

Kim M. Carney
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Professional Skills

<i>Accounting</i>	<i>Event Planning</i>	<i>Management Skills</i>
<i>Microsoft Office Powerpoint</i>	<i>Bookkeeping</i>	<i>Leadership</i>
<i>Microsoft Office Word</i>	<i>Sales & Marketing</i>	<i>Time Management</i>
<i>Microsoft Office Excel</i>	<i>Budgeting</i>	<i>Adaptability</i>

Education

Associates Degree, Accounting. Delaware Technical Community College, Georgetown, DE
MBA, Western New England College, Springfield, MA
Bachelor of Science, Medical Technology, Fitchburg State College, Fitchburg, MA

Professional Work Experience

2018 – Present **Partner Associate/Realtor**[®] Better Homes and Gardens Real Estate/Synergy, Flagler Beach, FL
Full-time Realtor working with both sellers and buyers. Actively obtain leads from several sources. Obtained SRS, MRP and PSA designations. Sales volume close to \$7,000,000.

2007 – 2017 **Property Manager**, Eagles Nest Storage, Flagler Beach, FL 32136; Facility Manager duties included all management related activities. The facility under my management maintained occupancy levels at 100% for the past 3 years. Supervised 2 part-time employees. Marketing, sales and customer service were the primary responsibilities.

2003 – 2007 **Special Events Coordinator**, Hospice of Volusia/Flagler, Port Orange, FL 32129; Reported to the Fund Development Director. Interacted with volunteers and support staff to raise funds to support our mission and assist patients during end of life. Events included Annual 5K Run/Walk, Trees of Remembrance and other events and soirées to attract donors.

2001 – 2003 **Accounting Director**, MacDuff Underwriters (subsidiary of Brown & Brown), Daytona Beach, FL 32114; Responsible for all accounting functions, end of month and end of year reporting to the corporate accounting office. Performed HR related functions for the 32 person office. Managed employee benefits. Maintained office equipment. Instrumental in presenting budget data to the District Manager for forecasting and projections for performance goals.

Professional License

Sept 2018 **Realtor**, Member FCAR, National Realtor Association and Florida Association of Realtors