

REGULAR MEETING OF THE FLAGLER BEACH CITY COMMISSION THURSDAY, AUGUST 27, 2015 AT 5:30 P.M. AND TO BE CONTINUED UNTIL ITEMS ARE COMPLETE. CITY HALL, 105 S. SECOND STREET, FLAGLER BEACH, FL

AMENDED AGENDA

1. Call the meeting to order.
2. Pledge of Allegiance followed by a moment of silence to honor our Veterans, Members of the Armed Forces and First Responders.
3. Proclamations and Awards.
 - a. Certificates of Appreciation:
 - Rudy Andre
 - Holly Luther
4. Deletions and Changes to the Agenda.
5. Comments regarding items not on the agenda. Citizens are encouraged to speak. However, comments should be limited to three minutes.

CONSENT AGENDA

6. Approve the minutes of the Regular Meeting of July 23, 2015.
7. Approve an amended contract with Dacom Home Accents, LLC for the City Hall repairs, reducing the original contract amount from \$84,345 to \$58,886.90 due to the elimination of the new roof installation per their revised quote and allow for an additional contingency of 10%.
8. Approve a contract with Blue Goose Construction for the Waste Water Treatment Plant Oxidation Ditch Grit Removal Project in an amount not to exceed \$67,447.50.
9. Approve the 1-year agreement for health insurance with United Health Care and approve the Mayor to sign any necessary documents.
10. Approve the 2-year agreement for employee life insurance with Lincoln Life and approve the Mayor to sign any necessary documents.
11. Approve an Interlocal Agreement between the City of Flagler Beach and the Town of Beverly Beach for Building Code and Fire Plans Review, Planning Permit Review, Zoning Compliance, and Engineering Permit and Development Review Services.
12. Approve the 2015 Fall Campaign Materials from Service Line Warranties of America.
13. Approve City Appointee Fire Pension Board re-appointments.
14. Approve City Appointee Police Pension Board appointments.

GENERAL BUSINESS

15. Consider accepting a donation of an east of A1A lot opposite North 7th Street – Lisa Annaheim, Lowe Enterprises.

16. Consider a request for a Special Event, Tommy Tant Memorial Surf Contest and Food Festival – Tom Tant.
17. Resolution 2015-21, amending Resolution 2014-24, which adopted the Fy 2014/2015 budget, to reflect a budget amendment to provide funding for various city activities, providing for conflict and an effective date.
18. Resolution 2015-22, amending Resolution 2014-25, which adopted the FY 2014/2015 budget for the Community Redevelopment Agency, to reflect a budget amendment to provide funding for various city activities, providing for conflict and an effective date.
19. Review and provide direction related to proposed fee for use of the Municipal Pier for special events – City Clerk.

COMMISSION COMMENTS

20. Commission comments, including reports from meetings attended.

PUBLIC HEARINGS

21. Ordinance 2015-07, an ordinance of the City of Flagler Beach, Florida relating to farmer's markets; providing a definition for farmer's markets and providing that farmer's markets are a special exception use in the general commercial, tourist commercial and highway commercial zoning districts; providing regulations related to farmers' markets; providing for codification; providing for conflicts and establishing an effective date – second reading.
22. Ordinance 2015-08 an ordinance of the City of Flagler Beach, Florida, authorizing the conveyance by quitclaim deed of certain city owned property identified as parcel no. 12-12-31-45000-00020-0080, located within the George Moody subdivision; reserving an easement for utilities within said parcel; providing for conflicts and establishing an effective date – second reading.
23. Ordinance 2015-09, an ordinance by the City Commission of the City of Flagler Beach, Florida, amending Ordinance 2015-03, Appendix "A" Land Development Regulations, Sections 4.07.03.(D)(3) and 4.07.09; Section 5.00.10 amending Section 202 of the Florida Building Code, Building Section 5.00.11 amending Section 202 and Section 1103.5 of Florida Building Code , existing Building; providing for applicability; repeal; severability; and an effective date. – first reading.

STAFF REPORTS

24. Staff Reports.
25. Adjournment.

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript, or you may buy a CD of the meeting for \$3.00 at the City Clerk's office. Copies of CDs are only made upon request. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.

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REGULAR MEETING OF THE FLAGLER BEACH CITY COMMISSION THURSDAY, JULY 23, 2015 AT 5:30 P.M. AND TO BE CONTINUED UNTIL ITEMS ARE COMPLETE. CITY HALL, 105 S. SECOND STREET, FLAGLER BEACH, FLORIDA.

MINUTES

PRESENT: Mayor Linda Provencher, Chairman Marshall D. Shupe, Vice-Chair Jane Mealy, Commissioners Kim M. Carney, Joy McGrew and Stephen M. Settle, City Attorney D. Andrew Smith, III, City Manager Bruce C. Campbell and City Clerk Penny Overstreet.

1. CALL THE MEETING TO ORDER: Chairman Shupe called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE TO HONOR OUR VETERANS, MEMBERS OF THE ARMED FORCES AND FIRST RESPONDERS: Mayor Provencher led the pledge to the flag, followed by a moment of silence.
3. PROCLAMATIONS AND AWARDS:
 - A. CERTIFICATES OF APPRECIATION:
 - RAY PARKER: Mayor Provencher presented a certificate of appreciation to Ray Parker for his participation in the role of Grand Marshall in the Fabulous Fourth of July Parade.
 - TAVAREZ RICHARDSON: Mr. Richardson was not able to attend. Mr. Parker will deliver the certificate of appreciation.
4. DELETIONS AND CHANGES TO THE AGENDA: None.
5. COMMENTS REGARDING ITEMS NOT ON THE AGENDA. CITIZENS ARE ENCOURAGED TO SPEAK. HOWEVER, COMMENTS SHOULD BE LIMITED TO THREE MINUTES: Paul Eik commended the T & D Department for repairing a crumbling storm drain. Mr. Eik requested an update regarding the Parking Plan.

CONSENT AGENDA

6. APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 25, 2015, JULY 09, 2015 AND THE WORKSHOP MEETING OF JULY 7, 2015.
7. APPROVE A FUNDING AGREEMENT FOR THE FISCAL YEAR 2015/2016 BETWEEN THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION AND THE CITY OF FLAGLER BEACH, IN AN AMOUNT NOT TO EXCEED \$452.00.

Chairman Shupe reviewed the consent agenda items. Chairman Shupe opened public comments. The audience offered no comments. Chairman Shupe closed public comments. Motion by Commissioner Mealy, to approve the consent agenda. Commissioner Carney seconded the motion. The motion carried unanimously.

GENERAL BUSINESS

8. CONSIDER A REQUEST FOR THE USE OF THE FLAGLER BEACH PIER TO HOLD A MONTHLY OR WEEKLY SUNRISE YOGA CLASS TO RAISE MONEY FOR LOCAL CHARITY – JORDON FERRELL, ROTARY CLUB OF FLAGLER BEACH: Roseanne Stocker presented the request to have a yoga class once a week as a fund raiser at the “T” of the Pier. Proceeds would be used for charities that the Flagler Beach Rotary supports. Commissioner Mealy suggested they utilize the beach. Mrs. Stocker indicated willingness to try another area of the pier, or moving to the beach. Discussion amongst the Commission turned to the draft ordinance related to rental of the pier. City Clerk Overstreet reported she incorporated the changes recommended by the Elected Officials into the draft however, the suggestion to rent portions of the Pier while still in full operation has her stuck. Ms. Overstreet expressed concern of charging a person or group to use a portion of the pier, and the high probability of insulting or crude comments or gestures being made to them by the anglers, especially at the “T” of the pier, which is where everyone wants to be. Discussion ensued and included the business platform of the pier, meeting with the anglers. Motion by Commissioner Mealy, recommend we table this until the details are worked out. Commissioner Settle requested an amendment to the motion. Commissioner Mealy amended the motion to, we table with direction to Staff to bring back some recommendations that will achieve both ends. Commissioner Settle seconded the amended motion. The motion carried unanimously.

9. CONSIDER AN INTERLOCAL AGREEMENT WITH FLAGLER COUNTY EMERGENCY MANAGEMENT FOR THE PURPOSE OF OPPORTUNITY FOR FLAGLER BEACH RESIDENTS TO APPLY FOR RESIDENTIAL CONSTRUCTION MITIGATION GRANT PROGRAM – KAY MCNEELY, ADMINISTRATIVE ASSISTANT: Kay McNeely reviewed the item and noted Kevin Guthrie, Flagler County Emergency Services Director was present to respond to any questions from the Commission. Mr. Guthrie suggested the Commission table the Interlocal Agreement. Mr. Guthrie reported the agreement as written, would not be accepted by the Florida Division of Emergency Management. Mr. Guthrie requested the Commission to give the City Manager authority to submit/sign the application, enabling the City to participate in the program. Mr. Guthrie indicated he and his staff would assist the City in making the application and will manage the grant, however City Staff will have to submit paperwork and correspondence. Mr. Guthrie reported the grant amount is 194,000, 100% reimbursable, advances can be drawn up front, and the grant awards are prioritized by household income. Chairman Shupe opened public comments. The audience offered no comments. Chairman Shupe closed public comments. Motion by Commissioner Carney to table Item 9, and direct the City Manager to apply for the grant. Commissioner Mealy seconded the motion. The motion carried unanimously, after a roll call vote.

10. CONSIDER A PROPOSAL TO DRILL A TEST WELL NEAR WELL NO. 12 TO INVESTIGATE WATER QUALITY TO DETERMINE THE FEASIBILITY OF DRILLING ANOTHER WELL ON THE SAME EASEMENT. CONNECT CONSULTING, INC. HAS SUBMITTED A PROPOSAL TO PERFORM THE WORK. THE COMMISSION APPROVED A “PIGGY BACK” CONTRACT WITH THIS VENDOR ON JUNE 25, 2015 UNDER A RENEWED PALM COAST CONTRACT. THE ESTIMATE TO COMPLETE THIS WORK IS \$35,600 – ROBERT SMITH, PUBLIC WORKS DIRECTOR: Chairman Shupe briefly

reviewed the request. Robert Smith reviewed the history of the well and well field, reporting that this is a test well, if the test well has positive results, Staff will return to the Commission with a request to move forward with request to drill a permanent well. Chairman Shupe opened public comments. The audience offered no comments. Chairman Shupe closed public comments. Motion by Commissioner Mealy, to approve the contract for Connect Consulting to do the work to find a place to put well 12. Commissioner McGrew seconded the motion. The motion carried unanimously, after a roll call vote.

11. REQUEST BY THE FLAGLER BEACH CITY COMMISSION FOR CLARIFICATION AND ADDITIONAL EXPLANATION OF THE REAL ESTATE APPRAISAL REPORT CONCERNING A 2.94 ACRE PORTION OF THE FORMER OCEAN PALM GOLF COURSE, DATED JUNE 10, 2015 – COMMISSIONER SETTLE: City Attorney Smith advised the Commission Mr. Campbell and he had met with the property owner and his representative Dennis Bayer in an attempt to begin negotiation for purchase of the 2.94 acres. Attorney Smith reported the property owner is not interested in selling, and is proposing to move forward with a rezoning request. Commissioner Settle reviewed the agenda item and requested approval from the Commission to put together questions he has and forward those questions to the appraiser for a response to provide him with a better understanding of the appraisal report. Commissioner Settle also indicated his desire to speak directly with the appraiser. Discussion ensued and included the value of an appraisal at trial, putting the questions in writing, and one operator/proposal indicating the driving range parcel is not necessary to operate the course. Attorney Smith recommended the Commission to provide a cutoff date to submit their questions to the City Manager for submittal to Mr. Cooksey. The Commission reached a consensus to set the deadline to submit their questions as August 3, 2015. Chairman Shupe opened public comments. The following people provided comments: Don Deal, Paul Eik, Michael Pugliese and Jack Battenfeld. Chairman Shupe closed public comment.

12. CONSIDER DEVELOPING AND SUBMITTING A STATE CHALLENGE TO FLAGLER COUNTY'S ANTICIPATED ADOPTION OF APPLICATION #2972 – FUTURE LAND USE MAP AMENDMENT FORM RESIDENTIAL LOW DENSITY SINGLE FAMILY AND CONSERVATION TO COMMERCIAL HIGH INTENSITY FOR APPROXIMATELY 24.4 ACRES; BEING PARCEL NO. 02-12-31-0000-01010-0140 (523 ACRES) AND PARCEL NO. 02-12-31-0000-01010-0150 (1,838 ACRES); OWNER DARYL CARTER, TRUSTEE OF CARTER-FLAGLER ROBERTS ROAD LAND TRUST; APPLICANT: SYDNEY F. AMSBACHER, BRUNSWICK CORPORATION AND SEA RAY BOATS, INC. AS PER THE FLAGLER COUNTY STAFF REPORT PREPARED FOR THE JULY 14, 2015 FLAGLER COUNTY PLANNING AND DEVELOPMENT BOARD MEETING. FLAGLER COUNTY ANTICIPATES ADOPTION BY THE BOARD OF COUNTY COMMISSIONERS OF APPLICATION #2972 ON JULY 20, 2015 – COMMISSIONER MEALY: Commissioner Mealy reviewed the request-seeking consensus from the Commission to have Staff submit an administrative challenge to the County's decision. Attorney Smith advised this would be a petition for administrative review. Attorney Smith advised of the need to review the facts with Staff to determine whether we have a stand or not and advised of the difficulty, and need for a solid legal stance. The Elected Officials discussed the issue, which included their personal views. Discussion turned to the County grandfathering the plant, which does not require Sea Ray to meet the County's current regulations regarding odor, and the feeling that the County Officials showed disregard to the City's request to meet with them to

discuss the issue. Chairman Shupe opened public comments. The following people commented on the item: John Keagan, Betty Horst, Edith Farina, Ginger Whale, Tim Akin, Roseanne Stocker, Lea Stokes, Don Deal, and Rebecca DeLorenzo. Chairman Shupe closed public comment. Motion by Commissioner Mealy, to have the Lawyers research the issue of standing, research the merits of both arguments beyond standing, report back to us the relative strengths of both the standing and further arguments, and then come back to us for direction to file or not file the petition. Commissioner Settle seconded the motion. The motion carried unanimously, after a roll call vote. Motion by Commissioner Carney, that we authorize the City Manager to hire Jim Morris to assist the City Attorney if needed. Commissioner Mealy seconded the motion. The motion carried four to one, with Commissioner McGrew voting no. The Commission reached a consensus to schedule a Special Meeting on Thursday, August 6, 2015 at 2:05 p.m.

The meeting recessed at 8:16 p.m.

The meeting reconvened at 8:30 p.m.

The agenda moved to Item 15.

13. ESTABLISHMENT OF FISCAL YEAR 15/16 TENTATIVE GENERAL FUND MILLAGE RATE FOR THE DR420 CERTIFICATION OF TAXABLE VALUE AND SET DATE FOR THE BUDGET HEARINGS IN SEPTEMBER. -BRUCE. C. CAMPBELL: Mr. Campbell reviewed a power point presentation recommending the Commission adopt the tentative MIL rate at 4.9000. Chairman Shupe opened public comments. The audience offered no comments. Chairman Shupe closed public comment. Motion by Commission Mealy, that we approve the tentative mil rate of 4.900. Commissioner Carney seconded the motion. The motion carried unanimously, after a roll call vote. The Commission reached a consensus to set the budget hearing dates as recommended by Staff as September 9 and September 23, 2015 at 5:01 p.m.

COMMISSION COMMENTS

14. COMMISSION COMMENTS, INCLUDING REPORTS FROM MEETINGS ATTENDED: THE Elected Officials reported their attendance at meetings, gatherings and events since the last regular meeting. Mayor Provencher reported she would not be present at the Special Meeting on August 6, 2015 and the Workshop meeting on August 11, 2015. Commissioner Settle inquired to Attorney Smith reporting requirements for gift disclosure. The inquiry was in relation to the dinners and events held at the upcoming Florida League of Cities Conference. City Clerk Overstreet reported Form 9 requires reporting of gifts over a \$100 value; however, the Commission adopted an administrative policy of no gifts with a value over \$20.00. After discussion, Attorney Smith advised the Elected Officials pay for any item valued over \$20.00. Chairman Shupe suggested the City Manager be under contract rather than the current month to month. City Manager Campbell advised the Commission he intended to submit resignation effective September 30, 2015. The Commission reached a consensus to schedule a Workshop to discuss the issues in relation to a manager search immediately following the Special Meeting scheduled on August 6, 2015 at 2:05 p.m.

The agenda moved to Item #17.

PUBLIC HEARINGS

15. CONSIDER A REQUEST FOR A SPECIAL EXCEPTION USE TO LOCATE A CHURCH FACILITY IN A MEDIUM DENSITY RESIDENTIAL DISTRICT (MDR). THE PROPERTY IS LOCATED AT 208 6TH STREET SOUTH. A CHURCH LAND USE IF GRANTED IS A PERMITTED SPECIAL EXCEPTION USE IN THE MDR DISTRICT. PARCEL ID 12-12-31-4500-00300-0060, AKA GEORGE MOODY SUBDIVISION, BLOCK 30, LOTS 6-7-8 OFFICIAL RECORD BOOK 50, PAGE 137, APPLICANT: MR. ROD PALMER, OWNER: DISABLED AMERICAN VETERANS CHAPTER 86: Chairman Shupe reviewed the request. Pastor Rod Palmer was present to respond to inquiries. City Planner Larry Torino reviewed a power point presentation showing the existing parking configuration and the recommended parking configuration. Mr. Torino recommended the parking plan included one handicap space, five 60-degree angle spaces, two 90-degree angle spaces, and four parallel spaces on the street side of the parking lot. Mr. Torino additionally recommended wheel stops, striping, elimination of the existing non-conforming perpendicular spaces along with interior and perimeter landscaping. The final recommendation from Mr. Torino was assigning a deadline to complete the parking changes. Chairman Shupe opened public comment. The following people offered comments: Don Deal. Chairman Shupe closed public comment. Motion by Commissioner Carney, that we accept Application SE 15-07-01 with the Staff Recommendations, and a deadline to complete by March 1, 2016. Commissioner McGrew seconded the motion. The motion carried unanimously, after a roll call vote.

16. ORDINANCE 2015-08 AN ORDINANCE OF THE CITY OF FLAGLER BEACH, FLORIDA, AUTHORIZING THE CONVEYANCE BY QUITCLAIM DEED OF CERTAIN CITY OWNED PROPERTY IDENTIFIED AS PARCEL NO. 12-12-31-45000-00020-0080, LOCATED WITHIN THE GEORGE MOODY SUBDIVISION; RESERVING AN EASEMENT FOR UTILITIES WITHIN SAID PARCEL; PROVIDING FOR CONFLICTS AND ESTABLISHING AN EFFECTIVE DATE – FIRST READING: Attorney Smith read the title of the ordinance into the record. Chairman Shupe reviewed the need for the ordinance. Chairman Shupe opened public comments. Joe Kovach inquired about the survey showing the infrastructure. Chairman Shupe closed public comment. Motion by Commissioner Mealy, to approve Ordinance 2015-08. Commissioner Carney seconded the motion. The motion carried unanimously, after a roll call vote.

The agenda moved back to item No. 13.

STAFF REPORTS

17. STAFF REPORTS: Attorney Smith reported the Supreme Court has made a new ruling on sign codes. Attorney Smith advised he would forward the ruling to the City Clerk. Attorney Smith requested the Elected Officials review the document and to contact him with any questions they may have. City Manager Campbell expressed his decision to leave is not without emotion. City Clerk Overstreet inquired to the Commission if they would like to place the tabled Interlocal Agreement with the County for the Construction Mitigation Grant on the August 6th Special Meeting agenda. The Commission reached consensus to place the item on the agenda. City Clerk Overstreet advised she might place the Surfers for Autism Event request

on the same agenda. The placement of the item is dependent upon the response from the applicant.

18. ADJOURNMENT: Motion by Commissioner McGrew, to adjourn the meeting at 9:47 p.m. Commissioner Carney seconded the motion. The motion carried unanimously.

Attest:

Penny Overstreet, City Clerk

Marshall D. Shupe, Chairman



City of Flagler Beach **AGENDA ITEM # 7** **Item Summary and Recommendation**

SUBJECT: Approve an amended contract with Dacom Home Accents, LLC for the City Hall repairs, reducing the original contract amount from \$84,345 to \$58,886.90 due to the elimination of the new roof installation per their revised quote and allow for an additional contingency of 10%.

BACKGROUND: During the demolition phase of the work, it was discovered the City Hall roof had more than two layers of previously installed roofing systems. Florida Building Code only allows two layers of roofing materials. To proceed with the roofing contract as submitted, the City would be violating the Building Code. The contractor and the City Building Official made us aware of the Building Code requirement. The amended contract now totals \$64,775.59, a reduction of \$19,569.41.

RECOMMENDATIONS: Approve

ATTACHMENTS: Quotes dated August 18, 2015

SUBMITTED BY: Robert Smith

DATE: August 18, 2015

Staff Comments:

Finance Director: While working on the roof repairs, the City replaced the air conditioning unit for the Commission Room at a cost of \$4,833. This amount will be added to the cost of City Hall Repairs, since the original contract has been reduced, a budget amendment will not be needed.

City Manager: The repair work to our City Hall roof system was altered significantly once additional details were discovered. Rather than incurring an additional \$40,000 to remove completely the existing roof (once discovered there were already three roof applications on the building) Staff decided to change the "Scope of Work" related to the roof.

As such, only two (2) of the original roof "scopes of work" are being completed: (1) Tie-in of complete perimeter resulting from mansard removal, and (2) repair of two areas in remaining roof system.

Dacom Home Accents LLC

19 Eastwood DR
Palm Coast, FL 32164
Certified General Contractor
Lic # CGC1523038

Proposal/Contract

Date	Estimate #
8/18/2015	00283

Name / Address
Flagler Beach City Hall 105 South 2nd Street Flagler Beach, Fla. 32136

Description	Qty
<p>Building Permits Dumpster/Haul Away Debris from site & general clean up of sodded & parking lot areas.</p> <p>Demolition consisting of: Metal framing, dens-shield board covered with stucco on mansard style overhang on perimeter of building. Excluding 2nd street City Hall entry, South Central Ave. Commission Room Entry and Museum entry.</p> <p>Electrical Contractor: Remove electrical conduit exposed or damaged by said project. Relocate conduit & fixture junction boxes as necessary. Supply & install new lighting fixtures where removed</p> <p>Framing: Supply & install framing for nailers & blocking to meet proper roof thickness Supply & install framing support to tie in mansard sections to remain, at the entryways. Areas to frame are on each side of Commission Room Entry, City Hall Entry & Museum Entry.</p> <p>Roofing Services: Remove minimum 2' around entire roof perimeter modified & insulated Supply & install new Insulation to match as needed Supply wood 2x6pt around entire affected area Supply & install approximately 4-6" x 432' .040 aluminum drip edge Supply & install new white modified roll roofing 2 ply system with dry-in felt. 5 year workmanship, 12 year material warranty</p>	
Total	

Client Signature _____

Phone #
386-586-2540

E-mail	Web Site
Dacomhomes@aol.com	www.Dacomhomes.com

Dacom Home Accents LLC

19 Eastwood DR
 Palm Coast, FL 32164
 Certified General Contractor
 Lic # CGC1523038

Proposal/Contract

Date	Estimate #
8/18/2015	00283

Name / Address
Flagler Beach City Hall 105 South 2nd Street Flagler Beach, Fla. 32136

Description	Qty
<p>Stucco Contractor: Supply & install Stucco finish to areas(walls & eve) affected by said project.</p> <p>Note** Dacom Homes shall furnish and install materials in accordance with descriptions provided by Client. Dacom Homes does not warrant or guarantee that new products or materials selected by Client will match the existing products or materials on the building. Client acknowledges that industry standards allow for a degree of variation in finish, color, texture and other characteristics of the building products and materials, and that exact duplication of existing conditions and the exact matching of textures, colors and planes is not guaranteed.</p> <p>7" Gutters & Down System Approximately 200 Linear Feet consisting of: West side of building along sidewalk on S. Central Ave. (approximate. 50') to flow southward direction. North East side of building from side entry to 2nd St. to flow northward direction to down spout northeast corner traveling approximately. 80'</p> <p>Note** 200 linear foot covers; gutter & down spout linear foot total</p> <p>Masonry: Any concrete chipping, cracks or other defects on overhang to be repaired throughout said project.</p> <p>Painting: Prime/seal new stucco finish & paint areas affected by said project Temporary fence system to be erected only around areas under current construction</p> <p>Supply & install pipe channel for new HVAC unit HVAC bracket for roof</p>	
Total	

Client Signature _____

Phone #
386-586-2540

E-mail	Web Site
Dacomhomes@aol.com	www.Dacomhomes.com

Dacom Home Accents LLC

19 Eastwood DR
Palm Coast, FL 32164
Certified General Contractor
Lic # CGC1523038

Proposal/Contract

Date	Estimate #
8/18/2015	00283

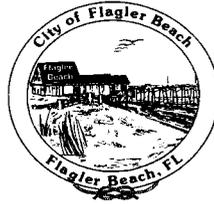
Name / Address
Flagler Beach City Hall 105 South 2nd Street Flagler Beach, Fla. 32136

Description	Qty
<p>Repair Minor Concrete Spalling (Concrete Cancer):</p> <p>North end facing East of building, covering approximately 76 linear feet</p> <p>In summary we remove all flaking concrete cover, grind back the reinforcing steel to remove all rust and treat the steel with anti-corrosive membranes (or replace the steel if required). Once the steel underneath has been treated we reinstate the concrete to restore the original form.</p> <p>Where the issue has originated in the slab on the roof of the building structure, it is likely that waterproofing will need to be undertaken. In this instance we will jackhammer the surface to expose the problem before treating it. Once the rusted reinforcing has been repaired, application of a waterproofing membrane will help prevent the ingress of moisture to the slab and prolong the life of the steel and therefore the structure itself.</p> <p>NOTE** This process is a time & material project. We can not determine how long the project will take, do to unforeseen conditions. This proposal includes 4 business days of reconditioning the concrete structure. Including the material for all visible damage. This project may take more or less time. You will be billed for only the time it takes to complete the project. Material package: High Strength rapid set polyurea. Epoxy Sand mix</p>	32
Total	
\$58,886.90	

Client Signature _____

Phone #
386-586-2540

E-mail	Web Site
Dacomhomes@aol.com	www.Dacomhomes.com



City of Flagler Beach **AGENDA ITEM # 8** **Item Summary and Recommendation**

SUBJECT: Consider approval of a contract for Waste Water Treatment Plant Oxidation Ditch Grit Removal Project to Blue Goose Construction in the amount of \$67,447.50.

BACKGROUND: This project provides for the removal of accumulated grit and solids in the WWTP Oxidation Ditch. We received two sealed bids for this project. Blue Goose Construction was the lower bidder and are using Polston Technologies as a sub-contractor. Polston has a proprietary process to do this work. Due to the nature of the waste water process, an accumulation of grit and other solids have built up in the tank. This build up has reduced the mixed liquor retention time which reduces the bacterial process which takes place to convert bi-solids to sludge.

RECOMMENDATIONS: Approve

ATTACHMENTS: Bid Tabulation dated July 27, 2015

SUBMITTED BY: Robert Smith **DATE:** August 18, 2015

Staff Comments:

Finance Director: The City has \$60,000 budgeted for this project. If approved by City Commission a PO can be issued prior to September 10th, 2015 to receive the discount offered by Blue Goose Construction. The contract amount would then be \$59,997.50.

City Manager: This project is included in our 2015 FY Capital Budget. Approve contract as bid and discounted in the August 18, 2015 letter from Blue Goose Construction.

WWTP Carrousel Oxidation Ditch Clean-out

Bid Opening

July 27, 2015

3:00 PM

<u>Contractor</u>	<u>Base Bid</u>
1. Blue Goose Construction	\$67,447.50
2. C&M Dredging Inc.	\$97,500



State Certified Licensed
General Contractor #CGC1517686
Pollutant System Contractor # PCC056727
Underground Utility & Excavation # CUC1225110

8/18/15

Robert Smith
Public Works Director / City Engineer
105 S. 2nd Street
Flagler Beach, FL 32136

RE: WWTP Carrousel Oxidation Ditch Clean-Out Project

Mr. Smith,

It is Blue Goose's understanding that we were the low bidder on this solicited project for the cleaning of the oxidation ditch at the Flagler Beach WWTP. Our bid estimate for this project was \$67,447.50.

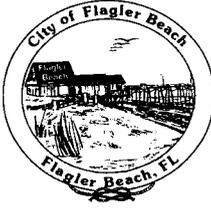
Blue Goose would like to extend a discount of \$7,450.00, which would bring the contract total to \$59,997.50 for this particular project, if we receive the Purchase Order for the work no later than September 10th, 2015.

We look forward to hearing back from you soon.

Thank you,

Joe Frederickson

Blue Goose Construction
(772)332-3796



City of Flagler Beach **AGENDA ITEM # 9**

Item Summary and Recommendation

SUBJECT: Approve the 1-year agreement for health insurance with United Health Care and approve the Mayor to sign any necessary documents.

BACKGROUND: Brown and Brown was able to negotiate a 3.7% decrease in health insurance rates by changing carriers to United Health Care.

RECOMMENDATIONS: Approve

ATTACHMENTS: Insurance Proposal
Rate Summary

SUBMITTED BY: Liz Mathis, HR Officer

Staff Comments:

City Manager: Rather than a 10% health Insurance cost increase for the 2016 FY, United Health Care quoted a Health Care Plan that will reduce our cost (compared to 2015 FY cost) by 3.7% or a savings of \$17,394. In addition, the “out of pocket” expense for use by our employees is the same. Lastly, the majority of our employees favor UHC. I am recommending your approval of agreement.





City of Flagler Beach **AGENDA ITEM # 10**

Item Summary and Recommendation

SUBJECT: Approve the 2-year agreement for employee life insurance with Lincoln Life and approve the Mayor to sign any necessary documents.

BACKGROUND: Brown and Brown was able to negotiate a 2 year contract with Lincoln Life with a set 10% increase. This will increase our annual premium from \$7,560.00 to \$8,316.00.

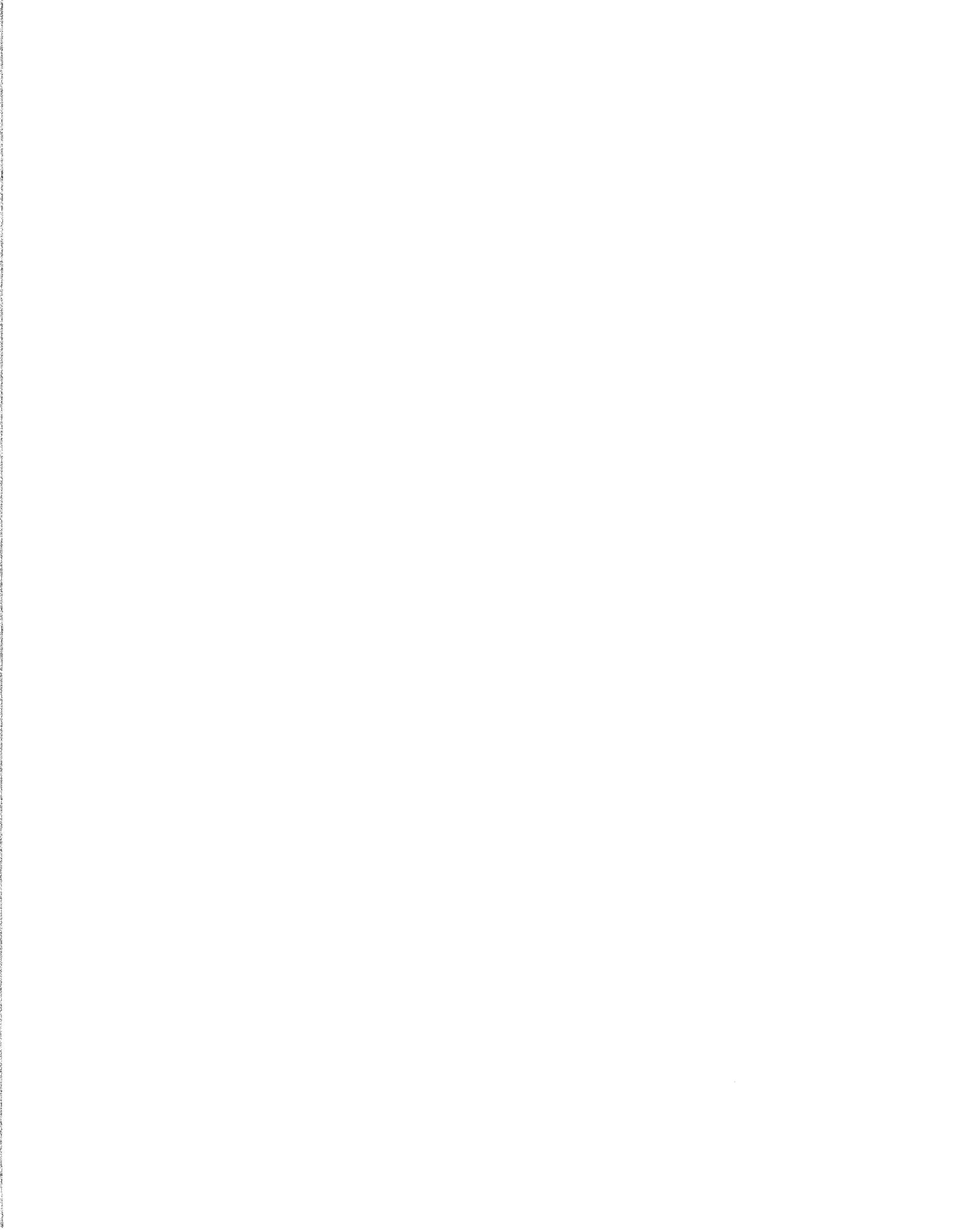
RECOMMENDATIONS: Approve

ATTACHMENTS: Insurance Proposal
Rate Summary

SUBMITTED BY: Liz Mathis, HR Officer

Staff Comments:

City Manager: Recommend approval with the \$756 per year cost increase. We are "locking-in" this rate for two (2) years.





City of Flagler Beach **AGENDA ITEM # 11**

Item Summary and Recommendation

SUBJECT: Approve an Interlocal Agreement between the City of Flagler Beach and the Town of Beverly Beach for Building Code and Fire Plans Review, Planning Permit Review, Zoning Compliance, and Engineering Permit and Development Review Services.

BACKGROUND: At the June 11, 2015 meeting, Beverly Beach Mayor Steve Emmett requested the City of Flagler Beach consider entering into an Agreement with the Town of Beverly Beach to have the Flagler Beach Building and Zoning Department provide building and planning services for Beverly Beach.

City Manager Campbell reviewed the details of our City providing this service during the budget workshops.

ATTACHMENTS: Interlocal Agreement

RECOMMENDATION: Approve the Interlocal Agreement

SUBMITTED BY: Bruce C. Campbell, City Manager

**INTERLOCAL AGREEMENT BETWEEN
THE CITY OF FLAGLER BEACH, FLAGLER COUNTY, FLORIDA, AND
THE TOWN OF BEVERLY BEACH, FLAGLER COUNTY, FLORIDA
FOR BUILDING CODE AND FIRE PLANS REVIEW, PLANNING PERMIT
REVIEW, ZONING COMPLIANCE, AND ENGINEERING
PERMIT AND DEVELOPMENT REVIEW SERVICES**

THIS INTERLOCAL AGREEMENT made and entered into this ____ day of August, 2015, by and between the City of Flagler Beach, an incorporated Florida municipality, located at 105 S 2nd Street, Flagler Beach, Florida 32136-3672 (“Flagler Beach”), and the Town of Beverly Beach, an incorporated Florida municipality organized and existing under the laws of the State of Florida, located at 2735 N Oceanshore Boulevard, Beverly Beach, Florida 32136 (“the Town”); and

WHEREAS, the Town has requested to enter into this Agreement with Flagler Beach for the purposes of providing building permit application review, related building code, fire, engineering, zoning and planning approval, approval and issuance of building permits, and collection of fees; and

WHEREAS, Flagler Beach has a qualified professional staff that is able to perform these services for the Town; and

WHEREAS, Flagler Beach and the Town have determined that it is in the best interests of the citizens of Beverly Beach to enter into this Interlocal Agreement; and

WHEREAS, Flagler Beach and the Town have the authority under Florida Chapters 163 and 166, and other applicable law, to enter into this Interlocal Agreement;

NOW, THEREFORE, in consideration of the premises herein contained, it is mutually agreed between the parties as follows:

Section 1 – Use

Flagler Beach hereby agrees to assume the permitting and inspection processes for the Town, to be performed by Flagler Beach qualified professional staff, as detailed on Appendix A, attached, and as specified herein:

- a. Flagler Beach will be responsible for providing all documentation (for contractors and owner/builder applicants) for building permit and development applications for the Town.
- b. Flagler Beach will, on behalf of the Town, accept all building permit and development applications and all required documentation at the Planning and Building Department, located at 116 Third Street S, Flagler Beach.
- c. Flagler Beach will take full responsibility for the administrative processing of all building permit and development applications for the Town, including collection of all permit fees and applicable impact fees, payment of state surcharge fees, and payment of required impact fees to the Board of County Commissioners.

- d. Flagler Beach will establish the fee schedule for permitting for the Town, and reserves the right to evaluate fees on a period basis to ensure quality of service.
- e. Flagler Beach will retain 100% of all fees collected for any permits processed on behalf of the Town, with payment of impact fees and state surcharges being paid from those proceeds by Flagler Beach, on behalf of the Town.
- f. Review of all applications by Flagler Beach will be in accordance with the applicable provisions of the Town's adopted Land Development Code, the Florida Building Code, the Life Safety Code, and other applicable and current construction related codes. All reviews will be performed in accordance with the procedures as described in Appendix A, attached hereto and incorporated herein, which may be revised from time to time by mutual consent of the parties' official representatives.

Section 2 - Purpose

Planning Responsibilities: The City of Flagler Beach Planning and Building Department will perform all necessary planning and zoning reviews on building permit applications. All such services shall be in accordance with all of the Town's applicable Ordinances and requirements, including any planning codes adopted by the Town. The Town will provide a copy of its Code of Ordinances to Flagler Beach as well as any subsequent updates to the relevant planning and zoning Ordinances. All reviews will be performed in accordance with the procedures as described in Appendix A, attached hereto and incorporated herein.

Engineering Responsibilities: Flagler Beach will perform all necessary development engineering reviews, including engineering site plan review, preliminary and final plat engineering review, subdivision construction plan review, subdivision in section and other agency permit reviews for site plans and subdivisions. Flagler Beach also will perform engineering reviews for building permits including engineering inspections, and right of way review and inspections. All such services shall be in accordance with all the Town's applicable Ordinances and requirements, including any engineering codes adopted by the Town. All reviews will be performed in accordance with the procedures as described in Appendix A, attached hereto and incorporated herein.

Building Responsibilities: Flagler Beach will perform all necessary building and fire plan review and inspections in accordance with the Florida Building Code, Life Safety Code, and any other applicable construction related codes. All reviews will be performed in accordance with the procedures as described in Appendix A, attached hereto and incorporated herein.

Under the terms of this Interlocal Agreement, if Flagler Beach personnel have any questions or concerns on interpretation of the Town's local Code, land use, zoning, or other regulations in reviewing planning and development documents, Flagler Beach personnel will consult with the Town to clarify said questions or concerns prior to rejecting or issuing a permit.

Section 3 – Sovereign Immunity

Flagler Beach and the Town expressly retain all rights and benefits of sovereign immunity in accordance with Section 768.28, Florida Statutes, or its successor. Notwithstanding anything to the contrary herein, nothing in this Interlocal Agreement shall be deemed a waiver of immunity or waiver of the limits of liability. Liability of Flagler Beach or the Town for damages shall not exceed the statutory limits of liability, regardless of the number or nature of any claim which may arise, including but not limited to, a

claim sounding in tort, equity or contract. Nothing in this Interlocal Agreement shall inure to the benefit of any third party for the purpose of allowing any claim against Flagler Beach or the Town, which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

Section 4 – Indemnification and Insurance

- a. ***Indemnification.*** To the extent permitted by state and federal law, Flagler Beach agrees to indemnify the Town for any acts of negligence caused by Flagler Beach resulting in any claims, suits, actions, damages, penalties, interest, liability and/or expense in connection with the loss of life, bodily or personal injury, environmental damage or liability, or property damage, directly, or indirectly caused by, resulting out of, or occurring in connection with its operations and/or the performance of Flagler Beach by its agents, employees, contractors, or subcontractors. To the extent permitted by state and federal law, the Town agrees to indemnify Flagler Beach for any acts of negligence caused by the Town resulting in any claims, suits, actions, damages, penalties, interest, liability and/or expense in connection with the loss of life, bodily or personal injury, environmental damage or liability, or property damage, directly, or indirectly caused by, resulting out of, or occurring in connection with its operations and/or the performance of the Town by its agents, employees, contractors, or subcontractors.
- b. ***Insurance.*** The Town and Flagler Beach agree to maintain, at no cost to the other, adequate liability insurance covering their respective employees, officers, or agents, and their activities against exposure to judgments that are within the limits of the waiver of sovereign immunity established by the State of Florida.

Section 5 – Exclusivity

Flagler Beach shall be the exclusive provider for the services described herein. The Town is not authorized to allow any entity or another government body or corporation to provide the services described in this Interlocal Agreement, except as provided in Appendix A attached hereto and incorporated herein, during the term of this Agreement.

Section 6 – Administration

The Flagler Beach City Manager or designee is designated as the Flagler Beach staff for the daily administration and enforcement of this Interlocal Agreement. All documents, requests, modifications, or any issues relating to Flagler Beach's services as outline herein should be referred to the City Manager or his/her designee for proper remedy.

Section 7 – Restrictions

After consultation with the Town, Flagler Beach reserves the right to restrict the Town's ability to assign third parties to administer these services herein.

Section 8 – Integration/Modification

This Interlocal Agreement reflects the full and complete understanding of the parties and may be modified or amended only by a document in writing executed by all the parties with the same formalities as this Agreement.

Section 9 – Records and Audit

The parties agree to cooperate with the state, county or Town employees and auditor at any time during normal business hours, as necessary, to examine and audit any books and records pertinent to these services.

Section 10 – Force Majeure

The obligations of the parties hereunder shall be subject to the concept of force majeure. Accordingly, in the event of Acts of God, riot, weather disturbances, war, terrorism, civil disobedience, geologic subsidence, electrical failure, malfunctions, and events of a similar nature, the parties shall be excused from performing under this Interlocal Agreement until the cause or causes thereof have been remedied.

Section 11 – Choice of Law

This Interlocal Agreement is to be governed by the laws of the State of Florida and venue for any legal proceeding related to this Agreement shall be in the Seventh Judicial Circuit Court in and for Flagler County, Florida.

Section 12 – Severability

If any term, provision, or condition contained in this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable, shall not be affected thereby, and each term, provision, and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law when consistent with equity and the public interest.

Section 13 – Term/Termination

The term of this Interlocal Agreement shall continue from year to year until terminated by mutual agreement of the parties or by a ninety- (90) day notice of termination, in writing – with or without cause – by one party to the other, as set forth in Section 14 hereof. In the event of termination by either party, Flagler Beach will be responsible for collection of all outstanding permit fees for issued permits and/or re-inspection fees, and payment of any outstanding impact fees to Flagler County or surcharge fees to the state.

Section 14 – Notice

Notice provided for in this Interlocal Agreement, unless expressly provided for otherwise, shall be in writing and may be delivered personally or by placing said notice in the U.S. mail, certified mail, return receipt, with postage paid and addressed as follows:

Town of Beverly Beach
2735 N Oceanshore Boulevard
Beverly Beach, FL 32136

City Manager, City of Flagler Beach
105 S 2nd Street
Flagler Beach, FL 32136

Section 15 – Headings

All section and descriptive headings in this Interlocal Agreement are inserted and intended for convenience only, and shall not affect the construction or interpretation hereof.

Section 16 – Counterparts

This Interlocal Agreement may be comprised of several identical counterparts, each to be fully executed by the parties and each to be deemed an original having identical legal effect.

Section 17 – Effective Date

This Interlocal Agreement shall be effective upon full execution of all parties hereto and recording with the Flagler County Clerk of Court.

ATTEST:

CITY OF FLAGLER BEACH

Penny Overstreet, City Clerk

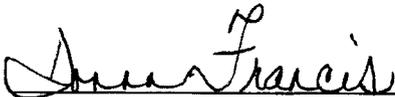
By: _____
Bruce Campbell, City Manager

Approved as to Form:

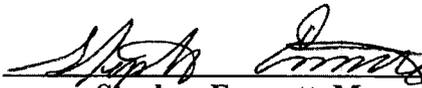
City Attorney

ATTEST:

TOWN OF BEVERLY BEACH



Donna Francis, Town Clerk

By: 

Stephen Emmett, Mayor

Approved as to Form:

Town Attorney

**INTERLOCAL AGREEMENT BETWEEN
THE CITY OF FLAGLER BEACH, FLAGLER COUNTY, FLORIDA, AND
THE TOWN OF BEVERLY BEACH, FLAGLER COUNTY, FLORIDA
FOR BUILDING CODE AND FIRE PLANS REVIEW, PLANNING PERMIT
REVIEW, ZONING COMPLIANCE, AND ENGINEERING
PERMIT AND DEVELOPMENT REVIEW SERVICES**

APPENDIX A

A. Terminology

1. For purposes of this Appendix, the City of Flagler Beach may be referred to as “the City” or “Flagler Beach.”
2. For purposes of this Appendix, the Town of Beverly Beach may be referred to as “the Town” or “Beverly Beach.”

B. Permit Processing

1. **Contractors and property owners will use application forms and required attachment forms provided by Flagler Beach.** For convenience, the Town Hall in Beverly Beach will keep a supply of Permit Application forms and attachments on file.
2. **All permit applications and required documentation will be submitted directly to the City of Flagler Beach Permitting Department.**
3. **The Flagler Beach permitting technician or assistant (hereafter “FBPT”) will log receipt of each Beverly Beach application** and provide (via e-mail: obeverybeacht@cfl.rr.com) a copy of that list to the Town Clerk in Beverly Beach for the Town’s records. *The distribution frequency shall be at least monthly or more frequently, depending on volume of applications.*
4. The City will follow established procedures for the review and approval of each application, as detailed in Sections C, D, and E below.
5. **The FBPT will be responsible for following-up with any contractor or property owner who:** (a) has not submitted all documentation required; (b) has incorrectly filled out a form; (c) has failed an inspection; (d) must submit a revision; or (e) any other matter that prevents issuance of an approved building permit, performance of final inspection, or issuance of Certificate of Occupancy.
6. Once approved, **the FBPT will establish the fees due** and notify the applicant to pay for and pick up the site permit at the Flagler Beach Permitting Department.
7. **All fees paid by the contractor or property owner will be collected and retained by the City of Flagler Beach,** and may be co-mingled with other permit receipts for purposes of deposit.
8. The City will maintain a separate list of fees collected on behalf of Beverly Beach for purposes of **reporting on and submitting quarterly surcharge fees** to the Florida Department of Business and Professional Regulation.

9. **The City agrees to pay all Flagler County School Department impact fees due** on any *new single family construction, new multifamily residential construction, and new mobile home installation*. Impact fees will be disbursed against the permit fees collected by the City and will be paid directly to the Flagler County School Department in compliance with Chapter 17 of the Flagler County Code.
10. In the event the County **re-instates collection of any impact fees that are currently suspended**, the City will collect and disburse said fees as appropriate on behalf of Beverly Beach.
11. On a monthly basis, or more frequently at the discretion of the FBPT, **the City will provide a copy of each issued permit** to the Town Clerk of Beverly Beach to be retained on file by the Town. *The Town's copy may consist of a copy of the application page and the issued permit, and does not need to include all attachments, engineering drawings, etc. as long as a copy of those is retained on file at the City for future reference.*

C. Planning and Zoning Review

1. Per a meeting of Flagler Beach staff with the Mayor and Town Clerk, conducted on June 29, 2015, departmental review shall be limited to development permit applications as related to the standards of the Town of Beverly Beach Land Development Code (LDC).
2. More specifically, unless otherwise agreed to by the City of Flagler Beach City Manager, the Mayor of the Town of Beverly Beach, **the City of Flagler Beach City Planner, with the assistance of departmental staff, will perform Land Development Code consistency review of the below-listed LDC Articles:**
 - a. Article VII. Tree Protection and Landscaping
 - b. Article IX. Saltwater Marsh Protection
 - c. Article X. Signs
 - d. Article XII. Zoning
 - i. Division 4. District Regulations
 - ii. Division 5. Mobile Home Parks
 - iii. Division 6. Supplemental Regulations
 - iv. Division 7. Off-street Parking and Loading

D. Engineering Review by Flagler Beach

1. Building permit applications will be checked for survey information including finished floor elevation, lot/grade elevations, and Elevation Certificates for FEMA requirements and flood insurance.
2. Surveys are checked to determine flood plain/coastal high hazard areas for FEMA building construction recommendations.
3. Surveys and construction plans are reviewed for storm water runoff considerations and grading and filling of construction sites.

E. Building and Fire Plan Review

1. The Flagler Beach **Building Official** will perform building, electrical, plumbing, and mechanical plans reviews and inspections to meet the requirements of the Florida Building Code.
2. The Flagler Beach **Fire Inspector** will perform reviews and inspections of fire plans for commercial projects to meet the requirements of the National Fire Protection Association Fire Code.

F. Inspection Services

1. **All inspection requests will be called in directly to the Flagler Beach Building Official.**
2. The Building Official for the City of Flagler Beach will perform all physical inspections on work permitted in the Town of Beverly Beach.
3. In the event the Flagler Beach Building Official is out of town or not available, the field inspectors for the Flagler County Building Department are authorized to perform inspections on behalf of Flagler Beach for work in the Town of Beverly Beach

G. Code Enforcement

1. **The Town shall retain control over the Code Enforcement portions of the permitting process.**
2. If a permitting violation is identified, the **Town's Code Enforcement Officer** will contact the owner (or contractor) involved and direct them to report to Flagler Beach Permitting within one business day to complete the required paperwork and pay the fees due.
3. In view of the elderly population in Beverly Beach, the **Town Clerk of Beverly Beach retains the authority to extend that one-day deadline** based on existing circumstances, and will immediately notify Flagler Beach of any such extension.
4. **The City of Flagler Beach is authorized to establish and charge penalty fees** to anyone violating a permit requirement and will **retain 100%** of those fees.



City of Flagler Beach **AGENDA ITEM # 12**

Item Summary and Recommendation

SUBJECT: Approve the 2015 Fall Campaign Materials from Service Line Warranties of America.

BACKGROUND: In September of 2012, the General Manager of Utility Service Partners, Inc. Michael Madden presented to the Commission the warranty programs offered by the company and the benefits it would provide to the residents. The City Commission approved the distribution of the Company's informational flyers as an insert into the Utility bills mailed out by the City. The Company provided the flyers, and the program was distributed at no additional cost to the City.

RECOMMENDATIONS: Assuming the City wants to continue the program, please approve the materials for the 2015 program.

ATTACHMENTS: Email to City Manager and 2015 campaign material.

SUBMITTED BY: Bruce C. Campbell, City Manager.

12

Penny Overstreet

From: Bruce Campbell
Sent: Tuesday, August 18, 2015 11:03 AM
To: Penny Overstreet
Subject: FW: Please Respond by Monday, August 24 - 2015 Fall Campaign Materials for Review and Approval
Attachments: F15 ELetter.pdf; F15 Envelope.pdf; F15 SLetter.pdf

Can we place this on consent agenda, with this "lead" note to me requesting approval?

From: Jessica Long [<mailto:JLong@UtilitySP.net>]
Sent: Tuesday, August 18, 2015 10:56 AM
To: Bruce Campbell
Subject: Please Respond by Monday, August 24 - 2015 Fall Campaign Materials for Review and Approval

Good morning, Bruce.

Thank you for taking the time to speak with me this morning. I am attaching the 2015 fall campaign materials for review and approval. Please note that we are nearing the deadline for the approval in order to make the campaign. Once I receive your approval via email, we will schedule the mailing dates, which I will communicate to you once they are available. If you have any questions, please don't hesitate to contact me.

Kind regards,

Jessica Long
Business Development Specialist
National League of Cities Service Line Program Administrator

 **Utility Service Partners, Inc.**
11 Grandview Circle, Suite 100 • Canonsburg, PA 15317
Phone: 724-749-1063 **Email:** jlong@utilitysp.net
Mobile: 724-914-3278 **Web:** www.utilitysp.net
Fax: 724-229-4520

SLWA (A USP Company): Selected as the 2013 Winner of the BBB Torch Award for Marketplace Ethics Western Pennsylvania Better Business Bureau®





City of Flagler Beach

Florida



Re: Water Service Line Repair Coverage for Flagler Beach Homeowners

Contact ID: 1234567

Reminder - Please disregard if you have already enrolled

Dear [Customer Name]:

Did you know that necessary repairs to the water line that runs between your home and the public utility connection are the responsibility of the homeowner? These lines have been subjected to the same elements that have caused our public service lines to decay – age, ground shifting, root invasion, fluctuating temperatures and more.

As a Flagler Beach homeowner and city official, I understand the importance of water conservation and protecting the environment. While efforts are underway in many communities to improve public water and sewer systems, these fixes don't address the water line located on your property. Homeowners can spend from hundreds to upwards of \$3,500 to repair a broken or leaking water line on their property – and that can be hard on a budget.

This is why I am pleased to introduce a new voluntary service line repair program which provides repair coverage for your outside water line, up to \$4,000 per incident with no deductibles. The Service Line Warranties of America (SLWA) Water Line Warranty Program is the only service line protection program for homeowners fully supported by Flagler Beach and endorsed by the National League of Cities. The program provides coverage 24 hours a day, 365 days a year. Please note that certain items and events are not covered by this contract. Please refer to the exclusions listed in the enclosed document.

SLWA, an independent organization, administers the program and is a BBB Accredited Business with an A+ rating. SLWA has helped more than 100,000 homeowners across the country save over \$64 million in service line repair costs.

Pay just \$5.95 per month – a savings of more than 11% on the standard price, or save even more with an annual payment of \$66.40 – a savings of more than 18%. Plus, SLWA will waive the 30-day waiting period, so you'll get immediate coverage! To receive these benefits, enroll by [DATE].

Enroll in this optional program by returning the completed bottom portion of this letter in the enclosed envelope or call 1-855-681-0034, to speak with an SLWA agent Monday through Friday 9:00 am to 5:00 pm. Or visit www.slwofa.com where you can enroll online – and learn about other service line warranty products available in your area!

Sincerely,

Linda Provencher, Mayor
On behalf of the City Commission
City of Flagler Beach

Complete warranty terms and conditions are enclosed for review prior to enrollment.

----- Cut here ----- [LETTERCDD]



11 Grandview Circle, Suite 100
Canonsburg, PA 15317-9840
Registration # TC4051

To enroll or to view the Terms and Conditions, please visit www.slwofa.com.

Please mark your selection:

- Yes, please enroll me in the Water Line Warranty for just \$5.95 per month.
- I want to save more. Enroll me in the Water Line Warranty for \$66.40 per year.

I certify to the best of my knowledge that my line is in good working order.

Signature: _____ Email: _____ Date: _____

To protect your privacy, we do not share your information.



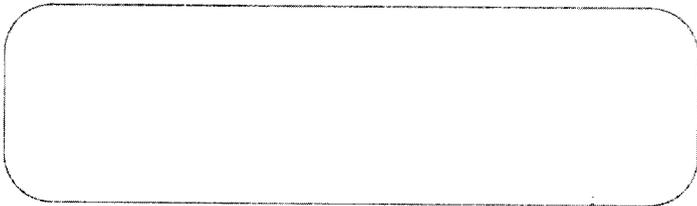


City of Flagler Beach
P.O. Box 70
Flagler Beach, FL 32136

PRSRT STD
U.S. POSTAGE
PAID
FT LAUD, FL
PERMIT 750



334



NLC SERVICE LINE WARRANTY PROGRAM

NATIONAL
LEAGUE
of CITIES



Building Peace of Mind, One Community at a Time

NATIONAL
LEAGUE
of CITIES



NLC SERVICE LINE WARRANTY PROGRAM

Building Peace of Mind, One Community at a Time

EXPENSIVE LINE FAILURES SOLUTION

The NLC Service Line Warranty Program, administered by Utility Service Partners, helps city residents save thousands of dollars on the high cost of repairing broken or leaking water or sewer lines. This program is offered at *no cost* to the city.

REPAIR SAVINGS

Residents who have not set aside money to pay for an unexpected, expensive utility line repair, now have an opportunity to obtain a low cost warranty that will provide repairs for a low monthly fee, with no deductibles or service fees. The work is performed by licensed, *local* plumbers who will call the customer within one hour of filing a claim. The repair is performed professionally and quickly, typically within 24 hours. USP provides a personally staffed 24/7 repair hotline for residents, 365 days a year.

IMPLEMENTATION

Once your city has approved participation in the program, start up is simple. The program is designed for a quick launch, taking up little of your city employees' valuable time:

1. Execute the simple, one page contract provided by USP.
2. Approve the recommended Press Release (this is designed as a general notice to reduce resident confusion and calls to the city with questions).
3. Approve the Campaign Letter provided by the USP Marketing team.
4. Access monthly reports via the web.

BENEFITS

- NO COST for the city to participate
- Generates revenue for your city
- Affordable rates for residents
- 24/7 Customer Service
- Service from trusted, local contractors
- Peace of mind for your residents
- Reduces local officials' frustration
- Easy implementation
- Fewer citizen complaints
- All repairs performed to *local* code

MORE INFORMATION

To learn more about this program, visit NLC's website at www.nlc.org/enterpriseprograms or contact Denise Belser, Program Director, at belser@nlc.org or (202) 626-3028.

Building Peace of Mind, One Community at a Time.

This program is administered by Utility Service Partners (USP). USP is solely responsible for the implementation and operation of the program.



City of Flagler Beach **AGENDA ITEM # 13**

Item Summary and Recommendation

SUBJECT: Approve City Appointee Fire Pension Board re-appointment.

BACKGROUND: The Commission appointments for the Fire Pension Board terms have been completed. The board would like Commissioner Jane Mealy to remain on the board. She is currently serving as Secretary to the Firefighters Pension Board.

Sharon Stokes did not want to renew her appointment. The Commission needs to select another appointment to the Firefighter Pension Board. Please provide staff direction on whether to advertise for the vacancy or whether the Commission would like to appoint someone from the community to the board.

ATTACHMENTS:

SUBMITTED BY: Kate Settle, Deputy City Clerk.



City of Flagler Beach **AGENDA ITEM # 14**

Item Summary and Recommendation

SUBJECT: Approve City Appointee Police Pension Board appointments.

BACKGROUND: The Commission appointments for the Police Pension Board terms have been completed. The board would like Messrs. Hury and Marlow to remain on the board. Both parties are willing. Mr. Hury has been elected as Chairman and Mr. Marlow has served the board well.

ATTACHMENTS:

SUBMITTED BY: Kate Settle, Deputy City Clerk.



City of Flagler Beach **AGENDA ITEM # 15**

Item Summary and Recommendation

SUBJECT: Consider accepting a donation of an east of A1A lot opposite North 7th Street – Lisa Anaheim, Lowe Enterprises.

BACKGROUND: The applicant stated she previously contacted the owners of the Flagler Beach Winery, inquiring if they were interested in purchasing the east of A1A property; the Winery owners declined the offer. The company has no interest in retaining the property and wishes to quit claim it to the City. With the offer to donate to City and the tax bill since 2003, ranging from a low of \$8.80 and a high of \$72.89 it may be worth accepting the donation of land, for the future possibility of expanding our boardwalk (the City may be required to pay the appraised value). The tax record shows no delinquent taxes owed for the parcel.

ATTACHMENTS: Application, Property cards from Property Appraisers Office, Tax record.

SUBMITTED BY: Summary submitted by City Clerk

STAFF COMMENTS:

CITY MANAGER: Consider accepting the donation as offered.

City of Flagler Beach

#15

Agenda Application

INDIVIDUAL'S NAME: Lisa M. Annenheim

BUSINESS NAME: Lowe Enterprises, Inc. / Lowe Palm Coast, Inc.
(If Applicable)

STREET ADDRESS: N/A
(If within City of Flagler Beach)

MAILING ADDRESS: 31 Lupi Court, Suite 230, Palm Coast, FL 32137
(Please provide City & Zip Code)

PHONE NUMBER: 386-864-1620

SUBJECT MATTER TO BE DISCUSSED WITH THE COMMISSION:
(This is the wording you would like on the agenda)

Request to donate a parcel of land, (legal description attached)
on the east side of A1A, to the City of Flagler Beach.

BACKGROUND INFORMATION REGARDING THE SUBJECT:

Lowe Palm Coast, Inc. previously owned the building where the Flagler
Beach Winery is located. The parcel ^{and building} ~~was~~ conveyed to the bank. However,
this parcel, on the east side of A1A was not conveyed.

(OVER)

City of Flagler Beach

Agenda Application Continued

REQUESTED ACTION SOUGHT FROM THE COMMISSION:

Accept donation and transfer title from Lowe Palm Coast, Inc.
to the City of Flagler Beach.

ATTACHMENTS:

Please note the City Commission's Rules of Procedures require all supporting documents to be provided at the time the agenda application is submitted. Please refrain from handing out material at the Commission Meetings.

The maximum time allowed for each request is 10 minutes.



SIGNATURE OF APPLICANT

7/22/15

DATE



[Sales In Area](#)
 [Previous Parcel](#)
 [Next Parcel](#)
 [Return to Main Search](#)
 [Flagler Home](#)

Property Record Card

Owner and Parcel Information

Owner Name	LOWE PALM COAST INC	Today's Date	August 5, 2015
Mailing Address	4 OLD KINGS RD N SUITE B	Parcel Number	12-12-31-4500-00630-0070
	PALM COAST, FL 32137	Tax District	FLAGLER BEACH AREA (District 21)
Location Address		2014 Millage Rates	21.63550
Property Usage	VACANT (000000)	Homestead	N

[Tax Collector Bill](#)
 [Show Parcel Maps](#)
 [Generate Owner List By Radius](#)
 [Show Assessment Notice](#)
 [Show](#)

Value Information

Legal Information

	2013 Certified Values	2014 Certified Values	2015 Preliminary Values
Building Value	\$0	\$0	\$0
Extra Feature Value	\$0	\$0	\$0
Land Value	\$900	\$960	\$1,020
Land Agricultural Value	\$0	\$0	\$0
Agricultural (Market) Value	\$0	\$0	\$0
Just (Market) Value*	\$900	\$960	\$1,020
Assessed Value	\$900	\$960	\$1,020
Exempt Value	\$0	\$0	\$0
Taxable Value	\$900	\$960	\$1,020
Protected Value	\$0	\$0	\$0

MOODY SUBD EAST OF A1A 30' OPP7TH
 ST W OF MHW LINE OR 104 PG587 OR
 259 PG 236-ERROR IN LEGAL
 DESCRIPTION OR 786 PG 358 OR 1204
 PG 1506-QC OR 1204 PG 1508

**The legal description shown here
 may be condensed for assessment
 purposes. Exact description should
 be obtained from the recorded deed.**

"Just (Market) Value" description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.

Building Information

No buildings associated with this parcel.

Extra Features Data

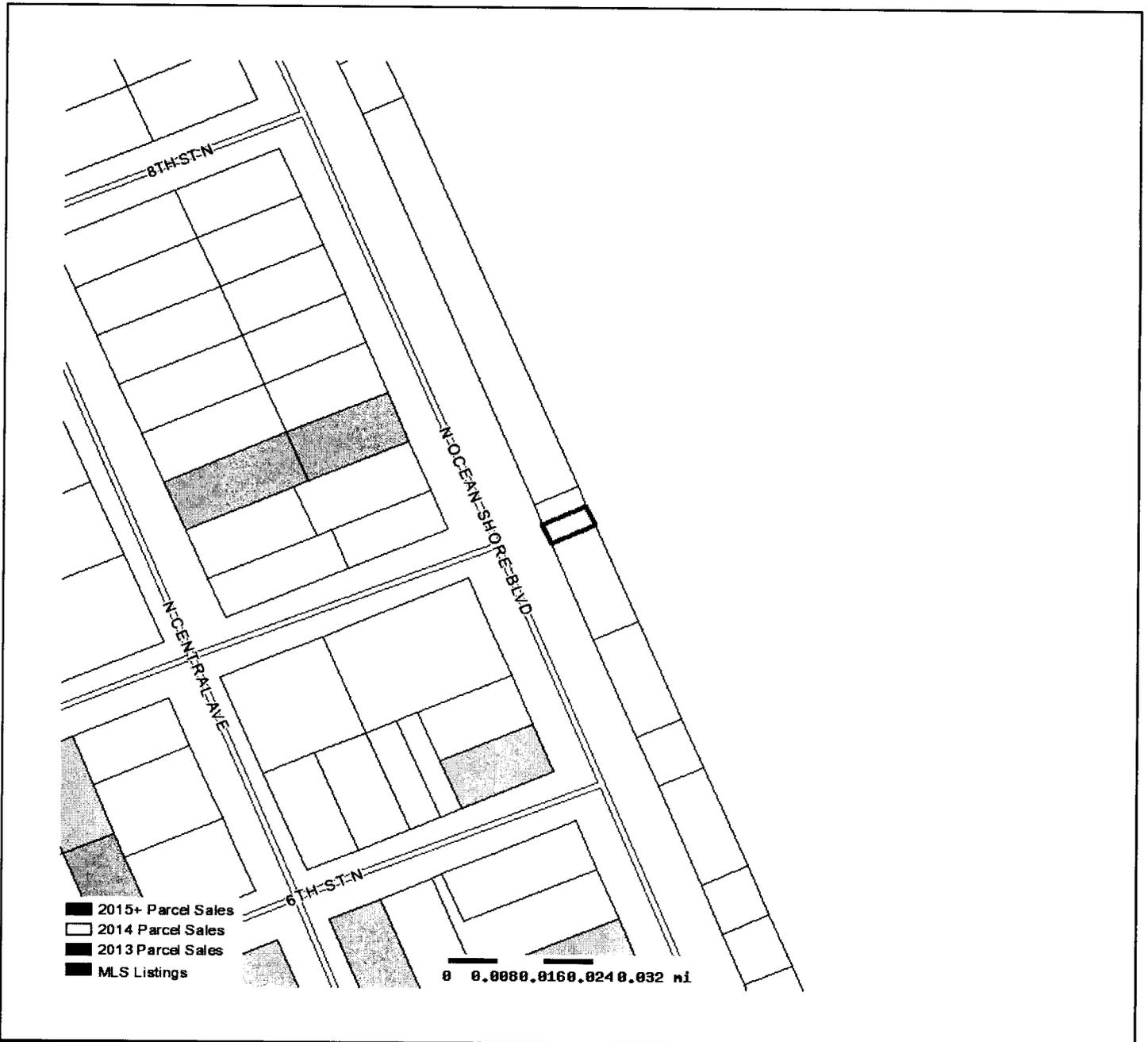
Description	Units	Effective Year Built
No records associated with this parcel.		

Sale Information

Sale Date	Sale Price	Instrument	Deed Book	Deed Page	Sale Qualification	Vacant or Improved	Grantor
02-14-2005		QUIT CLAIM DEED	<u>1204</u>	<u>1508</u>	Unqualified	Vacant	ATHENA BY THE BEACH INC
12-01-2001	\$ 1,000	N/A	<u>786</u>	<u>358</u>	Unqualified	Vacant	ALKHOURY SAM
06-01-1985		N/A	<u>259</u>	<u>236</u>	Unqualified	Vacant	
01-01-1900	\$ 540	N/A	<u>0</u>	<u>0</u>	Qualified	Vacant	CONVERSION

Land Information

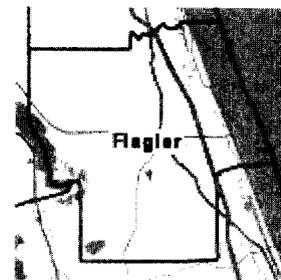
For land plat information see [Flagler Clerk of Court Website](#)



Flagler County Property Appraiser

Parcel: 12-12-31-4500-00630-0070 Acres: 0

Name:	LOWE PALM COAST INC	Land Value	1,020
Site:		Building Value	0
Sale:	0 on 02-2005 Reason=U Qual=Y	Misc Value	0
Mail:	4 OLD KINGS RD N	Just Value	1,020
	SUITE B	Assessed Value	1,020
	PALM COAST, FL 32137	Exempt Value	0
		Taxable Value	1,020



The Flagler County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER FLAGLER COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 08/21/15 : 10:49:34

Flagler County Tax Collector

generated on 8/20/2015 4:45:10 PM EDT

Tax Record

Last Update: 8/13/2015 6:16:01 PM ET

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number	Tax Type	Tax Year
1212314500006300070	REAL ESTATE	2014

Payment History

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2014	58671	5/20/2015	3028032	\$20.77	\$25.98
	Owner Name	LOWE PALM COAST INC			
	Paid By	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2013	58593	5/20/2015	3028032	\$19.77	\$46.70
	Owner Name	LOWE PALM COAST INC			
	Paid By	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2012	58592	5/20/2015	3028032	\$19.21	\$61.37
	Owner Name	LOWE PALM COAST INC			
	Paid By	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2011	58586	5/20/2015	3028032	\$21.28	\$72.89
	Owner Name	LOWE PALM COAST INC			
	Paid By	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2010	58557	11/22/2010	9811066	\$28.39	\$27.25
	Owner Name	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2009	80979	12/31/2009	9823568	\$25.71	\$24.94
	Owner Name	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2008	57377	11/24/2008	9810881	\$69.74	\$66.95
	Owner Name	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2007	57221	11/28/2007	9815972	\$12.80	\$12.29
	Owner Name	LOWE PALM COAST INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2006	56889	11/14/2006	3003479	\$13.56	\$13.02
	Owner Name	LOWE PALM COAST INC			
	Paid By	PALM COAST REAL ESTATE CO			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
2005	56328	11/17/2005	1004426	\$9.17	\$8.80

Owner Name	LOWE PALM COAST INC
Paid By	LOWE PALM COAST, INC.

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
<u>2004</u>	68394	11/30/2004	9825399	\$9.58	\$9.20
	Owner Name	ATHENA BY THE BEACH INC			

Year	Folio	Date Paid	Receipt	Amount Billed	Amount Paid
<u>2003</u>	67456	11/1/2003	1004307	\$9.70	\$9.31
	Owner Name	ATHENA BY THE BEACH INC			



City of Flagler Beach **AGENDA ITEM #16**

Item Summary and Recommendation

SUBJECT: Consider a request for a Special Event, Tommy Tant Memorial Surf Contest and Food Festival – Tom Tant.

BACKGROUND: Mr. Tant contacted our City Manager on July 30, 2015. Mr. Tant advised he would like to hold the event on Saturday, October 31 and Sunday, November 1, 2015. Mr. Tant requested to come before the Commission at the August 27th meeting. Mr. Tant advised he would provide the special event application to the City on Monday, August 24, 2015. I will provide to you a copy once received.

ATTACHMENTS: 2014 Invoice and Commission summary, 2015 application, upon receipt.

SUBMITTED BY: Penny Overstreet

Penny Overstreet

From: Penny Overstreet
Sent: Thursday, July 30, 2015 12:07 PM
To: 'tantcpa@aol.com'
Cc: Bruce Campbell
Subject: Special Event Application
Attachments: Special Event Application.pdf

Hello Mr. Tant:

Glad to hear you are doing the event again this year! I have attached a special event application. Please complete and return to me with the site plan .

Have a great day,

Penny Overstreet CMC

City Clerk

City of Flagler Beach

105 S. 2nd Street

Flagler Beach, FL 32136

www.cityofflaglerbeach.com

 386-517-2000 ext. 233

 386-517-2008

Florida has a very broad Public Records Law. Virtually all written communications to or from State and Local Officials and employees are public records available to the public and media upon request. The City of Flagler Beach's policy does not differentiate between personal and business emails. This means email messages, including your e-mail address and any attachments and information we receive online might be disclosed to any person or media making a public records request. E-mail sent on the City system will be considered public and will only be withheld from disclosure if deemed confidential or exempt pursuant to State Law. If you are an individual whose identifying information is exempt under 119.071, Florida Statutes, please so indicate in your email or other communication. If you have any questions about the Florida public records law refer to Chapter 119 Florida Statutes.

Website: www.cityofflaglerbeach.com



2014 Summary

City of Flagler Beach **AGENDA ITEM # 9** Revised Item Summary and Recommendation

SUBJECT: Consider a request for a Special Event "15th Annual Tommy Tant Memorial Surf Contest & Food Festival" proposed date November 14 – 15, 2014 – Tom & Barbara Tant.

ATTACHMENTS: Special Event Application and event site plans (previously provided) new attachment: fee worksheet,

SUBMITTED BY: Penny Overstreet, City Clerk

Staff Comments:

City Clerk: A Staff meeting with the Applicant Tom Tant was held on Monday October 20, 2014. This is an annual event in our City. Staff reviewed the application in the pre-event meeting. Road closure is required on South. 2nd Street. The applicants have agreed to pay the Police Officers directly as permitted via the FOP Agreement at a rate established as \$36.00 per hour for Special Duty. Special Duty is done on the officers off-time so there is no impact to the General Fund, the agreement allows the officers to wear the City uniform, to establish an authoritative presence. The applicant is seeking sponsorship from the City for the cost associated with the use of City equipment. The applicants are requesting the set up and use of: the City's event tent, stag, spot lights and labor for set up and break down of these items. The applicant will require the following services but has not indicated the need for financial sponsorship: inspection services for the food tents which are over 200 square feet, barricades, transportation and set up of flashing road sign which we borrow from FDOT or the City of Palm Coast, a city dumpster and disposal of the solid waste, and use of electric in Veterans Park. The applicant will not be using the pier as a venue area, and therefore will not be paying for attendees to view the event from the pier. If an attendee wishes to view the event from the pier they will be required to pay the walk out fee. Staff has prepared an estimated invoice to inform the Commission and applicants of the city cost associated with the event.

The sponsorship of city equipment and labor to erect /breakdown would be performed during normal working hours of the Maintenance /T&D Department(s).

2014 Final Invoice

City of Flagler Beach
 Special Events Revised Final Fee Worksheet
 Tommy Tant Memorial Surf Classic

Description of Fees	Ordinance Reference	Fee Amount	General Government	Total
General Government Event Permit Application Fee Refundable Deposit Amount. (If application is denied 50% of application fee is refundable.)	4(A),(B); 3 definitions	Intermediate Event \$100.00 Deposit \$500.00 One or more day event and/or (costs \$1,000.00 to \$4,999.00 for City Services)	Intermediate Event - \$100.00	Total 170.00
Electricity		\$35.00 per day	\$70.00	
Itinerant License Fee	5(A)	\$35.00	0 Vendors @ 35.00 = 0	
Fire/Emergency Services			Fire/Emergency Services Total \$718.93	
Personnel			<u>M. Reville 17.00 X 14 = \$238.00</u> <u>C. Dixon 23.59 X 8 = \$188.72</u> <u>D. Snyder 27.10 X 6 = \$162.60</u> Total = \$589.32 <u>Workers Comp 589.32 X .0586 = \$34.53</u> <u>FICA 589.32 X 7.65 = \$45.08</u> \$668.93	
Fire Inspection		\$50.00/tents over 200 S. F.	\$50.00	
Public Works/Maintenance			Public Works Total \$870.00	
Personnel	13(B)	1 1/2 times the payroll rate for each member of staff.	(Tent & Lights) 2 employee's @ \$33.00 x 4 hours = \$264.00 1 employee @ \$33.00 x 11 hours = \$396.00 1 hour to set up 1 to break down barricades, 3 hours each day, monitoring and cleaning pier restrooms 1 1/2 each to set up break down tent (2 employees) 1 hour set up & break down of lights 15 barricade/signs @ \$2.00 = \$30.00	
Barricades/signage	18	\$2.00 per item	100.00	
Spot lights		50.00 each	80.00	
Tent		80.00		
Sanitation			Sanitation Total \$125.00	
Trash disposal	16(B)	Special Pick up rate \$75.00	One special pick-up \$75.00 1 4yd dumpster & Tipper Carts @ \$ = 50.00	
Building Department			Building Department Total \$25.00	
Inspection costs	14	Included in permit		
Re-inspection fee	14	1 st \$25.00, 2 nd \$50.00	25.00 inspection of scaffolding and tents over 200 sq. ft.	
Recreation			Recreation Total \$410.00	
Personnel	13(B)	1 1/2 times the payroll rate for each member of staff 10 hours at \$33.00 = \$330.00	Jet Ski and ATV \$40.00 each \$330.00	
Administration			Administration Total \$	
Administrative	Approved by	Additional 30% of total cost of personnel and equipment	\$2218 X .30 = \$665.40	

**City of Flagler Beach
 Special Events Revised Final Fee Worksheet
 Tommy Tant Memorial Surf Classic**

Resolution 2012-34	Excludes Police Personnel per Union Agreement
--------------------	---

Total Invoice \$2,883.40
 \$664.30
Total Due \$2219.10

Minus comp of tent and lights and labor for both & % of Admin fee by Commission
 Waived application fee treated as not for profit
 **Police were paid separately

Please remit payment to:

City of Flagler Beach
 Attn. City Clerk
 P.O. Box 70
 Flagler Beach, Florida 32136



City of Flagler Beach **AGENDA ITEM # 17**

Item Summary and Recommendation

SUBJECT: Resolution 2015-21, amending Resolution 2014-24, which adopted the FY 2014/15 budget, to reflect a budget amendment to provide funding for various city activities, providing for conflict and an effective date.

BACKGROUND: On July 10th the city closed on the refinance of the revenue note for the Stormwater Fund which was issued in 2009. The final amount for the Stormwater Fund is \$1,424,100. During the process, City Commission agreed to include the costs for legal, bank and financial consultants in the loan. The following amendment is needed to recognize the proceeds for the loan costs (\$23,900) and the related expense for professional services in each of the two funds.

RECOMMENDATIONS: Approve Resolution 2015-21

ATTACHMENTS: Resolution 2015-21

SUBMITTED BY: Kathleen Doyle, Finance Director **Date:** 08/20/2015

Staff Comments:

City Manager: Resolution is required to properly account for the loan costs and the need to amend the 2014/2015 FY Budget. Please approve.

RESOLUTION 2015-21

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING RESOLUTION 2014-24 WHICH ADOPTED THE FY 14/15 BUDGET, TO REFLECT A BUDGET AMENDMENT FOR VARIOUS CITY ACTIVITIES; PROVIDING FOR CONFLICT, PROVIDING AN EFFECTIVE DATE HEREOF.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA AS FOLLOWS:

1. SECTION 1. The FY 2014-2015 Approved Budget is amended as follows:

Increase	405.3600.384000	Other Funding Sources – Stormwater	\$23,900.00
Increase	405.5391.303100	Professional Services - Stormwater	\$23,900.00

SECTION 2. All Resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

SECTION 3. This Resolution shall become effective immediately upon passage as provided by law.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2015.

ATTEST:

CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

Penny Overstreet, City Clerk

Linda Provencher, Mayor



City of Flagler Beach **AGENDA ITEM # 18**

Item Summary and Recommendation

SUBJECT: Resolution 2015-22, amending Resolution 2014-25, which adopted the FY 2014/15 budget for the Community Redevelopment Agency, to reflect a budget amendment to provide funding for various city activities, providing for conflict and an effective date.

BACKGROUND: On July 10th the city closed on the refinance of the revenue note for the CRA Fund which was issued in 2009. The final amount for the CRA Fund is \$858,000. During the process, City Commission agreed to include the costs for legal, bank and financial consultants in the loan. The following amendment is needed to recognize the proceeds for the loan costs (\$14,500) and the related expense for professional services in each of the two funds.

RECOMMENDATIONS: Approve Resolution 2015-22

ATTACHMENTS: Resolution 2015-22

SUBMITTED BY: Kathleen Doyle, Finance Director **Date:** 08/20/2015

Staff Comments:

City Manager: Resolution is required to properly account for the loan costs and the need to amend the 2014/205 FY Budget. Please approve.

RESOLUTION 2015-22

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING RESOLUTION 2014-25 WHICH ADOPTED THE FY 14/15 BUDGET FOR THE COMMUNITY REDEVELOPMENT AGENCY, TO REFLECT A BUDGET AMENDMENT FOR VARIOUS CITY ACTIVITIES; PROVIDING FOR CONFLICT, PROVIDING AN EFFECTIVE DATE HEREOF.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA AS FOLLOWS:

1. SECTION 1. The FY 2014-2015 Approved Budget it amended as follows:

Increase	101.3600.384000	Other Funding Sources – CRA	\$14,500.00
Increase	101.5391.303100	Professional Services - CRA	\$14,500.00

SECTION 2. All Resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

SECTION 3. This Resolution shall become effective immediately upon passage as provided by law.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2015.

ATTEST:

CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

Penny Overstreet, City Clerk

Linda Provencher, Mayor



City of Flagler Beach **AGENDA ITEM # 19**

Item Summary and Recommendation

SUBJECT: Review and provide direction related to proposed Fee for use of the Municipal Pier for Events – City Clerk.

BACKGROUND: A draft, ordinance and resolution along with policy and procedure were presented to the Commission at the April 9, 2015 meeting. At that meeting the Commission provided recommendations and direction. The attached is the result of those recommendations. Additionally, I have included in the Ordinance a provision to waive the entry fee to the Pier for specific memorial services held at the “T” of the Pier that are supported by the City and attended by Elected Officials and Staff.

ATTACHMENTS: Ordinance 2015-XX Resolution 2015-XX, Policy and Procedure.

SUBMITTED BY: Penny Overstreet, City Clerk

STAFF COMMENTS:

CITY MANAGER: The Clerk and I believe the revised draft captures the direction provided during the April 9th discussions of the ordinance.

ORDINANCE 2015-XX

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, AMENDING THE CODE OF ORDINANCES, CHAPTER 6, BEACHES AND RECREATION, ARTICLE II, MUNICIPAL PIER; SECTION 6-22 ADMISSION TARIFF; SECTION 6-27; AND CREATING SECTION 6-28 USE CHARGES, TO ESTABLISH A FEE FOR RENTAL OF THE PIER STRUCTURE FOR SPECIAL EVENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 6 of the Code of Ordinances relates to the regulations and operation of the Municipal Pier; and

WHEREAS, City Staff and the Elected Officials at their 2014-2015 Strategic Planning Session established a goal to reevaluate the pier fee ordinance and develop rental fee table.

NOTE: Underlined words constitute the additions to the existing text of the Flagler Beach Code of Ordinances, strikethroughs constitute deletions to the existing text, and asterisks (***) indicate an omission from the existing text which is intended to remain unchanged.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, AS FOLLOWS:

SECTION 1. The City Commission of the City of Flagler Beach hereby amends Chapter 6, Beaches and Recreation, Article II as follows:

Sec. 6-22. - Admission tariff.

The following tariff is published as the official tariff for admission of persons to the municipal pier of the city:

Admission	Tax	Total***	
Walk out—Daily Rate	\$1.40	\$0.10	\$1.50
Walk out—Daily Rate—Senior Citizen/Active Military/Retired Military *	0.93	0.07	1.00
Fishing—Daily Rate	5.61	0.39	6.00
Fishing—Daily Rate—Senior Citizen/Active Military/Retired Military *	3.67	0.33	4.00
Additional pole per day (Up to <u>20</u> at one time)	0.93	0.07	1.00

Single Pass—1 month	23.36	1.64	25.00
Single Pass—3 months	39.25	2.75	42.00
Single Pass—6 months	56.08	3.92	60.00
Single Pass—1 year	93.44	6.56	100.00
Senior Citizen/Active Military/Retired Military Pass—1 month *	18.69	1.31	20.00
Senior Citizen/Active Military/Retired Military Pass—3 months *	32.71	2.29	35.00
Senior Citizen/Active Military/Retired Military Pass—6 months *	46.73	3.27	50.00
Senior Citizen/Active Military/Retired Military Pass—1 year *	74.76	5.24	80.00
Family Pass—1 month**	46.73	3.27	50.00
Family Pass—3 months**	74.76	5.24	80.00
Family Pass—6 months**	93.44	6.56	100.00
Family Pass—1 year**	140.16	9.84	150.00

33
34 * Senior citizen is defined as anyone age sixty-five (65) or over and must show ID. Active military is
35 defined as a person who is on active duty for the United States Armed Forces and must show
36 Military ID. Retired military is defined as a person who has retired from the United States Armed
37 Forces and must show Military ID.

38
39 ** Family passes are good for husband, wife and children under the age of eighteen (18).

- 40
41 (1) The city may issue free family pier passes (family to include spouse and children under
42 eighteen (18) years old only) to all city employees, city commissioners and mayor during
43 term of employment.
44 (2) Past city commissioners and mayors shall be issued a lifetime pass.
45 (3) Individual pier passes (not including family) may be issued to all city board members and
46 volunteer fire department members during term of service.
47 (4) The city clerk shall maintain a list of persons eligible for such passes and such lists shall be
48 made available to those persons having responsibility for pier admissions.
49 (5) Active members of the Disabled American Veterans/Jim Booe Chapter 86 shall have free
50 access to the pier. Said members shall present their member identification as passes to the
51 pier.
52 (6) Project team members of the Marineland Right Whale Survey Project shall have a waiver of
53 Pier Walk-Out Fees during the months of January, February and March. The team

54 coordinators shall provide a list of members to the person having the responsibility for pier
55 admissions.

56 (7) The 9-11, Veterans Day, Memorial Day, D-Day, and Victim Advocate Memorial Services
57 shall have a waiver of Pier Walk-Out Fees for the participants of these specific events.

58
59 **Sec. 6-27. - Consuming, dispensing, or possessing alcohol or intoxicating beverages on municipal**
60 **pier.**

61
62 (a) *Consumption or possession prohibited.* It shall be unlawful for any person to consume or to
63 have in his possession, custody or control any alcoholic beverage on the municipal pier, unless
64 exempted by Chapter 4, Section 4-129 of the Code of Ordinances.

65 (b) *Consuming, possessing, or dispensing prohibited.* It shall be unlawful for any person to
66 drink, consume, dispense, sell or possess an open container containing any alcoholic or intoxicating
67 beverage of any kind whatsoever on the municipal pier, unless exempted by Chapter 4, Section 4-
68 129 of the Code of Ordinances.

69
70 ***

71
72 ~~**Secs. 6-28—6-40. - Reserved.**~~

73
74 **Sec. 6-28. - Use charges.**

75
76 A charge for the use of the Municipal Pier for Special Events shall be established by Resolution .

77
78 The use of the Municipal Pier for Special Events shall be limited to a maximum of six times per
79 calendar year, and not more than once per month.

80
81 Fees are subject to change. Should any unpaid portion of a Special Event invoice/account be
82 placed for collection with an outside agency or attorney, the special event applicant/promoter
83 agrees to be responsible for all costs related to collection.

84
85 ~~**Secs. 6-29—6-40. - Reserved.**~~

86
87 **SECTION 2.** If any Section, Subsection, sentence, clause, phrase, or portion of this ordinance, or
88 application thereof, is for any reason held invalid or unconstitutional by any Court, such portion or
89 application shall be deemed a separate, distinct, and independent provision, and such holding shall
90 not affect the validity of the remaining portions or application hereof.

91
92 **SECTION 3.** It is the intent of the City Commission of Flagler Beach, and is hereby provided that
93 the provisions of this ordinance shall be made a part of the Flagler Beach Code; that the
94 sections of this ordinance may be re-numbered or re-lettered; and that the word "ordinance"
95 may be changed to "section", "article", "chapter" or other appropriate designation to
96 accomplish such intention.

98 **SECTION 4.** All ordinances or parts of ordinances in conflict herewith be and the same are hereby
99 **repealed.**

100
101 **SECTION 5.** This ordinance shall take effect immediately upon passage as provided by law.

102
103 PASSED ON FIRST READING THIS _____ DAY OF _____, 2015.

104 PASSED AND ADOPTED THIS _____ DAY OF _____, 2015

105
106 CITY OF FLAGLER BEACH, FLORIDA
107 CITY COMMISSION

108
109
110 _____
111 Linda Provencher, Mayor

112 **ATTEST:**

113
114
115 _____
116 Penny Overstreet, City Clerk

RESOLUTION 2015-XX

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, CREATING SPECIAL EVENT USE FEES FOR THE FLAGLER BEACH MUNICIPAL PIER, PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, AS FOLLOWS:

SECTION 1. Whereas the City Commission desires to establish a Special Event Use Fee for rental of the Municipal Pier creating an additional venue for events in Flagler Beach.

SECTION 2. The below table shall establish a fee structure for rental of the pier facility for special events.

Spaces and Fees

A charge for the use of the Municipal Pier is hereby established to be as follows:

<u>Fee Schedule</u>	
<u>Municipal Pier*</u> <u>Rental rate is in addition to the established walk out rates:</u> <u>Required Deposit \$115.00</u> <u>T-Portion of Pier</u> <u>**Required deposit \$70.00</u> <u>Deposit will be deducted from invoice total</u> <u>Fees established by Special Event Ordinance and subsequent Resolutions establishing fees associated with Special Events apply in addition to rental rates and deposits</u>	<u>\$115.00 per hour – three-hour minimum – eighteen hour maximum.</u> <u>Non-refundable fees: \$75.00, and walk out fees.</u> <u>*The T-portion of Pier \$75.00 per hour – one hour minimum – three hour maximum ** required deposit \$70.00</u>
<u>Additional Services</u>	
<u>Electric use</u> <u>Restroom supply and facility charge</u> <u>Sanitation rates</u> <u>Police Staff</u> <u>Other Staff</u>	<u>\$10 per hour</u> <u>\$35.00</u> <u>\$75.00 for special pick up. Event size may require dumpster and additional fees.</u> <u>Current amount established by F.O.P. Union Agreement</u> <u>Overtime rates apply</u>

*The T-portion of the pier is the end of the pier approximately 25' X 35' or approximately 875 square feet.

Fees are based on a minimum of three hours and maximum of eighteen hours for entire Pier or one hour minimum and three hour maximum for the T-portion of the Pier and shall be subject to change.

Should any unpaid portion of the Special Event invoice/account be placed for collection with an outside agency or attorney, the undersigned agrees to be responsible for all costs related to collection.

SECTION 3. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

SECTION 4. This Resolution shall become effective immediately upon passage as provided by law.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2015.

CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

ATTEST:

Linda Provencher, Mayor

Penny Overstreet, City Clerk



City of Flagler Beach Pier Facility Rental Policies and Procedures

General Information

Municipal Pier Located at 215 South Oceanshore Boulevard, the pier can accommodate small to large groups. The Pier's vibe is low-key and laid-back. This setting offers unparalleled views, the ocean breeze and the setting provides for an unforgettable unique event. Consider this venue for your wedding, anniversary, fundraising or banquet event. The Pier has an 800 person maximum capacity. The Pier Facility includes electric connections and potable water along with restroom facilities.

User Responsibilities

The applicant reserving the Flagler Beach Pier facility must remain on the premises throughout the period for which it is reserved or until the event ends. Facilities must be restored to their clean condition. Users of the facility agree to pay for any damages to City property.

The following are prohibited:

- Drugs and the use of such products.
- Disruptive behavior.
- The use of any equipment that interferes with City operations or which creates any losses or liabilities for the City.
- Organizations or individuals gathering petition signatures may not block the public right-of-way, interfere with the conduct of business, or create litter problems.
- Admission fees (except for preauthorized fundraisers)
- Alcohol except as exempted by Chapter 4, Section 4-129 of the Code of Ordinance

Reservations

To reserve a facility, a fully completed and signed Facility Reservation Form and Special Event Application must be submitted to City Hall during regular business hours (Monday through Friday 8:00 a.m. to 5:00 p.m.).

Note: Reservation must be submitted (90) days prior to the event.

Flagler Beach Pier facility reservations/special event applications requested by not-for-profit organizations must include a copy of the 501(c) 3 or a tax-exempt certificate granting a tax exempt status recognized by the United States Internal Revenue Service.

A facility will not be booked until the deposit has been paid in full. Any additional fees must be paid in full before the event date; otherwise the event will be cancelled by the City. Use of facilities is limited to the type of meeting or activity stated on the application.

Initial _____

Facilities are made available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use. Allowing a group to meet in City facilities does not constitute the City's endorsement of the group's policies, beliefs or practices. Advertisements or announcements by any group implying such endorsement are not permitted. Some restrictions regarding time, place, and manner of presentation may apply.

A final guaranteed number of guests and security arrangements (if necessary) with the Flagler Beach Police Department must be completed by noon **three business days** (72 hours) prior to the event date. If no guarantee is received, the City will prepare and charge for the number of guests specified on the original reservation.

Spaces and Fees

A charge for the use of the Municipal Pier is hereby established to be as follows:

<u>Fee Schedule</u>	
<u>Municipal Pier*</u> Rental rate is in addition to the established walk out rates: Required Deposit \$115.00	<u>\$115.00 per hour – three-hour minimum – eighteen hour maximum.</u> <u>Non-refundable fees: \$75.00, and walk out fees.</u>
<u>T-Portion of Pier</u> **Required deposit \$70.00 Deposit will be deducted from invoice total	<u>*The T-portion of Pier \$75.00 per hour – one hour minimum – three hour maximum ** required deposit \$70.00</u>
<u>Fees established by Special Event Ordinance and subsequent Resolutions establishing fees associated with Special Events apply in addition to rental rates and deposits</u>	
<u>Additional Services</u>	
<u>Electric use</u> <u>Restroom supply and facility charge</u> <u>Sanitation rates</u> <u>Police Staff</u> <u>Other Staff</u>	<u>\$10 per hour</u> <u>\$35.00</u> <u>\$75.00 for special pick up. Event size may require dumpster and additional fees.</u> <u>Current amount established by F.O.P. Union Agreement</u> <u>Overtime rates apply</u>

*The T-portion of the pier is the end of the pier approximately 25 X 35 or around 875 square feet.

Fees are based on a minimum of three hours and maximum of eighteen hours for entire Pier, or one hour minimum and three hour maximum for the T-portion of the Pier and shall be subject to change.

Should any unpaid portion of the Special Event invoice/account be placed for collection with an outside agency or attorney, the undersigned agrees to be responsible for all costs related to collection.

Insurance

Initial _____

The Applicant shall procure and retain commercial general liability insurance in an amount of not less than \$1,000,000 per occurrence for bodily injury and property damage and shall name the City of Flagler Beach as certificate holder and additional insured and shall provide a copy of the same to the City Clerk prior to the utilization of the before-described premises. The requirement of insurance shall be within the sole discretion of the City.

Operating Hours

The Flagler Beach Pier facility are available for use Sunday through Saturday from 6 a.m. to midnight. When planning an event, please take these hours into consideration when arranging the set-up and cleanup of the event. Applicants must return the pier facility to the condition it was rented and then vacate the facility by the time noted on the rental application.

Right to Cancel

Either party may cancel this Agreement, within 3 days (72 hours) prior to the event and with written notice to the other, without liability as a result of acts of God, over which neither party has control, government regulation, terrorism, disaster, strikes, civil disorders, or any other factors over which neither party has control, making it impossible or illegal to conduct the program consistent with those conditions that existed at the time the contract was entered into. The parties may, however, agree to go forward on such terms and conditions that may be re-negotiated. With proper written notice, any advance deposit(s) made shall be refunded minus \$75.00 non-refundable fee to the party who made the deposit.

Refund of Security Deposit/Cancellation Fees

Deposits are refunded after City personnel inspect the facility. Deposit refunds take 2-4 weeks to be processed.

If this event is cancelled less than 48 hours prior to the date of the event, the undersigned applicant agrees to forfeit fifty percent (50%) of the deposit. If this event is cancelled without notification, the undersigned Applicant agrees to forfeit one hundred percent (100%) of the deposit.

Pier Configuration

The Applicant will be responsible for any seating requirements.

Food and Beverage

Alcoholic beverages are allowed with the permission of the Flagler Beach City Commission, the promoter of the event must obtain the proper licensing and permits. If violation of the City's alcohol ordinance or Florida state law is found, the event will immediately be closed and participants will be asked to leave and will be subject to full cancellation fees.

Food and beverage may be served in the facilities, provided the City Commission and the Fire Captain or Fire Inspector have approved the heating source for the food, and proper care is given to clean-up after the event.

All food and beverage trash must be placed in receptacles provided by the City.

Cleaning

The pier facility must be returned to the condition in which it was when you entered. The bathrooms are to be cleaned and wiped down. Please make sure that you turn all equipment completely off before you exit the premises. You are responsible to place all trash, solid waste and recyclables in the dumpsters and or tipper carts provided as required by Chapter 4, Article III, Section 4-116.

Parking

The City assumes no responsibility for lost or stolen items or damage to vehicles while parking within the City of Flagler Beach.

Security/Emergency Personnel

The applicant is responsible for providing off duty officers for any event when the attendance is above 100 persons or whenever deemed necessary by the City of Flagler Beach. Each event, regardless of size of attendance, is to be reviewed and approved by the Flagler Beach City Commission, Flagler Beach Police Department, and Flagler Beach Fire Department, to determine if additional emergency personnel are required.

Publicity

Each group is responsible for its own publicity. Any printed publicity must include the statement: "This event is not sponsored by the City of Flagler Beach." Publicity is not to include the City's telephone number, nor may the City's name and address be used as a mailing address.

Signage and Decorations

Unauthorized signs will be removed without notice.

Materials may not be attached to walls, windows, doors or furnishings.

No open flames, glitter, confetti, silly string, etc. may be used in the facilities. Flameless votive candles will be allowed.

Indemnification

Applicant shall indemnify and hold harmless the City of Flagler Beach and its elected officials, directors, agents and employees from and against all losses, damages, claims, costs and expenses arising from injury or death of any person(s), or damage to property resulting from any act or omission of Applicant or its employees, agents, representatives, guests, invitees, or the general public to the extent that such losses, damages, claims, costs and expenses arise in connection with or relate to this Contract and applicant's use of the Premises.

Applicant shall indemnify and hold harmless the City of Flagler Beach if the facility is deemed unsafe and unusable due to an act of nature or war.

The City of Flagler Beach will not assume or accept any responsibility for damage to or loss of any merchandise or articles brought onto the premises prior to, during or following the Applicant's event.

Damages

A member of Staff will perform a walk through with the applicant prior to and after the event. Conditions will be noted, the Applicant is liable for all damages, expense, and loss, including theft and property loss, caused by any person who attends, participates in, or provides goods and services connected with the Applicant's use of the facility and all tangible property. Repair or replacement costs due to damage of City of Flagler Beach facilities, furnishings and equipment will be charged to the event sponsor. The cost of damages assessed by the City of Flagler Beach will be based on the replacement value.

Revocation and Refusal of Authorization for Use

Each applicant understands that authorized City personnel may enter the facility at any time during the scheduled event for periodic checks of the facility. The privilege of using the City of Flagler Beach Pier facility will be revoked, all persons will be removed from the property, and forfeiture of entire deposit will be made if the activities of the facility users negatively impact in the following ways:

- The event is conducted in a noisy, disorderly or inflammatory manner.
- The size of the meeting presents personal safety or security issues, or creates an undue parking demand on the surrounding neighborhood.
- The facility users neglect to pay all required fees, or neglect to pay for damage to the facility.
- The facility users neglect to leave the pier facility in the condition in which it was found.
- There is any violation of City policy.
- An applicant fails to show for a scheduled rental without prior notification.

The City of Flagler Beach reserves the right to decline applicants the use of City facilities based on prior rental history violations.

Priorities

Priority will be given to: City of Flagler Beach sponsored events; groups that are City of Flagler Beach based. All other groups will be given consideration on a first-come/first-served basis. The City of Flagler Beach reserves the right to preempt any event for a City-sponsored event. In such rare instances, the City will make every reasonable effort to give ample notice and to assist the group in reserving another date. If that is not possible, there will be a full refund of any advanced deposit.

The City reviews this policy annually and reserves the right to change it anytime.

Applicant Signature

Date

City of Flagler Beach

Date

Initial_____



City of Flagler Beach Pier Facility Rental Application

Event Date: _____ Time Requested: _____

Facility Requested: _____

Type of Function/Event: _____

Tentative # of Guests: _____ Guaranteed # of Guests: Due _____ before noon

Name/Organization: _____

Address: _____

Phone: _____ Fax: _____

Driver's License #: _____

Fundraiser _____ Yes _____ No

(Copy of the organization's 501 (c) 3 Certificate and Insurance Certificate Required)

Deposit Paid: _____ Credit Card Cash Check Money Order
(Includes non-refundable fee(s))

Amount Due: _____ Cash Check Money Order Credit Card

Amount of Returned Deposit: _____ Date returned: _____

IN CASE OF EMERGENCY - PLEASE CALL 911.

IN THE EVENT THAT THERE IS NO ONE TO UNLOCK/LOCK THE FACILITY AT YOUR SCHEDULED TIME PLEASE CALL (386) 517-2020.

Applicants Signature

Date

City of Flagler Beach

Date

Initial _____



101

ORDINANCE NO.: 2015-07

AN ORDINANCE OF THE CITY OF FLAGLER BEACH, FLORIDA RELATING TO FARMER’S MARKETS; PROVIDING A DEFINITION FOR FARMER’S MARKETS AND PROVIDING THAT FARMER’S MARKETS ARE A SPECIAL EXCEPTION USE IN THE GENERAL COMMERCIAL, TOURIST COMMERCIAL AND HIGHWAY COMMERCIAL ZONING DISTRICTS; PROVIDING REGULATIONS RELATED TO FARMERS’ MARKETS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Commission of the City of Flagler Beach recognizes the importance of private Farmer’s Markets as an important cultural opportunity for residents and visitors to the City of Flagler Beach; and

WHEREAS, the City Commission of the City of Flagler Beach also recognizes the importance of private Farmer’s Markets as important venue for local farmer’s and specialty product vendors to exhibit their products and wares; and

WHEREAS, the City Commission of the City of Flagler Beach desires to encourage private Farmer’s Markets in those zoning districts within the City of Flagler Beach in which such Farmer’s Markets will harmoniously benefit surrounding businesses and development; and

WHEREAS, the City Commission desires to ensure that Farmer’s Markets are located in areas in which such Farmer’s Markets can be safely conducted in a manner harmonious with surrounding development; and

WHEREAS, the City Commission of the City of Flagler Beach finds that it is in the best interest of the residents, visitors and businesses of the City of Flagler Beach to recognize Farmer’s Markets as a special exception use within certain areas of the General Commercial zoning district and within the Tourist Commercial and Highway Commercial zoning districts and provide for a limitation of the types of products sold at such Farmer’s Markets to those traditionally associated with Farmer’s Markets.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA THAT:

SECTION 1. Appendix A, “Land Development Regulations,” Article II, “Zoning,” of the City of Flagler Beach Code of Ordinances is hereby amended as follows (note: strikethrough text indicates deletions, underline text indicates additions, ellipses (***) identify text that remains unchanged and that is not reprinted herein):

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Sec. 2.02.00. – Definitions.

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Farmer's Market: An outdoor, open air market held on private property with the owner's permission at which vendors sell or promote agricultural products, seafood, licensed products permitted by the Florida Department of Agriculture, cottage food products as defined by the Florida Department of Agriculture, eggs, plants, health food products, arts and crafts, nonprofit organizations and animal rescue adoptions.

* * *

Sec. 2.04.02.8. Zoning Schedule One Land Use Controls

SCHEDULE ONE ZONING SCHEDULE OF USE CONTROLS CITY OF FLAGLER BEACH			
CATEGORY OF USE	USES PERMITTED		
	UNRESTRICTED USES		SPECIAL EXCEPTION USES
	PRINCIPAL	ACCESSORY	
<p>TC - TOURIST COMMERCIAL The provisions of this district are to provide for uses to serve tourist needs in the community. The primary uses are intended for commercial uses for lodging, dining establishment(s), and minor retail establishments which primarily serve tourist(s) and other visitors to the city. NOTE: Section 2.06.05 provides for special requirements of Tourist Commercial in several areas of the city.</p>	<p>1. Motels and hotels. 2. Bed and breakfast inns. 3. Restaurants. 4. Gift shops. 5. Convenience commercial uses such as: a. Beauty or barber shops. b. Laundromat, laundry and dry cleaning pick-up stations. c. Newsstands or bookstores. 6. Off-street parking and loading. 7. Commercial recreational entertainment facilities. 8. Boat and marine supply</p>	<p>1. Automobile parking structures. 2. Cocktail lounges and bars which are accessory to and within a motel, hotel or restaurant. 3. Monopole communication towers and communication antennas which do not exceed the established height limitations.</p>	<p>1. Temporary structures including carnivals, circuses and other temporary commercial amusement activities and religious gatherings for special events of a temporary nature with the city commission establishing the period for which such events shall begin and end. 2. All principal uses permitted in MDR District. 3. Professional Offices. 4. Combined use buildings outside of the defined boundary excluding properties adjacent to A-1-A. 5. Convenience commercial uses such as: food, grocery, drug, or convenience stores. 6. Marinas allowing liveaboard vessels for residential uses</p>

	sales. 9. Marinas. 10. Private clubs. 11. Resort dwellings. 12. Resort condominiums.	<u>7. Farmer's Markets.</u> NOTE: All special exception uses are subject to Section 2.03.00, Section 2.06.01 and additional specific requirements as noted. (Ord. No. 2005-02, § 2, 3-24-05; Ord. No. 2005-24, § 2, 9-22-05; Ord. No. 2007-30, § 2, 9-27-07; Ord. No. 2009-17, § 4, 10-8-09)
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SCHEDULE ONE
ZONING SCHEDULE OF USE CONTROLS
CITY OF FLAGLER BEACH

CATEGORY OF USE	USES PERMITTED		
	UNRESTRICTED USES		SPECIAL EXCEPTION USES
	PRINCIPAL	ACCESSORY	
GC - GENERAL COMMERCIAL The provisions of this district are intended to serve the general commercial needs of the city, wherein a large variety of retail, commercial, governmental, financial, professional office services and other general commercial are permitted. The activities permitted are intended to be compatible with a pedestrian-oriented area, and uses not compatible with such an environment are discouraged. These include activities which require substantial parking requirements and generate traffic volumes which would be	1. Off-street parking facilities or structures. 2. Business and financial services. 3. Professional offices. 4. Funeral homes. 5. Automotive service stations. 6. Retail building supplies. 7. Restaurants. 8. Retail sales of food, hardware and other household items normally required to serve the residents of the community.	1. Automobile parking structures. 2. Cocktail lounges and bars which are accessory to and within a motel, hotel or restaurant. 3. Customary uses and structures clearly incidental to one (1) or more permitted uses or structures. 4. Residential uses accessory to a principal use, the maximum requirements of which are the same as in the MDR	1. Temporary structures as provided in the TC District. 2. All principal uses permitted in TC District. 3. Day care centers. 4. Commercial recreational facilities. 5. Zero lot line setbacks. 6a. Conversion of existing buildings lying within the defined boundary to combined use buildings. 6b. Combined use

<p>in conflict with the pedestrian character of the area.</p>	<p>9. Medical services and facilities. 10. Public administrative facilities. 11. Essential public services and facilities. 12. Park and recreational facilities. 13. Private clubs. 14. Veterinary hospitals with no kennels. There shall be no overnight stays of animals, except for emergency care. 15. All principal uses permitted in the MDR District. 16. Mini-warehouses. 17. Combined use buildings within the defined boundary. 18. Resort dwellings. 19. Resort condominiums. 20. Boutique Winery.</p>	<p>District. 5. Monopole communication towers and communication antennas which do not exceed the established height limitations.</p>	<p>buildings outside of the defined boundary excluding properties adjacent to A-1-A. 7. Adult Arcades, as permitted in Chapter 4 of the Code of Ordinances. 7. Farmers' Markets (Provided, however, that no Farmers' Market shall be permitted on that portion of Palm Drive zoned General Commercial) (Ord. No. 2005-02, § 2, 3-24-05; Ord. No. 2005-15, § 1, 7-14-05; Ord. No. 2007-33, § 2, 10-25-07) NOTE: All special exception uses are subject to Section 2.03.00, Section 2.06.01 and additional specific requirements as noted.</p>
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<p>SCHEDULE ONE ZONING SCHEDULE OF USE CONTROLS CITY OF FLAGLER BEACH</p>	
<p>CATEGORY OF USE</p>	<p>USES PERMITTED</p>

	UNRESTRICTED USES		SPECIAL EXCEPTION USES
	PRINCIPAL	ACCESSORY	
<p>HC - HIGHWAY COMMERCIAL</p> <p>a. The provisions of this district are intended to complement the Commercial designation of the Future Land Use Map by providing a variety of commercial uses indigenous with the category. The activities permitted are oriented to the need of vehicular uses. These include activities that generate traffic volumes and require high demand parking considerations.</p> <p>b. Each parcel shall be developed so that pedestrian and vehicular circulation is coordinated with the circulation patterns of adjacent properties. To minimize vehicular, pedestrian and bicycle conflict, cross access drives and internal oriented ingress, egress to individual parcels shall be employed, where applicable.</p> <p>NOTE: All commercial uses in existence at the time of the adoption date of Ordinance 2006-13, which are not in conformance with Schedule Two, Lot, Yard, and Bulk Regulations, shall hereby be deemed conforming uses (Ord. No. 2006-13, § 2, 4-3-06)</p>	<ol style="list-style-type: none"> 1. Automotive retail parts store. 2. Automotive service stations without major mechanical repairs. 3. Automotive repair centers, tire sales and service without major mechanical repairs. 4. Car wash to include self wash and/or drive-thru. 5. Bars, Cocktail lounges, taverns and nightclubs within a principal building or as an accessory to hotels and motels. 6. Financial institutions without drive-thru windows. 7. Health clubs. 8. Outdoor eating facilities and service associated with, and on the same property of an enclosed restaurant. There shall be no outdoor music or entertainment. 9. Personal services. 10. Personal storage facilities conducted within a totally enclosed structure. 11. Professional and business services including but not limited to: <ol style="list-style-type: none"> a. Medical services and facilities without overnight care of patients. 	<ol style="list-style-type: none"> 1. Automobile parking structures. 2. Customary uses and structures clearly incidental to one (1) or more permitted uses or structures. 3. Monopole communication towers and communication antennas which do not exceed the established height limitations. 	<ol style="list-style-type: none"> 1. Commercial recreational facilities (e.g. bowling alley, billiard parlor). 2. Hotel, motels and inns. 3. Automotive service stations, automotive repair centers, and lube shops if abutting any residential zoning district. 4. Bars, cocktail lounges, taverns and the like with outdoor entertainment. 5. Restaurants with drive-thru window service. 6. Financial institutions with drive-thru windows. 7. Private, social, recreational or fraternal clubs or organizations. 8. Churches, synagogues or other houses of worship. 9. Medical Marijuana Dispensaries 10. <u>Farmer's Markets</u> <p>NOTE: All Special Exception uses are subject to <u>Section 2.03.00</u> Establishment of Districts, and <u>Section 2.06.01</u>, Special Exception uses.</p>
	b. Veterinary offices. There		

	<p>shall be no overnight stays of animals, except for emergency care.</p> <p>c. Veterinary hospitals or clinics wholly within a noise-attenuated structure with no overnight stays of animals, except for emergency care.</p> <p>12. Retail building supplies.</p> <p>13. Retail sales and services.</p> <p>14. Restaurants.</p> <p>15. Shopping centers providing retail sales of food, hardware and other household items normally required to serve the residents of the community.</p> <p><u>16. Sexually oriented businesses as defined in Chapter 4, Article II; City Code subject to the following:</u></p> <p>a. All such sexually oriented businesses, as defined in Ordinance 2006-15, shall maintain a minimum 200 foot setback from the following:</p> <p>1. An area zoned within the county, municipality or adjoining municipality for residential use,</p>		
	<p>2. Areas designated as a category that permits residential uses on the Future Land Use Map of the city/, adjoining city or county.</p> <p>3. Preexisting residence.</p> <p>4. Preexisting religious institution.</p> <p>5. Preexisting park.</p> <p>6. Preexisting education facility.</p> <p>b. The distance from a proposed sexually oriented business to the aforementioned residential areas and other uses shall be measured by drawing a straight line between the closest property line of said residential areas or other uses and the closest exterior wall of any building in which the sexually oriented business is licensed to operate.</p>		

	17. Adult Arcades, as permitted in Chapter 4 of the Code of Ordinances.		
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Sec. 2.06.03 Retail Uses

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Sec 2.06.03.3 Farmer's Markets

(1) A City of Flagler Beach local business tax receipt is required for vendors provided, however, that vendors who already possess a City of Flagler Beach business tax receipt for a business selling merchandise or wares at a different location within the city may sell the same type of merchandise or wares sold at said location at a City licensed farmer's market without obtaining an additional business license tax receipt from the city.

(2) Farmers' Markets shall only be allowed on lots of at least ten thousand square feet.

(3) Products and services promoted or offered for sale at a Farmer's Market shall be limited to those classes of products described in the definition of Farmer's Market in Section 2.02.00.

(4) Products promoted or offered for sale at a Farmer's Market shall only be promoted or offered for sale from portable stands or tables. Products shall not be promoted or offered for sale from food trucks.

(5) No tables or stands used in the promotion or selling of products at a Farmer's Market shall be allowed to remain on the property overnight.

(6) A Farmer's Market may not be operated on the same property more than three days in any calendar week. For purposes of this section a calendar week shall be defined as a seven day period beginning on Monday and ending on Sunday.

SECTION 2. RECOGNITION OF EXISTING USES. Any Farmers' Market in existence and operation as of the effective date of this Ordinance shall be deemed a lawfully conforming use and shall not be required to obtain a Special Exception to continue such use. All other provisions of this Ordinance shall be applicable to existing Farmers' Markets.

SECTION 3. CODIFICATION. It is the intent of the City Commission of the City of Flagler Beach that the provisions of this Ordinance shall be codified. The codifier is granted broad and liberal authority in codifying the provision of this Ordinance.

107 **SECTION 4. SEVERABILITY.** If any section, sentence, phrase, word or portion of
108 this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall
109 not be held to invalidate or impair the validity, force or effect of any other section, sentence,
110 phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or
111 unconstitutional.
112

113 **SECTION 5. CONFLICTS.** In any case where a provision of this Ordinance is found
114 to be in conflict with a provision of any other ordinance of this City, the provision which
115 establishes the higher standards for the promotion and protection of the health and safety of the
116 people shall prevail.
117

118 **SECTION 6. EFFECTIVE DATE.** This Ordinance shall become effective
119 immediately upon its passage and adoption.
120

121 **PASSED AND ORDAINED** this __ day of ____2015, by the City Commission of the
122 City of Flagler Beach, Florida.
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124 PASSED ON FIRST READING THIS _____ DAY OF _____, 2015.

125 PASSED AND ADOPTED THIS _____ DAY OF _____, 2015.

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CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

Linda Provencher, Mayor

ATTEST:

Penny Overstreet, City Clerk

THE NEWS-JOURNAL

Published Daily and Sunday
Daytona Beach, Volusia County, Florida

State of Florida,
County of Volusia

Before the undersigned authority personally appeared

Cynthia Anderson

who, on oath says that she is

LEGAL COORDINATOR

of The News-Journal, a daily and Sunday newspaper,
published at Daytona Beach in Volusia County, Florida; the
attached copy of advertisement, being a
.....

PUBLIC NOTICE

L 2142043

in the Court,
was published in said newspaper in the issues.....

JUNE 20, 2015

Affiant further says that The News-Journal is a newspaper
published at Daytona Beach, in said Volusia County, Florida,
and that the said newspaper has heretofore been continuously
published in said Volusia County, Florida, each day and
Sunday and has been entered as second-class mail matter at
the post office in Daytona Beach, in said Volusia County,
Florida, for a period of one year next preceding the first
publication of the attached copy of advertisement; and affiant
further says that he has neither paid nor promised any person,
firm or corporation any discount, rebate, commission or
refund for the purpose of securing this advertisement for
publication in the said newspaper

Cynthia Anderson

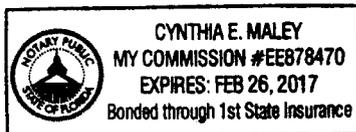
Sworn to and subscribed before me

This 22ND of JUNE

A.D. 2015

Cynthia E. Maley

49D



NOTICE OF CHANGES TO PERMITTED USES

The City of Flagler Beach proposes to amend the following ordinance entitled:

ORDINANCE NO. 2015 - 07

AN ORDINANCE OF THE CITY OF FLAGLER BEACH, FLORIDA RELATING TO FARMER'S MARKETS; PROVIDING A DEFINITION FOR FARMER'S MARKETS AND PROVIDING THAT FARMER'S MARKETS ARE A SPECIAL EXCEPTION USE IN THE GENERAL COMMERCIAL, TOURIST, RECREATIONAL AND HIGHWAY CORRIDOR DISTRICTS; PROVIDING...

FOR CONFLICTS AND ESTABLISHING AN EFFECTIVE DATE

Public Hearings of this ordinance shall be conducted on the following dates:

City Commission Meeting, Monday, June 22, 2015 6:30 PM. Public Hearing on June 23, 2015 6:30 PM.

The public hearing may be continued to a future date or dates. The time and date of any continuances of a public hearing shall be announced during the public hearing without any further published notice. The hearing will be conducted in the City Commission Chambers located at 105 South Second Street, Flagler Beach, Florida.

A copy of this notice, the file relating to the proposed ordinance amendment is available for public inspection during regular business hours, Monday through Friday, 9:00 AM to 5:00 PM, at 105 South Second Street, Flagler Beach, Florida. The public is encouraged to participate in the processes and procedures of the City and to request copies of the proposed ordinance. For further information about the proposed ordinance, please call (386) 317-2330 Ext. 233.

Pursuant to Section 166.041(3)(a), F.S. all interested parties may appear and be heard with respect to the proposed ordinance. Any person wishing to express his/her opinion may submit written comments regarding the proposed amendment to the City. Comments should be made as early as possible to ensure full consideration.

Pursuant to Section 218.0105 F.S. if you wish to appeal any decision made with respect to the matter discussed at the above referenced hearings, he/she will need a record of the proceedings. For such purposes, it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of the proceedings should contact the City at (386) 317-2330 Ext. 233 at least 48 hours prior to the meeting.

THE NEWS-JOURNAL

Published Daily and Sunday
Daytona Beach, Volusia County, Florida

State of Florida,
County of Volusia

Before the undersigned authority personally appeared

Cynthia Anderson

who, on oath says that she is

LEGAL COORDINATOR

of The News-Journal, a daily and Sunday newspaper,
published at Daytona Beach in Volusia County, Florida; the
attached copy of advertisement, being a
.....

PUBLIC NOTICE

L 2147482

in the Court,
was published in said newspaper in the issues.....

JULY 25, 2015

Affiant further says that The News-Journal is a newspaper
published at Daytona Beach, in said Volusia County, Florida,
and that the said newspaper has heretofore been continuously
published in said Volusia County, Florida, each day and
Sunday and has been entered as second-class mail matter at
the post office in Daytona Beach, in said Volusia County,
Florida, for a period of one year next preceding the first
publication of the attached copy of advertisement; and affiant
further says that he has neither paid nor promised any person,
firm or corporation any discount, rebate, commission or
refund for the purpose of securing this advertisement for
publication in the said newspaper

Cynthia Anderson

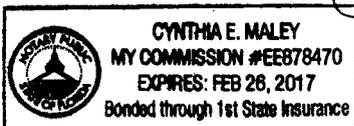
Sworn to and subscribed before me

This 27TH of JULY

A.D. 2015

Cynthia E. Maley

49D



**NOTICE OF CHANGE TO
PERMITTED USES**

The City of Flagler Beach proposes to adopt the following ordinance entitled:

ORDINANCE NO. 2015 - 07

AN ORDINANCE OF THE CITY OF FLAGLER BEACH, FLORIDA RELATING TO FARMER'S MARKETS; PROVIDING A DEFINITION FOR FARMER'S MARKETS AND PROVIDING THAT FARMER'S MARKETS ARE A SPECIAL EXCEPTION USE IN THE GENERAL COMMERCIAL TOURIST COMMERCIAL AND HIGHWAY COMMERCIAL ZONING DISTRICTS; PROVIDING REGULATIONS RELATED TO FARMERS' MARKETS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS AND ESTABLISHING AN EFFECTIVE DATE

Public Hearings on this ordinance will be conducted as follows:

City Commission Second reading August 27, 2015 6:00 p.m. or soon thereafter

The public hearings may be continued to a future date or dates. The times and dates of any continuances of a public hearing shall be announced during the public hearing without any further published notice. The hearings will be conducted in the City Commission Chambers located at 105 South Second Street, Flagler Beach, Florida.

A copy of this notice, the file relating to the proposed ordinance amendment is available for public inspection during regular business hours Monday through Friday from 8:00 a.m. to 5:00 p.m. at 105 South Second Street, Flagler Beach, Florida. The public is encouraged to participate in the processes and procedures of the City and to request copies of the proposed ordinance. For further information about the proposed ordinance, please call (386) 517-2000 Ext. 233.

Pursuant to Section 166.041(3)(a), F.S. all interested parties may appear and be heard with respect to the proposed ordinance. Any person wishing to submit written comments regarding the proposed amendment to the City. Comments should be made as early as possible to ensure full consideration.

Pursuant to Sec. 286.0105 F.S. if a person decides to appeal any decision made with respect to any matter considered at the above referenced hearings, he/she will need a record of the proceedings. For such purposes, it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office at 386-517-2000 Ext. 233 at least 48 hours prior to the meeting.

H22

ORDINANCE NO.: 2015-08

AN ORDINANCE OF THE CITY OF FLAGLER BEACH, FLORIDA, AUTHORIZING THE CONVEYANCE BY QUITCLAIM DEED OF CERTAIN CITY OWNED PROPERTY IDENTIFIED AS PARCEL NO. 12-12-31-4500-00020-0080, LOCATED WITHIN THE GEORGE MOODY SUBDIVISION; RESERVING AN EASEMENT FOR UTILITIES WITHIN SAID PARCEL; PROVIDING FOR CONFLICTS AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Section 2.10 of the Charter of the City of Flagler Beach authorizes the City Commission to convey lands owned by the City by ordinance; and

WHEREAS, the City has determined that there is not a municipal use of this property and that the conveyance will be of benefit to the City; and

WHEREAS, the City Commission deems it advisable to convey City property to Joseph Kovach Jr. and Jeanne Mommaerts pursuant to the terms of the proposal approved by the City Commission on July 9, 2015; and

WHEREAS, the City Commission has elected to reserve a utility easement on the property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA THAT:

SECTION 1. The recitals state above are incorporated herein by reference and are made fully a part of this ordinance.

SECTION 2. The property that is authorized to be conveyed by the City to Joseph Kovach Jr. and Jeanne Mommaerts is the property identified as Parcel No. 12-12-31-4500-00020-0080 and depicted in Exhibit "A" attached hereto and made a part by reference.

SECTION 3. A non-exclusive utility easement will be reserved by the City as shown on Exhibit "A."

SECTION 4. The City Clerk shall record a copy of this Ordinance in the Public Records for Flagler County, Florida.

SECTION 5. This Ordinance is deemed to be severable. If any section or portion of a section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Ordinance.

SECTION 6. CONFLICTS. All ordinance or parts of any ordinance in conflict herewith to the extent of such conflict are hereby repealed.

47
48 **SECTION 7. EFFECTIVE DATE.** This Ordinance shall become effective
49 immediately upon its passage and adoption.

50
51 **PASSED AND ORDAINED** this __ day of ____ 2015, by the City Commission of the
52 City of Flagler Beach, Florida.

53
54 PASSED ON FIRST READING THIS _____ DAY OF _____, 2015.

55 PASSED AND ADOPTED THIS _____ DAY OF _____, 2015.

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CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

Linda Provencher, Mayor

ATTEST:

Penny Overstreet, City Clerk

Instrument Prepared by:

Andrew J. Hand
Shepard, Smith & Cassady, PA
2300 Maitland Center Parkway
Suite 100
Maitland, Florida 32751

Return to:

Penny Overstreet, City Clerk
City of Flagler Beach
Post Office Box 70
Flagler Beach, Florida 32136

QUITCLAIM DEED

THIS QUITCLAIM DEED made effective as of the ___ day of _____, 2015 by The City of Flagler Beach, a municipal corporation in the State of Florida ("Grantor") to Joseph Kovach Jr. and Jeanne Mommaerts, Husband and Wife, whose address is 600 N. Central Avenue, Flagler Beach, FL 32136. ("Grantees").

WITNESSETH that Grantor, for and in consideration of the sum of \$10.00 and other valuable consideration, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the Grantee, all its interests in real property situate in Flagler County, Florida, viz:

GEORGE MOODY SUBDIVISION, BLOCK 2, EAST 20' OF LOT 8, DEED
BOOK 23 PAGE 532 FLAGLER COUNTY, FLORIDA.

Parcel No. 12-12-13-4500-00020-0080

A copy of the boundary survey is attached hereto as Exhibit "A."

The City hereby reserves a utility easement as depicted on Exhibit "A."

IN WITNESS WHEREOF, the said Grantor has signed and sealed these presents the day and year first above written.

[THE REST OF THIS PAGE LEFT INTENTIONALLY BLANK]

Signed, sealed and delivered
in our presence:

By: CITY OF FLAGLER BEACH

Witness

Linda Provencher, Mayor

Print Name

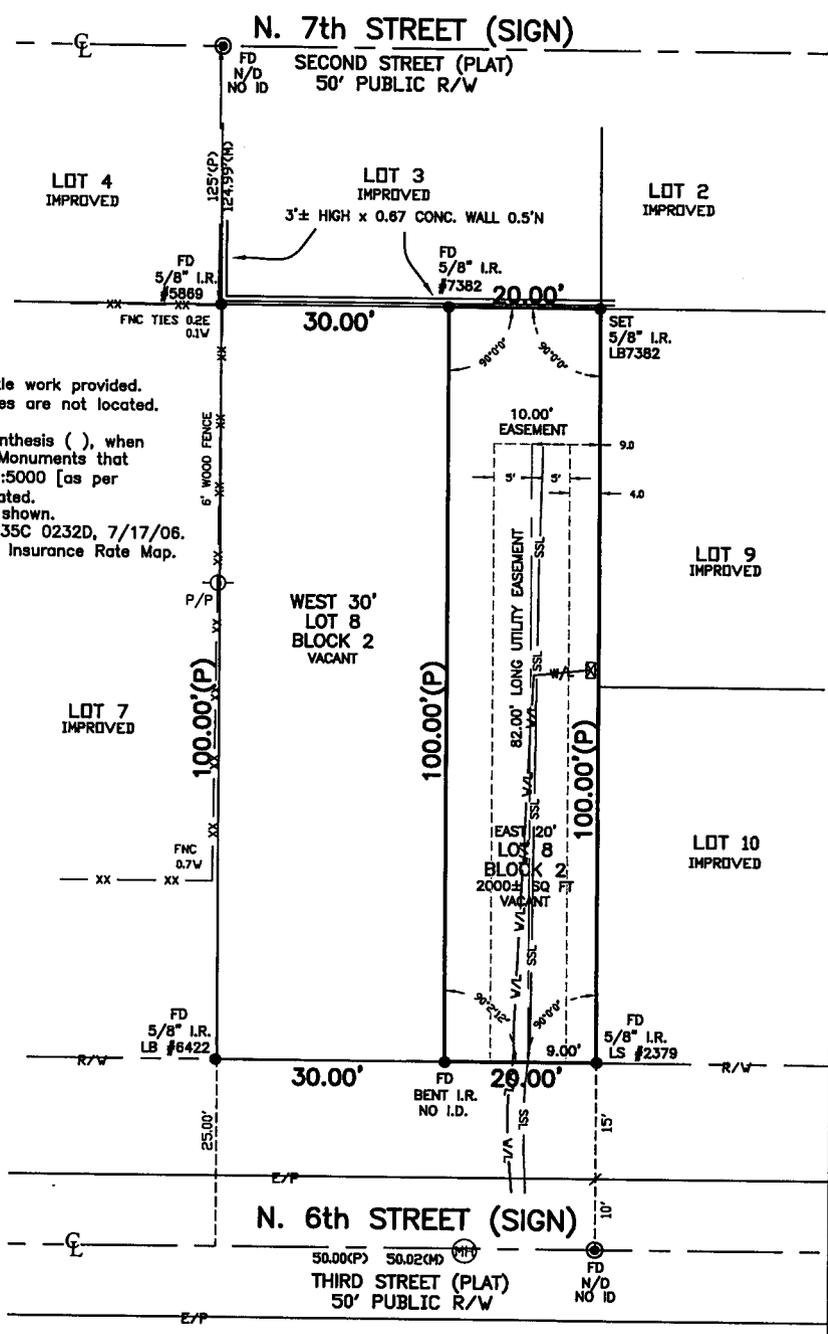
Witness

Print Name

STATE OF FLORIDA
COUNTY OF FLAGLER

The foregoing instrument was acknowledged before me on this ____ day of _____, 2015 by
Linda Provencher, who is personally known to me or has produced
_____, as identification.

Notary Public



NOTES:

1. Description furnished by client. No title work provided.
2. Underground improvements and utilities are not located.
3. No bearings are shown on plat.
4. Dimension category is shown in parenthesis (), when they differ from record dimensions. Monuments that fall within the suburban closure of 1:5000 [as per 5J-17.051(3)15bii] are not differentiated.
5. Overhead electric not located unless shown.
6. Flood Zone X, Map & Panel No. 12035C 0232D, 7/17/06, as best ascertained from the Flood Insurance Rate Map.

LEGEND:

- C Center Line
- FD Found
- N/D Nail and Disk
- IR Iron Rod
- (P) Plat Bearing & Distance
- (M) Measured Bearing & Distance
- FNC Fence or fence corner
- R/W Right of Way
- E/P Edge of Pavement
- L.B. Licensed Business
- L.S. Licensed Surveyor
- PSM Professional Surveyor & Mapper
- W/L Water Line
- SSL Sewer Line
- FNC Fence or Fence Corner
- (MH) Man Hole

DESCRIPTION:

THE EAST 20' OF LOT 8, BLOCK 2, GEORGE MOODY SUBDIVISION, AS RECORDED IN MAP BOOK 1, PAGE 24, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA.
 SUBJECT TO A PROPOSED
 10.00 FOOT UTILITY EASEMENT LYING 5 FOOT EACH SIDE OF AN 82.00 FOOT LINE LAYING 9.00 FOOT WEST AND PARALLEL TO THE EAST LINE OF LOT 8, BLOCK 2, GEORGE MOODY SUBDIVISION, AS RECORDED IN MAP BOOK 1, PAGE 24, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA

<p>PREPARED FOR: --- City of Flagler Beach, Fla ---</p> <p>Revised: 08/12/15 proposed 10' easement 1508031 ACS Revised: Added Water & Sewer Lines. 06/08/14 JMM</p> <p>TYPE SURVEY: DATE OF FIELD-OFFICE WORK ORDER# Boundary 05/23/14 05/28/14 1406022 ACS</p>	<p style="text-align: center;">EAST COAST LAND SURVEYING</p> <p style="text-align: center;">11 Coolidge Ave. Suite-J, Ormond Beach FL 32174 PHONE (386) 872-3633 or (386) 437-0123 FAX (386) 872-3635</p> <p>THE FOREGOING PLAT MEETS THE MINIMUM TECHNICAL STANDARDS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS AS PER CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE, AS PURSUANT TO SECTION 472.027, FLORIDA STATUTES.</p> <p style="text-align: right;"><i>Anthony Sanzone</i> 05/28/14</p> <p>ANTHONY SANZONE, PSM# 6309 LB #7382 Not valid without the signature and the original raised seal of a Florida Licensed surveyor and mapper.</p>
---	---

ORDINANCE NO. 2015-08
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AUTHORIZING THE CONVEYANCE BY QUITCLAIM DEED OF CERTAIN CITY OWNED PROPERTY IDENTIFIED AS PARCEL NO. 12-12-31-45000-00020-0080, LOCATED WITHIN THE GEORGE MOODY SUBDIVISION; RESERVING AN EASEMENT FOR UTILITIES WITHIN SAID PARCEL; PROVIDING FOR CONFLICTS AND ESTABLISHING AN EFFECTIVE DATE.
PUBLIC HEARING'S AND FINAL READING WILL BE HELD ON AUGUST 27, 2015 AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE, IN THE CITY COMMISSION CHAMBERS, 105 S. 2ND ST., FLAGLER BEACH, FL. THIS PUBLIC HEARING MAY BE CONTINUED TO A FUTURE DATE OR DATES. THE TIMES AND DATES OF ANY CONTINUANCES OF A PUBLIC HEARING SHALL BE ANNOUNCED DURING THE PUBLIC HEARING WITHOUT ANY FURTHER PUBLISHED NOTICE. THE ORDINANCE MAY BE VIEWED AT THE ABOVE LOCATION. INTERESTED PARTIES MAY APPEAR AT THE MEETING AND BE HEARD WITH RESPECT TO THE PROPOSED ORDINANCE.

CITY OF FLAGLER BEACH
P.O. BOX 70, 105 S. 2ND STREET
FLAGLER BEACH, FL 32136
PHONE (386) 517-2000
FAX (386) 517-2008
L2149466 Aug. 12, 2015. 1t



City of Flagler Beach **AGENDA ITEM # 23**

Item Summary and Recommendation

SUBJECT: Ordinance 2015-09, amending floodplain regulations in Ordinance 2015-03

BACKGROUND: Ordinance 2015-03, adopted February 26, 2015, contains higher regulatory standards than those required by FEMA and the Florida Building Code. Representatives in the local home builders community have expressed their opinion that two of those higher standards, i.e., increasing freeboard from one foot to two feet, and the 10-year cumulative substantial improvement (CSI), pose a hardship on homeowners, particularly those planning additions.

The issue was brought before the PAR Board on July 7, 2015, which recommended returning the freeboard to 1 foot for *additions*, if, after consulting with FEMA on the change, it did not have a negative impact on our Community Rating System score, and by extension, make flood insurance more costly for our residents. The change would impact flood zone AE only, not VE nor Coastal A Zone.

RECOMMENDATIONS: A compromise: retain the two feet of freeboard on new home construction, and reduce it to one foot for additions by amending applicable sections of Ord 2015-03.

ATTACHMENTS:

1. Ordinance 2015-09, amending CSI and Freeboard for additions;
2. FEMA Fact Sheet: Building Higher in Flood Zones: Freeboard – Reduce Your Risk, Reduce Your Premium;
3. PAR Board handout dated 7.7.2015: Insurance Premiums: 1 ft vs 2 ft of Freeboard
3. A report on points earned by the City for Higher Regulatory Standards towards our CRS Score

SUBMITTED BY: Kay McNeely, CFM **DATE:** August 20, 2015

ORDINANCE NO. 2015-09

AN ORDINANCE BY THE CITY COMMISSION AMENDING ORDINANCE 2015-03, APPENDIX "A" LAND DEVELOPMENT REGULATIONS, SECTIONS 4.07.03.(D)(3) AND 4.07.09; SECTION 5.00.10 AMENDING SECTION 202 OF THE FLORIDA BUILDING CODE, BUILDING; SECTION 5.00.11 AMENDING SECTION 202 AND SECTION 1103.5 OF THE FLORIDA BUILDING CODE, EXISTING BUILDING; PROVIDING FOR APPLICABILITY; REPEAL; SEVERABILITY; AND AN EFFECTIVE DATE.

WHEREAS, the **City Commission** determined that it is in the public interest to adopt the floodplain management regulations that are coordinated with the *Florida Building Code* and passed Ordinance 2015-03 on February 26, 2015; and

WHEREAS, by passage of Ordinance 2015-03, **Section 4.07.03.(D)(3) Substantial improvement and substantial damage determinations** and **Section 5.00.10** and **Section 5.00.11** amendments to definitions in the *Florida Building Code*, the **City Commission** adopted a higher standard than required by FEMA or the *Florida Building Code* by requiring the Floodplain Administrator to evaluate permits for alterations, improvements, and repairs of flood damage over a 10 year period; and

WHEREAS, by passage of Ordinance 2015-03, **Section 6, Article V, Development and Improvement Standards, Sec. 5.00.12** the **City Commission** adopted a higher standard than required by FEMA or the *Florida Building Code* by requiring one- and two-family dwellings in flood hazard areas not designated as Coastal A Zones or Coastal V Zones, and additions to dwellings, to have their lowest floors elevated to or above the base flood elevation plus 2 feet, or the design elevation, whichever is higher; and

WHEREAS, the **City Commission** has in retrospect determined that amendments to Section 4.07.03.(D)(3) and R322.2.1 impose an undue hardship, especially on residential construction;

NOW, THEREFORE, BE IT ORDAINED by the **City Commission** of the **City of Flagler Beach** that the following Sections be modified accordingly:

SECTION 1. The Appendix A, Land Development Regulations, Article IV, Section 4.07 Floodplain Management, Section 4.07.03 and Section 4.07.09 are hereby amended as follows:

Sec. 4.07.03. Duties and powers of the Floodplain Administrator.

(D) Substantial improvement and substantial damage determinations. For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Building Official, shall:

(1) *Unchanged.*

(2) *Unchanged.*

(3) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; ~~and the determination requires evaluation of previous permits issued for improvements and repairs over a 10-year period as specified in the definition of "substantial improvement"; for proposed work to repair damage caused by flooding, the determination requires evaluation of previous permits issued to repair flood-related damage as specified in the definition of "substantial damage"; and~~

(4) Unchanged

Sec. 4.07.09. Definitions.

The definitions of "Substantial Damage" and "Substantial Improvement" are hereby amended as follows:

Substantial damage. Damage of any origin sustained by a building or structure whereby the cost of restoring the building or structure to its before-damaged condition would equal or exceed 50 percent of the market value of the building or structure before the damage occurred. ~~The term also includes flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on average, equals or exceeds 25 percent of the market value of the structure before the damage occurred. [Also defined in FBC, B Section 1612.2., as modified by the City.]~~

Substantial improvement. ~~Any combination of repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure taking place during a 10-year period, the cumulative cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. For each building or structure, the 10-year period begins on the date of the first improvement or repair of that building or structure subsequent to January 1, 2005. If the structure has incurred substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions. [Also defined in FBC, B, Section 1612.2., as modified by the City.]~~
Any repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions. [Also defined in FBC, B, Section 1612.2.]

SECTION 2. The Appendix A, Land Development Regulations, Article V, Development Design and Improvement Standards, Section 5.00.10 is hereby amended by the following technical amendments to the *Florida Building Code, Building*:

The previously adopted definitions of "Substantial Damage" and "Substantial Improvement"

provided in Sec. 202, Florida Building Code, Building, are hereby amended as follows:

Substantial Damage. ~~Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. The term also includes flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.~~

Substantial improvement. ~~Any combination of repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure taking place during a 10-year period, the cumulative cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. For each building or structure, the 10-year period begins on the date of the first improvement or repair of that building or structure subsequent to January 1, 2005. If the structure has incurred substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions. [Also defined in FBC, B, Section 1612.2., as modified by the City.]~~
Any repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions. [Also defined in FBC, B, Section 1612.2.]

SECTION 3. The Appendix A, Land Development Regulations, Article V, Development Design and Improvement Standards, Section 5.00.11 is hereby amended to include the following technical amendments to the Florida Building Code, Existing Building.

The previously adopted definitions of "Substantial Damage" and "Substantial Improvement" provided in Sec. 202, Florida Building Code, Existing Building, are hereby amended as follows:

Substantial Damage. ~~Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. The term also includes flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.~~

Substantial improvement. ~~Any combination of repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure taking place during a 10-year period, the cumulative cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. For each building or structure, the 10-year period begins on the date of the first improvement or repair of~~

~~that building or structure subsequent to January 1, 2005. If the structure has incurred substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions. [Also defined in FBC, B, Section 1612.2., as modified by the City.]~~
Any repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the building or structure before the improvement or repair is started. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions. [Also defined in FBC, B, Section 1612.2.]

Chapter 11 Additions, of the Florida Building Code, Existing Building is hereby amended as follows:

1103.5 Flood hazard areas. Additions and foundations in flood hazard areas shall comply with the following requirements:

1. For horizontal additions that are structurally interconnected to the existing building:
 - 1.1. If the addition and all other proposed work, when combined, constitute substantial improvement, the existing building and the addition shall comply with Section 1612 of the Florida Building Code, Building or Section R322 of the Florida Building Code, Residential as applicable.
 - 1.2. If the addition constitutes substantial improvement, the existing building and the addition shall comply with Section 1612 of the Florida Building Code, Building or Section R322 of the Florida Building Code, Residential as applicable.
2. For horizontal additions that are not structurally interconnected to the existing building:
 - 2.1. The addition shall comply with Section 1612 of the Florida Building Code, Building or Section R322 of the Florida Building Code, Residential, as applicable.
 - 2.2. If the addition and all other proposed work, when combined, constitute substantial improvement, the existing building and the addition shall comply with Section 1612 of the Florida Building Code, Building or Section R322 of the Florida Building Code, Residential, as applicable.
3. For vertical additions and all other proposed work that, when combined, constitute substantial improvement, the existing building shall comply with Section 1612 of the Florida Building Code, Building or Section R322 of the Florida Building Code, Residential, as applicable.
4. For a raised or extended foundation, if the foundation work and all other proposed work, when combined, constitute substantial improvement, the existing building shall comply with Section 1612 of the Florida Building Code, Building.
5. For a new foundation or replacement foundation, the foundation shall comply with Section 1612 of the Florida Building Code, Building, or Section R322 of the

Florida Building Code, Residential, as applicable.

Exception: Horizontal additions to one- and two-family dwellings in flood hazard areas not designated as coastal high-hazard areas or Coastal A Zones shall have the lowest floor elevated to or above the lowest floor of the existing dwelling or the base flood elevation plus 1 foot, whichever is higher, and shall comply with the other applicable requirements of Section R322 of the Florida Building Code, Residential.

SECTION 4. INCLUSION INTO THE CODE OF ORDINANCES.

It is the intent of the **City Commission** that the provisions of this ordinance shall become and be made a part of the **City of Flagler Beach's** Code of Ordinances, and that the sections of this ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section," "article," "regulation," or such other appropriate word or phrase in order to accomplish such intentions.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any part thereof, other than the part so declared.

SECTION 6. EFFECTIVE DATE. The effective date of this ordinance shall be immediately upon its enactment.

PASSED ON FIRST READING THIS 27th DAY OF AUGUST, 2015.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2015

CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

Linda Provencher, Mayor

ATTEST:

Penny Overstreet, City Clerk



FEMA

Fact Sheet

Building Higher in Flood Zones: Freeboard – Reduce Your Risk, Reduce Your Premium

One way flood risk is communicated is through maps that show base flood elevations (BFEs), or the height floodwaters would reach during a 1-percent-annual-chance flood in any given year.

Freeboard is a term used by FEMA’s National Flood Insurance Program (NFIP) to describe a factor of safety usually expressed in feet above the 1-percent-annual-chance flood level. The NFIP requires the lowest floor of structures built in Special Flood Hazard Areas (SFHAs) to be at or above the BFE, so a structure built with freeboard would have its lowest floor 1 foot or more above the BFE. Adding freeboard will reduce NFIP insurance premiums.

Benefits of Freeboard

There are many benefits to incorporating freeboard into new construction plans, the most important being safety (Figure 1). Freeboard provides a margin of safety against extraordinary or unknown flood risk. BFEs reflect estimates of flood risk, but there are many unknown factors that can cause flood heights to rise above the BFE, such as wave action, bridge and culvert openings being blocked by debris, and development in the floodplain. It is important to remember that floods more severe than the 1-percent-annual-chance event can and do occur.

Other benefits of freeboard include incurring less damage, easier and faster cleanup after a flood event, and lower flood insurance rates. Incorporating freeboard into building plans can result in substantial savings in flood insurance premiums each year, especially for buildings located in Zone V (a coastal flood zone at risk from wave action). Figure 2 shows potential flood insurance rates based on the amount of freeboard in both riverine (Zone AE) and coastal (Zone VE) environments.

Communities that incorporate freeboard into their local floodplain ordinances can earn discounts on flood insurance by participating in the NFIP’s Community Rating System (CRS) program. CRS rewards communities that engage in floodplain management activities that exceed NFIP standards by offering discounts of up to 45 percent on flood insurance policies written for SFHAs in NFIP-participating communities.



Figure 1: House elevated above the BFE with 1 foot of freeboard

What is Floodplain Management?

Floodplain management is the operation of a program of preventive and corrective measures for reducing flood damage. FEMA helps communities develop floodplain management regulations that comply with NFIP regulations. Communities may adopt more restrictive regulations. Community officials may have knowledge of local conditions that require higher standards than the NFIP regulations, particularly for human safety.

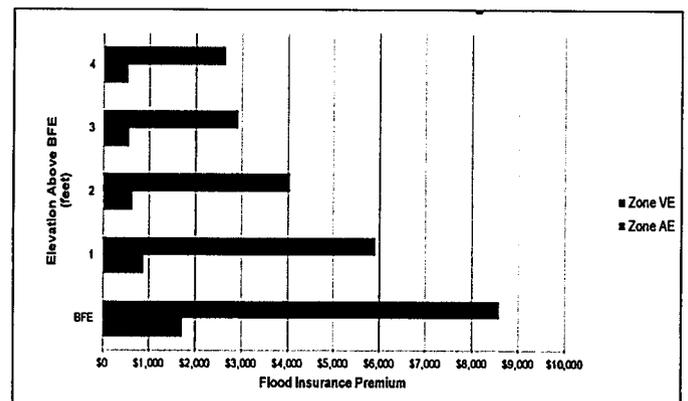


Figure 2: Maximum coverage for a \$250,000 residential building and \$100,000 contents

Benefit-Cost Comparison

Incorporating freeboard into new construction is extremely cost effective. The up-front costs are generally only about 0.25 to 1.5 percent of the total construction costs for each foot of freeboard. However, the long-term savings on flood insurance will more than offset these costs.

For example, adding 2 feet of freeboard to a new home might add \$20 a month to the mortgage payment, or \$240 per year. The resulting flood insurance savings could be more than \$1,000 a year for a building in Zone AE (for instance, in a riverine flood zone not affected by wave action) and \$2,000 a year in Zone VE.

Many States and communities have incorporated freeboard requirements into the elevation and floodproofing requirements stipulated by the NFIP. Freeboard requirements can range from 6 inches to 4 feet, and it would be up to the community to decide what is most appropriate given their location and other community conditions.

Historically Speaking...

Freeboard was (and still is) a nautical term. It refers to the height of a ship's deck above the waterline. If you think of the lowest floor of your house as the deck of your ship, and the BFE as the height of the sea, freeboard is the extra height that keeps the larger waves off your deck.

FOR MORE INFORMATION...

FEMA's Floodplain Management Branch
About floodplain management's role in the NFIP:
<http://www.fema.gov/floodplain-management>

FEMA 347 – Above the Flood: Elevating Your Floodprone House:
<http://www.fema.gov/media-library/assets/documents/725?id=1424>

FEMA 312 – Homeowner's Guide to Retrofitting:
<http://www.fema.gov/media-library/assets/documents/480?id=1420>

Homebuilder's Guide to Coastal Construction:
A series of fact sheets providing information about responsible building practices including freeboard.
<http://www.fema.gov/library/viewRecord.do?id=2138>

FloodSmart
Information for consumers and insurance agents about flood insurance and the NFIP.
www.FloodSmart.gov



INSURANCE PREMIUMS: ONE FOOT VS TWO FEET OF FREEBOARD

An actual Flagler Beach residence* in Special Flood Hazard Area Zone AE, BFE = 5.0 feet

Insurance Type	BFE +1 foot (6.1' FFE)	BFE + 2 feet (7.1 FFE)
\$250,000 Structure	\$659	\$445
\$100,000 Contents	\$244	\$166
Total Annual Premium	\$902	\$611
Difference= \$291		

The homeowner with one foot of freeboard is paying 47% more than the homeowner with two feet of freeboard.

BTW: In this particular example, the homeowner has a homestead exemption. The premium includes a \$25 primary home HFIAA Surcharge of \$25. For part-time residents not homesteaded, the surcharge is \$250. (Recall that the HFIAA is the Homeowners Flood Insurance Affordability Act of 2014, signed by President Obama to roll back parts of the Biggert-Waters Act of 2012.)

*Data Source: Neal Tipton of Beachside Insurance, Flagler Beach, on 7.6.2015

FEMA's NFIP Community Rating System
Activity 430 Higher Regulatory Standards (2013 Edition)
Comparison of 2,042 possible points w/ FB Score of 276

Heading: Development Limitations

CRS Abbr: 432.a. DL

Description:

Prohibiting fill and other ground-altering measures can protect existing development and habitat, improve water quality, and maintain the flood attenuating benefits of natural areas.

KMc Notes:

City received 66 points for Compensatory Storage (see DL1.b., below)

Possible Points: 1330

FB 2015 Credited Points: 66

Heading: Compensatory Storage

CRS Abbr: 432.a. DL1.b

Description:

One method to offset the impacts of the use of fill is to require compensatory storage, but compensatory storage does not compensate for the adverse impact on other natural floodplain functions. Therefore, it is worth approximately half the credit. This credit is for regulations that require new developments to provide compensatory storage at hydraulically equivalent sites up to a ratio of 1.5:1.

KMc Notes:

280 possible points from DL1.a OR possibly as much as 130 for DL1.b.

Possible Points: 130

FB 2015 Credited Points: 66

Heading: Freeboard

CRS Abbr: 432.b. FB

Description:

The NFIP requires that the lowest floor of residential structures be elevated to or above the base flood elevation and that non-residential structures be elevated or floodproofed to or above the base flood elevation. Attached garages and utilities (including electrical, heating, ductwork, ventilating, plumbing and air conditioning) must also be protected to the base flood elevation.

A freeboard requirement adds height above the BFE to provide an extra margin of protection to account for waves, debris, miscalculations, or lack of data.

If the community requires that (utilities) be elevated or made of flood-resistant materials above the BFE, but does not require these facilities to be elevated or protected to the freeboard level, then the value for the freeboard is considered to be 75% of the elevation requirement.

KMc Notes:

Points were deducted because: 1) no language expressly requires utilities to be elevated to 2 feet, and 2) Because two feet of FB is new, no ECs have been submitted yet - credit should be awarded at next 5 year cycle visit in 2020. Points were for 1 foot of freeboard. (Interesting Note: FEMA and ISO do not agree that utility language must be more specific. FEMA says the new Ord references the FBC which states to use the adopted freeboard, and that should be sufficient. FEMA was not aware that ISO was deducting points until brought to their attention during our ISO visit in Feb. FDEM (FEMA's state rep) and ISO are meeting on this currently to see if all FL communities that received deductions for lacking more specific utility language can be fully credited.)

Possible Points: 500

FB 2015 Credited Points: 76

Heading: Building Code

CRS Abbr: 432.h. BC

Description:

BCGES was initiated by the insurance industry after determining that the catastrophic losses from Hurricane Andrew were compounded by poor building code enforcement. BCGES assesses the building codes in effect in a community and how a community enforces them, with special emphasis on mitigation of losses from natural disasters. BC1 recognizes that communities have adopted the current editions of the appropriate codes.

KMc Notes:

City received 48 pts for BC1. We may have been docked 2 pts for having septic systems.

Possible Points: 50

FB 2015 Credited Points: 48

Heading: Building Code

CRS Abbr: 432.h. BC

Description:

BC2 credits the community's Building Code Effectiveness Grading Schedule (BCEGS) classification.

KMc Notes:

City piggybacked on County's classification number of 3 for 30 points because in 2012 the County was doing City inspections. (County's classification expired July 2015.)

Possible Points: 50

FB 2015 Credited Points: 30

Heading: Local Drainage Protection

CRS Abbr: 432.i. LDP

Description:

LDP credit is for regulations that ensure that every new building will be built so that it is protected from local drainage flooding. A regulation that only addresses drainage plans in new subdivisions is not credited.
LPD1 = 40 x number of feet the lowest floor (including basement) must be above the crown of the nearest street or the highest grade adjacent to the building
LDP2 = 40 points, if the regs require that, as a condition of receiving a building permit, the applicant must prepare a site plan that (a) accounts for street flooding and local drainage from and onto adjoining properties, and (b) protects the building from local drainage flows
LDP3 = EITHER 20 points, if the regs require the applicant to provide positive drainage away from the building site to an approved point of collection that does not create a hazard or problem on neighboring properties OR 10 points if the regulations require that the applicant provide positive drainage away from the building site.
LDP4 = 20 points, if the regs require that the increased volume of runoff due to the development (from the 100-year storm) is kept on-site, such as via a low-impact development measure.

KMc Notes:

ISO credited LDP3. There are no points for LDP4 because City stormwater projects have been built to the 10-year and 25-year rain event, not the 100-year.

Possible Points: 120

FB 2015 Credited Points: 10

Heading: State-mandated Regulatory Standards

CRS Abbr: 432.n. SMS

Description:

KMc Notes:

Points were received for the state CCCL.

Possible Points: 20

FB 2015 Credited Points: 20

Heading: Regulations Administration

CRS Abbr: 432.o. RA

Description:

RA1.

a. 5 points for each CFM or graduate of an approved EMI class OR

b. 25 points, if all proposed development projects in the floodplain and all final inspections and project approvals are reviewed and approved by a CFM. The credit is provided as long as no new floodplain development project is used or occupied without the review and approval of a CFM.

KMc Notes:

I have been a Certified Floodplain Manager since 2008. Beginning in February of this year, I started reviewing floodplain building permits along with the City Engineer / Director of Public Works.

Possible Points: 67

FB 2015 Credited Points: 25

KMc, 8.20.2015

Item

24

Staff

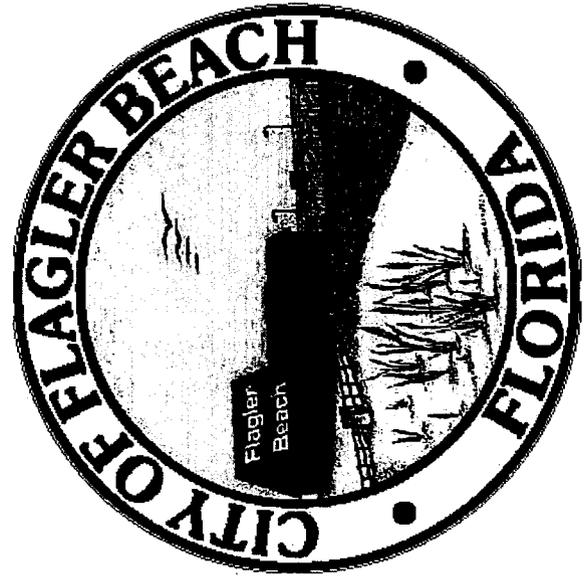
Reports

City of Flagler Beach

Budget Report

as of

July 31, 2015



July 2015

General Fund

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
REVENUES						
Total Dept 3100-	AD VALOREM, SALES AND USE TAXES	3,459,222	3,215,998	92.97%	83.33%	9.64%
Total Dept 3200-	LICENSE & PERMITS	212,831	165,335	77.68%	83.33%	-5.65%
Total Dept 3300-	INTERGOVERNMENTAL	572,001	346,067	58.05%	83.33%	-25.29%
Total Dept 3400-	CHARGES FOR SERVICE	57,013	40,998	71.91%	83.33%	-11.42%
Total Dept 3500-	FINES & FORFEITURES	52,600	33,507	63.70%	83.33%	-19.63%
Total Dept 3600-	MISCELLANEOUS REVENUE	68,383	59,082	66.65%	83.33%	-16.68%
TOTAL Revenues		4,422,050	3,860,987	86.44%	83.33%	3.11%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
EXPENDITURES						
Total Dept 5111-	COMMISSION	64,252	49,100	73.71%	83.33%	-9.63%
Total Dept 5122-	EXECUTIVE	102,089	81,583	79.66%	83.33%	-3.67%
Total Dept 5123-	CITY CLERK	121,243	94,353	77.82%	83.33%	-5.51%
Total Dept 5131-	FINANCE	137,515	108,614	78.98%	83.33%	-4.35%
Total Dept 5141-	LEGAL	179,750	110,317	61.37%	83.33%	-21.96%
Total Dept 5191-	MAINTENANCE	220,110	176,967	80.40%	83.33%	-2.93%
Total Dept 5192-	GENERAL GOVERNMENT	786,461	652,277	76.67%	83.33%	-6.67%
Total Dept 5214-	POLICE DEPARTMENT	1,194,049	955,374	78.98%	83.33%	-4.35%
Total Dept 5215-	VICTIM'S ADVOCATE	75,985	69,039	79.51%	83.33%	-3.82%
Total Dept 5221-	FIRE DEPARTMENT	521,111	408,998	76.69%	83.33%	-6.64%
Total Dept 5241-	BUILDING & ZONING	121,030	88,861	70.62%	83.33%	-12.71%
Total Dept 5392-	GENERAL FUND CAPITAL	906,667	742,512	74.29%	83.33%	-9.04%
Total Dept 5411-	ROADS & STREETS	236,029	362,511	40.41%	83.33%	-42.92%
Total Dept 5711-	LIBRARY	92,352	67,794	72.16%	83.33%	-11.17%
Total Dept 5712-	MUSEUM	6,860	3,020	44.02%	83.33%	-39.32%
Total Dept 5722-	BEACH DEPARTMENT	162,409	104,791	64.52%	83.33%	-18.81%
Total Dept 5723-	DUNE CROSSOVERS	7,360	7,360	29.65%	83.33%	-53.69%
Total Dept 5800-	RECREATION	67,647	43,277	63.97%	83.33%	-19.36%
TOTAL Expenditures		5,002,919	3,891,415	73.20%	83.33%	-10.14%

GENERAL FUND SUMMARY			ACTUAL YEAR TO DATE
ORIGINAL BUDGET	AMENDED BUDGET		DATE
TOTAL REVENUES	4,422,050	4,466,515	3,860,987
TRANSFERS OUT (INFRASTRUCTURE SURTAX)	633,273	633,273	
USE (RETURN) OF FUND BALANCE RESERVES	(52,404)	45,175	
ENCUMBERED FROM PRIOR YEAR		171,407	
TOTAL EXPENDITURES	5,002,919	5,316,370	3,891,415
NET OF REVENUES & EXPENDITURES			(30,428)

July 2015

CRA Fund

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 3100-	115,782	115,782	115,552	99.80%	83.33%	16.47%
TAX INCREMENT FUNDING	-	-	-	-	-	-
LICENSE AND PERMITS	-	-	-	#DIV/0!	83.33%	#DIV/0!
Total Dept 3200-	-	-	-	-	-	-
MISCELLANEOUS REVENUE	-	14,500	14,500	100.00%	83.33%	16.67%
TOTAL Revenues	115,782	130,282	130,052	99.82%	83.33%	16.49%

EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5391-	94,516	109,016	95,358	87.47%	83.33%	4.14%
FUND EXPENSE	-	-	-	-	-	-
Total Dept 5392-	-	-	-	#DIV/0!	83.33%	#DIV/0!
FUND CAPITAL	-	-	-	-	-	-
TOTAL Expenditures	94,516	109,016	95,358	87.47%	83.33%	4.14%

CRA FUND SUMMARY		ACTUAL YEAR TO DATE
ORIGINAL BUDGET	AMENDED BUDGET	130,052
115,782	130,282	
USE (RETURN) OF FUND BALANCE RESERVES	(21,266)	
ENCUMBERED FROM PRIOR YEAR	0	
TOTAL EXPENDITURES	109,016	95,358
NET OF REVENUES & EXPENDITURES	-	34,694

Building Code Inspection Fund

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 3200-	117,750	117,750	141,686	120.33%	83.33%	36.99%
LICENSE & PERMITS	-	-	-	-	-	-
TOTAL Revenues	117,750	117,750	141,686	120.33%	83.33%	36.99%

EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5242-	131,145	131,145	102,750	78.35%	83.33%	-4.98%
BUILDING CODE INSPECTION	-	-	-	-	-	-
TOTAL Expenditures	131,145	131,145	102,750	78.35%	83.33%	-4.98%

BUILDING CODE INSPECTION FUND SUMMARY		ACTUAL YEAR TO DATE
ORIGINAL BUDGET	AMENDED BUDGET	141,686
117,750	117,750	
USE (RETURN) OF FUND BALANCE RESERVES	17,145	
TRANSFERS OUT (EDUCATION FEES)	(3,750)	(8,053)
TOTAL EXPENDITURES	131,145	102,750
NET OF REVENUES & EXPENDITURES	-	30,883

July 2015

Pier Fund

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 3400- CHARGES FOR SERVICE	272,561	272,561	230,722	84.65%	83.33%	1.32%
Total Dept 3600- MISCELLANEOUS REVENUE	80,300	80,300	81,889	101.98%	83.33%	18.65%
TOTAL Revenues	352,861	352,861	312,611	88.59%	83.33%	5.26%

EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
Total Dept 5725- PIER BAIT SHOP	346,308	346,308	259,492	74.93%	83.33%	-8.40%
TOTAL Expenditures	346,308	346,308	259,492	74.93%	83.33%	-8.40%

PIER FUND SUMMARY		ACTUAL YEAR TO DATE
TOTAL REVENUES	352,861	312,611
USE (RETURN) OF FUND BALANCE RESERVES	(6,553)	
TOTAL EXPENDITURES	346,308	259,492
NET OF REVENUES & EXPENDITURES	-	53,119

July 2015

Utility Fund

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
REVENUES						
Total Dept 3400	2,723,523	2,723,523	2,304,021	84.60%	83.33%	1.26%
Total Dept 3500	33,093	33,093	27,311	82.53%	83.33%	-0.81%
Total Dept 3600	88,975	88,975	333,018	374.28%	83.33%	290.95%
TOTAL Revenues	2,845,591	2,845,591	2,664,350	93.63%	83.33%	10.30%
EXPENDITURES						
Total Dept 5331- WATER TREATMENT PLANT	638,639	638,639	457,901	71.70%	83.33%	-11.63%
Total Dept 5332- W - WATER TRANSMISSION & DISTRIBUTION	241,384	241,384	167,787	69.51%	83.33%	-13.82%
Total Dept 5351- WASTE WATER TREATMENT PLANT	548,330	548,330	407,078	74.24%	83.33%	-9.09%
Total Dept 5352- SEWER COLLECTION	69,999	69,999	46,223	66.03%	83.33%	-17.30%
Total Dept 5391- FUND EXPENSE	889,630	902,563	780,839	86.51%	83.33%	3.18%
Total Dept 5392- FUND CAPITAL	1,033,000	1,702,178	636,426	37.39%	83.33%	-45.94%
TOTAL Expenditures	3,420,982	4,103,093	2,496,254	60.84%	83.33%	-22.49%

UTILITY FUND SUMMARY			ACTUAL YEAR TO DATE
ORIGINAL BUDGET	AMENDED BUDGET		DATE
TOTAL REVENUES	2,845,591	2,845,591	2,664,350
USE (RETURN) OF FUND BALANCE RESERVES	635,167	635,167	
TRANSFERS OUT (RESTRICTED IMPACT FEES)	(59,776)	(59,776)	(226,023)
ENCUMBERED FROM PRIOR YEAR	0	682,111	
TOTAL EXPENDITURES	3,420,982	4,103,093	2,496,254
NET OF REVENUES & EXPENDITURES	-	-	(57,927)

NOTE: High balance in Miscellaneous Revenue due to collection of Sewer & Water Impact Fees
These are transferred out as restricted.

July 2015

Sanitation Fund

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
REVENUES						
Total Dept 3400	920,024	920,024	759,749	82.58%	83.33%	-0.75%
Total Dept 3500	10,000	10,000	8,648	86.48%	83.33%	3.15%
Total Dept 3600	9,800	9,800	8,346	85.16%	83.33%	1.83%
TOTAL Revenues	939,824	939,824	776,743	82.65%	83.33%	-0.69%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
EXPENDITURES						
Total Dept 5341	804,649	804,649	581,056	72.21%	83.33%	-11.12%
Total Dept 5391	59,732	59,732	56,591	94.74%	83.33%	11.41%
Total Dept 5392	185,000	185,000	0	0.00%	83.33%	-83.33%
TOTAL Expenditures	1,049,381	1,049,381	637,647	60.76%	83.33%	-22.57%

SANITATION FUND SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE
TOTAL REVENUES	939,824	939,824	776,743
USE (RETURN) OF FUND BALANCE RESERVES	109,557	109,557	
TOTAL EXPENDITURES	1,049,381	1,049,381	637,647
NET OF REVENUES & EXPENDITURES	-	-	139,096

Stormwater Fund

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
REVENUES						
Total Dept 3300	0	292,773	192,334	65.69%	83.33%	-17.64%
Total Dept 3400	207,360	239,860	195,836	81.65%	83.33%	-1.69%
Total Dept 3500	2,500	2,500	2,151	86.04%	83.33%	2.71%
Total Dept 3600	902	24,802	24,763	99.84%	83.33%	16.51%
TOTAL Revenues	210,762	559,935	415,084	74.13%	83.33%	-9.20%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE	PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
EXPENDITURES						
Total Dept 5391-	219,740	243,640	118,480	48.63%	83.33%	-34.70%
Total Dept 5392-	30,000	442,521	273,711	61.85%	83.33%	-21.48%
TOTAL Expenditures	249,740	686,161	392,191	57.16%	83.33%	-26.18%

STORMWATER FUND SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL YEAR TO DATE
TOTAL REVENUES	210,762	559,935	415,084
USE (RETURN) OF FUND BALANCE RESERVES	38,978	38,978	
ENCUMBERED FROM PRIOR YEAR		87,248	
TOTAL EXPENDITURES	249,740	686,161	392,191
NET OF REVENUES & EXPENDITURES	-	-	22,893

July 2015

All Funds Budget Report

REVENUES

FUND	ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
001	GENERAL FUND	4,422,050	4,637,922	3,860,987	83.25%	83.33%	-0.09%		
101	CRA FUND	94,516	109,016	130,052	119.30%	83.33%	35.96%		
102	BUILDING CODE INSPECTION FUND	117,750	117,750	141,686	120.33%	83.33%	36.99%		
103	PIER FUND	352,861	352,861	312,611	88.59%	83.33%	5.26%		
304	CAPITAL FUND	38,827	38,827	25,576	65.87%	83.33%	-17.46%		
401	UTILITY FUND	3,480,758	4,162,869	2,664,349	64.00%	83.33%	-19.33%		
403	SANITATION FUND	1,049,381	1,049,381	776,743	74.02%	83.33%	-9.31%		
405	STORMWATER FUND	210,762	559,935	415,084	74.13%	83.33%	-9.20%		
TOTAL REVENUES		9,766,905	11,028,561	8,327,087	75.50%	83.33%	-7.83%		

EXPENDITURES

FUND	ORIGINAL BUDGET		AMENDED BUDGET		ACTUAL YEAR TO DATE		PERCENT REALIZED	PERCENT OF YEAR	VARIANCE
001	GENERAL FUND	4,422,050	4,637,922	3,891,415	83.90%	83.33%	0.57%		
101	CRA FUND	94,516	109,016	95,358.00	87.47%	83.33%	4.14%		
102	BUILDING CODE INSPECTION FUND	134,895	134,895	110,803	82.14%	83.33%	-1.19%		
103	PIER FUND	346,308	346,308	259,492	74.93%	83.33%	-8.40%		
304	CAPITAL FUND	38,827	38,827	25,576	65.87%	83.33%	-17.46%		
401	UTILITY FUND	3,480,760	4,162,872	2,722,277	65.39%	83.33%	-17.94%		
403	SANITATION FUND	1,049,381	1,049,381	637,647	60.76%	83.33%	-22.57%		
405	STORMWATER FUND	210,762	647,183	392,191	60.60%	83.33%	-22.73%		
TOTAL EXPENDITURES		9,777,499	11,126,404	8,134,759	73.11%	83.33%	-10.22%		

REVENUES LESS EXPENDITURES

FUND	ACTUAL YEAR TO DATE
001	GENERAL FUND (30,428)
101	CRA FUND 34,694
102	BUILDING CODE INSPECTION FUND 30,883
103	PIER FUND 53,119
401	UTILITY FUND (57,928)
403	SANITATION FUND 139,096
405	STORMWATER FUND 22,893
TOTAL REVENUES LESS EXPENDITURES 192,329	

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
4034 POSTED BY KDoyle 001.5191.464100 001.5191.606400	06/02/2015 VEHICLE REPAIRS & MAINTENANCE CAPITALIZED EQUIPMENT	BA	INCREASE FOR VEHICLE REPAIR	KDoyle		400.00
					400.00	400.00
4053 POSTED BY KDoyle 001.3600.384000 001.5711.304600	06/10/2015 Other Funding Sources REPAIRS & MAINTENANCE	BA	USE OF LIBRARY DONATION FUND	KDoyle		238.87
					238.87	238.87
4054 POSTED BY KDoyle 001.5711.304600 001.5711.606600	06/10/2015 REPAIRS & MAINTENANCE LIB. BOOKS & PUBLICATIONS	BA	COVER REPAIRS & MAINT	KDoyle		12.22
					12.22	12.22
4055 POSTED BY KDoyle Notes: USE 606401 NOT 606400 001.5191.606400 001.5191.606401	06/10/2015 CAPITALIZED EQUIPMENT EQUIPMENT	BA	CORRECTION	KDoyle		652.03
					652.03	652.03
4057 POSTED BY KDoyle 001.5192.304300 001.5192.304901	06/11/2015 UTILITY SERVICES LEGAL & PERSONAL NOTICES	BA	INCREASE FOR LEGAL ADS	KDoyle		700.00
					700.00	700.00
4058 POSTED BY KDoyle 001.5192.304300 001.5192.304901	06/11/2015 UTILITY SERVICES LEGAL & PERSONAL NOTICES	BA	TO REVERSE MANUAL JOURNAL ENTRY: 4057	KDoyle		700.00
					700.00	700.00
4062 POSTED BY KDoyle 001.5192.909302 001.5192.304901	06/17/2015 RESER. FOR CONTINGENCIES LEGAL & PERSONAL NOTICES	BA	INCREASE LEGAL NOTICES	KDoyle		3,500.00
					3,500.00	3,500.00
4078 POSTED BY KDoyle 001.5214.305200 001.5214.304600	06/19/2015 OPERATING SUPPLIES REPAIRS & MAINTENANCE	BA	REPAIR MOBILE LIGHTING FOR FIRST FRIDAY	KDoyle		1,900.00
					1,900.00	1,900.00
4079 POSTED BY KDoyle 001.5214.304700 001.5214.305200	06/19/2015 PRINTING & BINDING OPERATING SUPPLIES	BA	INCREASE FOR MOTEL POSTERS	KDoyle		100.00
					100.00	100.00
4085 POSTED BY KDoyle 001.5800.305200.013 001.5800.305200	06/23/2015 FOURTH OF JULY OPERATING SUPPLIES	BA	JULY 4TH EVENT	KDoyle		19,000.00
					19,000.00	19,000.00
4086 POSTED BY KDoyle 001.5221.464100 001.5221.304601 001.5221.606401	06/23/2015 VEHICLE REPAIRS & MAINTENANCE R&M MACHINERY & EQUIPMENT EQUIPMENT	BA	INCREASE VEHICLE REP & MAINT	KDoyle		2,500.00
					1,500.00	1,000.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
4105 POSTED BY KDoyle	06/25/2015	BA	RES 2015-18	KDoyle	2,500.00	2,500.00
001.5392.606300.036	IMPROVEMENTS					
001.3800.389102	AMENDED APPROPRIATED FUND BALANCE				92,780.00	92,780.00
001.5241.303101	Professional Service - Design				92,780.00	
001.3800.389102	AMENDED APPROPRIATED FUND BALANCE				4,800.00	4,800.00
001.5214.464100	VEHICLE REPAIRS & MAINTENANCE				4,800.00	
001.3600.369200	INSURANCE PROCEEDS				3,061.35	3,061.35
					<u>100,641.35</u>	<u>100,641.35</u>
4104 POSTED BY KDoyle	06/30/2015	BA	S 8TH ST PARKING LOT IMPROVEMENTS	KDoyle		
001.5411.606300.042	IMPROVEMENTS					6,000.00
001.5411.304600	REPAIRS & MAINTENANCE				6,000.00	6,000.00
					<u>6,000.00</u>	<u>6,000.00</u>
4106 POSTED BY KDoyle	06/30/2015	BA	INCREASE FOR SIGNS	KDoyle		
001.5411.305200	OPERATING SUPPLIES					100.00
001.5411.304601	R&M MACHINERY & EQUIPMENT				100.00	100.00
					<u>100.00</u>	<u>100.00</u>
4107 POSTED BY KDoyle	06/30/2015	BA	COVER REP & MAINT IN MAINTENANCE DEPT	KDoyle		
001.5191.303100	PROFESSIONAL SERVICES				1,000.00	
001.5191.304600	REPAIRS & MAINTENANCE					1,000.00
					<u>1,000.00</u>	<u>1,000.00</u>
4111 POSTED BY KDoyle	06/30/2015	BA	INCREASE FOR WINDOW REPAIR	KDoyle		
001.5192.304600	REPAIRS & MAINTENANCE					72.00
001.5192.304500	INSURANCE				72.00	72.00
					<u>72.00</u>	<u>72.00</u>
4145 POSTED BY KDoyle	06/30/2015	BA	TO REVERSE MANUAL JOURNAL ENTRY: 4062	KDoyle		
001.5192.909302	RESER. FOR CONTINGENCIES					3,500.00
001.5192.304901	LEGAL & PERSONAL NOTICES				3,500.00	3,500.00
					<u>3,500.00</u>	<u>3,500.00</u>
4153 POSTED BY KDoyle	06/30/2015	BA	INCREASE FOR NEWSPAPER	KDoyle		
103.5725.305400	MEMBRSHPS SUBSCRPTS DUES					250.00
103.5725.304900	OTHER CURRENT CHARGES				250.00	250.00
					<u>250.00</u>	<u>250.00</u>
4155 POSTED BY KDoyle	06/30/2015	BA	CORRECTION TO RESOLUTION	KDoyle		
001.5241.303101	Professional Service - Design				4,800.00	
001.5241.303100	PROFESSIONAL SERVICES					4,800.00
					<u>4,800.00</u>	<u>4,800.00</u>
4180 POSTED BY KDoyle	06/30/2015	BA	INCREASE OPER SUPPLIES WWTP	KDoyle		
Notes: DID NOT NEED \$5625 BUDGETED TO RENEW NEFTS PERMIT						
401.5351.305200	OPERATING SUPPLIES					5,625.00
401.5351.305400	MEMBRSHPS SUBSCRPTS DUES				5,625.00	5,625.00
					<u>5,625.00</u>	<u>5,625.00</u>
4181 POSTED BY KDoyle	06/30/2015	BA	COVER PROFESSIONAL SERVICES T&D	KDoyle		
Notes: HAD TO HIRE TEMP LABOR DUE TO STAFF CHANGES						
401.5332.303100	PROFESSIONAL SERVICES					4,500.00
401.5332.101200	SALARY				4,500.00	4,500.00
					<u>4,500.00</u>	<u>4,500.00</u>

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
4182 POSTED BY KDoyle	06/30/2015	BA	NEED FUNDS FOR REP & MAINT IN T & D	KDoyle	4,500.00	4,500.00
401.5332.304601	R&M MACHINERY & EQUIPMENT				2,771.00	
401.5332.305200	OPERATING SUPPLIES				2,342.00	
401.5332.464100	VEHICLE REPAIRS & MAINTENANCE				438.00	
401.5332.304600	REPAIRS & MAINTENANCE					5,551.00
					5,551.00	5,551.00
4183 POSTED BY KDoyle	06/30/2015	BA	MOVE TO REP & MAINT IN MAINTENANCE DEPT	KDoyle		
001.5191.304800	PROMOTIONAL ACTIVITIES				870.00	
001.5191.304600	REPAIRS & MAINTENANCE					870.00
					870.00	870.00
4186 POSTED BY KDoyle	06/30/2015	BA	INCREASE FOR WTP MEMBERSHIP	KDoyle		
401.5331.305400	MEMBRSHPS SUBSCRPTS DUES					105.00
401.5351.304000	TRAVEL/TRAINING				105.00	
					105.00	105.00
4110 POSTED BY KDoyle	07/01/2015	BA	USE OF DONATION FUNDS	KDoyle		
001.5711.304600	REPAIRS & MAINTENANCE					19.98
001.3600.384000	Other Funding Sources				19.98	
					19.98	19.98
4119 POSTED BY KDoyle	07/08/2015	BA	REPAIR AC AT PD	KDoyle		
001.5191.304600	REPAIRS & MAINTENANCE					2,325.00
001.5191.606401	EQUIPMENT				2,325.00	
					2,325.00	2,325.00
4121 POSTED BY KDoyle	07/08/2015	BA	DUNE POST & ROPE	KDoyle		
001.5392.606300.042	ROPE & POST BEACH					15,000.00
001.5392.606300	IMPROVEMENTS				15,000.00	
					15,000.00	15,000.00
4174 POSTED BY KDoyle	07/21/2015	BA	INCREASE FOR MEMBERSHIP	KDoyle		
001.5123.303100	PROFESSIONAL SERVICES				50.00	
001.5123.305400	MEMBRSHPS SUBSCRPTS DUES					50.00
					50.00	50.00
4176 POSTED BY KDoyle	07/21/2015	BA	INCREASE FOR OPERATING SUPPLIES	KDoyle		
001.5191.304000	TRAVEL/TRAINING				100.00	
001.5191.305200	OPERATING SUPPLIES					100.00
					100.00	100.00
4210 POSTED BY KDoyle	07/31/2015	BA	INCREASE FOR ACTUAL COSTS PLUS OBSERVER	KDoyle		
001.5800.305200.013	FOURTH OF JULY					5,300.00
001.5800.305200	OPERATING SUPPLIES				5,300.00	
					5,300.00	5,300.00
4218 POSTED BY KDoyle	07/31/2015	BA	INCREASE GASOLINE STREETS	KDoyle		
001.5411.464105	GASOLINE & DIESEL FUEL					500.00
001.5411.304601	R&M MACHINERY & EQUIPMENT				500.00	
					500.00	500.00
4242 POSTED BY KDoyle	07/31/2015	BA	INCREASE FOR JULY 4TH AD	KDoyle		
001.5800.305200.013	FOURTH OF JULY					475.00
001.5800.305200	OPERATING SUPPLIES				475.00	
					475.00	475.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
					475.00	475.00
			Total:		186,487.45	186,487.45

07/23/2015

Mr. Campbell,

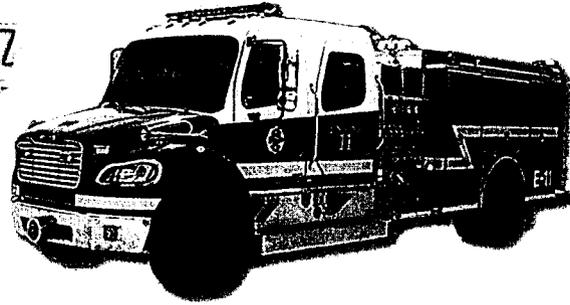
Well the department and the city have another very successful event with the close of the USLA South-East Region Surf Lifesaving Championship. As I have mentioned before, this has been very busy month for the department starting with Fabulous 4th and two weeks later assisting with the lifeguard competition. Working the events alone was long days, but there was also months of planning dedicated to both events. I am very proud of the effort put forth by all department members pertaining to the events.

1. I started my assessment of the lifeguard competition in last week's report and I was very pleased in department members with their preparation of the event. In my estimation the first day of the South-East Region Championship was a success. That motivation carried on for the next two days beginning this week. Each member patrolled the beach and its waters utilizing the Avon boat, Jet-Ski, and ATV. There were several visitors to the First Aid tent, where one competitor requested his vitals checked, many minor cuts/lacerations were treated, and some participants just requested bottled water. To break up the monotony of a 10 hour day on the beach with same assignment, Lt. Kennedy rotated staff through each duty. Everyone was where they were supposed to be with no lapses in coverage. My son joined me on the last day of the event and he like the other department members participating thought it was great. We all look forward to the next Surf Lifesaving Championship.
2. As we entered into the summer season our station tours have steadily increased. The department regularly conducts station tours throughout the year, but when kids are attending summer camps the visits are much more frequent. On Tuesday, A shift's crew held a tour for the AMI Summer Camp from Bunnell. This was a group of approximately 40 children and they were all very excited to be here. The kids were treated to the typical tour which includes the station, trucks, and many pieces of firefighting equipment. These kids were also once again allowed to spray water from Engine 11's booster line. Before the children departed they all received department stickers and pencils.
3. Normally I don't discuss the possibilities of the department obtaining a grant. I like to deliver the news to you when an award has been issued to the department. I hope I am not speaking too soon, but I feel very positive about another Fire House Subs Grant. With new guidelines put in place by this organization, the department must wait two years between each grant submission. We are now through our two year rotation and working on a grant for a new air cylinder fill station and compressor. I reached out once again to David Huse, who is the owner of several Fire House Restaurants in the area and he is willing to assist the department in any way he can. There is much information to be gathered to apply that includes the city's financial report, age demographics, department history, and an exact quote from the prospective manufacture to name a few. DE Walden has been assisting with this lengthy grant submission and it is my hopes to reach completion by the beginning of next week.

4. Considering many consecutive days of dry conditions with minimal rain, the department has been receiving higher call volume with brush fires. The department has responded to six brush fires this month alone. Fortunately these fires have been small or fires with any significance have been quickly extinguished. Throughout the county there have been over twenty brush fires responded to in the last few weeks. Again all of these fires have been knocked down without any substantial damage to report. The line firefighters working for all agencies within the county are on high alert. The city has been fortunate for the last several years concerning brush fires and due to the efforts of our firefighters we have done well in combating the dry weather.
5. DE Walden is making another step towards continual education. I applaud her motivation, especially considering she has been attending Paramedic school for the last year. She will complete her studies and gain certification early next month. DE Walden's latest ambition is to complete her AS degree in Emergency Medical Services. The only class required to complete her degree is Introduction to Sociology and credit can be obtained online. De Walden has registered for the next semester and will be begin her new studies in late August.
6. Considering the increased threat of brush fires as of late, this week's training was dedicated to wildland firefighting and EMS precautions in the field. The Lieutenants spent time reviewing suppression equipment on board Attack 11, hand tools, and the proper gear to be worn in a wildland setting. Though firefighters would not don SCBAs in the field they would be expected to wear filtration mask in a smoky environment. This was also reviewed in the training, as well as splinting and utilizing saline as eyewash in the field.

As I mentioned in last week's report and due to the fact the two scheduled events for this month have been completed, several members will be enjoying some time off. I will be taking some vacation time myself over the next few weeks. My son has requested he be treated to Sea World's Aquatica Water Park for his birthday at the end of the month. My family and I will also be visiting a lake house on Lake Santa Fe in mid-August. I am very much looking forward to spending time with my wife and children before they go back to school.

Thanks,
Bobby



Flagler Beach Fire Department

Weekly Run Report from 7/16/15-7/23/15

CALLS BY INCIDENT TYPE

EMS

8

FIRE

4

Hazardous Condition (No Fire)

0

Service Call

15

Fire Alarm

1

Motor Vehicle Accident

2

Water Rescue

1

Total Calls

33

Bruce Campbell

From: Dustin Snyder
Sent: Wednesday, July 29, 2015 4:37 PM
To: Bruce Campbell
Cc: Robert Pace
Subject: Weekly Report
Attachments: Weekly Report 7-23-15.docx

Mr Campbell,

This week at Flagler Beach Fire Department, we have continued to keep working on important projects and further improve the education of our personnel. Some of the more notable projects/events are as follows:

- Fire Inspector Gocke has continued to perform a number of inspections throughout the city
- The Hurt and TNT pumps for our hydraulic equipment (Jaws of Life) have been serviced and repair, and are now both back in top working order
- Captain Pace attended the After Action Review for the July 4th activities with the other department heads throughout the city
- Firefighters Thomas and Walden have been approved and signed up for the necessary college classes to finish their degrees once they finish the Paramedic program
- Department members attended the July 4th luncheon
- Personnel installed smoke alarms in residences on North A1A and North 12th Street
- Lieutenant Cox attended the after action review of the Active Shooter training
- Crews are continuing to train daily on multiple aspects of our jobs

Thanks,

Dustin Snyder

Lieutenant, City of Flagler Beach Fire Department

Engine 11, C-Shift

320 S. Flagler Avenue

Flagler Beach, FL 32136

P: 386.517.2010 F: 386.517.2011

www.fbfire.org

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Flagler Beach Fire Department

Weekly Run Report from 7/23/15-7/29/15

CALLS BY INCIDENT TYPE

EMS - 17

FIRE - 1

Hazardous Condition - 2

Service Call - 11

Fire Alarm - 3

Motor Vehicle Accident - 4

Water Rescue - 1

TOTAL - 39

08/06/2015

Mr. Campbell,

It was once again another very productive week at the fire department. I conducted the annual evaluations of staff this week and it reminded me of many of the accomplishments that have been made by department members. Over the week fire crews have also been involved with updates on access control, attending after action reviews for both July 4th/USLA competition, completion of a grant submission, and successful completion of Paramedic School by two department members. Many of the week's activities are listed as followed;

1. As mentioned in the opening, I conducted evaluations for each paid member over the week. This would include both full and part-time members. There were certainly some discrepancies to discuss with several members, but overall they should all be proud of their progression. This is the third year I've evaluated staff and I was impressed with the number of goals that have been accomplished. Staff members and I have set goals for the upcoming year and I look forward to next year's outcome.
2. Captain Doughney and I attended the After Action Review for the 4th of July on Monday. The meeting was held at the EOC and Retired Chief Creal and Officer Bingham also were in attendance. I think everyone is in agreement that the event continues to improve each year and many of the positive aspects were discussed at Monday's meeting. One factor that has contributed to continual improvements is the fact that the last few years the discrepancies have been thoroughly reviewed. Some of those issues included sea dune parking, lack of traffic cones, communications between fire/traffic channels, and a traffic post at S. 5th St. I'm sure these discrepancies and the others discussed will be resolved before next year's event.
3. Periodically the department must update its information on the techniques used for entering a secured subdivision or complex. Typically this done by using different audible tones within the siren system and horns. ACT (Access Control Technologies) is in the process of updating information in their data base and has requested the current emergency entrance requirements for gated communities within our jurisdiction. These communities would include the Polo Club, Village Beach Apartments, and the Beverly Beach Condos. Lieutenant Cox consulted with a representative from this company and submitted the information this week.
4. As you know the After Action Review for the USLA-Southeast Region Surf Lifesaving Championship was held on Wednesday. There was much planning dedicated to this event and I felt it was a great success. I read the thank you letter from the USLA's President (Gerry Falconer) in which he stated "Over the years this event has been hosted around the State of Florida, this year's event in Flagler Beach was one of, if not the BEST." There couldn't be better feedback, but the true credit for the event should go to many employees from multiple departments within the city. I did note some discrepancies which included at times too much staff on hand, supplying all the ice rather than relying on outside vendors, and keeping a tractor operator on call for the duration of the event. I am confident these issues and a few other minor details will be resolved when the city is fortunate enough to host this event in the future.

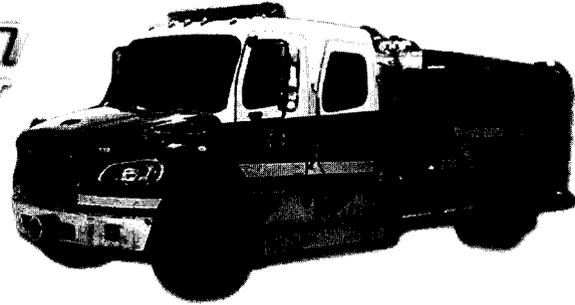
5. It has taken a little longer than anticipated, but the final tweaks are taking place with Fire House Public Safety Grant submission. DE Walden and I have worked on this grant for several weeks which has very stringent guidelines for submission. In addition to ensuring each question is answered completely and accurately the application included background/history, itemized quote, financial report, department inventory list, and census information. Although there has been much time dedicated to this submission, it would be worth it if the department gains a new fill station and compressor. The final revisions will be made today and the application will be submitted tomorrow.
6. As of Wednesday evening both DE A. Thomas and DE M. Walden passed their final exams for Paramedic School. This required much personal sacrifice over the last year from each of these firefighters. A year of Paramedic School is the equivalent of 42 college credit hours or a total of 1200 hours. DE A. Thomas and DE M. Walden plan to register as soon as possible and sit for their State exams in the next couple of weeks. Ultimately what this means for the department is there will always be at least one Paramedic on shift. I cannot overstate how proud I am of both of these members.
7. This week's fire training reviewed the NFPA Code 1021 Budgeting. As the firefighters are continue to gain additional education and I am constantly stating the importance of staying within budget restraints, Lt. Kennedy thought this would be beneficial information for all staff. After successfully completing this course the firefighters will be able to:
 - Explain the importance of having and following a budget
 - Describe the budget cycle
 - List the differences between a capital and an operating budget
 - Identify some possible fundraising options

This week's EMS training covered date rape drugs. Responding to such emergencies poses numerous challenges to emergency service personnel. Objectives to obtain within the training include:

- Explain the prevalence, severity, and characteristics of date rape drug use and incidents
- Determine the general characteristics, assessment findings, and assessment procedures for victims of date rape drug ingestion
- List general patient management procedures and treatment interventions for victims of date rape

I've discussed with you in the past taking lengthy vacations and that often times this is not feasible with many of the responsibilities that come with overseeing this department. You have been more than generous with allowing me to take several short trips. With that being said I will be heading to the lake house beginning Wednesday next week. My kids are look forward to catching some fish and tubing. Lt. Snyder will once again be preparing the weekly report in my absence.

Thanks,
Bobby



Flagler Beach Fire Department

Weekly Run Report from 7/30/15-8/6/15

CALLS BY INCIDENT TYPE

EMS

13

FIRE

2

Hazardous Condition (No Fire)

2

Service Call

4

Motor Vehicle Accident

2

Fire Alarm

2

Water Rescue

2

Total Calls

23

Bruce Campbell

From: Dustin Snyder
Sent: Thursday, August 13, 2015 3:31 PM
To: Bruce Campbell
Cc: Robert Pace
Subject: Weekly Report
Attachments: Weekly Report 8-6-15.docx

Mr. Campbell,

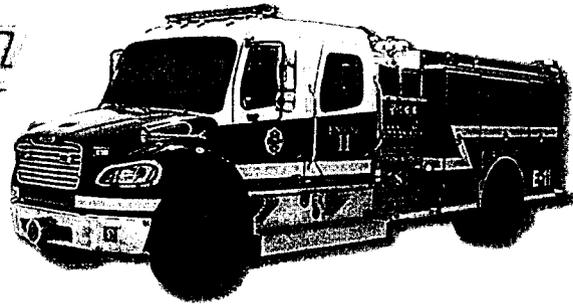
It has been another productive week here at the fire department. All crews have been busy and staying motivated with different assignments. Some of the more notable ones follow:

- Engine 11 and Engine 111 had their pump tested by Fire Tech. Both passed with only very minimal issues on one.
- All the ground ladders on both engines were tested as well. American Test Center performed these tests. All ladders passed with no issues at all.
- The quarterly newsletter continues to be updated as the quarter progresses and will be published at the end of the quarter.
- During pump testing, Engine 11's water tank was inspected also. There was a small crack found in a cap on the top. This is being repaired under warranty by PolyPro.
- Weekly EMS training consisted of assessment and treatment of femur fractures.
- Firefighters Thomas and Walden are graduating from the Paramedic program and Volunteer Carey is graduating from the EMT program at Daytona State College on Friday. Lieutenants Kennedy and Snyder will be present to hand out the certificates to Firefighters Thomas and Walden.
- I'm not sure if it was in last week's report, but hose testing has begun on all the fire hose at Station 11.
- The new thermal imager for Engine 11 has arrived and is now in use.

The weekly numbers have been attached.

Thanks,
Lieutenant Dustin Snyder
City of Flagler Beach Fire Department
Engine 11, C-Shift
320 S. Flagler Avenue
Flagler Beach, FL 32136
(386)517-2010
www.fbfire.org

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Flagler Beach Fire Department

Weekly Run Report from 8/6/2015- 8/13/2015

CALLS BY INCIDENT TYPE

EMS

22

FIRE

3

Hazardous Condition

2

Service Call

5

Motor Vehicle Accident

2

Fire Alarm

1

Water/Watercraft Rescue

2

Total

37

Bruce Campbell

From: Robert Pace
Sent: Thursday, August 20, 2015 3:52 PM
To: Bruce Campbell
Subject: Weekly Report
Attachments: new weekly report.docx; TurntablePostLadder.jpg; DriverSidePostLadder.jpg; DriverSideTorqueBoxPostLadder.jpg; LadderTipPostLadder.jpg; OfcrSidePostLadder.jpg; OfcrSideRearPostLadder.jpg

08/20/2015

Mr. Campbell,

As you know both DE Thomas and Walden took part in their graduation ceremony for Paramedic School last Friday. Unfortunately I was not present due to my prior family commitments. Considering I would not be attendance, Lieutenants Kennedy and Snyder stepped in to deliver graduation certificates to their drivers. DE Thomas and Walden deserve a lot credit for their personal sacrifice over the last year and I appreciate the Lieutenants being there to recognize that. During the week department members have been busy with attending QA / communication meetings, obtaining a grant, and training. Many of the week's activities are listed as followed;

1. The QA monthly meeting with the Medical Director actually took place last week when I was out of the office. Lieutenant Cox attended this meeting and submitted a very thorough report regarding the issues covered. Rather than highlighting a few points from his report, I thought why not include it in my weekly.

Captain Pace,

On 8/12/15 I attended the Monthly Medical Director meeting. The topic for discussion was about tourniquets, trauma related patients, and long back boards.

The discussion on trauma patients were on the recent statistics about transport times meeting the golden hour. Recent research suggests that patients with prolonged transport times are not seeing much of a difference in outcome but the variable that comes into play is that this study was conducted by military casualties and not civilians. These military casualties are suffering major trauma and are in locations almost three times as far away as us so the case study really isn't accurate. We understand that we will experience prolonged transport times due to inclement weather and extrications but it is still our goal to utilize the golden hour with trauma patients. We would like to see the platinum ten minutes utilized on scene for trauma. Definitive care is going to be in the trauma hospital.

Another topic for discussion was of those applying tourniquets to patents. Again this is another study that was conducted in a military setting on soldiers with critical injuries. Research is showing that applying tourniquets to patients is not doing the damage we thought it was. Before, the most recent study on applying tourniquets was last noted back in the 80's. With the leap in technology and medicine we are able to gather much more information on outcomes of patients. As for our protocols states we will try to control bleeding with direct pressure, elevation, and pressure points. Applying tourniquets will be LAST result and only with the direction of MEDICAL CONTROL. We may see a new change with the upcoming protocols.

Last topic for discussion was the benefits of applying a patient to a LBB. Again with more advancement in medical research we are showing that LBB's are causing more harm than good. In a matter of fact the State of New York is in the process of trying to eliminate the use of them. Unfortunately most departments are afraid of

conducting a field trial due to the high risk of lawsuits. With more research and data being presented I foresee backboards being eliminated in the future but until then we should treat every patient that has a suspicion of a spinal injury with our c-spine protocols.

I am working with FHF to try and see if we can get a copy of the recorded broadcast and input it in our target solutions. The next meeting will be held on 9/9/15.

Stephen Cox
Lieutenant/Paramedic, EMS Clinical Service Director
Flagler Beach Fire Rescue
320 Flagler Ave
Flagler Beach, Florida 32136
386-517-2010

2. Although the official Fire Inspector for the city is Mike Gocke, there is one other paid member that holds this certification. DE C. Dixon has been a State Certified Fire Inspector since 2011. Every four years there are recertification requirements for Fire Inspectors and DE Dixon has been studying for the last several weeks. He recently enrolled with St. Petersburg College's Southeastern Public Safety Institute to complete his required continual education units. As of this week of this week DE Dixon completed his Florida Fire Prevention Code Update in both NFPA 1 and 101. This allows for some flexibility for the department on the occasion when Fire Inspector Gocke may not be available for an inspection issue, DE Dixon could fill in.
3. Lieutenant Snyder attended the Communications User's Group meeting this week. There were several issues discussed in the meeting including clarity from dispatchers, minimal radio traffic, but the most emphasis was placed in reviewing many of the new CAD system upgrades. In addition to the User's Group Meeting, Lt. Snyder also attended an SRI meeting at Station 25 this week. SRI is a filtering system used by dispatchers to assign incoming calls to the correct call type and that the appropriate units are toned out. This committee's goal was to ensure the correct information be implemented into each call type. Lt. Snyder reported much progress has been made and this should result in more efficient responses by emergency crews.
4. Lieutenant Snyder has been busy this week. He was also able to secure a grant for \$300 from the Firefighters Charitable Foundation. Thanks to the generosity of individuals and corporations this organization has assisted hundreds of fire departments since 1991. This is the second grant Lt. Snyder has received from this group and they have come with just one stipulation. That is to let them know how the grant was of assistance, so that they can share the news with their contributors. Lt. Snyder has done that with a couple of training sessions he has completed and is in the process of reporting the class he plans to attend in September.
5. DE M. Walden was invited back to Daytona State College this week. She was asked to come back to the college to speak to entering Paramedic students. This is a program the school has started the last few years to ease some anxiety of the new students. Recent graduates will discuss many of their experiences, study habits, and stress reducers. Eventually the Paramedic Instructors will leave the room and the students are free to ask any questions they may have of the graduates. DE Walden reported she was honored to be requested and that it felt good to give back.
6. This week's training covered NFPA 1021 Elements of Supervision and Management. Although this training could be considered officer level instruction, there was valuable information for all department members included within the course. The following were objectives to be obtained upon completion.
 - Outline the history of modern management theories
 - Outline the basic principles of contemporary management theories

- Discuss the responsibilities of fire officers pertaining to policies and procedures
 - Discuss the responsibilities of fire officers pertaining to values and ethics
7. The following is the latest update from Paul Stephenson (Rosenbauer Rep.) concerning the new quint Aerial. The recent photos can be found in attachments.

Chief,

The ladder is completed and mounted on the chassis. These photos were taken today after the aerial arrived at the body plant in SD. In the next step, we will stage the vehicle for body production. More updates as they become available.

Regards,
Paul

The department has several events coming up in the next month starting this weekend with Surfer's for Autism; The MDA Boot Drive will take place Labor Day weekend, and the 911 ceremony. A continuous busy schedule really makes me appreciate time with my family. Although we only caught a couple of fish, my family and I thoroughly enjoyed our visit to the lake house last week.

Thanks,

Bobby Pace
Captain, City of Flagler Beach Fire Department
320 S. Flagler Avenue
Flagler Beach, FL 32136
P: 386.517.2010 C: 386.931.7512
www.fbfire.org

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Flagler Beach Fire Department

Weekly Run Report from 8/6/2015 – 8/13/2015

CALLS BY INCIDENT TYPE

EMS

10

FIRE

2

Hazardous Condition (No Fire)

2

Service Call

4

Good Intent Call

1

False Alarm & False Call

0

Total Calls

19



FLAGLER BEACH POLICE DEPARTMENT
 Matthew P. Doughney, Police Captain
 204 S. Flagler Ave
 Flagler Beach, FL 32136
 386.517.2023

Captains Weekly Report

From: Friday	7/17/2015	To: Thursday	7/23/2015				
Calls For Service	102	Felony Arrest	0	Reports Written	21	Citations Issued	11
Self-Initiated	42	Misd. Arrest	2	Comm. Policing	27	Warnings (Written/Verbal)	23
Traffic Stops	18	City Ordinance	12	Security Checks	362		

Captains Weekly Summary

Friday: 7/17/15 @ 1:05 p.m. / Trespassing (Arrest) / 215 South Oceanshore Boulevard: A female juvenile who'd recently been trespassed from the Boardwalk/Pier was observed sitting on a bench under "A-Frame". The juvenile was taken into custody without incident and later released to a parent.

Saturday: 7/18/15 @ 3:27 p.m. / Grand Larceny / 200 Block of South 2nd Street: The victim reported that two (2) of his firearms were missing from his residence. The stolen firearms were in a bedroom closet and the victim could not provide serial numbers for either of the firearms. The victim stated that he believes that a roommate is responsible for the theft of the firearms.

Sunday: 7/19/15 @ 4:16 p.m. / Larceny / 2000 Block of South Central Avenue: The victim stated that at approximately 3:30 a.m. he parked his truck and entered a friend's residence. Located in the bed of the victim' truck were a kayak and a fishing pole. When the victim awoke, he discovered the kayak and fishing pole were missing. The Kayak is described as a tan in color "Boost 100 Angler", made by Pelican.

Sunday: 7/19/15 @ 10:06 p.m. / Domestic Disturbance / 302 Moody Boulevard (Poor Walk's): Officers responded to a report of a physical altercation between a male and female in the parking lot. Upon arrival the female was on scene and the male was attempting to leave in his vehicle. The investigation revealed that the female was the aggressor and she was taken into custody. After being placed in a patrol vehicle the female passed out and then began having a seizure. Officers removed her from the vehicle and tended to her until Rescue arrived. The female was transported to Florida Hospital Flagler by Rescue 11. The Domestic Battery charging affidavit has been forwarded to the State Attorney's Office.

Tuesday: 7/21/15 @ 3:40 a.m. / Unsecured Building / 1000 Block of North Oceanshore Boulevard: While conducting a security check at a business, an Officer found an unsecured door. Officers cleared the building and notified the owner, who responded. The owner re-secured the business and advised that everything inside the business appeared to be undisturbed.

Thursday: 7/23/15 @ 11:47 a.m. / Larceny / 200 Block of South Oceanshore Boulevard: The victim came into the Police Department and reported that an unknown person(s) had stolen his watch and medication. The victim stated that he laid his beach towel on the sand (just north of the Pier) along with his Seiko watch and Dilaudid prescription bottle. The victim then went swimming in the Atlantic Ocean and when he returned his watch and medication were gone. No suspect(s) at this time.

Thursday: 7/23/15 @ 3:43 p.m. / Juvenile Citation / 215 South Oceanshore Boulevard (Pier): A female juvenile was observed consuming a tobacco product and she had previously been warned last week about using tobacco. The juvenile was very uncooperative and she was escorted to the Police Department where Officers were able to obtain a phone number for her parents. The juvenile was issued a Juvenile Tobacco Citation, she was trespassed from the Pier and she was released to a parent.

Thursday: 7/23/15 @ 2043 p.m. / Domestic Disturbance / 501 North Oceanshore Boulevard (Golden Lion): Officers responded in reference to a physical disturbance between family members. Upon arrival Officers made contact with all involved parties. The investigation revealed a male was the primary aggressor and was arrested without incident and charged with Domestic Battery.

Sea Dune Parking: Officers issued four (4) warnings and two (2) citations this week in reference to sea dune parking violations.

Captain Doughney was on vacation all week.

Firearms: Officers participated in firearms qualifications at the Flagler County Gun Club on Friday, July 17, 2015. Sergeant Shamp was the Range Master.

Training: Officer Yelvington attended a free training class this week at Daytona State College. The "New Detective's Academy" is an eight (8) day training course and topics include legal aspects of investigations, search warrants, court proceedings & testimony, death & suicide investigations, surveillance techniques, GPS tracking devices and other classes that will enhance our agency. The training class concludes on Thursday, July 30, 2015.



FLAGLER BEACH POLICE DEPARTMENT
 Matthew P. Doughney, Police Captain
 204 S. Flagler Ave
 Flagler Beach, FL 32136
 386.517.2023

Captains Weekly Report

From: Friday	7/24/2015		To: Thursday		7/30/2015		
Calls For Service	126	Felony Arrest	1	Reports Written	21	Citations Issued	24
Self-Initiated	29	Misd. Arrest	0	Comm. Policing	32	Warnings (Written/Verbal)	10
Traffic Stops	13	City Ordinance	19	Security Checks	312		

Captains Weekly Summary

Sunday: 7/26/15 @ 11:43 a.m. / Animal Problem / 2300 Block of North Oceanshore Boulevard (on Beach): A citizen discovered a hatchling sea turtle and took it to the Pier. The Turtle Patrol was contacted and a member came and took possession of the hatchling.

Sunday: 7/26/15 @ 6:05 p.m. / Narcotics (Arrest) / 101 North Oceanshore Boulevard (Finns): The Manager of Finns called and advised that a male subject was on the patio and dropped some pills on the ground. Upon Officers arrival the male suspect was located on the south side of Finns staggering in the road. The suspect was found to be in possession of a small baggie of cannabis and several pills in a silver container. The male was arrested without incident and he was charged with Possession of Cannabis under 20 grams and Possession of a Controlled Substance without a prescription.

Monday: 7/27/15 @ 3:09 a.m. / Trespassing / 2115 South Ocean Shore Boulevard (Pier): Officers observed people walking out onto the Pier and made contact with two (2) white males at the end of the Pier. The male subjects did not have any outstanding warrants, they were not in possession of any contraband and they were trespassed from the Pier.

Monday: 7/27/15 @ 9:13 p.m. / Burglary - Residential / 2000 North Daytona Avenue: The victim believed the point of entry was a rear sliding door that was not secured and that the suspect is his Grandson. Taken in the burglary were the following items: a credit card, a checkbook and several different bottles of prescription medications. The suspects Grandson is on video after the Burglary using the stolen credit card and Detective Williams is working on this case. An update on this case will be provided on next week's report.

Thursday: 7/30/15 @ 5:54 p.m. / Missing Person - Recovered / South 11th Street & South Central Avenue: A Palm Coast juvenile that was reported missing on 7/14/15 was located unharmed. The juvenile's information was removed from FIC/C/NCIC and he was turned over to his Father.

Training: Officer Yelvington successfully completed the "New Detective's Academy" at Daytona State College. Officer Pineda attended the Florida General Instructor Techniques course at Daytona State College. The free sixty four (64) hour class uses a variety of teaching methods and presentation requirements to assist the Officer in becoming an effective Instructor. The course will conclude on August, 6, 2015. Sergeant Shamp attended Emergency Response Team (ERT) training with the Flagler County Sheriff's Office on Wednesday, July 29th. The focus on the training was Search and Rescue operations.



FLAGLER BEACH POLICE DEPARTMENT
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 386.517.2023

Captains Weekly Report

From: Friday	7/31/2015	To: Thursday	8/6/2015
Calls For Service	85	1	17
Self-Initiated	36	1	31
Traffic Stops	26	12	381
	Felony Arrest	Reports Written	Citations Issued
	Misd. Arrest	Comm. Policing	Warnings (Written/Verbal)
	City Ordinance	Security Checks	
			16
			25

Captains Weekly Summary

Saturday: 8/1/15 @ 2:16 pm / Crash With Injuries / South 12th Street & South Central Avenue: An Officer was dispatched in reference to a golf cart that flipped on its side. Upon arrival it was determined that a motor vehicle stopped at the stop sign at South 12th Street then proceeded westbound. The golf cart was traveling southbound and the motor vehicle violated the golf carts right of way, which resulted in the single vehicle crash. A child that was a passenger in the golf cart suffered a broken clavicle.

Saturday: 8/1/15 @ 5:53 p.m. / Car Break / 700 Block of North Daytona Avenue: A portable gaming device was stolen from an unlocked vehicle sometime after midnight on 8/1/15. There are no suspects at this time.

Sunday: 8/2/15 @ 2:16 p.m. / Disturbance Physical (Arrest) / 2000 Block of Palm Drive: The reporting party called in to report that her twenty (20) year old son was out of control, hitting her and her mother. Upon Officers arrival contact was made with both victims and the suspect. The investigation revealed that the male subject was the aggressor and he was charged with Domestic Violence charges and taken into custody without incident.

Monday: 8/3/15 @ 5:28 p.m. / Larceny / 200 Block of 26th Street South: Officers responded reference to a delayed larceny of a Black Schwinn Beach Cruiser Del Mar. The last time the owner saw the bicycle was on Saturday August 1, 2015. The bicycle is missing the rear fender and has a black milk crate on the rear. The bike was taken from the bicycle rack on the side of the complex. The bicycle was not locked at the time it was taken.

Wednesday: 8/5/15 / 2:36 p.m. / Traffic Stop (Arrest) / 300 Block of South Oceanshore Boulevard: A traffic stop conducted on a vehicle that ran a stop sign. The Driver was operating the motor vehicle with a suspended Driver's License and he was taken into custody without incident.

Thursday: Captain Doughney worked as the dayshift Patrol Supervisor.

Update: A Felony arrest warrant for the suspect in the Java Joint Burglary was issued by the Honorable Judge Moore-Stens. The warrant will be served on the suspect in Ware County, Georgia, where he's in Jail on additional Burglaries charges. Great Job by all involved!

Update: In reference to the 7/27/15 residential Burglary that occurred in the 2000 North Daytona Avenue, Detective Williams interviewed a witness to this case. The investigation is ongoing at this time.

After Action Meeting: On Monday, August 3rd at 2:30 p.m. a July 4th After Action meeting was conducted at the Emergency Operations Center. The multi-agency meeting reviewed the event and recommendation were made for next year's planning process.

Training: Officer Pineda successfully completed the Instructor Techniques class at Daytona State College.

Sea Dune Parking: Officers issued three (3) citations and six (6) warnings for sea dune parking violation this week.



FLAGLER BEACH POLICE DEPARTMENT
Matthew P. Doughney, Police Captain
204 S. Flagler Ave
Flagler Beach, FL 32136
386.517.2023

Captains Weekly Report

From: Friday	8/7/2015	To: Thursday	8/13/2015				
Calls For Service	87	Felony Arrest	1	Reports Written	21	Citations Issued	10
Self-Initiated	36	Misd. Arrest	1	Comm. Policing	26	Warnings (Written/Verbal)	13
Traffic Stops	10	City Ordinance	10	Security Checks	349		

Captains Weekly Summary

Friday: 1st Friday was cancelled due to inclement weather. Sergeant Parrish attended a critical incident briefing at the St. John's County Sheriff's Office. The briefing was conducted by Officer Jared Reston of the Jacksonville Sheriff's Office. Officer Reston was involved in a brutal on-duty shooting and during the briefing he described the physical and mental barriers overcome by the incident.

Sunday: 8/9/15 @ 1:25 a.m. / Burglary-Commercial (Arrest) / 700 South Oceanshore Boulevard (A1A Shell): Officers responded in reference to a commercial alarm sounding. The front door was found to be unsecured but did not appear to be forced open. Officers cleared the building and the Emergency Contact responded and re-secured the business. A review of the store's video surveillance system revealed that an unknown white male was in the store and left prior to Officers arriving. The male took a pack of cigarettes, a lighter, and a large amount of money. Photographs of the suspect were sent out to all Law Enforcement Officers in Flagler County and a possible suspect was identified later in the day. On Monday, August 10th at approximately 8:00 p.m. the possible suspect was located in the 200 block of South Oceanshore Boulevard. Detective Williams responded to the Police Department and conducted a formal interview with the suspect. The suspect provided a confession to the crime and he was subsequently booked on Burglary & Grand Theft charges. Great job by all involved!

Monday: 8/10/15 @ 10:37 am / Narcotics (Arrest) / 1300 South Oceanshore Boulevard: Officers were attempting to locate runaway juveniles and one (1) of the juveniles contacted was found to be in possession of drug paraphernalia. The juvenile was taken into custody without incident.

Monday: Captain Doughney attended the Police Athletic League Executive Board meeting from 5:30 p.m. to 7:00 p.m.

Tuesday: 8/11/15 @ 9:13 a.m. / Larceny (from mail boxes) / 1700 Block of North Central Avenue & 1500 Block of North Oceanshore Boulevard: Officers responded to two (2) separate locations in reference to mail taken from mail boxes. Some of the missing mail was located in the 1800 block of North Central Avenue and there were two (2) items of interest that were missing; \$92 worth of prescription medication (non-narcotic) and a \$100 life vest. The package for the life vest was recovered but not the vest itself. There are no suspects at this time.

Tuesday: 8/11/15 @ 8:18 p.m. / Medical Call / 204 South Flagler Avenue: A black vehicle pulled up in front of the Police Department and the Driver was beeping the horn repeatedly. The Driver then exited the vehicle, yelling "Help, CPR". Continued on Page 2.

Sergeant Arcieri immediately made contact with the female in the passenger seat, whose face was turning purple. The Driver advised that the female had been eating a bagel and she began to choke. The female passenger was removed from vehicle and Sergeant Arcieri performed the Heimlich maneuver. Sergeant Arcieri's quick reaction resulted in the airway being cleared and a Medical Unit responded. The female passenger did not require any further medical attention. Great Job Sergeant Arcieri!

Thursday: 8/13/15 @ 12:48 a.m. / Traffic Stop / South Central Avenue & 28th Street South: A patrol Officer conducted a traffic stop for unlawful speed and the vehicle operator had a suspended Florida Driver's License. The Driver advised that she did not know her license was suspended. The DHSMV had a seize tag order if owner was the vehicle operator. The tag was seized and the vehicle was towed to the owner's home. The driver was issued three (3) citations and the tag was submitted into Property & Evidence.

Training: Officer Yelvington successfully completed a free, forty (40) hour training course this week at Daytona State College. Topics of instruction for the "Injury & Death Investigations" course included evidence handling & collection, medical examiner procedures, legal topics and the Grand Jury, causes and manner of death & wound identification.

Sea Dune Parking: Officers issued two (2) citations and one (1) warning for sea dune violations during the week.



FLAGLER BEACH POLICE DEPARTMENT
 Matthew P. Doughney, Police Captain
 204 S. Flagler Ave
 Flagler Beach, FL 32136
 386.517.2023

Captains Weekly Report

From: Friday	8/14/2015	To: Thursday	8/20/2015
Calls For Service	96	Reports Written	24
Self-Initiated	48	Comm. Policing	28
Traffic Stops	8	Security Checks	301
		Citations Issued	5
		Warnings (Written/Verbal)	19

Captains Weekly Summary

Friday: 8/14/15 @ 2:28 a.m. / Warrant Arrest / 1600 Block of South Daytona Avenue: Officers made contact with a subject at his residence in reference to an active warrant for Violation of Probation. The male subject was arrested without incident and transported to the Flagler Inmate Facility.

Friday: At 10:00 p.m. Officers made juvenile curfew checks at three (3) separate residences, as part of a new initiative with the Department of Juvenile Justice. The curfew checks on those juveniles in our City that are currently on probation will be completed on random days and times in order to ensure the youth's compliance with their Court ordered curfews. Any violations will be reported directly to the youths Probation Officer. All three (3) juveniles were home during this initial check.

Saturday: Captain Doughney worked in patrol from 6:00 a.m. to 12:00 p.m.

Sunday: 8/16/15 @ 10:05 a.m. / Larceny / 1000 Block of North Oceanshore Boulevard: The reporting party called to report that two (2) unknown brand and size TV's were taken off the wall from an outside seating area. The business owner is on vacation and when he returns he will provide information on the stolen televisions, as well as video surveillance footage.

Sunday: 8/16/15 @ 10:06 a.m. / Car Break / 400 Block of Connecticut Avenue: The victim reported that her vehicle was left unlocked and an unknown person(s) entered her car and took her GPS. There are no suspects at this time.

Sunday: 8/16/15 @ 2:19 p.m. / Violation of Injunction & Leaving Crash Scene (Property Damage) / 200 Block of North 7th Street: The victim called to report that she was in Flagler Beach visiting her parents and her ex-husband showed up at the beach where the victim and the children were located. The ex-husband became confrontational. The suspect fled the beach and was located after he was involved in a minor vehicle crash. The suspect was taken into custody for Violation of an Injunction for Protection and Leaving the Scene of a Crash.

Tuesday: 8/18/15 @ 3:42 p.m. / Warrant Arrest / 100 Block of Oak Lane: Officers received a Crime Stoppers Tip in reference to a wanted Fugitive from Justice. The female fugitive in question was located and taken into custody without incident and the active warrant for Forgery was issued in Alachua County.

Wednesday: Captain Doughney attended a Department of Juvenile Justice meeting at the Government Service Building in Bunnell from 9:00 a.m. to 10:15 a.m. and later in the day he patrolled the City on one (1) of our Police bicycles from 1:00 p.m. to 4:00 p.m.

Wednesday: 8/19/15 @ 3:56 p.m. / Car Break / 2200 Moody Blvd (Wadsworth Park): A 2004 Nissan Quest was parked next to docks in the rear of the park. When the victim returned to the vehicle, the passenger side front window was found broken. The victim's purse, which was previously located between the front bucket seats was taken from vehicle. Smearred blood was found on passenger seat armrest and two (2) blood swabs were taken, as were latent prints lifted off of the passenger side door. Identity of suspect (s) is unknown at this time.

Wednesday: 8/19/15 @ 5:50 p.m. / Physical Disturbance (Arrest) / 302 Moody Boulevard (Poor Wait's): Officers responded to a physical disturbance involving a patron and the bartender. The investigation revealed that the patron was the primary aggressor and she was taken into custody without incident. The suspect was charged with Battery and Possession of Drug Paraphernalia.

Thursday: 8/20/15 @ 7:43 a.m. / Larceny (Bicycles) / 200 Block of Cedar Lane: The victim reported that four (4) bicycles were taken from the backyard. The stolen bicycles were two (2) Mongoose bicycles (one (1) silver in color & one (1) orange in color), one (1) Trek bicycle green in color, and one (1) child's red bicycle w/ training wheels. Approximate value for all four (4) bicycles is \$270.00. No suspect(s) at this time.

Thursday: 8/20/15 @ 4:27 p.m. / Warrant Arrest / Case # 15-15911 / 215 South Oceanshore Boulevard: A juvenile with a Flagler County arrest warrant for Failure to Appear was located at the Boardwalk. The juvenile was taken into custody without incident and transported to the Department of Juvenile Justice (Detention Center) in Daytona Beach.

Thursday: 8/20/15 @ 10:46 p.m. / Burglary Commercial / 2557 Moody Boulevard (Shell Station): Officers responded to an alarm call at the business. Upon arrival, Officers found the west side glass door shattered and cash register on the ground near the east side door. Approximately \$2000 was removed from the cash register. The emergency responder reviewed video surveillance footage from the incident and immediately identified the suspect as a recently fired employee. Detective Williams will follow up on this case.

Sea Dune Parking: Officers issued three (3) citations and six (6) warnings for sea dune violations during the week.

Recreation Staff report
Tom Gillin
Recreation Director
July 2015

1. Parks and Recreation

- a. Junior Lifeguards
 - i. Completed camp sessions 5, 6, 7 and 8.
 - ii. Hosted Southeast Regional Junior Lifeguard Competition on July 18

- b. "July 4th"
 - i. Hosted parade and vendors on July 3rd and 4th.
 - ii. Hosted fireworks on July 4th
 - iii. Hosted events in Veteran's Park on July 4th
 - iv. Provided additional staffing for weekend events.

- c. "Music in the Park"
 - i. July 3rd Music in the Park featured The U.S. Navy Band and Beach Street A-Go-Go
 - ii. An estimated crowd of 1,200 people attended.
 - iii. Next music event planned for August 7th.

Lifeguards

- d. Full time lifeguard protection seven days per week
- e. Continued in-service CPR and First Aid Training
- f. Complied with United States Lifesaving Association standards for day-to-day operations.
- g. Hosted United States Lifesaving Association Southeast Regional Lifeguard Competition on July 16th and 17th.

2. Pier Operations

- a. Supervised daily operations at the pier
- b. Planned for August schedule
- c. Provided security for July 4th fireworks display

3. Upcoming Events

- a. August 7th First Friday.
- b. Fun Coast Bed Race
- c. Annual Corvette Cruise-in.
- d. Tommy Tant Surf Tournament



City of Flagler Beach

Water Treatment Plant



To: Bob Smith, City Engineer and City Commissioners
From: Jim Ramer, Water Plant Superintendent
Subject: Monthly Report for July 2015

August 3, 2015

In July we produced 17,158,000 gallons of drinking water. This amount was greater than the amount we treated in June (398,000 gallons greater). Rainfall for the month of July was 3.65 inches. We used 3,100 Gallons at the plant and used 7,850 Gallons on irrigation. We flushed the north end of town due to low chlorine residual and we used 387,495 gallons. The fire department used 2,000 gallons.

We have routine duties that are performed every day on each of the shifts. Samples taken every hour to make sure we keep the chemistry of the water within the parameters for DEP. We regularly perform over 200 tests on the City water and raw water daily between the three shifts. We do routine plant maintenance. We mow the plant grounds. We take well samples and draw downs for St. Johns River Water Management, also keeping daily records for the monthly reports that are required to be turned into the Department of Environmental Protection Agency every month. We also do quarterly reports for DEP on disinfection byproducts. We have the mid night shift flush the trains with high pH permeate water. We do yearly TTHM and HAA5 tests.

DEP requires us to take 5 bacteriological samples from the distribution system monthly, according to our population. All samples passed on July 7th.

I have Dennis Walker perform weekly vehicle checks. He checks all the fluids such as Brake fluid, windshield wiper fluid, transmission fluid, and all the lights.

We had Power & Pumps replace the valve at the Million Gallon Booster Station.

We weed wacked, painted and chlorinated the weeds at well 11.

We painting staunches in front of bay doors.

We did our yearly TTHM's and HAA5's test for DEP.

We are working on sampling sites for our Lead and Copper tests. We started our Lead and Copper test for DEP. We have to get 20 sites throughout the city. We finish picking up our Lead and Copper test for DEP. We do this every three years.

We transferred our corrosion inhibitor from there to our tank.

We greased our motors throughout our system.

We had a meeting with Hydraulics and element manufacture about our application.

We installed cleaning chemical supply line on the CIP.

We dug the holes for the poles for the awning over the clearwell panels.

We had T & D department stop by to lower columns in the ground for awning over clearwell cabinet.

We responded to a water complaint at 346 N. 11th St. She was concerned about the phosphate in the water. We explained it is from the zinc-orthopolyphosphate we have to add to the water for corrosion control per DEP. We flushed hydrant in front of house using 1,000 gallons to please the customer. We also explained that the water lines running down her street was looped.