

## City of Palm Coast, Florida Agenda Item

Agenda Date: 8/30/2022

<b>Department</b>	PUBLIC WORKS	<b>Amount</b>	\$6,495,828
<b>Division</b>	FLEET	<b>Account #</b>	65010071-064000 and 65010071-064000-46001
<b>Subject</b>	RESOLUTION 2022-XX APPROVING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET		
<b>Presenter: Matt Mancill, Director of Public Works</b>			
<p><b>Background :</b>  <b>This item is for standard operations.</b>            As a part of the annual budget process, an assessment of all fleet assets is conducted. All vehicles and equipment that have met or exceeded the original estimated useful life are inspected by the Fleet Maintenance Division. This year we inspected 181 vehicles/equipment items that have met this criterion. After inspection, any fleet vehicles and equipment determined to need replacement are included in the fleet replacement schedule for the forthcoming budget year. In addition to replacement vehicles and equipment, new fleet vehicles and equipment are also included in the Fleet Fund budget for the upcoming year. Our recommendation contained in this resolution is for the replacement of 46 vehicles/equipment items, 4 Fire items, and the purchase of 30 new assets as outlined in the exhibits below.</p> <p>To properly execute this process at the best value to our citizens, we propose several purchasing methods, including piggybacking existing state and national contracts, sole source agreements, and the collection of competitive bids. We have outlined our proposed methods below.</p> <p>Staff is requesting approval to piggyback the following contracts for fleet purchases:  <b>Florida Sheriffs Association Contract:</b> The Florida Sheriffs Association, in partnership with the Florida Association of Counties, offers statewide purchasing contracts on various vehicles and equipment. By utilizing this contract, City staff can take advantage of year-end pricing, which remains in effect for the September 30, 2022, contract and the September 30, 2023, contract.</p> <p>Each year, staff works with vendors to maximize the cost savings from locking-in year-end pricing. We also work to promptly issue purchase orders for the purchase of vehicles and equipment, which may experience a longer lead time for delivery due to high demand.</p> <p><b>Florida State Contract:</b> This state term contract provides agriculture and lawn equipment, including all-terrain vehicles; utility vehicles; walk-behind and stand-on lawn mowers; riding lawn and garden tractors; handheld and walk-behind lawn equipment; utility tractors; row-crop tractors; agricultural/specialty tractors; large lawn, agricultural, and small forestry equipment; golf carts and golf specialty vehicles; golf and turf mowers; golf and sports specialty equipment and accessories; large commercial/production forestry equipment; flat/utility axle trailers; and</p>			

specialty trailers. Prices include packing, handling, freight, distribution, and delivery charges.

**Sourcewell:** Cooperative purchasing is "Procurement conducted by, or on behalf of, one or more Public Procurement Units," as defined by the American Bar Association Model Procurement Code for State and Local Governments. Sourcewell's analysts streamline the procurement process by developing RFPs and IFBs for national, competitive solicitations that meet or exceed local requirements. Their rigorous process is continually refined to best meet the needs of participating agencies and allows them to offer exceptional products from nationally acclaimed suppliers.

**Orange County Contract:** for the provision of equipment, supplies, repair, and maintenance services related to the purchase of firefighting apparatuses.

**National IPA is now OMNIA Partners:** This is a cooperative purchasing organization that reduces procurement costs by leveraging the volume of participating agencies nationwide. All NIPA-OMNIA agreements are competitively solicited, publicly awarded, and administered by a public agency/governmental entity.

Piggybacking existing competitively bid contracts is advantageous because the Dept. can immediately leverage the competitively awarded contract prices without the need to go out for a time-consuming formal bid, wait for the bids to come back, and abstract the bids. Using these contracts, we can save a significant amount of time compared to the typically lengthy process while leveraging the best value of a competitively awarded agreement.

Item N11-23 is going out for competitive bid, the numbers will remain close. We are still working on three more quotes, we will meet the budget numbers and have the quotes before September 21, 2022.

The Fleet Fund budget is set to be approved by City Council as part of the FY 2023 Budget on September 21, 2022. Staff is seeking City Council's approval immediately following the adoption of the FY 2023 budget for purchasing fleet vehicles and equipment as approved in the Fiscal Year 2023 Budget for the Fleet Fund.

Attached to the Resolution is Exhibit A – The Fiscal Year 2023 Fleet Vehicles and Equipment Purchases and Exhibit B – The fiscal Year 2023 available and approved Piggyback Contracts to be used for the purchase of fleet vehicles and equipment as approved in the Fiscal Year 2023 budget.

New Equipment/Replacement Equipment	
<b>TOTAL BUDGET FY 2023</b> .....	<b>\$6,495,828</b>
Current Expenditures/Encumbered.....	\$ 0
Current Work Order/Contract .....	\$6,208,439
<b>Balance.....</b>	<b>\$ 287,389</b>

**Recommended Action :**

ADOPT RESOLUTION 2022-XX APPROVING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET

**RESOLUTION 2022-\_\_\_\_**  
**FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AUTHORIZING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Coast desires to purchase fleet vehicles and equipment from vendors through the City piggybacking on competitively bid contracts; and

**WHEREAS**, the Fiscal Year 2023 Fleet Vehicles and Equipment Purchases necessitated by the City are attached hereto as Exhibit “A”; and

**WHEREAS**, the vendors desire to provide listed fleet vehicles and equipment to the City of Palm Coast pursuant to the terms and conditions of the available and approved piggyback contracts attached hereto as Exhibit “B”; and

**WHEREAS**, the City Council finds it is in the best interest of the public to procure these items at the most competitive price and taking advantage of the economics of scale.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:**

**SECTION 1. AUTHORIZING PIGGYBACKS.** The City Council of the City of Palm Coast hereby approves the terms and conditions of piggyback contracts for fleet vehicles and equipment as approved in the Fiscal Year 2023 Budget, as attached hereto and incorporated herein by reference as Exhibit “A” & “Exhibit B”

**SECTION 3. AUTHORIZATION TO EXECUTE.** The City Manager, or designee, is hereby authorized to execute the necessary purchase orders and documents to effectuate the purchases approved herein.

**SECTION 4. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION 5. CONFLICTS.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION 6. IMPLEMENTING ACTIONS.** The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption by the City Council.

**DULY PASSED AND ADOPTED** by the City Council of the City of Palm Coast, Florida, on this 21st day of September 2022.

*ATTEST:*

**CITY OF PALM COAST**

\_\_\_\_\_  
VIRGINIA A. SMITH, CITY CLERK

\_\_\_\_\_  
DAVID ALFIN, MAYOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
NEYSA BORKERT, CITY ATTORNEY

Attachment: Exhibit "A" List of Equipment Purchases  
Exhibit "B" Piggyback Contracts for Fleet Vehicles and Equipment

Exhibit A

Actual Amt

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER6-23	Mack 18YD Dump Truck or similar	1410	\$ 194,322.28	Stormwater
N28-23	Mack 18YD Dump Truck or similar	NEW	\$ 185,406.00	Wastewater
2			\$ 379,728.28	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER9-23	XL4100 Gradall or similar	1709	\$ 493,633.20	Stormwater
1			\$ 493,633.20	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER10-23	Promac LDM50 or similar	1626	\$ 39,564.00	Stormwater
1			\$ 39,564.00	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER17-23	Massey Ferguson MF5712 or similar	1143	\$ 97,527.00	Streets
ER22-23	Massey Ferguson MF5712 or similar	1877	\$ 97,527.00	Wastewater
ER24-23	Caterpillar Lift Truck or similar	548	\$ 75,919.00	Water Distribution
3			\$ 270,973.00	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER5-23	John Deere Gator Cart or similar	1421	\$ 15,396.40	Parks
ER18-23	3815 Flex Wing Rotary Cutter or similar	1451	\$ 24,160.00	Streets
N38-23	John Deere Gator Cart or similar	NEW	\$ 15,396.40	Streets
N39-23	John Deere Gator Cart or similar	NEW	\$ 15,396.40	Streets
N44-23	John Deere Gator Cart or similar	NEW	\$ 17,518.00	Facilities
5			\$ 87,867.20	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER23-23	Thompson Pump or similar	1912	\$ 62,392.00	Wastewater
1			\$ 62,392.00	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
FVR5-23	Station 21 Brush Attack Truck or similar	1912	\$ 168,410.58	Wastewater
1			\$ 168,410.58	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER26-23	52" Tracked Rotray Mower or similar	1930	\$ 62,027.02	Wastewater
1				

\$ 62,027.02

	<b>Equipment Replacements</b>	<b>Replacement #</b>	<b>Actual Amt</b>	<b>Dept.</b>
ER21-23	8.5 x 20 Enclosed Landscape Trailer or similar	1080	\$ 13,106.00	Streets
N15-23	8.5 x 20 Enclosed Landscape Trailer or similar	NEW	\$ 13,106.00	Stormwater
N18-23	8.5 x 20 Enclosed Landscape Trailer or similar	NEW	\$ 13,106.00	Stormwater
N20-23	8.5 x 20 Enclosed Landscape Trailer or similar	NEW	\$ 13,106.00	Streets

4  
\$ 52,424.00

	<b>Vehicle Replacements</b>	<b>Replacement #</b>	<b>Actual Amt</b>	<b>Dept.</b>
FVR3-23	E-One Pumper or similar	488 Engine 212	\$ 629,088.14	Fire
FVR4-23	E-One Pumper or similar	1576 Engine 23	\$ 629,088.14	Fire

2  
\$ 1,258,176.28

	<b>Equipment Replacements</b>	<b>Replacement #</b>	<b>Actual amt</b>	<b>Dept.</b>
ER11-23	Scag 52" V Ride or similar	2018	\$ 9,233.21	Stormwater
ER12-23	Scag 52" V Ride or similar	2019	\$ 9,233.21	Stormwater
ER13-23	Scag 48" V Ride or similar	2092	\$ 8,890.22	Stormwater
ER20-23	Stand on Blower or similar	1817	\$ 10,437.18	Streets
N9-23	Scag 72" Z Turn or similar	NEW	\$ 15,122.22	Parks

5  
\$ 52,916.04

	<b>Equipment Replacements</b>	<b>Replacement #</b>	<b>Actual amt</b>	<b>Dept.</b>
N8-23	Tractor Loader or similar	NEW	\$ 37,527.84	Golf

1  
\$ 37,527.84

	<b>Equipment Replacements</b>	<b>Replacement #</b>	<b>Actual amt</b>	<b>Dept.</b>
ER25-23	Golf Carts	1989	\$ 179,503.28	Golf
ER27-23	Golf Car Range Picker	NT00783	\$ 10,472.13	Golf

2  
\$ 189,975.41

	<b>Vehicle Replacements</b>	<b>Replacement #</b>	<b>Actual Amt</b>	<b>Dept.</b>
FVR1-23	2023 Ford Transit or similar vehicle	1582	\$ 51,109.00	Fire
N1-23	2023 Ford F150 Supercab 4WD or similar vehicle	NEW	\$ 41,673.00	Building
N7-23	2023 Ford Escape or similar vehicle	NEW	\$ 31,660.00	Fleet
N12-23	2023 Ford Escape or similar vehicle	NEW	\$ 32,957.00	Streets
N16-23	2023 Ford F150 Supercab 4WD similar vehicle	NEW	\$ 44,874.00	Stormwater
N17-23	2023 Ford F150 Supercab 4WD similar vehicle	NEW	\$ 42,483.00	Stormwater
N24-23	2023 Ford Escape or similar vehicle	NEW	\$ 31,572.00	Streets
N32-23	2023 F250 Super Cab or similar vehicle	NEW	\$ 63,671.00	Water Distribution
N35-23	2023 Ford F150 or similar vehicle	NEW	\$ 38,409.00	Water Treatment
N36-23	2023 Ford F150 Supercab 4WD or similar vehicle	NEW	\$ 41,673.00	Stormwater
N37-23	2023 Ford F150 Supercab 4WD or similar vehicle	NEW	\$ 42,483.00	Building
N42-23	2023 Ford F150 Supercab 4WD or similar vehicle	NEW	\$ 41,673.00	Building
N45-23	2023 Ford Ranger	NEW	\$ 48,421.00	Stormwater
VR1-23	2023 Ford Maverick Super Crew or similar vehicle	1739	\$ 28,920.00	Code

VR2-23	2023 Ford Maverick Super Crew or similar vehicle	1788	\$	28,920.00	Code
VR3-23	2023 Ford Maverick Super Crew or similar vehicle	1791	\$	28,920.00	Code
VR4-23	2023 Ford Maverick Super Crew or similar vehicle	1792	\$	28,920.00	Code
VR5-23	2023 Ford Transit or similar vehicle	1642	\$	59,199.00	Facilities
VR6-23	2023 Ford F250 Crew Cab 4WD or similar vehicle	1603	\$	60,528.00	Parks
VR7-23	2023 Ford F150 Supercab 4WD or similar vehicle	1653	\$	46,467.00	Streets
VR12-23	2023 Chevy Cab Over or similar vehicle	1643	\$	81,159.00	Streets
VR15-23	2023 Ford F150 Supercab 4WD or similar vehicle	1673	\$	64,052.00	Stormwater/CME
VR16-23	2023 Ford F150 Supercab 4WD or similar vehicle	1666	\$	47,037.00	Stormwater
VR17-23	2023 Ford F750 or similar vehicle	1329	\$	107,612.00	Waste Water
VR18-23	2023 Ford F550 w/ Crane or similar vehicle	1330	\$	150,621.00	Waste Water
VR19-23	2024 Ford F550 w/ Crane or similar vehicle	1743	\$	150,621.00	Waste Water
VR20-23	2025 Ford F550 w/ Crane or similar vehicle	1675	\$	150,621.00	Waste Water
VR22-23	2023 Ford F250 or similar vehicle	1617	\$	66,393.00	Waste Water
VR23-23	2023 Ford F250 Super Cab or similar vehicle	1669	\$	63,174.00	Water Distribution
VR25-23	2023 Ford F250 Crew Cab 4WD or similar vehicle	1678	\$	52,019.00	Water Distribution
VR29-23	2023 Ford F750 or similar vehicle	1994	\$	107,612.00	Water Distribution
N41-23	2023 Ford F550 1 ton dump	NEW	\$	74,358.00	Waste Water
N19-23	2023 Ford F150	NEW		Pending	Stormwater
				32	
					\$ 1,949,811.00

	Equipment Replacements	Replacement #	Actual amt	Dept.
ER16-23	JCB 505-20 or similar	881	\$ 84,626.00	Streets
ER29-23	JCB Skidsteer or similar	1563	\$ 104,527.84	Streets
				2
				\$ 189,153.84

	Equipment Replacements	Replacement #	Actual amt	Dept.
N14-23	Towmaster Gooseneck Trailer or similar	NEW	\$ 54,355.00	Stormwater
				1
				\$ 54,355.00

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER1-23	Ventrac 4500y or similar	1460	\$ 53,056.91	Golf
ER2-23	Sand Pro 5040 or similar	1908	\$ 32,382.11	Golf
ER3-23	Stand on Sprayer or similar	1909	\$ 11,037.00	Parks
ER19-23	Stand on Sprayer or similar	1910	\$ 11,037.00	Streets
ER28-23	Toro Reelmaster 5510-D or similar	1492	\$ 88,373.52	Golf
				5
				\$ 195,886.54

	Equipment Replacements	Replacement #	Actual Amt	Dept.
N27-23	Vac Con Sewer Combination Cleaner	NEW	\$ 586,501.00	Waste Water
				1
				\$ 586,501.00

	Equipment Replacements	Replacement #	Actual Amt	Dept.
Competitive Bid				
N11-23	Turf Tank Painter	NEW	\$ 56,500.00	Parks
ER4-23	ServeAce Alloy w/ Canopy	1820	\$ 20,616.52	Parks
				2
				\$ 77,116.52

**Total** \$ 6,208,438.75

Exhibit B
Florida Sheriff's Contract# FSA20-VEL28.0 with Duval Ford
Florida Sheriff's Contract# FSA20-VEH18.0 with Duval Ford
Florida Sheriff's Contract FSA20-VEF14.02
Florida Sheriff's Contract FSA20-EQU 18.0
Orange County Contract #Y20-1023-MV
Florida State Contract #25101900-21-STC
NIPA Contract # R161101
Sourcewell Contract #2023-E 091521-NAF & 060920-NAF
Sourcewell Contract #Q1-22SW-TH2
Sourcewell Contract #121918-MNR
OMNIA City of MESA #2017025



<b>New White Fleet and Equipment</b>	
<b><u>Parks and Recreation Maintenance</u></b>	
John Deer Tractor Loader	\$43,050
Scag Z Turn Mower	\$15,065
Turf Tank Painter	\$59,325
<b><u>Building</u></b>	
(3) Ford F-150	\$121,734
<b><u>Solid Waste</u></b>	
Ford Escape Hybrid	\$29,628
<b><u>Stormwater:</u></b>	
(2) Ford 150 Extended Cab	\$81,156
(2) Enclosed Trailers	\$22,164
Towmaster T-50RG Trailer	\$49,852
Ford Ranger	\$43,756
<b><u>Utility Department:</u></b>	
VacCon	\$615,826
Mack Dump Truck	\$183,137
Ford 250 Utility Body	\$55,051
(2) Ford 150	\$76,314
Ford 550	\$74,358
<b>Total Capital Expenditures</b>	

<b>New Equipment</b>	
<b><u>Fleet</u></b>	
Ford Escape	\$31,225
<b><u>Streets</u></b>	
Ford 150	\$38,646
Enclosed Trailer	\$6,200
Ford Escape Hybrid	\$30,013
(2) John Deer Gator Carts	\$31,998
<b><u>Facilities</u></b>	
Jonh Deer Gator Cart	\$19,950
<b>Total Cost for New Equipment</b>	
	<b>\$ 1,628,448</b>

<b>Replacements</b>	
White Fleet	\$ 1,430,844
Mowers/Mower Decks/Heavy Equipment	\$1,908,841
Fire - Pumper (2)	\$1,307,886
Fire - Attack 21	\$176,831
Fire - Ford Transit	\$42,978
<b>Total Cost for Replacements</b>	
	<b>\$ 4,867,380</b>

<b>Total Capital Expenditures</b>		<b>\$ 6,495,828</b>
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<b>White Fleet New/Replacements FY 2022</b>	
White Fleet Received by 8/30/2022	\$430,630
White Fleet Expected in September 2022	\$81,064
White Fleet Expected in Fiscal Year 2023	\$1,647,976
	<b>\$2,159,670</b>
<b>Equipment New/Replacements FY 2022</b>	
Equipment Received by 8/30/2022	\$1,771,898
Equipment Expected in September 2022	\$264,618
Equipment Expected in Fiscal Year 2023	\$937,294
	<b>\$2,973,810</b>

<b>Fleet Equipment New FY 2022</b>	
Equipment Received by 8/30/2022	\$50,099
Equipment Expected in September 2022	\$0
Equipment Expected in Fiscal Year 2023	\$0
	<b>\$50,099</b>
<b>Fire Equipment New/Replacements FY 2022</b>	
Equipment Received by 8/30/2022	\$569,000
Equipment Expected in September 2022	\$0
Equipment Expected in Fiscal Year 2023	\$0
	<b>\$569,000</b>

<b>Total Capital Expenditures</b>	<b>\$5,752,579</b>
<b>Carryover FY2022 to FY2023</b>	<b>\$2,585,270</b>