

REGULAR MEETING OF THE FLAGLER BEACH CITY COMMISSION THURSDAY, FEBRUARY 10, 2022, AT 5:30 P.M. AND TO BE CONTINUED UNTIL ITEMS ARE COMPLETE. CITY COMMISSION CHAMBERS, 105 S. SECOND STREET, FLAGLER BEACH, FLORIDA 32136

AGENDA

1. Call the meeting to order.
2. Pledge of Allegiance followed by a moment of silence to honor our Veterans, members of the Armed Forces and First Responders.
3. Proclamations and Awards.
 - a. Proclamation: Teen Dating Violence Awareness Month
4. Deletions and changes to the agenda.
5. Public comments regarding items not on the agenda. Citizens are encouraged to speak. However, comments should be limited to three minutes. *A thirty-minute allocation of time for public comment on items not on the agenda. Each speaker has up to three-minutes to address the Chair, and one opportunity to speak, no time can be allotted to another speaker.*

CONSENT AGENDA

6. Approve the regular meeting minutes of January 27, 2022 – Penny Overstreet, City Clerk.

GENERAL BUSINESS

7. Consider appointments to fill three terms ending on the Planning & Architectural Review Board – Penny Overstreet, City Clerk.
8. Award Bid No. FB-22-0201 Roof Replacement for the Wickline Senior Center & Walkways to AWS Roofing in the amount of \$83,830.83 – Lee Richards, Program Coordinator for Engineering Services.
9. General update on plans for summer lifeguard program – William W. Whitson, City Manager.

PUBLIC HEARINGS

10. Ordinance 2022-01, an ordinance of the City of Flagler Beach, Florida, amending Chapter 14 of the Code of Ordinances; prohibiting the intentional release of lighter-than-air gas filled balloons; providing for penalties; providing for codification; providing for conflicts; and providing an effective date – final reading.
11. Ordinance 2022-03, an ordinance of the City of Flagler Beach, Florida, amending Appendix A, Land Development Regulations, Article II, Zoning; amending Section 2.02.00, Definitions; amending Section 2.06.06 Multi-Family and Motel Structures amending and establishing distinctive architectural and site design standards and principles; providing for inclusion in the Code of Ordinances; providing for conflict; providing and effective date hereof – final reading
12. Staff Reports.
 - City Attorney:

➤ City Manager:

COMMISSION COMMENTS

13. Commission comments, including reports from meetings attended.
14. Public comments regarding items not on the agenda. Citizens are encouraged to speak. However, comments should be limited to three minutes. *A thirty-minute allocation of time for public comment on items not on the agenda. Each speaker has up to three-minutes to address the Chair, and one opportunity to speak, no time can be allotted to another speaker.*
15. Adjournment.

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript, or you may buy a CD of the meeting for \$3.00 at the City Clerk's office. Copies of CDs are only made upon request. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.

3a

**PROCLAMATION
TEEN DATING VIOLENCE AWARENESS MONTH
CITY OF FLAGLER BEACH, FLORIDA
FEBRUARY, 2022**

WHEREAS, the City of Flagler Beach is committed to the well-being and protection of our youth, the safety of our communities, and to fostering a society based upon mutual respect for one another – with zero tolerance for any forms of victimization and abuse; and

WHEREAS, teen dating violence is a serious crime that can involve physical, sexual, verbal, emotional, economic, or other abusive behavior, including harassment and cyberbullying via texting, emailing, instant messaging, or posting on social media; and

WHEREAS, women who are 16 to 24 years in age are more vulnerable to intimate partner violence, experiencing abuse at a rate of nearly triple the national average; and

WHEREAS, one in three adolescents in the United States is a victim of physical, emotional, or verbal abuse from a dating partner – a figure that far exceeds rates of other types of youth violence; one in ten high school students has been purposefully hit, slapped or physically harmed by a boyfriend or girlfriend; one in ten teens reported sexual victimization from a dating partner; and one in four teens in a relationship report their boyfriend or girlfriend isolating them from all friends and family; and

WHEREAS, young people who have been victimized by an abusive dating partner can experience serious negative effects to their physical and emotional health and are more likely to be depressed, develop low self-esteem, perform poorly in school, engage in risky behaviors such as drug and alcohol use, and contemplate or attempt suicide; and

WHEREAS, while dating violence affects teens across all races, genders, religions, nationalities, sexual orientations, and socioeconomic statuses, it disproportionately affects lesbian, gay, and bisexual youth, who experience rates of intimate partner violence that are almost twice as high as the rates for heterosexual youth; transgender youth report even higher rates of victimization and dating violence than their heterosexual peers; and

WHEREAS, parents and guardians of victims of dating abuse are often unaware of the problem: studies show that only 33 percent of teens in an abusive relationship ever told anyone about the behavior and 81 percent of parents responded either that teen dating abuse is not an issue or that they did not know whether it is an issue; and

WHEREAS, Flagler County Advocates Alliance (comprised of Flagler County Sheriff's Office Victim's Advocates, Flagler Beach Police Department Victim Advocate, State Attorney's Victim Advocate Seventh Judicial Circuit Flagler, and Family Life Center) are working together to increase public understanding of this problem and mobilize community efforts to end Human Trafficking.

NOW THEREFORE, BE IT PROCLAIMED BY THE CITY OF FLAGLER BEACH COMMISSIONERS that they hereby declare **February 2022** as "**National Teen Dating Violence Awareness Month**" in Flagler Beach and applaud the efforts of the many victim service providers, police officers, prosecutors, national and community organizations, and private sector supporters for their efforts in promoting awareness about teen dating violence.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Flagler Beach to be affixed.

Mayor Suzie Johnston

#6

REGULAR MEETING OF THE FLAGLER BEACH CITY COMMISSION THURSDAY, JANUARY 27, 2022, AT 5:30 P.M. AND TO BE CONTINUED UNTIL ITEMS ARE COMPLETE. CITY COMMISSION CHAMBERS, 105 S. SECOND STREET, FLAGLER BEACH, FLORIDA 32136

MINUTES

PRESENT: Mayor Suzie Johnston, Chair Eric Cooley, Vice-Chair Rick Belhumeur, Commissioners Ken Bryan, Jane Mealy, and Deborah Phillips, City Attorney D. Andrew Smith, III, City Manager William R. Whitson, and City Clerk Penny Overstreet.

1. CALL THE MEETING TO ORDER: Chair Cooley called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE TO HONOR OUR VETERANS, MEMBERS OF THE ARMED FORCES AND FIRST RESPONDERS: Mayor Johnston led the pledge to the flag.
3. PROCLAMATIONS AND AWARDS.
 - a. RECOGNITION OF CAPTAIN LANCE BLANCHETTE: Chief Doughney presented a plaque of recognition to Captain Lance Blanchette for overseeing and implementing the tag reader program. Captain Blanchette accepted the recognition and thanked the City for their support.
 - b. RECOGNITION OF SERGEANT ARCIERI: Chief Doughney presented Sergeant Arcieri with the certificate for his efforts to rescue a elderly resident from a flame engulfed building.
4. DELETIONS AND CHANGES TO THE AGENDA: Commissioner Bryan indicated he will discuss the centennial celebration planning and will be seeking a consensus for direction to staff.
5. PUBLIC COMMENTS REGARDING ITEMS NOT ON THE AGENDA. CITIZENS ARE ENCOURAGED TO SPEAK. HOWEVER, COMMENTS SHOULD BE LIMITED TO THREE MINUTES. A THIRTY-MINUTE ALLOCATION OF TIME FOR PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA. EACH SPEAKER HAS UP TO THREE-MINUTES TO ADDRESS THE CHAIR, AND ONE OPPORTUNITY TO SPEAK, NO TIME CAN BE ALLOTTED TO ANOTHER SPEAKER: None.

CONSENT AGENDA

6. APPROVE THE REGULAR MEETING MINUTES OF JANUARY 13, 2022 – PENNY OVERSTREET, CITY CLERK: Chair Cooley opened public comments. No comments were offered. Chair Cooley closed public comments. Motion by Commissioner Belhumeur that we approve the consent agenda. Commissioner Phillips seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

7. CONSIDER A REQUEST FOR A TEMPORARY WAIVER FOR A SPECIAL EVENT AS REGULATED BY CHAPTER 4, ARTICLE III, AND SECTION 4-129 (B) (4) OF THE CODE OF ORDINANCE TO PERMIT THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON THE MUNICIPAL PIER FOR A SPECIAL EVENT (CHEER AT THE PIER) – APPLICANT: Kathy Wilcox. Staff member assigned: Penny Overstreet, City Clerk: Mrs. Wilcox reviewed the request. Chair Cooley opened public comments. No comments were offered.

Chair Cooley closed public comments. Motion by Commissioner Phillips to approve special event Cheer at the Pier on April 9, 2022. Commissioner Mealy seconded the motion. The motion carried unanimously.

8. RECEIVE REPORT FROM THE CITIZEN ADVISORY COUNCIL (CAC) REPRESENTATIVE TO THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (R2CTPO) – ED FENDLEY, CAC REPRESENTATIVE: Mr. Fendley spoke of the funding programs available through the TPO. Mr. Fendley recommended the city organize a committee, to take advantage of these monies, as larger cities with larger staff and budgets are predominantly funded. Mr. Fendley continued stating our community is walkable, has mixed use, and is at the beach; we are the perfect location for these improvements. Mr. Fendley spoke of the Vision Zero program that Florida Department of Transportation, District 5 has implemented. District 5 has made it clear they want to target speeds, and lower speeds save lives. The City and the Chief are strongly promoting street safety. Mr. Fendley suggested establishing goals at the Commission level, and provided an example of lower speeds throughout the city, the goals would be included in a local road safety plan. Discussion ensued. Mr. Whitson suggested Mr. Fendley and his group work separately and keep him updated on their meetings and then Mr. Whitson will work with Chief Doughney and FDOT to implement the ideas, along with working to turn them into funding opportunities by working with all of the agencies. The Commission reached a consensus to have the City Manager proceed with working with the “Safe Streets Group” to bring these ideas to fruition.

PUBLIC HEARINGS

9. ORDINANCE 2022-03, AN ORDINANCE OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING APPENDIX "A", LAND DEVELOPMENT REGULATIONS, ARTICLE II, ZONING; AMENDING SECTION 2.02.00, DEFINITIONS; AMENDING SECTION 2.06.06 MULTI-FAMILY AND MOTEL STRUCTURES AMENDING AND ESTABLISHING DISTINCTIVE ARCHITECTURAL AND SITE DESIGN STANDARDS AND PRINCIPLES; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR CONFLICT; PROVIDING AN EFFECTIVE DATE HEREOF – FIRST READING: Attorney Smith read the title of the ordinance into the record. Mr. Torino reviewed the ordinance. Chair Cooley opened public comments. No comments were offered. Chair Cooley closed public comments. Motion by Commissioner Belhumeur that we approve Ordinance 2022-03. Commissioner Bryan seconded the motion. The motion carried unanimously, after a roll call vote.
10. STAFF REPORTS.
 - CITY ATTORNEY:
 - Audit request for Golf Course: Attorney Smith suggested the Commission direct the City Manager to identify the issues he believes are in default of the lease agreement, notify the tenant of the issues with a default, and cure letter that Attorney Smith will assist in drafting and then invite the tenant here to address those issues. The Commission reached a consensus for the City Manager and City Attorney to proceed.
 - Magistrate meeting: Attorney Smith stated he advised the Special Magistrate of the Commission’s direction to implement a waiver program in light of fines for parking. Attorney Smith advised the Magistrate ordered participation in a beach clean-up for a defendant who received a citation for parking on the dunes.

CITY MANAGER:

- Provided updates on: trip to Tallahassee, ACOE Project, hiring of CRA Director, hiring of Executive Assistant, Aeroclave equipment, and camera installation at end of the pier.
- Commissioner Phillips inquired about hiring of grounds keeping crew. Mr. Whitson responded 3 have been hired, and there are a few more vacancies to fill.

CHIEF DOUGHNEY:

- Spoke of social media campaign regarding parking on the dunes.

CITY CLERK:

- Reported 3 qualified candidates for the March 8, 2022 Municipal Election. Residents can absentee vote or vote on Election Day at City Hall.

COMMISSION COMMENTS

11. COMMISSION COMMENTS, INCLUDING REPORTS FROM MEETINGS ATTENDED: The Officials reported their attendance at meetings, gatherings, and events since their last regular meeting. Commissioner Bryan stated he would like to start the planning of the centennial celebration. Discussion ensued. The Commission reached a consensus to have the City Manager work in coordination with the Museum Director for celebration ideas, and report back to the Commission in 60 days. Commissioner Bryan shared images of the parking lot sign design that the Flagler Creates group has developed. Mr. Whitson advised City staff will erect the signs as soon as they are made available. Commissioner Cooley floated the idea to have Beverly Beach incorporated in Flagler Beach to help them solve the issue with their residents not being able to access Flagler Beach by golf cart. Discussion ensued, no consensus was reached. Mayor Johnston indicated she would speak to Mayor Emmett at their next Flagler League of Mayors meeting to gauge interest.
12. PUBLIC COMMENTS REGARDING ITEMS NOT ON THE AGENDA. CITIZENS ARE ENCOURAGED TO SPEAK. HOWEVER, COMMENTS SHOULD BE LIMITED TO THREE MINUTES. A THIRTY-MINUTE ALLOCATION OF TIME FOR PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA. EACH SPEAKER HAS UP TO THREE-MINUTES TO ADDRESS THE CHAIR, AND ONE OPPORTUNITY TO SPEAK, NO TIME CAN BE ALLOTTED TO ANOTHER SPEAKER: Robbie Roberts suggested a parade for the centennial, and raised issue of code enforcement at the Whale Watch Inn. Johnny Lulguraj spoke regarding the article about the TDC purchasing property in Flagler Beach for a Visitor Experience Center, feels the city should get ahead of these types of articles and get the truth out. Mr. Lulguraj invited the officials to attend the FB3 meeting on Monday, January 31, 2022.
13. ADJOURNMENT: Commissioner Bryan put forth a motion to adjourn at 7:34 p.m. Commissioner Belhumeur seconded the motion.

Attest:

Eric Cooley, Chair

Penny Overstreet, City Clerk

#17

Planning & Architectural Review Board
Ranking Sheet

Please rank each member 1-6, with 1 being the highest score. The three applicants receiving the lowest scores will be selected. Incomplete scoring sheets will be returned to you.

Applicant	Fill seat to complete the term February 26,2022 – February 25, 2025						
	Mayor	Belhumeur	Bryan	Cooley	Mealy	Phillips	Totals
<i>Alphabetical Order</i>							
Michelle Beat							
Scott Chamberlain							
Scott Chappuis							
Bruno O'Conner							
Scott Spradley							
Brenda Wotherspoon							

PLEASE MARK YOUR SELECTIONS AND RETURN TO CLERK AFTER APPLICANTS ARE INTERVIEWED.

Planning & Architectural Review Board

Members

Seat One Term 02/26/19 - 02/25/22

Scott Chappuis
343 N. 11th St.
Flagler Beach, Florida 32136
386-295-0705
scottc@grandlivingrealty.net

Seat Two Term 02/26/19 - 02/25/22

Don Deal
1580 Lambert Ave.
Flagler Beach, FL 32136
386-439-5367
mdeal13797@aol.com

Seat Three Term 02/26/19 - 02/25/22

Brenda Wotherspoon
1102 S. Central Ave.
Flagler Beach, FL 32136
561-716-7397
bwotherspoon@bellsouth.net

Seat Four Term 05/10/20 - 05/09/23

Catherine Feind
P.O. Box 664
Flagler Beach, FL 32136
386-439-4863 or 386-986-9484 (John)
jonkat@aol.com

Seat Five Term 05/10/20 - 05/09/23

Joseph Pozzuoli
2204 S. Daytona Avenue
Flagler Beach, FL 32136
H: 386-569-6719
joseph@jpaflorida.com

Seat 6 Term 05/10/20 - 05/09/23

Paul Chestnut
108 Lantana Avenue
Flagler Beach, FL 32136
407-697-4051 or 386-439-0098 (work)
pdchestnut@gmail.com

Seat Seven Term 05/26/21 - 05/25/24

Joann Soman
1313 N. Oceanshore Blvd.
Flagler Beach, FL 32136
305-778-2885
joann@raiseyoursales.com

Penny Overstreet

From: noreply@civicplus.com
Sent: Wednesday, January 19, 2022 3:28 PM
To: Jeanelle Jarrah; Penny Overstreet
Subject: Online Form Submittal: Advisory Board and Committee Application Form

Advisory Board and Committee Application Form

First Name	MICHELLE
Last Name	BEAT
Street Number	327 PALM DRIVE
Street Name	<i>Field not completed.</i>
Street Type	<i>Field not completed.</i>
P.O. Box	<i>Field not completed.</i>
City	FLAGLER BEACH
State	FL
Zip	32136
Phone Number	3864499414
Cell Phone	<i>Field not completed.</i>
Email Address	beachsideyoga@gmail.com
Occupation	<i>Field not completed.</i>
Number of Years as a Resident	41
Are you registered to vote in Flagler County	Yes
Please describe your professional and/or volunteer experience which best qualifies you for your selection to the board(s) or committee(s).	PREVIOUS WORK EXPERIENCE. OWNED DESIGN/BUILD COMPANY. WORKING KNOWLEDGE OF BLUEPRINTS AND BUILDING CODES; LOCAL REAL ESTATE AGENT FOR 38 YEARS. INVOLVED IN COMMUNITY OUTREACH IE: ROTARY, ROTARACT, JAYCEES, ELC AND VPK. INTERESTED IN PRESERVING FLAGLER BEACH CHARM

AND AESTHETICS WITHOUT STIFLING ECONOMIC GROWTH
I GREW UP IN FLAGLER COUNTY, I RAISED MY OWN CHILDREN HERE.
I APPRECIATE ITS BEAUTY AND DIVERSIVENESS, I WOULD LIKE MY GRAND DAUGHTER TO BE ABLE TO SAY THE SAME THING ONE DAY!

Please check all boxes of the Committees you would like to serve.

Boards and Committees	Planning and Architectural Review Board
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Have you served on a City Board or Committee in the past?	No
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Michelle Beat

327 Palm Drive Flagler Beach, Florida 32136 (386) 449.9414
beachsideyoga@gmail.com

Current:

Realtor Associate -Ashley Real Estate

Office Manager - Scott R Beat A.P. Acupuncture North Florida

1999-2012

Owner/ Vice President of Sales and Marketing @ Bella Homes- A Luxury design/build company

Owner @ Bella Designs - offering "Day Of Design" a hands on personalized design experience

* liaison for client and architect and contractor teams for residential and commercial construction and renovations. *knowledge of current building codes and regulations for city and county *Familiar with CAD software *Ability to read and interpret plans *preconstruction design *Space planning *Interior Design

Affiliations

Florida Real Estate License 1983 - present

Certified Yoga/ Pilates instructor - RYT/ACE/Yogafit

National Home Builders Association: Certified New Home Sales Professional

Charter President Flagler County Rotaract

Palm Coast Jaycees

Governor Appointed Chairwoman - Flagler/Volusia VPK & Early Learning Coalition

Other:

Centex Homes - Sales Associate

ITT/CDC Palm Coast Construction Model Home Specialist ; Land Sales; New Home Sales

Jeanelle Jarrah

From: noreply@civicplus.com
Sent: Thursday, January 13, 2022 9:02 PM
To: Jeanelle Jarrah; Penny Overstreet
Subject: Online Form Submittal: Advisory Board and Committee Application Form

Advisory Board and Committee Application Form

First Name	Scott
Last Name	Chamberlain
Street Number	2530
Street Name	Lakeshore
Street Type	Drive
P.O. Box	<i>Field not completed.</i>
City	Flagler Beach
State	FL
Zip	32136
Phone Number	7049578170
Cell Phone	Same
Email Address	chambo22@spectrum.net
Occupation	Retired
Number of Years as a Resident	.33
Are you registered to vote in Flagler County	Yes
Please describe your professional and/or volunteer experience which best qualifies you for your selection to the board(s) or committee(s).	33 years with Allstate in operations, back office and claims...20 years licensed general contractor in North Carolina

Please check all boxes of the Committees you would like to serve.

Boards and Committees Planning and Architectural Review Board, Beach Management Plan

Have you served on a City Board or Committee in the past? No

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**CITY OF FLAGLER BEACH
ADVISORY BOARD AND COMMITTEE APPLICATION FORM**

(Please fill out form completely)

Name: SCOTT CHARPUIS Date: 12.17.21

Physical address: 343 N. 11th St. T.B. FL 32136

Mailing address: Same

Home phone: [Redacted] Daytime phone: 386-795-0705

Fax: N/A E-Mail: SCOTTCCHARPUIS@Gmail.com

Occupation: REAL ESTATE APPRAISER / SALES

Number of years of City residence: 9 Own: Rent:

Are you registered to vote in Flagler County? Yes No

Identify the board(s) or committee(s) to which you request appointment:
PAR BOARD

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to the board(s) or committee(s):
Currently on PAEB for PAST 12-24 months. 100% Attendance
Currently on EDTF for PAST 2-3 YEARS

How many City Commission/board meetings have you attended in the last 2 years? Several, In person & on line

Have you ever served on a City advisory board or committee in the past?
Yes No

If yes, please describe: NOTED ABOVE.

Scott Charpuis
Signature

Please return this application to the City Clerk, P.O. Box 70, 105 S. 2nd Street, Flagler Beach, Florida 32136

Jeanelle Jarrah

From: noreply@civicplus.com
Sent: Wednesday, January 5, 2022 2:56 PM
To: Jeanelle Jarrah; Penny Overstreet
Subject: Online Form Submittal: Advisory Board and Committee Application Form

Advisory Board and Committee Application Form

First Name	Bruno
Last Name	Oconnor
Street Number	2740
Street Name	South ocean shore
Street Type	Blvd
P.O. Box	<i>Field not completed.</i>
City	Flagler Beach
State	Fl
Zip	32136
Phone Number	6318349105
Cell Phone	<i>Field not completed.</i>
Email Address	dougoco@msn.com
Occupation	Retired
Number of Years as a Resident	1
Are you registered to vote in Flagler County	Yes
Please describe your professional and/or volunteer experience which best qualifies you for your selection to the board(s) or committee(s).	38 years in commercial & residential construction. 2 years college education in architecture. Former Beverly Beach Town Commissioner

Please check all boxes of the Committees you would like to serve.

Boards and Committees Planning and Architectural Review Board

Have you served on a
City Board or Committee
in the past? Yes

If yes, please describe. Beverly Beach Town Commission

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CITY OF FLAGLER BEACH
ADVISORY BOARD AND COMMITTEE APPLICATION FORM

(Please fill out form completely)

Name: Scott W. Spradley Date: 1/25/2022
Physical address: 607 Yorkshire Drive Flagler Beach, FL 32136
Mailing address: P.O. Box 3 Flagler Beach, FL 32136
Home phone: 386 225 1554 Daytime phone: 386 693 4935
Fax: 386 693 4937 E-Mail: scott@flaglerbeachlaw.com

Occupation: Attorney

Number of years of City residence: 15 Own: Rent:

Are you registered to vote in Flagler County? Yes No

Identify the board(s) or committee(s) to which you request appointment:
Planning & Architectural Review Board

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to the board(s) or committee(s): Served on: Flagler Beach Ad-hoc Parking Committee, vice chair; Flagler Beach Charter Review Committee, Chair; Flagler Beach Ad Hoc 4th of July Findings Committee

How many City Commission/board meetings have you attended in the last 2 years? 12

Have you ever served on a City advisory board or committee in the past? Yes No

If yes, please describe (See above)

Scott W. Spradley
Signature

Please return this application to the City Clerk, P.O. Box 70, 105 S. 2nd Street, Flagler Beach, Florida 32136

**CITY OF FLAGLER BEACH
ADVISORY BOARD AND COMMITTEE APPLICATION FORM**

(Please fill out form completely)

Name: BRENDA WOTHERSPOON Date: 12/23/2021

Physical address: 1102 S. CENTRAL AVE - FLAGLER BEACH 32136

Mailing address: SAME

Home phone: CELL 561 716 7397 Daytime phone: _____

Fax: _____ E-Mail: BWOTHERSPOON@BELLSOUTH.NET

Occupation: RETIRED

Number of years of City residence: 5+ Own: Rent: _____

Are you registered to vote in Flagler County? Yes No _____

Identify the board(s) or committee(s) to which you request appointment:
Park Board

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to the board(s) or committee(s): RETIRED BUILDER DEVELOPER; Director in charge of Events FLAGLER BEACH ROTARY

How many City Commission/board meetings have you attended in the last 2 years? 4+

Have you ever served on a City advisory board or committee in the past? Yes No _____

If yes, please describe: Park Board

Brenda Wotherspoon
Signature

Please return this application to the City Clerk, P.O. Box 70, 105 S. 2nd Street, Flagler Beach, Florida 32136



FLAGLER BEACH CITY COMMISSION

Item No. 8

Meeting Date: February 10, 2022

Issue: Award Bid for Roof Replacement to the Senior Center and all Walkways

From: Dr. Lee R. Richards, Program Coordinator for Engineering Services

Organization: Engineering and Building Department

RECOMMENDATION: To approve the award for roof replacement to the senior center and all walkways to AWS Roofing, Inc. for \$83,830.83.

BACKGROUND: The City of Flagler Beach was awarded Grant #DEM-HL00055 for hurricane mitigation under Hurricane Dorian. The application was submitted in March 2021 but the City did not score high enough and missed the cutoff for award. The grant was then reoffered to the entities that originally applied but were not awarded – Flagler Beach was included in that grouping and the grant was awarded. The contract was fully executed on August 18, 2022 for an amount not to exceed \$194,000 (total of all projects presented to FDEM). This grant is 100% reimbursable from the State.

The first project awarded under this grant was for wind/impact-resistant windows and doors replacement to the Wickline Building and was approved by the Commission on January 13, 2022 and is currently underway.

This project, roof replacement to the senior center and all walkways, will be the second award under this grant contract. The project was designed in-house and went out for bid per the City's procurement regulations. Three bids were received and the lowest responsive bidder was AWS Roofing, Inc. for \$83,830.83. The bid tabulation is attached. It is interesting to note that the difference between the low and next lowest bid was \$9.41, indicating a very clear scope of work and specifications.

BUDGETARY IMPACT: None

LEGAL CONSIDERATIONS/SIGN-OFF:

PERSONNEL: Engineering, City Clerk

POLICY/REQUIREMENT FOR BOARD ACTION: None

IMPLEMENTATION/COORDINATION: Engineering and Building Departments

Attachments

- A. Bid Tabulation
- B. Legal advertisement
- C. Notice of Intent to Award

Member Name City of Flagler Beach
Bid Number ITB-FB-22-0201-0-2022/PO
Bid Name Roof Replacement for the Wickline Senior Center

10 Planholder(s) found

SupplierName	FullName	Base Bid	Email	Address1	City	State	PostalCode	Phone
Advanced Roofing, Inc.	Debbie Giuliani		DebbieG@advancedroofing.com	1950 N.W. 22nd Street	Fort Lauderdale	FL	33311	9545226868
Aws Roofing	Dustin Smith	\$83,830.83	dustin@awsroofing.com	875 W Park Ave	Edgewater	FL	32132	3864233076
Construction Journal, Ltd.	Pam Exton		bids@ConstructionJournal.com	400 SW 7th Street	Stuart	FL	34994	8007855165
Dodge Data	Bonny Mangold		dodge.docs@construction.com	4300 Beltway Place, Ste	Arlington	TX	76018	4133767032
ELO Roofing	Matthew Howard	\$130,887.97	Mhoward@elorestoration.com	3415 Kori rd	Jacksonville	FL	32257	9043621906
GC Works Inc.	Lance Wayne		bid@gcworksfl.com	1820 SW 3RD AVENUE	MIAMI	FL	33129	3052858303
Spires Contracting	Gene Spires		gene@spirescontracting.com	2803 ALT US 27 SOUTH	SEBRING	FL	33870	8634029161
Sun Coast Roofing and Solar	Rick Tauscher	\$83,840.00	rick@suncoastroofing.net	1919 N Dixie Freeway	NEW SMYRNA BEACH	FL	32168	3862520877
Treeco	John Hackerson		john@treecofl.com	267 Big Oak Rd	St Augustine	FL	32095	9045407500
US Coating Specialists	Lauren Bevins		lauren@uscoatingspec.com	2355 SE SEAFURY LANE	PORT SAINT LUCIE	FL	34982	8007790821



105 S. 2nd Street
Flagler Beach, Florida 32136
386-517-2000
www.cityofflaglerbeach.com

MEMO

DATE: February 03, 2022
TO: Bid Package Holders City of Flagler Beach Bid No. FB-22-0201 Roof Replacement for the Wickline Senior Center & Walkways
FROM: Penny Overstreet, City Clerk
SUBJECT: Recommendation to award Bid - Memo containing the recommendation of award for the Roof Replacement for the Wickline Senior Center & Walkways, Bid No. FB-22-0201.

The advertisement for the Invitation to Bid on the above referenced project ran as a legal ad one-time in a newspaper of general circulation, the Daytona Beach News Journal, on Sunday, January 16, 2022. It was also on the City's website, and listed on Demand Star, a privately held company that provides online procurement and purchasing services for government agencies. The bid package was directed to eight (8) vendors, of those recipients three (3) responded with bids; AWS Roofing, ELO Roofing, and Sun Coast Roofing & Solar. After a review by Staff of the respondent's bid packages and supporting documents, staff recommends the City Commission award the Bid to AWS Roofing, the lowest most responsive bid, in the amount of \$83,830.83.

PROOF OF PUBLICATION

Penny Overstreet
City Of Flagler Beach-Hr
Po Box 70
Flagler Beach FL 32136-0070

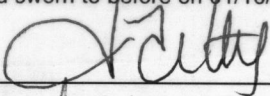
STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who, on oath says that he/she is LEGAL COORDINATOR of The News-Journal, a daily and Sunday newspaper, published at Daytona Beach in Volusia County, Florida; that the attached copy of advertisement, being a Bids & Proposals in the Circuit Court, was published in said newspaper in the issues dated:

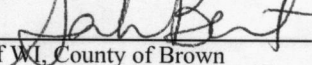
01/16/2022

Affiant further says that The News-Journal is a newspaper published at Daytona Beach, in said Volusia County, Florida, and that the said newspaper has heretofore been continuously published in said Volusia County, Florida each day and Sunday and has been entered as second-class mail matter at the post office in Daytona Beach, in said Volusia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Subscribed and sworn to before on 01/16/2022



Legal Clerk



Notary, State of WI, County of Brown
7/27/25

My commission expires

Publication Cost: \$330.44
Order No: 6776410 # of Copies: 1
Customer No: 465673
PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

SARAH BERTELSEN
Notary Public
State of Wisconsin

City of Flagler Beach
Invitation to Bid
Roof Replacement for the
Wickline Senior Center
Bid No. FB-22-0201

Notice is hereby given that the City of Flagler Beach is accepting bids for the construction of "Roof Replacement for the Wickline Senior Center".
Pre-Bid Meeting (Non-Mandatory): Monday, January 24, 2022 10:00 am
Pre-Bid Questions Due: Monday, January 24, 2022 5:00 pm
Bids Due: Tuesday, February 1, 2022 2:00 pm
Bids Open: Tuesday, February 1, 2022 2:00 pm

BIDS RECEIVED AFTER THE ABOVE "BIDS DUE" DATE AND TIME WILL NOT BE ACCEPTED.

DESCRIPTION OF WORK: The project consists of site mobilization and demobilization; removal of existing roof material down to the existing wood decks of the main building and the lower walkway roofs. Project also includes replacement of wood decks, replace all metal drip edges and flashing, replace fascia boards, replace perforated metal soffits, remove the existing brick chimney and patch opening and other miscellaneous items. See plans for all specifications and details. All bids are solicited and shall be made pursuant to the Code of Ordinances, City of Flagler Beach, Chapter 2, Article VI, Division 2, Section 2-256, and all bids will be evaluated in accordance with the provisions thereof, Code of Ordinances, City of Flagler Beach is on file in the Office of the City Clerk, City Hall, 105 S. 2nd Street, Flagler Beach, Florida.

Copies of the documents may be obtained www.demandstar.com or the City's website www.cityofflaglerbeach.com. Any addenda to these documents will be issued via electronic mail, posted to the City's website www.cityofflaglerbeach.com and on www.demandstar.com. It is the bidder's responsibility to confirm that all addenda have been received prior to submitting a bid.

NQ bid shall be withdrawn for a period of sixty (60) days subsequent to the bid opening without the consent of the City of Flagler Beach, Florida.

Upon award, the successful bidder will also be required to furnish and pay for satisfactory contract one hundred percent (100%) Performance and Construction Bonds to be recorded by the bidder, with the Clerk of the Court, Flagler County, Florida and to enter into a contract for services with the City of Flagler Beach.

No bids received after the time and date specified for the opening will be considered. The City of Flagler Beach, Florida reserves the right to reject any and all bids, to waive any and all non-substantial irregularity in bids received, whenever such waiver or rejection is in the best interest of the City.

L#6776410 Jan. 16, 2022 11

RECEIVED
JAN 24 2022
BY: _____

Penny Overstreet

From: Microsoft Outlook
To: 'dustin@awsroofing.com'; 'mhoward@elorestoration.com'; 'rick@suncoastroofing.net'
Sent: Friday, February 4, 2022 10:01 AM
Subject: Relayed: Notice of Intent to Award

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

'dustin@awsroofing.com' (dustin@awsroofing.com) <mailto:dustin@awsroofing.com>

'mhoward@elorestoration.com' (mhoward@elorestoration.com) <mailto:mhoward@elorestoration.com>

'rick@suncoastroofing.net' (rick@suncoastroofing.net) <mailto:rick@suncoastroofing.net>

Subject: Notice of Intent to Award

Penny Overstreet

From: Microsoft Outlook
To: Jeanelle Jarrah; Lee Richards
Sent: Friday, February 4, 2022 10:01 AM
Subject: Delivered: Notice of Intent to Award

Your message has been delivered to the following recipients:

Jeanelle Jarrah (JJarrah@CityofFlaglerBeach.com) <mailto:JJarrah@CityofFlaglerBeach.com>

Lee Richards (LRichards@cityofflaglerbeach.com) <mailto:LRichards@cityofflaglerbeach.com>

Subject: Notice of Intent to Award

36 Sec. 14-13. – Release of lighter-than-air gas filled balloons.

37 It shall be unlawful for any person, group, or business entity to intentionally release any
38 helium or lighter-than-air gas filled balloon or lighter-than-air lantern, other than those released
39 for scientific or meteorological purposes, into the air within the City of Flagler Beach. For
40 purposes of this section “intentionally release” shall mean any non-accidental release from the
41 hand of a person, the release from a net, box, bag or other container, and the cutting of an
42 otherwise tethered balloon or lantern; the term “intentionally release” shall also include the
43 escape due to environmental factors of an unattended tethered balloon or lantern.

44 Offenses under this section may be prosecuted as set forth in Chapter 2 of this Code of
45 Ordinances, Chapter 162, Florida Statutes, and any other available legal recourse.

46 **SECTION TWO.** It is the intent of the City Commission of the City of Flagler Beach that the
47 provisions of this Ordinance shall be codified. The codifier is granted broad and liberal authority
48 in codifying the provisions of this Ordinance.

49
50 **SECTION THREE.** In any case where a provision of this Ordinance is found to be in conflict
51 with provisions of any other ordinance of this City, the conflicting provisions of the previous
52 ordinance shall be repealed and superseded by this Ordinance.

53
54 **SECTION FOUR.** This Ordinance shall take effect immediately upon adoption as provided by
55 the Charter of the City of Flagler Beach.

56
57 PASSED ON FIRST READING THIS 13TH DAY OF JANUARY, 2022.

58
59 PASSED AND ADOPTED THIS _____ DAY OF _____, 2022.

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61
62 CITY OF FLAGLER BEACH, FLORIDA
63 CITY COMMISSION

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66 _____
67 Suzie Johnston, Mayor

68 ATTEST:
69 _____
70 Penny Overstreet, City Clerk

The City of Flagler Beach proposes to adopt the following ordinance:

ORDINANCE 2022-01

An ordinance by the City of Flagler Beach, Florida, amending Chapter 14 of the Code of Ordinances; prohibiting the intentional release of lighter-than-air gas filled balloons; providing for penalties; providing for codification; providing for conflicts; and an effective date.

Public Hearings will be conducted to consider the amendments as follows:

City Commission:

Second Reading: February 10, 2022 @ 6:00 p.m. or soon thereafter

The public hearings may be continued to a future date or dates. The times and dates of any continuances of a public hearing shall be announced during the public hearing without any further published notice. The request will be heard at 6:00 PM, or as soon thereafter as possible, in the City Commission Chambers located at 105 South Second Street, Flagler Beach, Florida.

If a person decides to appeal any decision made with respect to any matter considered at the above referenced hearings, he/she will need a record of the proceedings. For such purposes, it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office at 386-517-2000 Ext. 233 at least 48 hours prior to the meeting.

L# 2/1/22

City of Flagler Beach
105 S 2nd Street
P.O. Box 70
Flagler Beach, FL 32136



Re: Balloon Release Ban Ordinance

We are writing this letter in support of the proposed balloon release ban ordinance in the City of Flagler Beach.

Matanzas Riverkeeper is a local non-profit organization committed to protecting the health of the Guana, Tolomato, Matanzas watershed through advocacy, education, and community engagement. The Litter Gitter is a program of the Matanzas Riverkeeper that conducts waterway cleanups to remove trash from our waterways while educating volunteers on issues regarding marine debris and litter. Balloons are a common find on our cleanup trips.

Current state law allows up to 9 helium balloons per person per day to be intentionally released. Released balloons return to Earth as litter and often end up in our waterways. Balloons present a deadly hazard to wildlife when they are mistaken for food and ingested or when animals become tangled in the strings.

For these reasons, many municipalities including Atlantic Beach, Neptune Beach, and Fernandina Beach have recently passed ordinances prohibiting balloon releases. The cities of St. Augustine, St. Augustine Beach, and the Town of Marineland each passed ordinances prohibiting balloon releases in 2021 and other local governments are in the process of doing the same. St. Johns County also passed a balloon ban ordinance in January 2022, becoming the first county in the state of Florida to do so.

We fully support an ordinance banning the intentional release of any helium balloons outdoors in the City of Flagler Beach. Please do not hesitate to reach out with any questions or comments.



Lauren Trice, Outreach Coordinator
Matanzas Riverkeeper
info@matanzasriverkeeper.org



FLAGLER BEACH CITY COMMISSION

Item No: 11 REVISED 02/08/2022

Meeting Date: 02-10-2022

Issue: Ordinance 2022-03, AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING APPENDIX "A", LAND DEVELOPMENT REGULATIONS, ARTICLE II, ZONING; AMENDING SECTION 2.02.00, DEFINITIONS; AMENDING SECTION 2.06.06 MULTI-FAMILY AND MOTEL STRUCTURES AMENDING AND ESTABLISHING DISTINCTIVE ARCHITECTURAL AND SITE DESIGN STANDARDS AND PRINCIPLES; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR CONFLICT; PROVIDING AN EFFECTIVE DATE HEREOF.

From: Summary submitted by City Clerk Penny Overstreet

Organization:

RECOMMENDATION: Motion to approve on second and final reading.

BACKGROUND: Attached please find the revised ordinance from Planner Torino. This revised document has the grammatical changes Commissioner Mealy referred to at the January 27th meeting, changes the PARB recommended at their 02-01-2022 meeting, and some reformatting by Planner Torino.

BUDGETARY IMPACT:

LEGAL CONSIDERATIONS/SIGN-OFF:

PERSONNEL:

POLICY/REQUIREMENT FOR BOARD ACTION:

IMPLEMENTATION/COORDINATION:

Attachments

- Revised Ordinance 2022-03

#11
2-8-2022
w/
Planners
revisions

ORDINANCE NO. 2022-03

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING APPENDIX "A", LAND DEVELOPMENT REGULATIONS, ARTICLE II, ZONING; AMENDING SECTION 2.02.00, DEFINITIONS; AMENDING SECTION 2.06.06 MULTI-FAMILY AND MOTEL STRUCTURES AMENDING AND ESTABLISHING DISTINCTIVE ARCHITECTURAL AND SITE DESIGN STANDARDS AND PRINCIPLES; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR CONFLICT; PROVIDING AN EFFECTIVE DATE HEREOF

WHEREAS, the City of Flagler Beach has been engaged in a comprehensive review of its Land Development Regulations in order to modernize its Code and account for newer development styles, trends, and methods; and

WHEREAS, as part of its review, the City has identified a need to address the architectural regulations related to multi-family, hotel, and motel structures to ensure development continue in a manner consistent with the unique character of the City of Flagler Beach; and

WHEREAS, due to the differences in building operation and architectural style between hotels, motels, and boarding houses, the City Commission finds it appropriate to create separate definitions for each category of lodging; and

WHEREAS, the City Commission, after recommendation by the Planning and Architectural Review Board, finds this Ordinance to be in the best interest of public health, safety, and welfare.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AS FOLLOWS:

SECTION ONE. The findings set forth in the recitals above are hereby adopted as legislative findings of the City Commission pertaining to this Ordinance.

SECTION TWO. Article II, "Zoning," of the City of Flagler Beach Land Development Regulations is hereby amended as follows (note, underlined text notates additions, strikethrough text notates deletions, and ellipses (***) notate text which remains unchanged and is not reprinted here):

* * *

Sec. 2.02.00. - Definitions.

~~Hotel (motel, motor lodge) — A building in which lodging or boarding and lodging are provided and offered to the public for compensation with or without individual kitchen or cooking facilities and having or not having one (1) or more dining rooms, restaurants or cafes provided; however, if such dining room, restaurant or cafe exists, it is conducted in the same building or buildings.~~

Boarding home: A building or part thereof, other than a hotel, motel, or restaurant, where meals and/or lodging are provided for compensation for three or more unrelated persons where no cooking or dining facilities are provided in individual rooms.

43 Hotel: Shall mean a public lodging establishment consisting of one or more buildings including
44 accessory uses properly licensed by the State of Florida which offers facilities such as:

- 45 a. eating and drinking facilities. d. sleeping room with or without cooking facilities.
46 b. one or more recreation facilities. e. no intention of long term occupancy.
47 c. off-street parking for each unit. f. recognized as a hotel in the community in which it is
48 d. rental units exiting into internal corridors. situated, or by the industry.
49 corridors.

50 Motel/Motor lodge: Shall mean a public lodging establishment properly licensed by the State of
51 Florida which offers: rental units with an exit to the outside of each rental unit, daily or weekly
52 rates, off street parking for each unit, a central office on the property with specified hours of
53 operation, and a bathroom or connecting bathroom for each rental unit., at least six rental units,
54 no cooking facilities with the exception of a microwave and utility like refrigerator, and which is
55 recognized as a motel in the community in which it is situated or by the industry- Lodgings may
56 consist of sleeping rooms only or may include cooking facilities also, but and not intended for
57 long term occupancy.
58

- a. rental units with an exit to the outside of each rental unit, e. a bathroom or connecting bathroom for each rental unit
b. daily or weekly rates f. at least six rental units,
c. off-street parking for each unit, g. no cooking facilities except for a microwave and utility like refrigerator
d. a central office on the property with specified hours of operation, h. and not intended for long-term occupancy.
i. and which is recognized as a motel in the community in which it is situated or by the industry

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Sec. 2.06.00. - Supplementary use regulations.

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Sec. 2.06.06.01 Multi-family and Nonresidential Architectural and Site Design Principles.

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A. Purpose and Intent

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Purpose. The purpose of this chapter is to create and maintain a positive community image and identity by requiring architectural treatments that enhance the visual appearance and character of the community. It is intended to supplement development regulations with specific design requirements that result in quality architecture, which emphasize pedestrian scale and recognize local character.

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B. Applicability. The requirements of this section apply to the following forms of development:

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1. New Construction.

- a. Newly constructed residential development except single-family detached or duplex dwellings;

- b. Newly constructed nonresidential development; and
- c. Newly constructed mixed-use development.

2. Expansion, Additions, or Modifications of Existing Development. Any combination of repair, reconstruction, rehabilitation, addition or improvement of:

- a. Existing nonresidential or multi-family structures taking place during a one-year period, the cumulative cost of which equals or exceeds fifty (50) percent of the structure value as listed in the Flagler County Property Appraiser tax records before the improvement or repair is started.
- b. For each building or structure, the one-year period begins on the date of the first physical improvement or repair of the building or structure after the effective date of this ordinance.

C. Exemptions.

1. The following forms of development are exempted from these standards:

- a. Single-family detached dwellings (except manufactured homes);
- b. Townhouses; and
- c. Duplex dwellings.

2. Development located in the Downtown Mixed Use Overlay District and Community Redevelopment Area shall comply with the applicable design standards of the adopted Downtown Design Guidelines. In cases where the standards conflict, standards of Sec. 2.06.06.01 shall control.

2.06.06.02. General Requirements:

The following architectural design requirements shall apply to all new development and construction, redevelopment, and alterations to existing structures within the City.

Alterations shall include any change, addition, or modification including, but not limited to, repainting, that affects any of the elements governed by these architectural design criteria.

2.06.06.03. Architectural styles. The City has identified several recognized architectural styles for the design of buildings within the City. One of the following styles shall be used in the design of a nonresidential building. Applicable styles include Classic Revival, Key West Caribbean, St. Augustine/Anglo Caribbean, Florida Vernacular, Spanish Mission, and Mediterranean.

2.06.06.04 Accessory structures. The roof, exterior walls, and exterior colors of accessory structures, excluding prefabricated sheds, shall be compatible with the design of the principal structure.

2.06.06.05 Building Design.

Applicability: All multifamily and nonresidential uses not within the boundary of the Downtown Mixed-Use Overlay District and Community Redevelopment Area shall comply with the following building design criteria:

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A. Maximum building length.

1. Barrier Island – With the exception of hotels, the maximum length of a single building or any group of attached structures shall not exceed one hundred fifty (150) feet.
2. Mainland – With the exception of a shopping center, bowling alley or industrial building or similar uses, the maximum length of a single building or any group of attached structures shall not exceed two hundred (200) feet.

B. Building volume. The building volume (overall length, width, and depth included between the surface of the outer walls measured from the level of the lowest story to the roof of the building) of multi-family and non-residential buildings shall be divided into smaller segments to avoid a massive appearance and to enhance exposure to air and vistas. In addition to the massing techniques provided below, facades shall not extend for more than 100 horizontal feet without a major volume shift or a substantial break in volume.

C. Building architecture. Enhancements are required and shall be achieved using the following principals:

1. Building massing. Massing represents the two-dimensional shape or three-dimensional volume of a building. Attention to massing is especially important for large buildings whose bulk can be out of scale with their surroundings; or whose walls or roof lines may be uninterrupted, excessively long, or high, or monotonous. Multifamily and nonresidential developments shall provide building massing and articulation as follows:

- i. Massing requirements. Building massing shall be implemented by use of techniques that reduce the appearance of high building density or bulk. At least one massing treatment, in addition to the articulation requirement, shall be included for each 50 linear feet of wall that exceeds 50 feet in length.
- ii. Massing techniques. The use of the following building features, when more than three feet in depth or height, shall qualify as techniques that improve building massing. Other massing techniques may be used, as approved by the City Manager or designee:

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|----------------------------------|--|
| a. <u>Balconies.</u> | h. <u>Porticos.</u> |
| b. <u>Building wall offsets.</u> | i. <u>Projections and recessed sections.</u> |
| c. <u>Colonnades.</u> | j. <u>Clock or bell towers.</u> |
| d. <u>Cupolas.</u> | k. <u>Variations in the height of the roof line.</u> |
| e. <u>Towers.</u> | l. <u>Verandas.</u> |
| f. <u>Pavilions.</u> | m. <u>Overhangs</u> |
| g. <u>Arcades.</u> | |

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D. Exterior articulation. Articulation refers to the separation of a structure and surface to break large uninteresting or oppressive mass into proportionate spaces in relation to human size components. Articulation of exterior walls is required to add interest and a distinctive sense of place to a building. The following features qualify as techniques of building articulation:

1. Articulation requirements. All facades shall include, in addition to the massing requirement, at least one articulation from the list below on each facade. Facades extending for more than 50 horizontal or vertical feet shall provide at least two exterior treatments.
2. Prohibited articulation techniques. Professional scoring or etching of a stucco wall to give the appearance of shutters, doors, or windows shall be prohibited.
3. Articulation techniques. The use of the following elements shall qualify as articulation techniques:

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|---|----------------------|
| a. <u>Base course or plinth course.</u> | j. <u>Cornice.</u> |
| b. <u>Portals.</u> | k. <u>Piers.</u> |
| c. <u>Windows.</u> | l. <u>Arches.</u> |
| d. <u>Transoms.</u> | m. <u>Bays.</u> |
| e. <u>Show cases.</u> | n. <u>Balconies.</u> |
| f. <u>Bay windows and oriels.</u> | o. <u>Brackets.</u> |
| g. <u>Lintels.</u> | p. <u>Wings.</u> |
| h. <u>String courses and moldings.</u> | q. <u>Porches.</u> |
| i. <u>Fascia.</u> | r. <u>Stoops.</u> |

E. Fenestration.

1. Windowless exterior walls that face a public right-of-way are prohibited.
2. For multistory commercial uses, 50 percent of the wall facade on the first-floor story shall have windows. The windows shall be placed between three feet and seven feet from the ground.
3. For office and multifamily uses, 15 percent of the wall facade per story shall have windows.
4. Windows shall be in harmony with and proportionate to the rest of the structure.
5. The use of darkly tinted or reflective glass on the first floor of commercial structures is prohibited. Reflective glass will be defined as having a visible light reflectance rating of 15 percent or greater and darkly tinted glass windows include glass with a visible light transmittance rating of 35 or less.
6. Uses such as movie theaters, bowling alleys, skating rinks, industrial facilities, warehouses, and similar uses are exempt from the fenestration requirements.

196 The building façades shall provide additional architectural elements in lieu of
197 windows at the same percentages of Subsection E. Fenestration; 2.

198 F. Awnings and Canopies.

199 1. When used, awnings and canopies shall be placed at the top of window or
200 doorway openings.

201 2. No awning shall extend more than the width of the sidewalk or eight (8) feet,
202 whichever is less.

203 3. Awnings must be self-supporting from the wall.

204 4. No supports shall rest on or interfere with the use of pedestrian walkways.

205 5. In no case shall any awning extend beyond the street curb or interfere with street
206 trees or public utilities.

207 G. Roofs. The following types of roofs are permitted:

208 1. Pitched roofs.

209 a. A pitched roof shall have a minimum slope of 4:12 (4" vertical rise for every
210 12" horizontal run). Dormers and similar architectural elements are excepted
211 from this requirement.

212 b. Pitched roofs shall be enhanced by the addition of dormers, belvederes,
213 chimneys, cupolas, clock towers and similar elements. Enhancements shall
214 be consistent with the main elements of the building.

215 2. Mansard style roof. False mansards are prohibited.

216 3. Flat roofs. Buildings that have a flat roof shall be hidden from public view by a
217 parapet and decorated in a manner that is compatible with the building design
218 theme.

219 a. Parapet. The highest point of a parapet shall not at any point exceed 15
220 percent of the height of the supporting wall.

221 b. Canopy roofs. Canopy roofs for gas stations, drive-through restaurants, and
222 banks are exempt from the pitched roof requirements.

223 4. Soffits. The maximum depth of overhangs shall be as follows:

224 a. Barrier island – eighteen (18) inches.

225 b. Mainland – twenty-four (24) inches.

226 H. Building entrances.

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228 1. Entrance placement. The main building entrance shall face the public right-of-
229 way unless it is determined by the City Manager or designee that such
230 configuration is not practicable. When parking is located on the side or rear of
231 the building, the placement of a suitably large building entrance that faces the
232 parking area shall complement, but not displace the main building entrance.

233 2. Entrance articulation. Main building entrances shall be articulated in a manner
234 consistent with the architectural style of the building. All buildings shall have a
235 minimum of one of the following architectural treatments, separate from the
236 massing and articulation requirements, for each main building entrance: lintels,
237 pediments, pilasters, columns, porticos, porches, overhangs, railings,
238 balustrades, and features consistent with the building style.

239 I. Stairways. Stairways shall be incorporated inside the building where possible to minimize
240 visual impact. External stairways, when necessary, shall be recessed into the building,
241 sided using the same siding materials as the building itself, or otherwise incorporated into
242 the building architecture. Stairways that are simply hung from the building's exterior are
243 not permitted.

244 J. Light fixtures. Light fixtures attached to the exterior of a building shall be architecturally
245 compatible with the style, materials, colors, and details of the building.

246 K. Mechanical equipment screening.

247 1. Generally. The screening of mechanical equipment for multi-family residential
248 and all nonresidential land uses is required at the time of new installation or
249 replacement, whether installed on the ground, walls, or roof.

250 a. The screening of mechanical equipment is required at the time of new
251 installation or replacement, whether installed on the ground, walls, or roof.

252
253 b. Mechanical equipment (e.g., air conditioning, heating, ventilation ducts and
254 exhaust vents, swimming pool and spa pumps and filters, transformers and
255 generators, and similar equipment, excluding solar collector panels) shall be
256 screened from public view and adjacent residential zones.

257 c. Screening devices shall be permanently maintained.

258 2. Roof-mounted mechanical equipment.

259 a. Building parapets or other architectural elements in a structure's architecture
260 style shall screen roof-mounted equipment.

261 b. For existing structures with no parapets or low parapet heights, mechanical
262 equipment shall be surrounded on all sides by an opaque screen wall that is
263 as tall as the highest point of the equipment. The wall shall be architecturally
264 consistent with the structure and match the existing structure's paint, finish,
265 and trim cap detail.

266 c. Roof-mounted mechanical equipment shall be set back at least 15 feet from
267 all roof edges that are parallel to street lot lines.

268 d. Roof-mounted mechanical equipment and screening shall be subject to the
269 height limit exceptions in Section 2.05.06.5 Permitted exception to height
270 regulations.

- 271 3. Ground-mounted and wall-mounted equipment.
- 272 a. Ground-mounted and wall-mounted equipment shall not be located between
273 the face of the building and the public-right-of-way.
- 274 b. Screening devices shall be as high as the highest point of the equipment being
275 screened.
- 276 c. Screening shall be architecturally compatible with the facility in design style,
277 materials, and colors. The screening design shall include landscaping for
278 equipment at ground level and may include view-obscuring ornamental block,
279 wood and earth berms, and similar design features if consistent with overall
280 design concept.
- 281 d. Utility meters shall be screened from view from public rights-of-way.
- 282 e. Electrical transformers in a required front or street side setback area shall be
283 screened from view.
- 284 f. Water backflow prevention devices shall not be located in the front setback
285 area and shall be screened from view.

286 2.06.06.06 Site Planning Design Principles.

287 A. Purpose:

288 Site planning and project design shall address the potential impacts on existing and
289 planned adjacent uses. Project designs shall apply best practices as it relates to traffic
290 planning, services (e.g. sanitation) and deliveries (if applicable), access, parking,
291 circulation, traffic and pedestrian safety, light and glare, noise, odors, and security.

292 B. Building Arrangement/Orientation.

- 293 1. Arrange buildings to provide functional public and private open spaces.
- 294 2. Provide adequate walkways and pedestrian orientation in allocation of space,
295 building size and placement.
- 296 3. Encourage appropriate on-site amenities to serve residents and guests.
- 297 4. Provide active common open spaces that encourage gatherings.
- 298 5. Multifamily buildings, where applicable, should be oriented to the adjacent public
299 street and create visual interest by providing large windows, balconies, etc.
- 300 6. Building ends should contain windows and active spaces for security and visual
301 interest.
- 302 7. Develop buildings that face on alleys to enhance livability, visual quality, and
303 safety of the alley.
- 304 8. Develop setbacks based on context relative to urban or suburban locations.
- 305 9. Where appropriate develop variations on setbacks and positioning of structures.

306 C. Distance between buildings—The front or rear of any building shall be no closer than
307 thirty (30) feet to the front or rear of any other building. The side of any building shall be
308 no closer than ten (10) feet to the side, front or rear of any other building.

309 D. Distance between buildings and driveways—No driveway or parking lot should be closer
310 than ten (10) feet to the front of any building or less than five (5) feet to the side or rear
311 of any building. In the case of an enclosed garage or carport provided as a portion of
312
313 the main structure, distance requirements for driveways providing access to these
314 accommodations shall not apply.

316 E. Recreation space—There shall be provided on the site of a multi-family development an
317 area or other areas, either enclosed or unenclosed, devoted to the joint recreational use
318 of the residents thereof. Such recreation space shall consist of not less than two hundred
319 (200) square feet of space per dwelling unit. Each such recreation space shall be
320 developed with passive and active recreation facilities. There shall be provided on the
321 site of a hotel or motel development an area or areas devoted to the joint recreational
322 use of the guests thereof.

323 F. Off-street parking spaces—There shall be provided on the site of such development an
324 area or areas devoted to the storage of automobiles. The number and their provision
325 shall be provided for as required by Section 2.06.02.1.

326 G. Service, utility, display, and storage areas.

327 i. Loading areas or docks, outdoor storage, waste disposal, mechanical
328 equipment, satellite dishes, truck parking, and other service support
329 equipment shall be located behind the building line and shall be fully
330 screened from the view of adjacent properties by walls made of masonry,
331 brick, or durable fabricated materials.

332 ii. Utility boxes must be totally screened from view of principal streets, as well
333 as pedestrian areas and walkways. Backflow preventers shall be
334 landscaped.

335 iii. Areas for outdoor storage, trash collection, and loading shall be incorporated
336 into the primary building design, and construction materials for these areas
337 shall be of comparable quality and appearance as that of the primary
338 building.

339 iv. Shopping cart storage shall be located inside the building. Cart corrals, if
340 used by patrons shall be screened by a solid landscaping hedge or wall
341 consistent with the building architecture and materials.

342 2.06.06.07 Multifamily and non-residential buildings supplemental standards.

343
344 A. Corporate trademark design. Exceptions to the requirements contained within this chapter
345 shall not be made for corporate franchises.

346 B. Common Open Space.

347 1. In all developments with more than 20 units, a minimum area of 15 percent of the
348 total site area (inclusive of required setback areas) shall be designated, and
349 permanently reserved, as usable common open space. The site area is defined

350 as the lot or parcel on which the development is planned, after subtracting the
351 required dedication of street right-of-way and other land for public purposes (e.g.,
352 public park). Sensitive lands and historic buildings or landmarks open to the
353 public can be counted toward meeting the common open space requirements.
354 2. The development shall designate, within the common open space, a minimum of
355 250 square feet of active recreation area (e.g., children's play areas, play fields,
356 swim pool, sports courts, etc.) for every 20 units or increments thereof. For
357 example, a 50-unit development shall provide a minimum of 500 square feet for
358 active recreation. Indoor or covered recreation space may be counted toward this
359 requirement but should not exceed 30 percent of the required common space
360 area.

361 C. Private Open Space. Usable private outdoor space such as patios, balconies, porches,
362 roof gardens, or small yards shall be provided in all newly constructed multifamily
363 developments. Private open space shall comply with the following standards:

- 364 1. All upper floor dwelling units shall have balconies or porches measuring at least
365 36 square feet with no dimension less than four feet.
- 366 2. All private open space shall have direct access from the dwelling unit by way of
367 a door;
- 368 3. Any excess private open space (above what is required) may be counted toward
369 fulfilling the common open space requirement;
- 370 4. Building masses and screening such as low hedges, fences, walls, arbors, or
371 trellises shall be used to help delineate private outdoor spaces. The screening
372 element must be a minimum of three feet in height.

373 D. Vehicular Circulation. Multifamily developments shall provide vehicular circulation in
374 accordance with the following standards:

- 375 1. To provide for traffic safety and to minimize the impacts on the public circulation
376 system, where possible, driveways or private streets shall connect to local or
377 collector streets rather than directly onto arterial streets.
- 378 2. Multifamily developments four acres or larger shall be developed as a series of
379 complete blocks bounded by a connecting network of public streets with
380 sidewalks and street trees to break the development into numerous smaller
381 blocks. The average block size within a multifamily development shall be a
382 maximum of two acres in size. City standards for public local residential streets
383 regarding pavement width, sidewalks, and street trees shall apply to all internal
384 streets.

385 E. Parking. Multifamily developments shall provide parking designed in accordance with
386 the following standards:

- 387 1. Off-street vehicle parking spaces and bicycle parking shall be provided as
388 specified Section 2.06.02.1 Off-street parking. SCHEDULE OF OFF-STREET
389 PARKING REQUIREMENTS.
- 390 2. Parking lots shall be placed to the side or rear of buildings where possible.

391 4. Parking lot landscaping shall be provided as specified in Section 2.06.02.1 Off-
392 street parking (6); and

393

394 5. Parking lots shall be connected to all building entrances by means of internal
395 pedestrian walkways.

396 F. Trash Receptacles. Trash receptacles shall be screened on all sides with a hedge or
397 solid fence or wall of not less than six feet in height. No trash receptacle shall be in any
398 front yard setback, or within 25 feet of property lines abutting other residential zones.

399 G. Utilities. All utilities on the development site shall be placed underground. Ground-
400 mounted equipment such as transformers, utility pads, cable television and telephone
401 boxes, cell tower equipment boxes, and similar utility services shall be placed
402 underground whenever practicable. Where undergrounding of ground-mounted
403 equipment is not feasible, equipment shall be screened from view with a hedge or solid
404 fence or wall a minimum of four feet in height and must be sited to comply with the site
405 vision clearance standards.

406 H. Pedestrian Circulation. To ensure safe, direct, and convenient pedestrian circulation, all
407 multifamily developments shall contain a system of pathways designed based on the
408 standards below:

409 . The pathway system shall extend throughout the development site, and connect
410 to all future phases of development, adjacent public parks and commercial uses,
411 and the public sidewalk system; within the development shall provide safe,
412 reasonably direct connections between dwelling units and parking areas,
413 recreational facilities, storage areas, and common areas;3. Where pathways are
414 parallel and adjacent to a driveway or street (public or private), they shall be
415 raised six inches and curbed or separated from the driveway/street by a minimum
416 five-foot strip with bollards, a landscape berm, or other physical barrier;

417 4. Pedestrian pathways shall be separated a minimum of six feet from all building
418 facades with residential living areas on the ground floor, except at building
419 entrances;

420 5. Where pathways cross a parking area, driveway, or street ("crosswalk"), they
421 shall be clearly marked with contrasting paving materials, humps/raised
422 crossings, or painted striping; and

423 6. Pathway surface shall be concrete, asphalt, brick/masonry pavers, or other
424 durable firm surface, at least five feet wide, and shall conform to federal
425 Americans with Disabilities Act (ADA) requirements.

426

427 **SECTION THREE. Codification.** It is the intent of the City Commission of the City of Flagler
428 Beach that the provisions of this Ordinance shall be codified. The codifier is granted broad and
429 liberal authority in codifying the provisions of this Ordinance.

430

431 **SECTION FOUR. Conflicts.** In any case where a provision of this Ordinance is found to be in
432 conflict with provisions of any other ordinance of this City, the conflicting provisions of the
433 previous ordinance shall be repealed and superseded by this Ordinance.
434

435 **SECTION FIVE. Effective date.** This Ordinance shall take effect immediately upon
436 adoption as provided by the Charter of the City of Flagler Beach.
437

438 PASSED ON FIRST READING THIS 27TH DAY OF JANUARY, 2022.
439

440 PASSED AND ADOPTED THIS _____ DAY OF FEBRUARY, 2022.
441

442

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450

CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

Suzie Johnston, Mayor

451 ATTEST:

452

453

454

Penny Overstreet, City Clerk

Ad Preview

The City of Flagler Beach proposes to adopt the following ordinance:

ORDINANCE NO. 2022-03

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING APPENDIX "A", LAND DEVELOPMENT REGULATIONS, ARTICLE II, ZONING; AMENDING SECTION 2.02.00, DEFINITIONS; AMENDING SECTION 2.06.06 MULTI-FAMILY AND MOTEL STRUCTURES AMENDING AND ESTABLISHING DISTINCTIVE ARCHITECTURAL AND SITE DESIGN STANDARDS AND PRINCIPLES; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR CONFLICT; PROVIDING AN EFFECTIVE DATE HEREOF.

Public Hearings will be conducted to consider the amendments as follows:

City Commission:

Second Reading: February 10, 2022 @ 6:00 p.m. or soon thereafter

The public hearings may be continued to a future date or dates. The times and dates of any continuances of a public hearing shall be announced during the public hearing without any further published notice. The request will be heard at 6:00 PM, or as soon thereafter as possible, in the City Commission Chambers located at 105 South Second Street, Flagler Beach, Florida.

If a person decides to appeal any decision made with respect to any matter considered at the above referenced hearings, he/she will need a record of the proceedings. For such purposes, it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office at 386-517-2000 Ext. 233 at least 48 hours prior to the meeting.

1/31/2022 6848358

Item

12

Staff

Reports

Beach/Parks/Recreation

Weekly Highlights January 26, 2022

- Began maintenance repairs in lifeguard towers in preparation for the 2022 summer season.
- Created final draft for 2022 Junior Lifeguard Summer Camp parent handbook and application packet. Flyers will be distributed throughout Flagler County Schools to promote the camp.
- Finalized training packet for new lifeguard recruits. Testing will be done in April at the Belle Terre Swim and Racquet Club in Palm Coast and beach training will begin in May.
- First preseason planning with ocean rescue supervisory staff is scheduled for Friday, January 28th. We will be discussing lifeguard training, policies and procedures.
- ATVs and Jet skis are still being operated on a regular basis in order to keep all of our summer rescue vehicles and vessels properly maintained.
- The next First Friday is scheduled for February 4th.

Beach/Parks/Recreation

Weekly Highlights February 2, 2022

- Began maintenance repairs in lifeguard towers in preparation for the 2022 summer season.
- Completed 2022 Junior Lifeguard Summer Camp parent handbook and application packet. Flyers will be distributed throughout Flagler County Schools to promote the camp. We will also be setting up a table at First Friday to publicize the camp.
- Testing for new lifeguard recruits will be done in April at the Belle Terre Swim and Racquet Club in Palm Coast and beach training will begin in May.
- First preseason planning with ocean rescue supervisory staff was scheduled for Friday, January 28th. We discussed lifeguard training, polices and procedures.
- ATVs and Jet skis are still being operated on a regular basis in order to keep all of our summer rescue vehicles and vessels properly maintained.
- The next First Friday is scheduled for February 4th. We will be handing out free pinewood derby race car kits for our 12th annual race which will be at First Friday on March 4th.
- We are planning to conduct our Junior Lifeguard water safety presentations to the local elementary schools in May. This is pending COVID-19 restrictions at that time.

Penny Overstreet

From: Robert Pace
Sent: Thursday, February 3, 2022 11:09 AM
To: William Whitson
Cc: Penny Overstreet
Subject: Weekly Highlights

Mr. Whitson,

The following are the weekly highlights;

- Implementation of ESO Incident Reporting

The department planned to implement the new ESO Incident Reporting System this budget year. ESO reporting is the system utilized by all fire agencies within the county. ESO is capable of proper documentation of EMS and Fire reports. The department will also be looking to intergrade a fire inspection portion in the coming budget year. As many other services and equipment have been backordered, the same is the case for ESO. Final purchase was made for the software and the hopes are that in-service training will take place over the next few weeks. Chief Sayles and Chief Ensalaco (FCFR) will joining FBFD staff for the training

- Fire-Com Communication System/ Computer Equipment for New Engine

The technicians from Ten-8 expedited the installation job of the Fire-Com Communication System. The truck was in Sanford a little over 1 day and was picked up last Friday. In addition to the Fire-Com System, all remaining computer equipment was installed in the new engine. Flagler County IT was also able to locate a loaner laptop until the backordered computers arrive. The loaner laptop is now installed in the truck as well. Ten-8 plans to give the department regular updates on the remaining equipment (Medical Compartment/Hose Divider)

- Emergency Response Plan Portal (TECO Peoples Gas)

TECO Gas has created an Emergency Response Plan Portal to provide information, keeping the community safe. I registered with TECO to insure the Emergency Response Plans were available for reference by the department. Information found within the portal includes the Emergency Response Plan specifically for the jurisdiction, pipeline coverage area, public awareness brochure, and contact information for the TECO Peoples Gas representative in the jurisdiction

- Mental Health Exposures Forms

I have stated in past reports some of the resources available for FBFD staff in dealing with mental well-being. As we all know, this can be a very stressful job and firefighters can deal with their emotions in a multitude of ways. The department has been active in advising staff there are several areas of assistance available to them. There are confidential medical forms stating exactly what the needs of a staff member are. There is also the constant access to the city's EAP and the local Chaplin. I met with Chaplin Cottle and he explained there are now Mental Health Exposure Forms available to staff. There criteria for utilizing the forms covers many areas. Some of the criteria includes the death of a minor, injury to a minor who subsequently died before arriving at the hospital, the aftermath of suicide, and witnessing a homicide to name a few

- EMS/FTO Meeting

There was an Emergency Service held at the EOC. The first topic covered Quarterly FTO (Field Training Officers) Meetings. These meetings will begin in March and will continue on a quarterly rotation to review EMS protocols with Dr. McCabe and Dr. Colthrap. FTOs are encouraged to work ahead to bring their ideas and change requests to the meeting

so that the committee is efficient and effective with the groups' time. QA Meetings were the second topic of conversation. These meetings will also begin in March and proceed every other month allowing a virtual format for more participation. Moving forward, the FTOs will assist Dr. Coltharp with presenting cases that are relevant with what crews are facing day to day while providing hospital results and discussions to help guide future care of similar patients

- Pierce Training Class

The department's EVT (Richard Jernigan) will be traveling to Bradenton next week to attend a Piece Training Class. There are some items specific to each fire truck and for that, each manufacture typically has its own series of training classes. This is true for Pierce and Mr. Jernigan will attend February 7th-11th. In addition to foundational Preventative Maintenance instruction, Mr. Jernigan will also participate in Chassis Electric and Command Zone Systems training

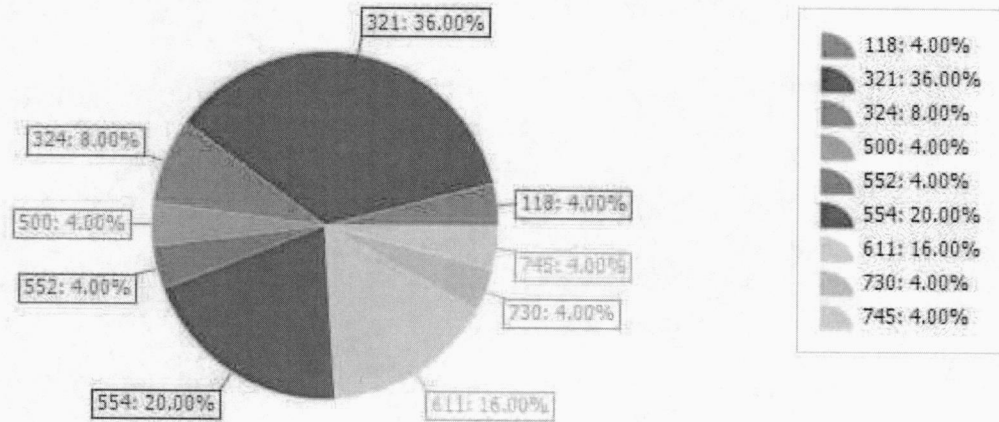
I look forward to talking to you soon.

Thanks,

Bobby



Incident Reports By Incident Type, Summary



Incident Type

Incident Type	Total Incidents	Percent
118 - Trash or rubbish fire, contained	1	4.00%
321 - EMS call, excluding vehicle accident with injury	9	36.00%
324 - Motor vehicle accident with no injuries.	2	8.00%
500 - Service Call, other	1	4.00%
552 - Police matter	1	4.00%
554 - Assist invalid	5	20.00%
611 - Dispatched & canceled en route	4	16.00%
730 - System malfunction, other	1	4.00%
745 - Alarm system activation, no fire - unintentional	1	4.00%

Total Number of Incidents: 25

Total Number of Incident Types: 9

Penny Overstreet

From: Robert Pace
Sent: Thursday, January 27, 2022 2:14 PM
To: William Whitson
Cc: Penny Overstreet
Subject: Weekly Highlights

Mr. Whitson,

The following are the weekly highlights;

- Continued Aero-Clave Treatments

6:00 AM came early last Friday morning, but Bill Clemence, Captain Blanchette, and I reported to City Hall to treat the building. The remaining rooms to be treated were sectioned off into three areas. Smaller rooms were treated by using the wand attachment. Both Bill and Jason have gotten the hang of using the machine quickly. Later the same day, the two of them treated a few rooms at the Wickline Building. On Monday, considering it was closed, the library was disinfected. Over the next couple of Saturdays the Senior Center and the remainder of the Wickline Building will be treated. All the before mentioned facilities will now go on the regular quarterly rotation unless there is an exposure

- Tiger Dam Demonstration

As you are aware, Lee Richards attended a Tiger Dam Demonstration recently in Daytona. He has been keeping public safety members up to speed on some features/benefit of the equipment. I have been especially impressed on how many dams can be stored on one pallet, storage trailers available for the equipment, and the protection that could be given the flood prone areas of the city. I could not attend the demonstration this week, but we are hopeful Lee is fortunate enough to receive the grant. If the grant is awarded, he plans to conduct a demonstration for the local municipalities

- Computer Equipment/Fire-Com System Installed

Required equipment and remaining installation is getting less and less for the new fire engine. The majority of computer equipment was installed in the truck. IT is currently researching the loaner computer that will be utilized by the department until the new ones arrive. The Fire-Com Communication System is presently being installed. My hopes are to have the truck back in town tomorrow, but the project may extend into next week

- Price of COVID Test Kits/Available Vendor

I updated you last week on where we stand on COVID Test Kits and the possible duration the tests could cover. Considering State supplies will soon be exhausted, the question was raised of cost and availability in purchasing kits. I have spoken to Johnathan Lord a few times, on what the possibilities are. There is a vendor (Fisher Scientific) that has the availability to deliver kits on backorder. The supplies would be on backorder for three months. I believe the city's current inventory will make it to this point. The cost of a case is \$3,500 and contains 640 test kits

- Debris Management Training

After our conversation on Monday, once again I reached out to Johnathan Lord concerning the Debris Management Training. Johnathan explained there were a few county employees that would participate in the training. Departments represented included Finance, Engineering, and Emergency Management. Johnathan also stated, Emergency Management would be conducting a tabletop exercise in the near future to review the information delivered in the training. It will be a condensed version rather than a three-day exercise

- Driver/Engineer Promotional Exam

Today and tomorrow, the department will be conducting a Driver/Engineer Promotional Exam. There are five sections involved in testing. The first two sections involve the Chief's interview and the written exam. The final three sections include a driving evaluation, pumping evolution, and aerial exercise. This portion of testing is tentatively scheduled for 01/31/22 and 02/01/22. There are two viable candidates in FF/EMT T. Poeira and FF/EMT K. Mullen. Both firefighters have obtained State Certification as Driver/Engineers and Aerial Operators. The two candidates will begin their FO1 classes soon. I am sure both of them will do great in going through the testing process

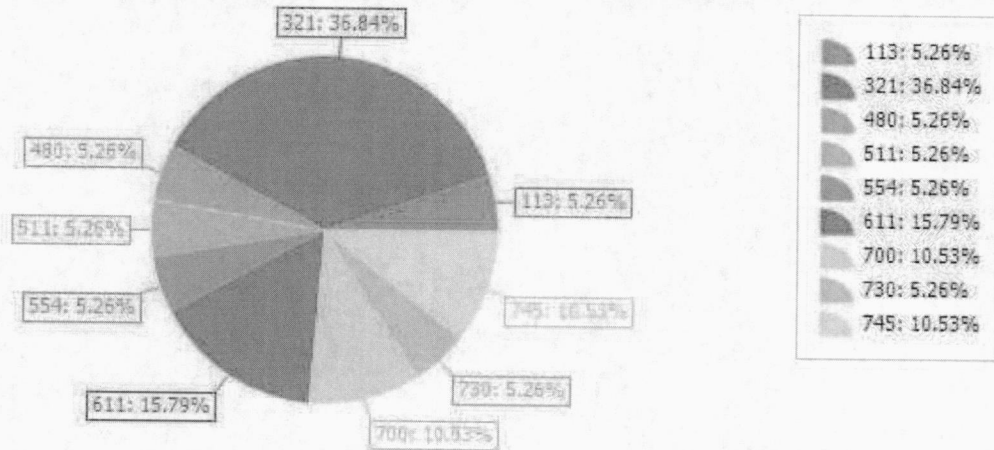
I look forward to talking to you soon.

Thanks,

Bobby



Incident Reports By Incident Type, Summary



Incident Type

Incident Type	Total Incidents	Percent
113 - Cooking fire, confined to container	1	5.26%
321 - EMS call, excluding vehicle accident with injury	7	36.84%
480 - Attempted burning, illegal action, other	1	5.26%
511 - Lock-out	1	5.26%
554 - Assist invalid	1	5.26%
611 - Dispatched & canceled en route	3	15.79%
700 - False alarm or false call, other	2	10.53%
730 - System malfunction, other	1	5.26%
745 - Alarm system activation, no fire - unintentional	2	10.53%

Total Number of Incidents: 19

Total Number of Incident Types: 9



FLAGLER BEACH POLICE DEPARTMENT
 Matthew P. Doughney, Chief of Police
 204 South Flagler Avenue
 Flagler Beach, FL 32136
 386.517.2023

Chief's Weekly Report

From: Friday	1/21/2022		To: Thursday		1/27/2022
Calls For Service	47	Felony Arrest	0	Reports Written	11
Self-Initiated	88	Misd. Arrest	0	Comm. Policing	5
Traffic Stops	15	City Ordinance	4	Security Checks	255
				Citations Issued	1
				Warnings (Written/Verbal)	50

Chief's Weekly Summary

Friday: Early Friday morning, Captain Blanchette, along with Chief Pace and Bill Clemence utilized one (1) of our new Aeroclaves to decontaminate the City Hall. Chief Doughney patrolled the beachside on a Police bicycle from 12:00 p.m. to 1:00 p.m. Heavy winds from the north and dropping temperatures cut the patrol short.

Friday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
 1700 block of South Daytona Avenue, from 6:47 a.m. to 7:17 a.m. No violations.
 1800 Block of North Central Avenue, from 6:56 a.m. to 7:14 a.m. No violations.
 1400 Block of South Central Avenue, from 7:20 a.m. to 7:52 a.m. No violations.
 200 Block of Cedar Lane, from 7:26 a.m. to 7:37 a.m. No violations.
 South Flagler Avenue and 17th Street South; One (1) traffic stop conducted, with a written warning issued.

Friday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times;
 South 17th Street & South Daytona Avenue, from 7:00 p.m. to 7:30 p.m. No violations.
 300 block of Cedar Lane, from 7:15 p.m. to 7:45 p.m. No violations.
 1300 block of South Central Avenue, from 7:50 p.m. to 8:20 p.m. No violations.
 1800 block of North Central Avenue, from 8:10 p.m. to 8:40 p.m. No violations.
 2000 block of Moody Boulevard, from 9:30 p.m. to 10:00 p.m. One (1) traffic stop conducted, with a verbal warning issued.

Friday: Nightshift Officers conducted business checks, and left five (5) "Security Check" cards at closed/secured businesses.

Saturday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
1700 block of South Daytona Avenue, from 6:17 a.m. to 6:47 a.m. No violations.
1800 block of North Central Avenue, from 6:49 a.m. to 7:17 a.m. No violations.
1300 block of South Central Avenue, from 6:51 a.m. to 7:22 a.m. No violations.
200 block of Cedar Lane, from 8:17 a.m. to 8:32 a.m. No violations.
2200 block of Moody Boulevard, from 3:23 p.m. to 3:52 p.m. – Two (2) traffic stops were conducted, with two (2) written warnings issued.

Saturday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times;
South 17th Street & South Daytona Avenue, from 6:15 p.m. to 6:45 p.m. No violations.
300 block of Cedar Lane, from 6:50 p.m. to 7:20 p.m. No violations.
1300 block of South Central Avenue, from 7:00 p.m. to 7:30 p.m. No violations.
1800 block of North Central Avenue, from 7:45 p.m. to 8:15 p.m. No violations.
2200 block of Moody Boulevard, from 10:30 p.m. to 11:00 p.m. No violations.

Saturday: Nightshift Officers left three (3) "Protect your Property" cards left on vehicles with valuables in plain view. Additionally, they conducted business checks, leaving seven (7) "Security Check" cards left at closed/secured businesses.

Sunday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
1300 block of South Central Avenue, from 6:25 a.m. to 7:01 a.m. No violations.
1800 block of North Central Avenue, from 7:07 a.m. to 7:30 a.m. No violations.
1700 block of South Daytona Avenue, from 7:08 a.m. to 7:42 a.m. No violations.
200 block of Cedar Lane, from 8:41 a.m. to 9:11 a.m. No violations.
2200 block of Moody Boulevard, from 4:24 p.m. to 4:57 p.m. Two (2) traffic stops conducted, with two (2) written warnings issued.

Sunday: Dayshift Officers monitored the beach was observed between 10th Street North and 10th Street South for ordinance violations. No violations were observed.

Sunday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times;
South 17th Street & South Daytona Avenue, from 7:00 p.m. to 7:30 p.m. No violations.
1800 block of North Central Avenue, from 7:15 p.m. to 7:45 p.m. No violations.
300 block of Cedar Lane, from 8:00 p.m. to 8:30 p.m. No violations.
1300 block of South Central Avenue, from 8:00 p.m. to 8:30 p.m. No violations.
1300 block of North Oceanshore Boulevard, from 11:45 p.m. to 12:15 a.m. No violations.

Monday: Chief Doughney participated via Zoom in a webinar, "Facebook's New Page Experience", from 2:00 p.m. to 3:00 p.m. The Florida Municipal Communicators Association, in partnership with Meta, hosted the event as **an opportunity to get specialized in Facebook's newest product launch**. At a time when **it's hard to engage with your community in person, Facebook can be a powerful platform for keeping people** informed about elections, community events, initiatives and available resources.

Monday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
400 block of Cedar Lane, from 6:42 a.m. to 7:15 a.m. No violations.
1700 block of South Central Avenue, from 9:10 a.m. to 9:31 a.m. No violations.
1800 block of North Central Avenue, from 9:20 a.m. to 10:00 a.m. No violations.
South Daytona Avenue @ 17th Street South, from 2:24 p.m. to 2:58 a.m. No violations.

Monday: Dayshift Officers conducted seven (7) golf cart inspections at the Police Department. Additionally, Dayshift Officers checked the beach from North 10th Street to South 10th Street for animal violations; none observed.

Monday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times:
400 block of Cedar Lane, from 6:30 p.m. to 6:53 p.m. No violations.
1400 block of South Central Avenue, from 6:11 p.m. to 6:30 p.m. No violations.
1800 block of North Central Avenue, from 6:37 p.m. to 7:00 p.m. No violations.
South Daytona Avenue @ 17th Street South, from 5:49 p.m. to 6:08 p.m. No violations.

Tuesday: 1/25/22 @ 1:31 a.m. / LPR Alert - Suspended License / 2000 Block of South Oceanshore Boulevard: Officers received an alert from a License Plate Reader (LPR) in reference to the owner of a 2011 GMC Yukon having a suspended Driver's License. The vehicle in question was located and a traffic stop was conducted. The Driver of the vehicle was the owner and her Florida Driver's License was suspended without knowledge. The Driver's License was seized and entered into the Property and Evidence for destruction. The Driver was issued a State traffic citation. A Police report was completed.

Tuesday: 1/25/22 @ 3:27 a.m. / Baker Act / 100 Block of Ocean Palm Drive: Officers responded to several 911 hang-ups from a residence. Upon arrival, an intoxicated male subject was observed attempting to leave in a vehicle. Contact made with the male who made suicidal statements to Officers. The male subject was subsequently placed in protective custody under the Baker Act, and he was transported to Halifax Hospital in Daytona Beach without incident. A Police Report was completed.

Tuesday: 1/25/22 @ 2:43 p.m. / Baker Act / 414 Beach Village Drive (Publix Plaza): Officers responded in reference to a juvenile male threatening to harm himself by running into traffic. The subject in question also slapped his mother and bit his brother during his outburst. Upon our Officers arrival they made contact with the mother and the distraught male subject. **Cont...**

Cont...: It was determined that the male is diagnosed with a form of Autism and that this outburst was caused over him not getting a fruit drink that he wanted from the store. The male was secured under the Baker Act and he transported, without further incident, to Halifax Behavioral in Daytona Beach for evaluation. A Police report was completed.

Tuesday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
400 block of Cedar Lane, from 9:40 a.m. to 10:31 a.m. No violations.
1100 block of South Central Avenue, from 7:25 a.m. to 7:34 a.m. No violations.
1700 block of South Central Avenue, from 7:10 a.m. to 7:18 a.m. No violations.
1800 block of North Central Avenue, from 4:30 p.m. to 5:00 p.m. No violations.
South Daytona Avenue @ 17th Street South, from 11:13 a.m. to 11:36 a.m. No violations.

Tuesday: 1/25/22 @ 10:10 p.m. / Baker Act / 2000 Block of South Flagler Avenue: Officers were dispatched to a residence in reference to a female ingesting a large amount of prescription narcotics. The female was alert and conscious, and she was transported to Advent Health-Palm Coast by Rescue 11. Baker Act paperwork was completed and dropped off at the hospital for when female is medically discharged. A Police report was completed.

Tuesday: 1/25/22 @ 10:58 p.m./ Notification Welfare Check / 3500 Block of South Central Avenue: Officers were dispatched in reference to an elderly male that was wandering in the area. The reporting party stood by with the elderly male subject until Officers arrived. The Officers recognized the male subject from previous encounters, and he was taken home without incident. A Police report was completed.

Tuesday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times;
400 block of Cedar Lane, from 6:52 p.m. to 7:15 p.m. No violations.
1400 block of South Central Avenue, from 7:28 p.m. to 7:47 p.m. No violations.
1800 block of North Central Avenue, from 7:01 p.m. to 7:21p.m. No violations.
South Daytona Avenue @ 17th Street South, from 6:09 p.m. to 6:41 p.m. No violations.

Wednesday: Chief Doughney worked in Patrol from 6:00 a.m. to 5:00 p.m. due to personnel shortages. Officer Sylvester attended Flagler County Sheriff's Office S.W.A.T. training from 10:00 a.m. to 8:00 p.m. Chief Doughney attended a Police Academy graduation that was held at the News-Journal Center in Daytona Beach from 6:00 p.m. to 7:00 p.m.

Wednesday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times:
300 block of Cedar Lane, from 8:01 a.m. to 8:28 a.m. No violations.
South Daytona & 17th Street, from 8:47 a.m. to 9:07 a.m. No violations.
1500 block of South Central Avenue, from 9:09 a.m. to 9:13 a.m. No violations.
1800 block of North Central Avenue, from 3:30 p.m. to 3:52 p.m. No violations.

Wednesday: Dayshift Officers checked the beach for animal violations between North 10th Street and South 10th Street, and one (1) violation was located at 2:18 p.m. A warning to the animal owner was given.

Wednesday: 1/26/22 @ 6:29 p.m. / Unattended Death / 2200 Block of South Oceanshore Boulevard: An elderly male was found deceased in his bathroom by a neighbor. Detective Vinci and Heritage Funeral Home responded, and there were no suspicious circumstances. A Police report was completed.

Wednesday: 1/26/22 @ 8:39 p.m. / Welfare Check / South Oceanshore Boulevard & Clubhouse Drive: Officers were dispatched to the area in reference to a male who had possibly sent suicidal text messages to his girlfriend in New York. After reviewing the text messages and speaking with the male subject (and his family members), it was determined that he did not meet Baker Act criteria. The male was allowed to go home with his family.

Wednesday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times:

South 17th Street & South Daytona Avenue, from 6:20 p.m. to 6:50 p.m. No violations.

1400 South Central Avenue, from 10:30 p.m. to 11:00 p.m. No violations.

1800 North Central Avenue, from 11:00 p.m. to 11:30 p.m. No violations.

300 block of Cedar Lane, from 11:15 p.m. to 11:45 p.m. No violations.

Thursday: Detective Vinci travelled to Polk County to review the personnel file of a potential new hire candidate that recently retired from the Polk County Sheriff's Office. Chief Doughney attended the City Commission meeting from 5:30 p.m. to 8:00 p.m.

Thursday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times:

1800 block of North Central Avenue, from 6:45 a.m. to 7:00 a.m. No violations.

300 block of Cedar Lane, from 7:26 a.m. to 7:56 a.m. No violations.

1300 block of South Central Avenue, from 8:20 a.m. to 8:54 a.m. No violations.

South Daytona Avenue & 17th Street South, from 8:58 a.m. to 9:08 a.m. No violations.

2200 block of Moody Boulevard, from 1:48 p.m. to 2:38 p.m. Three (3) traffic stops were conducted, with written warnings issued.

Thursday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times;

1800 North Central Avenue, from 9:00 p.m. to 9:30 p.m. No violations.

1300 South Central Avenue, from 10:30 p.m. to 11:00 p.m. No violations.

South Daytona Avenue & South 17th Street, from 11:00 p.m. to 11:30 p.m. No violations.

300 block of Cedar Lane, from 11:30 p.m. to 12:00 a.m. No violations.



City of Flagler Beach

Water Treatment Plant



To: William Whitson, City Manager

From: Jim Ramer, Water Plant Superintendent

Subject: Monthly Report for January 2022

February 3, 2022

In January, we produced 18,333,000 gallons of drinking water. This amount was 1,086,000 gallons less than the amount we treated in December. Rainfall for January was 1.50 inches. We used 6,200 Gallons at the plant and used 13,912 Gallons for irrigation. We checked the chlorine residual in Seaside Landings. We used 0 gallons. The fire department used 20,000 gallons. Flushed the North End of town due to low chlorine residual. We used 351,100 gallons. We flushed Lakeshore Dr. due to low chlorine residual. We used 0 gallons.

We have routine duties that we performed every day on each of our shifts. We collect samples every hour to make sure we keep the chemistry of the drinking water within the parameters for DEP. We regularly perform over 200 tests on the City water and raw water daily between the three shifts. We do routine plant maintenance. We mow the plant grounds. We collect monthly well samples for statics and drawdowns for St. Johns River Water Management. We keep daily records for our monthly reports that are required to be turned into the Department of Environmental Protection Agency. We also do quarterly reports for DEP on disinfection byproducts. We have the midnight shift flush the trains with high pH permeate water. We do yearly TTHM and HAA5 tests. We clean both degasifier every two weeks.

DEP requires us to take five bacteriological samples from the distribution system monthly, according to our population. All samples passed on January 11th.

I have Aaron Almborg perform weekly vehicle checks. He checks all the fluids such as Brake fluid, windshield wiper fluid, transmission fluid, and all the lights. During weekly vehicle checks we found the F-250 a little low in transmission fluid. We added some fluid.

Tom Evans Environmental is on-site at the Million Gallon Tank Booster Station to start installed new booster pump #2. They finished the project.

We collected our monthly bacteriological samples for DEP.

We lost the VFD on Booster Pump #2 at the Million Gallon Tank Booster Station. Ehab installed new VFD. Ordered new VFD will be here in March.

We cleaned Trains #1, #2, and #4. It takes three days per train to clean. One day to install the hoses and one-day high pH clean than next day low pH clean.

We are talking to Mead and Hunt about the future Storage tank on plant grounds. We are discussing the possibility of using the existing wash water basin as a clearwell and doing some of the work in house to save money on the project and not having to put a storage tank that is proposed in our five-year plan on the property. We want to know which would be the cheaper route.

We completed our yearly MOR and Quarterly Disinfection Report for DEP.

We collected our Well Meter Readings for St Johns River Water Management District EN-50. We have to calculate all of our Wells consumption every six months.

