City of Palm Coast, Florida Agenda Item

Agenda Date: April 16, 2024

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #

Subject: APPOINT FIVE (5) MEMBERS AND ONE (1) ALTERNATE TO THE RESIDENTIAL DRAINAGE CITIZEN ADVISORY COMMITTEE

Presenter: Virginia Smith, Land Management Administrator

Attachments:

1. Applications (6)

Background:

On February 20, 2024, City Council adopted Resolution 2024-33 creating the Residential Drainage Citizen Advisory Committee. This Committee was created from an expression of interest among the City Council, City Officials, and members of the public for a review of issues related to construction upon original ITT platted lots and the potentially related effects thereof upon adjacent properties.

Given the reported effects upon property owners and residents, the City Council desired that the circumstances be further researched and evaluated, and for the identification of potential resolution of identified issues. Council further desired to provide ample opportunity for the public to participate in such process. Therefore, City Council deemed it appropriate a Residential Drainage Citizen Advisory Committee be established for the purpose of researching and evaluating such issues and provide reports to the City Council on its findings and recommendations as to the issues, such that the City Council may fully evaluate same.

The Residential Drainage Citizen Advisory Committee ("Committee") was established, as an ad-hoc committee composed of at least five (5) and no more than nine (9) Committee members, with two (2) alternate members. Each Committee member and alternate member shall be appointed, respectively, by the majority vote of the five (5) members of the City Council.

This Committee membership is open to all members of the City's community, to include but not be limited to concerned citizens, affected residents and owners, and current or past professionals of the construction industry or those with expertise in hydrology, geology, surveying, and/or stormwater conveyance systems.

The Committee shall meet at least once monthly until otherwise directed by the City Council. The Committee shall elect a Chairperson and Vice Chairperson at its first meeting, then, annually thereafter. The Committee shall evaluate and identify issues related to construction upon original ITT platted lots and the potentially related effects thereof upon adjacent properties. The Committee shall research potential resolutions to identified issues. The Committee shall identify potential funding sources for identified resolutions. The Committee shall formulate findings and recommendations in relation to potential assistance and remedies for identified damages.

On a regularly scheduled basis, or as otherwise requested by the City Council, the Citizen Advisory Committee shall provide written and oral reports to the City Council. The City Council, upon receipt of the reports of findings and recommendations of the Citizen Advisory Committee, shall review same and determine what action, if any, to be taken by the City.

The establishment of the Committee did not create an obligation of the City to take any particular action in relation to the findings and recommendations provided to the City Council by the Committee's reports. Further, establishment of the Committee did not thereby create nor intend to create any liability against the City in relation to any issues being researched and evaluated by the Committee.

Staff received six applications for this ad-hoc committee. Background checks were completed, and the results are available in Human Resources. All applicants have received the Resolution creating the Committee and are aware of the commitment associated with serving on this Committee.

The applicants are as follows:

Applicant	District	Occupation
Tony Amaral Jr	2	Contractor/Property Manager
Richard Cooper	2	Property/Casualty Insurance Executive
Traci Domke	1	Construction/Property Manager
David Mossman	3	VP Sales IT
Donna Stancel	3	Financial Life Health Annuity Agent (Semi-retired)
Maria J Wuerth	1	Sales Representative (Retail)

Recommended Action: APPOINT FIVE (5) MEMBERS AND ONE (1) ALTERNATE TO THE RESIDENTIAL DRAINAGE CITIZEN ADVISORY COMMITTEE



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

	Beautification & Environmental Advisory Committee*		Planning & Land Development Regulation Board *			
	Code Enforcement Board		Volunteer Firefighters' Pension Fund Board *			
	Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee			
х	Residential Drainage Citizen Advisory Committee*					
	Flagler County Housing Task Force/Affordable Housing Advisory Council: Citizen from the City of Palm Coast representing essential services personnel Representative of residential home building industry					

* Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics.

***Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from EACH City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT	🗌 Yes	🗌 No

1. PERSONAL

Name:	Antonio Amara	al Jr.		_ E-mail address	tonyamar	aljr@gmail.com
Reside	nce Address:	1370 Palm Harbor Pkwy.			District #2	2
City:	Palm Coast		State:	FL	Zip:	32137
Mailing Address (If Different from						
Home F	Phone 386-931	-4671		Business Phone:		

		City & State		From	То
Address 1370 Palm Harbor Pkwy.	Palm Coast, FL				
	ter in Flagler County?		□ No		
Have you ever used or	been known by any othe	r legal name?		Yes	x No
Are you a citizen of the If no, explain:	United States?		□ No		
If you are a naturalized	citizen of the United Sta	tes, date of nat	uralization:		
	DRY (A résumé may be at	tached at the opt	on of the applic	ant) (If retired, please	e still list your previous occ
nd employment history.)	DRY (A résumé may be at ur occupation before reti				e still list your previous occ
nd employment history.) If retired, please list yo		rement:			
nd employment history.) If retired, please list yo	ur occupation before reti tor/ Property Manager	irement: Current			
nd employment history.) If retired, please list yo Occupation: <u>Contrac</u> Current Business Addr Palm Coast	ur occupation before reti tor/ Property Manager ess: <u>1370 Palm Har</u> FL	rement: Current bor Pkwy 32137		Self 386-931-4	
nd employment history.) If retired, please list yo Occupation: <u>Contrac</u> Current Business Addr <u>Palm Coast</u> <u>City</u> List all of your employr	ur occupation before reti tor/ Property Manager ess: <u>1370 Palm Har</u> FL	irement: Current bor Pkwy <u>32137</u> tate Zip ast five years. Ir	Employer: _	Self 386-931-4 Phone #	571

3.	ED	UCA	TION	
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	High School:	FPC Bunnell FL		Year Graduated:	1991	
		Name & Location ndary educational institutions of <u>e & Location</u>	or programs attended: <u>Dates Attended</u>	Certificate	/Degrees Received	1
	Embry-Riddle	Aeronautical Univ.	1991-1996			
	Daytona Stat	e College	2022-2023			
4.	MILITARY SEF	RVICE				
	Are you or ha	ave you ever been a member c	of the Armed Forces?	🗌 Yes X🗌 No		
	Date of Service:					
	Branch or Comp	onent:				
	Date and Type	e of Discharge:				
5.	INTEREST/AC	TIVITIES/COMMUNITY AN	D/OR CIVIC INVOLVE	MENT?		
	Are you currer If yes, which B or Committee?		n any City Volunteer Board	or Committee?	Yes	X⊡ No
	List any busin have been a n Name of Organi	ess, professional, occupationa nember during the past five (5) zation(s)	l, civic, or fraternal organiz years.	ations or community	groups of which	you
		Builders Association				
	Flagler County	Association of Realtors				

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I am well versed in the past and current regulations of drainage due to my constant involvement in homebuilding. I have, and still work with city staff on many occasions including drainage.

terre a constant a second de la constant de la const			
Have you received any deg appointment? If yes, list bel Certified Building Contracto	ow: X Yes	on(s), or designation(s)	related to the subject matter of this
Do you currently hold any o below:	ffice or position (appointive, o	civil service, or other) w X∏ No	ith any government entity? If yes, list
Have you ever been elected	l or appointed to any public c	office? If yes, list below:	☐ Yes X☐ No
Office Title	Date of Election or App	pointment Term of	Office Level of Government
Have you or a business of v dealings during the last four appointed or are seeking ap	 (4) years with City governm 	er, officer, or employee, ent, including the office No	, held any contractual or other direct or agency to which you have been If yes, explain below:
Name of Business	Relationship to the Busine	255	Business Relationship to Agency

Have you held or do you hole If yes, provide the informatio etc.) has been taken against	n below. If any disciplinary a	ction (fine, probation, su	State of Florida? X Yes No Ispension, revocation, disbarment, e of this action.
License/certificate Title & No. CBC058062	Original Date of Issuance 6/9/1997	Issuing Authority DBPR	Disciplinary Action/Date
CPC056863	5/13/1996	DBPR	
CCC058004	7/21/2000	DBPR	
BK620723	1/8/1996	DBPR	

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I believe that my experience in construction lets me understand all of the details needed in this advisory committee. In conjunction with the other members, I do believe that I can make decisions that will lead to a comprehensive and well thought out course of action for the present and future of Palm Coast.

What is your understanding of the relationship of this Board or Committee to the City Council?

I believe that as a member of this committee it is our job to advise city council of our findings and recommendations. We are to only present and let the council make final decisions.

7. REFERENCES - Please list three references (business and/or personal)

Todd Binkley	386-793-5940
Steve Seeley	386-931-0347
Name, Address & Telephone	e Number
Edwin Lopez 24	40-480-5726

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

X Yes No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature

18/24

- NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.
- RETURN TO: Virginia Smith City of Palm Coast 160 Lake Ave. Palm Coast, Florida 32164

 PHONE:
 386-986-2570

 EMAIL:
 vsmith@palm

 WEBSITE:
 www.palmco

vsmith@palmcoastgov.com www.palmcoastgov.com

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Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact Virginia Smith and request reconsideration.



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Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

	Beautification & Environmental Advisory Committee*		Planning & Land Development Regulation Board [★] ★★ ◆			
	Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board*			
	Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee			
X	Residential Drainage Citizen Advisory Committee*					
	Flagler County Housing Task Force/Affordable Housing Advisory Council:					

Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from **EACH** City Council District, when possible.

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RE-APPOINTMENT 🗌 Yes 🗌 No

1. PERSONAL

Name:	Richard C	ooper		E-mail address	rcooper	@foundationrp.com
Residenc	e Address:	25 Lancaster Ln			District #	2
City: F	Palm Coast		State:	Fl	_ Zip:	32137
Mailing Address (If Different from Residence):			Same			
Home Ph	one 386-98	6-3977		Business Phone:	396-455	-0138
Date of B	irth: <u>08/12/</u>	1972		Place of Birth:	Winter	Haven, FL

32 years How long have you been a permanent resident of Palm Coast? 1973-1990 and 2009 - Present What year did you become a continuous resident of the City of Palm Coast? List all places of residence for the last five years. Address City & State From То 25 Lancaster Ln, Palm Coast FI 32137 Are you a registered voter in Flagler County? V Yes ΠNο Have you ever used or been known by any other legal name? Yes No No If yes, explain: V Yes ∏ No Are you a citizen of the United States? If no, explain: If you are a naturalized citizen of the United States, date of naturalization: 2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.) If retired, please list your occupation before retirement: Occupation: Property & Casualty Insurance Executive Current Employer: Foundation Risk Partners 780 W Granada Blvd Current Business Address: FL 386-677-4761 Ormond Beach 32174 City State Zip Phone # List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment. Employer & Address Type of Business Occupational Title Period of Employment Same as above Have you ever been employed by any state, district, or local governmental agency in Florida? 🗹 Yes □ No If yes, identify the position(s), the name(s) of the employing agency and the period of employment. Position Period of Employment Employee Agency **Fire Fighter** City of Orange City 1992 - 1999

ms attended: <u>Dates Attended</u> 1990 - 1996 1998 - 1999	Γ?
ms attended: Dates Attended 1990 - 1996 1998 - 1999 ned Forces? Y IVIC INVOLVEMENT	<u>Certificate/Degrees Received</u> Associate in Fire Science Paramedic Program ′es ☑ No
Dates Attended 1990 - 1996 1998 - 1999 ned Forces? Y IVIC INVOLVEMENT	Associate in Fire Science Paramedic Program
Dates Attended 1990 - 1996 1998 - 1999 ned Forces? Y IVIC INVOLVEMENT	Associate in Fire Science Paramedic Program
1998 - 1999	Paramedic Program
ned Forces? Y	′es ☑ No Γ?
	Γ?
Volunteer Board or Co	
	ommittee? 🗌 Yes 🗹 No
fraternal organizations	s or community groups of which you
erce, Rotary Inter Coast Historical	rnational, Ormond Main Street, Society, Ormond Historical Socie
ber during the past five (5) years. on(s) Flagler Chambers of Comm	Elagler Chambers of Commerce, Rotary Inte Builders Association, Palm Coast Historical
	erce, Rotary Inte

many years and have some familiarity with drainage issues over the years.

Have you received any d appointment? If yes, list	gree(s), professional certification(s), or designation(s) related to the subject matter of low: ☐ Yes ☑ No	f this
Do you currently hold an below:	office or position (appointive, civil service, or other) with any government entity? If ye ☐ Yes ☑ No	es, list
Have you ever been elec Office Title	d or appointed to any public office? If yes, list below:	
	which you have been an owner, officer, or employee, held any contractual or other d ir (4) years with City government, including the office or agency to which you have be ppointment? I Yes I No If yes, explain below: Relationship to the Business Business Relationship to Agence	een
		<u></u>
If yes, provide the information	on below. If any disciplinary action (fine, probation, suspension, revocation, disbarme t you by the issuing authority, state the type and date of this action. Original Date of Issuance Issuing Authority Disciplinary Action/Date	ent,
2-20 Property & Casualty I		•
2-15 Life & Health Ins		one
	ir education, experience, talents and skills will benefit the work of the Board or ng to act as a decision maker and not as an advocate, if required by law?	

Feel I have experience both professionally and personally that is relavent to the position.

What is your understanding of the relationship of this Board or Committee to the City Council?

To provide information, opinions and recommendations to the City Council.

7. REFERENCES – Please list three references (business and/or personal)

John Walsh Name, Address & Telephone Nu	3 Chilham Ct Palm Coast FL 32137 386-503-0602
John Bartolatta	12 Ellison Lane, Palm Coast Fl 32164 386-225-1709
Name, Address & Telephone Nu	mber
Theresa Lasic	27 Lancaster Ln, Palm Coast FL 32137 860-983-3978
Name, Address & Telephone Nu	mber

Page 5 of 6

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

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aling 5. leg

Signature

3/11/24 Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

RETURN TO:	Virginia Smith City of Palm Coast	PHONE:	386-986-2570
	160 Lake Ave.	EMAIL:	<u>vsmith@palmcoastgov.com</u>
	Palm Coast, Florida 32164	WEBSITE:	<u>www.palmcoastgov.com</u>

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x	Residential Drainage Citizen Advisory Committee *				
	Flagler County Housing Task Force/Affordable Housing Advisory Council:				

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RE-APPOINTMENT Yes X No

1. PERSONAL

Name:	Traci Domke			E-mail address	tracidomk	e@hotmail.co	<u>m</u>
Residen	ce Address:	21 Burnaby Ln			District #		1
City: _	Palm Coast		State:	FL	Zip:	32137	
Mailing A Residen	Address (If Differe ce):	ent from					
Home Pl	none <u>386-986-</u>	7033		Business Phone:			
Date of E	Birth: 7/15/198	0	_	Place of Birth:	Michigan	······································	****

Address		City & State	•	Fr	200	То
			G			
Are you a registered voter in			🗌 No	M Mar		
Have you ever used or been				X Yes)
If yes, explain: <u>My maide</u>	en name – Traci Du	utton				
Are you a citizen of the Unite	ed States?	X Yes	🗌 No			1
MPLOYMENT HISTORY				ant) (If retired, plea	se still list your p	previous occ
MPLOYMENT HISTORY ad employment history.)	(A résumé may be a	ttached at the opti	ion of the applic	ant) (If retired, plea		
MPLOYMENT HISTORY Id employment history.) If retired, please list your occ	(A résumé may be a cupation before ret	ttached at the opti tirement:	ion of the applic			
MPLOYMENT HISTORY Id employment history.) If retired, please list your occ Occupation:	(A résumé may be a cupation before ret	ttached at the opti tirement:	ion of the applic			
MPLOYMENT HISTORY Id employment history.) If retired, please list your occ Occupation: Current Business Address:	(A résumé may be a cupation before ret	ttached at the opti tirement:	ion of the applic			
MPLOYMENT HISTORY Id employment history.) If retired, please list your occ Occupation: Current Business Address: <u>City</u> List all of your employment f	(A résumé may be a cupation before ref	ttached at the opti tirement: Current <u>State Zip</u> ast five years. In	ion of the applic Employer:	Phone #		
MPLOYMENT HISTORY Id employment history.) If retired, please list your occ Occupation: Current Business Address: City List all of your employment h business, occupation, or job	(A résumé may be a cupation before ref	ttached at the opti tirement: Current State Zip ast five years. In of employment.	ion of the applic Employer:	<u>Phone #</u> ers' name, busine		
MPLOYMENT HISTORY Id employment history.) If retired, please list your occ Occupation: Current Business Address: City List all of your employment f business, occupation, or job Employer & Address	(A résumé may be a cupation before ref	ttached at the opti tirement: Current <u>State Zip</u> ast five years. In of employment.	ion of the applic	Phone # ers' name, busine	ess address, ty	pe of
f you are a naturalized citize MPLOYMENT HISTORY Id employment history.) If retired, please list your occ Occupation: Current Business Address: City List all of your employment f business, occupation, or job Employer & Address Catch All – Palm Coast MAY Management Services	(A résumé may be a cupation before ref <u>S</u> history during the la title and period(s)	ttached at the opti tirement: Current State Zip ast five years. In of employment. ess Office f	ion of the applic Employer: Iclude employer	<u>Phone #</u> ers' name, busine <u>e Per</u> te Manager J	ess address, ty iod of Employment	pe of

Revised 3/26/24

3.	EDUCATION
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6.

High School:	Walled Lake Western Wixom, MI Name & Location	Year Graduated:	1998	<u> </u>
	ndary educational institutions or programs attended: <u>e & Location</u> Dates Attended	Certificate	/Degrees Receive	<u>t</u>
4. MILITARY SER	VICE			
Are you or ha	ve you ever been a member of the Armed Forces?	🗌 Yes X No		
Date of Service:				
Branch or Comp	onent:			
Date and Type	of Discharge:			
5. INTEREST/ACT	IVITIES/COMMUNITY AND/OR CIVIC INVOLVE	MENT?		
	tly or have you ever served on any City Volunteer Board		Yes	X No
	ss, professional, occupational, civic, or fraternal organiz ember during the past five (5) years. <u>ation(s)</u>	zations or community	groups of which	you
have been a m Name of Organiz	ember during the past five (5) years.			
have been a m Name of Organiz	ember during the past five (5) years. <u>cation(s)</u> een a member, however, I have managed over 100 HO			
have been a m <u>Name of Organiz</u> I have never be	ember during the past five (5) years. <u>cation(s)</u> een a member, however, I have managed over 100 HO			
have been a m <u>Name of Organiz</u> I have never be	ember during the past five (5) years. <u>cation(s)</u> een a member, however, I have managed over 100 HO			
have been a m <u>Name of Organiz</u> I have never be And Flagler Co	ember during the past five (5) years. <u>cation(s)</u> een a member, however, I have managed over 100 HO			
have been a m <u>Name of Organiz</u> I have never be And Flagler Co	ember during the past five (5) years. <u>action(s)</u> een a member, however, I have managed over 100 HO, unty	A and COA committee	es in St Johns Co	punty

Have you received any d appointment? If yes, list l	legree(s), professional certifica below:	tion(s), or designation(s) rel X No	ated to the subject matter of this
Do you currently hold any below:	y office or position (appointive,	civil service, or other) with a X No	any government entity? If yes, list
Have you ever been elec Office Title	ted or appointed to any public on <u>Date of Election or Ap</u>		
Have you or a business of dealings during the last for appointed or are seeking <u>Name of Business</u>	our (4) years with City governm	ent, including the office or a X No If	ld any contractual or other direct agency to which you have been yes, explain below: Business Relationship to Agency
If yes, provide the informat	old any occupational or profess ion below. If any disciplinary a st you by the issuing authority,	ction (fine, probation, suspe	nsion, revocation, disbarment,
License/certificate Title & No. Community Association Ma (CAM 31781)	Original Date of Issuance anager 10/23/2007	Issuing Authority State of Florida	Disciplinary Action/Date None
Committee and are you wil	our education, experience, tale ling to act as a decision maker e consulted on surface water di	and not as an advocate, if	required by law?

Flagler Counties

Revised 3/26/24

What is your understanding of the relationship of this Board or Committee to the City Council?

My understanding is that the committee will make recommendations to the council regarding the flooding concerns

With the infill lots.

7. REFERENCES - Please list three references (business and/or personal)

Kim Burow Name, Address & Telephone	6593 Tipsico Lake Rd, Holly, MI 48442	248-892-5441	
Sandy Dutton	203 6 th St S, Flagler Beach	248-408-0940	
Name, Address & Telephone	3 Number		
Steve Stowe Name, Address & Telephone	66 Red Twig Way, St Augustine	607-769-5245	

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? X Yes 🗌 No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

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Signature Traci Domke

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 386-986-2570

 EMAIL:
 vsmith@palmcoa

 WEBSITE:
 www.palmcoa

<u>vsmith@palmcoastgov.com</u> www.palmcoastgov.com

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Beautification & Environmental Advisory Committee*		Planning & Land Development Regulation Board *		
Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board*		
Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee		
Residential Drainage Citizen Advisory Committee*				
Flagler County Housing Task Force/Affordable Housing Advisory Council: Citizen from the City of Palm Coast representing essential services personnel Representative of residential home building industry				

Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from EACH City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT Yes No

1. PERSONAL

Name: David Mossman		E-mail address	Dj611229	9@gmail.com
Residence Address:68 Pine C	ircle Drive		_ District #	
City: Palm Coast	State:	FL	_ Zip:	32164
Mailing Address (If Different from Residence):				
Home Phone805-708-6808		Business Phone:	805-708-	6808
Date of Birth: 12/29/1961		Place of Birth:	Ontarion	/Canada

	residence for the last f	rive years.				
Address			City & Sta	ate	Fro	n To
Same as above						
	ered voter in Flagler C used or been known b	-	Yes i name?	□ No	□ Yes	🖾 No
If yes, explain:						
Are you a citizer If no, explain:	n of the United States?	? 🛛	Yes	🗌 No		
ir you are a natu	ralized citizen of the L	Jnited States, da	ate of na	turalization:	June 10, 2022	
						se still list vour previous or
MPLOYMENT	' HISTORY (A résumé					e still list your previous or
MPLOYMENT ad employment his	' HISTORY (A résumé	e may be attached	at the op	tion of the app		
MPLOYMENT nd employment his If retired, please Occupation:	HISTORY (A résumé story.) e list your occupation l V.P Sales & Operation	e may be attached before retiremer	at the op nt:	tion of the app	licant) (If retired, pleas	
MPLOYMENT ad employment his If retired, please Occupation: Current Busines	HISTORY (A résumé story.) e list your occupation l V.P Sales & Operation ss Address: <u>301 S</u>	e may be attached before retiremer ns 5. Florence Ave	at the op nt: Currer	ition of the app nt Employer:	licant) (If retired, pleas	vork Inc
MPLOYMENT ad employment his If retired, please Occupation: Current Busines <u>City</u> Colmar	HISTORY (A résumé story.) e list your occupation I V.P Sales & Operation ss Address: <u>301 S</u>	e may be attached before retiremer ns 5. Florence Ave <u>StateSD</u>	at the op nt: Currer Zip	tion of the app at Employer: 57017	licant) (If retired, pleas Transformer Netv <u>Phone # 8</u>	vork Inc 00-724-2211
MPLOYMENT ad employment his If retired, please Occupation: Current Busines <u>City</u> Colmar List all of your e	HISTORY (A résumé story.) e list your occupation l V.P Sales & Operation ss Address: <u>301 S</u>	e may be attached before retiremer <u>ns</u> <u>S. Florence Ave</u> <u>StateSD</u> pring the last five	at the op nt: Currer <u>Zip</u>	tion of the app at Employer: 57017	licant) (If retired, pleas Transformer Netv <u>Phone # 8</u>	vork Inc 00-724-2211
MPLOYMENT ad employment his If retired, please Occupation: Current Busines <u>City</u> Colmar List all of your e	HISTORY (A résumé story.) e list your occupation l V.P Sales & Operation ss Address: <u>301 S</u> n employment history du pation, or job title and	e may be attached before retiremer <u>ns</u> <u>S. Florence Ave</u> <u>StateSD</u> pring the last five	at the op nt: Currer <u>Zip</u>	tion of the app at Employer: 57017	licant) (If retired, pleas <u>Transformer Netv</u> <u>Phone # 8</u> oyers' name, busine	vork Inc 00-724-2211
MPLOYMENT ad employment his If retired, please Occupation: Current Busines <u>City</u> Colmar List all of your e business, occup	HISTORY (A résumé story.) e list your occupation l V.P Sales & Operation ss Address: <u>301 S</u> n employment history du pation, or job title and	e may be attached before retiremer <u>s</u> <u>S. Florence Ave</u> <u>StateSD</u> period(s) of emp	at the op nt: Currer <u>Zip</u>	tion of the app nt Employer: 57017 nclude emplo	licant) (If retired, pleas <u>Transformer Netv</u> <u>Phone # 8</u> oyers' name, busine	vork Inc 00-724-2211 ss address, type of

3. EDUCATION

High School:	Barrie District North Collegiate		Year Graduated:	1977
	adary educational institutions or progr	ams attended: Dates Attended	Certificate	/Degrees Received
Municipal Elec	ctric Association	1981-1999	Journeyn	nan Power Lineman
Oakville Hydro	0	199-2003	Station C	Operator

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces?	🗌 Yes 🖾 No	
Date of Service:		
Branch or Component:		
Date and Type of Discharge:		

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee?	Yes	🛛 No
If yes, which Board		
or Committee?		

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. Name of Organization(s)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment. Worked in the electrical construction industry for over 40 years and now reside in Palm Coast. I would welcome the opportunity to help navigate the direction as we grow in this city.

Do you currently hold any below:	r office or position (appointive,	civil service, or other) w X No	th any government entity? If yes, I
Have you ever been elect	ted or appointed to any public of	office? If yes, list below:	□ Yes 🛛 No
Office Title	Date of Election or Ap	pointment Term of	Office Level of Government
dealings during the last fo appointed or are seeking	our (4) years with City governm	ent, including the office	held any contractual or other direct or agency to which you have been If yes, explain below: <u>Business Relationship to Agency</u>
dealings during the last fo appointed or are seeking <u>Name of Business</u> ave you held or do you he yes, provide the informat tc.) has been taken again	our (4) years with City governm appointment?	ent, including the office	or agency to which you have been If yes, explain below: <u>Business Relationship to Agency</u> State of Florida? Yes No spension, revocation, disbarment,
dealings during the last fo appointed or are seeking <u>Name of Business</u> ave you held or do you he yes, provide the informat	our (4) years with City governm appointment? <u>Relationship to the Busine</u> old any occupational or profess ion below. If any disciplinary ac st you by the issuing authority,	ent, including the office	or agency to which you have been If yes, explain below: <u>Business Relationship to Agency</u> State of Florida? ☐ Yes ⊠ No spension, revocation, disbarment, of this action.

As stated previously having risen through the ranks of electrical construction, one acquires several skill sets including decision making and risk assessment ability. With respect to where we are with the drainage advisory committee all one has to do is drive around Palm Coast and see the impact new homes and the lack of either enforcement or judgement is having on the neighbouring properties.

What is your understanding of the relationship of this Board or Committee to the City Council?

I understand they would advise the city or council or direction and findings.

7. REFERENCES – Please list three references (business and/or personal)

Jay Barbour - 62 Pine Circle Drive, Plam Coast, Fl - 606-584-6574

Name, Address & Telephone Number Ric Goss – 30 Old Bridge Way, Ormond Beach, FL – 386-624-8643

Name, Address & Telephone Number Rich Westover – 180 SW Third Street, Colman, SD, - 800-843-7994 ext 2141

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

🛛 Yes

🗌 No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Dan 1

Signature

3/19/24

Date

NOTE:

If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

RETURN TO: Virginia Smith City of Palm Coast 160 Lake Ave. Palm Coast, Florida 32164

PHONE: EMAIL: WEBSITE:

vsmith@palmcoastgov.com www.palmcoastgov.com

386-986-2570

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact Virginia Smith and request reconsideration.



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

	Beautification & Environmental Advisory Committee*		Planning & Land Development Regulation Board *				
	Code Enforcement Board		Volunteer Firefighters' Pension Fund Board				
	Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee				
x	Residential Drainage Citizen Advisory Committee*						
	Flagler County Housing Task Force/Affordable Housing Citizen from the City of Palm Coast representing Representative of residential home building indu	esser	ential services personnel				
S App Rec <u>ALL</u> RE-AF	 Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics. * Appointees will also serve on the Citizens' Advisory Task Force Requires at least one board member to be appointed from <u>EACH</u> City Council District, when possible. <u>ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.</u> E-APPOINTMENT Yes No 1. PERSONAL 						
	Name: Donna Stancel	E-m	nail address <u>donnamlamb@msn.com</u>				
	Residence Address: <u>3 Smoke Candle Pl</u>		District # 3				
	City: Palm Coast State:	FL	Zip:32164				
	Mailing Address (If Different from Residence):						
	Home Phone 314-322-6130 E	Busine	ness Phone:				
	Date of Birth: 2-13-1951	Pla	ace of Birth: St. Louis, MO				
			·				
	How long have you been a permanent resident of Palm Coas	st?	3 years				



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

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Code Enforcement Board*	Ľ	Volunteer Firefighters' Pension Fund Board*	
Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee	
Flagler County Housing Task Force/Affordable Housing Advisory Council: Citizen from the City of Palm Coast representing essential services personnel Representative of residential home building industry			

*

Appointees must file a Financial Disclosure Form 1 with the City Clerk at time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

***Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from EACH City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT

🗌 Yes 🔲 No

1. PERSONAL

Name: Donna M. STA	NCel E-mail address	donnam lamber	SN.COM
Residence Address: <u>3 Smol</u>	Ke CANdle PI	_ District #	
city: Palm COAST	State: FL	_ Zip: 32164	
Mailing Address (If Different from Residence):			
Home Phone 314-322-61	30 Business Phone:		
Date of Birth: <u>2-13-1951</u>	Place of Birth:	ST. Louis, Mo	
How long have you been a permanent res What year did you become a continuous re		2001	
List all places of residence for the last five y	ears.		
Address	City & State	From To	
26059 DORRY ST. 16195 Old JAMEST	WARRENTON, ML DWN RA, Florissan) 2017 2021 T, MO 1999 3017	

Are you a register	ed voter in Flagler Cou	unty? DYes	🗌 No		
Have you ever use	d or been known by a	any other legal nan	ne?	Pres DI	No
If yes, explain:	Donna	IN COLV	IN (MAID	(en)	
Por	na M.L	amb (MARRIAGE		
Vo	nna M.E	ASTERda	Y (MARRI	AGE)	
-	f the United States?	TV Yes	′ □ No		
If no, explain:		XXXXXX 8 (11) (11)			
lf you are a natura	ized citizen of the Uni	ited States, date of	naturalization:		

МРІ ОҮМЕЛТ Н	STORY (A résumé m	av he attached at the	ontion of the applicant)	(If retired, please still list you	
nd employment his	ory.)	ay be allactied at the		(in retired, please stimils, you	a previous occupa
If retired, please I	st your occupation be	fore retirement:	Semi-Ke	Fired (PAR	T-TimeAc
Occupation: Li-	Fe, Health +/	ANNUITYCurr	ent Employer: <u>3</u> (D-FINANCIA	1GROWN
Current Business	Address:	HGENTI			7^
		ST. Louis	Mo	314-821-0	0852
City		State Zip	2	<u>Phone #</u>	
List all of your em	plovment history durir	ng the last five yea	rs. Include employers	s' name, business addre:	ss, type of
husinona	ion or ion title and no		aant		
business, occupa Employer & Address	ion, or job title and pe	of Business		Period of Employm	ent
business, occupa	ion, or job title and pe	· · · · · · · · · · · · · · · · · · ·	nent. <u>Occupational Title</u>	Period of Employment	ent
business, occupa	ion, or job title and pe	· · · · · · · · · · · · · · · · · · ·		Period of Employm	ent
business, occupa	ion, or job title and pe	· · · · · · · · · · · · · · · · · · ·		Period of Employm	ent
business, occupa <u>Employer & Address</u> See Have you ever be	ion, or job title and pe <u>Type</u> Resume en employed by any s	of Business	<u>Occupational Title</u> al governmental age	ncy in Florida? □ Yes	
business, occupa <u>Employer & Address</u> See Have you ever be	ion, or job title and pe <u>Type</u> Resume	of Business state, district, or loca (s) of the émployin	<u>Occupational Title</u> al governmental age	ncy in Florida? □ Yes	
business, occupa <u>Employer & Address</u> Sec Have you ever be If yes, identify the	ion, or job title and pe <u>Type</u> RESUME en employed by any s position(s), the name	of Business state, district, or loca (s) of the émployin	<u>Occupational Title</u> al governmental age	ncy in Florida? □ Yes riod of employment.	
business, occupa <u>Employer & Address</u> Sec Have you ever be If yes, identify the	ion, or job title and pe <u>Type</u> RESUME en employed by any s position(s), the name	of Business state, district, or loca (s) of the émployin	<u>Occupational Title</u> al governmental age	ncy in Florida? □ Yes riod of employment.	
business, occupa <u>Employer & Address</u> Sec Have you ever be If yes, identify the	ion, or job title and pe <u>Type</u> RESUME en employed by any s position(s), the name	of Business state, district, or loca (s) of the émployin	<u>Occupational Title</u> al governmental age	ncy in Florida? □ Yes riod of employment.	
business, occupa <u>Employer & Address</u> Sec Have you ever be If yes, identify the	ion, or job title and pe <u>Type</u> RESUME en employed by any s position(s), the name	of Business state, district, or loca (s) of the émployin	<u>Occupational Title</u> al governmental age	ncy in Florida? □ Yes riod of employment.	
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business, occupa <u>Employer & Address</u> See Have you ever be If yes, identify the <u>Position</u>	ion, or job title and pe Type Resume en employed by any s position(s), the name Employee Agenc	of Business state, district, or loca (s) of the émployin	<u>Occupational Title</u> al governmental age g agency and the per	ncy in Florida? Yes riod of employment. Period of Employment	
business, occupa <u>Employer & Address</u> See Have you ever be If yes, identify the <u>Position</u>	ion, or job title and pe <u>Type</u> RESUME en employed by any s position(s), the name	of Business state, district, or loca (s) of the émployin	<u>Occupational Title</u> al governmental age g agency and the per	ncy in Florida? □ Yes riod of employment.	
business, occupa Employer & Address See Have you ever be If yes, identify the Position DUCATION High School:	ion, or job title and pe Type RESUME en employed by any s position(s), the name Employee Agenc HAZE/WOCO Name & Location y educational institution	of Business state, district, or loca (s) of the émployin (s) of the émployin (s) of the émployin (s) of the émployin (s) of the émployin (s) of th	Occupational Title	ncy in Florida? riod of employment. Period of Employment Graduated: [969	12-No
business, occupa Employer & Address Sec Have you ever be If yes, identify the Position DUCATION High School: List postsecondar Name & L	ion, or job title and pe Type RESUME en employed by any s position(s), the name Employee Agenc HAZE/WOOD Name & Location y educational institution position	of Business state, district, or loca (s) of the émployin (s) of the émployin (s) of the émployin (s) of the émployin (s) of the émployin (s) of th	Occupational Title	ncy in Florida? <u>Period of employment</u> <u>Period of Employment</u> Graduated: <u>[969</u> <u>Certificate/Degrees Recei</u>	<u>ved</u>
business, occupa <u>Employer & Address</u> Sec Have you ever be If yes, identify the <u>Position</u> DUCATION High School: List postsecondar <u>Name & L</u>	ion, or job title and pe Type RESUME en employed by any s position(s), the name Employee Agenc HAZE/WOCO Name & Location y educational institution	of Business state, district, or loca (s) of the émployin (s) of the émployin (s) of the émployin (s) of the émployin (s) of the émployin (s) of th	Occupational Title	ncy in Florida? Period of employment. Period of Employment Graduated: [969 <u>Certificate/Degrees Recein</u> 2 BA-MAN	12-No

65vised 5/19/23

Donna M. Lamb Stancel 3 Smoke Candle Pl, Palm Coast, FL 32164 Cell Phone: 314-322-6130 Email: donnamlamb@msn.com

SUMMARY:

Dedicated, highly innovative professional with 17+ years of experience in application development and business practices, with a strong background in Microsoft Access and Excel macros and coding. Maintains high level of service satisfaction with both internal and external customers, with a flair for keeping customers satisfied. Recognized abilities in analysis and problem-solving, with strong attention to detail and accuracy. Accomplished in meeting deadlines, working well under pressure, and multi-tasking. Experienced in working independently, or as valued team member.

PROFESSIONAL EXPERIENCE:

Semi-Retired

Edward Jones (Contractor) Analyst – JonesLink

Worked with JonesLink team to develop Microsoft Excel applications to support JonesLink data analysis for website search feedback statistics. Personally worked to help streamline processes in the department by spearheading the implementation of task scheduling. In the past, the department depended heavily on humans to perform routine "button-push" tasks. Worked to identify solutions and set up jobs to eliminate the need for human interaction. Developed a number of applications to read web page metadata for web page usage analysis.

Wells Fargo Advisors (Contractor) Programmer

Worked with the Mutual Funds business unit to assist in the analysis for the breakup of numerous Microsoft Access tertiary joined applications into stand-alone applications, with the goal to enable individual teams to become self-reliant. Provided support to Mutual Fund business unit teams when troubleshooting was necessary to solve problems encountered in applications. Worked directly with Wells Fargo Brokerage Data Warehouse (BDW) and SQL Server to extract data for reporting purposes.

Emerson Electric (Contractor) Technical Applications Administrator

Worked closely with customers, team members, and management to ensure that projects and solutions addressed the needs of the company in the most efficient manner. Responsible for all aspects of development including time estimation, requirement gatherings, design, development and deployment.

8/2019 – Present

11/2016 - 7/2019

8/2015 - 11/2016

3/2013 - 8/2015

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- Successfully assisted in the migration of existing applications, websites, and databases from Windows Server 2003 to Windows Server 2008 and supported Windows Admin teams during server patch operations.
- Converted and enhanced existing Access database applications from Office 2003/2007 to Office 2010, and developed several new systems using Access and Excel and VBA.
- Created documentation for multiple applications, such as user manuals, technical manuals, and installations guides using Microsoft Word and Excel.
- Created SharePoint sites and Nintex forms for lists within those sites
- Successfully updated CA Clarity enterprise-wide application through several iterations of upgrades, including implementation of Business Objects reporting integration.
- Supported Tax Department with software installations, user support, disaster recovery drill, and application troubleshooting.
- Worked with third-party software vendors to resolve application issues.
- Used SQL Server Management Studio to query information as necessary for customers to create reports, and back-up and restore databases when needed.
- Supported various software user client groups with software installations, problem solving, and general support issues.
- Created original, and updated existing Access and Excel applications using Visual Basic for Applications.
- Assisted in the creation of some C# ASP.Net pages in one web application.
- Performed metrics reporting on various projects, and their progressions.

Bryan Cave Law Firm Web Content & Document Assembly Coordinator

Trainer and marketing representative for HotDocs Document Assembly software. Work with in-house personnel to teach them how to create automated documents using this software.

Distribution Management, Inc. Programmer/Developer

Application developer for in-house application using VB.NET. Worked in SQL Server Management Studio to create stored procedures and queries.

Federal Reserve Bank of St. Louis Sr. Programmer/Analyst (2002 – 2011)

Application development for the U.S. Treasury Department using Microsoft Excel and Access, creating VBA applications to perform high-profile Treasury functions. Some web development using Java, JavaScript, Oracle PL/SQL stored procedure development for a U.S. Treasury applications.

- One of a team of recipients for "2010 President's Award for Innovation" for the Term Deposit Facility program used by the U.S Treasury, developed in Microsoft Access and VBA.
- Developed and supported the Treasury's high-profile "REPO" application using Microsoft Excel and VBA for distributing funds to major financial institutions.
- Developed and supported the high-profile Treasury's "Term Investment Option" application developed in Microsoft Excel and VBA used for auctioning funds to major financial institutions.

6/2012 - 3/2013

1/2012 - 4/2012

10/2000-12/2011

- Created an automated solution for Treasury Relations and System Support's "Collateral Management" report. Monthly manual process of three days each month reduced down to a processing time of less than 10 minutes.
- Worked independently to analyze and create an automated solution for converting spreadsheets containing thousands of addressees, using Microsoft Access, into a generic letter mail merge application that converted each name on that list into a Lotus Notes email using LotusScript.
- Participated in a work group to design a web application for planning and prioritizing IT annual projects planning Bank-wide.
- Developed a solution for the Atlanta and Minneapolis Reserve Banks in a cross-Reserve effort for ACH voucher handling that improved an application they were using that no longer functioned efficiently. Sought out by Atlanta Reserve Bank exclusively for specific programming skills in Microsoft Access and VBA. Implemented new system using SQL Server back-end and Access front-end.
- Worked on Fiscal Projection System team to develop pieces of that project, including writing and consuming stored procedures and queries via an Excel front-end application.
- Worked independently to analyze and create a number of ad hoc projects.
- Created tracking tools for a number of web development projects.
- Created Quickr document library for the TRASS IT Departments' Process Asset Library (PAL) in conjunction with the department's CMMI Certification.
- Developed web pages for various Treasury applications using Java, JavaScript, PL/SQL, and VBScript, with interfaces to Oracle, DB2, and SQL Server databases and Microsoft Excel.
- Participated in the development team for the Treasury's "Fiscal Projection System" using SQL Server, SQL Server stored procedures, and Microsoft Excel and VBA.

Federal Reserve Bank of St. Louis

MIS Analyst (2000 – 2002)

Responsible for maintenance and improvement of the Bank's Forecasting Application built to forecast budgeting and forecasting of check clearing pricing for the Eighth District.

- Presented the improved application to representatives from all twelve Federal Reserve Districts.
- Improved the application to such an extent that it was adopted for use by seven of the twelve Federal Reserve districts around the country.

EDUCATION:

- Bachelor of Science in Computer Science, Webster University 2001. Received Departmental Honors
- Bachelor of Arts in Management 1987 Major in Business Administration Minor in Accounting
- Additional Training at St. Louis Community College Oracle, Oracle Database Administration, PL/SQL Web Development HTML
- Additional Training at UMSL Continuing Education Department pHp Web Development (used to create personal web site)

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4. MILITARY SERVICE

	Are you or have you ever been a member of the Armed Forces?	🗆 Yes 🔽 No		
	Date of Service:			
	Branch or Component:			
	Date and Type of Discharge:			
5.	INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLV	/EMENT?		
	Are you currently or have you ever served on any City Volunteer B	oard or Committee?	Yes	D No

Are you currently or have you ever served on any City Volunteer Board or Committee? If yes, which Board or Committee?

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

of Commerce S. DAYTON / PORT ORANGE her

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

AMMER 1 Sas MERSON Elect Rd JONE Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list 12 No Yes below: 19 No Have you ever been elected or appointed to any public office? If yes, list below: Date of Election or Appointment Term of Office Level of Government Office Title Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been D No If yes, explain below: appointed or are seeking appointment? □ Yes **Business Relationship to Agency** Relationship to the Business Name of Business

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

Original Date of Issuance **Issuing Authority Disciplinary Action/Date** License/certificate Title & No. ICENSE e P How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law? What is your understanding of the relationship of this Board or Committee to the City Council? the various Aff OVPRSPES Volunteer Firefi UNI INA

7. REFERENCES - Please list three references (business and/or personal)

973-214-4606 <u>Dill MARGE PERSON</u>, 70 Sea TRAIL, Palm CDAST, FL 32164 <u>Name, Address & Telephone Number</u> <u>179-233-1570</u> <u>DONALDA Ellen Bell</u>, 12 Sinith TRAIL, PALM COAST, FL 32164 <u>Name, Address & Telephone Number</u> inda Toliver, 19 moke CAndle PI, Palm COAST, FL 32164 117-491-1221 Address & Telephone Numbe

FLORIDA DEPARTMENT OF FINANCIAL SERVICES

DONNA M LAMB

License Number : W669536

Non Resident Insurance License

0814 - NONRES LIFE & VARIABLE ANNUITY
 0840 - NONRESIDENT HEALTH

Issue Date 08/15/2020 08/15/2020

NOTICE - This non-resident license is limited to the classes of insurance reflected above and is further limited to ONLY those classes of insurance for which you are licensed in your home state.

Please Note: A licensee may only transact insurance with an active appointment by an eligible insurer or employer. If you are acting as a surplus lines agent, public adjuster, or reinsurance intermediary manager/broker, you should have an appointment recorded in your own name on file with the Department. If you are unsure of your license status you should contact the Florida Department of Financial Services immediately. This license will expire if more than 48 months elapse without an appointment for each class of insurance listed. If such expiration occurs, the individual will be required to re-qualify as a first-time applicant. If this license was obtained by passing a licensure examination offered by the Florida Department of Financial Services, the licensee is required to comply with continuing education requirements contained in 626.2815 or 648.385, Florida Statutes. A licensee may track their continuing education requirements completed or needed in their MyProfile account at https://dice.fldfs.com. To validate the accuracy of this license you may review the individual license record under "Licensee Search" on the Florida Department of Financial Services.

Jimmy Patronis Chief Financial Officer State of Florida

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

🛛 No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

nxaMStancel

5/31/2022

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

 RETURN TO:
 Virginia Smith
 PHONE:
 386-986-2570

 City of Palm Coast
 EMAIL:
 vsmith@palmcoastgov.com

 160 Lake Ave.
 EMAIL:
 vsmith@palmcoastgov.com

 Palm Coast, Florida 32164
 WEBSITE:
 www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact Virginia Smith and request reconsideration.



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

	Beautification & Environmental Advisory Committee *		Planning & Land Development Regulation Board *		
	Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board \star		
	Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee		
Ŕ	Residential Drainage Citizen Advisory Committee				
	Flagler County Housing Task Force/Affordable Housing Advisory Council: Citizen from the City of Palm Coast representing essential services personnel Representative of residential home building industry				

Appointees must file a Financial Disclosure Form 1 at time of appointment and **ANNUALLY** thereafter with the Florida State Commission on Ethics.

Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT

🗌 Yes 🔟 No

1. PERSONAL

Name: Marie Jesena-Wuertin	_ E-mail address	mara-paintlife2@gmall.com
Residence Address: <u>96 Bitch Wood D</u>		District #
City: Ralm Coast State:	ŦI	Zip: 82(37
Mailing Address (If Different from		
Home Phone (42) 241 7031	Business Phone:	
Date of Birth: 09/22/70	Place of Birth:	Manila, Philippines

filler joben and je	ou become a continuo	us resident of the City of Palm Coast?	Fyeers	
			1	
ist all places of r	esidence for the last fi			_
Address		City & State	From	To
121 PINELA	IKES PRWY N	PAUM COAST FL	2017	2019
e a la casa da				
		county? Ves No		
-	ered voter in Flagler C	, _		
5		y any other legal name?	∐ Yes [
If yes, explain:		esena - my given nai	ME IS VERY LC	ny so I
20 by M	ara fesena	Wverth.		
Are you a citizen	of the United States?	Yes 🔽 No		
If no, explain:		rmanent resident.	Green Card	l Holder
n no, explain.				¥
lf you are a natu	ralized citizen of the U	Inited States, date of naturalization:		
lf you are a natu	ralized citizen of the U	Inited States, date of naturalization: _		
-				
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MPLOYMENT and employment his	HISTORY (A résumé tory.)	may be attached at the option of the applican	nt) (If retired, please still list	your previous occ
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3.

4.

5.

6.

EDUCATION
High School: Cologio de Sam Jose Year Graduated: 1986
Name & Location
List postsecondary educational institutions or programs attended: <u>Name & Location</u> <u>Dates Attended</u> <u>Certificate/Degrees Received</u>
Le Cordon Blen 2001-2002 BS Culinary Arts
TSID De la Salle University 1987 - 1991 BS ARCH INTÉRIOR DESIGN
MILITARY SERVICE
Are you or have you ever been a member of the Armed Forces?
Date of Service:
Branch or Component:
Date and Type of Discharge:
INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT? Are you currently or have you ever served on any City Volunteer Board or Committee? Yes Yes No If yes, which Board or Committee?
List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. <u>Name of Organization(s)</u>
QUALIFICATIONS FOR APPOINTMENT State your experiences and interests or elements of your personal history that qualify you for this appointment.

My education, professional, and life experiences gives me a unique perspective on how to tackle the day to day challenges. I believe that my current problems with fleading due to failure in regulation and my willingness to reach across the aisle to find a solution. I Love this city and the people, I would like to see it grow and thrive.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below:
Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below:
Have you ever been elected or appointed to any public office? If yes, list below: Yes Office Title Date of Election or Appointment Term of Office Level of Government
Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? Yes No If yes, explain below: Name of Business Relationship to the Business Business Relationship to Agency
Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action. Disciplinary Action/Date License/certificate Title & No. Original Date of Issuance Issuing Authority Disciplinary Action/Date
How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law? <u>I am starting off as an advocate for the flooding issue because I myself</u> have been directly affected by it. But I believe that the any way to move forward is to work together to find solutions that will

help residents with existing problems. My professional experience and personal background makes me an ideal candidate to help secure a better future for Palm coast. What is your understanding of the relationship of this Board or Committee to the City Council? - Lot as a conduit between the council and the citizens in regards to flooding issues.

- Assist council and city infinding sources of funding to help impacted residents

- Being a cilizen directly affected by the fleading issue I can offer the council a different perspective which will be helpful in coming up with better regulations that will better serve our community.
- 7. REFERENCES Please list three references (business and/or personal)

John Gilvary	Birchshire Ln PC	(904) 669 2337
Name, Address & Telephone Number		
Dr Augusto de Leon	84 Pinnacles Dr PC	(386) 439 9777
Name, Address & Telephone Number		,
. /	Palm Coast PRUY SW PC	(207) 951 1155
Name, Address & Telephone Number		

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

Yes 🗆 No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

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Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Haepesend

3/11/24 Date

- NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.
- RETURN TO:
 Virginia Smith
 PHONE:
 386-986-2570

 City of Palm Coast
 160 Lake Ave.
 EMAIL:
 vsmith@palmcoastgov.com

 Palm Coast, Florida 32164
 WEBSITE:
 www.palmcoastgov.com

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SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

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City of Palm Coast, Florida Agenda Item

Agenda Date: April 16, 2024

Department	COMMUNITY DEVELOPMENT	Amount
Division	PLANNING	Account #

Subject: APPOINT ONE (1) MEMBER TO THE BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE (BEAC)

Presenter: Virginia Smith, Land Management Administrator

Attachments:

1. Applications (2)

Background:

The City of Palm Coast's Beautification and Environmental Advisory Committee (BEAC) was created under Resolution 2006-07.

Section 2. (b). The Committee shall be constituted of a total of five (5) voting members with one (1) member being appointed by the Mayor and each member of City Council from the City Council district represented, if practicable. All Committee members must be registered voters and residents of the City of Palm Coast. Each member shall serve terms of four (4) years, but the City Council may develop a program of uniform appointment and reappointment for all appointed bodies providing for uniform appointment dates, staggered terms and related matters.

Section 2. (c). The objectives of the Committee shall be to identify issues within the City of Palm Coast relating to the beautification, scenic beauty, natural resource conservation, aesthetic enhancements, environmental protection, and other related matters and to evaluate and consider activities, methods, projects and programs that could be implemented within the City to address the matters considered by the Committee and the issues studied by the Committee. The Committee may make recommendations to the Planning and Land Development Regulation Board regarding Comprehensive Plan amendments and land development regulations involving its areas of review.

One committee member, Mr. Silvers, has resigned. Staff advertised the vacant seat and has received two applications to fulfill the term of Mr. Silvers, which will expire on May 1, 2026. Staff advertised in various ways on multiple occasions, including advertising in the media, on social media sites, and on the City's website. The following are the two applicants for Council's consideration:

APPLICANTS	DISTRICT	OCCUPATION
Susan Anderson	2	Retired C.P.A.
Jessica P. Voorhees	2	Architectural Review Coordinator

Although, not a requirement, District information has been verified by the City Clerk's office. Staff has also performed the necessary background screenings of all applicants. The results

are available in Human Resources.

Recommended Action: APPOINT ONE (1) MEMBER TO THE BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE (BEAC)



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

Beautification & Environmental Advisory Committee*	Planning & Land Development Regulation Board * ** •		
Code Enforcement Board*	Volunteer Firefighters' Pension Fund Board *		
Citizen's Advisory Committee	Bicycle and Pedestrian Advisory Committee		
Residential Drainage Citizen Advisory			
Committee*			
Flagler County Housing Task Force/Affordable Housing Advisory Council:			
Citizen from the City of Palm Coast representing essential services personnel			
Representative of residential home building industry			

* Appointees must file a Financial Disclosure Form 1 at time of appointment and **ANNUALLY** thereafter with the Florida State Commission on Ethics.

**Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from <u>EACH</u> City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT

Yes (No

1. PERSONAL

		19116 @Vghoo.	COVI
Name: ŚUSAN C. ANDERSON	E-mail address	SCANDERSON1946 @Yahoo.	
12 FIGRESTONE CT Residence Address:		District #	81
city: Palm Const	State: Florida	Zip: 32137	

Mailing Address (If Different from Residence):			
Cell Home Phone 860 338 1862	Business Phone: N/A	-	
Date of Birth: 12/22/1946	Place of Birth:	->	HARtford, CT
How long have you been a permanent resident of Palm Coast?			
What year did you become a continuous resident o	f the City of Palm Coast?		

List all places of residence for the last five years.

Address	City & State			
From 2/2013 to present, 12 Flarest	ONE CT,	Palm	CoAst, 1	51
Π				
Н				
H				
H				
) No	6		
Have you ever used or been known by any other legal name?	Yes	(No		
If yes, explain:				
Are you a citizen of the United States? Yes	No			
If no, explain:				
If you are a naturalized citizen of the United States, date of naturalized	zation:			

2. **EMPLOYMENT HISTORY** (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occu	pation benestirement: Retired/ WAS CPA	
Occupation: CPA	Employer: The TRAVE LERS	
Current Business Address:	I TOWER SQUARE	
city HARTFORD	CT State Zip 06183 Phone # 800-842-50	15

	List all of your employment history during business, occupation, or job title and per	g the last five years. Incluc iod(s) of employment.	le employers' name, business	address, type of
	Employer & Address	Type of Business	Occupational Title	Period of
\bigcirc	The TRAvelens	INSURANCE	Director	1978-1991
	CoveNTRY MEAdows	HORSE	President	21984-1999
			Self Employed -)

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position

Employee Agency

Period of Employment

No

3. EDUCATIC	Newington Itigh	School				
High School:	Newington, CT	Year	Graduated:	1964	\square	
	Name & Location					
List postsecondary education	onal institutions or programs attende	ed:				
Name & Location		ates Attended		ate/Degrees Rec		
UNIVERSITY O	f CONNecticut 1	965-1972 E	35 in	Accourt	Nting	
UNI VERSITY of	f Connecticut 1 F HartFord 1973-	1974 MAIN	profe	essional	ACCOL	inting
,		mA i	N'			v

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces	? Yes	No
Date of Service:		
Branch or Component:		
Date and Type of Discharge:		

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee?	Yes	No)
Are you currently of have you even before on any oxy terminest and			"
If yes, which Board or			
Committee?		-	

List any business, professional, occupational, civic, or fraternal organizations or community groups of wh been a member during the past five (5) years.	ich you have]	
Name of Organization(s) Pawpaw Chapter, Native Plant Society, past pre.	sident	AND BOARD	member
Palm Coast GARden Club, propagation guil	d	1	
v v			

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment. AttAched SEE PAGE Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this (No) appointment? If yes, list below: Yes Do you currently hold any office or position (appointive civil service, or other) with any government entity? If yes, list Yes No below: Committee ACQUISITION LAND F Gale Advisory BOARD No Have you ever been elected or appointed to any public office? If yes, list below: Yes

Office Title	Date of Election or Appointment	Term of Office	Level of Government
lave you or a business of which lealings during the last four (4) y ppointed or are seeking appoint <u>lame of Business</u> <u>gency</u>	you have been an owner, officer, or ears with City government, including ment? Yes <u>Relationship to the Business</u>	employee, held any c the office or agency	contractual or other direct to which you have been If yes, explain below: <u>Business Relationship to</u>
ves provide the information be	/ occupational or professional licens low. If any disciplinary action (fine, p by the issuing authority, state the ty <u>Original Date of Issuance</u>	robation, suspension,	revocation, disparment,
And are you willing to act as a de KNOWledge of F	ucation, experience, talents and skill cision maker and not as an advocat	pecially	of the Board or Committee -Yes Natives
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٠	e relationship of this Board or Comm		ncil?

7. REFERENCES – Please list three references (business

7. REFERENCES	- Please list three refer	ences (business	
and/or person	iE Schrider, members Coast PAIM Coas	chair	Native Plant Society
CONN	iE Schrider, members	hip pawpaw chapter	
	COAST PAIM COAS	+ Garden Club	amble Rodgens State Park
954-1	448-0904 BOARD Memb	BER FRIENDS OF O	
Name, Address & Telephone Number	HOFFMAN BOOLOgy PI	roff ssor, Florida	State College At
32 1000	der HORN DR Jackson	ville	1. Die it Spieta
Palm C	COAST. M	Delanter N	tive plant society Eild trip chains
904-4	445-7261		to Field trip chains
Name, Address & Helephone Number SonyA	GuidRY Pawpaw NG	twe plant soci	ety - Field trip chairs hor on book "Plants Park" Revised 2/16/24
1205	LURIAN St AND BOARD) member, Aut	hor on book Plants
8 New	SmyRNA FI 67 Cape C	aNgueral Nat'l F	ark 04
386-	690-1797		Revised 2/16/24

Beautification & Environmental Advisory Committee

Susan C Anderson

What can I bring to the advisory board: Passion for environmental stewardship for future generations Knowledge of Florida plants especially native plants Knowledge of Florida ecosystems-what plants grow in which habitat, right plant for right place Personal experience in restoring a ecosystem

Memberships in our community

Member of Flagler County Land Acquisition Committee, which deal with issues involving the acquisition and management of environmentally sensitive lands, recreation and water recharge areas.

Florida Native Plant Society, Pawpaw Chapter, 6 years member, president 2021 to 2022, served on board 2021-2023 chapter

Palm Coast Garden Club, 7 year member in propagation guild,

North Florida Prescribed Burn Association 2 year member

Florida Master Naturalist course 2023

Long-term member in both Audubon and The Nature Conservancy

Nature has been important to me since childhood. I was brought up hunting, fishing and traveling to our national parks. My parents instilled in me and my siblings respect for nature by their example. My brother who was too sensitive to hunt became an avid fly fisherman. He and 2 friends established the first no kill areas in streams in Connecticut in the 1960's. Those areas allowed wild fish and their supporting ecosystems to survive.

The Florida Native Plant Society and the Florida Master Naturalist has helped me learn about Florida's plants and ecosystems. My own yard is primarily native plants. I served as president of the Pawpaw chapter of the Florida Native Plant Society in 2021-22. Also was on the board through 2023. The Pawpaw chapter serves both Volusia and Flagler county. As a member of the local Native Plant Society, I have been going for monthly walks over the last 6 years in the various Florida ecosystems. I have learned so much about what plants grow in which ecosystems. I've seen a few inches in elevation change to whole new ecosystem.

My husband and I are personally restoring 100 acres that we own in Alachua County to longleaf pine forest habitat. That process has taught me a lot about the many steps in a restoration. We have worked with Joe Vaughn, Florida fish and Wildlife biologist, Andi Christman, Alatchua Conservation Trust Biologist

PTGE 10F82

and Barry Coulliette of the North Florida Prescribed Burn Association. Their knowledge of this endangered habitat has been a continued learning process. Restoration is a long-term project.

My previous occupation was CPA in Connecticut. For five years, I worked taxes and audits primarily with KPMG, a big 4 accounting firm. Most of my career was at Travelers insurance Company as a Casualty Property Director in Finance. I was responsible for projecting financials with the helps of 11 staff members. I have always been good with numbers and understand both business and municipal finances.

I also had an equine business, Coventry Meadows from 1984-1999. I ran a 25 horse facility on 25 acres with indoor arena that provided lessons and boarding. I have perspective and sympathy for small business owners.

In my eyes humans have two responsibilities. One is to each other and the second to our environment. I understand the importance that environmental stewardship is to the future of Florida and Palm Coast particularly with the growing population and the stress on our natural resources such as water, land, flora and fauna. Natural areas are particularly important to the recharging of our aquifer. If the city is a good example in care of its public lands, perhaps homeowners might have the same pride in their yards.

I would like to use my knowledge and experience to contribute to that future in the Beautification & Environmental Advisory Committee.

Prise 28

Sincerely,

Susan C Anderson March 5 2024 and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Susa l. Anderson 3/19/2024 Signature Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

 RETURN TO:
 Virginia Smith
 PHONE: 386

 986-2570
 City of Palm Coast
 EMAIL:

 160 Lake Ave.
 EMAIL:

 vsmith@palmcoastgov.com
 Palm Coast, Florida 32164

 WEBSITE:
 www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

Beautification & Environmental Advisory Committee*		Planning & Land Development Regulation Board
Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board*
Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee
Flagler County Housing Task Force/Affordable Housing Citizen from the City of Palm Coast representing Representative of residential home building indu	esse	

Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from EACH City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT

Yes 🛛 No

1. PERSONAL

1

District # Zip:32137
Zip: <u>32137</u>
Chiclayo, PERU
2019

List all places of residence for the last five years.

Address	City & State	From	1	То
9 Calusa Ct	Palm Coast, FL	12.30.2021	to	Present
138 Barrington Dr	Palm Coast FL	July 2020	to	Jan 2022
31 Comanche Ct	Palm Coast, FL	July 2019	to	July 2020
1269 Waverly Dr	Davtona Beach, FL	April 2017	to	July 2019
5 Crampton Ct	Palm Coast, FL	March 2017	to	April 2017

If yes, explain: <u>Maiden Name:</u>	n by any other legal nan Jessica Jeanina Peralta		Yes as single	□ No
Are you a citizen of the United Stat f no, explain:			OLUNTEER B	W
f you are a naturalized citizen of th	ne United States, date of	naturalization:	Oct.25.2018 (Jac	cksonville)
EMPLOYMENT HISTORY (A re occupation and employment history.)	ésumé may be attached at			se still list your previous
If retired, please list your occupati MIT Student (Profe Occupation: <u>Certificate Program</u> Current Business Address:	essional	rrent Employer.	et d. h. festerarana St	
<u>City</u> List all of your employment history business, occupation, or job title a	/ during the last five yea	ip rs. Include employ	Phone # ers' name, busines	Plagin Course Hage
			e Period	of Employment
Employer & Address	<u>Type of Business</u> oustine – Residential Mana	<u>Occupational Title</u> gement – Architectu	ral Review Coordinate	or - Nov2020 to Nov2021
Employer & Address MAY Management Service Inc, St. Au	gustine – Residential Mana	のは後(リーニュー」の		or – Nov2020 to Nov2021 2018 to Apr2020
Employer & Address MAY Management Service Inc, St. Au Fashion Tile, Port Orange	breautractions to a	gement – Architectu - Estimator		2018 to Apr2020
Employer & Address MAY Management Service Inc, SL Au Fashion Tile, Port Orange CBLD LLC, Daytona Beach, Miami Have you ever been employed by	gustine – Residential Mana - Building Industry - Building Industry any state, district, or loc	gement – Architectu - Estimator - Project Site M al governmental a	- Nov anag / Coordinator gency in Florida? [2018 to Apr2020 Feb2017 to Oct2018
Employer & Address MAY Management Service Inc, St. Au Fashion Tile, Port Orange CBLD LLC, Daytona Beach, Miami Have you ever been employed by f yes, identify the position(s), the	gustine – Residential Mana - Building Industry - Building Industry any state, district, or loc name(s) of the employin	gement – Architectu - Estimator - Project Site M al governmental a	- Nov anag / Coordinator gency in Florida? [2018 to Apr2020 Feb2017 to Oct2018 Yes 🛛 No ent.
Employer & Address MAY Management Service Inc, St. Au Fashion Tile, Port Orange CBLD LLC, Daytona Beach, Miami Have you ever been employed by If yes, identify the position(s), the Position Employee	gustine – Residential Mana - Building Industry - Building Industry any state, district, or loc name(s) of the employin	gement – Architectu - Estimator - Project Site M al governmental a	- Nov anag / Coordinator gency in Florida? [period of employme	2018 to Apr2020 Feb2017 to Oct2018 Yes 🛛 No ent.
Employer & Address MAY Management Service Inc, SL Au Fashion Tile, Port Orange ICBLD LLC, Daytona Beach, Miami Have you ever been employed by f yes, identify the position(s), the Position Employee	gustine – Residential Mana - Building Industry - Building Industry any state, district, or loc name(s) of the employin e Agency	gement – Architectu - Estimator - Project Site M al governmental a	- Nov anag / Coordinator gency in Florida? [period of employme	2018 to Apr2020 Feb2017 to Oct2018 ☐ Yes ⊠ No ent.
Employer & Address MAY Management Service Inc, St. Au Fashion Tile, Port Orange CBLD LLC, Daytona Beach, Miami Have you ever been employed by f yes, identify the position(s), the Position Employer EDUCATION High School: Colegio Santa A	gustine – Residential Mana - Building Industry - Building Industry any state, district, or loc name(s) of the employin e Agency Angela, Chiclayo (PERU	gement – Architectu - Estimator - Project Site M al governmental a g agency and the	- Nov anag / Coordinator – gency in Florida? [period of employme Period of Employme	2018 to Apr2020 Feb2017 to Oct2018 ☐ Yes ⊠ No ent. tent
Employer & Address MAY Management Service Inc, St. Au Fashion Tile, Port Orange CBLD LLC, Daytona Beach, Miami Have you ever been employed by f yes, identify the position(s), the Position Employee	gustine – Residential Mana - Building Industry - Building Industry any state, district, or loc name(s) of the employing Agency Angela, Chiclayo (PERU ation stitutions or programs a	gement – Architectu - Estimator - Project Site M al governmental a g agency and the	- Nov anag / Coordinator – gency in Florida? [period of employme Period of Employme	2018 to Apr2020 Feb2017 to Oct2018 Yes No ent ent

Universidad Particular de Chiclayo, (PERU) – 1990 – 1997 - Architect, Peruvian Licensed #6540

4. MILITARY SERVICE

	Are you or have you ever been a member of the Armed Forces?		
	Date of Service: 11/06/1972 to 09/04/1975		
	Branch or Component: <u>NAVY (late husband)</u> Date and Type of Discharge: Sep/04/1975 Transferred to Naval Reserve (1978).		
5.	INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?		
	Are you currently or have you ever served on any City Volunteer Board or Committee? If yes, which Board or Committee?	🗌 Yes	🛛 No
	List any business, professional, occupational, civic, or fratemal organizations or community gro have been a member during the past five (5) years.	oups of which	i you

Name of Organization(s) MIT Professional Education, LinkedIn

Init Protocolonial Education, Entitedin

Parkview Church, Samples' Bible Study Community Group

Palm Coast, Community Center, Yoga and Zumba Student

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I am a Peruvian Architect, with experience in the Building Industry in the USA. Now, I am in a personal growing path,

And going deeper in what I am passionate about: Sustainability, so I am studying a MIT Professional Certificate Program in Sustainability, and I'd like to be part of the Sustainable Solution for our beautiful world, so the best way to Start is from home and our City: Palm Coast.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below:

I am a Peruvian Architect, Architecture and Urban Planning Faculty. Peruvian Licensed #6540,

I am working on getting my MIT Professional Certificate Program in Sustainability

I am Desktop Certified AutoCAD 2018

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below:

Have you ever been elect	ted or appointed to any public office? If y	es, list below: 🔲 Ye	s 🛛 No
Office Title	Date of Election or Appointment	Term of Office	Level of Government
		and the second second	
Have you or a business o	of which you have been an owner, officer,	or employee, held an	y contractual or other direc
dealings during the last fo	of which you have been an owner, officer, our (4) years with City government, includ	ling the office or agen	cy to which you have been
Have you or a business o dealings during the last fo appointed or are seeking	our (4) years with City government, includ	ling the office or agen	y contractual or other direc cy to which you have been explain below:

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? 🗌 Yes 🛛 No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No.	Original Date of Issuance	Issuing Authority	Disciplinary Action/Date
			to constant of the reality is
			STRATES AND A MARKED
Here's Coal - Long West Coal	THE PARTY OF	NIS ROICHA VIDIOR	CSPSIM/TOWTER PUTAL
54 21 est D	Section D in berth was	wir served on any City Volum	Ave story of marting our ave.
	e po anti afferene lavora		
Committee and are you will			efit the work of the Board or te, if required by law?
there share the test state of a	NUT PRODUCE MEMORY OF CONTRACTOR		Lendizeniona taenien interes.

I am passionate about sustainability I studied few years ago a course about Sustainable Design, and I realized that I wanted to go deeper on Sustainability to enrich my Architectural and Building Industry background. With this MIT

Professional Certificate Program in Sustainability that I am studying now, I've been choosing Palm Coast as a City

for assessment examples, and I've been going deeper in information research, that made me feel more involved in my city, and in consequence, loving more our Palm Coast.

What is your understanding of the relationship of this Board or Committee to the City Council?

Boards and/or Committees act as decision makers and advisors on a wide variety of topics and projects. Boards usually act in a limited advisory and/or investigatory capacity to the City Council. Boards are usually standing bodies, involved with ongoing subject areas.

Committees are usually organized working bodies, delegated to consider a specific matter. Committees usually act in an advisory and/or investigatory capacity.

The City Council appoints members of the community to Boards and Committees to act as decision makers and advisors on a wide variety of topics and projects.

Heve you received any degreated, protessional certification(s), or designation(s) related to the subject marker

7. REFERENCES – Please list three references (business and/or personal)

Patton Ewing, 9 Calusa Ct, Palm Coast, FL 32137, T: 301.807.5215

Name Address & Telephone Number

Meire Paula Gruber, 40 Comanche Ct, Palm Coast, FL 32137, T: 201.572.9427 Name, Address & Telephone Number

Ines Furse, 22 Comanche Ct, Palm Coast, FL 32137, T: 702.460.9622 Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

🗌 No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

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Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include general criminal records check and other checks relative to the board or committee for which I am applying

Signature

12/29/2023

Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees, please contact Virginia Smith.

RETURN TO:	Virginia Smith
	City of Palm Coast
	160 Lake Ave.
	Palm Coast, Florida 32164

PHONE: 386-986-2570 EMAIL: <u>vsmith@palm</u> WEBSITE: www.palmco

vsmith@palmcoastgov.com www.palmcoastgov.com

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Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact Virginia Smith and request reconsideration.

Jessica P Voorhees

Palm Coast, FL 32137, T: 703.371.9761 E: jecaj@yahoo.com

Skills. Technical Skills: Architectural and Interior Design, Furniture and Millwork design, custom and Industrial Millwork. Cost estimation, negotiation and purchasing materials, Inspection and Architectural Review Coordination. Hand sketching, AutoCAD and Revit drafting, estimating and management programs, Microsoft Office.

. Soft Skills: Passionate in Sustainability and Resiliency, adaptable to different environments. Project Organization and Management, Risk Management and Resources Management, budgeting. Leadership and Teamwork, ability to lead working teams.

. Language Skills: Fluent in English and Spanish.

Experience MIT Professional Certificate, Freelance and Personal Growing.

Enriching Sustainability and Resiliency knowledge and managing new options in the professional, entrepreneurship, and financial field.

MAY Management Service INC, St. Augustine

As Architectural Review Coordinator: Providing expertise and administrative assistance to Architectural Review Boards (ARB) reviewing applications submitted by property owners for new construction, additions, landscape plans and any change in the external appearance. In addition, Board of Director requests for changes in Common Property Areas. Using Smart Webs and new software to manage the Inspections.

Fashion Tile, Port Orange

As Estimator / Coordinator: Studying and measuring all the Project Plans for Tile and other related materials, Trucking RFIs and C.O., coordination with Suppliers, GCs and sometimes with the Designer. Preparing Proposals / Contract and follow-ups. Sales Representative for the Company in events with Chamber of Commerce of Port Orange - South Daytona, the Volusia Building Industry Association (VBIA), and the Flagler Home Builder Association.

As Project Manager: Dealing with the programming and coordination of different Projects like the Daytona Beach International Airport (DBIA), Embry-Riddle Aeronautical University (ERAU), Daytona State College (DSC), and Residential Projects. Dealing with Purchase Orders, ETAs, Installation Time, and Site Coordination.

ICBLD LLC, Miami Beach / Daytona Beach, FL

As Project Site Manager / Coordinator: Directing and reporting Painting, Roofing, Glazing, Caulking and EIFS Crews to repair and rehabilitate hotel's hurricane damage.

As Project Site Administrator / Co-Management of the Project: Renewing the exterior of the Hilton Daytona Beach, FL and preparing reports for owner: Starwood Capital.

Freelance Designer, Washington DC / Miami Beach FL / Peru / Nicaragua/ Saudi Arabia.

As an Architect and Interior Designer: Created projects for different clients, in different parts of the globe. Some of the projects were: Residential Interior Designs, Residential Urban Center (Duplex), Multi-Family Apartments, Villages, Temporary Thematic Parks Layouts for Magic Land Park, etc.

POTOMAC ARCHITECTURAL MILLWORK CORPORATION, Washington DC

As a Cost Estimator / AutoCAD Drafter / Project Manager: Coordinated Millwork projects, many simultaneously, including projects for: The Pentagon, The National Harbor, The 4th Presbyterian Church, Wells Fargo, The Jefferson Hotel, and special custom mansions, and Kitchens.

CONSORCIO CAROLINA International (Peru), INVERMUN (Ecuador)

As an Architect / Interior Designer / Project Manager: Designed, Budgeted, Built, Coordinated and Supervised Gambling Halls / Casinos in Peru and Ecuador.

Education Architect, Licensed in Peru, South America

1990 - 1996 Universidad Particular de Chiclayo; Chiclayo, Peru. Architecture and Urbanism Faculty, Merit-based scholarship - Top Third. Title: Architect C.A.P. #6540 (Peruvian Architectural School)

1998 AutoCAD, Desktop Certified, Senati – Lambayeque, Peru.

2001 Miraflores, Interior Design School, Feng Shui Design,

2005-2007 INLINGUA, Washington, DC: English Translator Level.

2018-2019 DSC, Daytona Beach: Architectural and Building Technology. AS Degree. Desktop Certified AutoCAD 2018.

2023/2024, Massachusetts Institute of Technology (MIT Professional Education) Professional Certificate Program in Sustainability. Toward earning LEED and other Green Certifications.

Academy Awards: 2nd Place in the Special Commission of Architectural Design in the XIV National Congress of Architectural Students. 1st, 2nd and 3rd places in Architectural Design I, V, VI, VIII and IX Career Courses.

DSC Award: 2018-Fall: High Academic Achievement, Fall President's List.

Feb.2017 – Oct.2018

2003-2005 mblina Hall

1990-2024

93



Nov.2021 — Present ncial field. Nov.2020 — Nov.2021

Nov.2018 — Apr.2020

.

2010-Present

2006-2009



Massachusetts Institute of Technology

This is to certify that

Jessica Voorhees



has successfully completed the online program

Sustainability: Strategies and Opportunities for Industry

64 Hours of Effort October 3, 2023 - November 28, 2023

Johe (endz

John E. Fernández Professor and Director, Building Technology Program, Department of Architecture Director, MIT Environmental Solutions Initiative

Bhaskar Pon

Bhaskar Pant Executive Director MIT Professional Education

City of Palm Coast, Florida Agenda Item

Agenda Date: April 16, 2024

Department	PUBLIC SAFETY
Division	FIRE

Amount Account #

Subject: APPOINT ONE (1) MEMBER TO THE VOLUNTEER FIREFIGHTERS PENSION BOARD

Presenter: Kyle Berryhill, Fire Chief

Attachments:

1. Applications (5)

Background:

In May of 2021, City Council appointed Patrick Delsordo to the Volunteer Firefighters Pension Board. Mr. Delsordo's term will be expiring on May 1, 2024. City Council will need to appoint one applicant to fill the open seat.

The intent of the Board is to serve as the Volunteer Firefighters' Retirement System Plan Administrator and The Trustee of the Fund. In addition, the general administration, management, and responsibility for the proper operation of the system shall be vested in the Board. The Board is responsible for administering the trust fund.

Section 175.06, Florida Statutes mandates that the pension plan be administered by a five (5) member Board. Two (2) of the five (5) members are to be appointed by City Council; two (2) are elected by the Volunteer Firefighters and the fifth member is chosen by the majority of the previous four (4) members. Statute sets the term of the office at two (2) years for all members; however, there are no term limits.

There were five (5) applications received for Council's consideration:

- Patrick Delsordo
- Patrick Juliano
- Howard Peiffer
- Donna Stancel
- Paul Thorn

Recommended Action: APPOINT ONE (1) MEMBER TO THE VOLUNTEER FIREFIGHTERS PENSION BOARD



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

Beautification & Environmental Advisory Committee		Planning & Land Development Regulation Board *
Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board*
Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee
Residential Drainage Citizen Advisory Committee*		
Flagler County Housing Task Force/Affordable Housing Citizen from the City of Palm Coast representing ess Representative of residential home building industry	enti	

* Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT Yes No

1. PERSONAL

Name:	Patrick DelSor	do		E-mail address	thepondhp	opr@yahoo.com
Residenc	e Address:	470 Bulldog Dr. apt 120	3		District #	
City: _	Palm Coast		State:	_FI	Zip:	32164
Mailing Ao	ddress (If Differe e):	ent from				
Home Ph	one <u>386-503</u> -	5023		Business Phone:		
Date of B	irth: _02/11/19	69		Place of Birth:	New Jerse	ЭУ

Address		City & State		Fro	m To
1 westfalls In		Palm Coast, FI			1998
470 Bulldog Dr. apt 1203	Palm			2020	
Are you a registered voter in Flaç		Yes	No		
Have you ever used or been kno If yes, explain: <u>Born Patrick</u>	wn by any other le J Occhiuzzo , had	-	v changed in 1	Yes 983 to Patrick N	No DelSordo
			Ne		
f no, explain:		Yes	No uralization:		
If no, explain: If you are a naturalized citizen of MPLOYMENT HISTORY (A re	the United States	, date of nati	uralization:	ant) (If retired, pleas	se still list your previous oc
Are you a citizen of the United St If no, explain: If you are a naturalized citizen of MPLOYMENT HISTORY (A re nd employment history.) If retired, please list your occupa	the United States, ssumé may be attach	, date of nati	uralization: on of the applica		
If no, explain: If you are a naturalized citizen of MPLOYMENT HISTORY (A re ad employment history.)	the United States isumé may be attach ation before retiren	, date of national date of national date of national date of the option	uralization: on of the applica	nd hopper" hards	
If no, explain: If you are a naturalized citizen of MPLOYMENT HISTORY (A re nd employment history.) If retired, please list your occupa Occupation: <u>landscape/hards</u>	the United States isumé may be attach ation before retiren	, date of nati ned at the opti nent:Ow Current	uralization: on of the applica	nd hopper" hards	
If no, explain: If you are a naturalized citizen of MPLOYMENT HISTORY (A re nd employment history.) If retired, please list your occupa Occupation: <u>landscape/hardse</u> Current Business Address:	the United States isumé may be attach ation before retiren cape <u>State</u> ory during the last f	, date of national date of the option of the o	uralization: on of the applica mer of "the pol Employer:	nd hopper" hards Retired <u>Phone #</u>	cape company
If no, explain: If you are a naturalized citizen of MPLOYMENT HISTORY (A re nd employment history.) If retired, please list your occupa Occupation: <u>landscape/hardse</u> Current Business Address: <u>City</u> List all of your employment histor	the United States isumé may be attach ation before retiren cape <u>State</u> ory during the last f	, date of national date of the option of the o	uralization: on of the applica mer of "the pol Employer:	nd hopper" hards Retired <u>Phone #</u> ers' name, busine	cape company

3. EDUCATION

High School: <u>Flagler Palm Coast High Sc</u> Name & Location List postsecondary educational institutions o <u>Name & Location</u>		Year Graduated: <u>Certificate</u>	
Flagler/Volusia Fire Academy	1985-1995	multipl	e fire certificates
MILITARY SERVICE			
Are you or have you ever been a member o	f the Armed Forces?	Yes No	
Date of Service:			
Branch or Component:			

Date and Type of Discharge:

6. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or ha	we you ever served on any City Volunteer Board or Committee?	Yes	No
If yes, which Board			
or Committee?	Palm Coast Volunteer Firefighters Pension Board		

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. Name of Organization(s)

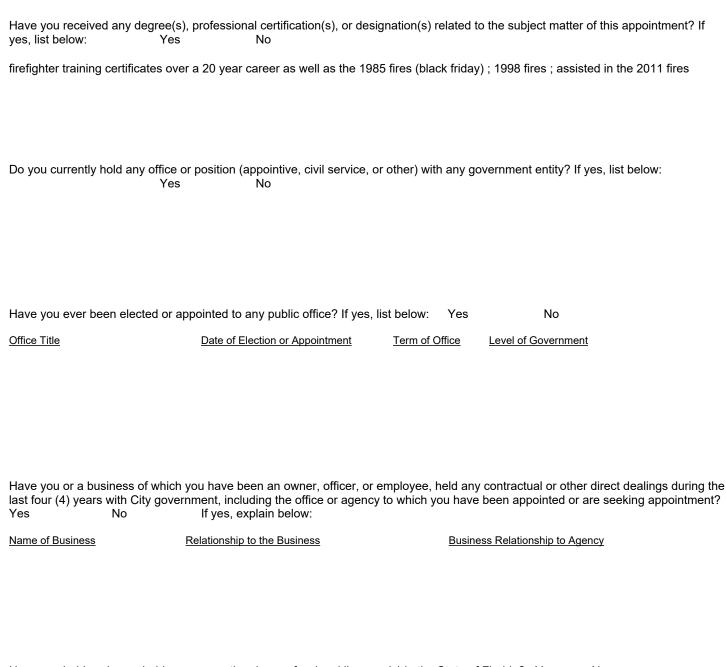
7. QUALIFICATIONS FOR APPOINTMENT

8.

4.

State your experiences and interests or elements of your personal history that qualify you for this appointment.

20 years as a volunteer firefighter in Flagler County, 10 years with Palm Coast 10 years with St Johns Park



Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No.

Original Date of Issuance

Issuing Authority

Disciplinary Action/Date

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

Being a retired firefighter, understanding what it takes to be out there, and having spent the past 3 years on the pension board I feel I can still contribute knowledge and learn as well while helping to make decisions that benefit our firefighters and the city

What is your understanding of the relationship of this Board or Committee to the City Council?

We review and advise

9. REFERENCES – Please list three references (business and/or personal)

Frank Mesta 2 Walnut Pl. 904-859-0245

Robert Polidore		718-986-7299		
Name, Address & T	elephone Numb	er		
Peter Descartes	fcso	702-612-7649		

Name, Address & Telephone Number

10. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? Yes No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the

Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature Patrick DelSordo

Date 02/29/2024

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

RETURN TO: Virginia Smith PHONE: 386-986-2570 City of Palm Coast 160 Lake Ave. EMAIL: <u>vsmith@palmcoastgov.com</u> Palm Coast, Florida 32164 WEBSITE: <u>www.palmcoastgov.com</u>

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VOLUNTEER BOARD AND COMMITTEE APPLICATION

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Please be advised that background screening of all applicants is required.

Résumés may be attached.

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Beautification & Environmental Advisory Committee		Planning & Land Development Regulation Board [★] ★★ ◆
Code Enforcement Board	Ŋ	Volunteer Firefighters' Pension Fund Board
Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee
Residential Drainage Citizen Advisory Committee*		
Flagler County Housing Task Force/Affordable Housing Citizen from the City of Palm Coast representing Representative of residential home building indu	esse	

Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from **<u>EACH</u>** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT

🗌 Yes 🗹 No

1. PERSONAL

Name:	Patrick J. Ju	liano		E-mail address	PatrickJ	luliano@gmail.com
Residenc	e Address:	32 Barkley Lane			District #	
City:	Palm Coast		State:	Florida	_ Zip:	32137
Mailing A Residenc	ddress (If Differe æ):	ent from				
Home Ph	ione			Business Phone:		
Date of Birth:		_	Place of Birth:			

ist all places of residence for the	, ,			_	_
Address	Dolm (_{City & Sta} Coast, Florida		Fro	²⁰⁰⁵⁻ Present
32 Barkley Lane	Faint		52157		2003- Flesent
Are you a registered voter in Fla Have you ever used or been kn If yes, explain:		-	🗌 No	Yes	ビ No
Are you a citizen of the United S If no, explain:	States?	M Yes	🗌 No		
f you are a naturalized citizen c	of the United Sta	ates, date of na	turalization:		
MPLOYMENT HISTORY (A and employment history.)	résumé may be a	ittached at the op		cant) (If retired, plea	ase still list your previous occ
MPLOYMENT HISTORY (A ad employment history.) If retired, please list your occup	résumé may be a pation before re	attached at the op			
MPLOYMENT HISTORY (A ad employment history.) If retired, please list your occup	résumé may be a	attached at the op		cant) (If retired, plea	
MPLOYMENT HISTORY (A ad employment history.) If retired, please list your occup Occupation: <u>Lieutenant -</u> Current Business Address:	résumé may be a pation before re Paramedic	attached at the op tirement: Currer	tion of the appli It Employer:	City of Palm (Coast
Occupation: Lieutenant - Current Business Address: 1250 Belle Ter	résumé may be a pation before re Paramedic rre Parkway, I	attached at the op tirement: Currer Plalm Coast,	tion of the appli It Employer:	City of Palm (386-986-230	Coast
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MPLOYMENT HISTORY (A ad employment history.) If retired, please list your occup Occupation: Lieutenant - Current Business Address: 1250 Belle Ter <u>City</u> List all of your employment his	résumé may be a pation before re Paramedic rre Parkway, I <u>s</u> tory during the I	attached at the op tirement: Currer Plalm Coast, State Zip ast five years. I	tion of the appli at Employer: FL 32164 nclude emplo	City of Palm (386-986-230 <u>Phone #</u> yers' name, busin	Coast 0
MPLOYMENT HISTORY (A ad employment history.) If retired, please list your occup Occupation: Lieutenant - Current Business Address: 1250 Belle Ter City List all of your employment his business, occupation, or job tit Employer & Address City of Palm Coast	résumé may be a pation before re Paramedic rre Parkway, I <u>s</u> tory during the I le and period(s) <u>Type of Busir</u> City (attached at the op tirement: Currer Plalm Coast, <u>State Zip</u> ast five years. I of employmen ess Govt	tion of the appli at Employer: FL 32164 nclude emplo t. <u>Occupational Ti</u> Lieut	<u>City of Palm (</u> 386-986-230 <u>Phone #</u> yers' name, busin <u>tle Pe</u> enant	Coast 0 ess address, type of <u>riod of Employment</u> 2017-Present
MPLOYMENT HISTORY (A nd employment history.) If retired, please list your occup Occupation: Lieutenant - Current Business Address: 1250 Belle Ter City List all of your employment his business, occupation, or job tit Employer & Address City of Palm Coast State of Florida	résumé may be a pation before re Paramedic rre Parkway, I tory during the I le and period(s) <u>Type of Busir</u> City (State	attached at the op tirement: Currer Plalm Coast, State Zip ast five years. I of employmen ess Govt Govt	tion of the appli at Employer: FL 32164 nclude emplo t. <u>Occupational Ti</u> Lieut Regio	City of Palm (386-986-230 Phone # yers' name, busin tte Pe enant onal Manager	Coast 0 ess address, type of riod of Employment 2017-Present 2015-2017
MPLOYMENT HISTORY (A ad employment history.) If retired, please list your occup Occupation: Lieutenant - Current Business Address: 1250 Belle Ter City List all of your employment his business, occupation, or job tit Employer & Address City of Palm Coast	résumé may be a pation before re Paramedic rre Parkway, I tory during the I le and period(s) <u>Type of Busir</u> City (State	attached at the op tirement: Currer Plalm Coast, <u>State Zip</u> ast five years. I of employmen ess Govt	tion of the appli at Employer: FL 32164 nclude emplo t. <u>Occupational Ti</u> Lieut Regio	<u>City of Palm (</u> 386-986-230 <u>Phone #</u> yers' name, busin <u>tle Pe</u> enant	Coast 0 ess address, type of <u>riod of Employment</u> 2017-Present

3. EDUCATION

High School: <u>Tuckahoe High School</u> Name & Location		Year Graduated: 2003
List postsecondary educational institutions or prog	rams attended:	
Name & Location	Dates Attended	Certificate/Degrees Received
First Coast Technical College	2007-2008	Firefighter Certificate
Dayona State College	2009-2010	A.S. in EMS Management/Paramedi
	2010 2012	P.S. in Dublic Administration
Flagler College	2010-2012	
Barry University	2013-2014	M.P.A in Public Administration

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces?	🗌 Yes 🗹 No	
Date of Service:		
Branch or Component:		
Date and Type of Discharge:		

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee?	🗌 Yes	🗹 No
If yes, which Board		
or Committee?		

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Palm Coast Professional Firefighters Local 4807; Knights of Inferno Firefighter Motorcycle Club Palm Coast Elks Lodge, Knights of Columbus Council 17480

Local Bagpiper for civic events (Paddy Piper)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

Over the last four years I have served as President of the Palm Coast Professional Firefighters in which we negoiated with the City for a firefighter pension. Over the course of time I have become knowledgeable in Chapter 175, Florida Firefighter Municipal Pension funds. Including learning about actuary assessments, benefits, contributions, neighbring plans. Through these past few years I have been educated by penions and labor professionals on Chapter 175 pensions.

	below: 🗌 Yes	s 🗹 No		
Do you currently hold an pelow:	y office or position (appointiv Yes		with any government ent	ity? If yes, list
Firefighter-Paramed	ic & Lieutenant from 200	08-2015 & 2017-Pres	ent with the City of Pa	alm Coast Fire
Have you ever been elec	ted or appointed to any publ	lic office? If yes, list belo	w: 🗌 Yes 🛛 🗹	No
Office Title	Date of Election or	Appointment Term	of Office Level of Gove	ernment
dealings during the last f	of which you have been an o our (4) years with City gover appointment?	mment, including the office		ı have been
dealings during the last f appointed or are seeking	our (4) years with City gover	nment, including the offices	ce or agency to which you	ı have been
	our (4) years with City gover appointment?	nment, including the offices	ce or agency to which you If yes, explain below:	ı have been
dealings during the last f appointed or are seeking <u>Name of Business</u> lave you held or do you h yes, provide the informa	our (4) years with City gover appointment?	nment, including the offices No	te or agency to which you If yes, explain below: <u>Business Relationship</u> ne State of Florida? M Y suspension, revocation, o	es 🗌 No
dealings during the last f appointed or are seeking <u>Name of Business</u> lave you held or do you h yes, provide the informa	our (4) years with City gover appointment? <u>Relationship to the Bu</u> nold any occupational or prof tion below. If any disciplinary nst you by the issuing author	rement, including the offices siness fessional licenses(s) in the y action (fine, probation, rity, state the type and data	te or agency to which you If yes, explain below: <u>Business Relationship</u> ne State of Florida? M Y suspension, revocation, o	es INo disbarment,
dealings during the last f appointed or are seeking <u>Name of Business</u> lave you held or do you h yes, provide the informa tc.) has been taken again	our (4) years with City gover appointment? <u>Relationship to the Bu</u> <u>Nold any occupational or prof</u> tion below. If any disciplinary nst you by the issuing author	rement, including the offices No siness fessional licenses(s) in the y action (fine, probation, rity, state the type and da	te or agency to which you If yes, explain below: <u>Business Relationship</u> ne State of Florida? Y suspension, revocation, o ate of this action.	es INo disbarment,
dealings during the last f appointed or are seeking <u>Name of Business</u> lave you held or do you h yes, provide the informa tc.) has been taken again icense/certificate Title & No.	our (4) years with City gover appointment? <u>Relationship to the Bu</u> nold any occupational or prof tion below. If any disciplinary nst you by the issuing author <u>Original Date of Issuance</u> <u>12/2006</u>	reading the offices in the offices in the offices in the office is in the	te or agency to which you If yes, explain below: <u>Business Relationship</u> the State of Florida? You suspension, revocation, o ate of this action. <u>Disciplinary Ac</u>	es INO Disbarment,

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

As Former President and Vice President of Palm Coast Profesional Firefighters Local 4807, I have deeply researche and become extremly knowlegable regarding Chapter 175 pensions. I have worked with the IAFF and Florida Professional Firefighters in being educated in all areas of Chapter 175 pension. My experience and education has led me to be a steward of public trust. Appointment to this board requires me to have a fieudicary responsability.

What is your understanding of the relationship of this Board or Committee to the City Council?

My understanding that as a Board member of the Firefighter Pension Board is to exercise fieducary responsability and act as a steward of good public trust with this publc entity. My responsability to the City Council is to act in good faith, a good public steward and to act as a trustee of this board.

7. REFERENCES – Please list three references (business and/or personal)

Jeff Atwater	561-248-3170	
Name, Address & Telephone Num	ber	
Joseph Saviak	904-599-5678	
Name, Address & Telephone Num	ber	
Jerry Forte	386-931-0224	
Name, Address & Telephone Num	ber	

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

V Yes

🗌 No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature

02/22/2024

Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

 RETURN TO:
 Virginia Smith
 PHONE:
 386-986-2570

 City of Palm Coast
 160 Lake Ave.
 EMAIL:
 vsmith@palmcoastgov.com

 Palm Coast, Florida 32164
 WEBSITE:
 www.palmcoastgov.com

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VOLUNTEER BOARD AND COMMITTEE APPLICATION

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Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board*
Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee
Residential Drainage Citizen Advisory Committee*		
Flagler County Housing Task Force/Affordable Housin Citizen from the City of Palm Coast representing e Representative of residential home building indus	esser	visory Council: atial services personnel

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Requires at least one board member to be appointed from EACHCity Council District, when possible.

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RE-APPOINTMENT

Yes No

1. PERSONAL

Name: Howard K. Peiffer E-mail address peimackpackle earthlink.not Residence Address: 46 Cormorant Court District # 513
Residence Address: <u>46 Cormorant Court</u> District # <u>513</u>
city: Palm Coast State: Florida Zip: 32137
Mailing Address (If Different from
Residence):
0.01/
Home-Phone 386 - 503 - 8242 Business Phone:
Date of Birth: September 15, 1940 Place of Birth: Peekskill, New York

How long have you been a permanent resident of PalmCoast? arS 92 What year did you become a continuous resident of the City of Palm Coast? List all places of residence for the last five years. From То City & State Address Types Are you a registered voter in FlaglerCounty? No IT No ☐ Yes Have you ever used or been known by any other legal name? If yes, explain: TV Yes No No Are you a citizen of the United States? If no, explain: If you are a naturalized citizen of the United States, date of naturalization: 2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.) If retired, please list your occupation before retirement: Current Employer: Tired Occupation: Current Business Address: Phone # State Zip City List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment. Period of Employment Type of Business Occupational Title Employer & Address 1 No Have you ever been employed by any state, district, or local governmental agency in Florida?
Yes If yes, identify the position(s), the name(s) of the employing agency and the period of employment. Period of Employment Employee Agency Position

3. EDUCATION

4.

5.

EDUCATION
High School: Lakeland H.S. Micheganhake, N.Y Year Graduated: 1958
Name & Location List postsecondary educational institutions or programs attended: <u>Name & Location</u> <u>Dates Attended</u> <u>Certificate/Degrees Received</u>
MILITARY SERVICE
Are you or have you ever been a member of the Armed Forces? Ves No Date of Service: November 4, 1963 - November 4, 1965
Branch or Component: U.S. Army
Date and Type of Discharge: October 31, 1969 Honorable
INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?
Are you currently or have you ever served on any City Volunteer Board or Committee? Yes Yes Yes Yes Yes Yes Yes Yes Yes Ye
List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. Name of Organization(s)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

the fire service for 66 year, Loth in NY+ FC., as a reluster and was appointed by the Plegler County Board of Commissioners as an the, Ca eer è m Palm Coast F.D for oney two years asked - Wheek v The in m red bernson cou

Have you received an appointment? If yes, li	y degree(s), professional certification(s), or dest st below:	signation(s) related to	o the subject matter of this
Do you currently hold below:	any office or position (appointive, civil service,	or other) with any go No	vernment entity? If yes, list
	lected or appointed to any public office? If yes	, list below: Ves	Evel of Government
Pire Chief	1994 - 1995	2 years	Fine Deportment
Have you or a busines dealings during the las appointed or are seek <u>Name of Business</u>	ess of which you have been an owner, officer, o st four (4) years with City government, includin ing appointment?	ାର୍ଟ୍ତ the office or agenc No If yes, e	contractual or other direct y to which you have been explain below:
If yes, provide the infor etc.) has been taken ag	ou hold any occupational or professional licens mation below. If any disciplinary action (fine, p gainst you by the issuing authority, state the ty <u>No.</u> <u>Original Date of Issuancelssuing Authority</u>	robation, suspension pe and date of this ac	, revocation, disbarment,
How do you believe the Committee and are you By understor program admi whet helps to,	at your education, experience, talents and skill a willing to act as a decision maker and not as dive the benefits and rewa metered by the Valenter Ju retain and compensate for	an advocate, if requi	the forma awas

Page 4 of 6

What is your understanding of the relationship of this Board or Committee to the City Council?

Council mess approve the content hat the Volunteel Priefighters Pen minatideo

7. REFERENCES - Please list three references (business and/or personal)

Jin Lee 1 Biscargne Place, Palm Coast 793-2/077 Name, Address& Telephone Number Name, Address& Telephone Number Pete Ricco 11 Eagle Pass, Palm Coast 437-0527 Name, Address& Telephone Number

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oward K. Fulle

March 1, 2024

□ No

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- RETURN TO:
 Virginia Smith
 PHONE:
 386-986-2570

 City of Palm Coast
 160 Lake Ave.
 EMAIL:
 vsmith@palmcoastgov.com

 Palm Coast, Florida 32164
 WEBSITE:
 www.palmcoastgov.com
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Flagler County Housing Task Force/Affordable Housing Advisory Council: Citizen from the City of Palm Coast representing essential services personnel Representative of residential home building industry					

*

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ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT

□ Yes □ No

1. PERSONAL

Name: Donna M. S.	TANCE E-mail address	donnam lamb @msn.com
Residence Address: <u>3500</u>	oke CANdle PI	District #
city: PalM COAST	State: FL	_ Zip: 32164
Mailing Address (If Different from Residence):		
Home Phone <u>314-322-(</u>	0130 Business Phone:	
Date of Birth: <u>2-13-1951</u>	Place of Birth:	St. Louis, Mo
How long have you been a permanent What year did you become a continuou		2021
List all places of residence for the last fi	ve years.	
Address	City & State	From To
26059 DORRY ST. 16195 Old JAMES	WARRENTON, MI TOWN Rd, Florissan	1) 2017 2021 T, MO 1999 3017

			a a construction de la construcción	
Are you a registered veter in	Flagler County?	Yes 🗌 No	and a film of the second structure statement of the second statement of the	
Are you a registered voter in Have you ever used or been	5 ,		These Th	No
If yes, explain: Dor		Wind (MAi	(Jen)	NO
Donne	MLamb	(Morriag	e	
Donna	M. EASTER	Jay (mnpp	ipco	
Are you a citizen of the Unite If no, explain:	d States?	res 🗌 No		
	en este en en este en este en este este			**************************************
If you are a naturalized citize	n of the United States da	to of naturalization:	1	*****
n you are a naturalized chizel	n or the Office States, da			
MPLOYMENT HISTORY (nd employment history.)	A résumé may be attached a	at the option of the applicar	nt) (If retired, please still list you	r previous occupa
If retired, please list your occ	subation hotoro rotiromor	+ Som: D	Lipod (Don	- Tim A
			TIREY (PP/K)	I GAL
Occupation: Lite, Hec	Hacut	ی 'Current Employer:	360-FINANCIA	akoup
Current Business Address:		00		
City	<u>ST. LOU</u> State	(13, 110	<u></u>	2852
			www.ciume.ciume.ci	
List all of your employment h			ers' name, business addres	s, type of
business, occupation, or job				
business, occupation, or job Employer & Address	Type of Business	Occupational Title	Period of Employme	ent
	Type of Business	Occupational Title	Period of Employme	ent
	Type of Business	Occupational Title	Period of Employme	ent
	Type of Business	Occupational Title	Period of Employme	<u>ent</u>
Employer & Address See Resu Have you ever been employ	ed by any state, district, o	r local governmental ag	gency in Florida? □ Yes	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s)	ed by any state, district, o), the name(s) of the émp	r local governmental ag	gency in Florida? □ Yes	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s)	ed by any state, district, o	r local governmental ag	gency in Florida? □ Yes	ent Mo
Employer & Address See Resu Have you ever been employ If yes, identify the position(s)	ed by any state, district, o), the name(s) of the émp	r local governmental ag	gency in Florida? Yes period of employment.	IL No
Employer & Address See Resu Have you ever been employ If yes, identify the position(s)	ed by any state, district, o), the name(s) of the émp	r local governmental ag	gency in Florida? Yes period of employment.	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s)	ed by any state, district, o), the name(s) of the émp	r local governmental ag	gency in Florida? Yes period of employment.	
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Employer & Address See Resu Have you ever been employ If yes, identify the position(s) Position En	ed by any state, district, o), the name(s) of the emp nplovee Agency	r local governmental ag loying agency and the p	gency in Florida? Yes period of employment.	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s) Position En	ed by any state, district, o), the name(s) of the emp nplovee Agency	r local governmental ag loying agency and the p	gency in Florida? Yes beriod of employment. <u>Period of Employment</u>	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s) Position En DUCATION High School:	ed by any state, district, o), the name(s) of the émp	r local governmental ag loying agency and the p	gency in Florida? Yes period of employment.	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s) Position En DUCATION High School: HAZE Name & List postsecondary education	Me ed by any state, district, o), the name(s) of the émp nployee Agency (Wood High Sc (Wood Mu & Location nal institutions or program	r local governmental ag loying agency and the p	gency in Florida? Yes beriod of employment. Period of Employment	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s) Position En DUCATION High School: HAZE Name & List postsecondary education Name & Location	MC ed by any state, district, o), the name(s) of the émp nployee Agency (WOCO (High Sc (WOCO), MO & Location nal institutions or program	r local governmental ag loying agency and the p hool Year ns attended:	r Graduated: <u>[969</u> <u>Certificate/Degrees Recei</u>	<u>ved</u>
Employer & Address See Resu Have you ever been employ If yes, identify the position(s) Position En DUCATION High School: HAZE Name & List postsecondary education Name & Location	Me ed by any state, district, o), the name(s) of the émp nployee Agency (Wood High Sc (Wood Mu & Location nal institutions or program	r local governmental ag loying agency and the p	r Graduated: <u>[969</u> <u>Certificate/Degrees Recei</u>	
Employer & Address See Resu Have you ever been employ If yes, identify the position(s) Position En DUCATION High School: HAZE Name & List postsecondary education Name & Location	ind when a me(s) of the emp inployee Agency (Wood High Sc (Wood), Mo & Location nal institutions or program (, Webster, Ma	r local governmental ag loying agency and the p hool Year ns attended:	r Graduated: <u>[969</u> <u>Certificate/Degrees Recei</u>	<u>ved</u>

Donna M. Lamb Stancel 3 Smoke Candle Pl, Palm Coast, FL 32164 Cell Phone: 314-322-6130 Email: donnamlamb@msn.com

SUMMARY:

Dedicated, highly innovative professional with 17+ years of experience in application development and business practices, with a strong background in Microsoft Access and Excel macros and coding. Maintains high level of service satisfaction with both internal and external customers, with a flair for keeping customers satisfied. Recognized abilities in analysis and problem-solving, with strong attention to detail and accuracy. Accomplished in meeting deadlines, working well under pressure, and multi-tasking. Experienced in working independently, or as valued team member.

PROFESSIONAL EXPERIENCE:

Semi-Retired

Edward Jones (Contractor) Analyst – JonesLink

Worked with JonesLink team to develop Microsoft Excel applications to support JonesLink data analysis for website search feedback statistics. Personally worked to help streamline processes in the department by spearheading the implementation of task scheduling. In the past, the department depended heavily on humans to perform routine "button-push" tasks. Worked to identify solutions and set up jobs to eliminate the need for human interaction. Developed a number of applications to read web page metadata for web page usage analysis.

Wells Fargo Advisors (Contractor) Programmer

Worked with the Mutual Funds business unit to assist in the analysis for the breakup of numerous Microsoft Access tertiary joined applications into stand-alone applications, with the goal to enable individual teams to become self-reliant. Provided support to Mutual Fund business unit teams when troubleshooting was necessary to solve problems encountered in applications. Worked directly with Wells Fargo Brokerage Data Warehouse (BDW) and SQL Server to extract data for reporting purposes.

Emerson Electric (Contractor) Technical Applications Administrator

Worked closely with customers, team members, and management to ensure that projects and solutions addressed the needs of the company in the most efficient manner. Responsible for all aspects of development including time estimation, requirement gatherings, design, development and deployment.

3/2013 - 8/2015

8/2015 - 11/2016

8/2019 – Present

11/2016 - 7/2019

- Successfully assisted in the migration of existing applications, websites, and databases from Windows Server 2003 to Windows Server 2008 and supported Windows Admin teams during server patch operations.
- Converted and enhanced existing Access database applications from Office 2003/2007 to Office 2010, and developed several new systems using Access and Excel and VBA.
- Created documentation for multiple applications, such as user manuals, technical manuals, and installations guides using Microsoft Word and Excel.
- Created SharePoint sites and Nintex forms for lists within those sites
- Successfully updated CA Clarity enterprise-wide application through several iterations of upgrades, including implementation of Business Objects reporting integration.
- Supported Tax Department with software installations, user support, disaster recovery drill, and application troubleshooting.
- Worked with third-party software vendors to resolve application issues.
- Used SQL Server Management Studio to query information as necessary for customers to create reports, and back-up and restore databases when needed.
- Supported various software user client groups with software installations, problem solving, and general support issues.
- Created original, and updated existing Access and Excel applications using Visual Basic for Applications.
- Assisted in the creation of some C# ASP.Net pages in one web application.
- Performed metrics reporting on various projects, and their progressions.

Bryan Cave Law Firm Web Content & Document Assembly Coordinator

Trainer and marketing representative for HotDocs Document Assembly software. Work with in-house personnel to teach them how to create automated documents using this software.

Distribution Management, Inc. Programmer/Developer

Application developer for in-house application using VB.NET. Worked in SQL Server Management Studio to create stored procedures and queries.

Federal Reserve Bank of St. Louis Sr. Programmer/Analyst (2002 – 2011)

Application development for the U.S. Treasury Department using Microsoft Excel and Access, creating VBA applications to perform high-profile Treasury functions. Some web development using Java, JavaScript, Oracle PL/SQL stored procedure development for a U.S. Treasury applications.

- One of a team of recipients for "2010 President's Award for Innovation" for the Term Deposit Facility
 program used by the U.S Treasury, developed in Microsoft Access and VBA.
- Developed and supported the Treasury's high-profile "REPO" application using Microsoft Excel and VBA for distributing funds to major financial institutions.
- Developed and supported the high-profile Treasury's "Term Investment Option" application developed in Microsoft Excel and VBA used for auctioning funds to major financial institutions.

6/2012 - 3/2013

1/2012 - 4/2012

10/2000-12/2011

- Created an automated solution for Treasury Relations and System Support's "Collateral Management" report. Monthly manual process of three days each month reduced down to a processing time of less than 10 minutes.
- Worked independently to analyze and create an automated solution for converting spreadsheets containing thousands of addressees, using Microsoft Access, into a generic letter mail merge application that converted each name on that list into a Lotus Notes email using LotusScript.
- Participated in a work group to design a web application for planning and prioritizing IT annual projects planning Bank-wide.
- Developed a solution for the Atlanta and Minneapolis Reserve Banks in a cross-Reserve effort for ACH voucher handling that improved an application they were using that no longer functioned efficiently. Sought out by Atlanta Reserve Bank exclusively for specific programming skills in Microsoft Access and VBA. Implemented new system using SQL Server back-end and Access front-end.
- Worked on Fiscal Projection System team to develop pieces of that project, including writing and consuming stored procedures and queries via an Excel front-end application.
- Worked independently to analyze and create a number of ad hoc projects.
- Created tracking tools for a number of web development projects.
- Created Quickr document library for the TRASS IT Departments' Process Asset Library (PAL) in conjunction with the department's CMMI Certification.
- Developed web pages for various Treasury applications using Java, JavaScript, PL/SQL, and VBScript, with interfaces to Oracle, DB2, and SQL Server databases and Microsoft Excel.
- Participated in the development team for the Treasury's "Fiscal Projection System" using SQL Server, SQL Server stored procedures, and Microsoft Excel and VBA.

Federal Reserve Bank of St. Louis

MIS Analyst (2000 – 2002)

Responsible for maintenance and improvement of the Bank's Forecasting Application built to forecast budgeting and forecasting of check clearing pricing for the Eighth District.

- Presented the improved application to representatives from all twelve Federal Reserve Districts.
- Improved the application to such an extent that it was adopted for use by seven of the twelve Federal Reserve districts around the country.

EDUCATION:

- Bachelor of Science in Computer Science, Webster University 2001. Received Departmental Honors
- Bachelor of Arts in Management 1987 Major in Business Administration Minor in Accounting
- Additional Training at St. Louis Community College Oracle, Oracle Database Administration, PL/SQL Web Development HTML
- Additional Training at UMSL Continuing Education Department pHp Web Development (used to create personal web site)

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4. MILITARY SERVICE

or Committee?

	Are you or have you ever been a member of the Armed Forces? 🛛 🛛 Yes 🕡 No		
	Date of Service:		
	Branch or Component:		
	Date and Type of Discharge:		
5.	INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?		<i>.</i>
	Are you currently or have you ever served on any City Volunteer Board or Committee? If yes, which Board	🗆 Yes	No No

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

of Commerce S. DAYTON /PORT ORANGE her

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

AMMER MERSON EI 'er ODI Rd JONE Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: bo you currently hold any office or position (appointive, civil service, عو other) with any government entity? If yes, list D No □ Yes below: 19 No Have you ever been elected or appointed to any public office? If yes, list below: Level of Government Term of Office Date of Election or Appointment Office Title Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been If yes, explain below: appointed or are seeking appointment? Yes D No Business Relationship to Agency Relationship to the Business Name of Business

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

Disciplinary Action/Date Original Date of Issuance **Issuing Authority** License/certificate Title & No. ICENSE hpd e, P, How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law? What is your understanding of the relationship of this Board or Committee to the City Council? oversees the various AFFA the Volunteer Firefigh SIDA

7. REFERENCES - Please list three references (business and/or personal)

111 × MARGEPERSON, 70 SEATRAIL, PAM CDAST, FL 32164 THE Address & Delephone Number BROWN ONALDA EILEN Bell, 12 SIDI HATRAIL, PALM COAST, FL 32164 In a Address & Telephone Number * Linda Toliver, 1 Smoke CAndle PI, Palm COAST, FL * Linda Toliver, 1 Smoke CAndle PI, Palm COAST, FL * 117-49/-

FLORIDA DEPARTMENT OF FINANCIAL SERVICES

DONNA M LAMB

License Number : W669536

Non Resident Insurance License

0814 - NONRES LIFE & VARIABLE ANNUITY
 0840 - NONRESIDENT HEALTH

Issue Date 08/15/2020 08/15/2020

NOTICE - This non-resident license is limited to the classes of insurance reflected above and is further limited to ONLY those classes of insurance for which you are licensed in your home state.

Please Note: A licensee may only transact insurance with an active appointment by an eligible insurer or employer. If you are acting as a surplus lines agent, public adjuster, or reinsurance intermediary manager/broker, you should have an appointment recorded in your own name on file with the Department. If you are unsure of your license status you should contact the Florida Department of Financial Services immediately. This license will expire if more than 48 months elapse without an appointment for each class of insurance listed. If such expiration occurs, the individual will be required to re-qualify as a first-time applicant. If this license was obtained by passing a licensure examination offered by the Florida Department of Financial Services, the licensee is required to comply with continuing education requirements contained in 626.2815 or 648.385, Florida Statutes. A licensee may track their continuing education requirements completed or needed in their MyProfile account at https://dice.fldfs.com. To validate the accuracy of this license you may review the individual license record under "Licensee Search" on the Florida Department of Financial Services.

Jimmy Patronis Chief Financial Officer State of Florida

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

🗆 No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

NOTE:

If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

RETURN TO:	Virginia Smith	PHONE:	386-986-2570
	City of Palm Coast 160 Lake Ave. Palm Coast, Florida 32164	EMAIL: WEBSITE:	<u>vsmith@palmcoastgov.com</u> www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact Virginia Smith and request reconsideration.

Revised 5/19/23



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

Beautification & Environmental Advisory Committee*		Planning & Land Development Regulation Board *			
Code Enforcement Board*		Volunteer Firefighters' Pension Fund Board*			
Citizen's Advisory Committee		Bicycle and Pedestrian Advisory Committee			
Residential Drainage Citizen Advisory Committee*					
Flagler County Housing Task Force/Affordable Housing Advisory Council: Citizen from the City of Palm Coast representing essential services personnel Representative of residential home building industry					

Appointees must file a Financial Disclosure Form 1 at time of appointment and <u>ANNUALLY</u> thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT 🗌 Yes 🖾 No

1. PERSONAL

Name: Paul	E. Thorn		E-mail address	PaulETho	rn@gmail.com
Residence Add	ress:36 Pershing Lane			District #	1
City: Palm (Coast	State: _F	lorida	Zip:	32164
Mailing Address Residence):	s (If Different from				
Home Phone	916.756.1533	Βι	isiness Phone:		
Date of Birth:	January 24, 1972		Place of Birth:	Long Islar	nd, New York

low long have you	u been a permanent reside				
Vhat year did you	l become a continuous resid	dent of the City o	f Palm Coast?	September 2023	
st all places of res	sidence for the last five year	rs.			
Address		City & Sta	ite	From	То
4439 Key Largo Drive		Jacksonville, FL		9/2022	10/2023
1917 Boddinaton	Trail		tte. FL	5/2022	9/2022
217 Chambord Wa	/av	Roseville. C	Α	5/2018	5/2022
Are you a register	ed voter in Flagler County?	Yes	🗌 No		
Have you ever use	ed or been known by any of	ther legal name?		Yes	🖾 No
f yes, explain: _					
Are you a citizen o If no, explain:	of the United States?	🛛 Yes	🗌 No		
∣f you are a natura	ilized citizen of the United S	States, date of na	turalization:		
MPLOYMENT H	HISTORY (A résumé may be			cant) (If retired, please st	ill list your previous occu
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MPLOYMENT H ad employment histo If retired, please li Occupation: Current Business City List all of your em business, occupa Employer & Address Have you ever be	HISTORY (A résumé may be ory.) list your occupation before r Address: hployment history during the stion, or job title and period(<u>Type of Bu</u> een employed by any state,	e attached at the op retirement: <u>S</u> Currer <u>State Zip</u> e last five years. (s) of employment siness	otion of the applie ee attached re nt Employer: Include employ t. <u>Occupational Tit</u>	sume. <u>Phone #</u> yers' name, business a <u>le Period of</u> agency in Florida? 🖂	address, type of Employment
MPLOYMENT H Id employment histo If retired, please li Occupation: Current Business City List all of your em business, occupa Employer & Address Have you ever be If yes, identify the	HISTORY (A résumé may be ory.) list your occupation before r Address: hployment history during the ation, or job title and period(<u>Type of Bur</u> een employed by any state, position(s), the name(s) of	e attached at the op retirement: <u>S</u> Currer <u>State Zip</u> e last five years. (s) of employment siness	otion of the applie ee attached re nt Employer: Include employ t. <u>Occupational Tit</u>	<u>Phone #</u> yers' name, business a le <u>Period of</u> agency in Florida? ⊠ e period of employmen	address, type of Employment Yes INo t.
MPLOYMENT H ad employment histo If retired, please li Occupation: Current Business City List all of your em business, occupa Employer & Address Have you ever be	HISTORY (A résumé may be ory.) list your occupation before r Address: hployment history during the stion, or job title and period(<u>Type of Bu</u> een employed by any state,	e attached at the op retirement: <u>S</u> Currer <u>State Zip</u> e last five years. (s) of employment siness district, or local of f the employing a	otion of the applie ee attached re nt Employer: Include employ t. <u>Occupational Tit</u>	sume. <u>Phone #</u> yers' name, business a <u>le Period of</u> agency in Florida? 🖂	address, type of Employment Yes INo t.

2.

Child Protective Investigator & Paralegal	Department of Children & Families	6/23-present	
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3. EDUCATION

High School: Centereach High School, Centereach NY			Year Graduated: 1990
	Name & Location		
List postseco	ndary educational institutior	ns or programs attended:	
Nam	e & Location	Dates Attended	Certificate/Degrees Received
Golden Gate	University, CA	2008-2010	Master of Public Administration
St. Joseph's	University, NY	1998-2002	Bachelor of Science
MTI College,	CA	2004-2005	Associate in Arts

4. MILITARY SERVICE

5.

Are you or have you ever been a member of the Armed Forces?	🛛 Yes 🗌 No		
Date of Service:			
Branch or Component: <u>United States Marine Corps</u> Date and Type of Discharge: 2/1994 Honorable			
INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLV	/EMENT?		
Are you currently or have you ever served on any City Volunteer Boa If yes, which Board or Committee?	ard or Committee?	🗌 Yes	🛛 No

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years. Name of Organization(s)

N/A			

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment. I served as volunteer firefighter from 1995-2003 and as a Fire Commissioner from 1999-2003. I believe that volunteer firefighters are an invaluable asset to any community, and I truly enjoyed being part of the fire service. I believe that my previous experiences as a firefighter and commissioner along with my passion for the fire service will serve my fellow neighbors of Palm Coast well.

I have experience working collaboratively on a Board as an elected Fire Commissioner. I understand the intricacies of working together to achieve objectives and goals.

I have experience in working with the New York State Volunteer Firefighters Length of Service Award Program (LOSAP) This program pays a benefit to volunteer firefighters.

Have you received any deg appointment? If yes, list be Master of Public Administra			ubject matter of this
Do you currently hold any o below:	office or position (appointive, civil service, c Yes X No		ent entity? If yes, list
Have you ever been electe	d or appointed to any public office? If yes,	list below: 🖄 Yes	∐ No
Office Title Fire Commissioner	Date of Election or Appointment Elected 1/1/1999	Term of OfficeLevel5 yearsLoca	<u>of Government</u> I
	which you have been an owner, officer, or r (4) years with City government, including ppointment?	the office or agency to wh If yes, explain	ich you have been
Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Xes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.			
License/certificate Title & No. Certified Child Welfare F	Original Date of Issuance Issuing Aut Protective Investigator CWPI.010691		nary Action/Date rtification Board

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

My background, education, training, and experiences have prepared me to be a decision maker. As an elected Fire Commissioner, I served the citizens of my fire district. I was elected by the people to make the best decisions I could as it related to fire/rescue services. I was not an advocate for the firefighters, I was an elected representative of the citizens.

What is your understanding of the relationship of this Board or Committee to the City Council?

I understand that the Board act as decision makers and advisors to the City Council but does not set policy. I understand that the Board serves at the pleasure of the City Council and acts a sounding board for the citizens of Palm Coast.

7. REFERENCES – Please list three references (business and/or personal)

Denise Downing 14229 Turning Leaf Drive Orlando, FL 407.376.8540

Name, Address & Telephone Number Brenda Brower 6609 Sweet Gum Ct Citrus Heights CA 95610 916.335.2695

Name, Address & Telephone Number

Nicole Soto 6827 Ariel Drive Jacksonville, FL 32277 904.910.0064

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

/s/ Paul E. Thorn

Signature

2/29/24

Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact Virginia Smith.

RETURN TO:	Virginia Smith City of Palm Coast	PHONE:	386-986-2570
	160 Lake Ave.	EMAIL:	vsmith@palmcoastgov.com
	Palm Coast, Florida 32164	WEBSITE:	www.palmcoastgov.com

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SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Should you not be selected at this time, your application will be kept on file for consideration for six (6) months. Should you wish to be considered for another board, committee, or task force during that time, you must contact Virginia Smith and request reconsideration.

Paul E. Thorn 36 Pershing Lane Palm Coast, FL 32164 (916) 756-1533 PaulEThorn@gmail.com

PROFESSIONAL WORK EXPERIENCE

State of Florida

Department of Children and Families Paralegal Child Protective Investigator St. Augustine and Daytona Beach 2023-present

- Conduct online legal research using commercially available research applications.
- Conduct factual research to assist with pending cases or investigations.
- Draft legal documents, including federal habeas procedural histories, discovery requests, witness lists and exhibit lists.
- Prepare exhibits for hearings, depositions, and trials.
- Organize documents and exhibits for review by attorneys.
- Coordinate service of process and subpoenas.
- Attend court proceedings and trials with attorneys and provide assistance as needed.
- Conducted investigations regarding allegations of abuse, neglect, abandonment and/or special conditions for children. Worked closely with law enforcement.
- Assessed danger threats, child vulnerabilities and caregiver protective capacities in order to determine whether a child is safe.
- Collected information through observation and interviews with the children, parents, relatives, neighbors, and other parties associated with the case, as well as analysis of criminal, past service history and other records.
- and other records.

St. Johns County Clerk of Courts and Comptroller

Family Law Court Clerk

St. Augustine, FL 2022-2023

- Loaded new cases into the case management system, processed paperwork for Family Court.
- Examined and processed electronic and paper documents.
- Attended court hearings and trials; swears in witnesses as requested by the court; provided assistance and prepared accurate court notes.
- Received, maintained and documented evidence; assist with evidence inventory control.
- Prepared and forwarded reports to internal and external agencies.
- Conducted research based on internal and external requests.

State Attorney's Office, 4th Judicial Circuit of Florida

Paralegal – Special Victims Unit

Jacksonville, FL 2022-2022

- Conducted legal research, including compiling, analyzing, and summarizing legal opinions.
- Examined legal instruments or other documents to ensure completeness and accuracy, as well as conformance to applicable laws, rules, precedents and office requirements.

• Directly interacted with victims and witnesses of crimes throughout the course of cases.

Sacramento Superior Court

Jury Commissioner Operations Manager Operations Supervisor Paralegal Sacramento, CA 2007-2021

- Planned, organized, coordinated, and directed the work of assigned sections of the Court.
- Supervised and evaluated subordinate supervisors; participated in and recommended staff selections, promotions, and disciplinary actions; evaluated the need for and requested specialized training for supervisors and staff.
- Assisted in classification and compensation studies and HR investigations.
- Assisted in the development and implementation of organizational goals, objectives, values, and policies; developed and implemented procedures and work standards for the sections.
- Coordinated section activities with other Court sections and divisions, outside agencies, and concerned parties.
- Prepared and recommended long and short-term plans for assigned services and programs; assisted in budget planning and administration.
- Monitored and evaluated program services; developed specific proposals to meet identified goals and needs.
- Resolved difficult problems related to section activities and functions.
- Represented the section within the Court, with outside agencies, and concerned parties.
- Interpreted complex codes, laws, regulations, policies, and procedures and provided guidance and assistance for staff and the public.
- Directed the preparation of a wide variety of records and reports regarding section activities.
- Monitored legislative developments, evaluated their impact on service areas, and developed recommendations to ensure compliance and effective service delivery.
- Provided administrative staff support for judicial officers as required.

Centereach Fire DistrictLong Island, NFire Commissioner1999-2003Firefighter1995-2003)3
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Fire Commissioner (Elected):

• Developed and oversaw the fire department's resources and budget, ensured they had adequate equipment and technology to perform their duties.

• Assessed the effectiveness of fire/rescue operations and strategized with Fire Department Chief's to improve the quality of emergency and non-emergency services to meet citizens' needs.

• Responsible for Human Resources; including classification and compensation.

Firefighter:

• Responded to fire and medical emergencies in accordance with department procedures. Drove apparatus, operated fire pumps, and auxiliary equipment.

EDUCATION

Golden Gate University Master of Public Administration, with Honors 2010	San Francisco, CA
St. Joseph's University Bachelor of Science, Organizational Management, 2003 Certificates in Human Resources and Leadership & Supervision	Long Island, NY
MTI College Associate in Arts, Paralegal Studies (ABA Approved), 2005	Sacramento, CA