
Dominique Mack

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EDUCATION

Florida State University, Tallahassee, FL - *Bachelor and Masters of Science in Social Work*

EXPERIENCE

Family Connection, Brunswick, GA-Executive Director

April 2021-present

- Serves as a high-level thought partner to the Board of Directors and collaborative partners, providing overall strategy, planning, and oversight of organizational initiatives and activities
- Regularly assess community needs, service gaps, and emerging opportunities by reviewing reliable data needed to inform decisions about improving outcomes for children and families in Glynn County
- Builds positive working relationships and collaborative partnerships with nonprofit agencies, community groups, funders, elected officials, business entities, and others to help accomplish organizational goals and objectives
- Develop and implement a process for providing information to the community at-large regarding community conditions, needs, strengths, and the work and impact of Family Connection

City of Brunswick, Brunswick, GA- *Director of Neighborhood and Community Services*

November 2019-February 2021

- Provided leadership and direction in the development of plans short- and long-range for department and coordinates with other departments and agencies as needed
- Managed the implementation of the Community Development Block Grant, Georgia Emergency Management Agency grant, Community Home Improvement Program, Youth and Senior Center including monitoring, reporting, development and budget
- Met with Neighborhood Planning Assemblies, community groups and nonprofits to discuss needs, priorities plans and projects
- Acquired and coordinated \$296, 900 of new funding through the Department of Justice, Cities for Financial Empowerment, and Georgia Emergency Management Agency, Federal Emergency Management Agency.
- Acted as liaison to the community communicating official plans, programs, concerns to the commission and community at large

Coastal Georgia Area Community Action Authority, Inc., Brunswick, GA- *Community Services Director*

March 2017 - October 2019

- Oversaw administrative procedures including but not limited to: creating a budget for programs and services, seek and submit grant proposals, determining program needs and goals, ensuring program quality, monitoring the effective use of resources, help establish policies for participant eligibility, program requirements, and program benefits.
- Responsible for the development, coordination, monitoring and implementation of over \$2.5 million dollar contracted federal/state/local program activities in 5 services counties including but not limited to Community Services Block Grant, Low Income Home Energy Assistance Program, Georgia Department of Community Affairs Emergency Solutions Grant: Homeless Prevention and Rapid Re-housing Program, FEMA Food and Shelter Program, Georgia Department of Children and Family and Services Community of Hope Coalition, Community Action Youth Leadership Initiative, Women's Empowerment Program, Senior Center, Joint Water and Sewer Utility Program
- Created and maintained relationships with other agencies and organizations in community to determine and meet community needs to increase program efficacy, leverage agency dollars and increase agency capacity
- Successfully began five new programs since joining the organization in 2017 and obtained over \$440, 000 in new programming dollars.
- Recruited, hired, directed and evaluated 9 staff persons in developing their skills, delivering quality services, documenting effort, and establishing a thriving results-oriented learning culture.

Soul Work Rx, Brunswick, GA- *Freelance Writer, Non-Profit Consultant, Trainer*

JULY 2014 - present

- Grant developer and nonprofit management consultation for growing businesses and nonprofit organizations including grant research, strategic planning, project/program development and proposal writing
- Content creator for independent entrepreneurs and job seekers: copywriter/editor and social media/email marketing, website assessment and revision, cover letters, resumes
- Write and edit fiction/nonfiction work for both novice and seasoned writers such as manuscripts, chapters, biographies, and pitches for publishing
- Formulate psychoeducational and supportive programs for community, women and teens

Federal Emergency Management Agency-Georgia Recovery Project, Brunswick, GA - *Fema Crisis Team Lead*

NOVEMBER 2016 - December 2016

- Supervised, trained and educated 3 staff members of crisis counseling program which assessed and prioritized biopsychosocial needs of disaster survivors: provided emotional support, education and crisis counseling to individuals, groups, and families linking them to appropriate community resources and behavioral health services
- Community organizing including: canvassing, outreach, and counseling efforts to minimize duplication of services and to reach all appropriate areas
- Coordinated collection and evaluated submissions of data to ensure quality services and justify program efforts

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- Developed and coordinated partnership and relief efforts with local disaster programs, organizations, and key local stakeholders to promote community resilience and recovery

Leon County Sheriff's Office, Tallahassee, FL - *Victim Advocate*

OCTOBER 2012 - JULY 2014

- On-call first responder to victims of violent crime including: crisis counseling, death notification, community referral services, criminal justice support, short term counseling, filing Victim Compensation, legal assistance, injunction assistance, personal advocacy.
- Prepared and submitted monthly performance report for Victims of Crime Act (VOCA) grant including writing annual proposal for VOCA grant: conduct and review research to secure funding, gather, analyze, and compute data, partner with agencies to compose letters of support
- Supervised 8 interns and volunteers: develop intern/volunteer manual, manage intern schedule, coordinate with local universities and community agencies to enhance intern experience, evaluate performance.
- Presented on the role of victim advocacy to new law enforcement recruits and facilitated sexual and domestic violence presentations to Tallahassee Community College, Florida State University, and Florida Agricultural and Mechanical University

Florida State University, Tallahassee, FL - *Victim Advocate*

MAY 2011 - MAY 2012

- Provided on-call crisis intervention support to student victims of crime: gathered and assessed appropriate resources, individual/group counseling, accompaniment and assistance with criminal justice proceedings, consulted with professors, employers, and housing managers on student behalf, arranged safe housing accommodations
- Performed community and on-campus presentations on domestic, dating, and sexual violence
- Managed 85 cases of victimization and aided students in trauma recovery

Volunteer Experience

Salvation Army, Tallahassee, FL - *Program and Services Chairperson*

MAY 2013 - JULY 2014

- Spearheaded Saving Our Youth: Faces of Human trafficking symposium February 2014: created program agenda and flyer, developed budget, secured speakers, completed television promotions, implemented and fulfilled event logistical timeline. Symposium drew 300 attendees and is now used as a national model for Salvation Army's human trafficking events in Canada, Mexico, and USA.
- Organized monthly committee meetings and delegated member tasks
- Oversaw and selected pertinent planning strategies for community events and services

Gadsden Woman to Woman, Quincy, FL-*Family Health Advocate Intern*

MAY 2012 - AUGUST 2012

- Provided case management and counseling services to women ages 14-44 to eliminate health disparities due to race, ethnicity, gender, age, geography, and socioeconomic status.
- Conducted biopsychosocial assessments and created individualized case/treatment plans as well as evaluated health outcomes and intervention techniques using validated instruments
- Facilitated peer support and education groups on a variety of topics including but not limited to parenting, sexual health, fitness and nutrition, and self-esteem to vulnerable populations such as at-risk high school students, female inmates, and low-income housing residents

State Attorney's Office, Tallahassee, FL - Victim Advocate Intern

AUGUST 2010 - DECEMBER 2010

- Interviewed and assessed victims of crime to determine optimal care and extent of abuse through crisis intervention, direct support counseling, community referrals, liasoning between clients and Assistant State Attorneys and advocacy to victims of crime
- Assisted crime victims by offering criminal justice support including: case updates, court preparation, and court accompaniment
- Coordinated services for victims of crime to alleviate the impact of trauma

SKILLS

- Microsoft Office: Word, Excel, PowerPoint, Publisher
- Florida Office of the Attorney General: Certified Victim Practitioner
- IDIS training; Environmental Review training; CDBG Basics Certification; National Community Action Partnership Training; Community/Non-profit program planning and development; Department of Community Affairs: Housing Diversion Training, Emergency Solutions Grant Implementation Training, Housing Training; Supervision and Leadership Training; Customer Service Training; Trauma Informed Care Training; Critical Incident Stress Debriefing Training; Psychological First Aid Training Board Development Training; Florida State University Supervision Training; FEMA Crisis Counseling Assistance and Training Program; Salvation Army: National Disaster Relief Training; Florida Department of Corrections: Victim Information and Notification Everyday(VINE) training; NASW Florida Chapter: Domestic Violence and Effects on Children course

Professional Affiliations

- Alpha Kappa Alpha Sorority, Inc. 2021-present
- New Life Family Life Center, Board of Directors, 2021-present
- Robert S. Abbott Race Unity Institute, member and Board, 2019-present
- Glynn County Homeless Coalition, 2017-present
- Volunteers Active in Disaster Case Review Committee Chair, 2017-2019

GRANT AWARDS

- Community First Planning Commission-Black Mental Wellness Project \$5,000 August 2021
- Coastal Georgia Community Foundation- September 2021 \$10, 000
- Cities for Financial Empowerment \$80, 000
- Georgia Emergency Management Agency
- Department of Justice \$60, 000