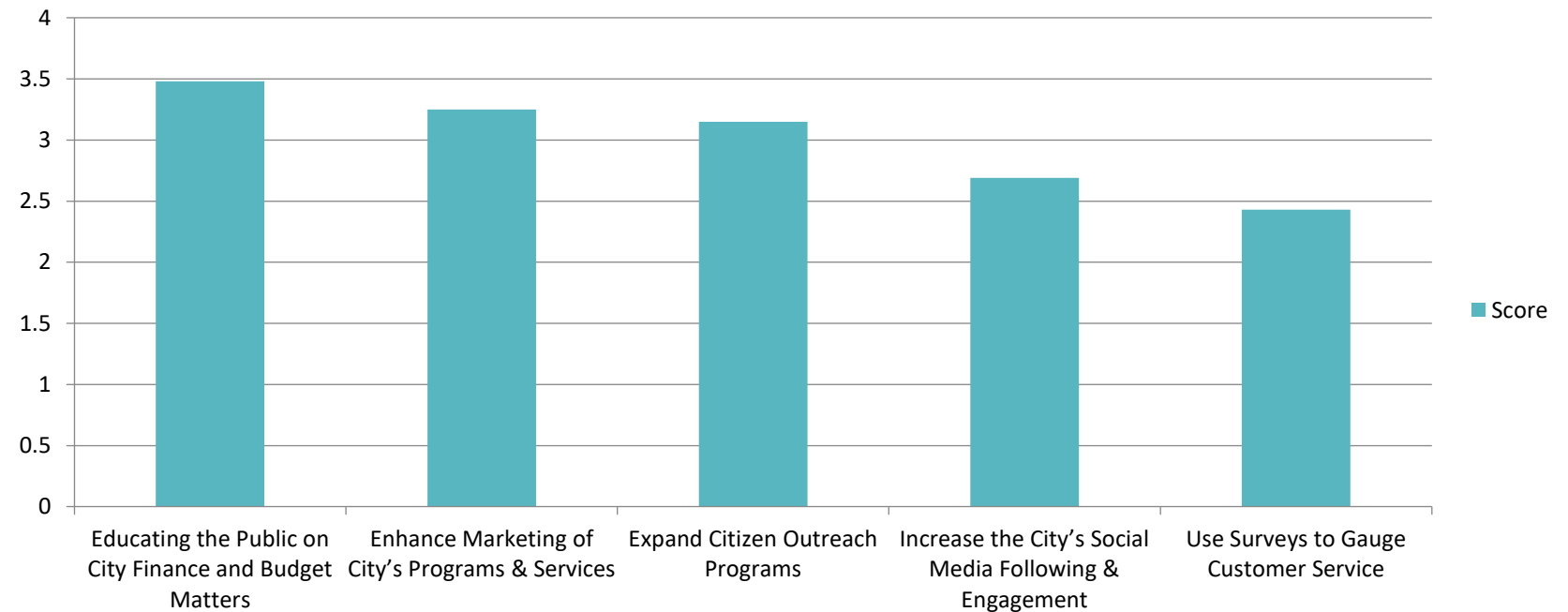
Regarding external communications within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

- Increase the City's social media following & engagement
- Expand Citizen Outreach Programs
- Use Surveys to Gauge Customer Service
- Enhance Marketing of City's Programs & Services
- Educating the Public on City Finance and Budget Matters

Survey Research Questions – External Communications

Question 3

Regarding **external communications** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):



Survey Research Questions – External Communications

Question 3

Regarding **external communications** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

	1		2		3		4		5		Total	Score
Educating the Public on City Finance and Budget Matters	36.58%	94	18.68%	48	15.95%	41	14.01%	36	14.79%	38	257	3.48
Enhance Marketing of City’s Programs & Services	22.18%	57	21.01%	54	26.07%	67	21.01%	54	9.73%	25	257	3.25
Expand Citizen Outreach Programs	16.34%	42	29.57%	76	20.62%	53	19.84%	51	13.62%	35	257	3.15
Increase the City’s Social Media Following & Engagement	12.45%	32	17.51%	45	21.40%	55	23.74%	61	24.90%	64	257	2.69
Use Surveys to Gauge Customer Service	12.45%	32	13.23%	34	15.95%	41	21.40%	55	36.96%	95	257	2.43

Survey Research Questions – Internal Operations

Question 4

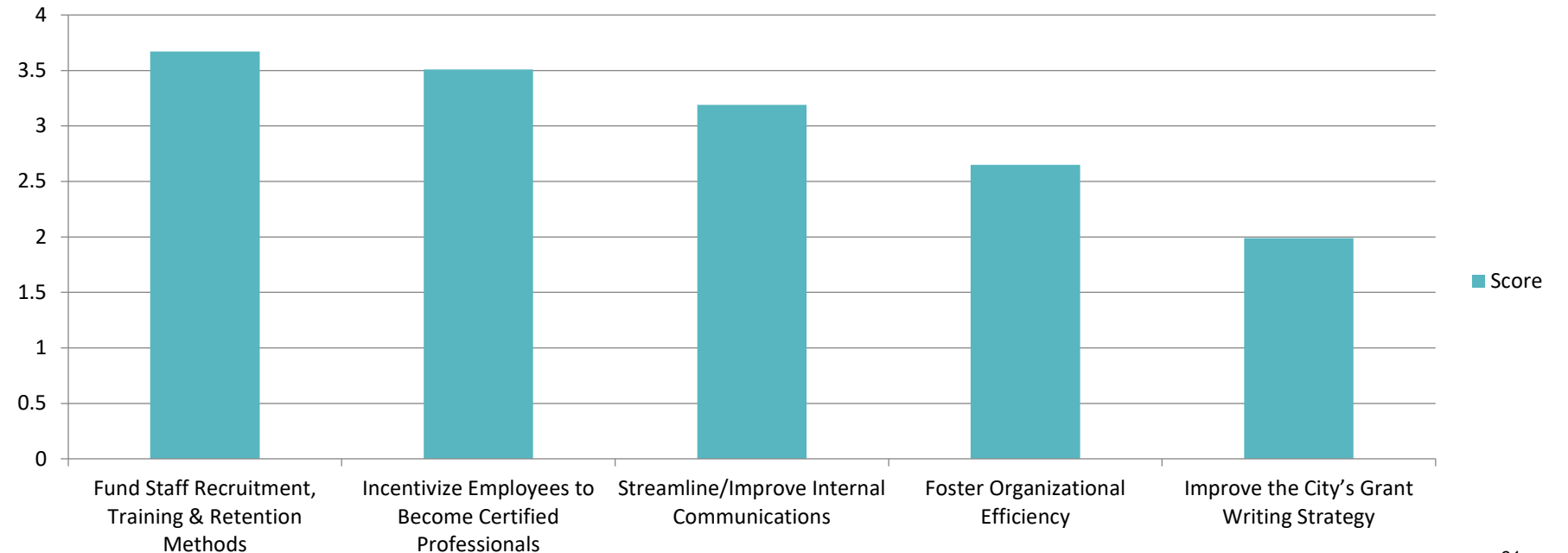
Regarding **internal operations** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

- Fund Staff Recruitment, Training & Retention Methods
- Improve the City's Grant Writing Strategy
- Foster Organizational Efficiency
- Incentivize Employees to Become Certified Professionals
- Streamline/Improve Internal Communications

Survey Research Questions – Internal Operations

Question 4

Regarding **internal operations** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):



Survey Research Questions – Internal Operations

Question 4

Regarding **internal operations** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

	1		2		3		4		5		Total	Score
Fund Staff Recruitment, Training & Retention Methods	30.74%	79	31.91%	82	17.90%	46	12.06%	31	7.39%	19	257	3.67
Incentivize Employees to Become Certified Professionals	30.35%	78	24.90%	64	17.51%	45	19.46%	50	7.78%	20	257	3.51
Streamline/Improve Internal Communications	23.74%	61	16.34%	42	27.63%	71	19.46%	50	12.84%	33	257	3.19
Foster Organizational Efficiency	7.39%	19	19.84%	51	23.74%	61	28.79%	74	20.23%	52	257	2.65
Improve the City’s Grant Writing Strategy	7.78%	20	7.00%	18	13.23%	34	20.23%	52	51.75%	133	257	1.99

Survey Research Questions – Infrastructure & Operations

Question 5

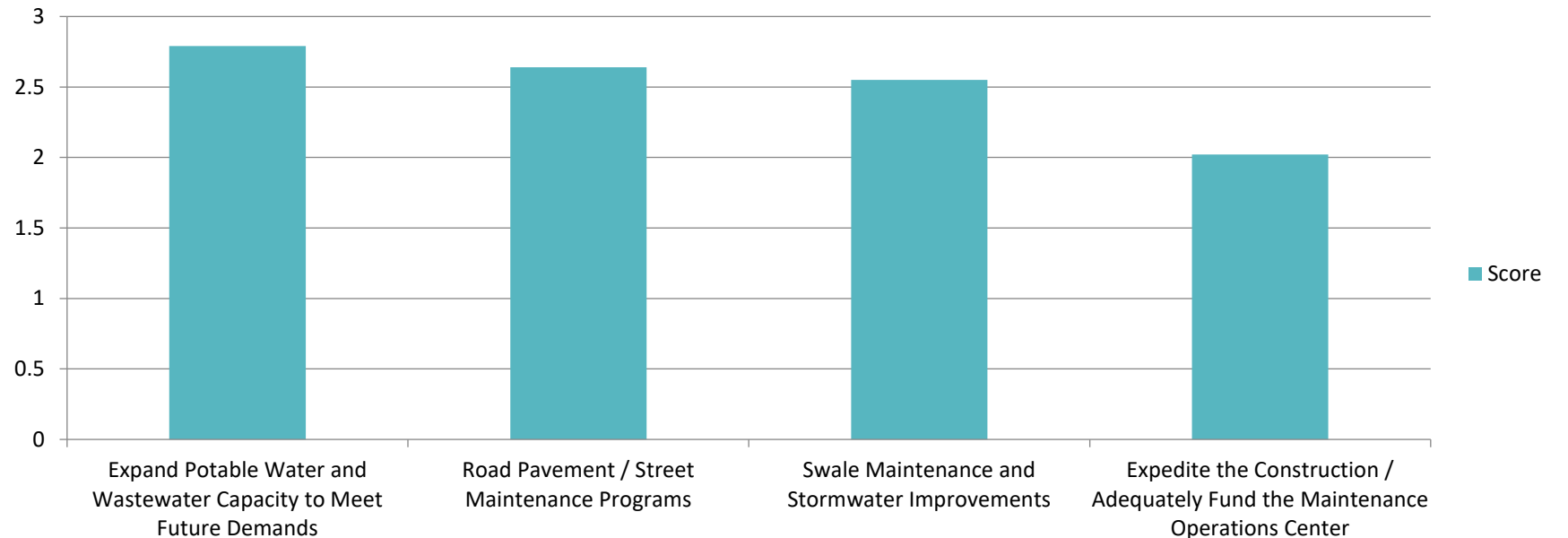
Regarding **infrastructure and operations** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

- Swale Maintenance and Stormwater Improvements
- Road Pavement / Street Maintenance Programs
- Expedite the Construction / Adequately Fund the Maintenance Operations Center
- Expand Potable Water and Wastewater Capacity to Meet Future Demands

Survey Research Questions – Infrastructure & Operations

Question 5

Regarding **infrastructure and operations** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):



Survey Research Questions – Infrastructure & Operations

Question 5

Regarding **infrastructure and operations** within the City of Palm Coast, please rank the following specific objectives and priorities in order of importance to you (use up/down arrows to re-order the tiles):

	1		2		3		4		Total	Score
Expand Potable Water and Wastewater Capacity to Meet Future Demands	37.35%	96	22.18%	57	22.18%	57	18.29%	47	257	2.79
Road Pavement / Street Maintenance Programs	24.90%	64	28.02%	72	33.46%	86	13.62%	35	257	2.64
Swale Maintenance and Stormwater Improvements	23.35%	60	31.13%	80	22.57%	58	22.96%	59	257	2.55
Expedite the Construction / Adequately Fund the Maintenance Operations Center	14.40%	37	18.68%	48	21.79%	56	45.14%	116	257	2.02

Survey Research Questions – Level of Agreement Section

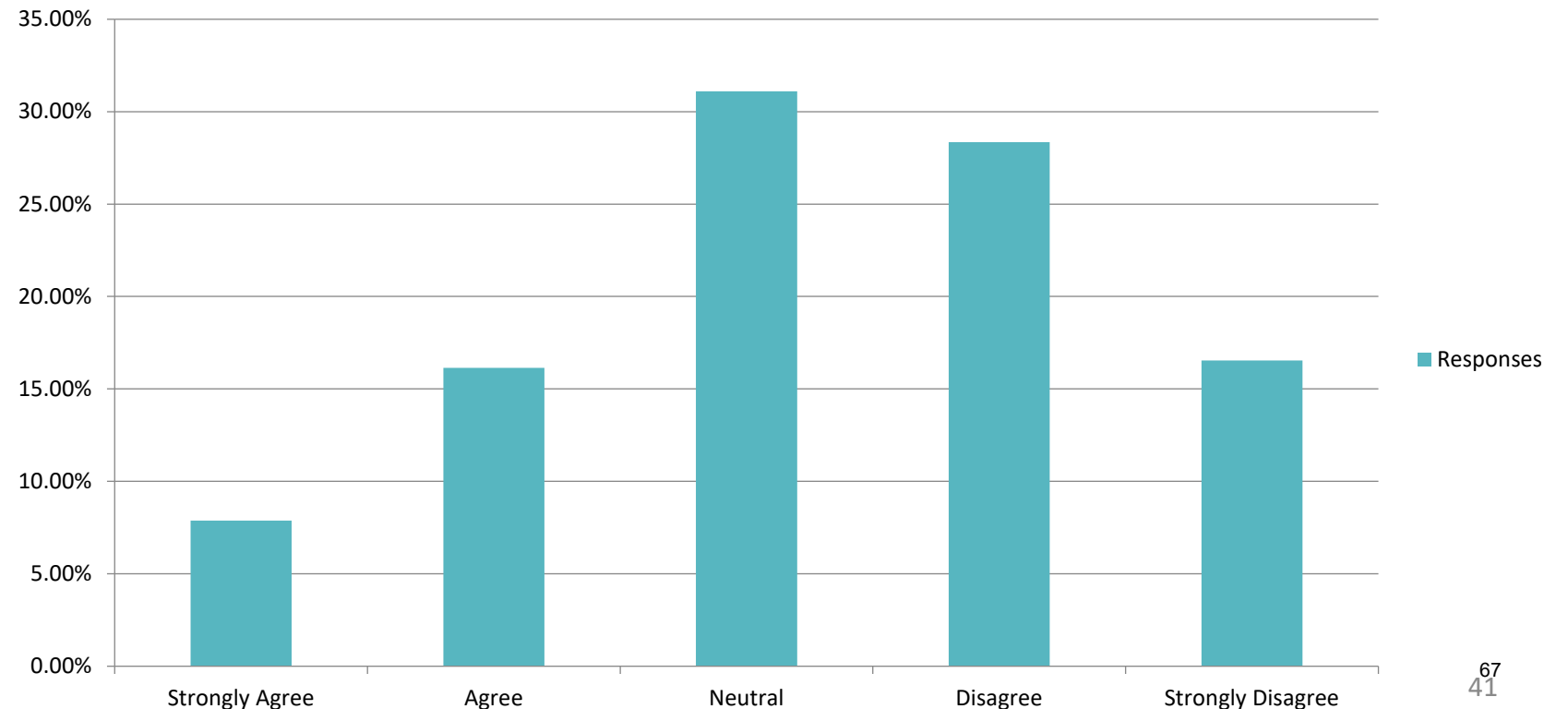
For Questions 6 through 9, we asked City employees to rate their *level of agreement* with the following statements regarding **infrastructure and operations**:

- The City has sufficient resources to address Swale Maintenance and Stormwater Improvements in a timely manner
- The City has sufficient resources to address Road Pavement / Street Maintenance Programs immediately
- The City should expedite the Construction / Adequately Fund the Maintenance Operations Center
- The City should expand the Potable Water and Wastewater Capacity to meet demand

Survey Research Questions – Swale Maintenance & Stormwater Improvements

Question 6

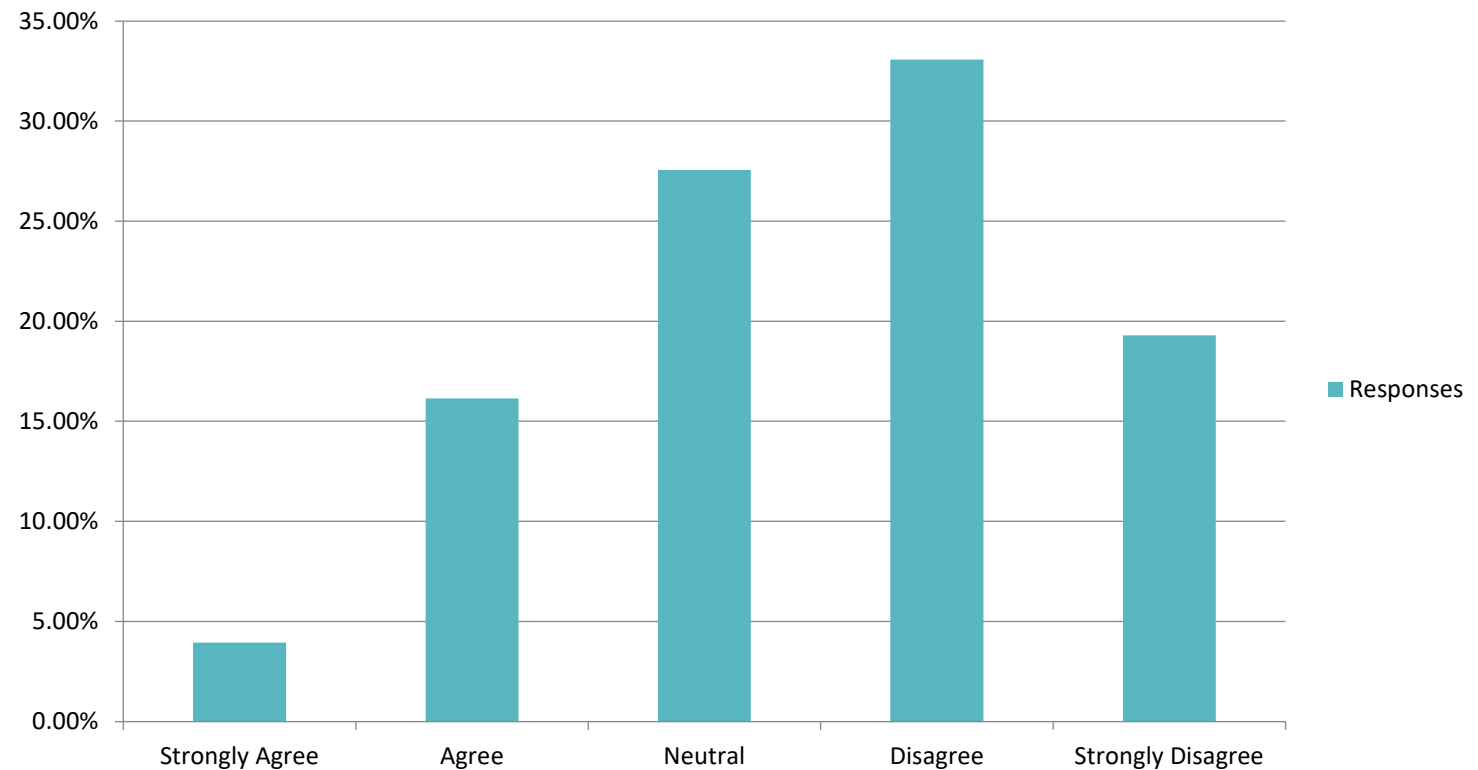
The City has sufficient resources to address Swale Maintenance and Stormwater Improvements in a timely manner.



Survey Research Questions – Road Pavement & Street Maintenance

Question 7

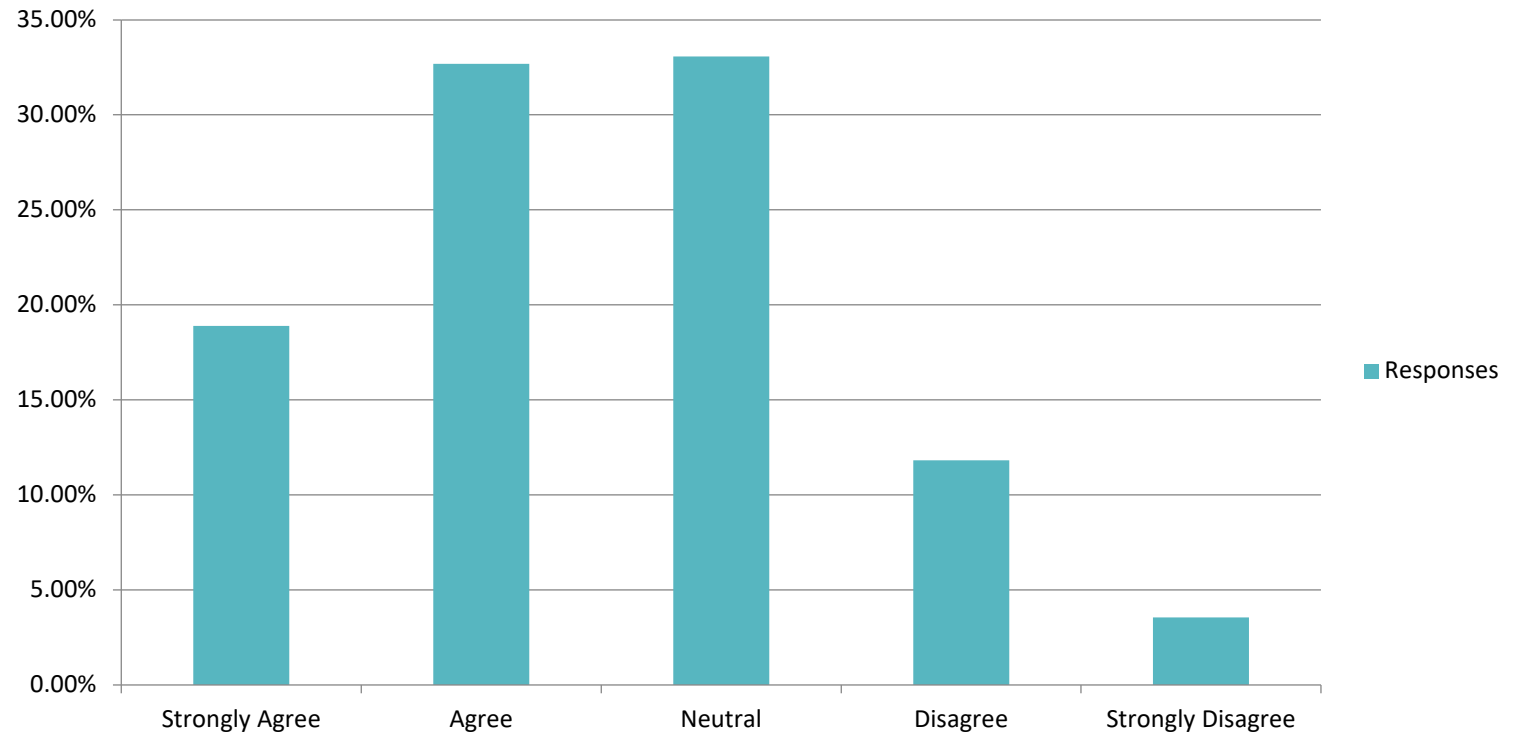
The City has sufficient resources to address Road Pavement / Street Maintenance Programs immediately



Survey Research Questions – Maintenance Operations Center

Question 8

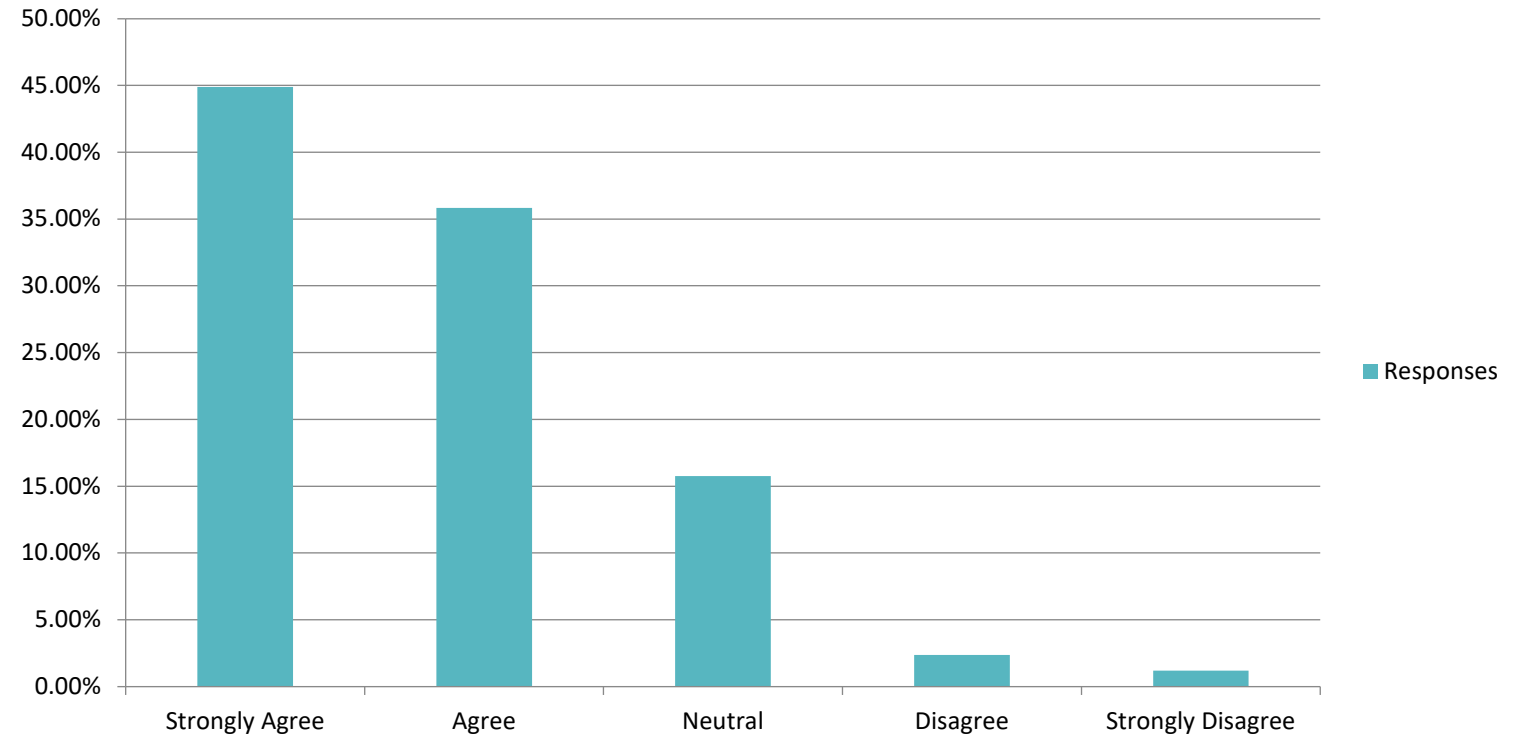
The City should expedite the Construction / Adequately Fund the Maintenance Operations Center



Survey Research Questions – Expand Potable Water & Wastewater Capacity

Question 9

The City should expand the Potable Water and Wastewater Capacity to meet demand



Order of Importance Survey Questions – Top Objectives & Priorities

- **Technology**: IT Software Upgrades (e.g., Enterprise Resource Planning (ERP), service delivery and efficiency)
- **Parks & Recreation**: Implement the Parks Master Plan
- **External Communications**: Educating the Public on City Finance and Budget Matters
- **Internal Operations**: Fund Staff Recruitment, Training & Retention Methods
- **Infrastructure & Operations**: Expand Potable Water and Wastewater Capacity to Meet Future Demands

Level of Agreement Survey Questions – Key Themes

- 44.89% of City Employees **strongly disagree and disagree** with the statement regarding sufficient resources for Swale Maintenance – *with 31.10% choosing 'Neutral'*
- 52.36% of City Employees **strongly disagree and disagree** with the statement regarding sufficient resources for Road Pavement / Street Maintenance – *with 27.56% choosing 'Neutral'*
- 51.58% of City Employees **strongly agree and agree** with the statement regarding the Construction / Funding the Maintenance Operations Center – *with 33.07% choosing 'Neutral'*
- 80.71% of City Employees **strongly agree and agree** with the statement regarding the Expansion of Potable Water & Wastewater Capacity – *with 15.75% choosing 'Neutral'*

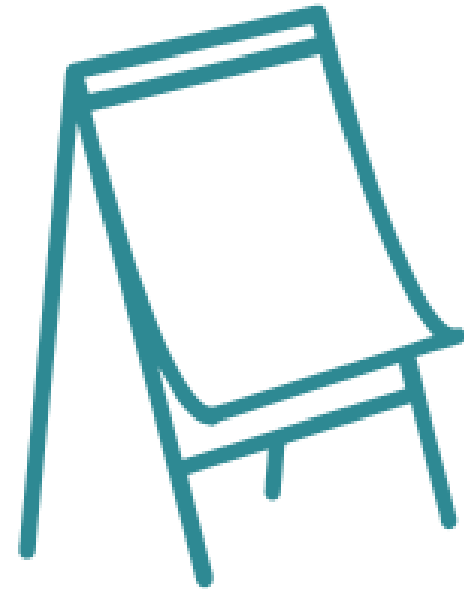
Let's take
a break



Establish Objectives

Flip Chart Session

Identify objectives and major elements of implementation plans for their achievement



Next Steps



Action Items

- Draft Strategic Plan
- Review
- Present to City Council

Thank you!





Strategic Action Plan Workshop

April 23, 2024

City Hall – Community Wing

City of Palm Coast, Florida Agenda Item

Agenda Date: April 23, 2024

Department CITY ADMINISTRATION Division	Amount Account #
Subject: AGENDA WORKSHEET AND CALENDAR	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Worksheet 2. Calendar	
Background:	
Recommended Action:	

	MAY 7, 2024 BUSINESS MEETING	PRESENTER
Presentation	Lobbyist	The Southern Group
Presentation	Citizens Academy Graduation	Kershaw
Proclamation	National Preservation Month	Cook
Proclamation	National Tennis Month	Hirst
Proclamation	Elks National Youth Week	Cook
Ordinance 2nd	Neighborhood Meeting Increase to 500 ft	Smith
Resolution	FDOT Agreement Matanzas West	Cote
Resolution	Southern Recreation Center USTA Grant and Court Expenses	Gebo
Resolution	Quadmed Piggyback	Berryhill
Resolution	Piggyback for John Deere Parts and Services	Mancill
Resolution	Piggyback for Agricultural Equipment Replacement Parts	Mancill
Resolution	Piggyback for Purchase and Installation of Citywide Workstations	Cote
	MAY 14 , 2024 WORKSHOP MEETING	PRESENTER
Presentation	Comprehensive Plan	Tyner/Consultant
Presentation	City Manager Search	Fuller
Presentation	Community Center Parking Expansion Update	Cote
Presentation	Roadway Construction Projects	Nguyen
Presentation	Code Board Attorney Services and Hearing Officer Services	Grossman
Presentation	Customer Interactions	Johnston/DeLorenzo
	MAY 21, 2024 BUSINESS MEETING	PRESENTER
Proclamation	Water Safety Month	Hirst
Resolution	Work Order with Wright-Pierce for Water Treatment Facility #3 Expansion Design	Blake
Resolution	Code Board Attorney Services and Hearing Officer Services	Grossman
Resolution	Designation of Surplus Land	Cote/Smith
Resolution	Purchase and Sale Contract with Byrndog PCP LLC	Cote/Smith
	MAY 28, 2024 SPECIAL BUDGET WORKSHOP	PRESENTER
Presentation	Flagler County Sheriff's Office	FCSO
Presentation	Department Overview: Utility, Public Works, Stormwater, Parks & Recreation	Departmental
	JUNE 4, 2024 BUSINESS MEETING	PRESENTER
Resolution	Strategic Action Plan Priorities	Johnston
	JUNE 11, 2024 WORKSHOP MEETING	PRESENTER
Presentation	Residential Speed Study	Consultant
Presentation	Wireless Master Plan	Akins/Lens
Presentation	Comprehensive Plan	Tyner
Presentation	Exterior Paint Colors	Tyner
Presentation	Other Financial Instruments	DeLorenzo
	JUNE 18, 2024 BUSINESS MEETING	PRESENTER
	JUNE 25, 2024 SPECIAL BUDGET WORKSHOP	PRESENTER
Presentation	Strategic Action Plan Q3 Council Priority Update and Presentation	Johnston
Presentation	Revenue Restrictions and Overview of Property Taxes and TRIM	Alves
Presentation	Comprehensive Plan	Tyner
	JULY 2, 2024 BUSINESS MEETING	PRESENTER
Presentation	Comprehensive Plan - Housing, Infrastructure, CIE, Parks	Tyner/Consultant
	JULY 9, 2024 WORKSHOP MEETING	PRESENTER
Presentation	Comprehensive Plan - Housing, Infrastructure, CIE, Parks	Tyner/Consultant
Presentation	Proposed General Fund, Facilities, IT Budget, and TRIM Rate Discussion	Alves
Presentation	Nuisance Abatement	Grossman

	JULY 16, 2024 BUSINESS MEETING	PRESENTER
Resolution	Nuisance Abatement	Grossman
	July 23, 2024 SPECIAL BUDGET WORKSHOP	PRESENTER
Presentation	Comprehensive Plan - Future Lan Use and Transportation	Tyner/Consultant
Presentation	Presentation of Proposed Water and Wastewater Utility, Stormwater, Collection and Sanitation, IT Enterprise & Building Fund Budgets	Departmental
	AUGUST 6, 2024 BUSINESS MEETING	PRESENTER
	AUGUST 13, 2024 WORKSHOP MEETING	PRESENTER
Presentation	Capital, Fleet, Special Revenue, Proposed Budget for All Remaining Funds	Departmental
Resolution	Final Nuisance Abatement	Grossman
	AUGUST 20, 2024 BUSINESS MEETING	PRESENTER
Presentation	Comprehensive Plan	Tyner/Consultant
Presentation	Final Nuisance Abatement	Grossman
	AUGUST 27, 2024 SPECIAL BUDGET WORKSHOP	PRESENTER
Presentation	Final Proposed Budget for FY 2024 (All Funds)	Alves
	SEPTEMBER 3, 2024 BUSINESS MEETING	PRESENTER
Resolution	Certifying the 2024 Primary Election Results	Cook
	SEPTEMBER 5, 2024 SPECIAL BUSINESS MEETING - TENTATIVE BUDGET	PRESENTER
Resolution	Tentative Millage Rate Resolution and Budget Resolution	Alves
	SEPTEMBER 10, 2024 WORKSHOP MEETING	PRESENTER
	SEPTEMBER 17, 2024 BUSINESS MEETING	PRESENTER
Proclamation	Pink on Parade	Cook
	SEPTEMBER 18, 2024 SPECIAL BUSINESS MEETING - FINAL BUDGET HEARING	PRESENTER
Resolution	Final Millage Rate Resolution, Budget Resolution, Fleet Resolution	Alves
	OCTOBER 1, 2024 BUSINESS MEETING	PRESENTER
	OCTOBER 8, 2024 WORKSHOP MEETING	PRESENTER
	OCTOBER 15, 2024 BUSINESS MEETING	PRESENTER
	NOVEMBER 5, 2024 BUSINESS MEETING	PRESENTER
Presentation	Citizens Academy Graduation	Kershaw
Proclamation	World Sanfilippo Awareness Day	Kershaw
	NOVEMBER 12, 2024 WORKSHOP MEETING	PRESENTER
	NOVEMBER 19, 2024 BUSINESS MEETING	PRESENTER
	DECEMBER 3, 2024 BUSINESS MEETING	PRESENTER
Resolution	Approving the Final 2024 General Election Results	Cook
Oath	Oath of Office for Newly Elected Council Members	Cook
Appointment	Vice Mayor Appointment	Cook
Appointment	Council Liaison Appointments	Cook
	DECEMBER 10, 2024 WORKSHOP MEETING	PRESENTER
	DECEMBER 17, 2024 BUSINESS MEETING	PRESENTER

	Future	PRESENTER
Resolution	Contract for Data Services for Flagler Schools A1A Facility	Akins
Presentation	Stormwater Equipment Loan	Alves/Cote
Resolution	Cleaning and Rehabilitation of Ground Storage Tank at Waste Water Plant 1	Ashburn
Resolution	Reuse Distribution System Filtration Upgrades	Ashburn
Resolution	Above Ground Piping Rehab for Water Treatment Plant 1	Ashburn
Resolution	Waste Water Plant #1 Service Pump Upgrades	Ashburn
Resolution	Accepting a Donation from Knights of Columbus/Lease Agreement for a Baby Box	Berryhill/Juliano
Resolution	Work Order with McKim & Creed for Utility Pump Station 57-4 Design Services	Blake
Resolution	Old King's Road Design Force Main to Water Treatment Plant 1	Blake
Resolution	Construction Contract for the Old Kings Road Force Main to Waste Water Treatment	Blake
Resolution	Construction Contract for the Water Treatment Plant 1 Generator Project	Blake
Resolution	Construction Contract for the Equip Wells SW-1, SW-2 & SW-3 for Water Treatment	Blake
Resolution	Construction Contract for the Waste Water Treatment Plant 1 Sludge Dewatering pr	Blake
Resolution	Construction Contract for Old Kings Road Widening North Phase 2	Cote
Resolution	Matanzas/ Belle Terre Intersection (Right of Way)	Cote
Resolution	OKR South Phase 2 - Engineering Design Services	Cote
Resolution	FPL Relocation Agreement for Matanzas Woods/Palm Coast Parkway Connector Lo	Cote
Resolution	Construction Contract for Whiteview Parkway Improvements	Cote
Resolution	Construction Manager Agreement for Matanzas Woods/Palm Coast Parkway Conne	Cote
Resolution	Matanzas Woods/Palm coast Parkway Connector Loop CM Agreement Guaranteed Maximum Price Amendment for Phase 1 Construction	Cote/Crawford
Resolution	Guaranteed Maximum Price Amendment for the Maintenance Operations Center	Cote/Gebo
Resolution	Occupational Services	Fuller
Resolution	Grant Agreement for Fire Station 26	Gebo
Resolution	Palm Coast Parkway Banners - Childhood Cancer Awareness	Gonzalez
Ordinance	No Smoking Ordinance	Hirst
Ordinance	Lakeview Estates MPD	Hoover
Resolution	Franchise Fee	Johnston
Presentation	Education on Forensic Audit	Johnston
Ordinance	Sawmill Branch Phase 6	Lens
Resolution	Reverie at Palm Coast Phase II	Lens/Leap
Resolution	Hammock at Palm Harbor	Lens/Leap
Resolution	Retreat at Town Center Phase II	Lens/Leap
Resolution	Sawmill Branch Phase 7A Final Plat	Lens/Leap
Resolution	Reverie Final Plat	Lens/Leap
Resolution	Installation Of New and Replacement PEP Tanks Supply, Maintenance, and Repair Services for Sulzer/ABS Submersible Pumps and Related Equipment	Melley
Resolution	K-Section Drainage Improvements Additional Design	Morales
Resolution	Blare and Colbert Culvert Crossing Upgrades	Morales
Resolution	Grant Agreement for P-1 Weir Replacement	Morales
Ordinance	Atlee Annexation	Nguyen
Resolution	Tract 8 Town Center	Nguyen
Resolution	The Station at Town Center - TH - Town Center Tracts 18B & 18C	Nguyen/Lens
Ordinance	Lakeside Estates Future Land Use Map	Papa
Resolution	Pre-Annexation Agreement for Airport Commons II	Papa/Nguyen
Presentation	Update to LHAP	Papa/Gonzales
Resolution	800 Matanzas Woods Parkway Easement	Smith



Meeting Calendar for 5/7/2024 through 8/27/2024

5/7/2024 6:00 PM

City Council Business Meeting
City Hall

5/14/2024 9:00 AM

City Council Workshop
City Hall

5/15/2024 5:30 PM

Planning & Land Development Regulation Board
City Hall

5/21/2024 9:00 AM

City Council Business Meeting
City Hall

5/23/2024 5:00 PM

Beautification and Environmental Advisory Committee
City Hall

5/28/2024 9:00 AM

City Council Special Workshop
City Hall

5/29/2024 5:30 PM

Planning & Land Development Regulation Board Workshop
City Hall

6/4/2024 10:00 AM

Animal Control Hearing
City Hall



Meeting Calendar for 5/7/2024 through 8/27/2024

6/4/2024 6:00 PM

City Council Business Meeting

City Hall

6/5/2024 10:00 AM

Code Enforcement Board

City Hall

6/11/2024 9:00 AM

City Council Workshop

City Hall

6/18/2024 9:00 AM

City Council Business Meeting

City Hall

6/18/2024 5:30 PM

Planning & Land Development Regulation Board

City Hall

6/25/2024 9:00 AM

City Council Special Workshop

City Hall

6/27/2024 5:00 PM

Beautification and Environmental Advisory Committee

City Hall

7/2/2024 6:00 PM

City Council Business Meeting

City Hall



Meeting Calendar for 5/7/2024 through 8/27/2024

7/3/2024 10:00 AM

Code Enforcement Board
City Hall

7/3/2024 5:30 PM

Planning & Land Development Regulation Board Workshop
City Hall

7/9/2024 9:00 AM

City Council Workshop
City Hall

7/16/2024 9:00 AM

City Council Business Meeting
City Hall

7/17/2024 5:30 PM

Planning & Land Development Regulation Board
City Hall

7/23/2024 9:00 AM

City Council Special Workshop
City Hall

7/25/2024 5:00 PM

Beautification and Environmental Advisory Committee
City Hall

8/6/2024 6:00 PM

City Council Business Meeting
City Hall



Meeting Calendar for 5/7/2024 through 8/27/2024

8/7/2024 10:00 AM

Code Enforcement Board
City Hall

8/13/2024 9:00 AM

City Council Workshop
City Hall

8/14/2024 5:30 PM

Planning & Land Development Regulation Board Workshop
City Hall

8/20/2024 9:00 AM

City Council Business Meeting
City Hall

8/21/2024 5:30 PM

Planning & Land Development Regulation Board
City Hall

8/22/2024 5:00 PM

Beautification and Environmental Advisory Committee
City Hall