



**STAFF REPORT**  
City Commission Regular Meeting  
February 13, 2025



**To:** Elected Officials

**From:** Dale L. Martin, City Manager

**Date:** February 7, 2025

**Item Name:** Resolution 2025-08. A Resolution by the City of Flagler Beach, Florida, for Water, Sewer, Stormwater, and Sanitation Fee increases to provide revenues that will be sufficient to operate financially self-supporting Utilities; repealing Resolution 2023-21; providing for conflict and an effective date.

**Background:** During the Budget Workshop and Budget Hearings, City Commission approved the increases to the Utilities:

- Water and Sewer: base fees 3.5%, flow rates 3.5%
  - Sanitation Rates: residential and commercial 3.5%
  - Stormwater Fees: 37.2% increase (\$5.42 per month increase; \$14.58 to \$20.00)
- With those increases, a residential bill within the city limits will increase a total of \$8.76 per month.

*Water and Sewer*

The Five-Year Capital Plan adopted with the 2024-2025 Budget shows a five- year total sum of \$69,835,200 for the Utility Fund.

- In 2024-2025, 3.5% increase to all Service Fees was based on rate study performed by Raftelis (a rate consultant), this increase is 8% higher than the 3.24% increase which was recommended by the Public Service Commission.
- In 2024-2025, an 8.8% increase for growth and in 2025-2026, an 6.9% increase for growth was used to encompass the new development on Roberts Road and possible development along the John Anderson corridor.
- An assumption for the next five years is the ability to use \$6.1 Million from Water and Sewer Impact Fees on projects that qualify, such as new wells and projects that support growth and increased capacity. City Staff will also continue to apply for grant funding for eligible projects.
- Comparing Flow Fees (Actual Water and Sewer Usage) to Operations illustrates a \$1.1 million shortfall. One of the reasons is the high costs of repairs to our aging infrastructure. Repairs are considered part of operations as capital improvements are completed to facilities and infrastructure.

*Water & Sewer Flow Rates*

Ordinance 2008-01 provides for water and sewer rate increases based on the percentage change in the Gross Domestic Product Implicit Price Deflator as adopted by the Florida Public Service Commission ([www.psc.state.fl.us](http://www.psc.state.fl.us)). The result of that analysis is a 3.24% increase over 2023-24 figures. Water and Sewer Flow rates are an established fee to balance the costs of water production. City Staff increased the amount to 3.5%. Operations Cost is budgeted at \$2.85 million; Water/Sewer flow revenues are budgeted at \$2.96 million. City Staff will monitor expenses for operations closely.

*Sanitation*

Ordinance 2008-03 provides for solid waste collection fees to be adjusted annually based on the percentage change in the Gross Domestic Product Implicit Price Deflator as adopted by the Florida Public Service Commission. The increase of 3.5% to all Residential and Commercial Rates is insufficient to cover the daily operations of the fund. A thorough analysis of the fund will be conducted in Fiscal Year 24-25. Capital purchases for the five-year forecast are building improvements, a mechanic truck, and a Sanitation truck.

*Stormwater*

The City Commission has made stormwater improvements a priority. The City's stormwater consulting engineer has offered a series of recommended projects to address stormwater funding. The proposed monthly fee will provide funding for recommended and planned stormwater improvements.

**Fiscal Impact:** Residential users' monthly utility bills will increase by \$8.76. Commercial rates are site-dependent as the type/level of Sanitation services varies.

**Staff Recommendation:** Staff recommends that the City Commission adopt Resolution 2025-08. For future year's, in order to align the review and consideration of utility rates with the annual budget, utility fees will be presented to the City Commission by no later than August 31.

**Attachment:**

Resolution 2025-08

**RESOLUTION 2025-08**

**A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, FOR WATER & SEWER, STORMWATER AND SANITATION FEE INCREASES TO PROVIDE REVENUES THAT WILL BE SUFFICIENT TO OPERATE FINANCIALLY SELF-SUPPORTING UTILITIES; REPEALING RESOLUTION 2023-21; PROVIDING FOR CONFLICT AND AN EFFECTIVE DATE.**

WHEREAS, Section 5.03.39 and 5.03.56 of the Land Development Regulations require the rate schedules for Water and Sewer Services be adopted by resolution.

WHEREAS, Chapter 11, Section 11-13 requires the fees for solid waste collection be adopted by resolution of the City Commission.

WHEREAS, Section 5.03.123 (8) of the Land Development Regulations directs the city to analyze the Stormwater Fund for the cost of services and benefits provided, and the system and structure of fees, charges, fines and other revenues of the utility annually to ensure an equitable, adequate and stable utility rate and fee structure and to achieve a stable financial position for the utility.

WHEREAS, Section 5.03.126 of the Land Development Regulations set the initial fee for the Stormwater Rate at \$4.00 in budget year 2004/05.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, AS FOLLOWS:

SECTION 1. The Water and Sewer Base Fees should support the Capital Expenditures and Debt Service for the Utility Fund. The Water and Sewer Flows should support the operations of the Water and Wastewater Plants.

SECTION 2. The Stormwater Fees should support the expenses of the utility and provide for future infrastructure.

SECTION 3. The rates to be paid for Water and Sewer Services and Stormwater Fees shall be in accordance with "Exhibit A", attached hereto and made a part hereof.

SECTION 4. The Sanitation Fees should support the expenses of the utility and provide for capital purchases.

SECTION 5. That the rates to be paid for Sanitation shall be in accordance with "Exhibit B", attached hereto and made a part hereof.

SECTION 6. All Resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

PASSED AND ADOPTED THIS 13<sup>th</sup> DAY OF FEBRUARY, 2025.

CITY OF FLAGLER BEACH, FLORIDA  
CITY COMMISSION

ATTEST:

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Patti King, Mayor

\_\_\_\_\_  
Penny Overstreet, City Clerk

Exhibit A  
Exhibit B

**Rate schedules for water as required by Appendix “A” Land Development Regulations, Section 5.03.00 shall be as follows:**

**SCHEDULE W1. CONNECTION CHARGES**

Meter Size (inches)	Charge Inside City Limits	Charge when Developer-Installed Tap/Connection*	Charge Outside City Limits
5/8× 3/4	\$ 615.00	\$ 399.75	\$ 922.50
3/4	\$ 670.00	\$ 435.50	\$ 1,005.00
1	\$ 765.00	\$ 497.25	\$ 1,147.50
1 1/2	\$ 950.00	Determined at time of connection	Determined at time of connection
2	\$ 1,985.00	Determined at time of connection	Determined at time of connection
3	\$ 4,475.00	Determined at time of connection	Determined at time of connection
4	\$ 7,920.00	Determined at time of connection	Determined at time of connection
6	\$ 12,075.00	Determined at time of connection	Determined at time of connection
8	\$ 18,015.00	Determined at time of connection	Determined at time of connection

\* For property in Rio Mar, Pebble Beach, Custers Palm Harbor Subdivision and Palma Vista Subdivision only on N. 12<sup>th</sup> Street, Water Connection = \$265.00, as per development agreement. For property in Cedar Island Subdivision there are no water connection charges.

**SCHEDULE W2. METER DEPOSITS**

Meter Size (inches)	Owner's Deposit	Tenant's Deposit
5/8× 3/4	\$60.00	\$250.00
3/4	\$60.00	\$250.00
1	\$150.00	\$320.00
1 1/2	\$300.00	\$750.00
2	\$480.00	\$1,300.00
3	\$900.00	\$2,400.00
4	\$1,500.00	\$3,700.00
6	\$3,000.00	\$6,200.00
8	\$4,800.00	\$8,700.00

**SCHEDULE W3. MONTHLY CHARGES FOR WATER--RESIDENTIAL GALLONS USED**

Charge	Charges Inside City Limits		Charges Outside the City Limits	
	Current Rate	Proposed Rate (3.5% Increase)	Current Rate	Proposed Rate (3.5% Increase)
Water Base	<b>39.67</b>	<b>41.06</b>	<b>59.51</b>	<b>61.59</b>
*Gallons 0-2000	<b>5.97</b>	<b>6.18</b>	<b>8.96</b>	<b>9.27</b>
*2001-8001	<b>9.36</b>	<b>9.69</b>	<b>14.05</b>	<b>14.54</b>
*8001-up	<b>11.28</b>	<b>11.67</b>	<b>16.91</b>	<b>17.50</b>

**\*Note:** Rates are per 1,000 gallons with first rate increase at 2,001 gallons, second rate increase at 8,001 gallons.

In circumstances whereby one water meter serves both residential and commercial activities, that meter shall be charged at the **Commercial** rate detailed below.

**SCHEDULE W4. MONTHLY CHARGES FOR WATER--COMMERCIAL WITH VALID LOCAL BUSINESS TAX RECEIPT**

Charge with LBTR	Charges Inside City Limits		Charges Outside the City Limits	
	Current Rate	Proposed Rate (3.50% Increase)	Current Rate	Proposed Rate (3.50% Increase)
Water Base	<b>39.67</b>	<b>41.06</b>	<b>59.51</b>	<b>61.59</b>
<i>Plus</i> Flow Charge per 1000 Gallons	<b>11.96</b>	<b>12.38</b>	<b>17.93</b>	<b>18.56</b>

**SCHEDULE W5. MONTHLY CHARGES FOR IRRIGATION METERS**

Charge	Charges Inside City Limits	
	Current Rate	Proposed Rate (3.5% Increase)
Water Base	<b>39.67</b>	<b>41.06</b>
*Gallons 0-2000	<b>5.97</b>	<b>6.18</b>
*2001-8001	<b>9.36</b>	<b>9.69</b>
*8001-up	<b>11.28</b>	<b>11.67</b>

**\*Note:** Rates are per 1,000 gallons with first rate increase at 2,001 gallons, second rate increase at 8,001 gallons

\*\* Commercial businesses that provide tenant accommodations (apartment complexes, hotels, motels, etc.) will have a different water base rate, and will be determined after final review of total unit count.

**SCHEDULE W6. MONTHLY PRIVATE FIRE PROTECTION (FIRE SPRINKLER SYSTEM) CHARGE PER CONNECTION TO CITY SYSTEM**

Fire Line Size (inches)	Rate
4..	\$135.00
6..	\$195.00
8.	\$295.00
10....	\$350.00

**SCHEDULE W7. CHARGES AND FEES**

Account maintenance fee....	\$25.00
Service turn-on (business hours)	\$25.00
Service turnoff (business hours)	\$25.00
Service turn-on before 7 a.m. or after 4 p.m. M-F or on Sat. or Sun.	\$45.00
Remove meter....	\$50.00
Reconnect charge....	\$100.00
Meter exchange (customer request) ¾"	\$50 + Cost of meter
Meter exchange (customer request) 1"	\$50 + Cost of meter
Meter exchange (customer request) Larger than 1"	\$50 + Cost of meter
Return check fee....	In accordance with FSS
Clearing around water meters	\$50.00
Meter Re-Read Service Charge	\$35.00

**SCHEDULE W8. INTEREST**

Penalties	10%
Compounded monthly	1.5% per month

**SCHEDULE W9. DELINQUENT BILLS AND PENALTIES**

These fees are a part of a consolidated statement for utility customers, which is generally paid by a single payment. If a partial payment is received, the payment shall be applied pro rata to each account billed on the consolidated statement in the proportion that an individual account bears to the total consolidated statement of all current charges for all accounts. Section 5.03.35 of the Land Development Regulations shall apply to all charges on this rate schedule.

**Rate schedules for sewer as required by Appendix “A” Land Development Regulations, Section 5.03.56 shall be as follows:**

**SCHEDULE S1. CONNECTION CHARGES**

System Type	Charge Inside City Limits	Charge when Developer-Installed Tap/Connection*	Charge Outside City Limits
Gravity	\$1,200.00	\$1,200.00	\$1,600.00
Low Pressure	\$1,200.00	\$1,200.00	\$1,600.00
Low Pressure Lambert Avenue	\$1,200.00	N/A	\$1,750.00

\* For property in Cedar Island and Palma Vista Subdivision only on N. 12<sup>th</sup> Street, there is no sewer connection fee.

**SCHEDULE S2. MONTHLY CHARGES FOR SEWER--RESIDENTIAL**

System Type	Charges Inside City Limits		Charges Outside the City Limits	
	Current Rate	Proposed Rate	Current Rate	Proposed Rate (3.50% Increase)
<b><u>Single Meter</u></b>				
Sewer Base	<b>25.67</b>	<b>26.57</b>	<b>38.51</b>	<b>39.86</b>
<i>Plus</i> Flow Charge per 1000 Gallons	<b>7.95</b>	<b>8.23</b>	<b>11.91</b>	<b>12.33</b>
<b><u>Multiple Users on Single Meter</u></b>				
Sewer Base	<b>25.54</b>	<b>26.43</b>	<b>38.32</b>	<b>39.66</b>
<i>Plus</i> Flow Charge per 1000 Gallons	<b>7.95</b>	<b>8.23</b>	<b>11.91</b>	<b>12.33</b>
<b><u>Low Pressure</u></b>				
Sewer Base	<b>43.05</b>	<b>44.56</b>	<b>64.59</b>	<b>66.85</b>
<i>Plus</i> Flow Charge per 1000 Gallons	<b>11.91</b>	<b>12.33</b>	<b>17.87</b>	<b>18.50</b>

In circumstances whereby one meter serves residential activities, that meter shall be charged the residential rate, regardless of meter size.

In circumstances whereby one water meter serves both residential and commercial activities, that meter shall be charged at the **Commercial** rate detailed below.



\*Utility Agreements for Cedar Island and Stonebridge Subdivisions require maintenance by home owners. Charges will be single meter rate.

**SCHEDULE S3. MONTHLY CHARGES FOR SEWER—COMMERCIAL**

The minimum monthly charge detailed immediately above applies to each water meter connection.

Meter Size (Inches)	Current Rate	Proposed Rate
<b>5/8"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>62.62</b> <b>7.95</b>	<b>64.81</b> <b>8.23</b>
<b>3/4"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>62.62</b> <b>7.95</b>	<b>64.81</b> <b>8.23</b>
<b>1"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>90.60</b> <b>7.95</b>	<b>93.77</b> <b>8.23</b>
<b>1 1/2"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>177.93</b> <b>7.95</b>	<b>184.16</b> <b>8.23</b>
<b>2"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>321.19</b> <b>7.95</b>	<b>332.43</b> <b>8.23</b>
<b>3"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>894.33</b> <b>7.95</b>	<b>925.63</b> <b>8.23</b>
<b>4"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>1,181.00</b> <b>7.95</b>	<b>1,222.34</b> <b>8.23</b>
<b>6"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>1,280.74</b> <b>7.95</b>	<b>1,325.57</b> <b>8.23</b>
<b>8"</b> Sewer Base <i>Plus</i> Flow Charge per 1000 Gallons	<b>1,423.99</b> <b>7.95</b>	<b>1,473.83</b> <b>8.23</b>

\*\* Commercial businesses that provide tenant accommodations (apartment complexes, hotels, motels, etc.) will have a different sewer base rate, and will be determined after final review of total unit count.

**SCHEDULE S4. INTEREST**

Compounded monthly....	1.5% per month
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**SCHEDULE S5. DELINQUENT BILLS AND PENALTIES**

These fees are a part of a consolidated statement for utility customers, which is generally paid by a single payment. If a partial payment is received, the payment shall be applied pro rata to each account billed on the consolidated statement in the proportion that an individual account bears to the total consolidated statement of all current charges for all accounts. Sections 5.03.35 and 5.03.64 of the Land Development Regulations shall apply to all charges on this rate schedule.

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<b>STORMWATER FEE SCHEDULE</b>	
Fees are based on ERU (Equivalent Residential Unit) of 2,049 square feet	
Current Rate per ERU:	\$14.58
Proposed Rate per ERU:	\$20.00

## Fee Schedule - Solid Waste Collection

### Residential Service

Per single family residential unit: \$24.61

Residential Recycle Fee: \$2.41

### Commerical Service

<b>Tote Service (Tippy Carts)</b>			
Number of Totes (65-gallons)	Weekly Pickup		
	2x	3x	4x
1	38.17	58.43	78.70
2	78.70	119.22	159.74
3	119.22	180.00	240.79
4	159.74	240.78	321.84
5	200.27	301.62	402.89

<b>Weekly Pickup</b>						
Container Sizes	2	3	4	5	6	Special Pickup Each
2	164.92	248.55	332.19	415.82	499.46	42.75
4	332.19	514.35	696.42	856.27	1,068.08	79.39
6	499.46	765.21	1,031.00	1,296.71	1,562.47	116.03
8	666.69	1,016.11	1,365.50	1,714.93	2,064.27	152.67

### Special Pickup Service - Appliances & Furniture (New)

Per ordinance 2024-15, there will be a fee assessed for appliance and/or furniture pickup and applies to both commercial and residential accounts.

***Special pickups for appliances and furniture must be paid for with utility billing before item is picked up.***

The fees will be as follows:

Appliance (stove, fridge, oven, etc.): \$50.00

Small pile- any **one** of the following items (list is not exhaustive and intended as examples)  
dresser, side table, love seat, mattress, etc.): \$100.00

Large pile - **any more than two** of the following items (list is not exhaustive and intended as examples) bed, mattress, couch, side table, dresser, dining table, etc.): \$200.00

### Special Pickup Service - Garbage & Recycling

The cost for a special pickup service for garbage or recycling shall be in accordance with the commercial container special pickup fee schedule.

The cost for a special pickup service for yard waste shall be \$193.15 for a full load and \$96.58 for a partial load, per pick up.

### Recycled Glass

**By The Bag: Clean Glass**

25 Pound Bag (Plus Tax) \$30.00

25 Pound Bag of Sand - with Glass Purchase No Charge

**In Bulk by the Bag: - Clean Glass**

1 - 5 Bags (Plus Tax) \$30.00

6 - 10 Bags (Plus Tax) ea.	\$26.00
11 - 20 Bags (Plus Tax) ea.	\$22.00

**Bulk by Cubic Yard: Dirty Glass**

1/2 Cubic Yard (Plus Tax) - 162 Sq Ft	\$50.00
1 Cubic Yard (Plus Tax) - 324 Sq Ft	\$100.00

NOTE: Coverage is Approximate and Estimated at (1) inch of Thickness

*Glass sand is provided with any purchase free of charge*

**Applying to all Service**

1. In the event of vacancies or nonpayment of fees, rules and policies existing for nonpayment of water or sewer bills will apply.
2. All fees due the city shall be included in the city utility bill which is rendered monthly. No discounts shall be allowed for prompt payment thereof.
3. The fact that any place of abode or any place of business is occupied shall be prima facie evidence that garbage, yard waste, or recycling is being produced and accumulated upon such premises, and the fees for collection and disposal thereof are due to the City. No credit shall be given when a home or business is vacant.
4. All solid waste collection fees shall constitute, and are hereby imposed as a special assessment lien against the real property aforesaid; and, until fully paid and discharged, shall remain liens equally in rank and dignity with city ad valorem taxes, and superior in rank and dignity to all other liens, encumbrances, titles and claims in, to or against the real property involved. Such special assessment liens for service charges shall be enforced by any of the methods provided for by law.