

City of Palm Coast, Florida Agenda Item

Agenda Date :10/08/2019

Department PARKS AND RECREATION	Amount
Item Key	Account
Subject RESOLUTION 2019-XX APPROVING THE CULTURAL ARTS GRANTS FOR THE FISCAL YEAR 2019-2020	
Background : Cultural Arts organizations have expressed a desire to receive grant monies from the City of Palm Coast for programs and/or events held in the City of Palm Coast. The City of Palm Coast has supported local non-profit organizations by awarding Cultural Arts Grants to eligible applicants since its inception as a city. Thirteen applications were received for Fiscal Year 2019-2020. In the past, the Leisure Services Advisory Committee reviewed the applications. Council sunsetted the committee on August 20, 2019. This year, a team of City employees was formed by the Parks and Recreation Director, Lauren Johnston. The team met on September 12, 2019 in a public meeting with the applicants. The committee reviewed the thirteen applications. Attached is the recommendation for Council review.	
Recommended Action : ADOPT RESOLUTION 2019-XX APPROVING THE CULTURAL ARTS GRANTS FOR A TOTAL OF \$29,600 FOR THE FISCAL YEAR 2019-2020	

RESOLUTION 2019-_____
CULTURAL ARTS GRANTS FOR FISCAL YEAR 2019-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE ELIGIBILITY LIST FOR THE CULTURAL ARTS GRANTS; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENTS WITH THE APPROVED ORGANIZATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Cultural Arts organizations have expressed a desire to receive grant monies from the City of Palm Coast for programs and/or events held in the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to provide monetary assistance to the Cultural Arts organizations providing quality and innovative programs and/or events to the citizens of the City of Palm Coast; and

WHEREAS, Cultural Arts organizations provide a valuable service to the citizens of Palm Coast.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL. The City Council of the City of Palm Coast hereby approves the eligibility list for the Cultural Arts Grants, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED and ADOPTED by the City Council of the City of Palm Coast, Florida, on this 15th day of October.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

Attachment: Exhibit A-Cultural Arts Grants Eligibility List

EXHIBIT A

**CITY OF PALM COAST
CULTURAL ARTS GRANT DETERMINATION
Fiscal Year 2019-2020**

African-American Cultural Society, Inc.

Afro American Caribbean Heritage Org.

Choral Arts Society

City Repertory Theatre

Community Chorus of Palm Coast

Family Matters

Flagler Auditorium

Flagler County Art League

Flagler Performing Arts Academy

The Garden Club at Palm Coast, Inc.

Gargiulo Art Foundation, Inc.

Palm Coast Arts Foundation

Palm Coast United Methodist Church

City of Palm Coast
Cultural Arts Grant Recommendation
FY 19-20

Total Recommended Awards
\$29,600

	Name of Organization	Contact and Title	Total Program Cost	Amount Requested	Recommended Award
1	African-American Cultural Society, Inc.	William L. Seeney, Grant Admin.	\$ 5,000.00	\$3,000.00	\$2,400.00
2	Afro American Caribbean Heritage Org.	Vivian Richardson, President	\$ 1,000.00	\$800.00	\$800.00
3	Choral Arts Society	Betty Christian, Treasurer	\$ 18,710.00	\$3,000.00	\$2,400.00
4	City Repertory Theatre	Jerry Lapidus, Board Grants Liaison	\$ 29,100.00	\$3,000.00	\$2,400.00
5	Community Chorus of Palm Coast	LaJuana McKay, Treasurer	\$ 14,500.00	\$3,000.00	\$2,400.00
6	Family Matters	Denise L. Calderwood, Founder	\$ 5,000.00	\$2,400.00	\$2,400.00
7	Flagler Auditorium	Amelia Fulmer, President	\$ 456,160.00	\$3,000.00	\$2,400.00
8	Flagler County Art League	Ann G. DeLucia, President	\$ 5,350.00	\$3,000.00	\$2,400.00
9	Flagler Performing Arts Academy	Ann Paris, President	\$ 25,000.00	\$3,000.00	\$2,400.00
10	The Garden Club at Palm Coast, Inc.	Denise A. Garcia, Festival Chair	\$ 5,500.00	\$3,000.00	\$2,400.00
11	Gargiulo Art Foundation, Inc.	Arlene C. Volpe, Director	\$ 3,700.00	\$3,000.00	\$2,400.00
12	Palm Coast Arts Foundation	Nancy Crouch, Exec. Director	\$ 47,480.00	\$3,000.00	\$2,400.00
13	Palm Coast United Methodist Church	Bronnetta Hamilton, Admin. Coord.	\$ 18,200.00	\$3,000.00	\$2,400.00



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* WLS

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* WLS
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* WLS
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* WLS
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* WLS
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* WLS
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* WLS
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* WLS
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* WLS

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* WLS
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* WLS

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* WLS
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* WLS

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged WLS

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* WLS

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* WLS

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* WLS

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* WLS

SECTION V – Grant Agreement

- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* WLS
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* WLS

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* WLS
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* WLS
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* WLS

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged WLS

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged WLS

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): African American Cultural Society, Inc

STREET ADDRESS: PO Box 350607

CITY, STATE, ZIP CODE: Palm Coast, Florida 32135-0607

CONTACT PERSON: William L. Seeney

PHONE 386-447-7030

EMAIL info@africanamericanculturalsociety.org

PROGRAM NAME: AACS Cultural Arts Series

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 8

TOTAL PROGRAM COST: 5,000.00

AMOUNT REQUESTED: 3,000.00

WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT \$3000.00 FINAL PROGRAM COST: \$5000.00

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget , Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

William L. Seeney
Signature (Authorized Representative)
Grant Administrator
Title

William L. Seeney
Print Name
Aug 12, 2019 | 8:10 AM EDT
Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

In Process

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Preliminary Review complete. All required documents are attached



August 15, 2019

Lauren Johnson, Interim Director
Palm Coast Parks & Recreation Department
305 Palm Coast Parkway, NE
Palm Coast, Florida 32164

On behalf of the African American Cultural Society, Inc. (AACS), we appreciate your consideration of this grant proposal as well as the Leisure Services Advisory Committee and the Palm Coast City Council.


The AACS is celebrating 28 years of service and continues to provide to the community of Palm Coast, programs and activities that reveal the history and culture of people of African descent and provide factual information about the African Diaspora experience.

Based on our past year's attendance and the growing interest of residents and other organizations to support AACS programs at both our Center and about the community, we anticipate an opportunity in the coming year to serve more in the community of Palm Coast particularly our youth. We plan to continue to present cultural exhibits, participate in town festivals and celebrations in addition to our center-based programs and events.

The continued support of the City of Palm Coast as a partner in the perpetuation of our many programs is appreciated. We have provided all of the information required for the application through the DocuSign process. We are once again soliciting grant funds to support the "AACS Cultural Arts Series" referenced in our Financial Assistance Application.

Thank you for your review and consideration. Should you need to contact me, I can be reached at 386-586-1411 (H), 386-569-1212 (C) or at the AACS Center, 386-447-7030.

Sincerely,



William L. Seeney
Grant Administrator

Enclosures
wls

AFRICAN AMERICAN CULTURAL SOCIETY, INC
REQUEST FOR CITY OF PALM COAST CULTURAL ARTS
FINANCIAL ASSISTANCE 2019

ORDER OF CONTENTS

Completed Request for Financial Assistance Application

IRS Determination Letter

Organizational Budget Worksheet

Cultural Program Request Projected Operating Budget

IRS 990 FORM

AACS Board of Directors – 2019

Current Supplemental Program Attachments

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

2019-2020

Describe the purpose of the organization: The African American Cultural Society, Inc. was established in 1991 to preserve and perpetuate the cultural heritage of the African Diaspora through educational, artistic, intellectual and social activities and services deemed to be in the best interest of the entire community. In doing so, the African American Cultural Society has often been recognized for its contributions in serving the community through its programs and events that perpetuate and embellish its mission.

Describe the purpose of the program being considered for funding: The “AACS Annual Cultural Arts Series” consists of programs that educate, enlighten, enrich and entertain the City of Palm Coast Community on the unique arts and history of the African American community and African Diaspora. The following programs are included and require Grant assistance: (Continued on separate attachment)

If awarded, describe how the City of Palm Coast’s financial assistance will be used: The Grant will be spread across the four (4) programs in the following manner: Kwanzaa Program: Cost of materials, promotional materials and performer/facilitator fees. Youth Reality Program: Cost of materials (e.g. Stage Props, Costumes, Reference Sources, etc.), promotional materials, a month long AACS Center Exhibit Display: Cost to lease panel displays and the Juneteenth Celebration: Cost of materials, facilitator fees, promotional materials. See Operating Budget Attachments for each Program.

Explain why funding requested from the City is essential for development of the program: The AACS Operational Budget is not sufficient to provide full funding for the stated program requirements. Although we encourage donations and contributions, they fall short of enabling the AACS to sometimes present a full program of the event and at times we may have to defer the program for that year.

Attachment for “Describe the Purpose of the Program”

AFRICAN AMERICAN CULTURAL SOCIETY, INC

“CULTURAL ARTS SERIES” DESCRIPTION - 2019/2020

KWANZAA PROGRAM – offers the general public an opportunity to be informed on the history and cultural significance of this African American Holiday Season that celebrates family, community and culture. It is celebrated from December 26 thru January 1 and it takes its name from the first harvest celebrations of Africa. The seven days are highlighted by ceremonies depicting seven communitarian African values, commonly referred to as the “Seven Principles.” Namely, Umoja (Unity), Kujichagulia (Self-Determination), Ujima (Collective Work and Responsibility), Ujamaa (Cooperative Economics), Nia (Purpose), Kuumba (Creativity), and Imani (Faith). Our program generally encompasses 1-2 days but includes the celebration of each of the seven principles. This takes place with the tenants of each principle being explained by speakers (in-house and guest performers) supplemented with appropriate props and exhibits. All of the events take place at the AACCS Center on US#1, Palm Coast. (Public attendance is expected to be 150-175.) Planning is now underway to format this year’s program. Budget requirements are attached.

YOUTH BLACK HISTORY REALITY PROGRAM – enables the youth of our community to study and reenact significant prominent African Americans and their contributions to American history in a theatrical program format. They dress in costume and use various props to highlight their presentation of that person. A lot of rehearsing and the time of AACCS volunteers are required to prepare for this event. A guest performer may also be engaged to further enhance the program. This program is offered to the general public at the AACCS Center, US#1, Palm Coast. It is generally held the third Sunday in February (Black History Month) from 4pm to 7pm and the program generally exceeds “capacity turnout” from the community (over 250). To see our youth extolling the virtues of various African American heroes they have been taught to know or being exposed to for the first time is very memorable to everyone. The youth are recruited from our schools, churches, clubs and AACCS member families. Because of the size of the audience, a light fare is offered at the end for fellowship and cordiality. Budget requirements are attached.

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AACS CENTER EXHIBIT DISPLAY- Leasing a professional Traveling Exhibit display with approximately 10 panels to highlight African American contributions to American culture. Each panel tells a story on a famous historical African American through photos and written narratives and is supported by DVD/Audio commentary. The exhibit will be displayed over a Four (4) week period during February - March 2020. The exhibit will be open to the public (donations only) and special arrangements made with cultural groups in the school system and other organizations will be extended. This is an opportunity for the AACS to present an extended program to the community that allows flexibility for viewing over a period of time. The AACS plans to expand its normal operations to provide access to view the exhibit on a daily basis. Projected attendance is expected to exceed 500.

JUNETEENTH PROGRAM – is an indoor/outdoor program at the AACS Center set in a festival style format to commemorate the ending of slavery in the United States. On June 19, 1865, the Union soldiers landed at Galveston, Texas with news that the war had ended and all slaves were now free, even though this was two and a half years after President Lincoln’s Emancipation Proclamation. Our program includes interactive children activities as well as informational speakers on the occasion, music performances, exhibits, artifacts, artwork, books, and light food sales. The program is held over 1-2 days and attracts a sizable following from community patrons and members. (Public attendance is expected to be 150-200) “Juneteenth” has gained in popularity nationwide and is a program that must be featured as a National African American Historical event. Budget requirements are attached.

AFRICAN AMERICAN CULTURAL SOCIETY, INC

GENERAL STATEMENT

The Cultural Arts Programs held at the AACS Center are always open to the general public with no admission charge. Grant monies and donations, not operating funds, generally support these programs. That is why grant funds are so essential for the delivery of these and other cultural programs to our community. It is also important to note that most of the African American and African Diaspora Cultural Programs presented by the AACS are the only venue in the Flagler County area to offer these presentations to the community.

AFRICAN AMERICAN CULTURAL SOCIETY, INC

“CULTURAL ARTS SERIES” PROJECTED BUDGET

Cultural Arts Fiscal Year: October 1, 2019 – September 30, 2020

Kwanzaa Program	\$ 1,000
Youth Black History Reality Program	\$ 900
AACS Center Exhibit Display	\$ 1,200
Juneteenth Celebration	\$ 1,900
Total	\$5,000

In Process

Part of the cultural programs of the African American Cultural Society, Inc. will be funded with the City of Palm Coast Grant. The remaining part will be paid out from the operating budget of AACS, donations, and fund-raising activities.

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2019 – 2020

PROGRAM TITLE: “KWANZAA”

African American Cultural Society, Inc

EXPENDITURES:

Kwanzaa Program materials and supplies	\$ 200.00
Exhibits	\$ 200.00
Performing Artists	\$ 400.00
Marketing: Advertising/Promotions/Programs	\$ 200.00
Total Expenditures	\$ 1,000.00

REVENUES:

Grants: PCCAFA	\$ 700.00
Donations, other funding	\$ 300.00
Total Projected Revenues	\$ 1,000.00

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2019 – 2020

PROGRAM TITLE: “YOUTH BLACK HISTORY REALITY”

African American Cultural Society, Inc

EXPENDITURES:

Program materials and supplies	\$ 300.00
Exhibits, Costumes	\$ 300.00
Performing Artists	\$ 100.00
Marketing: Advertising/Promotions/Programs	\$ 200.00
Total Expenditures	\$ 900.00

REVENUES:

Grants: PCCAFA	\$ 400.00
Donations, other funding	\$ 500.00
Total Projected Revenues	\$ 900.00

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2019 – 2020

PROGRAM TITLE: “CENTER EXHIBIT DISPLAY”

African American Cultural Society, Inc

EXPENDITURES:

Program materials and supplies	\$ 150.00
Lease Exhibits, Shipping	\$ 600.00
Insurance, other support	\$ 300.00
Marketing: Advertising/Promotions/Programs	\$ 150.00
Total Expenditures	\$ 1,200.00

REVENUES:

Grants: PCCAFA	\$ 800.00
Donations, other funding	\$ 400.00
Total Projected Revenues	\$ 1,200.00

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2019 – 2020

PROGRAM TITLE: “JUNETEENTH”


African American Cultural Society, Inc

EXPENDITURES:

Program materials and supplies	\$ 400.00
Exhibits	\$ 200.00
Performing Artists	\$1,000.00
Marketing: Advertising/Promotions/Programs	\$ 300.00
Total Expenditures	\$ 1,900.00

REVENUES:

Grants: PCCAFA	\$ 1,100.00
Donations, other funding	\$ 800.00
Total Projected Revenues	\$ 1,900.00

	City of Palm Coast		
	Cultural Arts Financial Assistance Grant		
	Budget Worksheet		
Organization Name	African American Cultural Society, Inc.		
Federal ID Number (FEIN)	59-3104305		
Fiscal Year End	June 30, 2020		
Program Name:	AACCS Cultural Arts Series 2019-2020		
	This Request	Total Program Budget	Total Organization Budget
Income			
Government Grants			500
Foundation and Corporate Grants			500
Admission Fees			0
Contributions from Individuals		2000	18500
Membership Income			24000
Fundraising			65500
Earned Income			0
Interest Income			0
Other Income			0
Total Income	0	2000	109000
Personnel Expenses			
Salaries and Wages			19300
Employee Benefits and Taxes			1700
Total Personnel Costs	0	0	21000
Operating Expenses			
Bank/Investment Fees			200
Depreciation Expense			0
Equipment Rental & Maintenance			1300
Food Costs			1200
Fundraising/Development Expenses			5000
Insurance Expense	0	300	14500
Marketing/Advertising	850	850	3800
Postage and Delivery			2200
Professional Development			400
Professional Fees	1100	1500	3000
Rent and Occupancy			500
Supplies and Materials	450	1050	6100
Telephone Expense			2000
Travel Expense			200
Exhibits/Costumes	600	1300	4100
Building Maintenance			38000
Miscellaneous Expenses			500
Total Operational Costs	3000	5000	83000
Total Expenses	3000	5000	104000

AFRICAN AMERICAN CULTURAL SOCIETY, INC
Elected Board of Directors – 2019

Edmund G. Pinto, Board Chairperson
1 Eric Place, Palm Coast, Fl 32164
Retired NYC Transit Administrator, Past AACS President, and has served in multiple AACS positions and committees

Daniel Isaac, Board Vice Chairperson
69 Beachway Drive, Palm Coast, Fl. 32137
Retired Law Enforcement Officer, Has served on various AACS Committees

Meshella Woods, Board Secretary
67 Price Lane, Palm Coast, Fl. 32164
Also serves as Cultural Center Curator

Lynda Baten, Board Member
86 Rolling Sands Drive, Palm Coast, Fl 32164
Retired Educator, Past AACS Treasurer, Also serves on several AACS Committees

Shirley R. Jacob, Board Member
137 Pritchard Drive, Palm Coast, Fl 32164
Retired, Administrator- NYC Health Services Serves on Various AACS Committees

Stephanie E. Matthews, Board Member
2 Butternut Drive, Palm Coast, Fl 32137
Career in Accounting/Finance, Has held several officer positions with Executive Boards and served as Chairperson, AACS 25th Anniversary Committee & serves other committees

Melba McCarty, Board Member
35 Pacific Drive, Palm Coast, Fl. 32164
Serves on various AACS Committees

Marie Winston – McCray, Board Member
40 Woodlyn Lane, Palm Coast, Fl 32164
Retired NYC Transit and Past President NYC Transit Retirees Palm Coast Chapter; Previously served on Executive Board and also serves on several AACS Committees

Jean Tanner, Board Member
6 Tucahoe Way, Palm Coast, Fl 32164
Retired, Corporate Associate- Also Real Estate sales. Chairperson for the AACS Membership Committee and also serves on several other AACS Committees

Joseph Matthews, Current President of the AACS and its Executive Board and a voting Board Member, PO Box 351343, Palm Coast, Fl 32135

Reinhold Schlieper, Financial Secretary of the AACS and a voting Board Member
23 Seafaring Path, Palm Coast, Fl. 32164

Form **990-EZ**

Short Form

Return of Organization Exempt From Income Tax

OMB No. 1545-1150

2017

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2017 calendar year, or tax year beginning 07/01, **2017, and ending** 06/30, **20** 18

B Check if applicable:

- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

C Name of organization

African American Cultural Society Inc

Number and street (or P.O. box, if mail is not delivered to street address)

Room/suite

PO Box 350607

City or town, state or province, country, and ZIP or foreign postal code

Palm Coast, FL, 32135-0607

D Employer identification number

59-3104305

E Telephone number

386-447-7030

F Group Exemption

Number ▶

G Accounting Method: Cash Accrual Other (specify) ▶ _____

H Check if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ _____

J Tax-exempt status (check only one) – 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other _____

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets

(Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 75,748

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

Revenue	1 Contributions, gifts, grants, and similar amounts received	1		12,810	
	2 Program service revenue including government fees and contracts	2		17,576	
	3 Membership dues and assessments	3		28,833	
	4 Investment income	4		0	
	5a Gross amount from sale of assets other than inventory	5a	0		
	b Less: cost or other basis and sales expenses	5b	0		
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c		0	
	6 Gaming and fundraising events				
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	0		
	b Gross income from fundraising events (not including \$ <u>0</u> of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	16,529		
c Less: direct expenses from gaming and fundraising events	6c	0			
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		16,529		
7a Gross sales of inventory, less returns and allowances	7a	0			
b Less: cost of goods sold	7b	0			
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		0		
8 Other revenue (describe in Schedule O)	8		0		
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9		75,748		
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10		0	
	11 Benefits paid to or for members	11		0	
	12 Salaries, other compensation, and employee benefits	12		20,223	
	13 Professional fees and other payments to independent contractors	13		1,107	
	14 Occupancy, rent, utilities, and maintenance	14		45,588	
	15 Printing, publications, postage, and shipping	15		5,989	
	16 Other expenses (describe in Schedule O)	16		0	
	17 Total expenses. Add lines 10 through 16 ▶	17		72,907	
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18		2,841	
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19		160,387	
	20 Other changes in net assets or fund balances (explain in Schedule O)	20		0	
	21 Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21		163,228	

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2017)

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	30,372	34,062
23 Land and buildings	130,015	129,166
24 Other assets (describe in Schedule O)	0	0
25 Total assets	160,387	163,228
26 Total liabilities (describe in Schedule O)	0	0
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	160,387	163,228

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? See Schedule O, Statement 1

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 <u>To promote cultural programs and activities that enhance the understanding of the African American culture</u>		
(Grants \$ <u>0</u>) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	10,101
29		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
30		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31 Other program services (describe in Schedule O)		
(Grants \$ <u>0</u>) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	0
32 Total program service expenses (add lines 28a through 31a)	32	10,101

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Edmund G Pinto Jr Director	2	0	0	0
Lynda Baten Director	2	0	0	0
Dora Campbell Director	2	0	0	0
Jean Tanner Director	2	0	0	0
Shirley Jacob Director	2	0	0	0
Melba McCarty Director	2	0	0	0
Daniel Isaac Director	2	0	0	0
Stephanie Robinson Director	2	0	0	0
Joseph Matthews President	30	0	0	0
Sybil Dodson-Lucas Officer	2	0	0	0
Sharor Waring Officer	2	0	0	0
(Continued on Schedule O, Statement 2)				

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	<input checked="" type="checkbox"/>
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34	<input checked="" type="checkbox"/>
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a	<input checked="" type="checkbox"/>
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	<input checked="" type="checkbox"/>
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	<input checked="" type="checkbox"/>
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a <u>0</u>		
b	Did the organization file Form 1120-POL for this year?	37b	<input checked="" type="checkbox"/>
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	<input checked="" type="checkbox"/>
b	If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on line 9	39a	
b	Gross receipts, included on line 9, for public use of club facilities	39b	
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ <u>0</u> ; section 4912 ▶ <u>0</u> ; section 4955 ▶ <u>0</u>		
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	<input checked="" type="checkbox"/>
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ <u>0</u>		
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ <u>0</u>		
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	<input checked="" type="checkbox"/>
41	List the states with which a copy of this return is filed ▶ <u>FL</u>		
42a	The organization's books are in care of ▶ <u>Joseph Matthews</u> Telephone no. ▶ <u>386-447-7030</u> Located at ▶ <u>PO Box 350607, Palm Coast, FL 32135-0607</u> ZIP + 4 ▶ <u>32135-0607</u>		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ _____ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).	42b	<input checked="" type="checkbox"/>
c	At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country: ▶ _____	42c	<input checked="" type="checkbox"/>
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	<input checked="" type="checkbox"/>
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	<input checked="" type="checkbox"/>
c	Did the organization receive any payments for indoor tanning services during the year?	44c	<input checked="" type="checkbox"/>
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	<input checked="" type="checkbox"/>
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	<input checked="" type="checkbox"/>

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I 46 Yes No [check]

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI []

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II 47 Yes No [check]

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E 48 Yes No [check]

49a Did the organization make any transfers to an exempt non-charitable related organization? 49a Yes No [check]

b If "Yes," was the related organization a section 527 organization? 49b Yes No []

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

Table with 5 columns: (a) Name and title of each employee, (b) Average hours per week devoted to position, (c) Reportable compensation (Forms W-2/1099-MISC), (d) Health benefits, contributions to employee benefit plans, and deferred compensation, (e) Estimated amount of other compensation. Row 1: None.

f Total number of other employees paid over \$100,000 []

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

Table with 3 columns: (a) Name and business address of each independent contractor, (b) Type of service, (c) Compensation. Row 1: None.

d Total number of other independent contractors each receiving over \$100,000 []

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A [check] Yes [] No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer: [Signature] Date: 9/26/18 Victor R Krause, Budget & Finance Committee Type or print name and title

Paid Preparer Use Only Print/Type preparer's name, Preparer's signature, Date, Check [] if self-employed, PTIN, Firm's name, Firm's EIN, Firm's address, Phone no.

May the IRS discuss this return with the preparer shown above? See instructions [] Yes [] No

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

2017

Open to Public Inspection

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Name of the organization African American Cultural Society Inc	Employer identification number 59-3104305
--	---

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vii)**. (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives: (1) more than 33¹/₃% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33¹/₃% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")		95,175	95,288	33,658	41,643	265,764
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf					0	0
3 The value of services or facilities furnished by a governmental unit to the organization without charge					0	0
4 Total. Add lines 1 through 3	0	95,175	95,288	33,658	41,643	265,764
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						265,764

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7 Amounts from line 4	0	95,175	95,288	33,658	41,643	265,764
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources		26,773	23,200	26,309	16,529	92,811
9 Net income from unrelated business activities, whether or not the business is regularly carried on		0			0	0
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)					0	0
11 Total support. Add lines 7 through 10						358,575
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	74.12 %
15 Public support percentage from 2016 Schedule A, Part II, line 14	15	74.61 %
16a 33 1/3% support test—2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/>		
b 33 1/3% support test—2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2016 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2016 Schedule A, Part III, line 17	18	%
19a 33 1/3% support tests—2017. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization <input type="checkbox"/>		
b 33 1/3% support tests—2016. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization <input type="checkbox"/>		
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions <input type="checkbox"/>		

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
3b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
3c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
4b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
4c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
5b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
5c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
9b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
9c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
10b	Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b	A family member of a person described in (a) above?		
c	A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2	Activities Test. Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3	Parent of Supported Organizations. Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1** Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 Adjusted Net Income (subtract lines 5, 6, and 7 from line 4).	8		
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d Total (add lines 1a, 1b, and 1c)	1d		
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035.	6		
7 Recoveries of prior-year distributions	7		
8 Minimum Asset Amount (add line 7 to line 6)	8		
Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		
7 <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2017 from Section C, line 6	
10 Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1 Distributable amount for 2017 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2017 (reasonable cause required—explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2017			
a			
b From 2013			
c From 2014			
d From 2015			
e From 2016			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2017 distributable amount			
i Carryover from 2012 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2017 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2017 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2017, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI . See instructions.			
6 Remaining underdistributions for 2017. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI . See instructions.			
7 Excess distributions carryover to 2018. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2013 . . .			
b Excess from 2014 . . .			
c Excess from 2015 . . .			
d Excess from 2016 . . .			
e Excess from 2017 . . .			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

In Process

Schedule O, Statement 1

African American Cultural Society Inc

Form: **Form 990-EZ (2017)**

EIN: **59-3104305**

Page: **2**

Part III

Primary Exempt Purpose

Primary Exempt Purpose

To promote cultural programs and activities that enhance the understanding of the African American culture

In Process

Schedule O, Statement 2

African American Cultural Society Inc

Form: **Form 990-EZ (2017)**

EIN: 59-3104305

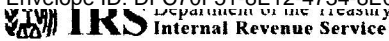
Page: 2

Part IV

Officers, Directors, Trustees and Key Employees Compensation

		Hours	Compensation	Benefits	Expense
Name	Melinda Morais	2	0	0	0
Title	Officer				
Name	John Reid	2	0	0	0
Title	Officer				
Name	Reinhold Schlieper	6	0	0	0
Title	Officer				
Name	Muriel Weems	2	0	0	0
Title	Officer				
Name	Jeanette B Wheeler	2	0	0	0
Title	Officer				
Name	Merritt Robertson	5	0	0	0
Title	Officer				
Name	Victor Krause	10	0	0	
Title	Budget & Finance Committee				

In Process



Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248567569
Sep. 03, 2010 LTR 4168C E0
59-3104305 000000 00
00013207
BODC: TE

AFRICAN AMERICAN CULTURAL SOCIETY
INC
% EDMUND G PINTO JR
PO BOX 350607
PALM COAST FL 32135-0607



011806

Employer Identification Number: 59-3104305
Person to Contact: MRS. BLACK
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Aug. 25, 2010, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in FEBRUARY 1993.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

0600005 09/12/18



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

85-8012618140C-0	09/30/2018	09/30/2023	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

AFRICAN AMERICAN CULTURAL SOCIETY INC
4422 N US HIGHWAY 1
PALM COAST FL 32164-3137

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



Come, Share, Celebrate!

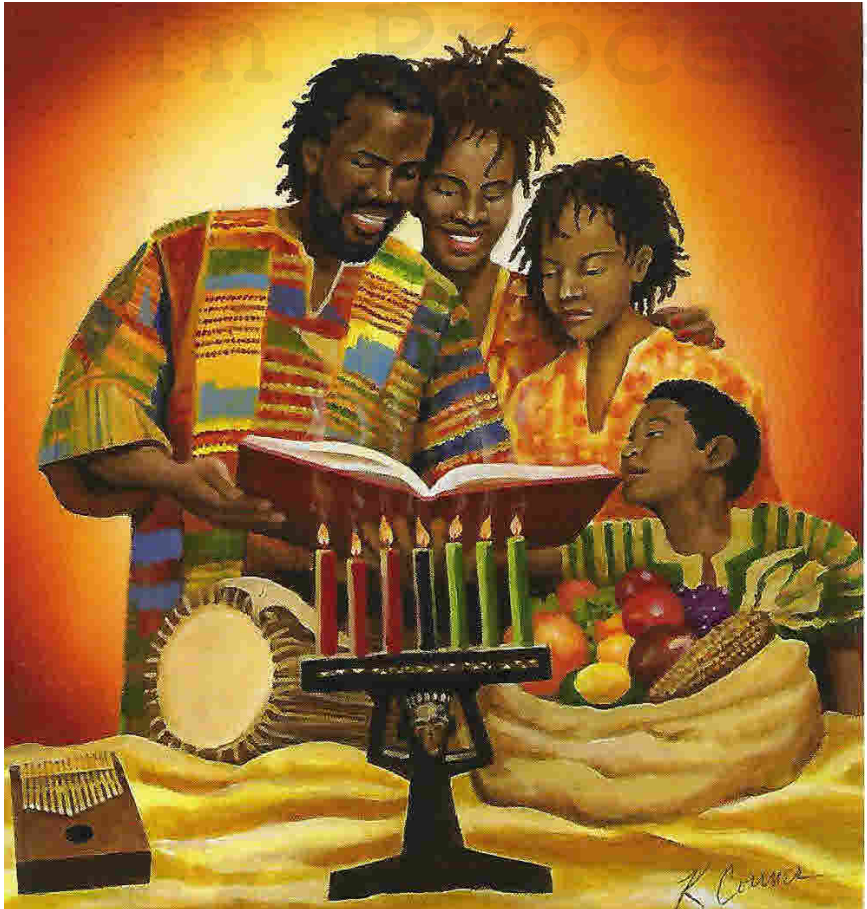
KWANZAA 2018

*A **FREE** annual festivity with partial support from the City of Palm Coast!*



Saturday, December 29

2 – 5 p.m.



4422 N. US Highway 1, Palm Coast, Fla.
Family Entertainment & Special Vendors!

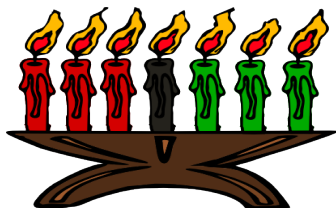
WHAT IS KWANZAA?

Each year the Africa American Community celebrates Kwanzaa during the period of December 26th to January 1st, as an affirmation of our cultural self- determination.

Created by Maulana Karenga, Ph.D., in 1966, Kwanzaa is the only nationally recognized African American non-heroic, non-religious community celebration, that emphasizes the Traditional Spirit of the African Communalism.

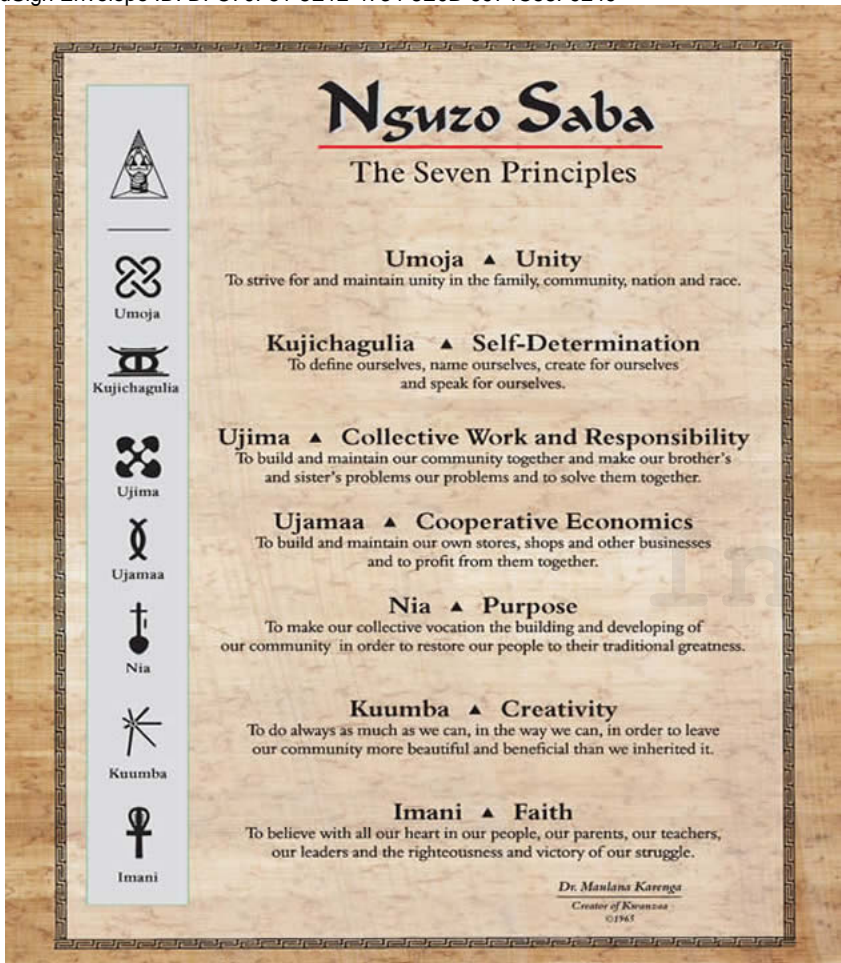
Kwanzaa is not a Black Christmas or a substitute, nor is it an African holiday celebrated on the continent with the same symbols, practices, or principles.

Within each home, decorations in Black, Red and Green are prepared. Prominently displayed are the Nguzo Saba (Seven Principles) and the Traditional Kwanzaa Symbols representing the celebration's concepts and practices.



At each evening meal during the period, the family comes together to light a candle and speak to the Nguzo Saba principle for that day. For the first day, it would be Umoja (Unity), the second day, Kujichagulia (Self-determination), and so on until the last day Imani (Faith).

On the December 31st, a Karamu (feast) is held for all, family and friends; with singing, drumming, dancing and variety of foods. January 1st is devoted to the Watoto (Children); they are rewarded with Zawadi (Gifts) for the good deeds performed during the year.



KWANZAA SYMBOLS

MAZAO (Crops) - fresh fruits and vegetables

MKEKA (Place Mat) - all symbols are placed on the mat

KINARA (The Candle Holder) - for the seven candles; one Black placed in the center, three Red placed on the left and three Green placed on the right

VIBUNZI (Ears of Corn) – represent the number of children in the family or home

KIKOMBE CHA UMOJA (Communal Unity Cup) – used to pour (libation) drink, honoring our ancestors and reinforce family unity

MISHUMAA SABA (The Seven Candles) – represents The Nguzo Saba, The Seven Principles

PROGRAM

CALL TO THE COMMUNITY

Mistress of Ceremony.....Jada Simpson

Invocation.....Min. William Robertson,
Mt. Calvary Baptist Church

Welcome.....Joseph Matthews,
AACS President

Song.....The Negro National Anthem

Libation to Honor
Our Ancestors.....Brenda Andrews,
AACS Cultural Committee

Musical Selection.....Cheryl Few

What is Kwanzaa?.....Edwina Brown,
AACS Family Member

Lighting of the
Kwanzaa Candles.....Auriel Burnett
Regina Howell
Giovanni Sylvain
Shaunte White

Drum Performance.....Pan-Afrakan

INTERMISSION - Vendors Market Open

Dance Performance.....Just 4 You Productions

Steel Drums.....Tony Cezair

Thanks to Jimmy Barnes, DJ

Cultural Committee Members

Brenda Andrews, Eileen Hopson,
Barbara Solomon, Leuwana Sylvain,
Janice Williams and Meshella Woods

PURPOSE OF THE YOUTH BLACK HISTORY REALITY PROGRAM

Over 16 years ago, a seed was planted in the mind of AACSP member Jeanette Wheeler to involve our youth in an active way of increasing their knowledge of African American history and their contributions to the world. Mrs. Wheeler nourished the seed of thought, and enriched the idea through involvement of others to bring the idea into fruition, a reality for all to learn and enjoy! As a result of her vision, the African American Cultural Society's Youth Reality Program celebrates a legacy of active educational learning involving hundreds of youth through cooperative parents, community and organizational support. In 2010, the Youth reality Program Committee implemented a scholarship program to further support post-secondary educational goals of participating youth.

Youth Black History Committee

Jeanette B. Wheeler, Chairperson
Richard Barnes **Patricia Bottoms**
Redonia Johnson **Melba McCarty**
Harriett A. Whiting **Annette Williams**

*Special thanks to
Victor Krause, Dr. Reinhold Schlieper,
MCBC Junior Ushers, VerdeGo Landscape
and to all participants, leaders and volunteers.*

African American Cultural Society, Inc.

Mailing Address

P.O. Box 350604, Palm Coast, FL 32135-0604

Telephone

386.447.7030

Email

info@AfricanCulturalSociety.org

Facebook

AACSPalmCoast



16th Annual Youth Black History Reality Program

An annual **FREE** public celebration with
partial support from the City of Palm Coast!



Sunday, January 27, 2019
4:00 p.m.

Our Florida Mosaic: *Sacrifices, Legacy, Contributions* Our Journey



The African American Cultural Society, Inc. is a registered 501(c)(3) non-profit organization. Its mission is to preserve and perpetuate the cultural heritage of African Americans through social, educational, artistic and intellectual activities, and services deemed to be in the best interest of the entire community.

Call Jeanette Wheeler, Program Committee, at 386.302.0441 for donation and scholarship info.
Scholarship donations also accepted online at www.aacspc.eventbrite.com

PROGRAM

Our Florida Mosaic!

"Nothing in the world is more dangerous than sincere ignorance and conscientious stupidity." Dr. Martin Luther King, Jr.

Mistress of CeremonyStefany Ecklin

Greetings

InvocationDiaje Betts

Negro National AnthemAudience

Presentation *1500-1864 Reconstruction*.....F.P.C. High School

"Oh Freedom"North Florida Educational Institute Chorale

Augusta Savage, Sculptress.....Oslyn Bryant

SACRIFICES

Introduced by Joy Prime

The Right to Life..... Mount Calvary Baptist Church

Flagler County.....Guy Burkley

"Tomorrow"Aminah Taite-Headspeth

Townships.....Edwina Mezo Brown

"Be Your Best"Najee Monroe

DONATIONS

PROGRAM

(Continued)

"Education is the most powerful weapon which you can use to change the world." Nelson Mandela

LEGACY

Introduced by Jill Prime

Rev. Howard Thurman, Ph.D..... Alex Harvey

Julee Panton, Simone Biles,
Val and Jerry DemingsJada Simpson

"Strange Fruit"Dance

Carrie Meek, 1st Black Female State SenatorBryanna Ivey

Artis Gilmore, Edna Alexander,
Adderley Brothers, The Highwaymen,
Charles Singleton, "Strangers in the Night.....Sofia Curtain

CONTRIBUTIONS

Jonathan Gibbs, Educator.....Alex Harvey

Historical FactsBoys & Girls Club of Flagler & Volusia

Negro Spirituals.....North Florida Educational Institute Chorale

St. Augustine Civil Rights Era.....Chi Delta Omega
#CAPS Network

Andrew Gillum.....Samira Taite-Headspeth

Remarks.....Joseph Matthews, President
African American Cultural Society, Inc.

Acknowledgements.....Jeanette B. Wheeler, Chairperson

"Wake Up Everybody"Makayla Jenkins



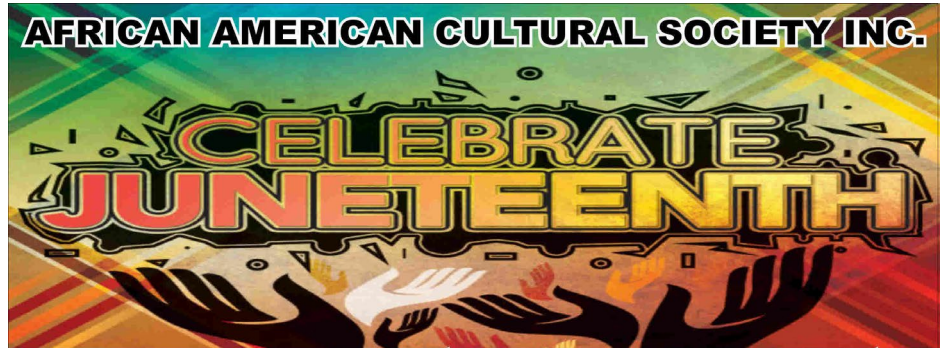
Cultural Committee

Brenda Andrews – Chairperson

- | | |
|-----------------|-----------------|
| Eileen Hopson | Marian Howell |
| Regina Howell | Imani Kinshasa |
| Barbara Solomon | Leuwana Sylvain |
| Janice Williams | Meshella Woods |

Disk Jockey
Lamont Harris

Special Thanks
to
City of Palm Coast



Saturday, June 15, 2019
5 p.m.

Information Failure
= Economic Impact



The Cultural Center
4422 US Highway 1 North, Palm Coast, Fla.
(386) 447-7030
Info@AfricanAmericanCulturalSociety.org

Negro National Anthem

*Lift every voice and sing, Till earth and heaven ring.
Ring with the harmonies of Liberty; Let our rejoicing rise,
High as the listening skies, Let it resound loud as the rolling sea.*

*Sing a song full of the faith that the dark past has taught us,
Sing a song full of the hope that the present has brought us;
Facing the rising sun of our new day begun, Let us march on till
victory is won.*

*Stony the road we trod, Bitter the chast'ning rod,
Felt in the days when hope unborn had died; Yet with a steady beat,
Have not our weary feet, Come to the place for which our fathers
sighed?*

*We have come over a way that with tears has been watered,
We have come, treading our path through the blood of the slaughtered,
Out from the gloomy past, Till now we stand at last Where the white
gleam of our bright star is cast.*

*God of our weary years, God of our silent tears, Thou who has brought
us thus far on the way; Thou who has by Thy might, Led us into the
light, Keep us forever in the path, we pray.*

*Lest our feet stray from the places, our God, where we met Thee, Lest
our hearts, drunk with the wine of the world, we forget Thee, Shadowed
beneath thy hand, May we forever stand, True to our God, True to our
native land.*

Program

- Program Leader.....Brenda Andrews
- Welcome.....Joseph Mathews,
AACS President
- Invocation.....Eileen Hopson
- Song.....Negro National Anthem
- Libation.....Imani Kinshasa
- Step Dancers.....C-Squad Steppers
of Daytona Beach
- Poem.....Imani Kinshasa

Intermission

- Song.....Erica Eubanks
- Skit.....*Juneteenth Observance,*
Giovanni Sylvain and Demetrius Headly
- Drumline.....Palm Terrace Band
of Daytona Beach

Membership Meetings

Regular monthly meetings for members and visitors are held at 11 a.m. on the fourth Saturday of the month at The Cultural Center, except for the months of July and August.

Special meetings may be called by the President, by a majority of the Board of Directors, or by two-thirds of the membership. The annual meeting is held in November for members to elect officers and directors and to transact other matters that may properly come before the members. Business-only meetings are scheduled as necessary.

African Studies

The African Studies Group meets twice monthly at The Center on Tuesdays at 11 a.m. to emphasize and teach participants the importance of understanding African and African American history.

Cultural Films

Free film presentations are made three times a month at The Center on Thursdays at 2 p.m. Visit the Center or call (386) 447-7030 for the presentation schedule.

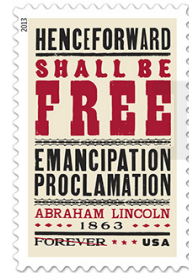
Cultural Travel

Trips often are made to gain first-hand knowledge. Reservations now are being accepted for travel to Washington, D.C to visit the Smithsonian National Museum of African American History and Culture in 2018.



Juneteenth

Juneteenth is the only nation-wide holiday celebrating the end of slavery in the United States. All are welcome to join this free cultural event partially supported by the City of Palm Coast. The day's observance program begins at noon with vendors available at 10 a.m. The program honors African and African American ancestors in song, dance and dramatic performance. Parents are encouraged to bring children for an educational and entertaining experience. Help to celebrate at The Cultural Center on Saturday in early June.



Membership Cookout

The annual Cookout allows members and friends to reconnect after the interruption of General Membership meetings for summer travel and rest. Members will begin to enjoy free good food at noon on the Saturday before Labor Day. A small donation is accepted from friends attending the Cookout.

Holiday Gift Giving

AACS has the annual tradition of distributing gifts to selected less fortunate families of Flagler County, Fla. Member and friend donations for gifts begin late October. Unwrapped toys for children aged 3 to 7 are accepted at The Center with an indication of the appropriate sex and age of the child for the gift, as well as the donor's name. The Gift Giving Party is free at The Center on the first Friday in December.



Kwanzaa

This annual free public festivity of vendors, food and entertainment is partly supported by a cultural arts grant from the City of Palm Coast. AACS has a special celebration of Nguzo Saba, focusing on one of the seven principles for enhancement of culture, family and community. Festivities at The Center are on the last Saturday in December.

Jazz Breakfast

The annual Jazz Breakfast is highly popular with members and friends. It is usually held on a Saturday in February from 9 a.m. to noon with a scrumptious breakfast provided until live music starts at 10:45 a.m. Early reservations are required for this usual sellout.

Youth Black History Reality Program

This annual program is partly supported by a cultural arts grant from the City of Palm Coast and is presented free to the public and AACS members at The Cultural Center. Program themes such as "The Struggle Continues" and "Knowledge is Power" provide a broad stage for community young people to communicate the contributions of prominent African Americans. Donations are accepted to provide college scholarships for qualified local students. The annual Youth Black History Reality Program occurs on a Sunday in February.



The Cultural Center

4422 US Highway 1 North, Palm Coast, Fla.



Ideal accommodations and exceptional service costing only what you need

- ✓ conferences and meetings
- ✓ banquets, parties and reunions
- ✓ weddings and showers

sound system, projection and bar available

low weekday and weekend rates

The Cultural Center was built in 2001 with a sixteen-year mortgage that the AACS membership and friends paid off five years early with special donations.

The hardwood-floored main room has adjustable lighting and 3,300 sq. ft. of space for auditorium seating of 250 persons. The industrial kitchen may be rented for caterer preparations. Up to twenty-five round tables, each seating eight, may be attractively dressed for special occasions. AACS members receive an hourly rate discount for personal rentals.

Membership Application

Please mail this form with your check to:
African American Cultural Society, Inc.
Membership Committee
P.O. Box 350607
Palm Coast, FL 32135-0607

Name(s) _____

Address _____

City _____ State _____

ZIP _____ Tele. # _____

Birth Month/Day(s) _____

Email Address _____

Date _____ Enclosed \$ _____

Check box if attachment to application

Annual Dues

Gold Lifetime: \$5,000 one-time or
 \$500 per year for 10 years

Silver Lifetime: \$2,500 one-time or
 \$250 per year for 10 years

Family Household Group: \$150

Individual Adult: \$100

Individual Young Adult (Age 18 to 34): \$50

Youth (Age 12 to 17): Free

Initial Dues Rates for New Members

Month Joined	Adult	Family
October-December	\$75	\$112.50
January – March	\$50	\$75.00
April – June	\$25	\$37.50

Reasons to join AACS

AACS educates and interprets
 our rich African American culture.

AACS owns the beautiful Cultural Center building
 and five surrounding acres.

AACS is a repository to preserve our history
 of African American accomplishments.

AACS evidences our concern for our youth
 by offering training, programs and relevant activities.

AACS perpetuates our culture
 through the presentation of visual and performing arts.

AACS provides a well-equipped facility
 for the community to hold meetings and events.

AACS provides exciting experiences
 with study groups, lectures, cultural trips and social events.

AACS is an extended family
 to explore new ventures and develop hidden talents.

AACS promotes pride
 and demonstrates our relevance in the community.

AACS affords us a monument
 for those who come after us to value and build upon.



AmazonSmile

AACS members, families and friends, are asked to use AmazonSmile when making purchases at Amazon.com for AACS to receive donations from Amazon.

Simply go to smile.amazon.com from your web browser. On your first visit to AmazonSmile, you need to select **African American Cultural Society Inc.**, Palm Coast, for AACS to receive donations from your eligible purchases before you begin shopping. Then every eligible purchase you make will result in a donation to AACS. Thanks, in advance for your generosity!

African American Cultural Society, Inc.

The Cultural Center Building
 4422 US Highway 1 North, Palm Coast, Fla.

Mailing Address
 P.O. Box 350607, Palm Coast, FL 32135-0607

Tele: (386) 447-7030

Email:

Info@AfricanAmericanCulturalSociety.org

Facebook: AACSPalmCoast

African American Cultural Society, Inc. is a federally registered 501(c)(3) non-profit organization. Its activities are fully governed by its Articles of Incorporation as a Florida nonprofit corporation, its By-Laws and its Standing Rules.

The nine-member Board of Directors has authority to exercise all corporate powers subject to the limitations of the governing documents. The Board's highest priorities are to formulate long-range goals and objectives, and to develop plans for major fundraising.

The Executive Board, headed by the President, establishes policies to govern day-to-day operations, reporting activities on a monthly basis to the Board of Directors.

The President is AACS' chief administrative officer with authority over standing and ad hoc committees. Other officers on the Executive Board are the First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, Treasurer, Chaplain, Sergeant-at-Arms and Parliamentarian.

Edmund G. Pinto, Jr.

Board Chairperson

Joseph Matthews

President

© 2019 AACS Public Affairs Committee



Welcome to AACS!

The mission and purpose of the African American Cultural Society, Inc. is to preserve and perpetuate the cultural heritage of African Americans through educational, artistic, intellectual and social activities and services deemed to be in the best interests of the entire community.

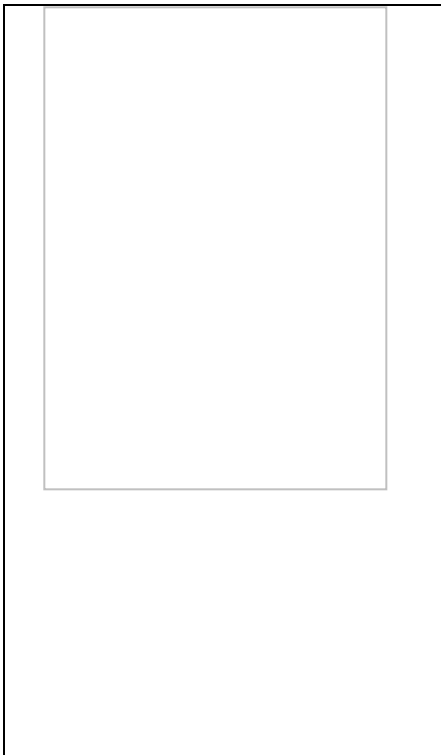


Come join our AACS member host, Reinhold Schlieper at 2:00 pm, the 1st, 2nd & 4th Thursday of the month and enjoy the best Classic Black Cinema (many from the 30's & 40's)

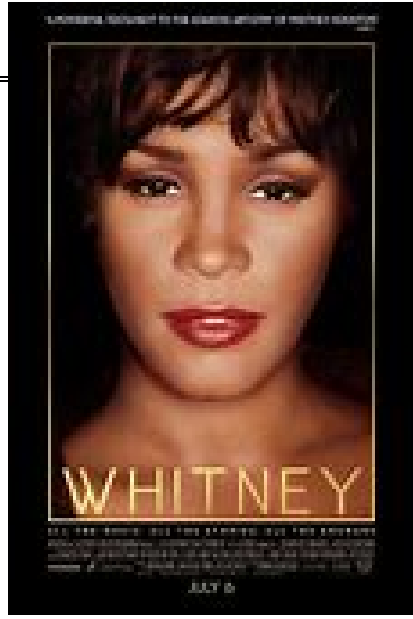
May 2, 2019—The Burial of Kojo [Ghanaian Film, 2018]— [Sam Blitz]



Bazawule has a cinematic voice of his own, one with a very direct relation to musical rhythm. The way he will establish a view with one shot and then cut into a tighter view of the same shot has the poise of a great dance move. The movie's rare but crucial instances of violence have a heart-skipping impact achieved through a perfect meshing of staging and editing. The cutting is complemented by the music, which has flavors of Afrobeat and hip-hop but also more conventional cinema scoring. "The Burial of Kojo" is a near-virtuoso work, a feast of emotion, nuance and beauty, and a startling feature directing debut. [NYT Film Critic] The film is on Netflix now. I saw it. And as I saw it, I felt led into a dreamworld of myth and fantasy. It reminded me of some of the trips into the psyche as in an Ingmar Bergman film. What's real? What's myth? What's part of the dream? What's part of the subconscious mind? The film is hauntingly beautiful and puzzlingly deep. Alone the setting in a village on stilts on a lake brings on mystical metaphor, threat, and the precariousness of human existence. "Beasts of the Southern Wild" comes closes to the look-and-feel of this amazing Ghanaian film. If you have the Netflix service, do see the film; if you do not, **come join me at the regular time at 2 p.m.**



May 9, 2019--Whitney (2018) [from Ms. McLaren's collection]: Rated R—Film Critic Roger Ebert says the following about the film: "At not quite the halfway point of 'Whitney,' a well-done but all-too-woeful wallow of a documentary that recounts Whitney Houston's swift rise to unparalleled stardom and tragic decline that ended in 2012 after she drowned in a hotel bathtub at age 48, there arrives a segment devoted to perhaps her brightest moment as an entertainer. That would be her uniquely stirring rendition of 'The Star-Spangled Banner' at Super Bowl XXV in 1991, shortly after the start of the Gulf War." So, Ebert is right: this is a very sad film with very good music. But what else would one expect from this tragic biography. Here is another summary: "Whitney Houston broke more music industry records than any other female singer in history. With over 200 million album sales worldwide, she was the only artist to chart seven consecutive U.S. No. 1 singles. She also starred in several blockbuster movies before her brilliant career gave way to erratic behavior, scandals and death at age 48. The documentary feature Whitney is an intimate, unflinching portrait of Houston and her family that probes beyond familiar tabloid headlines and sheds new light on the spellbinding trajectory of Houston's life. Using never-before-seen archival footage, exclusive demo recordings, rare performances, audio archives and original interviews with the people who knew her best, Oscar®-winning



filmmaker Kevin Macdonald unravels the mystery behind ‘The Voice,’ who thrilled millions even as she struggled to make peace with her own troubled past.

May 16 is the Third Thursday, when no film is scheduled.

In Process

May 23, 2018—Your faithful projectionist will be on leave in Berlin. If for some reason, my plans will change, I’ll make the announcement by e-mail.

May 30 is the Fifth Thursday, when no film is scheduled.

June 6—Afraid of Dark--Why is the world so afraid of dark? Presented at the Reel Sisters of the Diaspora Film Festival, *Afraid of Dark* is a remarkably insightful, serious and entertaining documentary

Director Mya B



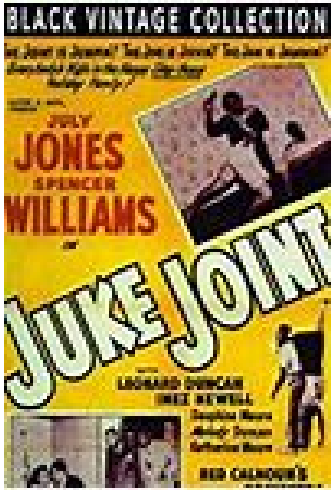
about the misconceptions and stereotypes of Black men. This documentary offers a genuine look at Black men from the director's eyes in contrast to the outside world, thus revealing the beauty in diversified strength, leadership and challenges, that are too often distorted by outsiders, many times leading to loss of life.

FESTIVALS/AWARDS

Reel Sisters of the Diaspora Film Festival.

Mya B. Mya B. is a producer and director, known for *Afraid of Dark* (2014), *Silence: In Search*

of Black Female Sexuality in America (2004) and Can't Get a Date (2006). A Brooklyn native, Mya B. is a hybrid of a woman as a single mother, school teacher and filmmaker. This film is available on KweliTV; if you subscribe to it, see it there; if you don't, join us and consider becoming a subscriber.



June 13—Juke Joint with July Jones and Spencer Williams—1946 Race Film [from Ms. Valentine's collection]: NR--Juke Joint is one of the better-known films, produced especially for African-American audiences in the 1930s and 1940s. Spencer Williams Jr. and July Jones play a couple of shabby but resourceful gents who hit town with only 25 cents between them. Turning on the charm with various ladies of wealth, Williams Jr. and Jones manage to bankroll a nightclub. The whole plot is, of course, an excuse to spotlight several variety acts. Spencer Williams Jr., the "auteur" of Juke Joint, is the same corpulent gent who played Andrew H. Brown on the old Amos 'N' Andy TV series. [Hal Erickson, Rovi]

We have acquired a relatively large selection of so-called race films from the estate of Bob and Erma Brooks. I shall make efforts to show some of those films in 2019 also. For example, *Harlem Rides the Range*, *Dirty Gertie from Harlem*, *Moon Over Harlem*, *The Big Timer*, *Son of Ingagi*, *The Girl from Chicago*, and many more.

And Ms. Blanche Valentine has lent us a large collection of classic films. I shall select films from that collection in the months to come.—Thank you, Blanche.

From your host,
Reinhold

Blanche M. Valentine
Administrator

African American Cultural Society, Inc.
4422 US HWY 1 North, Palm Coast, Florida, 32164 (North of Whiteview & US1)
(t): 386-447-7030 | *Cultural Center Office Hours: 10:00 am - 2:00 pm*
(e): Info@AfricanAmericanCulturalSociety.org
A non-profit federal tax exempt corporation via section 501(c)(3)



Mailing Address:

In Process



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* VR

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* VR
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ^{DS}VR
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* VR
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ^{DS}VR
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* VR
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* VR
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* VR
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* VR

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* VR
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* VR

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* VR
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* VR

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged VR

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* VR

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* VR

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* VR

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* VR

SECTION V – Grant Agreement


- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* VR
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* VR

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* VR
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* VR
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* VR

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged 

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged 

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Call

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): Afro-American Caribbean Heritage Organization

STREET ADDRESS: P.O. Box 350480

CITY, STATE, ZIP CODE: Palm Coast, FL 32135

CONTACT PERSON: Vivian Richardson

PHONE 386-446-6935 EMAIL vivianrichardson1@outlook.com

PROGRAM NAME: Annual Black Heritage Day Festival

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 20+ years

TOTAL PROGRAM COST: 1000.00

AMOUNT REQUESTED: 1000.00

WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES


IF YES, GRANT AMOUNT 616.00 FINAL PROGRAM COST: 500.00

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget , Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.



I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
9578784747AB1421...
President
 Title

Vivian Richardson
 Print Name
Aug 14, 2019 | 6:07 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Non-profit but without a 501c3 because the group is very small with only 50 members. Therefore no determination letter and no 990 form are attached. Last year was the first time they were granted funds. They did not hav a 501c3 cert last year either. I am moving this through preliminary review even though not all documents are attached.The group's explanation is in cover letter. This group may still be a 501(c)3 if revenue is low.



Afro-American Caribbean Heritage Organization, Inc.

P.O. Box 350480
Palm Coast, FL 32135

August 14, 2019

Greetings:

Thank you for providing The Afro American Caribbean Heritage Organization this opportunity to continue our endeavors.

We have been a cultural organization in Flagler County for many years. We are comprised of established and new residents to the area who wish to share their rich cultural experiences with the Palm Coast community. We host a display at the Flagler County Public Library each February. In addition to serving as role models and mentors for our young residents, we host fun-filled trips, work with other community organizations, and each year we manage to award modest scholarships to deserving college-bound High School graduates. We participate in local parades and community holiday gatherings. During the month of February, A.A.C.H.O. sponsors our Annual Black Heritage Day Festival, which is enthusiastically received!

Our meetings are open to everyone who wishes to join in our organization and share their ideas. Occasionally, a speaker of note is also invited. We leave each meeting having learned much and feeling grateful to be residents of the City of Palm Coast.

A warm invitation is extended via news and social media, etc. to join our fun-filled band! We meet on the third Tuesday of the Month @ 5 PM (except July and August) at the Realty Exchange Meeting Room in the Island Walk Shopping Center, located off Florida Park Drive.

Vivian Richardson

Vivian Richardson, A.A.C.H.O. President

A.A.C.H.O PARTIAL FINANCIAL STATUS: (VIVIAN RICHARDSON AND DENISE POWELL)
 TUESDAY, DECEMBER 26, 2018

CHRISTMAS PARTY/2018 DUES MEMBERSHIP DRIVE:

Maxine Maxell		20	
Donald Maxell		20	
David Jones		20	
Carol Jones		20	
Egbert Farquharson		20	
Delroy Thompson		20	
Claudius Williams		20	
George Ricketts		20	
Bert Hunt		20	180
Elva Lee	Ck #806	40	
James T. Lee	"		
Carol Gaines	Ck #1010	40	
Larry Gaines	"		
Queenester Jones	Ck #40	40	
Sylvester Jones	"		
Nina Cunningham	Ck #3658	80	
Al Cunningham	"		
		<hr/>	200

SMOKEY JOE'S CAFÉ FUNDRAISER:

Sharon Waring	Ck #1603	Section Left Row F (2) 3-5	90	180
Mytha Darboux	Ck #441		45	15
Marcella E. West	Ck #6710		45	90
George W. Powell	Ck #2079		45	45
Gloria Anderson	Ck #1266		90	45
			<hr/>	45
			315	90

BLACK HERITAGE DAY FESTIVAL:

Jeraline D. McCarthy	Ck #487	15	710
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Submitted by Vivian Richardson 12/26/2017

JANUARY 17 BANK DEPOSITS:

AACHO MEMBERSHIP DUES -

Sondra and Ray Henderson	40
Mavis Smith and Victor Krause	40

BHD JOURNAL ADS -

Ray C. and Sondra L. Henderson - boosters	30 Cash
Myrtha Darboux - booster plus	25
Edith Cunningham - business card	15
United Caribbean Heritage Assn. 1-Page Ad	100

VENDORS -

Sylvain's Catering LLC (Food Vendor)	40
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SMOKEY JOE'S TICKETS -

Bonnie Parker (2) Tickets	90
---------------------------	----

380

Respectfully Submitted by Vivian Richardson, President

BHD FESTIVAL FEBRUARY 16, 2019 - VENDOR, JOURNAL, ENTERTAINMENT, AND EXPENSES (MEMBERSHIP)
TOTALS

VENDORS:

JACKIE RENTZ - CLOTHING, ETC.	60
BARBARA SOLOMON - BOOKS	30
TRANSIT NY ASSOCIATION	30
JEWELLRY	30
SYLVAIN CATERING	40
KONA ICE	40
UMOJA PRODUCTIONS	30
QUEENESTER JONES	30
DELTA SIGNA SORORITY	30
MARK GREEN' BAR-B-Q	40

ENTERTAINMENT:

BARBARA SOLOMON - DANCE	100
CHERYL CREW - SINGER	100
ERIC DANGERFIELD - SINGER	100
PAKS KARATE	100
CLARA BIVENS - STORYTELLER	100
	<u>500</u>

JOURNAL:

CARIBBEAN TREATS	10
CAROLYN HAWKINS BUSINESS CARD	10
AGNES LIGHTFOOT 1/4 PAGE	35
UNITED CARIBBEAN - 1/2 PAGE	60
PCAF - 1/2PAGE (\$25 OWED)	60
MELINDA MORAIS	10
GRENADIAN ASSN	35
DEE CUNNINGHAM	
DENISE & WES POWELL 1/2 PG	60
LINDA EPPS Received \$5	10
AAEA - ENTREPRENEURS	60
MAVIS & VICTOR KRAUSE	100
JIM & ELVA LEE	10
JACKSONVILLE JAZZ 1/2 PG	60
JERRI MCCARTHY	10
QUEENESTER & SYLVESTER JONES	10
RK ROOFING 1-PG	100
ALICE LYTCH 1/2 PG	60
AACS	100
TOTALS	<u>1160</u>

EXPENSES:

AACHO CULTURAL CENTER RENTAL	\$100 DEPOSIT	320
DJ JIMMY BARNES		200
JOURNAL - FLYER	70 COLOR	<u>411</u>
	TOTALS	911

MEMERSHIP:

CAROLYN HAWKINS	20
ELVA & JAMES LEE	40
HARRIET AND ROBERT WHITING	40

PLAY TICKETS

ALICE LYTCH	40
ELVA & JAMES LEE	<u>110</u>
TOTALS	250

FOLLOWING REQUEST FOR REIMBURSEMENT:

AFRO-AMERICAN CARIBBEAN HERITAGE ORGANIZATION
ANNUAL BLACK HERITAGE DAY FESTIVAL - SATURDAY, FEBRUARY 16, 2019 - 12-4 PM

ENTERTAINMENT:

BARBARA SOLOMON - DANCERS	100
CHERYL CREW - SINGER	100
ERIC DANGERFIELD - SINGER/GUITARIST	100
PAKS KARATE - YOUTH GROUP	100
CLARA BIVENS - STORYTELLER	100
	<u>500</u>

JOURNAL:

CARIBBEAN TREATS	10
CAROLYN HAWKINS BUSINESS CARD	10
AGNES LIGHTFOOT 1/4 PAGE	35
UNITED CARIBBEAN - 1/2 PAGE	60
PCAF - 1/2PAGE (\$25 OWED)	60
MELINDA MORAIS	10
GRENADIAN ASSN	35
DEE CUNNINGHAM	
DENISE & WES POWELL 1/2 PG	60
LINDA EPPS Received \$5	10
AAEA - ENTREPRENEURS	60
MAVIS & VICTOR KRAUSE	100
JIM & ELVA LEE	10
JACKSONVILLE JAZZ 1/2 PG	60
JERRI MCCARTHY	10
QUEENESTER & SYLVESTER JONES	10
RK ROOFING 1-PG	100
ALICE LYTCH 1/2 PG	60
AACS	100
	<u>800</u>
TOTALS	800

EXPENSES:

AACHO CULTURAL CENTER RENTAL	\$100 DEPOSIT	320
DJ JIMMY BARNES		200
JOURNAL - FLYER	70 COLORED JOURNALS	*411
		<u>931</u>

AACHO REIMBURSEMENT REQUEST, THANK YOU:

Entertainment (5)	500
Flyer & Journal Marketing (10%)	40
	<u>540</u>

*

*

AACHO...Incorporated in 1981

- PRESERVES the body of knowledge, accomplishments, contributions, and cultural traditions of mainland and Caribbean Blacks through cultural, educational, and social programs.
- ADVANCES international, interracial, and interfaith understandings.
- PROVIDES scholarships for Flagler County students and leadership within the Flagler County community as "Keepers of the Culture."
- SUPPORTS local community projects and events.

AACHO OFFICERS

2019

President	Vivian Richardson
Vice President	Wesley Powell
Treasurer	Barbara Smith
Financial Secretary	Denise Powell
Recording Secretary	Mavis Smith
Corresponding Secretary, Historian	Carol Gaines
Chaplain	Mildred O'Bryan

BOARD OF DIRECTORS

Mildred O'Bryan	Kathleen Merritt
Denise Powell	Henry Shepherd
Marion Hassell	Muriel Mullings

PAST PRESIDENTS

James Mackey	Donald Wilson*	Kathleen Merritt
Andrew White	Roland Brown	
Rudy Wheeler*	Marion B. Hassell*	
Cynthia Hunt	Mildred O'Bryan	
John Owens	Helen Mazes*	
Joseph Douglas*	Albert Cunningham	
Samuel B. Powell*	Ferdinand Barclay*	
Robert Alleyne	Henry Shepherd	
Gwendolyn Howard*	Muriel Mullings	

*Deceased

AACHO's ANNUAL BLACK HERITAGE DAY FESTIVAL
38TH ANNIVERSARY
The Program

AFRICAN AMERICAN CULTURAL SOCIETY CENTER
 Saturday, February 16, 2019 * 11 - 5 PM

12:30

Pledge of Allegiance
Singing of the National Anthem & "Lift Ev'ry Voice and Sing"
Invocation- Moment of Silence for Past President Marion Hassell
Greetings Vivian Richardson, AACHO President

Recognition of and Remarks from Dais Guests:

Chairman Donald T. O'Brien, Jr., Flagler County Commissioners, Mayor Milissa Holland, City of Palm Coast, NAACP President Linda Sharpe Matthews, African American Cultural Society President Joseph Matthews, Grenadian Association President Ronald Robinson, Flagler County Sheriff Rick Staly, and other distinguished guests.

Words of inspiration



Acknowledgements: Vivian Richardson, AACHO President


Special thanks to...

St. Augustine Record, Palm Coast Neighborhood News, D.J. Ronald Robinson (the Grenadian Association). The News Tribune, The Observer, The Daytona Times, V.F.W., The Village Voices, and The Pennysaver. Those who helped with this event in some way. The City of Palm Coast, and Flagler County. Also, to those Community Service Organizations who contribute so much to the spirit of cooperation and support. Especially, the African American Cultural Society for the warm hospitality extended to A.A.C.H.O.!

Acknowledgements...

Family members and patrons, as well as the Flagler & Volusia County business and professional community who contributed to and supported this Journal.



BLACK HERITAGE FESTIVAL

38th Anniversary



**AFRO-AMERICAN CARIBBEAN
HERITAGE ORGANIZATION**

2019

Palm Coast, Florida

Congratulations to the:
Afro-American Caribbean Heritage
Organization on your
Annual Black Heritage Day Festival

First A.M.E. Church of Palm Coast
91 Old Kings Rd. N.
Palm Coast, FL 32137
Tel: (386) 446-5759



Rev. Gillard S. Glover
Pastor

Website: <http://www.firstchurchofpalmcoast.org>
Facebook: <https://www.facebook.com/firstchurchpalmcoast>



George Pugliese,
Palm Coast Printing,
has been providing quality
printing for AACHO
for over 15 years!

A Message from the President

It is with great pride that we celebrate the Annual Black Heritage Day Festival which was created by the Afro-American Caribbean Heritage Organization some 38 years ago.

We have prepared a gala Festival for the community! There is Music, Dance, Choral renditions, and inspirational messages. It is our hope that after you have seen, heard, and tasted some of the delightful treats, you will appreciate the vastness of our culture and contributions, and come back again and again!

Thank you, everyone, for your support in making this Festival possible and we anticipate hosting many enjoyable events in the years to come.

*In the spring we sponsor the hit play, "Best Little Whore House In Texas." Members also enjoy yearly **CARIBBEAN FROLICS** aboard Victory Casino Cruise Lines. Enjoy a wonderful Picnic at Holland Park with delicious foods, etc. Perhaps another "Entertaining Outing" or two before we **celebrate the Holiday Season with a Festive Party!** Stay Tuned...*

*P.S.: Don't forget to stop by the **Flagler County Library** and view **A.A.C.H.O Exhibit** on display for February! Year 2019 Highlights **A.A.C.H.O Member achievements**, and will entertain and enlighten everyone!*

Vivian Richardson, President

AACHO...Incorporated in 1981

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Words of inspiration

Acknowledgements: Vivian Richardson, AACHO President

FESTIVAL ENTERTAINMENT

(Please note: We will keep as close to the schedule as possible. However, the timeframe for performances is approximate. Thanks for your patience.

D.J. James "Jimmy" Barnes, Musical Coordinator for the afternoon.

- **Clara Bivens, Storyteller**
- **Cheryl Few, Singer**
- **Eric Dangerfield, Singer/Guitarist**
- **Barbara Solomon and the Mt. Calvary Baptist Church Ladies Liturgical Dancers**
- **PAK's Karate & Tai-Chi "Chen Taiji"**
- **Drummers**

AACHO sincerely appreciates the splendid support given today by these talented performers. We wish you well in your future endeavors. We also gratefully acknowledge the support of our Vendors and Patrons, as well as the AFRICAN AMERICAN CULTURAL SOCIETY, INC., for the use of these facilities and premises.

A WARM WELCOME TO JOIN OUR MEMBERSHIP!

We are All about Community Service & Having Fun!!

*Yearly Individual Membership only \$20 ♥ \$40 for a Family.
Colorful A.A.C.H.O. T-Shirts are a smash! **On sale for only \$16 each.***

We meet once a month at the Realty Exchange Meeting Room, located in the Publix Shopping Center, near Florida Park Drive.

Lively fellowship, refreshments, 50/50 drawing and you're sure to learn something of interest to you and your family! Call 446-6935, or e-mail vivianrichardson1@outlook.com

Wes Powell, V.P.



AACHO's SCHOLARSHIP PROGRAM

The AACHO Scholarship Program is proud to have awarded (4) scholarships to graduating seniors in Flagler County of African American and/or Caribbean descent. It is our aim to continue these awards in 2019!

This program has grown and grown over the years. In the past ten years alone, we have contributed over \$42,000 in scholarships. This has been made possible through the hard work and contributions of our members and generous patrons!

Our hope is to assist and encourage these graduates to attain their goals through higher education. They are the future and we wish them well.

**FLAGLER COUNTY RECOGNIZES THE
THE AFRICAN AMERICAN CARIBBEAN HERITAGE ORGANIZATION**

WHEREAS, the African American Caribbean Heritage Organization of Palm Coast was incorporated as a not for profit organization in June, 2000; and

WHEREAS, the African American Caribbean Heritage Organization strives to develop, organize and implement Caribbean programs and activities thereby providing cultural, educational and heritage enrichment within the community; and

WHEREAS, the African American Caribbean Heritage Organization continues to promote educational enhancement by participating the Flagler County Schools Scholarship Program, awarding hundreds of scholarships over the years to deserving high school graduates from the community; and

WHEREAS, the African American Caribbean Heritage Organization encourages other nationalities to become a part of the organization, working as one for a better understanding of our respective cultures; and

WHEREAS, the African American Caribbean Heritage Organization strives to enrich the lives of the community by promoting yearly Caribbean festivals and other events which showcase diverse heritage, music and exquisite cuisine.

FLAGLER COUNTY would like to recognize the valuable contribution the African American Caribbean Heritage Organization of Palm Coast has made to our community.


Donald O'Brien, Chair
Flagler County Commissioner



**UNITED CARIBBEAN CULTURAL
ASSOCIATION OF PALM COAST, INC.**



U.C.C.A.P.C. Inc.
United Caribbean Cultural Association - UCCA
Many Nations One Culture

We salute and congratulate the Afro-American Caribbean Heritage Organization on their Celebration of Black History Month.

"People without knowledge of their history, origin and culture are like a tree without roots."
Marcus Garvey

Meetings 1st Wednesday, Palm Coast United Methodist Church
5200 Belle Terre Parkway - (Classrooms 8 & 9)

For information please contact:
Egbert Farquharson 447-8880
Sharon Cummings -517-3542
David Jones 917-319-1646

**ARE YOU A
CURRENT OR
ASPIRING
ENTREPRENEUR
SEEKING WAYS
TO GROW OR
START YOUR
BUSINESS?**



Consultations - Education
Mentoring - Workshops
Group Economics - Networking
Micro-financing Resources

386-234-2014
aaeassociation.org



Jacksonville Jazz Society
"Keeping Jazz Alive"

**Meets the 2nd Saturday of Each Month
at 11:30am**

Wells Fargo Bank
1601 North Main Street
Jacksonville, Fl. 32206

jacksonvillejazzsociety@gmail.com
www.jacksonvillejazzsociety.org



PROCLAMATION

Whereas, the vivid collage of ethnic cultures that have journeyed to Palm Coast bring vitality and cultural understanding to all of our citizens; and

Whereas, the African American Caribbean Heritage Organization is one of these distinguished groups, with about 60 members who have embraced understanding and goodwill within our community for the past 38 years; and

Whereas, the African American Caribbean Heritage Organization supports charities and local organizations and, each year, awards college scholarships to graduating local high school students; and

Whereas, residents have enjoyed culturally diverse exhibits at the Flagler County Library each January and February, thanks to the efforts of the African American Caribbean Heritage Organization and the African-American Cultural Society; and

Whereas, the rich cultural diversity and history of Palm Coast citizens will be celebrated on Saturday, February 16, 2019, at the African American Caribbean Heritage Organization's Black Heritage Day Festival.

NOW, THEREFORE, BE IT PROCLAIMED, that the City of Palm Coast Mayor and City Council recognize Saturday, February 16, 2019, as

"Black Heritage Festival Day"

and encourage all citizens to recognize the African American Caribbean Heritage Organization's dedication to the awareness of cultural heritage in our City and acknowledge their enduring contribution to our proud diversity.

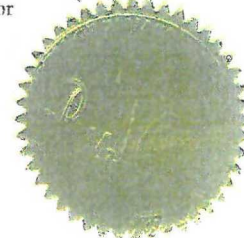
Signed this 16th day of February 2019.

CITY OF PALM COAST, FLORIDA

Milissa Holland
Milissa Holland, Mayor

Witnessed by:

Virginia A. Smith
Virginia A. Smith, City Clerk





Afro-American Caribbean Heritage Organization

P.O. Box 350480
Palm Coast, FL 32135

City of Palm Coast Request for Cultural Arts Financial Assistance –

Question No. 2: Describe the program being considered for funding and its purpose. Include event date(s), description, location, and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors:

Each year, we host our flagship annual festival to celebrate the African American and Caribbean Heritage of our growing diverse community. We have had successful Festivals for many years, which are well received, as evidenced by the out-of-towners who come to taste, see and hear! We also realize this endeavor enhances the overall well-being of those who participate, and benefits all residents within the Palm Coast Community!

Our annual Festivals are free to the public; family friendly fun, invites local vendors to display their services, and most importantly, it allows local young people to showcase their talents. Attendance is always encouraging! (Usually, over 150-200 persons --Only poor weather and/or conflict of events ever affect our attendance.) The tentative date for the next Festival is Saturday, February 16, 2019 at the African American Cultural Society, located on US #1 North (near White view Parkway) in Palm Coast. The hours: 11:30 AM - 4:30 PM.

Each year we reach out to young people offering an opportunity to display their talents: We've invited ballerinas, dance class recitals, folk and interpretive dancers. Young musicians, martial arts enthusiasts are all showcased including a local folk Storyteller who keeps the audience enchanted! All in all, we have a following! It is our experience that families, organizations, relatives, friends and visitors throughout the surrounding areas look forward to attending the annual AACHO Black Heritage Day Festival.

In addition, local dignitaries take part and attend. Their spirit of support and pride really gives the participants a lasting feeling of accomplishment! (Please note the attached Certificates of Appreciation received from both the City of Palm Coast and the Flagler County Commission.)

Vivian Richardson, A.A.C.H.O. President



Afro-American Caribbean Heritage Organization

P.O. Box 350480
Palm Coast, FL 32135

City of Palm Coast Request for Cultural Arts Financial Assistance –

Question No. 3: If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of this program.

As mentioned in Question No. 2, AACHO is happy to continue to showcase and encourage our young talented people, who take pride in the experience we provide them.

We wish to offer a **Stipend of Appreciation** to each participating individual or group (suggested - **\$100 each**, for up to 10 participating individuals or groups) In the past we have simply given them a Certificate of Appreciation, but realize many have expenses. Therefore, this additional gesture would go far in,

- 1) recognizing the value of their dedicated efforts,
- 2) encouraging their continued participation and further development of their talents, and
- 3) attracting the participation of other cultures, arts and talents. Thereby, benefiting the expansion of our annual Festival and showcasing the rich diversity of the Palm Coast/Flagler County community.

This financial assistance would be sincerely appreciated. We welcome the opportunity to include the generosity of the City of Palm Coast in this worthy community interest endeavor.

Vivian Richardson, A.A.C.H.O. President



Afro-American Caribbean Heritage Organization

**P.O. Box 350480
Palm Coast, FL 32135**

City of Palm Coast Request for Cultural Arts Financial Assistance –

Question No. 1: Describe the purpose of the organization.

The Afro American Caribbean Heritage Organization is one of the oldest cultural organizations in Flagler County (36 years). We are comprised of established and new residents to the area who wish to share their rich cultural experiences with the Palm Coast community. We host a display at the Flagler County Public Library each February. In addition to serving as role models and mentors for our young residents, we host fun-filled trips, work with other community organizations, and each year we manage to award modest scholarships to deserving college-bound High School graduates.

We participate in local parades and community holiday gatherings. Our meetings are open to anyone who wishes to join our organization and share their ideas. Occasionally, a speaker of note is also invited. We leave each meeting having learned much and feeling grateful to be residents of the City of Palm Coast.

A warm invitation is extended via news and social media, etc. to join our fun-filled band! We meet on the third Tuesday of the Month @ 5PM (except July and August) at the Realty Exchange Meeting Room in the Island Walk Shopping Center, located off Florida Park Drive.

Vivian Richardson, A.A.C.H.O. President



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* BL

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* BL
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* BL
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* BL
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* BL
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* BL
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* BL
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* BL
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* BL

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* BL
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* BL

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* BL
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* BL

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged BL

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* BL

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* BL

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* BL

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* BL

SECTION V – Grant Agreement

- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* BL
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* BL

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* BL
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* BL
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* BL

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged BL

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged BL

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): Choral Arts Society Inc

STREET ADDRESS: PO Box 351061

CITY, STATE, ZIP CODE: Palm Coast, FL 32135

CONTACT PERSON: Betty Christian, Treasurer

PHONE 407-474-1437

EMAIL betty@inthecreek.com

PROGRAM NAME: 3 Concert Series

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 5/yr for 21 yrs

TOTAL PROGRAM COST: \$18,710

AMOUNT REQUESTED: \$3,000

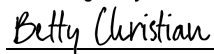
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT \$3,000 FINAL PROGRAM COST: \$6,428

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
Treasurer
 Title

Betty Christian
 Print Name
Jul 11, 2019 | 2:23 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Initial review complete.



Choral Arts Society

*Cheryl A. Robinson
Artistic Director*

*Richard Butler
Accompanist*

*Lou Fifer
President*

*Cynthia Paul
Vice President*

*Mary Jennings
Secretary*

*Betty Christian
Treasurer*

*Kristian Thorpe
Director Publicity*

Jan Hylander



Ms. Rose Conceicao
Contract Coordinator
City of Palm Coast
160 Lake Avenue
Palm Coast, FL 32164

Dear Ms. Conceicao:

Attached please find a completed Request for Cultural Arts Financial Assistance Application on behalf of Choral Arts Society. Per the instructions, also attached are:

1. Description and purpose of our events
2. IRS Determination Letter
3. Completed Budget Worksheet
4. Most Recent IRS 990 Form
5. Complete Roster of Board of Directors
6. Support Materials in the form of copies of our programs, mailings and advertising.

CAS has been most fortunate to have received a Cultural Arts Grant from Palm Coast for many consecutive years. We are most grateful and cannot express how important these funds are for our continual ability to exist. Our hope is that the City will once again support us so that we can continue to offer these free concerts to our local residents.

If I can be of any further assistance or if you require more information, please feel free to contact me.

Sincerely,

Betty Christian
Choral Arts Society Treasurer
PO Box 351061
Palm Coast, FL 32135
betty@inthecreek.com
407-474-1437
info@casfl.org
www.casfl.org

Choral Arts Society

- I. CAS is a non-profit music organization dedicated to providing excellence in the choral music experience for our membership and community. CAS works diligently to provide scholarship funds for local graduating seniors who are majoring in music as a future career. CAS was formed by Artistic Director Cheryl Robinson in 1999. A Palm Coast tradition, CAS is the premier performance choir in Flagler County. Members are amateur singers who maintain a high level of vocal artistry. Three major concerts are scheduled each year:
- II. Spring: Music from the Stage (2 performances) Average attendance of 325 over 2 days
July 4th: Celebrate America with a rousing patriotic program Average attendance of 545 in one day
December: Sound of Christmas (2 performances) Average attendance of 520 over 2 days
- III. There is no admission charge for our concerts, but a free will donation offering is received. Each year we donate a portion of its proceeds to the CAS Scholarship Fund for music education. We currently have 4 students on scholarship, 3 from Flagler Palm Coast High School and 1 from Matanzas High School. 2 are attending the University of North Florida, 1 attending Stetson University and 2 attending Florida Atlantic University.
- IV. All concerts are performed at St. Thomas Episcopal Church, 5400 Belle Terre Pkwy, Palm Coast, FL
- V. Funding from the City of Palm Coast will be used to defray the cost of advertising and enhance our social media presence both of which continue to increase each year.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **FEB 23 2004**

CHORAL ARTS SOCIETY
PO BOX 351061
PALM COAST, FL 32135-1061

Employer Identification Number:
52-2156833
DIN:
17053010759034
Contact Person: ERIC J BERTELSEN ID# 31323
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated August 1999, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity during an advance ruling period.

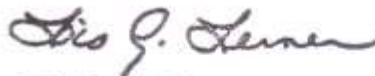
Based on our records and on the information you submitted, we are pleased to confirm that you are exempt under section 501(c)(3) of the Code, and you are classified as a public charity under the Code section listed in the heading of this letter.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CO)



2018 - 990-N (e-Postcard) ACCEPTANCE LETTER Form 990-N (e-Postcard) Online Filing

Congratulations! Your 2018 tax return has been accepted by the IRS. Thank you for preparing your exempt tax return, IRS Form 990-N, with TaxBandits. Your return information is listed below and we hope you had a pleasant experience e-filing with TaxBandits.

FORM INFORMATION

TAX YEAR: [2018](#)

RETURN ID: [4B000221920964-5](#)

IRS SUBMISSION ID: [32051420190222000013](#)

E-FILE TIME STAMP: [1/22/2019 1:36:00 PM](#)

TAXPAYER INFORMATION

NAME: [CHORAL ARTS SOCIETY](#)

TAX ID: [XX-XXX6833](#)

ADDRESS: [PO Box 351061](#)

CITY: [Palm Coast](#)

STATE/COUNTRY: [Florida](#)

ZIP: [32135-1061](#)

PHONE: [\(407\) 474-1437](#)

EMAIL: betty@inthecreek.com

PLEASE PRINT A COPY OF THIS LETTER FOR YOUR RECORDS

Thank you again for your business. If you have any questions or need any assistance, please contact our customer support via live online chat, email at support@TaxBandits.com, or by phone at 704-684-4751. We're here to help!

Sincerely,

TaxBandits Support Team

(704) 684-4751

support@TaxBandits.com

Span Enterprises • (704) 684-4751 • 202 E. Main Street • Rock Hill, SC • 29730



**City of Palm Coast
Cultural Arts Financial Assistance Grant**

Budget Worksheet

Organization Name	Choral Arts Society
Federal ID Number (FEIN)	52-2156833
Fiscal Year End	30-Sep-19

Program Name: 3 Concert Series

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Total Organization Fiscal Year Budget
Income			
Government Grants			4875
Foundation and Corporate Grants			0
Admission Fees			0
Contributions from Individuals			9250
Membership Income			1650
Fundraising			0
Earned Income			0
Interest Income			0
Other Income			1213
Total Income	<u>0</u>	<u>0</u>	<u>16988</u>
Personnel Expenses			
Salaries and Wages	0		0
Professional Development /Training	0		0
Employee Benefits and Taxes	0		0
Total Personnel Costs	<u>0</u>	<u>0</u>	<u>0</u>
Operating Expenses			
Bank/Investment Fees			90
Depreciation Expense			0
Equipment Rental & Maintenance		602	602
Food Costs			0
Fundraising/Development Expenses	467	467	467
Insurance Expense			664
Marketing/Advertising	3669	3669	3669
Postage and Delivery	302	302	302
Professional Development			0
Professional Fees			9750
Rent and Occupancy		750	750
Supplies and Materials	638	638	638
Telephone Expense			0
Travel Expense			0
Other Expense 1 Will not be considered for Funding			1500
Other Expense 2 Will not be considered for Funding			278
Total Operational Costs	<u>5076</u>	<u>6428</u>	<u>18710</u>
Total Expenses	5076	6428	18710



Choral Arts Society

*Cheryl A. Robinson
Artistic Director*

*Richard Butler
Accompanist*

*Lou Fifer
President*

*Cynthia Paul
Secretary*

*Betty Christian
Treasurer*

*Kristian Thorpe
Director Publicity*

Jan Hylander



July 11, 2019

Choral Arts Society Board of Directors

Cheryl A. Robinson, Artistic Director 101 Fountain Gate Ln, Palm Coast, FL 32137

Lou Fifer, President 42 Oakmont Cir, Ormond Beach, 32174

Cynthia Paul, Vice President 85 Ave de la Mer #705, Palm Coast, FL 32137

Mary Jennings, Secretary 7 Laurel Oak Pl, Palm Coast, FL 32137

Betty Christian, Treasurer 28 Marbella Ct, Palm Coast, FL 32137


Kristian Thorpe, Director Publicity 12 Players Cir, Palm Coast, FL 32137

Jan Hylander, Director 22 Franciscan Ln, Palm Coast, FL 32137

Sincerely,

Betty Christian
Choral Arts Society Treasurer
PO Box 351061
Palm Coast, FL 32135
betty@inthecreek.com
407-474-1437
info@casfl.org
www.casfl.org

P. O. Box 351061, Palm Coast Florida 32135



Choral Arts Society
Presents







THE SOUND OF CHRISTMAS
DECEMBER 7, 2018 @ 7PM
DECEMBER 9, 2018 @ 3 PM

MUSIC FROM THE STAGE
MAY 17, 2019 @ 7PM
MAY 19, 2019 @ 3PM

CELEBRATE AMERICA!
JULY 4, 2019 @ 1PM

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, FL
Free will donation requested

For information or to inquire about
becoming a performing member
Call 407-474-1437
WWW.CASFL.ORG

Choral Arts Society




Presents

THE SOUNDS OF CHRISTMAS

December 7, 2018 at 7:00 pm
December 9, 2018 at 3:00 pm

St. Thomas Episcopal Church
5400 Belle Terre Parkway,
Palm Coast, FL

Free-will donation requested
WWW.CASFL.ORG

Join Us!



CHORAL ARTS SOCIETY PRESENTS
MUSIC FROM THE STAGE

For information or to inquire
about becoming a performing
member, call 407-474-1437

May 17, 2019 at 7:00pm
May 19, 2019 at 3:00pm

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, FL

Free will donations requested
www.CASFL.org




The Choral Arts Society

Choral Arts Society (CAS) was founded in 1999 by Artistic Director Cheryl Robinson and is one of the most exciting choruses in north central Florida. Members come from a wide variety of careers and all share a common goal of musical excellence. CAS presents three concerts per year with proceeds funding, in part, renewable scholarships to local high school seniors who plan to pursue a music-focused major in college. The most recent scholarship recipients often can be seen performing at CAS concerts.

MEMBERSHIP

We are always looking to increase our numbers and those wishing to join our ranks may now choose an annual or seasonal membership. Prospective members are invited to attend any Tuesday rehearsal, 6:30-8:30 pm. Rehearsal is held at St. Thomas Episcopal Church, 5400 Belle Terre Pkwy, Palm Coast, FL.

SUPPORT

Choral Arts Society provides Flagler County and the City of Palm Coast with excellent choral performances. CAS does not charge admission for these events, but kindly requests a free will donation.

The group uses these concert donations along with mail-in contributions from individual and businesses to perpetuate its successful scholarship program. The success of this program is entirely due to the generosity of our audience and loyal supporters.

You may make a tax-deductible contribution by phone, mail or online. Choral Arts Society strives to acknowledge the generosity of donors in its concert programs.

Contact us or make a donation at:
Choral Arts Society
PO Box 351061, Palm Coast, FL 32135
407-474-1437 www.casfl.org



Choral Arts Society

Presents

The Sound of Christmas

DECEMBER 7, 2018 @ 7PM

DECEMBER 9, 2018 @ 3 PM

Celebrate America

JULY 4, 2019 @ 1PM

Music from the Stage

MAY 17, 2019 @ 7PM

MAY 19, 2019 @ 3PM

Concerts performed at
ST. THOMAS

EPISCOPAL CHURCH

5400 Belle Terre Parkway
Palm Coast, FL

For information or to inquire about becoming a performing member

(386) 793-0887

www.casfl.org





Upcoming Concerts

MUSIC FROM THE STAGE

MAY 17, 2019 @ 7PM

MAY 19, 2019 @ 3PM

CELEBRATE AMERICA

JULY 4, 2019 @ 1PM

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, FL

Free will donation accepted
For more information call 407-474-1437
WWW.CASFL.ORG

Celebrating Our Twenty-First Season



The Sound of Christmas

Friday, December 7, 2018 7:00 PM

Sunday, December 9, 2018 3:00 PM

Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, Flagler County, Florida

2

7

CAS DONORS 11/15/2017-11/14/2018

Director's Circle - \$500 - \$999

Guarnieri, Janice & Jack
Lantier, Sarah & Doug
Mead, Jane & Bob
Morrissey, Ruth E. (Memorial)

Angel - \$250 - \$499

Abernathy, Ada & Jerry
Christian, Betty & Chris
Hamel, Bob
Heise, Mary & John
Kiley, Jeanne & John
Thichava, Cynthia & Jerry
(In Memory of Jack Robinson)
Tortelli, Diana & Ron
Turlington, Darla Dee
Wiginton, Judy & Joe

Benefactor - \$100 - \$249

Ahern, Mary & Bill
Albrecht, Carolyn & Knute
Atkins, Anne
Belknap, Mary
Bush, Charles
Bush, Cheryln
Class A Printing
Cole, Susan
Cunningham, Karen & Andy
Dailey, Marilou & Wendell
(In Memory of Jack Robinson)
Decker, Douglas
Eisenberg, Karen & Larry
Freeman, Nancy & Reed
Gudenberg, Sharon & Harry
Hempe, Norma
(In Memory of Ruth Morrissey)
Hunter, Jean & Robert
Ingels, Nancy & Frank

Benefactor - \$100 - \$249 (cont)

Klimisch, Diane & David
Lacallade, Joyce & Roger
Lemieux, Joyce & Bert
Liburd, Henrietta
Lorentz, Pam & Roy
McWhinney, Terry
Paul, Cynthia & Geoffrey
Pauikas, Janet
Smith, Vivian
Tranzow, Ann & Jerry

Patron - \$50 - \$99

Caso, Carol & Len
Farber, Beverly & Sheldon
Howard, Suzanne & George
LaGrotta, Hadly & Larry
Manning, Rev Ronald & Leila
Menard, Kathleen
Plumez, Barbara & Maurice
Schwartz, Pat & Bill
Voith, Nancy & Denny
Whitehead, Harry & Alice
Wilkins, Gloria
Yearwood, Barbara & Ralph
Zomer, Marilyn & Louis
Zugner, David & Dorothy

Friend - \$25 - \$49

Baldassarre, Lorraine & Victor
Curtis, Cynthia
Goebner, Bette & Donald
Richards, Adelaide
Robinson, Annette & Vincent
Sandburg, Jeff & Jo Ellen
Thomasey, Patricia & Robert
Villiotte, Maureen & Jim

SPECIAL ACKNOWLEDGEMENTS

Elizabeth Brink, Soprano -
Current Choral Arts Society University of North Florida
scholarship student vocalist junior

Elizabeth Kirkconnell, Soprano -
Current Choral Arts Society University of North Florida
scholarship student vocalist sophomore

Paula Bekker, Flautist -
Former Choral Arts Society Jacksonville State, Alabama
working on Master's Degree

Ed Keeley -
Special Graphic Designer

Reverend Joseph Pickard -
Sound Board



Choral Arts Society Members

Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

SOPRANO

Nell Brown, Cherelyn Bush, Betty Christian+,
Marilou Dailey, Andrea Fortier, Sue Fray, Caryl Glaner,
Cynthia Paul+, Harriet Sistrunk, Verna Wintz

ALTO

Juni Bowes, Mary Jennings, Pam Lorentz,
Beth Thomas, Kristian Thorpe+

TENOR

Eugenia Brown, Andrew Cunningham,
Carol Heller, Roger Lacallade+, Patricia Thomas

BASS

Bob Bagdon, Jim Brown, Lou Fifer+, Hugh Fray,

+ Denotes Member of Board of Directors

Your continued support helps to make each concert season a success! The CAS does not charge admission to its concerts. If you enjoy our concerts, won't you consider a tax-deductible contribution to help college-bound students with renewable scholarships to study music at accredited institutions? The CAS thanks St. Thomas Episcopal Church for the gift of the use of its facilities for rehearsals.

GIFT FORM	
Please make your check payable to: Choral Arts Society PO Box 351061 Palm Coast, FL 32135-1061	
Name:	_____
Address:	_____
City, St. Zip:	_____
Phone:	_____
Email:	_____
<small>CAS is a non-profit, tax-exempt community service organization chartered by the State of Florida. Contributions are tax-deductible as allowed by law.</small>	
<small>A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE 1-800-HELP-FLA (800-435-7352) OR ONLINE AT www.FloridaConsumerHelp.com. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE.</small>	
<small>REGISTRATION #: CH10234.</small>	

Merry Christmas Merry Christmas	Tom Fette/Thomas Grassi
Sing Joy	Mark Hayes
In the Bleak Midwinter Carol Faulconer, Flautist	Joel Raney
Gesu Bambino Verna Wintz, Soprano	Pietro Yon
Fantasia on Ukrainian Carol	William Cutter
Have Yourself a Merry Little Christmas Elizabeth Brink, Soprano	Martin & Blane
I Heard the Bells on Christmas Day Verna Wintz, Soprano	Lloyd Lawson
Christmas Star	Tom Fette/Thomas Grassi
Christmas Is Betty Christian, Soprano	Percy Faith
The Virgin Mary had a Baby Boy	Walter Ehret
Star of Bethlehem	Tom Fette
O Thou That Tellest Good Tidings to Zion Elizabeth Kirkconnell, Soprano	Handel
Fantaisie Paula Bekker, Flautist	George Hue (Sunday Only)
Grandma Got Run Over by a Reindeer Kristian Thorpe, Alto and Andrew Cunningham, Tenor	Teena Chin
Family Christmas Spectacular	Douglas E. Wagner
Variations on Away in a Manger Lou Fifer, Baritone	Mark Hayes
Donation To Support CAS	
The Prayer	Tom Fette
Oh Holy Night Harriet Sistrunk, Soprano	W. W. Gilchrist



Interested In Adding More Music In Your Life?

Prospective members are invited to attend any Tuesday evening rehearsal from 6:30 to 8:30 pm to sit in with the group and meet with the Artistic Director. Rehearsals are held at St Thomas Episcopal Church, 5400 Belle Terre Parkway, Palm Coast, Florida.

CAS now offers a "Seasonal Membership" option beginning in September. Choose the season and type of program you wish to perform ranging from Broadway (Spring), Patriotic (Summer) and Christmas (Fall)."

Not a singer, but want to get involved? We need ushers and people to help set up the venue at our concerts. We also need people to build a larger audience and help with marketing CAS.

For more information please contact Betty Christian betty@inthecreek.com or 407-474-1437

GIVING FORM

To make a tax-free donation to CAS, please complete the form below, tear off this panel, and mail it along with a check payable to "Choral Arts Society":

Choral Arts Society
P.O. Box 351061
Palm Coast, FL 32135

Levels of Support

Grand Sponsor	\$1,000 +
Director's Circle	\$500 - \$999
Angel	\$250 - \$499
Benefactor	\$100 - \$249
Patron	\$50 - \$99
Friend	\$25 - \$49

Name _____

Address _____

City, Zip _____

Phone _____

Email _____

How did you hear about us?

Newspaper _____ Magazine _____ Friend _____
Website _____ Radio _____ Calendar _____ Other _____

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THE CHORAL ARTS SOCIETY

Founded in 1999 by Artistic Director Cheryl Robinson, The Choral Arts Society (CAS) is one of the most exciting choruses in north central Florida. Members come from a wide variety of careers such as medicine, banking, music, business, accounting and education. All share a common goal of choral music excellence.

Members of the CAS work hard to continue funding renewable scholarships for local high school graduates who go on to study music performance/teaching in college.

The CAS presents three concerts each year, in Spring, July and December. The Spring Concert presents music from the Broadway stage; on the 4th of July, CAS celebrates with a concert of patriotic favorite and the final concert of the year ushers in the Christmas season.

Interested In Adding More Music In Your Life?

Prospective members are invited to attend any Tuesday evening rehearsal from 6:30 to 8:30 pm to sit in with the group and meet with the Artistic Director. Rehearsals are held at St Thomas Episcopal Church, 5400 Belle Terre Parkway, Palm Coast, Florida.

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For more information please contact Betty Christian betty@inthecreek.com or 407-474-1437

BIOGRAPHIES

CHERYL ROBINSON is founder and Artistic Director of the Choral Arts Society. She received her formal education in voice at the American Conservatory of Music, Chicago, and has enjoyed a career covering operatic, concert, oratorio and recital repertoire. She has appeared with Peter Nero and the Philadelphia Pops Orchestra, the London Symphony, and the Savoy Opera Company.

RICHARD BUTLER is the piano teacher, staff accompanist and musical coach at Daytona State College and organist and pianist at the United Presbyterian Church in Daytona Beach.

He has also served as accompanist for the Bel Canto Singers and the Opera Workshops of Stetson University and Bethune Cookman College. Richard received his Bachelor of Music degrees in Piano Performance from College-Conservatory of Music of the University of Cincinnati where he studied piano under Raymond Dudley, John Biggs and Loren Withers. He studied harpsichord under Donald Foster. While at the Conservatory, he also served as opera coach and instrumental accompanist. He graduated summa cum laude and was inducted into Pi Kappa Lambda nation music honor society.

Choral Arts Society
P.O. Box 351061
Palm Coast, FL 32135
Web Site: www.casfl.org



Choral Arts Society

2019 CONCERT SCHEDULE



SUPPORT

The Choral Arts Society provides Flagler County and the City of Palm Coast with excellent choral performances. The CAS does not charge admission to its concerts. Its members purchase their own stage wear and music and pay annual dues.

The group uses freewill concert donations and gifts from individuals and business patrons to give college-bound students a \$500 renewable scholarship to study music performance, or music instruction.

You can make an individual or a business gift to the CAS using the form on the opposite side.

Individual donors can contribute directly to the CAS and support the cultural arts they enjoy and believe in.

Business sponsors can enhance their image in the community through financial support of the CAS.

The Choral Arts Society will reflect the generosity of donors in its concert programs.

If you enjoy fine music, won't you consider a tax-deductible contribution to the CAS?

We look forward to hearing from you and seeing you at each of our concerts.

CAS SCHEDULE

Music From The Stage

May 17, 2019 7 PM
May 19, 2019 3 PM

Celebrate America!

July 4, 2019 1 PM

The Sound of Christmas

December 6, 2019 7 PM
December 8, 2019 3 PM

Concerts are performed at
St. Thomas Episcopal Church
5400 Belle Terre Parkway, Palm Coast, FL

CONTACT US

The Choral Arts Society makes its home in Palm Coast, FL. For more information about the CAS, please visit our web site at: www.casfl.org or contact Betty Christian at (407) 474-1437. You can also e-mail us at: info@casfl.org



Choral Arts Society

Upcoming Concerts

CELEBRATE AMERICA

JULY 4, 2019 @ 1PM

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, FL

Free will donation requested
For more information call 407-474-1437
WWW.CASFL.ORG



CAS DONORS 11/15/2018-05/03/2019

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Director's Circle - \$500 - \$999

Guarnieri, Jan & Jack
Hamel, Bob
Mead, Jane & Bob
Thomas, Beth

Benefactor - \$100 - \$249 (cont.)

Lorentz, Pam & Roy
McWhinney, Therese
Sullivan, Robin & Jake
Tranzow, Ann & Jerry

Angel - \$250 - \$499

Christian, Betty & Chris
Fifer, Lou & Rev Joseph Pickard
Fray, Sue & Hugh
Klimisch, Dee & David
Ruth Morrissey Memorial

Patron - \$50 - \$99

Brown, Eugenia & Alvin
Liburd, Henrietta
Moniello, Ralph & MariRose Imbruglia
Voith, Nancy & Denny

Benefactor - \$100 - \$249

Albrecht, Carolyn & Knute
Belknap, Mary
Bush, Chereilyn
Eisenburg, Karen & Larry
Gilchrist, Marti & Stan
Gudenberg, Sharon & Harry
Lacallade, Joyce & Roger
LeFebvre, MaryJane & Richard
Lemieux, Joyce & Bert

Friend - \$25 - \$49

Caso, Carol & Len
Florkowski, Dawn & Ron
Goebner, Bette & Donald
Howard, Suzanne & George
Plumez, Barbara & Maurice
Tow, Nina
Whitefield, Celia & Jeffrey
Williams, Audrey & Milton
Zugner, Dorothy & David



Choral Arts Society

Music from the Stage

Friday, May 17, 2019 7:00 PM

Sunday, May 19, 2019 3:00 PM

Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, Flagler County, Florida

SPECIAL ACKNOWLEDGEMENTS

David Stork, Bass -
Special Guest

Elizabeth Brink, Alto -
Current Choral Arts Society scholarship student -
Graduating Senior at University of North Florida vocalist

Elizabeth Kirkconnell, Soprano -
Current Choral Arts Society scholarship student -
University of North Florida vocalist senior

Ed Keeley -
Special Graphic Designer

Reverend Joseph Pickard -
Sound Board

Interested In Adding More Music In Your Life?

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For more information please contact Betty Christian
betty@inthecreek.com or 407-474-1437

Choral Arts Society Members
Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

SOPRANO
Cherelyn Bush, Betty Christian+,
Marilou Dailey, Cynthia Paul+,
Harriet Sistrunk, Verna Wintz

ALTO
Juni Bowes, Nell Brown,
Mary Jennings+,
Kristian Thorpe+

TENOR
Roger Lacallade, Pam Lorentz

BASS
Bob Bagdon, Jim, Brown, Lou Fifer+

+Denotes Member of Board of Directors

GIFT FORM
Please make your check payable to:
Choral Arts Society
PO Box 351061
Palm Coast, FL 32135-1061

Name: _____

Address: _____

City, St, Zip: _____

Phone: _____

Email: _____

How did you hear about us?
Newspaper ___ Magazine ___ Friend ___

Website ___ Radio ___ Calendar ___ Other ___

*CAS is a non-profit, tax-exempt community service organization
chartered by the State of
Florida. Contributions are tax-deductible as allowed by law.*

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INFORMATION MAY BE OBTAINED FROM THE DIVISION OF
CONSUMER SERVICES BY CALLING TOLL-FREE 1-800-HELP-FLA
(800-435-7352) OR ONLINE AT www.FloridaConsumerHelp.com.
REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR
RECOMMENDATION BY THE STATE. REGISTRATION #: CH10234.

100 Years of Broadway – Mac Huff

Speakers in Order of Appearance:
Lou Fifer, Mary Jennings, Nell Brown

Soloists in Order of Appearance:
Cynthia Paul, Pam Lorentz, Cheryl Robinson, Betty
Christian, Lou Fifer, Bob Bagdon,

I Opening

One, Give My Regards to Broadway, There's No Business
Like Show Business, DO-RE-MI, Comedy Tonight,
The Music And the Mirror

What I Did For Love from A Chorus Line
Cheryl Robinson

II The Early Years - The Music Of Tin Pan Alley

Manhattan, Button Up Your Overcoat, Friendship, Rock-A-
Bye Your Baby With A Dixie Melody,
Can't Help Lovin' Dat Man, Hallelujah

Not While I'm Around from Sweeney Todd
Cynthia Paul

**III Setting The Standards - Rodgers And Hammerstein And
Their Contemporaries**

Oh, What A Beautiful Morning, Anything You Can Do, I'm
Gonna Wash That Man Right Outa My Hair, Once In Love
With Amy, How Are Things In Glocca Morra, If I Loved You

Climb Every Mountain from Sound of Music
Harriet Sistrunk

IV The Golden Years - The Music Of Traditional Broadway

Willkommen, Applause, Everything's Coming Up Roses,
They Call The Wind Maria, Luck Be A Lady, Put On A
Happy Face, Standing On The Corner, Hello, Dolly!,
Mame, Where Is Love?, On The Street Where You Live, If
Ever I Would Leave You, Before The Parade Passes By

Journey To The Past from Anastasia
Elizabeth Jean Kirkconnell

**V Breaking New Ground - The Music Of Webber and
Sondheim**

Company, Superstar, The Music Of The Night,
Send In The Clowns, Memory

What Do I Need from Saturday Night
Elizabeth Brink

**VI State Of The Art - The Music Of Contemporary
Broadway**

Prepare Ye (The Way Of The Lord), Do You Hear The
People Sing?, The Ballad Of Sweeney Todd, Broadway
Baby, Greased Lightin', Tomorrow, The Joint Is Jumpin',
Freedom, Muddy Water, The Best Of Times

Joanna From Sweeney Todd
Lou Fifer

VII - Epilogue

There's No Business Like Show Business (Reprise), Give
My Regards To Broadway (Reprise), One

Choral Arts Society Members

Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

Senior Master Sargent Larry LaGrotta

SOPRANO

Cherelyn Bush, Betty Christian+, Marilou Dailey,
Caryl Glaner, Cynthia Paul+, Verna Wintz

ALTO

Nell Brown, Juni Bowes, Mary Jennings+,
Pam Lorentz, Kristian Thorpe+

TENOR

Gina Brown, Carol Heller, Roger Lacallade

BASS

Bob Bagdon, Jim Brown, Lou Fifer+

+ Denotes Member of Board of Directors

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, Flagler County, Florida

Upcoming 2019 Concerts

(Please note the date change)

The Sound of Christmas

December 13, 2019 7PM

December 15, 2019 3PM

Visit our website at:

www.casfl.org



CAS DONORS 11/15/2018-06/24/2019

Director's Circle - \$500 - \$999

Guarnieri, Jan & Jack
Hamel, Bob
Mead, Jane & Bob
Thomas, Beth

Benefactor - \$100 - \$249 (cont.)

Lorentz, Pam & Roy
McWhinney, Therese
Sullivan, Robin & Jake
Tranzow, Ann & Jerry

Angel - \$250 - \$499

Belknap Mary
Christian, Betty & Chris
Fray, Sue & Hugh
Fifer, Lou & Rev Joseph Pickard
Klimisch, Dee & David

Patron - \$50 - \$99

Brown, Eugenia & Alvin
Caso, Carol & Len
Howard, Suzanne & George
Johnson, Rev. Horace
Menard, Kathy
Moniello, Ralph & MariRose
Inmbruglia
Schwartz, Pat & Bill
Voith, Nancy & Denny
Wilkins, Gloria
Williams, Audrey & Milton

Ruth Morrissey Memorial
Tortelli, Diana & Ronald

Benefactor - \$100 - \$249

Albrecht, Carolyn & Knute
Bush, Cherelyn
Eisenburg, Karen & Larry
Francavilla, Theresa & John
Gilchrist, Marti & Stan
Gutenberg, Sharon & Harry
Lacallade, Joyce & Roger
LeFebvre, MaryJane & Richard
Lemieux, Joyce & Bert
Liburd, Henrietta

Friend - \$25 - \$49

Florkowski, Dawn & Ron
Goebner, Bette & Donald
Gould, Carol
Mueller, Marsha & Walter
Plumez, Barbara & Maurice
Tow, Nina
Whitefield, Celia & Jeffrey
Zugner, Dorothy & David



Choral Arts Society

CELEBRATE AMERICA!

JULY 4, 2019

Cheryl Robinson, Artistic Director

Richard Butler, Accompanist

The Star Spangled Banner	Francis Scott Key
Let Freedom Ring	Christopher/Moss
America the Beautiful	Bates/Ward
Home on the Range	Arr. Hayes
Give Me Your Tired, Your Poor	Berlin
Lou Fifer, Baritone	
I've Been Workin' on the Railroad	Arr. Johnson
America (from West Side Story)	Sondheim/Bernstein
Let There be Peace on Earth	Arr. Hayes
Battle Hymn of the Republic	Arr. Hayes
Lou Fifer, Richard Butler	
Freedom (from Shenandoah)	Geld/Udell
My Country 'Tis of Thee	Arr. McDonald
The Lone Ar-Aranger!	Buttall
(with apologies to Rossini)	
Lou Fifer, Richard Butler	
Heave Ho! My Lads, Heave Ho!	Lawrence
Lou Fifer, Baritone	
<i>Donation offering to support CAS Scholarship program</i>	
Salute to the Armed Forces	Arr. Camp Kirkland
God Bless America	Berlin

Interested In Adding More Music In Your Life?

CAS now offers a "Seasonal Membership" option. Choose the season and type of program you wish to perform ranging from The Stage (Spring), Patriotic (Summer) and Christmas (Fall).

Not a singer, but want to get involved? We need ushers and people to help set up the venue at our concerts. We also need people to build a larger audience and help with marketing CAS.

For more information, please contact Betty Christian
betty@inthecreek.com or 407-474-1437

Your continued support helps to make each concert season a success! CAS does not charge admission to its concerts. If you enjoy our concerts, won't you consider a tax-deductible contribution to help college-bound students with renewable scholarships to study music at accredited institutions? The CAS thanks St. Thomas Episcopal Church for the gift of the use of its facilities for rehearsals.

GIFT FORM

Please make your check payable to:
Choral Arts Society
PO Box 351061
Palm Coast, FL 32135-1061

Name: _____

Address: _____

City, St, Zip: _____

Phone: _____

Email: _____

CAS is a non-profit, tax-exempt community service organization chartered by the State of Florida. Contributions are tax-deductible as allowed by law.

A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE 1-800-HELP-FLA (800-435-7352) OR ONLINE AT www.FloridaConsumerHelp.com. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE. REGISTRATION #: CH10234.



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* JL

SECTION I – Eligibility


- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* JL
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* JL ^{DS}
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* JL
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* JL ^{DS}
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* JL
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* JL
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* JL
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* JL

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* JL
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* JL

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged  _____

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged  _____

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Call

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): CITY REPERTORY THEATRE, INC.

STREET ADDRESS: 160 Cypress Point Pkwy B207

CITY, STATE, ZIP CODE: Palm Coast, FL 32164

CONTACT PERSON: Jerry Lapidus

PHONE 386-871-4223 EMAIL jerrylapidus@gmail.com

PROGRAM NAME: 2019/2020 Season

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 8

TOTAL PROGRAM COST: 29100.00

AMOUNT REQUESTED: 3000.00

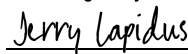
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT 3000.00 FINAL PROGRAM COST: 29100.

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
 grant writer for CRT
 Title

Jerry Lapidus
 Print Name
 Jul 30, 2019 | 5:44 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Initial review complete. All documents have been attached.



City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	City Repertory Theatre		
Federal ID Number (FEIN)	32-0347348		
Fiscal Year End	30-Dec		
Program Name:	2019-2020 Season		
	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants	\$ 5,000.00	\$ 3,000.00	\$ 5,000.00
Foundation and Corporate Grants	\$ 1,000.00		\$ 1,000.00
Admission Fees	\$ 40,000.00		\$ 40,000.00
Contributions from Individuals	\$ 500.00		\$ 500.00
Membership Income			
Fundraising/Sponsorships	\$ 1,100.00		\$ 1,100.00
Earned Income			
Interest Income			
Other Income			
Total Income	\$ 47,600.00	\$ 3,000.00	\$ 47,600.00
Personnel Expenses			
Salaries and Wages			
Professional Development			
Employee Benefits and Taxes			
Total Personnel Costs			
Operating Expenses			
Rent/Mortgage			\$ 13,200.00
Utility Expenses (Water, Phone, Internet, etc)			\$ 2,100.00
Office Equipment Rental & Maintenance	\$ 2,000.00		\$ 2,000.00
Awards, Scholarships			\$ 500.00
Fundraising/Development Expenses			\$ 500.00
Insurance Expenses			\$ 2,000.00
Marketing/Advertising	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
Professional Fees/Directors & Music Directors	\$ 5,500.00		\$ 5,500.00
Supplies and Maintenance/Sets & Costumes	\$ 3,500.00		\$ 3,500.00
Postage and Delivery			\$ 200.00
Travel Expense			
Bank and Credit Card Fees	\$ 600.00		\$ 600.00
Ticketing fees	\$ 1,300.00		\$ 1,300.00
Rights, Royalties & Scripts	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00
Printing (posters/programs)	\$ 2,100.00		\$ 2,100.00
Miscellaneous Expenses	\$ 2,500.00		\$ 2,500.00
Total Operational Costs	\$ 29,100.00	\$ 11,600.00	\$ 47,600.00
Total Expenses	\$ 29,100.00	\$ 11,600.00	\$ 47,600.00

City Repertory Theatre – Grant Application 2019-2020

1. Describe the purpose of the organization

City Repertory Theatre (CRT) was created to provide alternative programs as a unique resource to this community. The plays, musicals and youth programs we produce and present are designed to provoke the mind and the spirit, while at the same time providing opportunities for theatre artists to pursue their craft. We hope to introduce new ideas and to create a forum for discussion. We continuously seek out opportunities to give to students instruction and training.

2. Describe the program being considered

As we have for eight seasons, we will present a program of challenging plays and musicals, combining recent, award-winning, cutting-edge works with honored classics. We present material that other local theatres won't attempt.

This season will include:

LAUGHTER ON THE 23RD FLOOR – by Neil Simon. Neil Simon, the most successful writer in Broadway history, got his start working for the legendary Sid Caesar TV show alongside such comedy greats as Mel Brooks and Carl Reiner. Simon takes us behind the scenes in this fictional retelling of Caesar against the blacklist. 9/20-9/29/19

SPRING AWAKENING – Music by Duncan Sheik, book and lyrics Steven Slater. This stark tale of life and love at a boarding school in prewar Germany, as teenagers discover the inner and outer tumult of their sexuality. This musical is based on the classic 1891 play by Frank Wedekind. 10/25-11/18/19

ACTUALLY – by Anna Ziegler. Another look at the same topics through the eyes of two freshmen at Princeton, as they try to identify and define “consent”. 12/12-12/15/19

THEY'RE PLAYING OUR SONG – Neil Simon wrote the book to this musical by Marvin Hamlisch (A CHORUS LINE) and Carole Bayer Sager as they tell their own personal story of a successful pop composer and an offbeat lyricist. 1/10-1/19/20

ROMEO AND JULIET – by William Shakespeare. Perhaps the world's most famous love story, ROMEO AND JULIET is about much more than the romance of two callow kids. CRT presents it's own unique version, in conjunction with PCAF for its third Shakespeare in the Park presentation, under the outdoor tent. 2/28-3/1/20

ALL MY SONS-- by Arthur Miller. What could be more appropriate in our current age of corruption, guilt, responsibility and tragedy than Miller's searing story, which covers all that? 4/17-4/26/20

NIGHT OF THE IGUANA – by Tennessee Williams – is considered to be the last of Williams' great plays. Like most of Williams' work, the play examines freedom and what it means to be human. 5/4-5/17/20

In most seasons, we add special projects as we develop them. Whether dedicating an evening to endangered women, creating a cabaret, Unsound, using musical theatre songs to investigate mental illness or developing an evening of African-American poetry, we strive to educate. For this just-completed season, we concluded with a trio of performances by our summer Advanced Acting Class.

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2017

Open to Public Inspection

A For the 2017 Calendar year, or tax year beginning 2017-01-01 and ending 2017-12-31

B Check if available

- Terminated for Business
- Gross receipts are normally \$50,000 or less

C Name of Organization: CITY REPERTORY THEATRE INC

160 Cypress Point Parkway
B207, Palm Coast, FL, US,
32164

D Employee Identification

Number 32-0347348

E Website:

www.crt palmcoast.comF Name of Principal Officer: Diane Ellertsen

19 Cunningham Ln, Palm
Coast, FL, US, 32137

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

filed 7/2/18

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 29 2012**

CITY REPERTORY THEATRE INC
C/O JOHN SBORDONE
2 ROLLING PLACE
PALM COAST, FL 32164

Employer Identification Number:
32-0347348
DLN:
17053212355002
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
June 20, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

-2-

CITY REPERTORY THEATRE INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,


Holly O. Paz
Director, Exempt Organizations



City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B206
Palm Coast, FL 32164

CRT BOARD OF DIRECTORS

Name	Title	Additional responsibilities	address	City	St	Zip	Outside Affiliations
Julia Davidson Truilo	Board President	Performer, Music Director, Public Relations	307 John Anderson Dr.	Ormond Beach	FL	32176	Executive Director, Ormond Beach MainStreet
John Sbordone	Artistic Director	Head of Production	315 S. 3rd St.	Flagler Beach	FL	32136	Educational Theatre Assoc., Palm Coast Arts Foundation, Flagler County Art League
Diane Ellertsen	Director	Choreographer, House & Financial Management	19 Cunningham Lane	Palm Coast	FL	32137	Dance Instructor, Flagler Palm Coast High School; Manager, Mezzaluna Restaurant
Jerry Lapidus	Director	Stage Management, Public Relations & Grants	52 Appaloosa Lane	Ormond Beach	FL	32174	Southeastern Theatre Conference, Democratic Executive Committee
Margaret DiCianni	Director	Box Office Manager, Assistant House Manager	1250 S. Flagler Ave	Flagler Beach	FL	32136	Professional dancer, choreographer and dance instructor



www.crt-palmcoast.com



City Repertory Theatre Awesome 8th Season!!!



Oct 5 - 28, 2018



Nov 9 - 18, 2018



Jan 11 - 13, 2019



Feb 21-24, 2019



April 5 - 21, 2019



May 3 - 11, 2019

See all 6 shows for just \$15

Sponsored in part by:



www.cityrepertorytheatre.com

386-585-9415

DIANE ELLERTSEN

Professional Summary

Dedicated Dance Instructor eager to work with students of all skill levels. Highly effective at engaging and challenging students to try new styles and break out of their comfort zones. Proficient in instructional strategies and development exercises. Familiar with many dance styles to include Ballet and Modern dance.

Skills

- Background in Ballet/ Modern//Lyrical/Tap/Musical Theatre/Improvisation
- Program development and management
- Technique instruction
- Instructional techniques
- Group and individual instruction
- Student assistance
- Recital planning
- Performance experience
- Classroom management
- Clear communication
- Attendance records
- Assessments

Education

Bachelor of Arts: Dance

The Boston Conservatory - Boston, MA

- Dance Technique
- Choreographic Principals
- Performance
- Dance History
- Kinesiology
- Technical Theatre

Work History

Choreographer

06/2011 to Current

City Repertory Theatre, Inc. – Palm Coast, FL

Choreograph, teach and stage solos, duets and group choreography for musical theatre productions to include Joseph and the Amazing Technicolor Dreamcoat and The Rocky Horror Show.

Dance Teacher Matanzas High School

08/2013 to 05/2016

Flagler County Public Schools – Palm Coast, FL

- Please refer to prior employment (#3)

Dance Teacher Matanzas High School

07/2010 to 05/2011

Flagler County Public Schools – Palm Coast, FL

- Integrate and implement the danceDa program for students of various levels.
- Plan, prepare and implement lesson plans that introduce the students to dance techniques and disciplines to include: ballet positions, modern and jazz dance, choreographic principals, improvisation, the dancer's body and nutrition and dance history.
- Utilize various styles of teaching to accommodate students of all capabilities to learn at their own pace.
- Create an environment conducive to student group choreography

- Through various skill sets create a trusting environment where students are able to experiment and grow.
- Encourage student involvement of community events through various performance venues and events.
- Create a healthy and safe learning environment for all students by implementing class rules and promoting mutual respect and gentle discipline.
- Communicate with students and parents to resolve issues and answer questions.

Choreographer

10/2005 to 02/2010

Flagler Playhouse, Inc. – Bunnell, FL

Choreograph, teach and stage solos, duets and group pieces for musical theatre performances to include Hairspray, Cabaret and Jesus Christ Superstar.

Dance Teacher Flagler Palm Coast High School

08/2006 to 10/2006

Flagler County Public Schools – Palm Coast, FL

Maintain integrity of the course material

- Plan, prepare and deliver lesson plans that introduce students to dance techniques and ballet positions; dance history and the dancer's body.
- Coordinate, rehearse and deliver recitals and performances.
- Utilize various styles of teaching to accommodate students of all capabilities to learn at their own pace.
- Adhere to the school district's policies
- Create a healthy and safe learning environment for all students by implementing class rules and promoting mutual respect and gentle discipline.
- Communicate with students and parents to resolve issues and answer questions

Choreographer

10/1981 to 09/1984

Theatre Loft, Inc. – Boston, MA

Choreographer

11/1982 to 01/1983

The Winthrop Playmakers – Winthrop, MA

Dance Teacher

09/1982 to 12/1982

The Umbrella School – Concord, MA

Accomplishments

As co-founder of both Theatre Loft in Boston, MA and City Repertory Theatre in Palm Coast, FL., I am able to continue and grow my knowledge of theatre production.

Choreographer, assistant director and stage manager

Create student workshops dedicated to honing the actor/dancer skill set culminating in productions such as The Serpent and Voices From The High School.

Additional Information

Official Statement of Status of Eligibility from the Florida Department Of Education.

Eligible for a Temporary Certificate - three years covering DANCE (grades K-12)

Florida DOE Number - 1147143.



Elena Silva Cunningham reviewed [City Repertory Theatre](#) — 5

September 26, 2014 ·

Just saw "Avenue Q". What a wonderful way to spend the evening! This show is fun, irreverent, laugh-out-loud funny, touching, bawdy and the puppets seem like real people after a while. The actors are all amazing for not only remembering all those lines, but also for learning all the intricate movements of their puppet characters. Do not miss this show! Get your tickets now before it sells out! You will love it!



Garrett Marinconz recommends [City Repertory Theatre](#).

April 11 ·

Amazing little theatre in the heart of our hometown!



Beau Wade recommends [City Repertory Theatre](#).

May 20 ·

This is one of the best places to see authentic, thought provoking, challenging shows in all of Northeast and Central Florida. If you love to see good theatre, come here. If you love to perform, this is the theatre you want to work at.

Larisa Palazzolo recommends [City Repertory Theatre](#).

February 26 ·

Wonderful job cast and crew! I arranged a field trip up to see your Sunday performance with a small group of my high school students and their parents. We just happened to be reading Taming of the Shrew this year. Thank you all for making their first exposure to a live performance of Shakespeare fun and engaging!! It was long drive for us from Port St Lucie and Stuart... but it was worth it!!



Pam Richardson reviewed [City Repertory Theatre](#) — 5

June 15, 2018 ·

Fabulous local theater and venue. Lot's of new modern shows not the same old stuff. Intimate venue with a community feel, free parking, inexpensive tickets, great directing and interesting shows. I grew up in the theater and this is truly a unique 5 star theater.

July 30th, 2019

City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B207
Palm Coast, FL 32164



Director
Palm Coast Parks and Recreation Department
305 Palm Cost Parkway NE
Palm Coast, Florida 32137

Re: Cultural Arts Financial Assistance application

Please accept the attached materials as our request for Cultural Arts Financial Assistance from the City of Palm Coast.

If you have any questions regarding this application, please contact our board liason for grants, Jerry Lapidus, at 386-871-4223, or jerrylapidus2gmail.com.

If you prefer to speak to me directly, please feel free to contact me at any time at 386-264-1448.

Thank you for your consideration,

Sincerely,

John Sbordone

John Sbordone
Artistic Director
City Repertory Theatre

Backgrounds on CRT's Founders

John Sbordone has directed over 300 plays since leaving Indiana University as a doctoral candidate in theater history and criticism in 1973. He has taught ten years at The University of Maine and has served as Head of Arts and Director of Theater at two New England prep schools where his productions have appeared in a dozen state finals and have won five state championships. In Florida, Sbordone worked on the community theatre circuit directing no less than thirty productions.

Diane Ellertsen is a graduate of Boston Conservatory of Music, with a BFA in Dance. She and husband, Jim Ellertsen, founded Theatre Loft, in Boston, MA, which had considerable success in the early eighties. Diane has choreographed, assistant directed and stage managed countless productions in Boston and Palm Coast, as well as teaching dance at Matanzas High School.



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* LM

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* LM
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ^{DS}LM
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* LM
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ^{DS}LM
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* LM
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* LM
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* LM
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* LM

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* LM
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* LM

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* LM
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* LM

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged LM

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* LM

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* LM

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* LM

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* LM

SECTION V – Grant Agreement


- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* LM
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* LM

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* LM
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* LM
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* LM

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged 

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged 

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Call

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): COMMUNITY CHORUS OF PALM COAST, INC.

STREET ADDRESS: 156 FLORIDA PARK DR.

CITY, STATE, ZIP CODE: PALM COAST, FL 32137

CONTACT PERSON: JEFF OR LA JUANA MCKAY

PHONE 386 405 2820 EMAIL ljmckay@bellsouth.net

PROGRAM NAME: SEASONAL MUSIC PERFORMANCES (December and April)

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 2 new every year 2 performances

TOTAL PROGRAM COST: 14500.00

AMOUNT REQUESTED: 3000.00

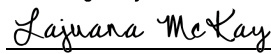
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT \$2,400 FINAL PROGRAM COST: 13692.46

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
Treasurer
 Title

Lajuana McKay
 Print Name
Aug 15, 2019 | 7:25 AM PDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Preliminary review complete. All required documents are attached

Community Chorus of Palm Coast, Inc.

Purpose: The Mission of the Community Chorus of Palm Coast is to build a tradition of community pride through choral excellence, by providing performances that enrich, educate and entertain both audiences and singers. The chorus sings a variety of musical styles, in a variety of languages, including Broadway, pop, folk, sacred, gospel, and classical music. The chorus was founded in 2010 and currently has 75 members from Palm Coast and the surrounding area.

This past year an internship relationship was established with the music department of Stetson University. Our first student director challenged the chorus to improve their presentation skills.

Rehearsals for the chorus Concert Series 2019-2020 will begin September 10, 2019. The performance schedule is:

- Veterans Day, November 11
- Winter Concert series, December 6 and December 8
- Spring Concert series, last weekend in April 2020
- Memorial Day, Monday, May

The 2018 concert series were attended by approximately 1,000 people. The concerts are free to the public, and we hope to continue this practice so everyone desiring to attend may do so. The audiences are given an opportunity to make a donation to assist in supporting the chorus if they desire to do so.

The chorus was invited and performed at two community events. Members are pleased to volunteer to be a part of these Palm Coast events.

The partial support from the City of Palm Coast grant will be used to support the production expenses and enable us to provide quality concerts which include professional guest instrumental musicians. Production expenses include music, advertisements and marketing.

	Income	
43480	Contributions from Individuals	\$ 3,500.00
47230	Membership Dues	\$ 3,000.00
47250	Fundraising (Playbill Donations)	\$ 5,000.00
	City of Palm Coast Grant	\$ 3,000.00
	TOTAL	\$ 14,500.00
	Expenses	
62100	Services	\$ 4,000.00
62800	Facilities and Equipment	\$ 3,000.00
65000	Operations	\$ 500.00
65030	Printing and Copying	\$ 2,500.00
65043	Concert Logistics	\$ 3,000.00
65044	Music	\$ 1,500.00
	TOTAL	\$ 14,500.00
	Net	\$ -

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 14 2010**

COMUNITY CHORUS OF PALM COAST INC
C/O LINDA HODGES
156 FLORIDA PARK DR
PALM COAST, FL 32137

Employer Identification Number:
80-0585076
DLN:
17053207315030
Contact Person:
HENRY F SHAMBURGER ID# 31472
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
April 28, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 14 2010**

COMUNITY CHORUS OF PALM COAST INC
C/O LINDA HODGES
156 FLORIDA PARK DR
PALM COAST, FL 32137

Employer Identification Number:
80-0585076
DLN:
17053207315030
Contact Person:
HENRY F SHAMBURGER ID# 31472
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
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Effective Date of Exemption:
April 28, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

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Letter 947 (DO/CG)



The Community Chorus of Palm Coast

Presents

Celestial Voices

*Featuring the premiere of "Cosmos," a composition
commissioned especially for our chorus*

Friday, April 26, 2019 • 7:00 p.m.

Sunday, April 28, 2019 • 4:00 p.m.

Performed At

Trinity Presbyterian Church

156 Florida Park Drive • Palm Coast, FL 32137

SEATING IS LIMITED

Please Visit

www.communitychorusofpalmcoast.com

For Details On Getting Complimentary Tickets!

(Contributions Accepted by CCPC)

Funded in part by a grant from the City of Palm Coast





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Funded in part by a grant from the City of Palm Coast



THE COMMUNITY CHORUS OF PALM COAST

Noah Wagar, Intern Director
 Jens Oliva, Mentor
 Linda Oertel, Accompanist
 Ken Mettler, Audio Technician

Soprano

Bette Cabot
 Winnie Cunningham
 Suzanne DeRoche
 Phyllis Fuller
 Jane Gaulding
 Martha Gioielli
 Sheila Grant
 Trish Grant
 Lynda Guggenheim
 Pat Head
 Karen Hegarty
 Jean Henry
 Tina Jeffe
 Linda Lake
 *LaJuana McKay
 *Susan Miller
 Gail Naworal
 Laura Oliva
 Judy Pope
 Angelina Rappa
 Carol Reistetter
 Genifer Rock
 Andrea Rogers
 Carlene Seppala
 *Beth Stinchcomb
 Patricia Webster
 Joyce Welsh-Shirley

Alto

Mary E. Ammirati
 Maureen Bossong
 Karen Butler
 Brenda Damiani
 Barbara Davis
 Jane Dietrich
 Carla DuBose
 Terry Hein
 Eve Hoth
 MaryBeth Leifer
 Ellen LeMay
 Barbara Leshner
 *Susan McConnell
 Kate McDuff
 Ann Meyers
 *Melanie Nagel
 Patricia O'Brien
 *Trish Parker
 *Sandy Phillips
 Jennifer Rebstock
 Leslie Russo
 Mavis Smith
 Helen Timoney
 Lillian Warner
 *Marilyn Wilson

Tenor

Wally Krupka
 Greg Leifer
 Ed Love
 Doug Martin
 *Jeff McKay
 Tammy Venti
 David Wilcox

Bass

Ron Czadzeck
 Derrick Fuller
 Michael Gleason
 Chris Hefferon
 Brad Miller
 Jens Oliva
 Bob Sanders
 Brad Scott
 Paul Seppala

Thank You To Our Concert Volunteers:

Ushers and Parking: The ROTC Cadets from Matanzas and Flagler Palm Coast High School's

Meet The Director

*W*ith his charismatic presence, powerful interpretations and dedication to musical integrity, Noah Wagar is attracting attention as one of the most promising undergraduate conductors of his generation.

Currently a Junior at Stetson University, Wagar is working to complete his Bachelor's degree in Music Education. Although having conducted many choral and orchestral works in the past, "Celestial Voices" will be his inaugural concert as a full-time choir director and conductor. Some of his larger repertoire includes Joy, Joy, Joy by David Clydesdale and Handel's Messiah.

An acclaimed musician, Wagar not only excels in his conducting musicality, but also in his singing career. He holds awards from the National Association for Teachers of Singing (NATS) for his solo performances including Finals in Classical singing, 3rd in Musical Theatre singing, and 2nd in Classical singing.

Meet The Mentor & Accompanist

Mentor: Jens Olivia

Originally from Miami, Florida, Jens brings many years of professional experience to the Community Chorus of Palm Coast. He received his Bachelor of Music degree from Belhaven College in Jackson, MS and a Master of Music Education degree from Jackson State University.

Before moving to Palm Coast, Jens taught in the Mississippi public schools for 16 years. His choirs received numerous state superior ratings and received superior ratings at the national level in Atlanta, Dallas, Houston, St. Louis, and New Orleans. Jens is currently the Chorus Director at Matanzas High School, carrying on his tradition of teaching vocal music resulting in outstanding performances.

Accompanist: Linda Oertel

Linda Oertel received a degree in church music from Texas Christian University, Ft. Worth, Texas.

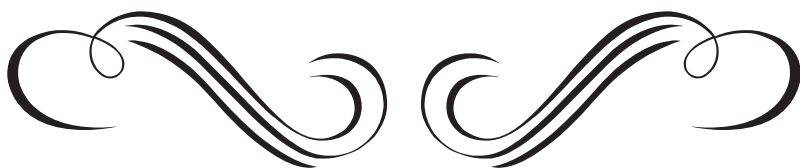
After graduation, through a Fullbright Scholarship, she studied pipe organ in Copenhagen, Denmark. She worked as a pianist and organist for many years in addition to teaching both instruments. Linda has become an integral part of our chorus.

“The Story Behind Cosmos”



There is a unique, local story behind the theme for these concerts, as they feature an original composition commissioned especially for our chorus. “Cosmos” by renowned composer and arranger, Dr. Stan Pethel, is based on a greeting card created by local artist **Sharon Gudenberg**. A chorus member, Ann Meyers, received Sharon’s beautiful card depicting her vision of the cosmos and a few lines of poetry. As Ann read Sharon’s lyrical words, she had an overwhelming feeling that they needed to be set to music. Ann urged Sharon to complete the poem, and they began talking to friends about the idea of finding someone to put her verse to music. The stars aligned when a local patron, Carl Duyck, introduced the concept to Dr. Pethel, Chair of Fine Arts at Berry College near Rome, Georgia.

Carl and fellow patron, Dennis Flood, contributed the entire fee to have the piece commissioned, and “Cosmos” became a musical reality for the 2019 Spring performances. This contemporary composition features a piano and flute accompaniment, providing a truly ethereal experience for both the singers and the audience.



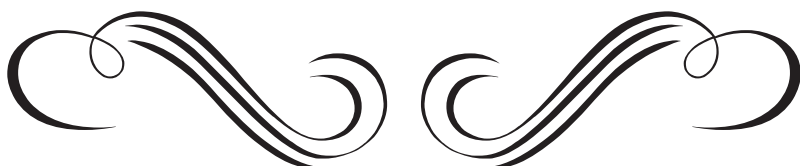
“The Composer of Cosmos”



Dr. Stan Pethel is Chair of the Fine Arts at Berry College near Rome, Georgia. He has been on the music faculty there since 1973. He holds Bachelor of Music, and Master of Fine Arts degrees from the University of Georgia and a Doctorate of Musical Arts degree from the University of Kentucky. In addition to his duties as Chair of Fine Arts at Berry College, Dr. Pethel teaches music theory, composition and arranging, world music, and low brass lessons.

He is a widely published composer and arranger with over 1,300 works in print from 28 different publishers. His writing includes works for choir, piano, organ/piano duet, symphonic band, jazz ensemble, orchestra, handbells, solo instrument and piano, and various chamber music ensembles. He is a regular recipient of the ASCAP Standard Award. Dr. Pethel has served as minister of music at several area churches in the Northwest Georgia area.

He is married to Jo Ann Pethel, a pianist and music educator. They have three children and five grandchildren.



Memorial Dedication

Robert F. Cahill

(1944 - 2019)



*I*t is with great sadness but with abundant joy that we dedicate this concert in memory of our departed friend, Robert F. Cahill, who passed away on February 14, 2019. Bob, along with his wife, Priscilla, was a founding member of Community Chorus of Palm Coast and served as CCPC's treasurer for many years. We will miss him greatly but will strive to continue making the Chorus a model of community spirit and fellowship, much the way Bob envisioned this effort at the start. A Celebration of Life Service was held March 10th at Trinity Presbyterian Church.

TRINITY MUSIC FESTIVAL

Trinity Presbyterian Church Music Ministries Concert

Sunday • 5.5.2019
4:00 PM

CHANCEL CHOIR • HANDBELL CHOIR • CHILDREN'S CHOIR
GIOIOSO • TUBA SOLO • TENOR
VIOLA • PIANO • CONGREGATIONAL HYMNS

A Free Will Offering will be Received to Benefit Youth Ministry



@trinitypalmcoast

156 Florida Park Drive North
Palm Coast, Florida 32137
(386) 445-4757

www.trinitypresbyterianchurchpalmcoast.us

When it comes to your to-do list, put your future first.

To find out how to get your financial goals on track, contact your Edward Jones financial advisor today.

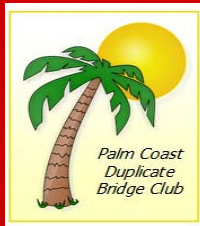


Joe Newman, AAMS®
Financial Advisor

15 Cypress Branch Way
Suite 204
Palm Coast, FL 32164
386-445-8056

www.edwardjones.com
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Edward Jones®
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www.palmcoastbridge.org

Classes

Bridge 1— New Players

**Bidding Basics & Play: Wed. 10 AM
Mon. 12:15 PM & Play at 1 PM**

Bridge 2 — Novice Players

Competitive Bidding & Play: Thurs. 10:00 AM

Bridge 3 — Intermediate Players

Bidding Conventions & Play: Fri. 10:00 AM

Novice & Intermediate Pair Games

Tues. & Thurs.: Class at 12:15 PM, Play at 1:00

Open Pair Games

Monday — Friday: 1 PM, Sat. 10 AM

PROGRAM

Celestial Voices

Bogorodiste devo

Sergei Rachmaninoff (1873-1943)

What Do the Stars Do?

Victor C. Johnson

Evening Prayer

Ola Gjeilo

Jeremy Gabriel, saxophone

Ave Verum Corpus

Wolfgang Amadeus Mozart (1756-1791)

Luka Tristam, violin

Michelle Taing, violin

Ethan Henandez, viola

Jonathan Fisk, cello

Aquarius / Let the Sunshine In

Greg Gilpin

INTERMISSION

Cosmos*

Sara Husk, Flute

Stan Pethel

Voces Lucis

Jonathan Fisk, cello

Andrea Ramsey

Danny Boy

J. Flummerfelt

Erev Shel Shoshanim

Jack Klebanow

City Called Heaven

Josephine Poelinitz

Benediction

The Lord Bless You and Keep You

arr. Peter Lutkin

TRANSLATIONS

Bogorodiste devo

Virgin Mary, Mother of God, rejoice;
Holy Mary, full of grace,
the Lord is with Thee.

Blessed art Thou among women
and blessed is the fruit of Thy womb;
For Thou hast given birth
to the Savior of our souls.

Ave verum corpus

Hail, true Body, born
of the Virgin Mary,
having truly suffered, sacrificed
on the cross for mankind,
from whose pierced side
water and blood flowed:

Be for us a foretaste [of the Heavenly banquet]
in the trial of death!

O sweet Jesus, O holy Jesus,
O Jesus, son of Mary,
have mercy on me. Amen.

TRANSLATIONS

Voces Lucis

Voices of light,
Gently in the night,
Whispering to me
When I am weary;

Voices of light,
What are you telling me?
Sing, and I will listen,
For I am afraid.

“Do not be afraid,
For we are with you always!
We surround you,
Shield you from evil.
All shall be well
If you but trust in us.”

Voices of light,
I hear your words.
My fear has fled;
I am ready.

Erev Shel Shoshanim

Evening of roses
Let us go out to the grove
Myrrh, Spices, and Frankincense
Is the carpet under your feet

Night falls slowly
And a wind of roses blows
Let me whisper a song
for you slowly A song of love

Dawn and the dove coos
Your hair is full of dewdrops
Your lips are as roses unto the morning
I will pick them for myself



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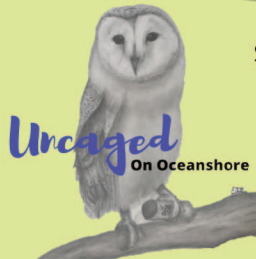
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Rev. Charles Dugan, Pastor



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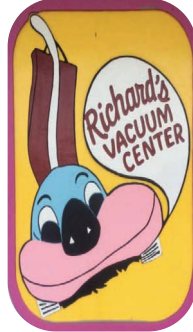


JAMES W. STINCHOMB
Chief Executive Officer

1712 Bay Circle West
Orange Park, FL 32073
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Sev Tamayo



Off: 904.671.0392
Cell: 386.569.7174
sev.tamayo@goosehead.com

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St. Augustine, FL 32080



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*The members of
Community Chorus of Palm Coast
thank you for attending!*

*CCPC's next concerts are on
Friday, December 6th, 2019 • 7:00pm
Sunday, December 8th, 2019 • 4:00pm*

*If you are interested in singing with us,
please email
communitychorusofpalmcoast@gmail.com
with your contact information.*

*CCPC's members thank
Trinity Presbyterian Church
for providing space for our
rehearsals / concerts
and Christina at Class A Printing
for the design and printing
of the programs!*

Thank you to the following individuals for their generous donations in support of our chorus!

DIRECTOR'S CIRCLE: \$500 - \$999

Dennis J. Flood

Carl W. Duyck

Robert O. Wright – in honor of Jean Hoffman Wright

Michael Tebbano

PATRON: \$100 - \$249

Robert & Linda Gertel

Lilian Warner – in memory of Carolyn Frisbie

Martha & Steven Gioielli – in memory/honor of Harry & Marilyn Gioielli

Marilyn & Howard Wilson

Patricia Head – in memory of Carolyn Frisbie

Edward & Carol Reistetter – in memory of our daughter, Linda Reistetter Mansfield

Bob & Ginny Sanders – in honor of our family

Barbara Davis & Dale Baker

David & Linda Oertel

Susan Cole

Mavis E. Smith

CONTRIBUTORS: \$50 - \$99

Ann & Joe Meyers

Margaret Cunningham – in Memory of Carolyn Frisbie

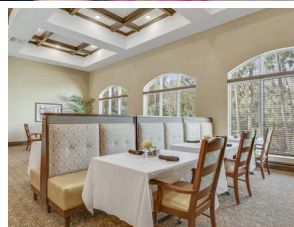
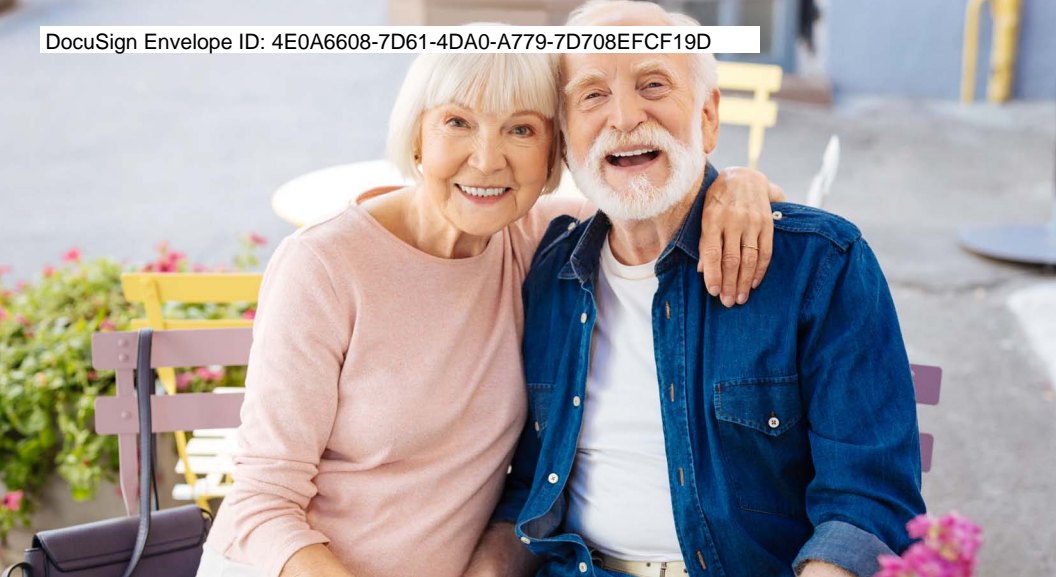
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The Community Chorus of Palm Coast

156 Florida Park Drive, Palm Coast, Florida 32137

President,
Jeffrey C. McKay

Jeff and LaJuana McKay moved to Palm Coast in 1998 and were long time members of the Flagler County Music Society. Both hold Masters degrees and Mr. McKay has a minor in music and serves as the Music Director at Hammock First Baptist Church. Mrs. McKay is the church pianist at Hammock First Baptist Church. Jeff contributes to the tenor section. LaJuana is a soprano. They reside at 2 Firtree Ln., Palm Coast, FL 32137

Vice-President,
Patricia Parker

Secretary,
Marilyn Wilson

Trish Parker is a faithful soprano who joined the Palm Coast community in 2014. Trish holds a Bachelor's degree in Elementary Education and worked in Human Resources for 30 years. Trish and Larry reside at 40 Wood Haven Drive, Palm Coast, FL 32164

Treasurer,
LaJuana McKay

Assistant Treasurer,
Melanie Nagel

Marilyn Wilson is a reliable soprano who moved to Palm Coast in 1997. She holds a Bachelor's degree in Psychology and resides at 8 Water Oak PL in Palm Coast, FL 32137

Membership,
Sandy Phillips

Melanie Nagel is a versatile alto. Melanie moved to Palm Coast in 2017 and resides at 24 Rainbow Ln, Palm Coast, FL 32164 Melanie holds an Associates Degree in Drafting and Design.

Marketing/Playbill Coordinators,
Beth Stinchcomb/Susan Miller

Sandy Phillips is a lovely alto voice who moved to Palm Coast in 2016. Her Masters in Special Education served her well during her 36 years as a teacher. She is a pianist and organist at St. Marks Lutheran Church and resides at 58 Louisville Dr., Palm Coast, FL 32164

Concert Logistics,
Susan McConnell

Past Presidents,
Dr. Michael D. Tebbano
Hawley Rogers
Priscilla Cahill

Beth Stinchcomb sings in the soprano section and resides at 23 Carlson Ln., Palm Coast, FL 32137

Director Emeritus,
Linda Ballard-Hodges

Susan Miller is a reliable soprano who resides at 3641 Arbor Ave., Bunnell, FL 32110 A former member of the Lower Keys Chamber of Commerce, she holds a Bachelor's degree in Music.

Principal Accompanist,
Linda Oertel

Susan McConnell contributes her voice to the alto section. She lives at 53 Comanche Ct in Palm Coast, FL 32137

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2018

Open to Public Inspection

A For the 2018 Calendar year, or tax year beginning 2018-01-01 and ending 2018-12-31

B Check if available
 Terminated for Business
 Gross receipts are normally \$50,000 or less

C Name of Organization: COMMUNITY CHORUS OF PALM
COAST INC
156 Florida Park Drive,
Palm Coast, FL, US, 32137

D Employee Identification
Number 80-0585076

E Website:

F Name of Principal Officer: Jeff McKay
2 Firtree Lane, Palm Coast,
FL, US, 32137

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



**CULTURAL ARTS FINANCIAL ASSISTANCE
MATCHING GRANT INSTRUCTIONS AND APPLICATION
FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)**

The City of Palm Coast defines "Cultural Arts Program" as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* PC

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* PC
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ^{DS} PC
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* PC
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ^{DS} PC
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* PC
- F. Requestor's Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* PC
- G. Requestor's Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* PC
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* PC

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* PC
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor's share of the program costs must be at least 20% of program cost. *Acknowledged* PC

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* DC
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* DC

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged DC

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* DC

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* DC

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* DC

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* DC

SECTION V – Grant Agreement

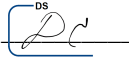
- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* DC
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* DC

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* DC
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* DC
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* DC

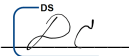
E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged 

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged 

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Call

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): Family Matters of Flagler

STREET ADDRESS: 44 Buttermill Drive

CITY, STATE, ZIP CODE: Palm Coast FL 32137

CONTACT PERSON: Denise Calderwood

PHONE 386-225-3053

EMAIL Denise_caldeewood@yahoo.com

PROGRAM NAME: Art Matters to Seniors

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? None

TOTAL PROGRAM COST: \$5000

AMOUNT REQUESTED: \$2400

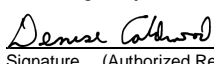
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT 2400 FINAL PROGRAM COST: 5000

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
Denise Calderwood
 Title

Denise L Calderwood
 Print Name
Aug 15, 2019 | 12:42 PM PDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - No 990 or audit report due to low revenue organization. Refer to Audit Letter with explanation. Preliminary review complete.



Family Matters of Flagler
P.O. Box 351374
Palm Coast, Fl. 32135
www.familymattersofflagler.weebly.com
386-225-3053

FAMILY MATTERS OF FLAGLER BOARD OF DIRECTORS

President	Charlene McDuff
Vice President	Adrienne Dolenki
Secretary	Denise Calderwood, Founder
Attorney	Scott Sellis
Financial Planner	Jay Laing
Grant Writer	Joni Cassillas, Small Business Owner
Director	Martine Wallenberg
Director	Lisa Cancel
Director	Connie Perez
Member	Jessica Plumley, Homeless Person



Family Matters of Flagler
P.O. Box 351374
Palm Coast, Fl. 32135
www.familymattersofflagler.com
386-225-3053

August 12, 2019

To whom it may concern:

Family Matters of Flagler Inc. is a small, volunteer run not for profit organization. We have a dedicated group of Board members and well over 56 volunteers who assist in our mission of serving the families of Flagler County.

Since we are a small agency, we have a small budget, under \$10,000 and we have no paid staff. We have several collaborative agreements with signed MOU's that offer our organization in-kind (free) full service office space, with telephone and electric bills being paid by Association of Retired Persons (AARP) and paid, part time staff in a job training program with AARP called Senior Corp of Employment (SCEP).

Our Board voted to develop an audit oversight committee that oversees the spending of the budget we have established and as a result, we have not conducted an audit. We do not have the financial resources to pay for a report. The committee, which comprises a member who was formerly a CPA can and will attest that we follow standard accounting principles and that we are in full compliance. Our books are available for review and we bank at Vy-Star Credit Union.

In the past, our organization had received numerous federal and state grants and when we had the funds we always had an audit completed and we were always in full compliance with our funders.

We truly hope that you understand the reason we do not have an audit and we hope that you will still consider us for funding. In the near future, when our financial capacity increases we will at that time obtain a full review of our procedures.

Sincerely,

Denise Calderwood

Founder of Family Matters of Flagler



Family Matters of Flagler
P.O. Box 351374
Palm Coast, Fl. 32135
www.familymattersofflagler.com
386-225-3053

City of Palm Coast
Parks and Recreation Department
Lake Drive
Palm Coast, Fl. 32137

August 12, 2019

Dear Parks and Recreation Chairman and Members,

Family Matters of Flagler is excitedly looking forward to working again with the City of Palm Coast and the Parks and Recreation Department in serving the seniors of Palm Coast by taking them on arts and culture trips utilizing the Family Matters of Flagler 14 passenger bus. Last year we served over 150 seniors on these trips as well as reaching an additional 1000 through our extensive marketing efforts.

Family Matters has been operating in Palm Coast since its founding in 1998. Most recently we helped the city and the county with the homeless problem behind the library. Our agency was responsible for providing active case management to 18 senior citizens who were living in tents there. We successfully placed eight of them in permanent housing and they are now enjoying their retirement. These newly found eighteen seniors will now be involved in our senior programming.

Our program this year is entitled, Art Matters to Seniors. As many of you know, senior citizens have a lot of time on their hands but not a lot of money. The seniors who lived behind the library receive on average \$775 in social security benefits and food stamps of \$110. Can you afford to live on that in Palm Coast? I don't think anyone can, so if basic shelter and life sustaining efforts can't be supported how can art and recreation happen. It can't without the City's help so we are asking for \$2,400 to support our Art Matters to Seniors program.

We are planning on taking our seniors on trips to the Winter Park Art Festival, to the Athens Theater in Deland, to the Sanford Zoo and to many other free programs in the area, some sponsored by the Palm Coast Parks and Recreation Department or through other grantee agencies. The Family Matters Bus

will pick up the seniors, take the trip, provide refreshments and then return back to Palm Coast. If the events are local we will provide a free shuttle bus to and from the events as many times as our bus services are requested. We will also be sponsoring a weekend yard, garden and art sale, hopefully in the Town Center Park, (depending on park scheduling availability) where seniors can set up free tables to earn some extra dollars by selling their unused stuff. We also will use this event for marketing efforts to tell people about our mission that Palm Coast Seniors need a dedicated Senior Center because Seniors Matter!

Last year's garage sale, sponsored by the Parks and Recreation Cultural Arts grant attracted more than 700 people and our Columbus Day Dance attracted another 125 more seniors.

A lot of our seniors rely on Meals on Wheels, (100 residents of Palm Coast) or they attend the Wickline Center in Flagler Beach (42 separate Palm Coast residents are bused there), however, many more don't attend because they either don't know about the services, or because of the huge waiting list, or because they can't afford it. Many seniors suffer from isolation or a failure to thrive because of a lack of socialization. This occurs because they have been home by themselves so long that they have learned to become isolated. It is our intention to break them free of newly learned behavior and have them start to enjoy their free time and for them to become productive, active and engaged seniors.

Denise Calderwood

Founder, Family Matters of Flagler

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 24 2015**

FAMILY MATTERS OF FLAGLER INC
44 BUTTERMILL DRIVE
PALM COAST, FL 32137-1111

Employer Identification Number:

89-3619711

DLN:

260536661000438

Contact Person:

CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Form 990-PF Required:

Yes

Effective Date of Exemption:

September 16, 2015

Addendum Applies:

No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

Based on the information you submitted on your application, we approved your request for reinstatement under Section 7 of Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the submission date of your application.

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5437



Family Matters of Flagler Fun Activities





Organization Name Family Matters of Flagler

Federal ID # (FEIN) 59-3609721

Fiscal Year End 2020

Program Name Art Matters to Seniors

	Total Organization Budget	Total Program Budget
Income		
Government Grants		
Foundation and Corporate Grants		
Admission fees		
Contributions from individuals	3500	2500
Membership Income	1000	
Fundraising	5500	2500
Earned Income		
Interest Income		
Other Income		
Total Income	10,000	5000
Expenses		
Personnel Expenses		
Salaries and Wages	0	
Employee Benefits and Taxes	0	
Operating Expenses		
Bank/Investment fees	0	
Depreciation Expenses	0	
Equipment Rental and Maintenance	0	
Food Costs	1000	
Fundraising/Development Expenses	1700	
Insurance Expenses	1500	
Marketing/Advertising Costs	1500	
Postage and Delivery		
Professional Development		
Professional Fees		
Rent and Occupancy		
Supplies and Materials	1500	
Telephone expenses		
Travel Expenses	1800	
Other Expenses 1		
Other Expenses 2		
Misc. Expenses	1000	
Total Expenses	10000	

Grant Request

2500

2500

500

500

200

1300



FAMILY MATTERS OF FLAGLER

Fun Activities

Picture of Family Matters Bus....

we are currently seeking proposals from artists who want to decorate the bus along with our sponsors logos



Organization Name Family Matters of Flagler

Federal ID # (FEIN) 59-3609721

Fiscal Year End 2020

Program Name Art Matters to Seniors

	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			2500
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals	3500	2500	
Membership Income	1000		
Fundraising	5500	2500	
Earned Income			
Interest Income			
Other Income			
Total Income	10,000	5000	2500
Expenses			
Personnel Expenses			
Salaries and Wages	0		
Employee Benefits and Taxes	0		
Operating Expenses			
Bank/Investment fees	0		
Depreciation Expenses	0		
Equipment Rental and Maintenance	0		
Food Costs	1000		
Fundraising/Development Expenses	1700		
Insurance Expenses	1500		
Marketing/Advertising Costs	1500		500
Postage and Delivery			
Professional Development			
Professional Fees			500
Rent and Occupancy			
Supplies and Materials	1500		200
Telephone expenses			
Travel Expenses	1800		1300
Other Expenses 1			
Other Expenses 2			
Misc. Expenses	1000		
Total Expenses	10000		



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* LF

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* LF
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ^{DS}LF
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* LF
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ^{DS}LF
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* LF
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* LF
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* LF
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* LF

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* LF
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* LF

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* LF
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* LF

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged LF

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* LF

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* LF

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* LF

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* LF

SECTION V – Grant Agreement


- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* LF
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* LF

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* LF
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* LF
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* LF


E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged  _____

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged  _____

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): Flagler Auditorium Governing Board

STREET ADDRESS: P O Box 755

CITY, STATE, ZIP CODE: Bunnell, Florida 32110

CONTACT PERSON: Amelia w. Fulmer

PHONE 386-338-5388 EMAIL amelia@flaglerauditorium.org

PROGRAM NAME: Flagler Auditorium Governing Board 2019-20 Season

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 27

TOTAL PROGRAM COST: 456,160

AMOUNT REQUESTED: 3,000.00

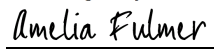
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT 3,000.00 FINAL PROGRAM COST: 624,060

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
Amelia Fulmer
 Auditorium Director
 Title

Amelia Fulmer
 Print Name
Aug 6, 2019 | 1:31 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Preliminary review complete. All documents received.



August 5, 2019

City of Palm Coast
Recreation and Parks Department
305 Palm Coast Parkway, NE
Palm Coast, FL 32137

Dear Parks and Recreation:

The Flagler Auditorium Governing Board (FAGB) is an efficiently not-for-profit Performing Arts Organization in Flagler County. Our Organization has been an important part of the Cultural life of Flagler County since 1991. We are dedicated to providing Flagler County with professional entertainment at affordable prices, supporting arts in education and nurturing arts and culture throughout our community.

A grant from the City will assist The Flagler Auditorium Governing Board in continuing its mission to enrich lives through inspirational and educational cultural experiences. We present quality and varied programming throughout the year. We also provide a stellar performance space for The Flagler County Community and School groups.

Please consider supporting our proposed programming and our organization for the 2019-20 season. It will enable our citizens to attend a variety of shows with national touring productions. We have affordable prices at our theater and several free performances as well.

The 2019-20 season is coming soon! This year should be a successful one and we have something planned for everyone. We hope that you will join us as we Invest in the Arts for our community. We greatly appreciate your past support and respectfully request your support again. Thank you for your consideration. If you have any questions or concerns regarding this application, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Amelia W. Fulmer".

Amelia W. Fulmer

Letter 947 (00/CG)

Donors may deduct contributions to you as provided in section 170 of the

you would no longer be classified as a section 509(a)(2) organization. the acquired knowledge that the Internal Revenue Service had given notice that part of the organization that resulted in your loss of such status, or if he or she, the act or failure to act, or the substantial or material change on the on this determination if he or she was in part responsible for, or was aware lose your section 509(a)(2) status, a grantor or contributor may not rely Internal Revenue Service publishes notice to the contrary. However, if you Grantors and contributors may rely on this determination unless the

employment, or other Federal taxes, please let us know. from other Federal excise taxes. If you have any questions about excise taxes under Chapter 42 of the Code. However, you are not automatically exempt Since you are not a private foundation, you are not subject to the excise

not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA). Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are As of January 1, 1984, you are liable for taxes under the Federal

name or address. amended document or bylaws. Also, you should inform us of all changes in your ment to your organizational document or bylaws, please send us a copy of the change on your exempt status and foundation status. In the case of an amend- operation change, please let us know so we can consider the effect of the If your sources of support or your purposes, character, or method of

described in section 509(a)(2). We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization

Revenue Code as an organization described in section 501(c)(3). you are exempt from Federal income tax under section 501(a) of the Internal stated in your application for recognition of exemption; we have determined Based on information supplied, and assuming your operations will be as

Dear Applicant:

Employer Identification Number: 59-3079371
Case Number: 663147612
Contact Person: ERIC C. HYLTON
Contact Telephone Number: (404) 331-0123
Accounting Period Ending: June 30
Form 990 Required: Yes
Addendum Applies: Yes

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
C - 1130
ATLANTA, GA 30301
DATE: AUG 17 1993
THE FLAGLER AUDITORIUM GOVERNING
BOARD INC
C/O ROBERT E SCHRÖEDER PA CPA
1 FLORIDA PARK DRIVE SUITE 221
PALM COAST, FL 32137

Letter 947 (00/CG)

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should maintain records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain

Revenue Service.
number on all returns you file and in all correspondence with the Internal number will be assigned to you and you will be advised of it. Please use that If an employer identification number was not entered on your application, a You need an employer identification number even if you have no employees.

lated trade or business as defined in section 513 of the Code.
not determining whether any of your present or proposed activities are unre- 990-T, Exempt Organization Business Income Tax Return. In this letter we are If you are subject to this tax, you must file an income tax return on Form subject to the tax on unrelated business income under section 511 of the Code. You are not required to file Federal income tax returns unless you are

complete before you file it.
also be charged if a return is not completed, so please be sure your return is cent of your gross receipts for the year, whichever is less. This penalty may the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 per is charged when a return is filed late, unless there is reasonable cause for month after the end of your annual accounting period. A penalty of \$10 a day If a return is required, it must be filed by the 15th day of the fifth

\$25,000 or less, and sign the return.
box in the heading to indicate that your annual gross receipts are normally If you are not required to file, simply attach the label provided, check the mail, please file the return even if you do not exceed the gross receipts test. normally more than \$25,000. However, if you receive a Form 990 package in the are required to file Form 990 only if your gross receipts each year are 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you In the heading of this letter we have indicated whether you must file Form

participation in fundraising activities for charity.
table contributions, or payments made by taxpayers for admission to or other on page 104, which sets forth guidelines regarding the deductibility, as chari- stances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, necessarily qualify as deductible contributions, depending on the circum- chases and similar payments in conjunction with fundraising events may not their contributions are gifts, with no consideration received. Ticket pur- Contribution deductions are allowable to donors only to the extent that

applicable provisions of Code sections 2055, 2106, and 2522.
are deductible for Federal estate and gift tax purposes if they meet the Code, Bequests, legacies, devises, transfers, or gifts to you or for your use

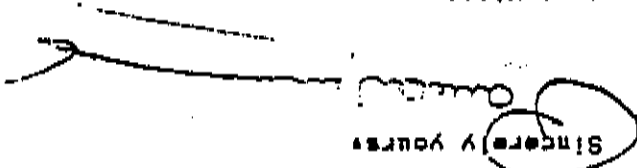
THE FLAGLER AUDITORIUM GOVERNING

TRIC
MINE
BY
30

Letter 947 (00/CG)

Enclosure(s)
Addendum

Paul Williams
District Director

Sincerely yours,


If you have any questions, please contact the person whose name and phone number are shown in the heading of this letter.
I have sent a copy of this letter to your representative as indicated in the heading of this letter. You should keep it in your permanent records. This letter could help resolve any questions about your exempt status and foundation status.
I have enclosed an addendum in the heading of this letter that an addendum is an integral part of this letter.
The recipient of the required purposes and that they will be used for those purposes indicated in the heading of this letter.

AUDITORIUM GOVERNING

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, and supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$10 per day for each day there is failure to comply (up to a maximum of \$5,000 in the case of an annual return). See Internal Revenue Service Notice 88-120, 1988-2 C.B. 454, for additional information.

If your organization conducts fund-raising events such as benefit dinners, auctions, membership drives, etc., where something of value is received in return for contributions, you can help your donors avoid difficulties with their income tax returns by assisting them in determining the proper tax treatment of their contributions. To do this you should, in advance of the event, determine the fair market value of the benefit received and state it in your fund-raising materials such as solicitations, tickets, and receipts in such a way that your donors can determine how much is deductible and how much is not. To assist you in this, the Service has issued Publication 1391, Deductibility of Payments Made to Charities Conducting Fund-Raising Events. You may obtain copies of Publication 1391 from your local IRS Office. Guidelines for deductible amounts are also set forth in Revenue Ruling 67-246, 1967-2 C.B. 104 and Revenue Procedure 90-12, 1990-1 C.B. 471 and Revenue Procedure 92-49, 1992-26 I.R.B. 18.

FLAGLER AUDITORIUM BUDGET 2019-20		
NET PERFORMANCE INCOME / (LOSS)		
<u>SHOW RELATED REVENUE</u>		
Ticket Sales	565,000	
Convenience & Other Fees	28,000	
Showbills Advertising	29,000	
		\$ 622,000
<u>PERFORMANCE RELATED GRANTS</u>		
Corporate Show Sponsorships	5,000	
State - General Program Support	21,800	
Tourism Dev. Council Adv Grants	10,000	
Tourism Dev. Council Oper Grants	5,000	
City Grants	3,000	
		\$ 44,800
<u>MISC & OTHER INCOME</u>		
		\$ -
<u>TOTAL PERFORMANCE INCOME</u>		\$ 666,800
<u>PRODUCTION EXPENSES</u>		
Contract Production Costs	276,300	
Hospitality	8,400	
Contract Labor	10,850	
Showbill Expense	17,000	
Hotel Rooms	15,610	
Equipment Rental	15,000	
		\$ 343,160
<u>Advertising & Marketing EXPENSE</u>		
Newspaper Advertising	60,000	
Radio Advertising	6,000	
Television Advertising	5,000	
Internet Advertising	5,000	
Other Advertising	1,000	
Rack Cards	2,000	
Magazine Advertizing	12,000	
Facebook Advertising	2,000	
Other Marketing Expense	7,000	
Auditorium Website	5,000	
Brochures/Newsletters	8,000	
		\$ 113,000
<u>OTHER OPERATING EXPENSES</u>		
Contract Services	75,000	
General & Admin Expense	21,300	

	Repairs & Operating Exp	7,800	
	Financial Charges	23,800	
	Ticketing Cost	40,000	
			\$ 167,900
	TOTAL PERFORMANCE EXPENSES		\$ 624,060
	NET PERFORMANCE INCOME / (LOSS)		\$ 42,740
FUNDRAISING INCOME & EXPENSE			
	DONATIONS & GRANT INCOME		
	4201 Other Corporate Patron Contributions	25,000	
	4202 Individual Patron Contributions	33,000	
	4206 Scholarship Donations	500	
	4230 State Arts Plate - Restricted	2,500	
	4270 Arts In Education	5,000	
			\$ 66,000
	NET FUNDRAISING EVENTS		
	Net Patron Gala	4,000	
	Other Misc. Fundraisers	2,000	
	Net Hol Extravaganza	9,000	
	NET FUNDRAISING SALES	8,000	
			\$ 23,000
	RENTAL AND OTHER INCOME		\$ 47,693
	NET FUNDRAISING INCOME		\$ 136,693
	Less SCHOLARSHIP AWARDS & GRANTS MADE	\$ (33,000)	
	CAPITAL DONATIONS TO SCHOOL	\$ (100,000)	
	SHOW SUBSIDY/INCOME	\$ 42,740	
	Additions to Capital Reserve	\$ (46,433)	
			\$ (136,693)

Form **990**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at www.irs.gov/form990.

2016
Open to Public Inspection

A For the 2016 calendar year, or tax year beginning 07/01/16, and ending 06/30/17

- Check if applicable:
- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

C Name of organization **The Flagler Auditorium Governing Board, Inc.**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) **P. O. Box 755** Room/suite

City or town, state or province, country, and ZIP or foreign postal code
Bunnell FL 32110-0755

D Employer identification number
59-3079371

E Telephone number
386-437-7526

G Gross receipts \$ **683,228**

F Name and address of principal officer:
Kim Carney
604 Springdale Drive
Flagler Beach FL 32136

H(a) Is this a group return for subordinates? Yes No

H(b) Are all subordinates included? Yes No

If "No," attach a list. (see instructions)

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: **www.flaglerauditorium.org**

H(c) Group exemption number ▶

K Form of organization: Corporation Trust Association Other ▶

L Year of formation: **1991** **M State of legal domicile:** **FL**

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: See Schedule O		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	18
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	18
	5 Total number of individuals employed in calendar year 2016 (Part V, line 2a)	5	0
	6 Total number of volunteers (estimate if necessary)	6	25
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, line 34	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year 108,866	Current Year 139,475
	9 Program service revenue (Part VIII, line 2g)	510,185	451,434
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	6,045	6,422
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	29,215	40,056
	12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	654,311	637,387
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	17,390	22,194
	14 Benefits paid to or for members (Part IX, column (A), line 4)		0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		0
	16a Professional fundraising fees (Part IX, column (A), line 11e)		0
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 2,381		
	17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	550,322	545,945
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	567,712	568,139	
19 Revenue less expenses. Subtract line 18 from line 12	86,599	69,248	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 711,307	End of Year 812,228
	21 Total liabilities (Part X, line 26)	13,179	44,852
	22 Net assets or fund balances. Subtract line 21 from line 20	698,128	767,376

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer: **Kim Carney** Date: _____
President
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name: **Alex Kish, CPA** Preparer's signature: **Alex Kish, CPA** Date: **09/07/17** Check if self-employed if PTIN **P00390443**

Firm's name: **CJN&W CPAs d/b/a BMC CPAs, Inc** Firm's EIN: **46-3299759**

Firm's address: **205 Magnolia Street**
New Smyrna Beach, FL 32168 Phone no.: **386-427-1333**

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990** (2016)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III



1 Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **497,996** including grants of \$) (Revenue \$ **451,434**)

Providing Flagler County with professional entertainment at affordable prices through the community use of the Flagler Auditorium in Flagler County, Florida, through performance ticket sales, corporate sponsorships, Showbill, direct grants for performances, and local operating grants.

4b (Code:) (Expenses \$ **21,195** including grants of \$ **17,194**) (Revenue \$)

Supporting arts in education (including grants and scholarships to students pursuing careers in performing arts or technical theater from patron contributions, non-show specific contributions, and other community support.

4c (Code:) (Expenses \$ **11,652** including grants of \$ **5,000**) (Revenue \$)

Nurturing arts and culture throughout the community from arts plates moneys, rental income for use of the auditorium, and specific capital grants to enhance the use of the auditorium for the community.

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ▶ **530,843**

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2	Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	X	
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	X	
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e	Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i> (see instructions)		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X

Part IV Checklist of Required Schedules (continued)

		Yes	No
20a	Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
20b			
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	X	
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24b			
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24c			
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
24d			
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
25b			X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
28a			X
b	A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
28b			X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
28c			X
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
29			X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
30			X
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
31			X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
32			X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
33			X
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1</i>	X	
34		X	
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
35a			X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
35b			
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
36			X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
37			X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	
38		X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)		
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	X	
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	X	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
d	If "Yes," indicate the number of Forms 8282 filed during the year		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		X
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		X
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		X
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12		
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders		
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1b	Enter the number of voting members included in line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8a	The governing body?	X	
8b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	The organization's CEO, Executive Director, or top management official	X	
15b	Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **FL**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: **Lisa McDevitt P. O. Box 755 Bunnell FL 32110-0755 386-437-7547**

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Rhonda Alex	2.00									
Director	0.00	X					0	0	0	
(2) Laurie Alter	4.00									
Treasurer	0.00	X		X			0	0	0	
(3) Kim Carney	8.00									
President	0.00	X		X			0	0	0	
(4) Linda Cole	2.00									
Director	0.00	X					0	0	0	
(5) Carol W. Elliott	2.00									
Director	0.00	X					0	0	0	
(6) Alana Fitzgerald	2.00									
Director	0.00	X					0	0	0	
(7) Richard Hamilton	8.00									
Past President	0.00	X		X			0	0	0	
(8) George Hahns	2.00									
Director	0.00	X					0	0	0	
(9) Charles Helm	2.00									
Vice President	0.00	X		X			0	0	0	
(10) Eddie Herrera	2.00									
Director	0.00	X					0	0	0	
(11) Bill Klinkenberg	2.00									
Director	0.00	X					0	0	0	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) Brian Mason	2.00									
Director	0.00	X						0	0	0
(13) Matt Maxwell	2.00									
Director	0.00	X						0	0	0
(14) Debby Meyer	4.00									
Secretary	0.00	X		X				0	0	0
(15) Priscilla Netts	2.00									
Vice President	0.00	X		X				0	0	0
(16) William Ryan	2.00									
Vice President	0.00	X		X				0	0	0
(17) Sandra Siepietoski	2.00									
Vice President	0.00	X		X				0	0	0
(18) Mary Stetler	2.00									
Vice President	0.00	X		X				0	0	0
(19) Lynett Shott	2.00									
Ex Officio director	0.00	X						0	0	0
1b Sub-total										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)										

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c 24,089				
	d Related organizations	1d				
	e Government grants (contributions)	1e 42,156				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 73,230				
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f		139,475			
Program Service Revenue	2a Auditorium Performances	Busn. Code	451,434	451,434		
	b					
	c					
	d					
	e					
	f All other program service revenue					
	g Total. Add lines 2a-2f		451,434			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		6,422		6,422	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real	18,600			
		(ii) Personal				
	b Less: rental exps.					
	c Rental inc. or (loss)	18,600				
	d Net rental income or (loss)		18,600	18,600		
	7a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
	b Less: cost or other basis & sales exps.					
	c Gain or (loss)					
	d Net gain or (loss)					
	8a Gross income from fundraising events (not including \$ 24,089 of contributions reported on line 1c). See Part IV, line 18	a	26,698			
		b Less: direct expenses	23,868			
c Net income or (loss) from fundraising events			2,830			
9a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses					
	c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	a	40,599				
	b Less: cost of goods sold	21,973				
	c Net income or (loss) from sales of inventory		18,626	18,626		
11a Miscellaneous Revenue	Busn. Code					
	b					
	c					
	d All other revenue					
	e Total. Add lines 11a-11d					
12 Total revenue. See instructions.		637,387	488,660	0	6,422	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	22,194	22,194		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	7,150		7,150	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	64,044	55,259	6,404	2,381
12 Advertising and promotion	97,591	96,279	1,312	
13 Office expenses	5,078		5,078	
14 Information technology				
15 Royalties				
16 Occupancy	2,203		2,203	
17 Travel	5,598		5,598	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	2,608		2,608	
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	1,088		1,088	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Performance productions	308,836	308,836		
b Hospitality	14,575	14,575		
c Credit card fees	12,743	12,743		
d Repairs and maintenance	9,697	9,697		
e All other expenses	14,734	11,260	3,474	
25 Total functional expenses. Add lines 1 through 24e	568,139	530,843	34,915	2,381
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1	Cash—non-interest bearing	40,104	1	92,093
	2	Savings and temporary cash investments	641,843	2	692,367
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net	20,900	4	18,700
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges	4,960	9	5,568
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 3,500		
	b	Less: accumulated depreciation	10b 3,500	10c	3,500
	11	Investments—publicly traded securities		11	
	12	Investments—other securities. See Part IV, line 11		12	
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
16	Total assets. Add lines 1 through 15 (must equal line 34)	711,307	16	812,228	
Liabilities	17	Accounts payable and accrued expenses	3,454	17	42,052
	18	Grants payable		18	
	19	Deferred revenue	9,725	19	2,800
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26	Total liabilities. Add lines 17 through 25	13,179	26	44,852
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets	671,128	27	745,376
	28	Temporarily restricted net assets	27,000	28	22,000
	29	Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds		32	
33	Total net assets or fund balances	698,128	33	767,376	
34	Total liabilities and net assets/fund balances	711,307	34	812,228	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	637,387
2	Total expenses (must equal Part IX, column (A), line 25)	2	568,139
3	Revenue less expenses. Subtract line 2 from line 1	3	69,248
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	698,128
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	767,376

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

Table with 6 main columns: (A) Name and title, (B) Average hours per week, (C) Position, (D) Reportable compensation from the organization, (E) Reportable compensation from related organizations, (F) Estimated amount of other compensation. Includes entries for Dusty Sims, Trevor Tucker, and Janet McDonald.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization

Table with 3 columns: Question number, Question text, Yes, No. Contains questions 3, 4, and 5 regarding compensation reporting.

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

Table with 3 columns: (A) Name and business address, (B) Description of services, (C) Compensation. Intended for listing independent contractors.

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

2016

Open to Public Inspection

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ **Attach to Form 990 or Form 990-EZ.**

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Department of the Treasury
Internal Revenue Service

Name of the organization

The Flagler Auditorium Governing Board, Inc.

Employer identification number

59-3079371

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Table with 7 columns: (a) 2012, (b) 2013, (c) 2014, (d) 2015, (e) 2016, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Tax revenues levied for the organization's benefit; 3 The value of services or facilities furnished by a governmental unit; 4 Total. Add lines 1 through 3; 5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f); 6 Public support. Subtract line 5 from line 4.

Section B. Total Support

Table with 7 columns: (a) 2012, (b) 2013, (c) 2014, (d) 2015, (e) 2016, (f) Total. Rows include: 7 Amounts from line 4; 8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources; 9 Net income from unrelated business activities, whether or not the business is regularly carried on; 10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.); 11 Total support. Add lines 7 through 10; 12 Gross receipts from related activities, etc. (see instructions); 13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here.

Section C. Computation of Public Support Percentage

Table with 2 columns: Line number, Percentage. Rows include: 14 Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f)); 15 Public support percentage from 2015 Schedule A, Part II, line 14; 16a 33 1/3% support test—2016. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization; b 33 1/3% support test—2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization; 17a 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization; b 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization; 18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions.

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Table with 7 columns: (a) 2012, (b) 2013, (c) 2014, (d) 2015, (e) 2016, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Gross receipts from admissions, merchandise sold or services performed; 3 Gross receipts from activities that are not an unrelated trade or business; 4 Tax revenues levied for the organization's benefit; 5 The value of services or facilities furnished by a governmental unit; 6 Total. Add lines 1 through 5; 7a Amounts included on lines 1, 2, and 3 received from disqualified persons; 7b Amounts included on lines 2 and 3 received from other than disqualified persons; 7c Add lines 7a and 7b; 8 Public support. (Subtract line 7c from line 6.)

Section B. Total Support

Table with 7 columns: (a) 2012, (b) 2013, (c) 2014, (d) 2015, (e) 2016, (f) Total. Rows include: 9 Amounts from line 6; 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources; 10b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975; 10c Add lines 10a and 10b; 11 Net income from unrelated business activities not included in line 10b; 12 Other income. Do not include gain or loss from the sale of capital assets; 13 Total support. (Add lines 9, 10c, 11, and 12.); 14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here.

Section C. Computation of Public Support Percentage

Table with 3 columns: Line number, Description, Percentage. Row 15: Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f)) 15 99.30%. Row 16: Public support percentage from 2015 Schedule A, Part III, line 15 16 99.34%.

Section D. Computation of Investment Income Percentage

Table with 3 columns: Line number, Description, Percentage. Row 17: Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f)) 17 1%. Row 18: Investment income percentage from 2015 Schedule A, Part III, line 17 18 1%.

- 19a 33 1/3% support tests—2016. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization [X].
b 33 1/3% support tests—2015. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization [].
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions [].

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

Table with 3 columns: Question, Yes, No. Rows include questions 1 through 10b regarding supported organizations, including their status, control, and reporting requirements.

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
11a			
b	A family member of a person described in (a) above?		
11b			
c	A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI .		
11c			

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
1			
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
2			

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1			

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
1			
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
2			
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
3			

Section E. Type III Functionally-Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2	Activities Test. Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
2a			
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
2b			
3	Parent of Supported Organizations. Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI .		
3a			
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
3b			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4).	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount		(A) Prior Year	Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

7 Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Table with 2 columns: Section D - Distributions (lines 1-10) and Current Year.

Table with 4 columns: Section E - Distribution Allocations (see instructions), (i) Excess Distributions, (ii) Underdistributions Pre-2016, and (iii) Distributable Amount for 2016. Includes lines 1-10.

Schedule B
(Form 990, 990-EZ,
or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

OMB No. 1545-0047

2016

▶ **Attach to Form 990, Form 990-EZ, or Form 990-PF.**

▶ **Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at www.irs.gov/form990.**

Name of the organization The Flagler Auditorium Governing Board, Inc.	Employer identification number 59-3079371
--	--

Organization type (check one):

- | | |
|--------------------|---|
| Filers of: | Section: |
| Form 990 or 990-EZ | <input checked="" type="checkbox"/> 501(c)(3) (enter number) organization |
| | <input type="checkbox"/> 4947(a)(1) nonexempt charitable trust not treated as a private foundation |
| | <input type="checkbox"/> 527 political organization |
| Form 990-PF | <input type="checkbox"/> 501(c)(3) exempt private foundation |
| | <input type="checkbox"/> 4947(a)(1) nonexempt charitable trust treated as a private foundation |
| | <input type="checkbox"/> 501(c)(3) taxable private foundation |

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33¹/₃ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000 or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

The Flagler Auditorium Governing

Employer identification number

59-3079371

Part I Contributors (See instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	Flagler County Tourist Development Council Government Services Building 1769 E. Moody Blvd, Suite 311 Bunnell FL 32110	\$ 15,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	Florida Department of State Division of Cultural Affairs 500 S. Bronough St. R. A. Gray Building Tallahassee FL 32399	\$ 27,156	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	Kohls Department Stores, Inc. N56W17000 Ridgewood Drive Menomonee Falls WI 53051-5660	\$ 9,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	Florida Hospital Flagler 60 Memorial Medical Parkway Palm Coast FL 32164	\$ 6,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
.....	\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
.....	\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

**SCHEDULE D
(Form 990)**

Supplemental Financial Statements

OMB No. 1545-0047

2016

Department of the Treasury
Internal Revenue Service

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990.**

Open to Public Inspection

▶ **Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.**

Name of the organization The Flagler Auditorium Governing Board, Inc.	Employer identification number 59-3079371
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Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year	1	
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year	22,000	

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? Yes No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? Yes No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ \$

(ii) Assets included in Form 990, Part X ▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ \$

b Assets included in Form 990, Part X ▶ \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a Public exhibition
- b Scholarly research
- c Preservation for future generations
- d Loan or exchange programs
- e Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

- c Beginning balance
- d Additions during the year
- e Distributions during the year
- f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	27,000	27,000	27,000	27,000	24,000
b Contributions			150,000		3,000
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs	5,000		150,000		
f Administrative expenses					
g End of year balance	22,000	27,000	27,000	27,000	27,000

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment %
 - b Permanent endowment %
 - c Temporarily restricted endowment 100.00 %
- The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) unrelated organizations
- (ii) related organizations

	Yes	No
3a(i)		X
3a(ii)		X
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other		3,500		3,500
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				3,500

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	683,228
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d	45,841	
e	Add lines 2a through 2d	2e		45,841
3	Subtract line 2e from line 1	3		637,387
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5		637,387

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	613,980
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d	45,841	
e	Add lines 2a through 2d	2e		45,841
3	Subtract line 2e from line 1	3		568,139
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5		568,139

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part V, Line 4 - Intended Uses for Endowment Funds

The Governing Board received a single endowment contribution in the amount of \$5,000 from a local patron who formally requested that the funds be temporarily restricted for future capital improvements to the Auditorium.

The Governing Board has also received a series of annual capital endowment contributions from a local charitable donor fund, which now total \$22,000, which include a grantor stipulation that the funds must be temporarily restricted for future capital improvements to the Auditorium.

Part XI, Line 2d - Revenue Amounts Included in Financials - Other

Concession expense (Form 990, Part VIII Line 10b)	\$	21,973
Fundraising expense (Form 990, Part VIII, Line 8b)	\$	23,868

Part XIII Supplemental Information *(continued)*

Part XII, Line 2d - Expense Amounts Included in Financials - Other

Concession expense (Form 990, Part VIII, Line 10b) \$ 21,973

Fundraising expense (Form 990, Part VIII, Line 8b) \$ 23,868

**SCHEDULE G
(Form 990 or 990-EZ)**

Supplemental Information Regarding Fundraising or Gaming Activities

OMB No. 1545-0047

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

2016

Department of the Treasury
Internal Revenue Service

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Open to Public
Inspection

Name of the organization

**The Flagler Auditorium Governing
Board, Inc.**

Employer identification number

59-3079371

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a** Mail solicitations
- b** Internet and email solicitations
- c** Phone solicitations
- d** In-person solicitations
- e** Solicitation of non-government grants
- f** Solicitation of government grants
- g** Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

	(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
			Yes	No			
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total							

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

.....
.....
.....
.....
.....

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events	
		<u>Homeshow 2017</u>	<u>Holiday Extrava</u>	<u>2</u>	(add col. (a) through col. (c))	
		(event type)	(event type)	(total number)		
Revenue	1	Gross receipts	18,740	13,765	15,303	47,808
	2	Less: Contributions	18,740	2,035	1,085	21,860
	3	Gross income (line 1 minus line 2)		11,730	14,218	25,948
Direct Expenses	4	Cash prizes				
	5	Noncash prizes				
	6	Rent/facility costs				
	7	Food and beverages				
	8	Entertainment				
	9	Other direct expenses	2,138	3,407	16,772	22,317
	10	Direct expense summary. Add lines 4 through 9 in column (d)				
11	Net income summary. Subtract line 10 from line 3, column (d)					3,631

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))	
Revenue	1	Gross revenue				
Direct Expenses	2	Cash prizes				
	3	Noncash prizes				
	4	Rent/facility costs				
	5	Other direct expenses				
6	Volunteer labor	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
7	Direct expense summary. Add lines 2 through 5 in column (d)					
8	Net gaming income summary. Subtract line 7 from line 1, column (d)					

9 Enter the state(s) in which the organization conducts gaming activities: _____
 a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No

b If "Yes," explain: _____

11 Does the organization conduct gaming activities with nonmembers? Yes No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity conducted in:
a The organization's facility 13a %
b An outside facility 13b %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No
b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ and the amount of gaming revenue retained by the third party ▶ \$
c If "Yes," enter name and address of the third party:

Name ▶

Address ▶

16 Gaming manager information:

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

 Director/officer Employee Independent contractor

17 Mandatory distributions:
a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No
b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions

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**SCHEDULE I
(Form 990)**

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**

OMB No. 1545-0047

2016

**Open to Public
Inspection**

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

▶ Attach to Form 990.

▶ Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990.

Department of the Treasury
Internal Revenue Service

Name of the organization **The Flagler Auditorium Governing Board, Inc.**

Employer identification number
59-3079371

Part I General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? Yes No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1)	Flagler County School District 1769 E. Moody Blvd Bunnell FL 32110	59-6000609	GOV	12,944		Book		Band camp grants
(2)								
(3)								
(4)								
(5)								
(6)								
(7)								
(8)								
(9)								

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table ▶
- 3 Enter total number of other organizations listed in the line 1 table ▶

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) (2016)

SCHEDULE O
(Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

2016

**Open to Public
Inspection**

Department of the Treasury
Internal Revenue Service

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Name of the organization

**The Flagler Auditorium Governing
Board, Inc.**

Employer identification number

59-3079371

Form 990 - Organization's Mission

The Flagler Auditorium Governing Board is dedicated to providing Flagler County with professional entertainment at affordable prices, supporting arts in education, providing grants and scholarships, and nurturing arts and culture throughout the community.

Form 990, Part I, Line 6

Individual Board members and other members of the community volunteer their personal services to the organization during the performance season.

Form 990, Part III, Line 4d - All Other Accomplishment

Various other program services relating to the performing arts and community use of the Flagler Auditorium in Flagler County, Florida

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

Form 990 is reviewed and accepted by the Audit Committee and/or Executive Committee prior to the filing of the return.

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy

Management requires that all members of the Board and staff of the organization complete a Conflict of Interest Disclosure Statement on an annual basis.

Form 990, Part VI, Line 15a - Compensation Process for Top Official

Name of the organization The Flagler Auditorium Governing	Employer identification number 59-3079371
---	---

The Organization does not pay any salaries or benefits of the Executive Director. All such expenses are borne by the Flagler County School District.

Form 990, Part VI, Line 15b - Compensation Process for Officers

The Organization does not pay any salaries or benefits of any employees. All such expenses are borne by the Flagler County School District.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

All of the organization's documents are made available to the public upon request. In addition, the organization's tax return is provided to GuideStar, where it is publicly available on thier website at "www.guidestar.org".

Form 990, Part IX, Line 11g - Other Fees for Services

Description

Program Service	Mgt & General	Fundraising
PR and Martketing Rep		
\$ 47,615	\$ 6,404	\$ 2,381
PR and Marketing Rep		
\$ 4,001	\$ 0	\$ 0
PR and Marketing Rep		
\$ 3,643	\$ 0	\$ 0
Total		
\$ 55,259	\$ 6,404	\$ 2,381

Name of the organization

Employer identification number

The Flagler Auditorium Governing

59-3079371

Form 990, Part XI, Line 9 - Other Changes in Net Assets Explanation

Concession expense (Form 990, Part VIII Line 10b) \$ 21,973

Fundraising expense (Form 990, Part VIII, Line 8b) \$ 23,868

Concession expense (Form 990, Part VIII, Line 10b) \$ -21,973

Fundraising expense (Form 990, Part VIII, Line 8b) \$ -23,868

(Form 990)

Related Organizations and Unrelated Partnerships

OMB No. 1545-0047

2016

Open to Public Inspection

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.

▶ Attach to Form 990.

▶ Information about Schedule R (Form 990) and its instructions is at www.irs.gov/form990.

Department of the Treasury
Internal Revenue Service

Name of the organization

The Flagler Auditorium Governing Board, Inc.

Employer identification number

59-3079371

Part I Identification of Disregarded Entities Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
(1)					
(2)					
(3)					
(4)					
(5)					

Part II Identification of Related Tax-Exempt Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
(1) Flagler County District School Boar P. O. Box 755 59-6000609 Bunnell FL 32110	School	FL		2	N/A		X
(2)							
(3)							
(4)							
(5)							

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule R (Form 990) 2016

Part III Identification of Related Organizations Taxable as a Partnership Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate alloc.?		(i) Code V—UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
							Yes	No		Yes	No	
(1)												
(2)												
(3)												
(4)												

Part IV Identification of Related Organizations Taxable as a Corporation or Trust Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	(i) Section 512(b)(13) controlled entity?	
								Yes	No
(1)									
(2)									
(3)									
(4)									

Part V Transactions With Related Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

	Yes	No
1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?		
a Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity		X
b Gift, grant, or capital contribution to related organization(s)		X
c Gift, grant, or capital contribution from related organization(s)		X
d Loans or loan guarantees to or for related organization(s)		X
e Loans or loan guarantees by related organization(s)		X
f Dividends from related organization(s)		X
g Sale of assets to related organization(s)		X
h Purchase of assets from related organization(s)		X
i Exchange of assets with related organization(s)		X
j Lease of facilities, equipment, or other assets to related organization(s)		X
k Lease of facilities, equipment, or other assets from related organization(s)		X
l Performance of services or membership or fundraising solicitations for related organization(s)		X
m Performance of services or membership or fundraising solicitations by related organization(s)		X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	X	
o Sharing of paid employees with related organization(s)	X	
p Reimbursement paid to related organization(s) for expenses	X	
q Reimbursement paid by related organization(s) for expenses		X
r Other transfer of cash or property to related organization(s)		X
s Other transfer of cash or property from related organization(s)		X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1) Flagler County School District	p	64,044	Salaries and benefits
(2)			
(3)			
(4)			
(5)			
(6)			

Part VI Unrelated Organizations Taxable as a Partnership Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(e) Are all partners section 501(c)(3) organizations?		(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate allocations?		(i) Code V—UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
				Yes	No			Yes	No		Yes	No	
(1)													
(2)													
(3)													
(4)													
(5)													
(6)													
(7)													
(8)													
(9)													
(10)													
(11)													

Part VII

Supplemental Information

Provide additional information for responses to questions on Schedule R (See instructions).

Area with horizontal dotted lines for supplemental information.

SCHEDULE G
(Form 990 or
990-EZ)

Fundraising Other Events

2016

For calendar year 2016, or tax year beginning **07/01/16**, and ending **06/30/17**

Name
The Flagler Auditorium Governing Board, Inc.

Employer Identification Number
59-3079371

		(a) Other event	(b) Other event	(c) Other event	(d) Total other events
		<u>Gala Auction an</u>	<u>Masquerade 5K</u>		(add col. (a) through col. (c))
		(event type)	(event type)	(event type)	
Revenue	1 Gross receipts	9,085	6,218		15,303
	2 Less: Charitable contributions	1,085			1,085
	3 Gross income (line 1 minus line 2)	8,000	6,218		14,218
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food/beverages				
	8 Entertainment				
	9 Other expenses	11,149	5,623		16,772

Form **990****Two Year Comparison Report****2015 & 2016**For calendar year 2016, or tax year beginning **07/01/16**, ending **06/30/17**

Name

The Flagler Auditorium Governing Board, Inc.

Taxpayer Identification Number

59-3079371

		2015	2016	Differences
Revenue	1. Contributions, gifts, grants	1. 80,866	97,319	16,453
	2. Membership dues and assessments	2.		
	3. Government contributions and grants	3. 28,000	42,156	14,156
	4. Program service revenue	4. 510,185	451,434	-58,751
	5. Investment income	5. 6,045	6,422	377
	6. Proceeds from tax exempt bonds	6.		
	7. Net gain or (loss) from sale of assets other than inventory	7.		
	8. Net income or (loss) from fundraising events	8.	2,830	2,830
	9. Net income or (loss) from gaming	9.		
	10. Net gain or (loss) on sales of inventory	10. 14,987	18,626	3,639
	11. Other revenue	11. 14,228	18,600	4,372
	12. Total revenue. Add lines 1 through 11	12. 654,311	637,387	-16,924
Expenses	13. Grants and similar amounts paid	13. 17,390	22,194	4,804
	14. Benefits paid to or for members	14.		
	15. Compensation of officers, directors, trustees, etc.	15.		
	16. Salaries, other compensation, and employee benefits	16.		
	17. Professional fundraising fees	17.		
	18. Other professional fees	18. 67,436	71,194	3,758
	19. Occupancy, rent, utilities, and maintenance	19. 2,331	2,203	-128
	20. Depreciation and Depletion	20.		
	21. Other expenses	21. 480,555	472,548	-8,007
	22. Total expenses. Add lines 13 through 21	22. 567,712	568,139	427
	23. Excess or (Deficit). Subtract line 22 from line 12	23. 86,599	69,248	-17,351
Other Information	24. Total exempt revenue	24. 654,311	637,387	-16,924
	25. Total unrelated revenue	25.		
	26. Total excludable revenue	26. 545,445	495,082	-50,363
	27. Total assets	27. 711,307	812,228	100,921
	28. Total liabilities	28. 13,179	44,852	31,673
	29. Retained earnings	29. 698,128	767,376	69,248
	30. Number of voting members of governing body	30. 17	18	
31. Number of independent voting members of governing body	31. 17	18		
32. Number of employees	32. 0	0		
33. Number of volunteers	33. 25	25		

Form 990	Tax Return History	2016
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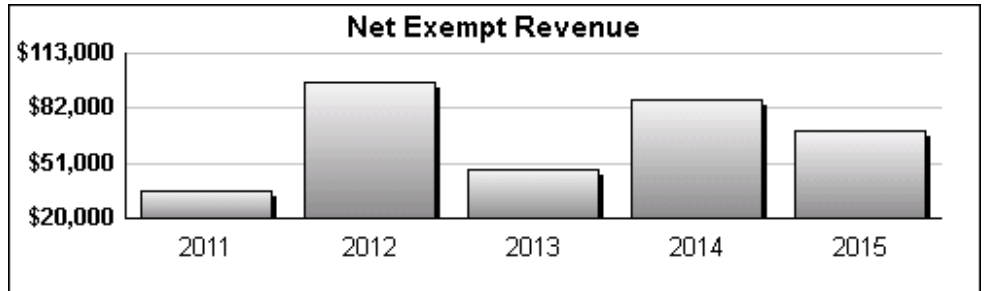
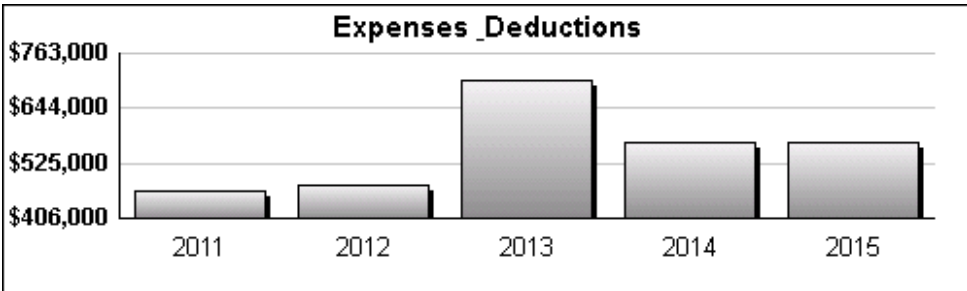
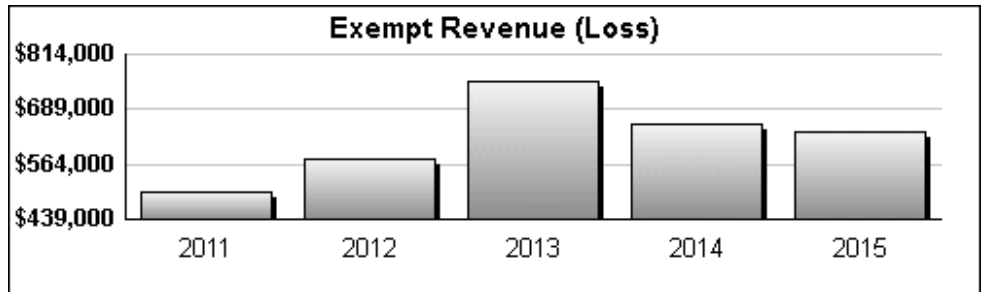
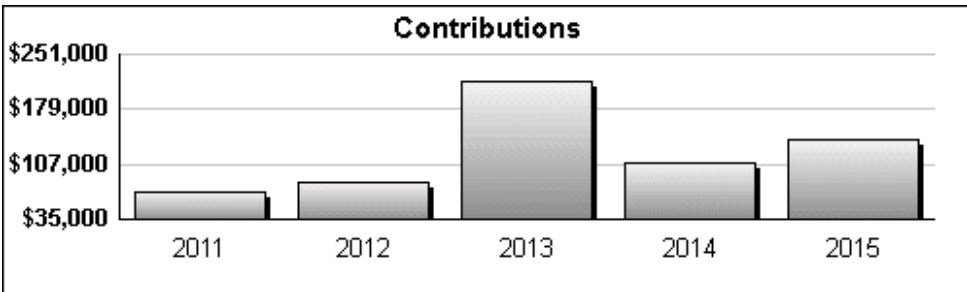
Name	The Flagler Auditorium Governing Board, Inc.	Employer Identification Number 59-3079371
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	2012	2013	2014	2015	2016	2017
Contributions, gifts, grants	70,964	82,757	214,502	108,866	139,475	
Membership dues						
Program service revenue	384,575	452,047	496,115	510,185	451,434	
Capital gain or loss						
Investment income	3,672	3,760	3,099	6,045	6,422	
Fundraising revenue (income/loss)	15,412	9,766	11,591		2,830	
Gaming revenue (income/loss)						
Other revenue	27,503	26,216	25,637	29,215	37,226	
Total revenue	502,126	574,546	750,944	654,311	637,387	
Grants and similar amounts paid	11,745	50,939	214,912	17,390	22,194	
Benefits paid to or for members						
Compensation of officers, etc.						
Other compensation						
Professional fees		296,799	357,191	67,436	71,194	
Occupancy costs	1,187	1,792	4,741	2,331	2,203	
Depreciation and depletion	6,890	529				
Other expenses	446,543	128,048	127,021	480,555	472,548	
Total expenses	466,365	478,107	703,865	567,712	568,139	
Excess or (Deficit)	35,761	96,439	47,079	86,599	69,248	
Total exempt revenue	502,126	574,546	750,944	654,311	637,387	
Total unrelated revenue						
Total excludable revenue	502,126	482,023	524,851	545,445	495,082	
Total Assets	474,189	568,032	622,025	711,307	812,228	
Total Liabilities	6,178	3,582	10,496	13,179	44,852	
Net Fund Balances	468,011	564,450	611,529	698,128	767,376	

Form 990T	Tax Return History	2016
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Name The Flagler Auditorium Governing Board, Inc.	Employer Identification Number 59-3079371
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	2012	2013	2014	2015	2016	2017
Business activity profit/loss						
Capital gains/losses						
Partner and S Corp gain/loss						
Rental income*						
Debt-financed income*						
Controlled organizations income/interest*						
Investment income, specific organizations*						
Exploited exempt activity income*						
Other income						
Total trade or business income.						
Compensation of officers, ect.						
Other salaries and wages						
Repairs and maintenance						
Bad debts						
Interest						
Taxes and licenses						
Charitable contributions						
Depreciation and Depletion						
Deferred compensation plans						
Employee benefit programs						

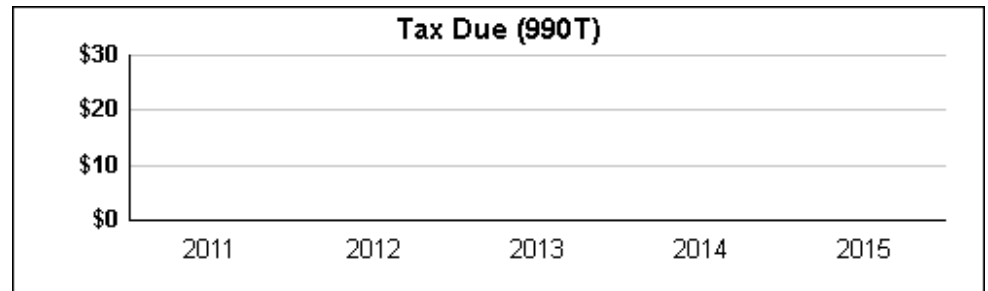
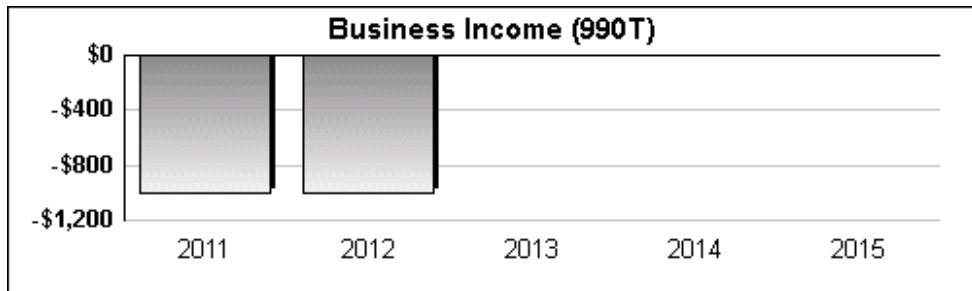
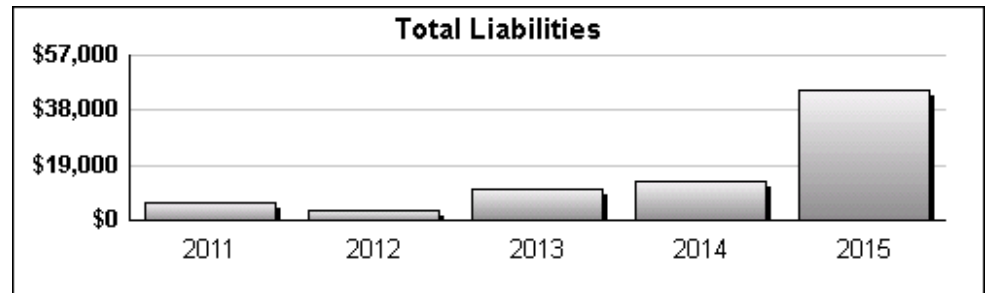
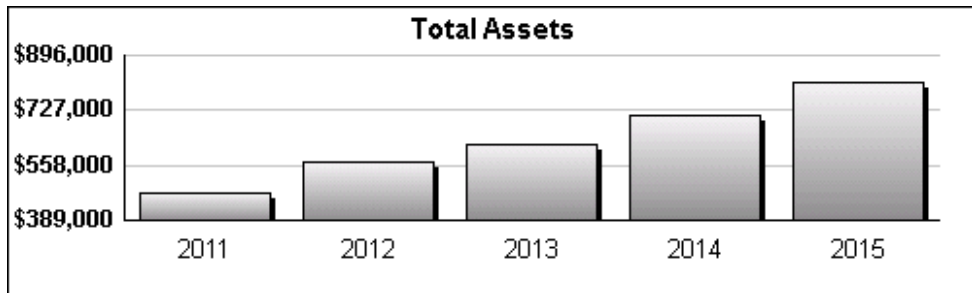


Form 990T	Tax Return History	2016
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Name The Flagler Auditorium Governing Board, Inc.	Employer Identification Number 59-3079371
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	2012	2013	2014	2015	2016	2017
Other deductions						
Net operating loss deduction						
Specific deduction	1,000	1,000				
Income after expense and deductions	-1,000	-1,000				
Income tax (corporate or trust)						
Other taxes						
Total taxes						
General business credit						
Other credits						
Net tax after credits						
Estimated tax payments						
Other payments						
Balance due/Overpayment						

* Income shown net of expenses



59-3079371

Federal Statements

FYE: 6/30/2017

Taxable Interest on Investments

<u>Description</u>	<u>Amount</u>	<u>Unrelated Business Code</u>	<u>Exclusion Code</u>	<u>Postal Code</u>	<u>Acquired after 6/30/75</u>	<u>US Obs (\$ or %)</u>
Investment earnings	\$ 6,422		14			
Total	<u>\$ 6,422</u>					

59-3079371

Federal Statements

FYE: 6/30/2017

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
PR and Marketing Rep	\$ 56,400	\$ 47,615	\$ 6,404	\$ 2,381
PR and Marketing Rep	4,001	4,001		
PR and Marketing Rep	3,643	3,643		
Total	<u>\$ 64,044</u>	<u>\$ 55,259</u>	<u>\$ 6,404</u>	<u>\$ 2,381</u>

Form 990, Part IX, Line 24e - All Other Expenses

Description	Total Expenses	Program Service	Management & General	Fund Raising
Equipment rentals	\$ 4,331	\$ 4,331		
Small equipment	3,920	3,920		
Dues and memberships	3,474		3,474	
Donated equipment	3,009	3,009		
Total	<u>\$ 14,734</u>	<u>\$ 11,260</u>	<u>\$ 3,474</u>	<u>\$ 0</u>

59-3079371

Federal Statements

FYE: 6/30/2017

Schedule A, Part III, Line 1(e)

<u>Description</u>	<u>Amount</u>
Corporate patronage	\$ 15,650
Individual patronage	35,619
Other support	6,461
Flagler County	
Cash Contribution	15,000
Florida Department of State	
Cash Contribution	27,156
Kohls Department Stores, Inc.	
Cash Contribution	9,500
Florida Hospital Flagler	
Cash Contribution	6,000
Gala Auction and Raffle	
Cash Contribution	1,085
Holiday Extravaganza	
Cash Contribution	2,035
Afternoon Tea	
Cash Contribution	2,229
Homeshow 2017	
Cash Contribution	18,740
Total	<u>\$ 139,475</u>

59-3079371

Federal Statements

FYE: 6/30/2017

Schedule A, Part III, Line 2(e)

<u>Description</u>	<u>Amount</u>
Auditorium Performances	\$ 451,434
Auditorium Concesssion Sale	40,599
Gala Auction and Raffle	8,000
Holiday Extravaganza	11,730
Afternoon Tea	750
Masquerade 5K	6,218
Homeshow 2017	
Facilities Rentals	18,600
Total	\$ <u>537,331</u>

Schedule A, Part III, Line 10a(e)

<u>Description</u>	<u>Amount</u>
Investment earnings	\$ 6,422
Total	\$ <u>6,422</u>

59-3079371

Federal Statements

FYE: 6/30/2017

Gala Auction and Raffle**Other Direct Fundraising or Gaming Expenses**

<u>Description</u>	<u>Amount</u>
Gala Expenses	\$ <u>11,149</u>
Total	\$ <u><u>11,149</u></u>

59-3079371

Federal Statements

FYE: 6/30/2017

Holiday Extravaganza

Other Direct Fundraising or Gaming Expenses

<u>Description</u>	<u>Amount</u>
Decorations and supplies	\$ <u>3,407</u>
Total	\$ <u><u>3,407</u></u>

59-3079371

Federal Statements

FYE: 6/30/2017

Afternoon Tea**Other Direct Fundraising or Gaming Expenses**

<u>Description</u>	<u>Amount</u>
Event expenses	\$ <u>1,551</u>
Total	\$ <u><u>1,551</u></u>

59-3079371

Federal Statements

FYE: 6/30/2017

Masquerade 5K

Other Direct Fundraising or Gaming Expenses

<u>Description</u>	<u>Amount</u>
Event expenses	\$ <u>5,623</u>
Total	\$ <u><u>5,623</u></u>

59-3079371

Federal Statements

FYE: 6/30/2017

Homeshow 2017

Other Direct Fundraising or Gaming Expenses

<u>Description</u>	<u>Amount</u>
Event expenses	\$ <u>2,138</u>
Total	\$ <u><u>2,138</u></u>

FLAGLER AL				
GOVERNING BC				
NAME	OFFICER	COMMITTEES	ELECT	TERM
Rhonda Alex		SH,PR	May-16	Aug-21
Laurie Alter	Treasurer	PL,GOV,EX,FIN	May-16	Aug-19
Kim Carney	Past President	EX,FIN*,	Jan-17	Aug-19
Linda Cole		SH	Feb-17	Aug-21
Alana Fitzgerald		SH,SCH*	<2007	Aug-21
Richard Hamilton	President	EX*,ALL,GOV	Aug-07	Aug-19
George Hanns			Jun-17	Aug-20
Eddie Herrera	Vice President	SP	Apr-17	Aug-20
Bill Klinkenberg		SH,SCH	Nov-09	Aug-19
Mary Jane LeFebvre			Apr-18	Aug-21
Matt Maxwell			Apr-17	Aug-20
Debby Meyer	Secretary	EX,MKT		Aug-20
Priscilla Netts	Vice President	SH,SCH	Oct-07	Aug-19
William Ryan		EX,SH,PL	<2007	Aug-20
Sandra Siepietoski	Vice President	PAT*, EX	May-15	Aug-21
Vacant (Elliott)				Aug-21
Vacant (Helm)				Aug-20
Vacant (Mason)				Aug-20
Vacant (Stetler)				Aug-19
Vacant				Aug-19
EX C				
Mary Stetler	Acting Director	EX		
Lynette Shott	Superintendent's Rp	EX		
Robert Wallace	Superintendent's Alt			
Janet McDonald	School Board Chair	Ex		
	School Board Alt			
Committees:	EX(Executive); FIN(Finance and Audit); MKT(Marketing & Promotions);S PL(Planning); SCH(Scholarship and Grants); GOV(Governance and Non (Patron and Volunteer)			

JDITORIUM GOVERNING BOARD INC.**BOARD MEMBERS as of January 21st, 2019**

NAME	CITY, ST ZIP	ADDRESS	WORK	CELL
Rhonda Alex	PC, FL 32137	39 New Water Oak Drive	597-2363	264-3129
Laurie Alter	FB, FL 32136	6 Indian Mound Court		931-8218
Kim Carney	FB, FL 32136	2001 Palm Dr , Unit D104		846-5493
Linda Cole	FB, FL 32136	PO Box 791		386-275-8555
Alana Fitzgerald	PC, FL 32137	30 Cole Place		503-5826
Richard Hamilton	PC, FL 32137	98 Island Estates Pkwy		793-1856
George Hanns	PC, FI 32137	205 Belleaire Dr	446-3439	931-0872
Eddie Herrera	PC,FL 32137	1 FI Park Drive Suite 105B	445-4257	931-5892
Bill Klinkenberg	PC, FL 32135	PO Box 350446		445-3365
Mary Jane LeFebvre	PC,FL 32137	28 Porto Mar PH601	447-1064	
Matt Maxwell	PC, FI 32164	13 Woodfalon Place	439-5400	793-0075
Debby Meyer	FB, FL 32136	1620 S. Oceanshore Blvd.	283-7280	
Priscilla Netts	PC, FL 32137	17 Flintstone Court		931-2756
William Ryan	PC, FL 32164	43 Elder Drive		437-4041
Sandra Siepietoski	FB. FL 32136	2001 Palm Dr , Unit H102	517-6852	
Vacant (Elliott)				
Vacant (Helm)				
Vacant (Mason)				
Vacant (Stetler)				
Vacant				

OFFICIO ADVISERS 2016-2017

Mary Stetler	FB, FL 32136	PO Box 1044		449-9276
Lynette Shott	PC, FL 32136	5500 East HWY 100		
Robert Wallace	PC, FL 32136	5500 East HWY 100		
Janet McDonald		School Board Chair		
Committees:	H(Showpick); minating); PAT			

NAME	Email
Rhonda Alex	rhonda51@cfl.rr.com
Laurie Alter	alterlaurie@gmail.com
Kim Carney	kimcarney123@cfl.rr.com
Linda Cole	lindacolesings@yahoo.com
Alana Fitzgerald	alanafitz@yahoo.com
Richard Hamilton	Richard.Auditorium@glenmillan.org
George Hanns	tcbpc89@aol.com
Eddie Herrera	eddie@myallianceteam.com
Bill Klinkenberg	Billfran89@yahoo.com
Mary Jane LeFebvre	ralefebvre@earthlink.net
Matt Maxwell	mwmmaxwell01@gmail.com
Debby Meyer	1meyergroup@gmail.com
Priscilla Netts	pgn@pcf.net
William Ryan	9P7Ryan@earthlink.net
Sandra Siepietoski	sandjax2@aol.com
Vacant (Elliott)	
Vacant (Helm)	
Vacant (Mason)	
Vacant (Stetler)	
Vacant	
Mary Stetler	stetterm@flaglerschools.com
Lynette Shott	Shottl@flaglerschools.com
Robert Wallace	wallacer@flaglerschools.com
Janet McDonald	mcdonaldj@flaglerschools.com
Committees:	

<http://flaglerauditorium.org/images/2019Showbill/>

Page 18 - 19 City of Palm Coast Advertising.



2019/2020 SEASON



The Ultimate Aldean Experience

The Ultimate Aldean, a tribute to country superstar Jason Aldean, featuring Greg West has had an amazing first 6 years performing nationally from coast to coast for cheering crowds, some of up to 6,500 fans.

Sat., Sept. 14, 2019, 7:30PM, \$20-\$30



Cruising Steady

Cruising Steady focuses on long-time friends Aretha Franklin and Smokey Robinson and how their lives were similarly shaped by the times and their experiences. Cruising Steady is an evening of fun, nostalgia, and some of the best music ever written!

Sat., Sept. 28, 2019, 7:30PM, \$29-\$39



Nashville Road Show

Classic country music at its finest featuring a live band, authentic period set, comedy and the stories behind the legendary performers such as Dolly Parton, Merle Haggard, Tammy Wynette, Hank Williams, and Patsy Cline. Take a journey back in time when Country was King!

Sat., Oct. 5, 2019, 7:30PM, \$29-\$39



Airmen of Note US Airforce Jazz Band - FREE

Premier jazz ensemble created in 1950 to continue the tradition of Major Glenn Miller's Army Air Forces dance band, the current band consists of 18 active duty Airmen musicians including one vocalist.

Mon., Nov. 11, 2019, 3:00PM



Absolute Queen

Experience the hyper-realistic sights and sounds of what a Queen concert, filled with all of the many hits, incredible vocals, stories about Queen and the songs, costume changes, and high energy sing along songs that will lift you off your seat!

Fri., Nov. 29, 2019, 7:30PM, \$29-\$39



Ethan Bortnick, Live in Concert

"The World's Youngest solo musician to headline his own concert tour", will be performing with his band a powerful and entertaining concert. Ethan's live concerts are filled with surprises and a must-see for the entire family!

Wed., Dec. 4, 2019, 7:30PM, \$29-\$39



A Merry Country Christmas

Live from Nashville- It's a Merry Country Christmas indeed, when all of your favorite Christmas songs are presented in authentic Nashville country style with dazzling guitars and fiddles along with soaring harmonies.

Sat., Dec. 7, 2019, 7:30PM, \$29-\$39



South East Navy Band - FREE

Proudly representing the Commander, Navy Region Southeast, the band consists of thoroughly trained professional musicians dedicated to the highest levels of musical performance.

Sun., Dec. 15, 2019, 7:30PM



The Ten Tenors

Undoubtedly one of Australia's most successful touring entertainment groups of all time, with more than 90 million people worldwide witnessing their unmistakable vocal power. They have cemented their place as one of the worlds most loved classically based contemporary music groups.

Sat., Dec. 21, 2019, 7:30PM, \$39-\$49



Married to Broadway

Ron and Barbra Russell (together with three of their fabulous and equally talented adult children) share their love affair with the great music of the Great White Way, performing the big show stopping numbers that are audience favorites around the world.

Sun., Jan. 5, 2020, 7:30PM, \$29-\$39



National Ballet of Odessa presents Romeo and Juliet

The internationally acclaimed National Ballet Theatre of Odessa returns to the Flagler Auditorium with a timeless tale of tragic love. Romeo & Juliet is brought to life through heartbreaking and astonishingly beautiful choreography featuring 55 of Europe's brightest ballet stars.

Sun., Jan. 5, 2020, 7:30PM, \$29-\$39



Rita Rudner, Live from Las Vegas

The pithy, soft-spoken but razor-sharp wit of Rita Rudner, star of the longest-running solo comedy show in the history of Las Vegas! Some of her credits include, "Rita Rudner's One Night Stand", her first solo HBO special, "Born to Be Mild" and "Married Without Children".

Tues., Jan. 14, 2020, 7:30PM, \$39-\$49



The Bronx Wanderers

The Bronx Wanderers deliver a "Back to the Future" type of rocket fuel in this high-octane 50s, 60s and 70s Rock N' Roll experience. They build an energetic bond with their audience, guaranteeing an evening of toe-tapping, hand-clapping and dancing in the aisles.

Tues., Jan. 21, 2020, 7:30PM, \$34-\$44



We've Only Just Begun: Carpenters Remembered

Michelle Berting Brett accompanied by her 7 piece band presents an intimate behind-the-scenes portrait of the pop music phenomenon that defined an era, and sing along with hits that include "Close to You", "Yesterday Once More", "Rainy Days & Mondays", and many more!

Sat., Jan. 25, 2020, 7:30PM, \$34-\$44



The Capitol Steps

A political comedy from a Washington DC-based troupe that began as a group of Senate Staffers and found a better life. The performers have worked in a total of eighteen Congressional offices and represent 62 years of collective House and Senate staff experience.

Fri., Jan. 31, 2020, 7:30PM \$29-\$39



Adbacadabra, the Ultimate ABBA Tribute!

Returning for the second year in a row, Adbacadabra promises to continue the momentum by performing 20 of the group's greatest hits in full ABBA fashion and flair. Take a Chance on Me and Voulez Vous will lift you out of your seats!

Thurs., Feb. 6, 2020, 7:30PM, \$29-\$39



Mutts Gone Nuts

Expect the unexpected, as canines and comedy collide in a smash hit performance, that's leaving audiences everywhere howling for more. From shelters to showbiz, these amazing mutts unleash havoc and hilarity in a breathtaking, action-packed, comedy dog spectacular!

Sat., Feb. 8, 2020, 2:00PM, 7:00PM, \$20-\$25



Catapult

America's Got Talent finalist from Season 8, Catapult is a magical production that features incredible dancers who work behind a screen to create shadow silhouettes of shapes from the world around us. Be amazed as you watch their bodies transform into a mountain, an elephant and more.

Wed., Feb. 19, 2020, 7:30PM, \$29-\$39



Hotel California, A Celebration of The Eagles

For almost three decades now HOTEL CALIFORNIA have been recreating the legendary sound of THE EAGLES, and thrilling audiences all over the world. You can check them out any time you like, but you'll never want to leave.

Tues., Feb. 25, 2020, 7:30PM, \$29-\$39



Stayin' Alive, the worlds #1 tribute to the Bee Gees

STAYIN' ALIVE offers to their audiences the songs and sights of a full Bee Gees play list, singing blockbusters such as "Night Fever", "Jive Talkin'", and "How Deep Is Your Love." This is the largest and most definitive production of its kind, offering big screen video clips, photos and dazzling imagery.

Sun., Mar. 1, 2020, 7:30PM, \$29-\$39



The Irish Cabaret starring Andy Cooney

The sights and sounds of Ireland come alive in The Irish Cabaret! Andy Cooney once again brings a show surrounded by the finest in Irish Entertainment! This is a show that showcases Ireland's Music, Song, Comedy and Dance as only Andy Cooney can bring it as he has for over 25 years!

Fri., Mar. 6, 2020, 7:30PM, \$34-\$44



Up, Up and Away starring Marilyn McCoo and Billy Davis Jr.

Marilyn McCoo and Billy Davis Jr. join in a celebration of their own iconic music, and tributes to fellow legends including the original 5th Dimension. They are named by Billboard "The First Couple of Pop and Soul."

Thurs., Mar. 12, 2020, 7:30PM, \$39-\$49



The Choir of Man

The multi-talented cast of nine handsome blokes sing everything—pub tunes, folk, musical theater, classic rock—all to roof-raising heights! It's the best singing, dancing, stomping, pub crawl of a concert you'll ever attend. (But you already know that!) CHEERS!

Thurs., Mar. 19, 2020, 7:30PM, \$29-\$39



Winter Dance Party

The official live and authentic re-creation of Buddy Holly, Ritchie Valens and the Big Bopper's final tour and the only show endorsed by the Holly, Valens and Richardson estates. Each live concert performance includes unbridled, high voltage entertainment featuring all the hit songs of the 50's.

Sat., Mar. 28, 2020, 7:30PM, \$34-\$44



One Night in Memphis

Get ready for a night of rockabilly, country, gospel and pure 1950's rock and roll with One Night in Memphis. The acclaimed tribute to Carl Perkins, Johnny Cash, Jerry Lee Lewis and Elvis Presley.

Sat., Apr. 4, 2020, 7:30PM, \$34-\$44



Orlando Jazz Orchestra with Guest Linda Cole

Tribute to the Ladies of Jazz
The Flagler Auditorium welcomes Linda Cole, descendant of the Great Nat "King" Cole family dynasty and the Orlando Jazz Orchestra in a tribute to the great ladies of jazz!

Sat., Apr. 18, 2020, 7:30PM, \$24-\$34



5500 East Hwy 100 • Palm Coast, FL
Across from the Flagler County Airport

TICKETS: 386.437.7547
www.flaglerauditorium.org



Flagler
AUDITORIUM
PERFORMING ARTS CENTER





FLAGLER AUDITORIUM . ORG

*Investing in the Arts
for our
Community*

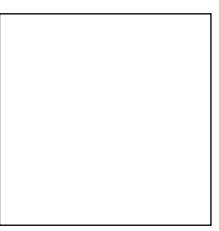
Flagler
AUDITORIUM
PERFORMING ARTS CENTER

2019/2020 SEASON

*The New Season
is Here!*

5500 East Hwy 100
Palm Coast, FL 32164

Flagler
AUDITORIUM
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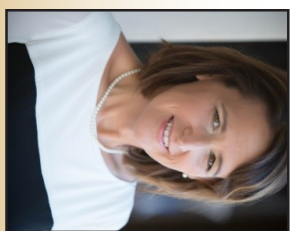


Welcome to the **Flagler** AUDITORIUM PERFORMING ARTS CENTER

Since 1991, The Citizens of Flagler County have looked to the Flagler Auditorium as a place to come together. We come to share in special moments and to be inspired by entertainment. This is your Community Center for the Arts! Come celebrate with us by coming to a show! Please consider becoming a VIP! If you are already a VIP, don't forget to renew! Our Very Important Patrons will receive several benefits, including advanced booking to our 2019/2020 shows featuring returning favorites like The Ten Tenors, The Bronx Wanderers, and Stayin Alive, and new shows such as Rita Rudner, Marilyn McCoo and Billy Davis Jr, The Capitol Steps, and The Carpenters Remembered.

As the new director of the Flagler Auditorium, I hope you find something in our program this year that gives you a chance to laugh, cry, cheer, marvel or even sing a long! When you buy a ticket to our Performing Arts center, you become a part of our vision, " Investing in the arts for our community."

Amelia Fulmer
Director



SPECIAL THANKS TO OUR SPONSORS

Palm Coast AND THE BEACHES
www.visitpalmcoast.com

flaglerschools
FLAGLER COUNTY SCHOOLS

News-Tribune
FLAGLER COUNTY'S COMMUNITY NEWS PAPER SINCE 1933

Observer
Palm Coast, Ormond Beach, Port Orange

Granny NANNIES

CITY OF PALM COAST
FLORIDA'S BEACHES

THE NATURAL SIDE NEWS-JOURNAL

CULTURE BUILDS FLORIDA
FLORIDA GOVERNMENT ON STATE SPENDING ON CULTURAL AFFAIRS

Dina Davis
Habitat for Humanity

Invest in the Arts in Our Community by....

- BECOMING A VIP PATRON**
Show your support and be the "first in line" to buy a ticket to a show.
- MAKE A DONATION AND SUPPORT ARTS IN EDUCATION**
Flagler County students perform in a state of the art facility because of your support! We also provide grants and scholarships to our young people pursuing the arts by selling concessions and holding special events.
- BECOMING A SPONSOR**
As an individual or business you can show your Support for the Arts by becoming a featured sponsor in one or more of our presentations.
- VOLUNTEERING**
Invest your time as an usher, come welcome people to our theatre!
- ADVERTISING IN OUR SHOWBILL**
A great way to show support and connect with our community
- GET YOUR FRIENDS TOGETHER!**
We offer discounts to groups! Friends make it memorable!
- BUY TICKETS...**



ONLINE TICKETING
PICK YOUR SHOW!
PICK YOUR SEATS!
PRINT YOUR TICKETS!



www.flaglerauditorium.org
or call our Box Office: 386.437.7547



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* (i.e.)

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* (i.e.)
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ^{DS} (i.e.)
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* (i.e.)
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ^{DS} (i.e.)
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* (i.e.)
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* (i.e.)
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* (i.e.)
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* (i.e.)

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* (i.e.)
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* (i.e.)

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* (LC)
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* (LC)

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged (LC)

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* (LC)

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* (LC)

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* (LC)

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* (LC)

SECTION V – Grant Agreement

- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* (LC)
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* (LC)

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* (LC)
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* (LC)
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* (LC)


E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged 

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged 

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): Flagler County Art League

STREET ADDRESS: 160 Cypress Point Blvd Ste.A208

CITY, STATE, ZIP CODE: Palm Coast, FL 32164

CONTACT PERSON: Ann DeLucia

PHONE (860) 335-2757

EMAIL andelucia8@cfl.rr.com

PROGRAM NAME: Art Works

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? Four

TOTAL PROGRAM COST: \$5,350.00

AMOUNT REQUESTED: \$3,000.00

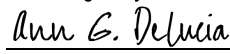
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT \$2,400.00 FINAL PROGRAM COST: \$5,350.00

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
President
 Title

Ann G. DeLucia
 Print Name
Aug 13, 2019 | 12:53 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Preliminary review complete. All required documents are attached.



Flagler County Art League

160 Cypress Point Parkway,
Suite 207c, Palm Coast, FL 32164
386.986.4668 • www.flaglercountyartleague.org

August 13, 2019

Palm Coast Parks & Recreation Department
305 Palm Coast Parkway NE
Palm Coast FL 32137

To Whom It May Concern:

The Flagler County Art League (FCAL) is requesting a Cultural Arts Financial Assistance Grant. Following the guidelines, please find the following documents along with this letter:

1. Completed Request for Cultural Arts Financial Assistance Application, signed by our President, Ann DeLucia
2. IRS Determination Letter, with effective date highlighted
3. Completed Budget Form
4. Most Recent IRS 990 Form
5. Roster of current board of directors
6. Support materials referencing the planned event such as the program from the 2019 program, as well as other information about FCAL, a brochure and a current class schedule along with an upcoming show/exhibit schedule.

Request for Cultural Arts Financial Assistance

The Flagler County Art League was established in 1978 and today boasts a membership of more than 480 artists and art lovers. As a 501 c 3 non-profit organization, our operations are managed by a volunteer board of directors. Our income is based on member dues, class and workshop revenues, show and exhibit income, membership appeal and fund-raising events.

1. Purpose of the Organization:

The mission of the Flagler County Art League (FCAL) is to *promote the arts in our community and create an environment for artists to develop, collaborate and showcase their work*. Unlike other arts organizations that focus solely on their artist members, FCAL strives to promote and perpetuate the arts for all ages throughout the entire community, particularly in our schools.

2. Program for consideration:

Having a career in the arts can be broader and more encompassing than just being an “artist” as many students and parents think. There are many ways to have fulfilling and lucrative careers in the visual arts.

In its Fifth Year, Flagler County Art League’s “Art Works”, is a collaboration between FCAL and high school faculty. It is a program that offers students who want to pursue a career in the arts an opportunity to interact with former graduates of Flagler Palm Coast High School (FPC) who have turned their love of the arts into successful careers. All have also found time to give back to their communities, as well.

The program includes presentations by the artists to an assembly in the morning and in depth workshops to smaller groups in the afternoon. We choose three presenters and these artists are also awardees in our permanent FPC Arts Hall Of Fame which by now has more than a dozen members. This year’s program is planned for March 24, 2020 and we expect more than 200 students to attend.

3. How financial assistance will be used: For speaker fees, workshop leader fees and printing of collateral materials and marketing. Funding for this program is essential as there is no funding available through school budgets and students do not have the personal resources to pay for such a program. Giving students the benefit of real life experiences from professionals will assist them in making good career choices. City funding will demonstrate to the Palm Coast community at large that the City is committed to supporting the arts for all ages in our community, whether it is through public events or educational events in our school system.

FCAL celebrated our 40th Anniversary in 2018 and we have a long history of providing arts opportunities and education to our members and the community and we have been committed to perpetuating the arts through support of the Fine Arts Programs in our schools. Thank you for offering us this grant opportunity.

Kind Regards,

Ann DeLucia, President,
Flagler County Art League
160 Cypress Point Parkway, Suite A208
Palm Coast, FL 32164
386-986-4668
flaglercountyartleague.org



Consumer's Certificate of Exemption

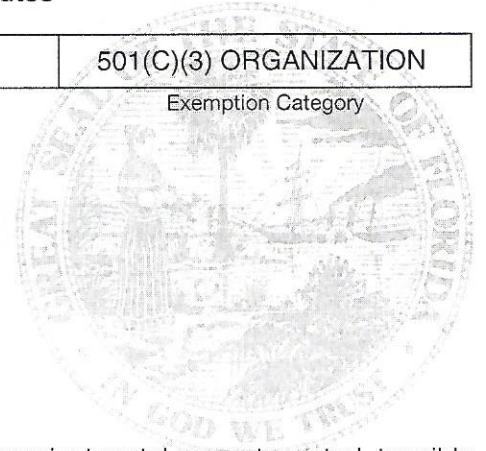
DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8013414227C-7	08/01/2015	08/31/2020	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

FLAGLER COUNTY ART LEAGUE INC
160 CYPRESS POINT PKWY STE C207
PALM COAST FL 32164-8441



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Organization Name	Flagler County Art League		
Federal ID # (FEIN)	59-2968153		
Fiscal Year End	December 2019		
Program Name	Art Works		
	Total Organization Budget		Total Program Budget
			Grant Request
Income			
Government Grants	\$4,000		\$6,350
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals	\$8,000		
Membership Income	\$18,000		
Fundraising	\$8,500		
Earned Income	\$61,140		
Interest Income			
Other Income	\$1,000		
Total Income	\$100,640		
Expenses			
Personnel Expenses			
Salaries and Wages	\$13,500		
Employee Benefits and Taxes			
Operating Expenses	\$31,152		

Bank/Investment fees				
Depreciation Expenses				
Equipment Rental and Maintenance	\$2,196			
Food Costs				
Fundraising/Development Expenses	\$7,967			
Insurance Expenses	\$650			
Marketing/Advertising Costs	\$3,700			
Postage and Delivery	\$661		\$50.00	
Professional Development				
Professional Fees	\$24,000		\$5,000	
Rent and Occupancy				
Supplies and Materials			\$1,300	
Utilities (water/phone/ internet	7,500			
Travel Expenses				
Awards & Scholarships	\$4,200			
Other Expenses 2				
Misc. Expenses				
Total Expenses			\$6,350	

Form **990-EZ**

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-1150

2017

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

- ▶ Do not enter social security numbers on this form as it may be made public.
- ▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

A For the 2017 calendar year, or tax year beginning _____, 2017, and ending _____, 20

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization Flagler County Art League		D Employer identification number 59-2968153
	Number and street (or P.O. box, if mail is not delivered to street address) P O Box 352772	Room/suite	E Telephone number (386) 986-4668
	City or town, state or province, country, and ZIP or foreign postal code Palm Coast, FL 32135-2772		F Group Exemption Number ▶

G Accounting Method: Cash Accrual Other (specify) ▶ _____

I Website: ▶ N/A

J Tax-exempt status (check only one) – 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

H Check if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

K Form of organization: Corporation Trust Association Other _____

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 77,576.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
 Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Revenue	1	Contributions, gifts, grants, and similar amounts received						8,078.																					
	2	Program service revenue including government fees and contracts						55,209.																					
	3	Membership dues and assessments						14,180.																					
	4	Investment income						9.																					
	5a	Gross amount from sale of assets other than inventory																											
	b	Less: cost or other basis and sales expenses																											
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																											
	6	Gaming and fundraising events																											
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)																											
b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																												
c	Less: direct expenses from gaming and fundraising events																												
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)																												
7a	Gross sales of inventory, less returns and allowances																												
b	Less: cost of goods sold																												
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																												
8	Other revenue (describe in Schedule O) See Line 8 Stmt.							100.																					
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8							77,576.																					
Expenses	10	Grants and similar amounts paid (list in Schedule O) See L-1.0 Stmt.							1,000.																				
	11	Benefits paid to or for members																											
	12	Salaries, other compensation, and employee benefits																											
	13	Professional fees and other payments to independent contractors							10,433.																				
	14	Occupancy, rent, utilities, and maintenance							20,876.																				
	15	Printing, publications, postage, and shipping							972.																				
	16	Other expenses (describe in Schedule O) See Line 16. Stmt							46,021.																				
17	Total expenses. Add lines 10 through 16							79,302																					
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)							-1,726																				
	19	Net assets or fund balances at beginning of year (from line 27 column (A)) (must agree with end-of-year figure reported on prior year's return)							27,277																				
	20	Other changes in net assets or fund balances (explain in Schedule O)																											
	21	Net assets or fund balances at end of year. Combine lines 18 through 20							25,551																				

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	23,094.	22 23,271.
23 Land and buildings		23
24 Other assets (describe in Schedule O) See L-24, Stmt	4,724.	24 4,034.
25 Total assets	27,818	25 27,305
26 Total liabilities (describe in Schedule O) See L-26, Stmt	541	26 1,754
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	27,277	27 25,551

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? To promote the visual arts in Flagler County.

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 Art workshops, classes, and shows for the benefit of the residents of Flagler County (Grants \$ 0) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	71,771.
29 Artworks event. (Grants \$ 2,932.) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	2,932.
30 (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31 Other program services (describe in Schedule O) (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32 Total program service expenses (add lines 28a through 31a)	32	74,703

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Ann Delucia President	30.00	0	0.	0.
Maggie Corder Director	5.00	0.	0.	0.
George Westphal Vice President	20.00	0	0.	0
Stephanie Salkin Secretary	5.00	0.	0.	0.
Lee Richards Director	5.00	0.	0	0.
Emma Fleischer Treasurer	20.00	0.	0	0.

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
35b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		
35c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions 37a		
37b	Did the organization file Form 1120-POL for this year?		X
38a	Did the organization borrow from, or make any loans to, any officer director trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
38b	If "Yes," complete Schedule L, Part II and enter the total amount involved		
39	Section 501(c)(7) organizations. Enter:		
39a	a Initiation fees and capital contributions included on line 9		
39b	b Gross receipts, included on line 9, for public use of club facilities		
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ _____ section 4912 ▶ _____ section 4955 ▶ _____		
40b	b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
40c	c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ _____		
40d	d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ _____		
40e	e All organizations. At any time during the tax year was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
41	List the states with which a copy of this return is filed ▶ _____		
42a	The organization's books are in care of ▶ <u>Ann Delucia</u> Telephone no. ▶ <u>(386) 986-4668</u> Located at ▶ <u>P O Box 352772, Palm Coast FL</u> ZIP + 4 ▶ <u>32135-2772</u>		
42b	b At any time during the calendar year did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ _____		X
42c	c See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). At any time during the calendar year did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country: ▶ _____		X
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
44b	b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
44c	c Did the organization receive any payments for indoor tanning services during the year?		X
44d	d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
45b	b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)		X

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		X

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		X

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48		X
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49a Did the organization make any transfers to an exempt non-charitable related organization?

49a		X
------------	--	---

b If "Yes," was the related organization a section 527 organization?

49b		
------------	--	--

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000 **▶** _____

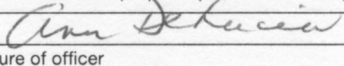
51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000 **▶** _____

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A **▶** **Yes** **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here		05/07/2018
	Signature of officer Ann Delucia, President	Date
	Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name Robert E Schroeder	Preparer's signature Robert E Schroeder	Date 06/07/2018	Check <input type="checkbox"/> if self-employed	PTIN P00574601
	Firm's name ▶ Phelan, Schroeder & Taylor LLC			Firm's EIN ▶ 46-1647413	
	Firm's address ▶ 50 LEANNI WAY UNIT D3, Palm Coast, FL 32137-4756			Phone no. (386) 445-2400	

May the IRS discuss this return with the preparer shown above? See instructions **▶** **Yes** **No**



Board of Directors 2019 -2020

President – Ann DeLucia, 48 North Park Circle, Palm Coast, FL 32137 - Responsible for the overall functioning of the Flagler County Art League both within the organization as well as in the community.

Recording Secretary - Stephanie Salkin, 46 Southlake Dr., Palm Coast, FL 32137 Responsible for recording and maintaining the minutes and records of the League

Treasurer – Emma Fleischer, 11 Fairways Circle, Palm Coast, FL Responsible for tracking and reporting all financial data for the League.

Vice President of Administration – George Westphal, 45 Village Circle, Palm Coast, FL 32164. Oversees the operations of the Flagler County Art League facility, office operations and procedures.

Director of Gallery Shows and Exhibitions – Maggie Corder, 99 Forrester Place, Palm Coast, FL 32137, Responsible for the development of all shows and exhibitions and show policies at the FCAL Gallery and Art Center and follows through with the execution of these events.

Director of Education - AJ Barr, 250 Palm Coast Parkway, Unit 607-103, Palm Coast, FL 32137, Responsible for the organization and presentation of educational programs – classes and workshops

Parliamentarian - Dex Westphal, 45 Village Circle, Palm Coast, FL 32164 Responsible for the Board meeting procedures and policies.

DONOR PROGRAM

FCAL places great value on its business alliances to grow the interaction between artists, commercial enterprises and government offices for the benefit of the entire local community.

We are pleased to offer our Donor Program to area businesses. We can support your business by promoting your products and services to our robust membership of over 500 artists and art enthusiasts. This will give you consistent and valuable patronage which can only assist with your economic growth and development.

Similarly, by providing our members with a discount at your business, you can channel their economic buying power to your door. In other words, our donor relationship will encourage your economic development and growth within the community while building goodwill between the local artist and art-supporter, and you!



MEMBERSHIP LEVELS



Student	\$10
Young Emerging Artist	\$25
Individual	\$50
Family	\$65
Friend of FCAL	\$100
Patron of the Arts:	\$250
Benefactor:	\$500
Arts Leadership Circle:	\$1000
Corporate membership	\$2000
Corporate Advocate	\$5000

Complete this information to join:

Name _____

Address _____

City/State/Zip _____

Phone _____

Email _____

Send your check or money order to:
Flagler County Art League
P.O. Box 352772, Palm Coast, FL 32135-2772

Look for us on Facebook and Instagram.
Please go on our website or call our office to see the benefits of each level.

City Marketplace
160 Cypress Point Pkwy, Suite A208
Palm Coast, FL 32164 • 386-986-4668
info@flaglercountyartleague.org
flaglercountyartleague.org
Gallery hours: Mon-Fri 12pm to 4pm, Sat 10am-1pm



Create! Collaborate! Celebrate!

Flagler County Art League

A premier destination for artists, collectors and folks of all ages who just love art!



flaglercountyartleague.org

MISSION

To promote the Arts and create an environment for artists to develop, collaborate, and showcase their work.

ABOUT US

The Flagler County Art League



(FCAL) is a 501c3 non-profit Florida organization. Founded in 1978, it serves as a Flagler County center for the visual arts. Membership consists of art lovers, individual and corporate supporters, and artists at all skill levels within a wide variety of disciplines.

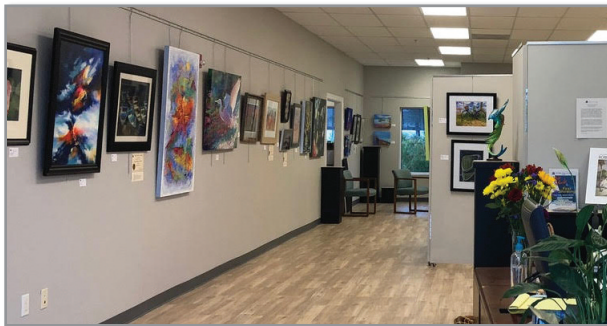
OUR GALLERY



FCAL acts as a community interface for artists to display their art in its exciting gallery located in Palm Coast, Florida. The league hosts free fine art shows on the second Saturday of each month, often incorporating music, dance and poetry into the experience. FCAL also offers daily classes, after-school art programs for children and youth and all types of workshops. Members and non-members alike can enjoy lecture series, our book club, and meetings with dynamic speakers. Incoming Flagler County residents will find an engaging and welcoming "family" at FCAL. **We are a Community within a community and the energy is infectious!**

COLOR YOUR WORLD!

Research has proven that the visual and performing arts are not only the heart and soul of a community and a cornerstone for tourism, but also a vital, powerful economic engine. In addition to Flagler County's peaceful beaches, exciting recreation areas and fabulous Florida weather, new businesses and residents are drawn to an area that provides a vibrant art and cultural community. FCAL needs your support to expand its offerings and continue to grow the arts in our dynamic and growing community. Let FCAL help "color your world!"



whose
w includes
members,
ng-standing
support and
s in our
petuate the
our
continues to
ships to
of our high
Palm Coast
who are
rsuing higher
e arts.

AL hosts an
w in its
at the City
outstanding
re awarded

s by FCAL's judges and receive
le recognition. FCAL currently runs an
ogram for younger students ages 7-15, and
eloping after-school activities for students
evening offerings for young adults ages



FCAL



Building
a Successful
Career in the Arts!

Featuring:
Inauguration into the
FPC Arts
Hall of Fame

Today's Honorees:
Katy Garrison
Noah Marks
Danielle Zirkelbach

Sponsored by:
The Flagler County
Art League
With a grant from the
City of Palm Coast

Art Works



21th ANNUAL

Art Works



Create! Collaborate! Celebrate!

Flagler County Art League

MONDAY

PASTEL PAINTING – INTERMEDIATE 10:00AM–1:00PM

Traditional and innovative uses of pastel, and exercises to further the “art” of seeing shape and understanding value.

Jan Jackson, Instructor Room A

COLORED PENCIL 1:30–4:00PM

Learn the skills and methods of creating colored pencil still life, landscapes, and portraits.

Kathi Darby, instructor Room A

KID'S SUMMER ART CAMP 4:30–5:30PM

Practice sketching and drawing techniques. Explore different mediums. Relax and have fun with Art!

Cindy Meisner, Instructor Room A

TUESDAY

INTERMED-ADVANCED WATERCOLOR 10AM –12:30PM

See demos and learn new techniques. Individual instruction geared to each student’s ability. Guest artists teach some of the classes.

Joan Mangano, Instructor Room A

BEGINNER-INTERMED WATERCOLOR 1:00PM–3:30PM

Learn watercolor techniques, color, color mixing, drawing tips, light affecting color and developing landscape, flowers & architecture.

Anne Thomas, Instructor Room A

WEDNESDAY

WINE, WOMEN, WHATEVER! Open Studio 3:00–6:00PM

Work independently in the medium of your choice in a gals - only studio session hosted by **Kathi Darby. Room A** No charge to members/\$15 nonmembers

All ADULT classes are \$20 for members and \$25 for not yet members unless otherwise noted. Visit our website for more information. [Register online](#), call or stop by to pay.

THURSDAY

ACRYLIC PAINTING 10:00AM– 1:00PM

Get the basics or improve your techniques, we will help you learn how to best use acrylic medium.

Bob Ammon, Instructor Room A

KID'S WATERCOLOR SUMMER CAMP

4:30 – 5:30PM Kids will learn the basics of watercolor in a fun and creative setting.

Cindy Meisner, Instructor Room A

FRIDAY

CONTINUING PASTEL CLASS 1:30PM – 4:00PM

This class will return in the Fall. Please join us on Monday for the summer.

Jan Jackson, Instructor Room B

SATURDAY

WATERCOLOR -YES, I CAN! 10:00AM–Noon

washes; wet-in-wet; charging; gradation; glazing; brush handling.

Marilynn Sternberg, Instructor Room B

SERIES & WORKSHOPS

Pick up a flyer or see details at www.flaglercountyartleague.org

Intro to Photography series

Steele Stolberg, Instructor

Tuesdays July16 - Aug 20

The ABC's of Acrylic Painting series

Trish Vevera, Instructor

Thursdays Sep 19 - Oct 31

Turn the Mundane into a Showstopper

workshop, Helen Beacham

Oct 4 & 5, 9:30am-4:30pm

More coming up: Photography with Bob Carlsen, Art & Wellness with Patty Magee, Finding Creativity with Denette Clara & Kathy Duffy

City Marketplace, Cypress Point Parkway, Suite A208, Palm Coast, FL 32164
386-986-4668 • www.flaglercountyartleague.org • info@flaglercountyartleague.org
Monday-Friday noon-4pm and Saturday 10am-1pm



Create! Collaborate! Celebrate!

Flagler County Art League

City Marketplace, 160 Cypress Point Parkway, Suite A208, Palm Coast, FL 32164
386.986.4668 • info@flaglercountyartleague.org • flaglercountyartleague.org
Gallery hours: Mon-Fri 12-4pm, Sat 10am-1pm

Show and Exhibit Schedule August 2019 through July 2020

August 10, 2019 through September 6, 2019 Summer Gallery Sale & Artisan Market

August 10, 2019 through September 10, 2019 Gargiulo Art Foundation's 8x8 Inches Reception for both shows August 10 from 6 to 8:30pm

September 14 through October 8, 2019 Anything Goes & First Showing

Reception September 14 from 6 to 8:30pm

Registration Due September 7, Drop-off September 11, Pick-Up October 9 between 10am-1pm

October 12, 2019 through November 5, 2019 Faces & Figures & GAF Artist of the Year Nominees

Reception October 12 from 6 to 8:30pm

Registration Due October 5, Drop-off October 9, Pick-Up November 6 between 10am-1pm

November 9, 2019 through December 10, 2019 Artist's Choice & Young Emerging Artists

Reception November 9 from 6 to 8:30pm

Registration Due November 2, Drop-off November 6, Pick-Up December 11 between 10am-1pm

Evening of December 7, 2019 from 6 to 8:30pm Holiday Party and Artisan Market

December 14, 2019 through January 7, 2020 Going Green & Annual High School Student Show

Reception December 14 from 6 to 8:30pm

Registration Due December 7, Drop-off December 11, 2019 between 10am-1pm, Pick-Up January 8, 2020 between 9am-12pm

January 11, 2020 through February 4, 2020 8th Annual Juried Photography

Reception January 11 from 6 to 8:30pm

Registration Due January 4 *Use Special Reg. Form*

Drop-off January 8 between 9am-12pm, Pick-Up February 5 between 10am-1pm

February 8, 2020 through March 10, 2020 Pick Your Picasso & CPSA DC-117 St. Augustine-Colored Pencil Show

Reception February 8 from 6 to 8:30pm

Registration Due February 1, Drop-off February 5, Pick-Up March 11 between 10am-1pm

March 14, 2020 through April 7, 2020 WOW! & Florida Women Arts Association

Reception March 14 from 6 to 8:30pm

Registration Due March 7, Drop-off March 11, Pick-Up April 8 between 10am-1pm

April 11, 2020 through May 5, 2020 Juried Art Show: Animals – Tall, Small, Wild or Not! & a Poetry Competition

Reception April 11 from 6 to 8:30pm

Registration Due April 4, *Poetry use special Registration*, Drop-off April 8, Pick-Up May 6 between 10am-1pm

May 9, 2020 through June 9, 2020 Art Unleashed & Gargiulo Art Foundation 4 Person Show

Reception May 9 from 6 to 8:30pm

Registration Due May 2, Drop-off May 6, Pick-Up June 10 between 10am-1pm

June 13, 2020 through July 7, 2020 Mixed Media Mania

Reception June 13 from 6 to 8:30pm

Registration Due June 6, Drop-off June 10, Pick-Up July 8 between 10am-1pm

July 11, 2020 through August 4, 2020 Freestyle

Reception July 11 from 6 to 8:30pm

Registration Due July 6, Drop-off July 8, Pick-Up August 5 between 10am-1pm

August 7, 2020 through September 10, 2020 Gargiulo Art Foundation 8 X 8 Inches

Reception August 10 from 6 to 8:30pm



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* llp

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* llp
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ^{DS} llp
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* llp
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ^{DS} llp
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* llp
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* llp
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* llp
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* llp

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* llp
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* llp

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* AP
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* AP

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged ^{OS} AP

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* AP

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* AP

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* AP

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* AP

SECTION V – Grant Agreement


- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* AP
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* AP

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* AP
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* AP
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* AP

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged  _____

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged  _____

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): Flagler Performing Arts Academy

STREET ADDRESS: 250 Palm Coast Parkway N.E. #607-223

CITY, STATE, ZIP CODE: Palm Coast, Fl. 32137

CONTACT PERSON: Ann Pari

PHONE 386-589-3019 EMAIL ann@palmcoastsummercamp.com

PROGRAM NAME: Flagler Performing Arts Academy

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? every summer for 4 years

TOTAL PROGRAM COST: \$25,000.00

AMOUNT REQUESTED: \$3000.00

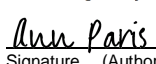
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT \$2400.00 FINAL PROGRAM COST: \$25,000.00

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
President
 Title

Ann Paris
 Print Name
Jul 24, 2019 | 8:30 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - All attachments received. Please note that the IRS 990 was first added as an image and is not clear (2nd to last attachment). The last page is the clear copy of the IRS 990.



July 20, 2019
City of Palm Coast,
Re: Request for Cultural Arts Financial Assistance

Dear Committee,

The Flagler Performing Arts Academy (a 5013c nonprofit) greatly appreciates the opportunity to apply for grant assistance from the City of Palm Coast. Our program received funding from your organization last summer and as a result we were not only able to provide 40 children and 10 interns with a 3 week professional quality musical theater training, but over 400 community residents were able to enjoy the magic of a high quality theatrical experience.

We are hopeful that we will be granted funds to continue and expand this highly beneficial experience to the children and residents of Palm Coast.

We are seeking funding to provide a 3 week musical theatre camp and in 4 performances in June 2020. We anticipate the participation of 40 performers ages eight to eighteen, 10 student and adult volunteer stage crew members and 400 community and visitor audience members. Grant funds will be used to offset the cost for Royalties, Costumes, Sets, and Props

Ann Paris will serve as the program director. Mrs. Paris is currently teaching chorus, dance, drama and musical theater in Flagler County Schools, she has been an adjunct instructor at Daytona State College, teaches private voice students, has authored a book (Vocal Relaxation System) and has many years of performing professionally throughout the world. (find full bio at <http://palmcoastsummercamp.com/about-the-director/>).

I am happy to meet with the selection committee if necessary, Thank you.

Sincerely,
Ann Paris
annparis@hotmail.com

1. THE PURPOSE OF FLAGLER PERFORMING ARTS ACADEMY is best summed up in our mission statement.

Mission statement: “The mission of Flagler Performing Arts Academy is to provide a high quality musical theater education to children and youth in a safe, positive environment, fostering teamwork, self-discipline, and sense of accomplishment while bringing exposure to the arts in our community.” Flagler Performing Arts Academy, Inc. is a 501 (C)(3) Organization.

We have started fulfilling our mission by producing a Summer Musical Theater Camp for children ages 8-16. They are trained in vocal music (promoting healthy vocal production), dance and acting. The camp culminates with a Professional quality Musical Production.

We strive to raise the quality of performance here in Palm Coast by focusing on improving skills related to all forms of the performing arts, while increasing awareness and attracting audience members of all ages, cultural background, and experiences.

Our future goals includes dance classes, voice and acting training, improvisation and music reading classes for children, adults and seniors. A future permanent home for the Flagler Performing Arts Academy will provide year round arts education for all residents of Palm Coast.

2. DESCRIBE THE PROGRAM BEING CONSIDERED FOR FUNDING AND IT'S PURPOSE. INCLUDE DATES, DESCRIPTION, LOCATION AND ANTICIPATED ATTENDANCE AT EACH PRESENTATION. EXPLAIN WHY THE PROGRAM BEING OFFERED IS IMPORTANT TO PLAM COAST RESIDENTS AND VISITORS.

The Flagler Performing Arts Academy will conduct a three week musical theatre camp for **40** local students ages 8 -18 and will present 4 performances of a professional quality musical, for approximately **400** local residents and visitors. All activities will be conducted in **Palm Coast.**

**LOCATION of Events: Buddy Taylor Middle School
4500 Belle Terre Pkwy, Palm Coast, FL 32164**

ATTENDANCE:

Camp: 40 Students

Performances: 400 residents and visitors

TENTATIVE EVENT DATES:

CAMP:

JUNE 8 2020 - JUNE 26, 2020

PERFORMANCES:

JUNE 26, 2020 - 2:00 PM AND 7:00 PM

JUNE 27, 2020 - 2:00 PM AND 7:00 PM

**THE VALUE OF CAMP TO THE CITY OF PALM COAST 'S
RESIDENTS AND VISITORS:**

Multiple studies show that both making of theatre, and attending live theatre, contribute to educational and social development, yet often these are the first programs that are cut from many schools.

Research shows that students involved in drama performance outscore non-arts students on the SAT by an average of 65 points in the verbal component and 34 points in the math. Drama students also demonstrate improved school attendance and have lower dropout rates. Performing arts programs have proven to be particularly beneficial to students with learning difficulties.

Drama teaches children to listen, observe and empathize with those around them. Drama students learn to cooperate and collaborate with the other participants through the rehearsal and performance process. Musical theatre fosters a social awareness through exposure to the social issues, events and cultures portrayed in the scripts. Performing on stage requires tremendous concentration and sustained mental focus which is a skill that carries over to all aspects of life.

Furthermore **watching** live theatre also has numerous benefits. According to a 2014 study at Arkansas, watching live theatre enhances literary knowledge, tolerance and empathy of students to a far greater degree than reading or watching a movie can produce. The inclusion of human conflict in many plays increased individuals ability to comprehend and empathize with other people's feelings and reactions, and helps people relate to each other.

Theatre not only entertains and enchants the audience, it fires the imagination, giving children the skills, curiosity and creativity they need to understand the complex world we live in, and music in a live show sparks something in children that is difficult to extinguish.


Finally, having live theatre events, especially those that cater to families and children of all ages, promotes our community. Programs like ours is what attracts visitors and potential home buyers. By exposing the community to the Arts, we strive to attract audience members of all ages, cultural backgrounds, and experiences.

3. HOW THE CITY OF PALM COAST'S FINANCIAL ASSISTANCE WILL BE USED AND WHY FUNDING FROM THE CITY IS ESSENTIAL FOR THE DEVELOPMENT OF THE PROGRAM.

The financial assistance from the City will be used for **Royalties**, (which includes: rights, scripts, and musically arrangements) and **Supplies** (which

includes: props, sets, and costumes and as required 20% of grant money will be used for **advertising**.

Funds from the City are essential for The Summer Musical Theatre Program to take place. The children in our community deserve the most thoughtful, careful, and developmentally appropriate instruction that we can provide. Yet, we need to keep camp fees and ticket prices reasonable so that those with limited funds might still participate. The only way we can accomplish this is through assistance such as the City offers. We will also be seek donations and volunteer help, do fundraising, and look for other grant opportunities.

		City of Palm Coast		
		Cultural Arts Financial Assistance Grant		
		Budget Worksheet		
Organization Name		Flagler Performing Arts Academy		
Federal ID Number (FEIN)		81-3556708		
Organization - Fiscal Year End				
Name of Program Being Considered for Funding:		Summer Musical Theatre Camp		
	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget	
Income				
Government Grants				
Foundation and Corporate Grants				
Admission Fees		9000		
Contributions from Individuals		1000		
Membership Income				
Fundraising				
Earned Income				
Interest Income				
Other Income / Ticket sales		4250		
Total Income		14250	0	0
Personnel Expenses				
Salaries and Wages				
Professional Development/Training				
Employee Benefits and Taxes				
Total Personnel Costs			0	0
Operating Expenses				
Rent/Mortgage		3400		
Utility Expenses (Water, Phone, Internet etc.)				
Office Equipment Rental & Maintenance				
Awards, Scholarships				
Fundraising/Development Expenses				
Insurance Expense				
Marketing/Advertising		1000	300	
Professional Fees/Honorariums		9000		
Supplies for Program		1500	1500	
Postage and Delivery				
Travel Expense				
Other Expenses Specify Royalties		1200	1200	
Other Expenses Specify Ticket Service		1200		
Other Expenses Specify				
Total Operational Costs		17300	3000	0
Total Expenses			3000	0

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

AUG 19 2016

FLAGLER PERFORMING ARTS ACADEMY INC
250 PALM COAST PARKWAY NE 607-223
PALM COAST, FL 32137-8224

Employer Identification Number:
81-3554708
DLN:
26031630003214
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 9, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.



Flagler Performing Art Academy

Board of Directors

Ann ParisPresident
39 Fenhill Ln
Palm Coast FL 32137-9162

James L. Paris.....Treasurer
39 Fenhill Ln
Palm Coast FL 32137-9162

James M. Paris Board Member
702 51st Street E. #1121A
Bradenton FL 34208

PRODUCTION TEAM

Producer: Flagler Performing Arts Academy
Creative/Music Director: Ann Paris
Creative/Theatre Director: Gerald Kitt
Assistant Directors: Sarah Main, Isabella Scarcella
Stage Manager: Sarah Main
Choreographers: Ann Paris, Gerald Kitt, Bella Scarcella
Set Design: Doreen Lazzano, Wayne Anderson
Costume Design: Cathy Anderson, Susan Howden
Vaughn
Sound: Will Raszl
Lighting Design: Gerald Kitt, Ann Paris
Properties: Doreen Lazzano, Cathy Anderson
Photography and Publicity: Heather Reeve, Jim Paris
Video: Wayne Anderson, Jim Paris
Tickets: Jim Paris

SPECIAL THANKS

Flagler Auditorium for their GENEROUS scholarship grant
City of Palm Coast for their GENEROUS Cultural Arts grant to help defray the cost of rent and royalties
Parents of Cast members, production staff, and BTMS staff
Hilton Town Center for use of their facility for read-through
ESP Printing
Shaun Ryan with Daytona Beach News Journal
Starbucks Coffee for their donation of the BEAUTIFUL gift basket.
Maxine Kronick who is the "Wind Beneath Our Wings"
Jim Paris (MR. EVERYTHING) who has made this production possible!

FLAGLER PERFORMING ARTS ACADEMY'S PRODUCTION OF



**JUNE 28-29, 2 PM & 7 PM
BTMS Eagle Theatre**

Music and Lyrics by

Elton John & Tim Rice

Book by

Roger Allers & Irene Mecchi

Additional Music and Lyrics by

Lebo M, Mark Mancina, Jay Rifkin, & Hans Zimmer

Based on the Broadway production directed by

Julie Taymor

Music Adapted & Arranged and Additional Music & Lyrics and "Luau Hawaiian Treat" written by **Will Van Dyke**
"It's a Small World" written by **Richard M. Sherman & Robert B. Sherman**

SCENES & MUSICAL NUMBERS

SCENE 1: PRIDE ROCK

Circle of Life Rafiki, Ensemble

SCENE 2: SCAR'S CAVE

SCENE 3: THE PRIDELANDS

Grasslands Chant Rafiki, Grass Ensemble, Young Simba, Mufasa

SCENE 4: SCAR'S CAVE

SCENE 5: THE PRIDELANDS

The Lioness Hunt Lionesses, Gazelle
I Just Can't Wait To Be King Young Simba, Zazu, Young Nala, Ensemble

SCENE 6: THE ELEPHANT GRAVEYARD

Be Prepared Scar, Hyenas

SCENE 7: THE PRIDELANDS

They Live In You Mufasa, Ensemble

SCENE 8: THE GORGE

The Stampede Wildebeests
The Mourning Rafiki, Sarabi, Nala, Lionesses

SCENE 9: THE DESERT & THE JUNGLE

Hakuna Matata Timon, Pumba, Young Simba, Simba, Ensemble

SCENE 10: SCAR'S CAVE

SCENE 11: THE PRIDELANDS

Shadowland Nala, Lionesses, Rafiki

SCENE 12: THE JUNGLE

Can You Feel The Love Tonight Timon, Pumba, Simba, Nala, Ensemble, Rafiki
He Lives In You Rafiki, Ensemble

SCENE 13: PRIDE ROCK

Luau Hawaiian Treat Timon, Pumba, Hyenas
Finale Full Cast
Bows Full Cast

**Palm Coast Musical
Theater Camp 2019**



Stay updated at

www.Palmcoastsummercamp.com

CAST

RAFIKI: Lora Thompson

MUFASA: Isaac Jordan

ZAZU: Molly Maresca

SARABI: Andrea Skei

SCAR: Aidan Wise

YOUNG SIMBA: Sean Balsiero

YOUNG NALA: Emily Robinson

SIMBA: Gabriel Aulletti

NALA: Gianna Lazzano

SARAFINA: Madyson Mirza

BANZAI: Alaina Skei

SHENZI: Veronica Matsikh

ED: Brooklynne Teije

TIMON: Seth Kirk

PUMBA: Carmen Holcy

MOUSE: Delaney Garten

BUZZARDS: Mackinzie Rogan, Ella Thompson, Bruce Blazer, Bianca Guzman

GRASS ENSEMBLE: Alivia Frain, Cannon Dowda, Amelia Aponte, Abbe Demain, Mia Cesarini, Delaney Garten, Miah Haymes, Aaralyn Weeks, Alejandra Blaine, Ariana Aponte

HYENAS: Baylee Rogan, Angelina Skeie, Alaina Skeie, Veronica Matsikh, Brooklyn Teije, Samantha Sultan, Mackinzie Rogan, Adrian Piotrowicz, Bruce Blazer

LIONESSES: Baylee Rogan, Angelina Skeie, Alaina Skeie, Veronica Matsikh, Brooklyn Teije, Samantha Sultan, Mackinzie Rogan, Bianca Guzman, Melissa Guzman, Cannon Dowda, Madyson Mirza, Andrea Skeie, Ella Thompson

I JUST CAN'T WAIT TO BE KING/HAKUNA MATATA ENSEMBLE: Aliyah Washington, Melissa Guzman, Aleiyah Lalaram, Mia Cesarini, Bruce Blazer, Adrian Piotrowicz, Alivia Frain, Cannon Dowda, Amelia Aponte, Abbe Demain, Kira Casane, Delaney Garten, Miah Haymes, Aaralyn Weeks, Alejandra Blaine, Ariana Aponte, Cannon Dowda, Ella Thompson, Emma Szwirn, Laila Rondelli, Alex Pitts

Disney's The Lion King JR. is presented through special arrangements with Music Theatre International (MTI). All authorized performance materials are also supplied by MTI.
www.Mtishows.com

FPAА SUPPORT MATERIALS

PARIS RESUME: On website under “About the Director” tab
<http://palmcoastsummercamp.com/>

CAMP SURVEY LINK: <https://www.surveymonkey.com/r/F8GZYBL>

PHOTOS: Please check our Facebook page and this drop box link for videos and pictures
<https://www.facebook.com/palmcoastsummertheatercamp/>

VIDEO OF SHOW: This is important - while you can view a portion of the video without downloading it, you will have to download the videos to your own computer to view them in their entirety. **You will find the download button in the pull down menu from the upper right hand corner of the screen.**

Link To Our Dropbox share folder -

https://www.dropbox.com/sh/99b5acuqd39nc7d/AAB6aoGTvdtr_utpLfkGz-PTa?dl=0

MEDIA: Please Check our facebook page, our website and article below

<https://www.facebook.com/palmcoastsummertheatercamp/>

<http://palmcoastsummercamp.com/>

<https://www.news-journalonline.com/NEWS/20180620/magical-nanny-lands-in-palm-coast>

Electronic Notice (e-Postcard)

OMB No. 1545-0045

2018

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

See Example Organization not Required to File Form 990 or 990-EZ

For the 2018 Calendar year or tax year beginning 2018-01-01 and ending 2018-12-31

Check if applicable

Organization for Business
Does not maintain an inventory, but not in use

E Name of Organization: FULBRIGHT MEMORIAL MATHS

ACADEMY INC

281 PALM COAST ROADAPT

NE 801 221S PALM COAST

FL, USA, 32137

Organization Identification
Number: 61-5888798

F Name of Preparer (Other: ANY/PRO)

281 PALM COAST ROADAPT

NE 801 221S PALM COAST

FL, USA, 32137

Warning: All e-filed Form 990 and Form 990-EZ filers must file the information on this form to carry out the reporting requirements of the Internal Revenue Code. Failure to file this information may result in the organization being treated as a non-exempt organization. The need to file this form is not contingent upon the organization's tax status.

Organization is not required to provide information requested on a form that is subject to the Reporting Burden Reduction Act unless the form displays a "Check" control number beside or beneath starting in a box or its instructions state the information should be reported as being an "Other" control number on the form. (Check control number beside or beneath starting in a box or its instructions state the information should be reported as being an "Other" control number on the form.) The rules governing the confidentiality of the Form 990-BE are contained in code section 6109.

The form is required to complete and file this form and related schedules and any depending on the individual circumstances. The estimated average time to complete this form is 15 minutes.

This message is provided for your records only. Do not send this page to the IRS. The IRS will not accept this filing via paper. You must file Form 990-BE to the IRS electronically.

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2018

Open to Public Inspection

A For the 2018 Calendar year, or tax year beginning 2018-01-01 and ending 2018-12-31

B Check if available

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization: FLAGLER PERFORMING ARTS

ACADEMY INC

250 PALM COAST PARKWAY

NE 607-223, PALM COAST,

FL, US, 32137

D Employee Identification

Number 81-3556708

E Website:

F Name of Principal Officer: ANN PARIS

250 PALM COAST PARKWAY

NE 607-223, PALM COAST,

FL, US, 32137

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* ACV

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* ACV
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ACV
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* ACV
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ACV
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* ACV
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* ACV
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* ACV
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* ACV

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* ACV
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* ACV

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* ACV
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* ACV

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged ACV

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* ACV

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* ACV

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* ACV

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* ACV

SECTION V – Grant Agreement

- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* ACV
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* ACV

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* ACV
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* ACV
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* ACV

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged 

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged 

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): GARGIULO ART FOUNDATION INC

STREET ADDRESS: 8 CEDAR POINT DR

CITY, STATE, ZIP CODE: PALM COAST, FL 32164

CONTACT PERSON: ARLENE VOLPE

PHONE 386-446-0617 EMAIL Avo1pe@cf1.rr.com

PROGRAM NAME: TOWN CENTER SCULPTURE GARDEN ADVERTISING

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? ONCE

TOTAL PROGRAM COST: \$3,700 - \$3,800

AMOUNT REQUESTED: \$3,000

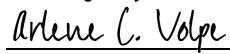
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT \$3,000 FINAL PROGRAM COST: \$3,700

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: *(must be typed)*
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
Director
 Title

Arlene C. Volpe
 Print Name
Jul 30, 2019 | 9:44 AM PDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Preliminary review complete. All Documents received.

SUPPORT MATERIALS: Gargiulo Art Foundation, Inc. Town Center Sculpture Garden

Since 2005, the Gargiulo Art Foundation has gained considerable experience installing 14 outdoor public sculptures in the City of Palm Coast. Our grant for 2019, if approved, will be used to advertise the installation of a sculpture garden in Town Center. Our Foundation is committing **\$100,000** over a period of four years to this project.

Well known Deland Sculptor **Harry Messersmith** will head this project. The former Deland Museum of Art Director has considerable expertise working and directing community projects. His sculptures adorn many private and public collections throughout Deland including the brick façade of Deland City Hall. The Artist is familiar with Palm Coast and has met with **Ken Jones, Arts' Commission Chairman and Beautification Committee Member** on the Town Center Lake site.

Excitement is building among area sculptors for the **proposed Sculpture Garden in Palm Coast**. Artist Harry Messersmith and the Gargiulo Art Foundation, aware of problems associated with public outdoor sculptures in other cities have a new approach for sculptors' concerns. Palm Coast financial assistance was granted to install the loan of an interactive sculpture **IMAG NE**), at the **Flagler County Public Library and Town Center in Palm Coast** for two months. The sculpture was well received at both sites. An opportunity was missed to purchase the sculpture from the artist at a greatly discounted price to the GAF for lack of funds. The sculpture went on to Georgia for a two month loan and was purchased by a town in Georgia.

We were recently contacted by Palm Coast officials to consider a Key West Sculptor's work. So it is obvious to us that the City is aware of the value of Art in Public Places in Palm Coast. Full financial support, if awarded, will be used for advertising the program.

The GAF will purchase the loaned pieces in four years or less and gift them to the City. This will provide sculptors the opportunity to show their costly art at less expense. GAF will match contributions 50 – 50 for purchases of sculpture. A plaque will accompany all donated work with contributor names listed. This will give patrons and businesses incentive to match the Foundation's contribution. For example . . . a sculpture costing \$16,000 (Paul Baliker's Florida Panther at Linear Park) would be \$4,000 a year for four years. The Foundation would pay \$2,000 each year and the sponsor(s) will contribute 50%. A plaque will be installed listing contributors in year five.

Harry Messersmith's 3 outdoor bronze relief sculptures at the Publix Shopping center, Palm Coast Parkway between Firehouse Subs and Pizza Hut is the result of a collaboration of GAF, the artist, Palm Coast Landscape Architect Bill Butler, and property owner can promote art and culture in Palm Coast.

My dream is to recognize Palm Coast, not only for its beautiful palm trees, but as a destination for visitors and tourists to view our city's arts and culture.

We hope LSAB will support our project and award GAF the maximum financial assistance.

Thank you.

Tom Gargiulo

TG:acv

ccc: Harry Messersmith



GARGIULO ART FOUNDATION, INC.

The Hamptons of Pine Lakes - 8 Cedar Point Drive, Palm Coast, FL 32164

BOARD OF DIRECTORS

Tom Gargiulo, President/CEO

8 Cedar Point Drive, Palm Coast, FL 32164

Tom is the creative force of the Foundation in providing ideas for varied visual art, poetry, performance shows and public art that support and enhance the art and culture in Palm Coast.

Frank A. Gargiulo, Vice President

124 Dobson Street, Bridgeport, CT 06606

Frank brings skills acquired in leading not for profit organizations in Connecticut. He generously contributes financially to the Gargiulo Art Foundation, Inc.

Arlene C. Volpe, Director, Secretary, Treasurer

8 Cedar Point Drive, Palm Coast, FL 32164

brings her 40 years of experience in business and the arts from Connecticut and Florida to the Foundation



GAF's proposed bronze sculpture "PEACE" by Ormond Beach Artist Joan Baliker for Palm Coast Community Center "PEACE" is in the public collections of Ormond and Deland and was displayed at the Daytona Beach Museum of Art and Science in the fall of 2017.

"PEACE" SHOULD BE EVERYWHERE

Form **990-PF**

**Return of Private Foundation
or Section 4947(a)(1) Trust Treated as Private Foundation**

OMB No. 1545-0052

2018

Department of the Treasury
Internal Revenue Service

▶ **Do not enter social security numbers on this form as it may be made public.**
▶ **Go to www.irs.gov/Form990PF for instructions and the latest information.**

Open to Public Inspection

For calendar year **2018** or tax year beginning , **2018**, and ending , **20**

Name of foundation GARGIULO ART FOUNDATION		A Employer identification number 91-2082593
Number and street (or P.O. box number if mail is not delivered to street address) 8 CEDAR POINT DRIVE		Room/suite B Telephone number (see instructions) (386) 446-0817
City or town, state or province, country, and ZIP or foreign postal code Palm Coast, FL 32164		C If exemption application is pending, check here <input type="checkbox"/>
G Check all that apply:		D 1. Foreign organizations, check here <input type="checkbox"/>
<input type="checkbox"/> Initial return	<input type="checkbox"/> Initial return of a former public charity	2. Foreign organizations meeting the 85% test, check here and attach computation <input type="checkbox"/>
<input type="checkbox"/> Final return	<input type="checkbox"/> Amended return	E If private foundation status was terminated under section 507(b)(1)(A), check here <input type="checkbox"/>
<input type="checkbox"/> Address change	<input type="checkbox"/> Name change	F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here <input type="checkbox"/>
H Check type of organization:		
<input checked="" type="checkbox"/> Section 501(c)(3) exempt private foundation		
<input type="checkbox"/> Section 4947(a)(1) nonexempt charitable trust		
<input type="checkbox"/> Other taxable private foundation		
I Fair market value of all assets at end of year (from Part II, col. (c), line 16) ▶ \$ 8,997	J Accounting method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	
	<input type="checkbox"/> Other (specify) _____	
		(Part I, column (d) must be on cash basis.)

Part I Analysis of Revenue and Expenses <small>(The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions).)</small>		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc., received (attach schedule)	66,951			
	2 Check <input type="checkbox"/> if the foundation is not required to attach Sch. B . . .				
	3 Interest on savings and temporary cash investments				
	4 Dividends and interest from securities				
	5a Gross rents				
	b Net rental income or (loss) _____				
	6a Net gain or (loss) from sale of assets not on line 10				
	b Gross sales price for all assets on line 6a _____				
	7 Capital gain net income (from Part IV, line 2)				
	8 Net short-term capital gain				
	9 Income modifications				
	10a Gross sales less returns and allowances				
b Less: Cost of goods sold					
c Gross profit or (loss) (attach schedule)					
11 Other income (attach schedule)					
12 Total. Add lines 1 through 11	66,951	0			
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc				
	14 Other employee salaries and wages				
	15 Pension plans, employee benefits				
	16a Legal fees (attach schedule)				
	b Accounting fees (attach schedule) STM108	515			
	c Other professional fees (attach schedule)				
	17 Interest				
	18 Taxes (attach schedule) (see instructions)				
	19 Depreciation (attach schedule) and depletion				
	20 Occupancy				
	21 Travel, conferences, and meetings				
	22 Printing and publications				
	23 Other expenses (attach schedule) STM103	63,800			
	24 Total operating and administrative expenses. Add lines 13 through 23	64,315	0		0
	25 Contributions, gifts, grants paid	0			0
26 Total expenses and disbursements. Add lines 24 and 25	64,315	0		0	
27 Subtract line 26 from line 12:					
a Excess of revenue over expenses and disbursements	2,636				
b Net investment income (if negative, enter -0-)		0			
c Adjusted net income (if negative, enter -0-)			0		

For Paperwork Reduction Act Notice, see instructions.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 05 2001

GARGIULO ART FOUNDATION INC
C/O THOMAS L GARGIULO
8 CEDAR POINT DR
PALM COAST, FL 32164

Employer Identification Number:
91-2082593

DLN:

17053086012041

Contact Person:

JENNIFER NICOLIN

ID# 95152

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that, as indicated in your application, you are a private foundation within the meaning of section 509(a) of the Code. In this letter we are not determining whether you are an operating foundation as defined in section 4942(j)(3).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA). However, since you are a private foundation, you are subject to excise taxes under chapter 42 of the Code. You also may be subject to other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circum-

Letter 1076 (DO/CG)

BUDGET WORKSHEET

Organization Name	Gargiulo Art Foundation, Inc.		
Federal ID # (FEIN)	91-2082593		
Fiscal Year End	2020		
Program Name	Town Center Sculpture Garden Advertising		
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants	\$3,000	\$3,000	\$3,000
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals	\$700	\$700	\$700
Membership Income	\$2,500		
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income	\$6,200	\$3,700	\$3,700
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees	\$50	\$50	
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs	\$500		
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs	\$4,000	\$4,000	
Postage and Delivery	\$220	\$220	
Professional Development			
Professional Fees	\$29,600	\$2,000	
Rent and Occupancy			
Supplies and Materials	\$2,000	\$2,000	
Telephone expenses			
Travel Expenses			
Other Expenses 1 Public Art	\$35,000	\$30,000	
Other Expenses 2 Art Shows	\$3,000	\$3,000	
Misc. Expenses	\$2,300	\$500	
Total Expenses	\$76,670	\$41,770	



GARGIULO ART FOUNDATION, INC.

The Hamptons of Pine Lakes
8 Cedar Point Drive, Palm Coast, FL 32164
(386) 446-0617

Thomas L. Gargiulo, President & CEO
Frank A. Gargiulo, Vice President

Arlene C. Volpe, Director
Secretary, Treasurer

August 1, 2019

Leisure Service Advisory Board
Palm Coast Parks and Recreation
305 Palm Coast Parkway NE
Palm Coast, FL 32164

RE: 2020 Financial Assistance Grant

Dear LSAB Members:

Our request for financial assistance would be used to promote/advertise our Foundation and the City of Palm Coast installation of 5 outdoor sculptures approved by the City, in Town Center. Our first sculpture “Burro with Bird on his shoulder” was installed this year. One or two other sculptures will be installed in 2020.

We will be away August 11 – September 10, 2019. If you have any questions, please leave a message on our landline – (386) 446-0617. We will get back to you as soon as possible. We plan to attend the Cultural Arts Review Committee Meeting on September 12, 2019.

Sincerely,

Tom Gargiulo

Tom Gargiulo,
President and CEO



Photo Credit – Skip Westphal

A 501© 3 Not for Profit Organization



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

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BH
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* BH
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BH
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BH
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BH
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* BH

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* BH
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* BH

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* BH
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* BH

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged ^{DS} BH

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* BH

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* BH

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* BH

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* BH

SECTION V – Grant Agreement

- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* BH
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* BH

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* BH
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* BH
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* BH

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged ^{DS} BH _____

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged ^{DS} BH _____

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): PCUMC Concert Series

STREET ADDRESS: 5200 Belle Trtrr Parkway

CITY, STATE, ZIP CODE: Palm Coast, FL. 32137

CONTACT PERSON: Bronnetta Hamilton

PHONE 386-246-3983

EMAIL bronnettahamilton@att.net

PROGRAM NAME: PCUMC Concert Series

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 6 or more times yearly

TOTAL PROGRAM COST: 18,200.00

AMOUNT REQUESTED: 3,000.00

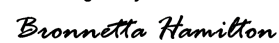
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT 2,616.33 FINAL PROGRAM COST: 2,616.33

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
Administrative Coordinator
 Title

Bronnetta Hamilton
 Print Name
Aug 7, 2019 | 6:09 PM PDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Preliminary Review complete. All required documents are attached. Note that Churches are exempt from IRS 990s and Audit Reports. In place of 990 form, an attachment explaining the exemption has been attached.



Consumer's Certificate of Exemption

DR-14
R. 01/18

Issued Pursuant to Chapter 212, Florida Statutes

85-8012562511C-2	09/30/2018	09/30/2023	RELIGIOUS-PHYSICAL PLACE
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PALM COAST UNITED METHODIST CHURCH INC
5200 BELLE TERRE PKWY
PALM COAST FL 32137-8657

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



**City of Palm Coast
Cultural Arts Financial Assistance Grant**

Budget Worksheet

Organization Name	PCUMC Concert Series
Federal ID Number (FEIN)	36-2167731
Organization - Fiscal Year End	Jul-19
Name of Program Being Considered for Funding:	Concert Series

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants	3,000.00	3,000.00	3,000.00
Foundation and Corporate Grants			
Admission Fees			
Contributions from Individuals		2,600.00	2,600.00
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income		12,600.00	12,600.00
Total Income	3000	18200	18200

Personnel Expenses			
Salaries and Wages			
Professional Development/Training			
Employee Benefits and Taxes			
Total Personnel Costs	0	0	0

Operating Expenses			
Rent/Mortgage			
Utility Expenses (Water, Phone, Internet etc.)			
Office Equipment Rental & Maintenance			
Awards, Scholarships			
Fundraising/Development Expenses			
Insurance Expense			
Marketing/Advertising	2,500	4,200	4,200
Professional Fees/Honorariums		10,200	10,200
Supplies for Program	500	250	250
Postage and Delivery		350	350
Travel Expense		450	450
Technical Service		500	500
Receptions/Supplies		900	900
Deputies, Miscellaneous Expenses		900	900
Lodging Expense		450	450
Total Operational Costs	3000	18200	18200

Total Expenses	3000	18200	18200
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PCUMC CONCERT SERIES PERSONNEL

NAME	ADDRESS	CITY, ZIP	TELEPHONE	E-MAIL ADDRESS
ARTISTIC DIRECTOR:				
Paige D. Long	South Daytona Ave	Flagler Beach	386-569-3010	contraflute#gmail.com
ADMINISTRATIVE Coordinator:				
Bronnetta Hamilton	91 Breeze Hill Lane	Palm Coast, 32137	246-3983	bronnetahamilton@att.net
Treasurer:				
Velma Francis	5 Chatham Pl.	Palm Coast, 32146	585-4138	velduke@cfl.rr.com
ADVISORY BOARD:				
Gwen Dean	90 Piedmont Drive	Palm Coast, 32164	437-5014	gwenharry@bellsouth.net
Joseph Hamilton	91 Breeze Hill Lane	Palm Coast, 32137	246-3983	brzhl191@gmail.com
Howard Jennings	7 Laurel Oak Place	Palm Coast, 32137	445-4103	hpjct@hotmail.com
Mary Jennings	7 Laurel Oak Place	Palm Coast, 32137	445-4103	
Linda Osborn	15 Patrick Place	Palm Coast, 32137	446-6843	linosbo@bellsouth.net
Jim Rimstidt	3 Claymont Ct	Palm Coast, 32137	597-7705	rimstidt@yahoo.com
Yvette Bynum	103 Brushwood Lane	Palm Coast, 32137	386-597-2818	evetb@verizon.net
Glenn Sims				
STAFF:				
Sue O'Hagan	7 Pine Cedar Drive	Palm Coast, 32164	586-5617	sohagan@cfl.rr.com
Harry Dean	90 Piedmont Drive	Palm Coast, 32164	437-5014	
Elise Richardson	3 Rockinghorse Dr.	Palm Coast, 32164	586-7834	frichardson17@cfl.rr.com
Janice Williams	34 Woodstone Ln	Palm Coast, 32164	446-3055	janicewilliams1075@yahoo.com

PCUMC Performing Arts Series

Season 2019-2020

Broadway Show

Sunday, October 6, 2019, 4:00pm

Johanna Fincher, Soprano

Robyn Rocklein, Mezzo Soprano

This popular vocal duo sings in a variety of styles
Including Broadway, Opera and Folksongs.

Chamber Players of Palm Coast

Sunday, November 10, 2019, 3:30pm

Classical Music with strings, winds and harpsichord

Handel's Messiah

Saturday, December 7, 2019, 400pm

Professional soloists, Chancel Choir and Community singers.
Accompanied by the Chamber Players of Palm Coast

Handel's Messiah

Sunday, December 8, 2019, 400pm

Professional soloists, Chancel Choir and Community singers.
Accompanied by the Chamber Players of Palm Coast

Chamber Players of Palm Coast

Sunday, February 2, 2020, 4:00 pm

Classical Music with strings, winds and harpsichord

Renese King

Sunday, February 16, 2020, 4:00pm

Instrumentalist, Percussionist, pianist and vocalist

Melody Long Anglin, Harpist

Paul Fleury, Cellist

Sunday, March 1, 2020, 4:00pm

Featuring music from the classics of Bach to Broadway,
International Standards and Jazz, as well as well-known
Movie Themes. There will be something exciting and enjoyable
for all ages.

Harmony Chamber Orchestra

From Flagler Youth Orchestra

Saturday, March 28, 2020, 4:00pm

Southern Fried Music

Sunday, April 26, 2020, 6:00pm

***Zaneta Whipple/Wilburn Williams**

***NEVAEH**

***Courtney Allen**

Local high energy singers will present a **Gospel Concert.**

Palm Coast United Methodist Church Concert Series

"Excellence in all things and all things to God's Glory"



Artistic Directors:

Paige D. Long
Yvette Bynum

**Administrative
Coordinator:**

Bronnetta Hamilton

Treasurer:

Velma Francis

Staff:

Harry Dean
Janice Williams
Elise Richardson
Sue O'Hagan

Advisory Board:

Joseph Hamilton
Howard Jennings
Jim Rimstidt
Gwen Dean
Linda Osborn
Mary Jennings
Glenn Sims

August 8, 2019

Rose Conceicao
Contract Coordinator
305 Palm Coast Parkway NE
City of Palm Coast

Ref:Application for Cultural Arts Financial Assistance

PCUMC Concert Series is pleased to submit this Cultural Arts Financial Assistance Application for your review.

The continued support of the city of Palm Coast in the perpetuation of our programs is appreciated. This grant will help the concert series to continue presenting high quality performing arts and related visual arts programs for the enjoyment, education and personal enrichment of the Palm Coast community.

Thank you for consideration of our request. If I can be of further assistance, please contact me at 386-246-3983.

Sincerely,

Bronnetta Hamilton

Bronnetta Hamilton
Administrative Coordinator

Palm Coast United Methodist Church Concert Series

"Excellence in all things and all things to God's Glory"



Purpose of the organization:

The PCUMC Concert Series purpose is to provide programs for the enjoyment, education and personal enrichment of the greater Palm Coast community. It supports multicultural performing artists in interactive relationships with the residents of our community. Our program expands the arts experience of the community with access to high quality performing arts and related learning experiences. Participant's witness a live performance and are able to immediately interact with the artists and with others in the audiences. We provide a catalyst for students of the arts and the community who live vastly different lives in different parts of our community to appreciate and experience each other. The series has multiple and diverse audiences for its culminating performances. We are addressing challenges in the field of access to music education, economic access for persons of limited means, and physical access for persons with disabilities.

Describe the purpose of the program being considered for funding:

The program being considered for funding is the schedule of concert events that educate, enlighten, enrich and entertain the residents of the City of Palm Coast. The 2019-2020 seasons will present a varied schedule of fine concerts for our community. The entire schedule is enclosed on a separate page.

Estimated number of attendance at each program:

- | | |
|-------------------------|-------------------------------------|
| Christmas Concert (800) | Youth Orchestra (200) |
| Chamber Players (400) | Concert Harpist Melody Anglin (200) |
| Renese King (300)) | Broadway Show (200) |
| Gospel Concert (250) | |

Why funding is essential:

A Cultural Arts Financial Grant from the City of Palm Coast will be necessary to help achieve our purpose and goals to present quality events for the residents of the city. The concert series receives only the use of the building as the church's contribution. Hence the continuation of this cultural arts program is largely dependent on support from the City Grant, friends of the concert series, donors and fund-raising events.

Location:

All concerts are held in the church sanctuary.

Internal Revenue Service
Washington, DC 20224



DO 36 EIN 36-2167731

Date:

In reply refer to:

OCT 16 1974

T:MS:EO:R:1-2

Council on Finance and Administration
of the United Methodist
Church, a/k/a the United
Methodist Church and Its
Affiliated Organizations
1200 Davis Street
Evanston, Illinois 60201

Attention: R. Bryan Brawner

Dear Applicant:

This refers to the information submitted for use in determining your status and the status of your affiliated religious organizations, on the list you submitted, as being exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

For the purposes of this group ruling, your affiliated religious organizations include The General Conference, Judicial Council; General Agencies, Commissions, Committees, their divisions and departments thereof, and, other related organizations; Jurisdictional Conferences and Affiliated Agencies, Commissions, and other organizations; Annual Conferences and divisions and departments thereof; Annual Conference Agencies, Commissions, Committees, and affiliated organization; Local Churches and Local Church Agencies, Commissions, Committees, and other affiliated organizations.

Based on the information supplied, we rule that you and your affiliated religious organizations, on the list you submitted, are exempt from Federal income tax under section 501(c)(3) of the Code.

We have further determined that you and the affiliated religious organizations you operate, supervise, or control, and which are covered by your notification to us, are not private foundations within the meaning of section 509(a) of the Code, because you and your affiliated religious organizations are organizations described in sections 170(b)(1)(A)(i) and 509(a)(1) of the Code.

Organizations Not Required To File Form 990 or 990-EZ

Certain religious organizations

1. A church, an interchurch organization of local units of a church, a convention or association of churches, or an integrated auxiliary of a church as described in Regulations section 1.6033-2(h) (such as a men's or women's organization, religious school, mission society, or youth group).
2. A church-affiliated organization that is exclusively engaged in managing funds or maintaining retirement programs and is described in Rev. Proc. 96-10, 1996-1 C.B. 577. But see the filing requirements for section 509(a) Who Must File.
3. A school below college level affiliated with a church or operated by a religious order described in Regulations section 1.6033-2(g)(1)(vii).
4. A mission society sponsored by, or affiliated with, one or more churches or church denominations, if more than half of the society's activities are conducted in, or directed at, persons in foreign countries. 5. An exclusively religious activity of any religious order described in Rev. Proc. 91-20, 1991-1 C.B. 524.



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. *Acknowledged* MC

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. *Acknowledged* MC
- B. Requestor must be based in the City of Palm Coast. *Acknowledged* ^{DS}MC
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. *Acknowledged* MC
- D. Requestor must not request more than one grant during a fiscal year. *Acknowledged* ^{DS}MC
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. *Acknowledged* MC
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. *Acknowledged* MC
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. *Acknowledged* MC
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. *Acknowledged* MC

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. *Acknowledged* MC
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. *Acknowledged* MC

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* MC
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* MC

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged MC

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* MC

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* MC

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* MC

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* MC

SECTION V – Grant Agreement


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- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* MC

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* MC
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* MC
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* MC

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged 

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged 

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Call

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): Palm Coast Arts Foundation

STREET ADDRESS: 1500 Central Avenue

CITY, STATE, ZIP CODE: Palm Coast, FL 32164

CONTACT PERSON: Nancy Crouch

PHONE 386-225-4394

EMAIL nancycrouch@palmcoastartsfoundation.com

PROGRAM NAME: 13th Annual Picnic and Pops Concert with the Jacksonville Symphony

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 12

TOTAL PROGRAM COST: 47,480.00

AMOUNT REQUESTED: \$3000.00

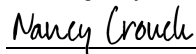
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT 3000.00 FINAL PROGRAM COST: _____

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
 Executive Director
 Title

Nancy Crouch
 Print Name
 Jul 31, 2019 | 4:23 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Initial review complete. All required documents are attached.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 29 2008**

Employer Identification Number:
80-0101548
DLN:
17053271713048
Contact Person: GREGORY K OLWINE ID# 31382
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

PALM COAST/FLAGLER FOUNDATION FOR
THE ARTS & ENTERTAINMENT INC
PO BOX 351766
PALM COAST, FL 32135-1766

Dear Applicant:

Our letter dated November 2005, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements



Letter 1050 (DO/CG)

**Acknowledgement and General Information for
Entities That File Returns Electronically**

2017

Name(s) as shown on return

PALM COAST ARTS FOUNDATION INC

Employer Identification Number

-*1548

Entity address

PO BOX 351766

PALM COAST, FL 32135-1766

Thank you for participating in IRS e-file.

1. 2017 990 income tax return for Federal was filed electronically.
The electronic filing services were provided by Mary M Langhauser, CPA
2. 990 income tax return was accepted on 11-29-2018 using a Personal Identification Number (PIN) as an electronic signature. The entity entered a PIN or authorized the Electronic Return Originator (ERO) to enter or generate a PIN signature.
The submission ID assigned to this return is 5987992018333jujetho

**PLEASE DO NOT SEND A PAPER COPY OF ENTITY'S RETURN TO THE
IRS. IF YOU DO, IT WILL DELAY THE PROCESSING OF THE RETURN.**

Form **990**

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2017

Department of the Treasury
Internal Revenue Service

- ▶ Do not enter social security numbers on this form as it may be made public.
- ▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

A For the **2017** calendar year, or tax year beginning **07-01**, 2017, and ending **06-30**, 2018

B Check if applicable:

- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

C Name of organization **PALM COAST ARTS FOUNDATION INC**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
PO BOX 351766

City or town, state or province, country, and ZIP or foreign postal code
PALM COAST, FL 32135-1766

D Employer identification no. **80-0101548**

E Telephone number **(386) 263-2991**

G Gross receipts \$ **247,388**

F Name and address of principal officer: **SHIRLYN PERKOVICH**
8 ERICKSON PL, PALM COAST, FL 32164

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
If "No," attach a list. (see instructions)
H(c) Group exemption number ▶

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: ▶ **PALMCOASTARTSFOUNDATION.COM**

K Form of organization: Corporation Trust Association Other ▶

L Year of formation: **2004** **M** State of legal domicile: **FL**

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: SPONSORED LOCAL MUSIC AND ART EVENTS AND PROGRAMS IN THE COMMUNITY TO RAISE FUNDS AND BUILD AWARENESS OF THE FOUNDATIONS GOAL TO BUILD A CULTURAL ARTS CENTER IN FLAGLER COUNTY.		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	13
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	13
	5	Total number of individuals employed in calendar year 2017 (Part V, line 2a)	5	3
	6	Total number of volunteers (estimate if necessary)	6	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	1,811
	7b	Net unrelated business taxable income from Form 990-T, line 34	7b	0
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9	Program service revenue (Part VIII, line 2g)	389,184	108,914
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	126,572	114,933
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	840	1,811
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	526,644	242,391
	Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	4,000
14		Benefits paid to or for members (Part IX, column (A), line 4)		0
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	66,208	74,792
16a		Professional fundraising fees (Part IX, column (A), line 11e)		0
		b Total fundraising expenses (Part IX, column (D), line 25) ▶	0	
17		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	189,431	206,492
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	259,639	285,284	
	19 Revenue less expenses. Subtract line 18 from line 12	267,005	(42,893)	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21	Total liabilities (Part X, line 26)	1,152,437	1,105,213
	22	Net assets or fund balances. Subtract line 21 from line 20	443,608	439,277
		708,829	665,936	

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

SAM PERKOVICH
Signature of officer

SAM PERKOVICH, PRESIDENT
Type or print name and title

Date

Paid Preparer Use Only

Print/Type preparer's name: **Mary M Langhauser** Preparer's signature: **Mary M Langhauser** Date: **12-18-2018**

Check if self-employed if PTIN: **P00021314**

Firm's name: **Mary M Langhauser, CPA** Firm's EIN: ▶

Firm's address: **35 Barkwood Lane Palm Coast FL 32137** Phone no.: **386-446-3570**

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

For Paperwork Reduction Act Notice, see the separate instructions.

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:
SPONSORED LOCAL MUSIC AND ART EVENTS AND PROGRAMS IN THE COMMUNITY TO RAISE FUNDS AND BUILD AWARENESS OF THE FOUNDATIONS GOAL TO BUILD A CULTURAL ARTS CENTER IN FLAGLER COUNTY.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: _____) (Expenses \$ 137,656 including grants of \$ _____) (Revenue \$ 114,933)
PROVIDED COMMUNITY EVENTS INCLUDING PLAYS CONCERTS AND COMMUNITY GRANT TO STUDENT ORCHESTRA

4b (Code: _____) (Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4c (Code: _____) (Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4d Other program services (Describe in Schedule O.)
(Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4e Total program service expenses ▶ 137,656

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX	X	
e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X

Part IV Checklist of Required Schedules (continued)

		Yes	No
20a	Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b	A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

Table with columns for question number, question text, and Yes/No response boxes. Includes questions 1a through 14b regarding IRS filings and tax compliance.

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

Table with 3 columns: Question, Yes, No. Rows include: 1a Enter the number of voting members... 1b Enter the number of voting members included... 2 Did any officer, director, trustee... 3 Did the organization delegate control... 4 Did the organization make any significant changes... 5 Did the organization become aware... 6 Did the organization have members... 7a Did the organization have members... 7b Are any governance decisions... 8 Did the organization contemporaneously document... 8a The governing body... 8b Each committee... 9 Is there any officer, director, trustee...

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 3 columns: Question, Yes, No. Rows include: 10a Did the organization have local chapters... 10b If "Yes," did the organization have written policies... 11a Has the organization provided a complete copy... 11b Describe in Schedule O the process... 12a Did the organization have a written conflict of interest policy... 12b Were officers, directors, or trustees... 12c Did the organization regularly and consistently monitor... 13 Did the organization have a written whistleblower policy... 14 Did the organization have a written document retention... 15 Did the process for determining compensation... 15a The organization's CEO... 15b Other officers or key employees... 16a Did the organization invest in, contribute assets to... 16b If "Yes," did the organization follow a written policy...

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed -> Florida
18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
20 State the name, address, and telephone number of the person who possesses the organization's books and records: -> SHIRLYN PERKOVICH (386)263-2991, 8 ERICKSON PL, PALM COAST, FL 32164

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former** directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) SHIRLYN PERKOVICH PRESIDENT	10.00	X		X				0	0	0
(2) JOSEPH A GANCI TRUSTEE	2.00	X						0	0	0
(3) THOMAS A CORUM TRUSTEE	2.00	X						0	0	0
(4) DOLORES GENK SECRETARY	5.00	X		X				0	0	0
(5) PERRY GAMBRELL TREASURER	10.00	X						0	0	0
(6) MICHAEL DAVIS TRUSTEE	2.00	X						0	0	0
(7) ARTHUR L MCLAURIN EXECUTIVE VP	2.00	X		X				0	0	0
(8) LINDSEY FLORENCE TRUSTEE	2.00	X						0	0	0
(9) AWILDA HAMILTON TRUSTEE		X						0	0	0
(10) JOAN MANGANO TRUSTEE		X						0	0	0
(11) JACQUELINE DAVIS TRUSTEE		X						0	0	0
(12) LEILA HARDISON TRUSTEE		X						0	0	0
(13) SHELLEY RAGSDALE TRUSTEE		X						0	0	0
(14) NANCY CROUCH EXECUTIVE DIRECTOR	40.00				X			42,960	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15) -----										
(16) -----										
(17) -----										
(18) -----										
(19) -----										
(20) -----										
(21) -----										
(22) -----										
(23) -----										
(24) -----										
(25) -----										
1b Sub-total										
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)							42,960	0	0	
2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ▶								0	0	0

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ▶

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Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b	26,397			
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	4,250			
	f All other contributions, gifts, grants, and similar amounts not included above	1f	78,267			
	g Noncash contributions included in lines 1a-1f: \$		318			
	h Total. Add lines 1a-1f		108,914			
	Program Service Revenue	2a EVENT REVENUE	Business Code			
b		711300	114,933	114,933		
c						
d						
e						
f All other program service revenue						
g Total. Add lines 2a-2f			114,933			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		1,811		1,811	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real				
		(ii) Personal	4,917			
		b Less: rental expenses				
		c Rental income or (loss)	4,917			
	d Net rental income or (loss)		4,917	4,917		
	7a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
		b Less: cost or other basis and sales expenses				
		c Gain or (loss)				
	d Net gain or (loss)					
	8a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a				
		b Less: direct expenses	b			
c Net income or (loss) from fundraising events						
9a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	a	16,803				
	b Less: cost of goods sold	b	4,997			
	c Net income or (loss) from sales of inventory		11,806	11,806		
Miscellaneous Revenue	11a REBATE	Business Code				
	b	711300	10	10		
	c					
	d All other revenue					
	e Total. Add lines 11a-11d		10			
12 Total revenue. See instructions		242,391	131,666	1,811	0	

Submitted by: Nancy Crouch, Exec Director

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	3,000	3,000		
2 Grants and other assistance to domestic individuals. See Part IV, line 22	1,000	1,000		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	69,163		69,163	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	5,629		5,629	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	9,554		9,554	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	5,210	5,210		
12 Advertising and promotion	10,865	7,027	3,838	
13 Office expenses	13,418	717	12,701	
14 Information technology	4,043	684	3,359	
15 Royalties				
16 Occupancy	35,350	5,469	29,881	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	7,891	7,891		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	28,385	28,385		
23 Insurance	2,174	56	2,118	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a BANK AND MERCHANT FEES	3,072	2,243	829	
b PRINTING AND POSTAGE	2,805	2,055	750	
c DIRECT EVENT EXPENSES	67,916	67,916		
d REPAIRS AND MAINTENANCE	15,809	6,003	9,806	
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	285,284	137,656	147,628	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)			
		Beginning of year		End of year			
Assets	1	Cash - non-interest-bearing	158,264	1	101,656		
	2	Savings and temporary cash investments	8,033	2	3,002		
	3	Pledges and grants receivable, net	12,250	3	12,214		
	4	Accounts receivable, net		4			
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5			
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6			
	7	Notes and loans receivable, net		7			
	8	Inventories for sale or use	1,384	8	1,384		
	9	Prepaid expenses and deferred charges		9			
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a	943,502			
	b	Less: accumulated depreciation	10b	52,274	878,452	10c	891,228
	11	Investments - publicly traded securities	18,178	11	19,987		
	12	Investments - other securities. See Part IV, line 11		12			
	13	Investments - program-related. See Part IV, line 11		13			
	14	Intangible assets		14			
	15	Other assets. See Part IV, line 11	75,876	15	75,742		
16	Total assets. Add lines 1 through 15 (must equal line 34)	1,152,437	16	1,105,213			
Liabilities	17	Accounts payable and accrued expenses	4,496	17	1,010		
	18	Grants payable		18			
	19	Deferred revenue		19			
	20	Tax-exempt bond liabilities		20			
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21			
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22			
	23	Secured mortgages and notes payable to unrelated third parties	143,523	23	141,440		
	24	Unsecured notes and loans payable to unrelated third parties		24			
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	295,589	25	296,827		
	26	Total liabilities. Add lines 17 through 25	443,608	26	439,277		
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.						
	27	Unrestricted net assets	708,829	27	665,936		
	28	Temporarily restricted net assets		28			
	29	Permanently restricted net assets		29			
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.						
	30	Capital stock or trust principal, or current funds		30			
	31	Paid-in or capital surplus, or land, building, or equipment fund		31			
	32	Retained earnings, endowment, accumulated income, or other funds		32			
33	Total net assets or fund balances	708,829	33	665,936			
34	Total liabilities and net assets/fund balances	1,152,437	34	1,105,213			

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	242,391
2	Total expenses (must equal Part IX, column (A), line 25)	2	285,284
3	Revenue less expenses. Subtract line 2 from line 1	3	(42,893)
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	708,829
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	665,936

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		

EEA

Form 990 (2017)

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2017

Open to Public Inspection

Name of the organization

PALM COAST ARTS FOUNDATION INC

Employer identification number

80-0101548

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	71,456	105,732	500,227	522,980	240,332	1,440,727
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	71,456	105,732	500,227	522,980	240,332	1,440,727
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						660,536
6 Public support. Subtract line 5 from line 4						780,191

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7 Amounts from line 4	71,456	105,732	500,227	522,980	240,332	1,440,727
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	31	11	18	840	1,811	2,711
9 Net income from unrelated business activities, whether or not the business is regularly carried on	3,009	50				3,059
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						1,446,497
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	53.94 %
15 Public support percentage from 2016 Schedule A, Part II, line 14	15	50.04 %
16a 33 1/3% support test - 2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/>		
b 33 1/3% support test - 2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test - 2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test - 2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Table with 7 columns: (a) 2013, (b) 2014, (c) 2015, (d) 2016, (e) 2017, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Gross receipts from admissions, merchandise sold or services performed; 3 Gross receipts from activities that are not an unrelated trade or business under section 513; 4 Tax revenues levied for the organization's benefit; 5 The value of services or facilities furnished by a governmental unit; 6 Total. Add lines 1 through 5; 7a Amounts included on lines 1, 2, and 3 received from disqualified persons; b Amounts included on lines 2 and 3 received from other than disqualified persons; c Add lines 7a and 7b; 8 Public support. (Subtract line 7c from line 6.)

Section B. Total Support

Table with 7 columns: (a) 2013, (b) 2014, (c) 2015, (d) 2016, (e) 2017, (f) Total. Rows include: 9 Amounts from line 6; 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources; b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975; c Add lines 10a and 10b; 11 Net income from unrelated business activities not included in line 10b; 12 Other income. Do not include gain or loss from the sale of capital assets; 13 Total support. (Add lines 9, 10c, 11, and 12.); 14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here.

Section C. Computation of Public Support Percentage

Table with 2 columns: Description, Percentage. Row 15: Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f)) - 15%. Row 16: Public support percentage from 2016 Schedule A, Part III, line 15 - 16%.

Section D. Computation of Investment Income Percentage

Table with 2 columns: Description, Percentage. Row 17: Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f)) - 17%. Row 18: Investment income percentage from 2016 Schedule A, Part III, line 17 - 18%.

- 19a 33 1/3% support tests - 2017. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization.
b 33 1/3% support tests - 2016. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization.
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions.

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations *(continued)*

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close, and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year <i>(see instructions)</i> .		
a <input type="checkbox"/> The organization satisfied the Activities Test. <i>Complete line 2 below.</i>		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. <i>Complete line 3 below.</i>		
c <input type="checkbox"/> The organization supported a governmental entity. <i>Describe in Part VI how you supported a government entity (see instructions).</i>		
2 Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>	Yes	No
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4).	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2017 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1 Distributable amount for 2017 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2017 (reasonable cause required - explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2017			
a			
b From 2013			
c From 2014			
d From 2015			
e From 2016			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2017 distributable amount			
i Carryover from 2012 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2017 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2017 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2017, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2017. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2018. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2013			
b Excess from 2014			
c Excess from 2015			
d Excess from 2016			
e Excess from 2017			

Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Client Copy

Schedule B
(Form 990, 990-EZ,
or 990-PF)
Department of the Treasury
Internal Revenue Service

Schedule of Contributors

OMB No. 1545-0047

2017

- ▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
- ▶ Go to www.irs.gov/Form990 for the latest information.

Name of the organization <u>PALM COAST ARTS FOUNDATION INC</u>	Employer identification number <u>80-0101548</u>
--	--

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

- 501(c)(3) (enter number) organization
- 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
- 527 political organization

Form 990-PF

- 501(c)(3) exempt private foundation
- 4947(a)(1) nonexempt charitable trust treated as a private foundation
- 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

PALM COAST ARTS FOUNDATION INC

Employer identification number

80-0101548

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	SAGE FOUNDATION 210 OLD KINGS RD S STE 900 FLAGLER BEACH, FL 32136	\$ 20,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	TOM CORUM 9 LIVE OAK LN PALM COAST, FL 32137	\$ 23,100	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	WILLIAM BARBARA HAKOS 93 EMERALD LAKE DR PALM COAST, FL 32137	\$ 7,900	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	EDWARD KONIKOWSKI 8 RIVERBEND DR PALM COAST, FL 32137	\$ 5,335	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	SAM PERKOVICH 8 ERICKSON PL PALM COAST, FL 32164	\$ 11,529	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	PATTERSON BARCLAY FOUNDATION 501 SILVERSIDE RD STE 123 WILMINGTON, DE 19809	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization PALM COAST ARTS FOUNDATION INC	Employer identification number 80-0101548
---	---

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	FIELDS OF DAYTONA 10 N TOMOKA FARM DAYTONA BEACH, FL 32114	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	LINDSEY FLORENCE 8 ERIC PL PALM COAST, FL 32164	\$ 5,903	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
—	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
—	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
—	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
—	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
—	_____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

**SCHEDULE D
(Form 990)**

Supplemental Financial Statements

OMB No. 1545-0047

▶ Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

2017

▶ Attach to Form 990.

Open to Public
Inspection

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

Name of the organization

Employer identification number

PALM COAST ARTS FOUNDATION INC

80-0101548

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply). <input type="checkbox"/> Preservation of land for public use (e.g., recreation or education) <input type="checkbox"/> Preservation of a historically important land area <input type="checkbox"/> Protection of natural habitat <input type="checkbox"/> Preservation of a certified historic structure <input type="checkbox"/> Preservation of open space	
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____	
4 Number of states where property subject to conservation easement is located ▶ _____	
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____	
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____	
8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.	

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.	
b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:	
(i) Revenue included on Form 990, Part VIII, line 1	▶ \$ _____
(ii) Assets included in Form 990, Part X	▶ \$ _____
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:	
a Revenue included on Form 990, Part VIII, line 1	▶ \$ _____
b Assets included in Form 990, Part X	▶ \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment ▶ _____ %
 - b Permanent endowment ▶ _____ %
 - c Temporarily restricted endowment ▶ _____ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|---|--------|----|
| (i) unrelated organizations | 3a(i) | |
| (ii) related organizations | 3a(ii) | |
| b If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R? | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings	891,758		28,972	862,786
c Leasehold improvements	18,076		11,306	6,770
d Equipment	33,668		11,996	21,672
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				891,228

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other _____		
(A) _____		
(B) _____		
(C) _____		
(D) _____		
(E) _____		
(F) _____		
(G) _____		
(H) _____		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) _____		
(2) _____		
(3) _____		
(4) _____		
(5) _____		
(6) _____		
(7) _____		
(8) _____		
(9) _____		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) DEPOSITS	
(2) CONSTRUCTION IN PROGRESS	1,462
(3)	74,280
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	75,742

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) TEMPORARY RESTRICTED ASSETS	296,827
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	296,827

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII.

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.
 Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements				1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:					
a	Net unrealized gains (losses) on investments	2a				
b	Donated services and use of facilities	2b				
c	Recoveries of prior year grants	2c				
d	Other (Describe in Part XIII.)	2d				
e	Add lines 2a through 2d				2e	
3	Subtract line 2e from line 1				3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:					
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a				
b	Other (Describe in Part XIII.)	4b				
c	Add lines 4a and 4b				4c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)				5	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.
 Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements				1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:					
a	Donated services and use of facilities	2a				
b	Prior year adjustments	2b				
c	Other losses	2c				
d	Other (Describe in Part XIII.)	2d				
e	Add lines 2a through 2d				2e	
3	Subtract line 2e from line 1				3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:					
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a				
b	Other (Describe in Part XIII.)	4b				
c	Add lines 4a and 4b				4c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)				5	

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

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SCHEDULE G
(Form 990 or 990-EZ)

Supplemental Information Regarding Fundraising or Gaming Activities

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest instructions.

2017

Open to Public Inspection

Name of the organization

Employer identification number

PALM COAST ARTS FOUNDATION INC

80-0101548

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a Mail solicitations
- b Internet and email solicitations
- c Phone solicitations
- d In-person solicitations
- e Solicitation of non-government grants
- f Solicitation of government grants
- g Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		(event type)	(event type)	(total number)	(add col. (a) through col. (c))
Revenue	1	Gross receipts			
	2	Less: Contributions			
	3	Gross income (line 1 minus line 2)			
Direct Expenses	4	Cash prizes			
	5	Noncash prizes			
	6	Rent/facility costs			
	7	Food and beverages			
	8	Entertainment			
	9	Other direct expenses			
	10	Direct expense summary. Add lines 4 through 9 in column (d) ▶			
11	Net income summary. Subtract line 10 from line 3, column (d) ▶				

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
		1	Gross revenue		
Direct Expenses	2	Cash prizes			
	3	Noncash prizes			
	4	Rent/facility costs			
	5	Other direct expenses			
6	Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
7	Direct expense summary. Add lines 2 through 5 in column (d) ▶				
8	Net gaming income summary. Subtract line 7 from line 1, column (d) ▶				

9 Enter the state(s) in which the organization conducts gaming activities: _____
 a Is the organization licensed to conduct gaming activities in each of these states? Yes No
 b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No
 b If "Yes," explain: _____

SCHEDULE O
(Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

OMB No. 1545-0047

2017

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

Name of the organization

Employer identification number

PALM COAST ARTS FOUNDATION INC

80-0101548

01. Form 990 governing body review (Part VI, line 11)

TAX PREPARER PROVIDES A COPY TO THE TREASURER FOR REVIEW.

02. Governing documents, etc, available to public (Part VI, line 19)

COPIES OF PERTINENT DOCUMENTS ARE KEPT AT THE ORGANIZATIONS OFFICE

Client Copy

Form **4562**

Depreciation and Amortization
(Including Information on Listed Property)

OMB No. 1545-0172

2017

Attachment
Sequence No. **179**

Department of the Treasury
Internal Revenue Service (99)

▶ Attach to your tax return.

▶ Go to www.irs.gov/Form4562 for instructions and the latest information.

Name(s) shown on return

Business or activity to which this form relates

Identifying number

PALM COAST ARTS FOUNDATION INC

FORM 990 - 1

80-0101548

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2016 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2018. Add lines 9 and 10, less line 12	▶ 13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property.) (See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Don't include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2017	17	26,948
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here	▶ <input type="checkbox"/>	

Section B - Assets Placed in Service During 2017 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only-see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property		693	5	HY	200 DB	139
c 7-year property	Statement #567					238
d 10-year property						
e 15-year property		19,996	15	HY	150 DB	1,000
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
i Nonresidential real property	05-2018	18,811	39 yrs.	MM	S/L	60
				MM	S/L	

Section C - Assets Placed in Service During 2017 Tax Year Using the Alternative Depreciation System

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instructions	22	28,385
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form 4562 (2017)

Form **8868**

(Rev. January 2017)

Department of the Treasury
Internal Revenue Service

Application for Automatic Extension of Time To File an Exempt Organization Return

▶ **File a separate application for each return.**

▶ **Information about Form 8868 and its instructions is at www.irs.gov/form8868.**

OMB No. 1545-1709

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see Instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile, click on Charities & Non-Profits, and click on e-file for *Charities and Non-Profits*.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Enter filer's identifying number, see instructions

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. PALM COAST ARTS FOUNDATION INC	Employer identification number (EIN) or 80-0101548
	Number, street, and room or suite no. If a P.O. box, see instructions. PO BOX 351766	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. PALM COAST, FL 32135-1766	

Enter the Return Code for the return that this application is for (file a separate application for each return) 07

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

• The books are in the care of ▶ SHIRLYN PERKOVICH, 8 ERICKSON PL, PALM COAST, FL 32164

Telephone No. ▶ 386-263-2991 FAX No. ▶ _____

• If the organization does not have an office or place of business in the United States, check this box

• If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ . If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until 05-15, 2019, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

- ▶ calendar year 20__ or
- ▶ tax year beginning 07-01, 2017, and ending 06-30, 2018.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

For Privacy Act and Paperwork Reduction Act Notice, see Instructions.

Form 8868 (Rev. 1-2017)

EEA

Form **8879-EO**

IRS e-file Signature Authorization for an Exempt Organization

OMB No. 1545-1878

For calendar year 2017, or fiscal year beginning 07-01-2017, and ending 06-30-2018

▶ Do not send to the IRS. Keep for your records.

2017

Department of the Treasury
Internal Revenue Service

▶ Go to www.irs.gov/Form8879EO for the latest information.

Name of exempt organization

Employer identification number

PALM COAST ARTS FOUNDATION INC

80-0101548

Name and title of officer

SAM PERKOVICH, PRESIDENT

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

- 1a Form 990 check here b Total revenue, if any (Form 990, Part VIII, column (A), line 12) 1b 242,391
- 2a Form 990-EZ check here b Total revenue, if any (Form 990-EZ, line 9) 2b _____
- 3a Form 1120-POL check here b Total tax (Form 1120-POL, line 22) 3b _____
- 4a Form 990-PF check here b Tax based on investment income (Form 990-PF, Part VI, line 5) 4b _____
- 5a Form 8868 check here b Balance Due (Form 8868, line 3c) 5b _____

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2017 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize Mary M Langhauser, CPA to enter my PIN 52729 as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶

Date ▶ 11-28-2018

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

598799 52729
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2017 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶

Date ▶ 12-18-2018

ERO Must Retain This Form - See Instructions

Do Not Submit This Form to the IRS Unless Requested To Do So

For Paperwork Reduction Act Notice, see instructions.

Form 8879-EO (2017)

EEA

Federal Supporting Statements

2017 PG01

Name(s) as shown on return

PALM COAST ARTS FOUNDATION INC

FEIN

80-0101548

FORM 4562 - LINE 19C

Statement #567

BASIS	RP	CV	METHOD	DEDUCTION
459	7	HY	200 DB	66
60	7	HY	200 DB	9
1,142	7	HY	200 DB	<u>163</u>
TOTAL				<u><u>238</u></u>

Client Copy

PICNIC AND POPS BUDGET WORKSHEET

ORGANIZATION NAME: Palm Coast Arts Foundation
 FEDERAL ID: 80-0101548
 Fiscal Year End: 30-Jun

	Total Organizational Budget	Total Program Budget	Grant Request
Income			
Government Grants		0	
Foundation/Corporate Grants		30926	
Admission Fees		27890	
Contributions from Individuals		710	
Membership income		0	
Fundraising		1520	
Earned Income			
Interest Income			
Other Income		1154	
Total Income		62200	
Expenses			
Personnel			
Salaries/Wages		0	
Employee Benefits/Taxes		0	
Bank/Investment Fees		0	
Depreciation Expenses		0	
Equipment Rental/Maintenance		3368	1000
Food Costs		4378	
Fundraising/Development Expense		0	
Insurance Expense		0	
Marketing/Advertising		7400	2000
Postage and Delivery		17	
Professional Development		0	
Professional Fees		25400	
Rent and Occupancy		0	
Supplies and Materials		1690	
Telephone expenses		0	
Other expense		374	
Other expense		1650	
Misc Expense		466	
TOTAL EXPENSES		44743	



BOARD OF TRUSTEES – 2019

Updated: July 31, 2019

***Alex, Bob**
Vice President

71 Westchester Lane
Palm Coast, FL 32164
(H) 386-446-0263
(C) 386-585-2451
ralex@cfl.rr.com

Barr, Andrea (Rob)

Tech Talk Studios
4 Office Park Drive
Palm Coast, FL 32137
(W) 386-597-7929
C: 386-449-9408
Retired Apple Computers; owner
Tech Talk Studios

Florence, Lindsey

180 Eric Drive
Palm Coast, FL 32164
(H) 586-4023
glflorence@mindspring.com
retired music teacher

Ganci, Joe (Joan)

51 Woodhollow Lane
Palm Coast, FL 32164
(H) 446-2288
(C) 793-9002
ganciarts@cfl.rr.com
retired IBM Executive – and artist

***Genk, Lori (David)**

Secretary
14 Ocean Street
Palm Coast, FL 32137
(H) 447-0093
(C) 585-0924
lgenk@mbaileygroup.com
retired insurance broker

***Hamilton, Awilda (Hayes Jackson)**

Events

13 River Park Drive, North
Palm Coast, FL 32137
(H) 597-6950
(C) 216-272-2677
hamjacks1@aol.com
retired Dean, Kent State University

Hardison, Leila

(Education)

40 Mt. Vernon Lane
Palm Coast, FL 32164
(H) 447-5708
(C) 302-602-0783
leiladrmom@aol.com
retired higher education – medical field

***Leo, Mark**

88 Front Street
Palm Coast, FL 32137
(C) 978-979-2737
markaleo54@gmail.com
retired law enforcement

Mangano, Joan (Jim)

16 Curry Court
Palm Coast, FL 32137
(H) 446-1339
(C) 871-8981
Joanmangano38@gmail.com
Retired teacher – artist

***Perkovich, Sam (Ted)**

President

8 Erickson Place
Palm Coast, FL 32164
(H) 437-3346
(C) 931-3145
(W) 449-8281
samperkovich@gmail.com
realtor – owner/broker Parkside Realty

Vardakis, Eric

President, Live Tour Network, Inc.
1 Florida Park Drive, South #309
Palm Coast, FL 32137
(386)445-7069
livetournetwork@gmail.com

STAFF:

**Nancy Crouch (Bob)
Executive Director**

6 St. Andrews Court
Palm Coast, FL 32137
(H) 986-3112
(C) 847-309-6233
(W) 225-4394

nancycrouch@palmcoastartsfoundation.com

**Terry Dougherty
Office Assistant**

(386) 225-4379

Anita DiLeonardo

Bookkeeper

19A Eton Lane
Palm Coast, FL 32164

*Executive Committee



APRIL 19, 2020

MARKETING PLAN

Social Media to begin in October

Facebook
Palm Coast Arts Foundation Website
City Repertory Theatre Website
Palm Coast City community calendar
Flagler Broadcasting community calendar
Flagler County Chamber event website
Instagram
LinkedN
Email
Who Fish Weekly
Eventful
Flaglerlive.com
St. Augustine: www.oldcity.com community calendar

Print Media (includes a special press preview)

Daytona News Journal-Tribune (both Flagler and Volusia Counties)
Palm Coast, Ormond Beach, and Orange Park Observer
St. Augustine Record
Grand Haven Oak Tree quarterly Newsletters
Sun and Surf Magazine

Radio

Kool 100.9 fm
WNZF 106.3 fm
Flagler Beach 97.3 fm
Beach 105.5 fm
Beach 92.7 fm
Flagler College 88.5 fm



THIRTEENTH ANNUAL

& Picnic Pops!

“Symphony in PCAF Park” with the Jacksonville Symphony



Sunday, April 19, 2020 Rain Date: May 3, 2020

6:30pm Park Opens

8:00pm Concert

1500 Central Avenue (Town Center)

Deanna Tham

Jacksonville Symphony Assistant Conductor &
JSYO Principal Conductor, Winston Family Endowed Chair

Early Discount Pricing Available Until February 1, 2020:

\$40 PCAF Members/\$45 General Public

Tables of Ten (\$400 PCAF Members/\$450 General Public)

AFTER FEBRUARY 1: \$45 PCAF Members/\$50 General Public

Tables of Ten (\$450 PCAF Members/\$500 General Public)

BRING YOUR OWN PICNIC! TABLES AND CHAIRS PROVIDED!

Call 386.225.4394 for Tickets or Online at www.palmcoastartsfoundation.com

Sponsors To Date Include...



Thank you for the opportunity to apply for a City of Palm Coast Cultural Arts grant. It is with great pleasure that we are able, with the help of area business leaders, and our community grants, to offer this much anticipated outdoor concert, now in its 13th year.

Requested information per your grant requirements is listed below:

MISSION: To nurture and spotlight the arts, support our economy, and enhance our quality of life by providing vision, venues and facilitation.

Description of Event: The Jacksonville Symphony comes to Palm Coast once a year to perform a full concert (90 minutes) at the Palm Coast Arts Foundation's outdoor stage. Guests are allowed to bring their picnics; the Palm Coast Arts Foundation provides tables (of 10); chairs; and table covering and centerpiece.

Date: Sunday, April 19, 2020 (rain date: Sunday, May 3, 2020)

Location: Palm Coast Arts Foundation, 1500 Central Avenue (in Town Center)

Anticipated attendance: 1100

Financial assistance is extremely important as this is a very expensive evening concert with the professional first strings symphony. We rely on grant support and area sponsors to help defray the costs of this much anticipated annual event. The funds would be used for advertising and or rental needs (tables and chairs).

The event has become a spring anticipated concert growing in numbers each year. The Flagler Youth Orchestra and their families are given greatly reduced tickets to encourage our youth to experience these professional musicians. This concert allows Palm Coast residents and visitors the opportunity to experience a world-class performance while not having to travel to Jacksonville.

It is a true community event with volunteer support by the Scouts USA, the high school lacrosse team, the middle school problem solvers, and high school choir students who help with table/chair set up and take down.



CULTURAL ARTS FINANCIAL ASSISTANCE MATCHING GRANT INSTRUCTIONS AND APPLICATION FISCAL YEAR 2020 (OCTOBER 1, 2019 – SEPTEMBER 30, 2020)

The City of Palm Coast defines “Cultural Arts Program” as an activity, event or program that is open to the public and whose purpose is to:

- Educate the public on the unique characteristics of a defined cultural group;
- Introduce a distinct, traditional activity, event or program of a defined cultural group;
- Promote the arts and art appreciation through various media including but not limited to: literature, dance, film, visual arts, graphic arts, musical arts, theater arts, etc., or
- Present a new cultural activity, event or program to the community.

The City of Palm Coast Cultural Arts Financial Assistance Matching Grant program is intended to provide funding for Cultural Arts Programs that are conducted in the City of Palm Coast by a City based organization.

To apply for a Cultural Arts Financial Assistance from the City of Palm Coast, please review the attached instructions and application. Initial where indicated, attach the requested documentation, and DocuSign where indicated. Once you complete this submission via DocuSign, your application will be submitted to for review of eligibility and recommendation regarding the grant award. Acknowledged DLG

SECTION I – Eligibility

- A. Requestor must be qualified as tax exempt under 26 USC 501(c) (3) and contributions to the Requestor must be tax deductible pursuant to 26 USC 170. Acknowledged DLG
- B. Requestor must be based in the City of Palm Coast. Acknowledged DLG
- C. Requestor has not already received \$3,000 or more funding from the City for the fiscal year for which this application is being submitted. Acknowledged DLG
- D. Requestor must not request more than one grant during a fiscal year. Acknowledged DLG
- E. Requestor must be governed by an active, responsible governing body whose members have no material conflict of interest and all of which serve without compensation. Acknowledged DLG
- F. Requestor’s Cultural Arts Program(s) must be open to the general public and held within the boundaries of the City of Palm Coast. Acknowledged DLG
- G. Requestor’s Cultural Arts Program(s) must begin on or after October 1st and must end on or before September 30th of the fiscal year for which this application is being submitted. Acknowledged DLG
- H. If Requestor is awarded a grant, Requestor must participate in at least one community event hosted by the City. Grant recipients will be contacted by the Event Coordinator to discuss specifics related to participation. Acknowledged DLG

SECTION II – Financial Assistance/Maximum Grant Award/Allowable Expenses

- A. The Cultural Arts Financial Assistance Grant program is a competitive grant program. Total grants funds available are dependent upon approval of the fiscal year budget by City Council. Requestor acknowledges that not all applications may be funded. Acknowledged DLG
- B. Maximum Grant Award – Requestor acknowledges that no grant award will exceed the lessor of 80% of the total program cost or \$3,000. In addition, in determining the award, the Requestor’s share of the program costs must be at least 20% of program cost. Acknowledged DLG

- C. Requestor acknowledges that the City's allocation of awarded grants will be distributed on a percentage basis. The percentage is calculated by dividing the grant funds available by the total amount of the requests submitted subject to the Maximum Grant Award. *Acknowledged* DLG
- D. Requestor acknowledges that Grant distribution is a reimbursement of costs actually incurred and will be paid AFTER the event. *Acknowledged* DLG

SECTION III - Application Procedure

- A. An authorized representative of the Requestor must initial this instruction sheet where indicated, DocuSign the application form and submit required attachments as follows :
 - Cover letter, preferably on the organization's letterhead
 - IRS Determination Letter (highlight effective date)
 - Completed Budget Form
 - Most recent IRS 990 Form or organization audit report
 - Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
 - Support materials such as resumes, marketing plan, brochures, community feedback, surveys etc.

Acknowledged ^{DS}DLG

- B. Completed applications must be returned by August 15th of the applicable fiscal year. Incomplete or late applications will not be eligible for consideration. *Acknowledged* DLG

SECTION IV – Review, Recommendation and Award Meetings

Applications will be reviewed at a public meeting – typically the second week of September. The meeting place, date and time is subject to change. Therefore please check the City of Palm Coast Website for agendas and meeting dates. *Acknowledged* DLG

Thereafter, the recommendation will be brought to the City Council for review and approval. The Meeting dates for the Work Shop and Business meetings are subject to change. *Acknowledged* DLG

Meeting dates, times and locations as well as agendas are available on the City of Palm Coast website at <https://www.palmcoastgov.com/agendas>. *Acknowledged* DLG

SECTION V – Grant Agreement


- A. Upon City Council approval, the Contract Coordinator will forward to each funded organization the formal Agreement, the Request for Reimbursement of Funds Form, and the Request to Use City Logo Form. An authorized representative of the governing board of the funded organization must DocuSign the Agreement and Request for Use of City Logo Form within ten business days following receipt of the Agreement. *Acknowledged* DLG
- B. Funded organizations must acknowledge and recognize the City of Palm Coast for support of their event(s) funded in whole or in part by the Cultural Arts Grant in all program related promotional/marketing materials. Copies of each must be submitted to the Parks & Recreation Department for record keeping purposes. *Acknowledged* DLG

SECTION VI – Request for Funds

- A. The Request for Funds Form accompanied by promotional/marketing materials, must be completed and returned to the City within 30 days from the conclusion of the funded event, but no later than September 30 of the fiscal year. *Acknowledged* DLG
- B. The Request for Reimbursement of Funds Form must include:
 1. Receipts for purchases of Allowable Expenses (see below) only
 2. Copies of the marketing materials used to advertise/promote the event that lists the City of Palm Coast as an event sponsor *Acknowledged* DLG
- C. The funded organization may be asked to provide additional documentation such as canceled checks, paid invoices, or other financial documents verifying grant related and allowable expenses. Such verification must be provided upon City's request. *Acknowledged* DLG

E. Allowable Expenses - Allowable expenses are as follows:

1. Directly related to the program;
2. Ten percent (10%) of the grant funding must be used for marketing of the funded program;
3. Specifically and clearly detailed in the program budget;
4. Incurred, invoiced and accrued between the grant start and end dates (begin on or after October 1 and end on or before September 30 of the fiscal year).

Acknowledged 

F. Non-Allowable Expenses – Expenses that will not be funded include, but are not limited to, the following:

1. Operating expenses such as organization staff salaries, phone, utilities, office supplies, equipment costing over \$1,000, property improvements, fixtures, building maintenance, space rental, and other overhead or indirect costs;
2. Major or Emergency Replacement – Non-recurring or emergency replacement of roofs, boilers, motors, ranges, plumbing, musical instruments, etc.;
3. Obsolescence/Renovation – Improvement of facilities such as substitutions for items that can no longer be used because of code, laws, or advance standards or techniques which make mandatory the use of new facilities or appurtenances to properly carry on work;
4. Building, renovation, or remodeling of facilities. Capital expenditures (includes acquisitions, building projects, and renovations) ;
5. Expenses incurred or obligated before or after the funded fiscal year;
6. Lobbying or attempting to influence federal, state, or local legislation;
7. Costs associated with bad debts, contingencies (money set aside for possible expenses), fines and penalties, interest, taxes, and other financial costs;
8. Private entertainment, food, and beverages;
9. Plaques, awards, and scholarships;
10. Activities that are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, handicap, age, or marital status;
11. Re-Granting by using grant monies to underwrite grant programs or individual grants within one’s own organization or another organization;
12. Contributions and donations;
13. Mortgage payments.

Acknowledged 

QUESTIONS:

All questions should be addressed to:

Rose Conceicao, Contract Coordinator
E-mail: rconceicao@palmcoastgov.com

DEADLINE FOR APPLICATION: August 15, 2019

TENTATIVE MEETING DATES: (SUBJECT TO CHANGE)

Cultural Arts Review Committee Meeting
September 12, 2019 4:00-6:00 pm Workshop Room City Hall

Workshop Meeting
October 8, 2019 9:00 am Workshop Room, City Hall

Business Meeting
October 15, 2019 9:00 am Council Room, City Hall

Check website for any changes to Agenda items and Meeting dates, time and locations: <https://www.palmcoastgov.com/agendas>

Please provide the following information:

ORGANIZATION NAME (REQUESTOR): The Garden Club at Palm Coast

STREET ADDRESS: 75 Island Estates Parkway

CITY, STATE, ZIP CODE: Palm Coast, FL 32137

CONTACT PERSON: Denise A. Garcia

PHONE 630-650-6701

EMAIL RY1LIN2@gmail.com

PROGRAM NAME: The Garden Club at Palm Coast Spring Festival and Plant Sale

HOW MANY TIMES HAS PROGRAM BEEN PRESENTED TO THE PUBLIC? 7

TOTAL PROGRAM COST: \$5500.00

AMOUNT REQUESTED: \$3000.00

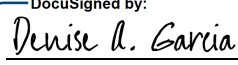
WAS YOUR ORGANIZATION A RECIPIENT OF THE CITY OF PALM COAST'S CULTURAL ARTS GRANT IN THE PRIOR FISCAL YEAR: NO YES

IF YES, GRANT AMOUNT \$3000.00 FINAL PROGRAM COST: \$4898.00

REQUIRED ATTACHMENTS:

- Cover letter, preferably on Requestor's letterhead, with the following: **(must be typed)**
 - I. Describe the purpose of your organization
 - II. Information about the program including:
 - a. Description of the event(s)
 - b. Event date(s)
 - c. Location(s)
 - d. Anticipated attendance (at each presentation if more than one)
 - e. Explain why the program is important to Palm Coast residents and visitors.
 - III. Describe how the City of Palm Coast's financial assistance will be used, if awarded, and why funding from the City is essential for development of the program.
- IRS Determination Letter (highlight effective date)
- Budget Worksheet showing Total Organization Budget, Total Program Budget, and Request (See sample format on next page)
- Most recent IRS 990 Form or organization audit report
- Complete roster of Board of Directors, including names, addresses and the nature of each members participation in the organization.
- Any support materials such as resumes, marketing plan, brochures, community feedback, surveys, etc.

I have read, understood and agree to comply with the requirements contained in these Cultural Arts Financial Assistance Matching Grant Instructions and Application:

DocuSigned by:

 Signature (Authorized Representative)
Spring Festival Chair
 Title

Denise A. Garcia
 Print Name
Aug 8, 2019 | 4:13 PM EDT
 Date

SAMPLE BUDGET WORKSHEET

Organization Name			
Federal ID # (FEIN)			
Fiscal Year End			
Program Name			
	Total Organization Budget	Total Program Budget	Grant Request
Income			
Government Grants			
Foundation and Corporate Grants			
Admission fees			
Contributions from individuals			
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income			
Expenses			
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Operating Expenses			
Bank/Investment fees			
Depreciation Expenses			
Equipment Rental and Maintenance			
Food Costs			
Fundraising/Development Expenses			
Insurance Expenses			
Marketing/Advertising Costs			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone expenses			
Travel Expenses			
Other Expenses 1			
Other Expenses 2			
Misc. Expenses			
Total Expenses			

RECEIPT OF REQUIRED ATTACHMENTS CHECKLIST:

Cover Letter: Yes No - Letterhead: Yes No

IRS Determination Letter: Yes No

Completed Budget Worksheet Form: Yes No

IRS 990 or Audit Report: Yes No

Roster of Board of Directors: Yes No

Supporting Materials: Yes No

STATUS:

ALL DOCUMENTS RECEIVED - ACCEPTED FOR REVIEW

APPLICATION INCOMPLETE OR LATE – NOT ACCEPTED FOR REVIEW

Additional Comments - Preliminary review complete. All required documents are attached.



The Garden Club at Palm Coast, Inc.

*P.O. Box 352153
Palm Coast, FL 32135-2153
Gardenclubatpalmcoast.org
facebook.com/Gardenclubatpalmcoast
info@gardenclubatpalmcoast.org*

Palm Coast Parks & Recreation
Cultural Arts Financial Assistance Grant

The Garden Club at Palm Coast is applying for the City of Palm Coast Cultural Arts Financial Assistance Grant. Attached are the appropriate forms and documentations listed in Section III. The Garden Club at Palm Coast thanks you for any consideration in granting our organization the grant.

Thank you.

Sue Bennett-Bara
President - The Garden Club at Palm Coast



The Garden Club at Palm Coast, Inc.

**P.O. Box 352153
Palm Coast, FL 32135-2153**

**Gardenclubatpalmcoast.org
facebook.com/gardenclubatpalmcoast
info@gardenclubatpalmcoast.org**

I. The Purpose of the Organization:

The purpose of The Garden Club at Palm Coast, Inc. is: "To aid in the protection and conservation of plants, birds, trees, air and water; to stimulate knowledge and a love of horticulture and floral design; to educate and participate in environmental affairs and to encourage "civic pride".

II. Information about the program:

- A. The Spring Festival & Plant Sale is a free annual educational event for the community of Palm Coast and surrounding areas. The purpose is to encourage interest in all phases of horticulture, to promote beautification, education and fellowship among adults and youth with a common interest in gardening and floral design. Over 75 vendors participate offering products for home and garden décor, nature related artisans and crafters, growers and landscape designers.
- B. Date: Saturday, April 18th, 2020
- C. Flagler Palm Coast High School
- D. The Garden Club at Palm Coast will present 15 demonstrations and informational classes in 5 or more subjects throughout the day. We estimate over 2000 attendees.
 - 1. Floral Design
 - 2. Florida Native Plants
 - 3. Propagation Techniques
 - 4. Cooking with Herbs
 - 5. Butterfly Plants
 - 6. Student Artwork Showcase
- E. The importance of our event is to instill a love and respect for nature in our Palm Coast community through study, conservation and sharing our knowledge of gardening the Florida way.

III. If awarded:

If awarded the funds will be used for publicity, equipment rentals, children's activities, musical entertainment, security and trash removal. Funding from the City is essential for the development of this annual event's continued success and expansion because a healthy outdoor environment affects the way we live. Gardening is not just a science, but it is a living art form.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Dear Applicant :

DEPARTMENT OF THE TREASURY

Date : FEB 27 2015
GARDEN CLUB AT PALM COAST
PO BOX 352153
PALM COAST, FL 32137-2153

Employer Identification Number: 59-2491524
DLN :
26053433003175 Contact Person : CUSTOMER
SERVICE 31954 Contact Telephone Number :
(877) 829-5500

Accounting Period Ending :
December 31

Public Charity Status:
170 (b) (1) (A) (vi)

Form 990/990-EZ/990-N Required:
Yes

Effective Date of Exemption:
January 20, 2015

Contribution Deductibility:

Addendum Applies:
No

We re pleased to tell you we determined you ' re exempt from federal income tax under Internal Revenue Code (IRC) Section 501 (c) (3) . Donors can deduct contributions they make to you under IRC Section 170. You 're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records .

Organizations exempt under IRC Section 501 (c) (3) are further classified as either public •chaF±ties or private foundations. We determined you re a public charity under •the IRC Section listed at the top of this letter.

Based on the information you submitted on your application, we approved your request for reinstatement under Section 7 of Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the submission date of your applicasion.—

If we indicated at the top of this letter that you ' re required to file Form 990/990 -EZ/990-N, our records Show you' re required to file an annual information return (Form 990 or Form 9Y0-EZ) or electronic notice (Form 990 -N, the e -Postcard) . If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked .

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter '1 4221-PC 'J in the search bar

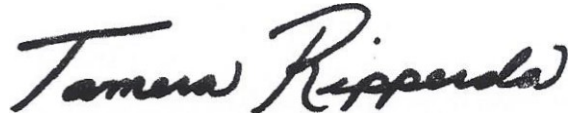
Letter 5436

-2-

GARDEN CLUB AT PALM COAST

to view Publication 4221-PC, Compliance Guide for 501 (c) (3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements .

Sincerely ,

A handwritten signature in black ink that reads "Tamera Rippeida". The signature is written in a cursive style with a large initial 'T' and a long, sweeping underline.

Director, Exempt Organizations

The Garden Club At Palm Coast
Federal EIN 59-2491524
Operating Fiscal Year End: May 31
Tax Year End: December 31

	Total Organization Budget	Total Spring Fest. Budget	Grant Request	
Income:				
Foundation, Government and Private Grants	\$4,150	\$4,150	\$3,000	Festival No
Membership Income	\$3,400	\$0	\$0	
Fund Raising Programs / Events	\$26,500	\$9,450	\$0	
Contributions / Donations:				
>Individuals	\$1,300	\$600	\$0	
>Corporate Programs (Kohls)	\$1,000	\$1,000	\$0	
Total Income	\$36,350	\$15,200	\$3,000	
Expenses:				
Florida Federation of Garden Club Dues	\$1,900	\$0	\$0	
Fund Raising Expenses	\$9,060	\$1,250	\$1,000	"Plug" incl
Equipment Rental & Maintenance	\$200	\$200	\$0	Booth Rent
Marketing and Advertising	\$1,160	\$850	\$0	Publicity
Supplies / Materials	\$814	\$325	\$0	Booth Set-u
Facility Rent and Occupancy	\$3,880	\$2,000	\$2,000	High School
Professional Fees and Programs	\$750	\$350	\$0	DJ
insurance	\$450	\$0	\$0	
Hospitality (incl. food)	\$870	\$0	\$0	
Other Operating expenses	\$530	\$0	\$0	
Special Activities / Events				
>Club 45th Anniversary Luncheon	\$1,080	\$0	\$0	
>Arbor Day / Tree Planting	\$650	\$0	\$0	
>Miscellaneous	\$160	\$0	\$0	
Total Expenses	\$21,505	\$4,975	\$0	
Net Income from operations	\$14,845	\$10,225	\$3,000	
Club Donations				
Scholarships, Community Charities	\$8,380			
Net Reserve	\$5,315			

up Spls.; Club booths; Supplies Extras & helium



Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2018

Open to Public Inspection

A For the 2018 Calendar year, or tax year beginning 2018-01-01 and ending 2018-12-31

B Check if available

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization: GARDEN CLUB AT PALM COAST

PO Box 352153, Palm Coast,

FL, US, 32135

D Employee Identification

Number 59-2491524

E Website:

www.GardenClubAtPalmCoast.org

F Name of Principal Officer: Susan Bennett Bara

254 Westhampton Dr, Palm

Coast, FL, US, 32164

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

2018 FLORIDA NOT FOR PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# N06665

Entity Name: THE GARDEN CLUB AT PALM COAST, INC.

Current Principal Place of Business:

32 BOSTON LN
PALM COAST, FL 32137

Current Mailing Address:

PO BOX 352153
PALM COAST, FL 32135-2153 US

FEI Number: 59-2491524

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

MCKEAN, THOMAS B
22 BLUE OAK LANE
PALM COAST, FL 32137 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: THOMAS B. MCKEAN

04/12/2018

Electronic Signature of Registered Agent

Date

Officer/Director Detail :

Title PRESIDENT
Name BENNETT-BARA, SUSAN
Address 32 BOSTON LN
City-State-Zip: PALM COAST FL 32137

Title TREASURER
Name MCCONNELL, SUSAN
Address 53 COMANCHE CT
City-State-Zip: PALM COAST FL 32137

Title SECRETARY
Name RIGO, SHARON
Address 30 LUDLOW LN WEST
City-State-Zip: PALM COAST FL 32137

Title ASST. TREASURER
Name MCCONNELL, ANDREW
Address 53 COMANCHE CT
City-State-Zip: PALM COAST FL 32137

Title VICE PRESIDENT
Name WALKER, CAROL
Address 88 SOUTHLAKE DRIVE
City-State-Zip: PALM COAST FL 32137

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 617, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: SUSAN BENNETT-BARA

PRESIDENT

04/12/2018

Electronic Signature of Signing Officer/Director Detail

Date



The Garden Club at Palm Coast, Inc.

P.O. Box 352153

Palm Coast, FL 32135-2153

Audit Committee Report- -May 29, 2019

Committee Members present: Cindy Balazik/ Chair, Sue Bara, Sharon Rigo, and Andy McConnell reviewed the books and Susan McConnell and Tom McKean were present also to answer questions.

The Committee met on May 29th, 2019 at Andy and Susan McConnell's home to review the Treasurers records for the 2018-2019 Garden Club season.

The review included:

1. Reconciling Bank Statements with Treasurers Reports based on the check register balances.
2. Sampling deposit records and corresponding bank records.
3. Sampling expense disbursement records with check register and bank records.
4. Reviewing record keeping processes and methodology.

Results:

1. All monthly records since the last audit reconcile to bank statements based on sampling.
2. Adequate deposit documentation was available and records matched. There were no issue findings in documentation or records.
3. All expense disbursements were supported by invoices or other supporting documentation.
4. All record keeping was computerized and supporting hardcopy documentation was kept by month in two large binders.
5. An excel spreadsheet was available to review expenses and deposits of all transactions.
6. Record keeping processes and methodology were easy to follow using the excel spreadsheet and documentation in the ledger books.
7. The Club uses accounts at Intracoastal Bank in Palm Coast and has PayPal account as well.

Recommendations from 2018 audit adopted in the 2018-2019 Club season were: When making a bank check entry in the spreadsheet and check book identify it by "BKCK#" for ease in tracking.

As budgets are presented by Committee Chairs or other individuals as indicated for their proposed expenditures for the forth coming Club season before the September General Meeting and agreed upon by the Board, it is understood that if said Committees or individuals are in in jeopardy of exceeding said budget that it be approved by the Board for anything over and above said budgeted allowance agreed upon. Committees and individuals incurring expenses MUST present to the Treasurer receipts for payments as reimbursements for either themselves or to be paid to another individual or business in an envelope with receipt, date, purpose, to whom reimbursement is to be paid, and which budget such expense is to be reconciled from. All documentation....Checks for deposit, as well as invoices and receipts for payment must be handed into Treasurer in a timely manner.

Let it be noted that this audit did not audit the PayPal Account.

On behalf of the entire Board, we wish to thank Susan McConnell for her service as Treasurer, and Andy McConnell and Tom McKean for their assistance and financial expertise.

Respectfully submitted,

Cindy Balazik, Chair



The Garden Club at Palm Coast, Inc.

P.O. Box 352153
Palm Coast, FL 32135-2153

www.GardenClubatPalmCoast.org
facebook.com/Gardenclubatpalmcoast/
info@GardenClubatPalmCoast.org

OFFICERS	ADDRESS
President: Sue Bennett-Bara	254 Westhampton Drive, Palm Coast, FL 32164
Vice President: Carol Walker	88 Southlake Drive, Palm Coast, FL 32137
Secretary: Adrienne Harrell	26 Pope Ln, Palm Coast, FL 32164
Treasurer: Susan McConnell	53 Comanche Court, Palm Coast, FL 32137
Asst. Treasurer: Tom McKean	123 South Brookhaven, Palm Coast, FL 32137
<u>Immediate Past President (1)</u>	
Cindy Balazik	45 Fountain Gate Ln, Palm Coast, FL 32137
<u>Directors: (3)</u>	
1 Year: Fay Markos-Leach	28 Edgewater Drive, Palm Coast, FL 32164
2 Year: Lucy Davis	50 Egret Tr., Palm Coast, FL 32164
3 Year: Carol Geran	85 Southlake Dr., Palm Coast, 32137
<u>Standing Committee: (9)</u>	
Arrangers Guild: Linda Hensler	21 Eastman Ln., Palm Coast, FL 32164
Communications: Denise Garcia	75 Islands Estates Parkway, Palm Coast, FL 32137
Fundraising: Denise Garcia	75 Island Estates Parkway, Palm Coast, FL 32137
Horticulture: Jane Villa-Lobos	29 Clearview Ct N, Palm Coast, FL 32137
Hospitality: Kathleen Terlizzo	1 Clearview Ct N., Palm Coast, FL 32137
Membership: Ellen Werner	79 Fortune Ln, Palm Coast, FL 32137
Propagation Guild: Jane Villa-Lobos	29 Clearview Court N, Palm Coast FL 32137
Publicity: Janet Correia	34 Oasis Cir. Palm Coast, FL 32137
Selection of the Month: Nancy Iandoli	38 Beechwood Ln. Palm Coast, FL 32137

7th Annual Spring Festival and Plant Sale

Sat. April 13, 2019 – 9 to 4pm

presented by the
The Garden Club at Palm Coast

Fun for the whole family

- Garden Club Plant & Crafts Sale
- Plant Growers & Local Nurseries
- Arts & Crafts Booths
- Community/Environmental Groups
- Food Trucks & Picnic Area
- Free Children's Activities
- Live Demonstrations
- Raffles All Day
- **FREE** Parking
- **FREE** Admission
- **FREE** Entertainment



All proceeds benefit the Garden Club's Scholarship Program

Flagler Palm Coast High School

5500 E. Highway 100

info@gardenclubatpalmcoast.org

"Information contained in these materials are neither sponsored nor endorsed by the School Board of Flagler County, its agents, or its employees."

DocuSign Envelope ID: 9820EF64-64DE-48FD-8663-BC913FD3F6D2

Annual Spring Festival and Plant Sale

Saturday, April 13, 2019

Lots of fun for the whole family • Plant Vendors and Nurseries
Arts & Crafts • Food Trucks • Kids Activities • Raffles All Day

FREE Live Music • **FREE** Admission • **FREE** Parking

Flagler Palm Coast High School • 5500 E. Highway 100

info@gardenclubatpalmcoast.org

THE GARDEN
CLUB AT
PALM COAST, INC
EST. 1975



SPRING FESTIVAL
& PLANT SALE
SATURDAY, APRIL 8, 2017
9AM-4PM
LOCATION: CENTRAL PARK
AT TOWN CENTER

GIANA DEANGELIS

MATANZAS HIGH SCHOOL



GARDEN CLUB AT
PALM COAST



SPRING FESTIVAL
AND PLANT SALE
APRIL 7, 2018



**THE GARDEN CLUB AT PALM COAST
PRESENTS SPRING EXPO AND PLANT
SALE APRIL 30, 2016**

Natural Palm Coast



**THE GARDEN CLUB AT PALM COAST PRESENTS
GARDEN EXPO AND PLANT SALE
APRIL 11, 2015**

2019 SPRING FESTIVAL ACTIVITIES

9:00 AM Start Time: ***Vendors Open***

- 9:00 AM Master of Ceremonies: ***Abe Mills***
- 9:00 AM Entertainment by: ***Nathan McLaughlin***
- 9:00 AM Children's Crafts: ***Ongoing Throughout the Day***
- 10:00 AM Entertainment by: ***Shane Patrick***
- 10:30 AM Arrangers' Guild Tent: ***Children's Flower Project***
- 11:00 AM Raffle: ***Ten Tickets Pulled***
- 11-3 PM Bike Safety & Helmet Give-Away: ***Flagler Sherriff***
- 11:15 AM Demonstration: ***Flower Arranging ABC's***
- 11:30 AM Cooking with Fresh Herbs: ***Pampered Chef***
- 12:00 PM Raffle: ***Ten Tickets Pulled***
- 12:15 PM Entertainment by: ***Abe Mills***
- 12:30 PM Demonstration: ***Propagating From Seeds***
- 1:00 PM Raffle: ***Ten Tickets Pulled***
- 1:30 AM Cooking with Fresh Herbs: ***Pampered Chef***
- 2:00 PM Raffle: ***Ten Tickets Pulled***
- 2:00 PM Entertainment by: ***Shane Patrick***
- 2:30 PM Presentation: ***Winning Student's Poster Contest***
- 3:00 PM Raffle: ***Ten Tickets Pulled - Raffle Ticket Sales Close***
- 3:30 PM Raffle: ***Last Remaining Tickets Pulled***
- 4:00 PM End Time: ***Thank you all for supporting the Garden Club's Scholarship Fund***

■ ***Main Stage Area***
 ■ ***Raffle Sales***
 ■ ***Plant Tent***
 ■ ***Arranger's Tent***
■ ***Outdoor Children's Areas***
 ■ ***Pampered Chef Booth***

See you back here next year!

FPC campus becomes garden center for a day

Garden club's plant sale benefits scholarship program

By Danielle Anderson
Correspondent

Setting up shop on the Flagler Palm Coast High School campus, members of the Garden Club at Palm Coast transformed the school into a horticultural paradise for their seventh annual spring festival and plant sale.

Hands full of bright

The Flagler / Palm Coast News-Tribune | Wednesday, April 17, 2019

More online

See photos from the Garden Club at Palm Coast plant sale at news-journalonline.com

purple blooms, Eve Brown walked among the rows of plants and flowers looking to see what was new this year while spending some time with her sister Lee Ross of Palm Coast. "We love flowers and these are terrific," said Ross. "We came last year and this is a great selection."

Beyond the shopping experience, visitors could glean tips from gardening experts, such as guild

chair Jane Villa-Lobos and arrangers guild chair Linda Hensler. The new location and set-up also allowed for visitors to spend time outdoors checking out the sun-loving plants, food trucks and entertainment before heading inside where

the air-conditioned gymnasium provided a relaxed atmosphere filled with nature, garden-related exhibits and vendors.

"The location is the perfect spot for us to be at and we're not going to move again," said Denise Garcia, festival chair of the event's new location. Last year's festival raised \$8,000 for the club's student scholarships and Garcia said she's hopes to reach \$12,000 this year.



Eve Brown from Deland, left, and her sister Lee Ross from Palm Coast load up on purple flowers during the 7th Annual Spring Festival and Plant Sale staged Saturday by the Garden Club at Palm Coast on the Flagler Palm Coast High School campus. [NEWS-TRIBUNE/DANIELLE ANDERSON]

Cultural Arts Grants

Recommendation For FY2020

Parks & Recreation



Overview

- City Council sunset Leisure Services Advisory Committee on August 20, 2019
 - Plans to create Foundation
- Interim Solution – created Internal Cultural Arts Review committee:
 - Members - Lauren Johnston, Brittany McDermott, Denise Bevan, Kelly Little-Downey and Beth Dawson.
- Open Meeting Held September 12th - Reviewed FY2020 Submissions
- Approved FY2020 Budget - \$30,000



RECOMMENDATION



	Name of Organization	Contact and Title	Total Program Cost	Amount Requested	Recommended Award
1	African-American Cultural Society, Inc.	William L. Seeney, Grant Admin.	\$ 5,000.00	\$3,000.00	\$2,400.00
2	Afro American Caribbean Heritage Org.	Vivian Richardson, President	\$ 1,000.00	\$800.00	\$800.00
3	Choral Arts Society	Betty Christian, Treasurer	\$ 18,710.00	\$3,000.00	\$2,400.00
4	City Repertory Theatre	Jerry Lapidus, Board Grants Liaison	\$ 29,100.00	\$3,000.00	\$2,400.00
5	Community Chorus of Palm Coast	LaJuana McKay, Treasurer	\$ 14,500.00	\$3,000.00	\$2,400.00
6	Family Matters	Denise L. Calderwood, Founder	\$ 5,000.00	\$2,400.00	\$2,400.00
7	Flagler Auditorium	Amelia Fulmer, President	\$ 456,160.00	\$3,000.00	\$2,400.00
8	Flagler County Art League	Ann G. DeLucia, President	\$ 5,350.00	\$3,000.00	\$2,400.00
9	Flagler Performing Arts Academy	Ann Paris, President	\$ 25,000.00	\$3,000.00	\$2,400.00
10	The Garden Club at Palm Coast, Inc.	Denise A. Garcia, Festival Chair	\$ 5,500.00	\$3,000.00	\$2,400.00
11	Gargiulo Art Foundation, Inc.	Arlene C. Volpe, Director	\$ 3,700.00	\$3,000.00	\$2,400.00
12	Palm Coast Arts Foundation	Nancy Crouch, Exec. Director	\$ 47,480.00	\$3,000.00	\$2,400.00
13	Palm Coast United Methodist Church	Bronnetta Hamilton, Admin. Coord.	\$ 18,200.00	\$3,000.00	\$2,400.00



Total Recommended Awards
\$29,600