



City of Bunnell, Florida

Agenda Item No. H.1.

Document Date: 11/2/2016 Amount: 70,397.12
Department: Police Account #: 001-0521-521-6400
Subject: Piggyback Charlotte County Bid to Purchase Two (2) Police Vehicles
Agenda Section: New Business:

ATTACHMENTS:

Description	Type
Charlotte County Bid Letter	Exhibit
Charlotte County Bid 2015000418	Exhibit
Charlotte County Bid Acceptance	Exhibit
Charlotte County Bid-Bartow Ford	Exhibit
Charlotte County Bid-Bartow Ford Renewal	Exhibit
Quote base vehicle w/o options	Exhibit
Chief Utility quote Worksheet with options	Exhibit
Utility Worksheet quote with options	Exhibit
Premium Care Brochure	Exhibit
Premium Maintenance Brochure	Exhibit
Additional Justification	Presentation

Summary/Highlights:

Request to piggyback Charlotte County bid 2015000418 to purchase two (2) Ford Interceptor Utility vehicles to replace two (2) 2008 Dodge Chargers with extensive mileage and mechanically in disrepair.

Background:

During previous budget cycles, the Police Department has received \$51,000.00 per year for vehicle replacements. However, during the current fiscal year cycle an additional Police Officer was added to the staffing and the Department planned on recommending leasing of two (2) vehicles. Therefore only \$16,514 was allocated in the budget for this purpose. The maintenance cost for the four (4) 2008 Dodge Chargers that the department currently utilizes was \$93,626 over the past 5 years. The Police Department and Finance researched three (3) options that would reduce the annual budget impact and replace critical equipment. The options included lease of vehicles, purchase of vehicles with external financing and purchase of vehicles with internal financing. Also we are recommending the purchase of the 5 year/100,000 mile premium maintenance plan.

See attachment for additional details.

Staff Recommendation:

Approve piggybacking the Charlotte County bid 2015000418 for purchase of two (2) police vehicles and optional equipment as shown on attached quotes.

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

Recommend approval contingent upon internal loan approval.



Charlotte County Government

"To exceed expectations in the delivery of public services."

www.CharlotteCountyFL.gov

October 26, 2016

City of Bunnell
201 West Moody Boulevard
Bunnell, FL 32110

Attn: Tom Foster, Chief of Police

Dear Chief Foster:

Per your request, please accept this letter as authorization from Charlotte County for the City of Bunnell to "piggyback" Bid #15-418, Vehicles – Annual Contract. It is understood that City of Bunnell will establish its own contract with the successful bidder(s), place its own orders, be invoiced therefrom and make its own payments to the successful bidder in accordance with the terms of the contract established between the City of Bunnell and the successful bidder. It is also hereby mutually understood and agreed that Charlotte County is not a legally bound party to any contractual agreement made between a successful bidder and any local entity other than Charlotte County Board of County Commissioners.

If you have any questions, please feel free to contact the Charlotte County Purchasing Division at 941-743-1374.

Sincerely,

Kimberly A. Corbett, C.P.M., CPPB
Senior Division Manager – Purchasing

/at



Charlotte County Purchasing Division
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378
Fax 941.743.1384

NOTICE OF AVAILABILITY OF BID SPECIFICATIONS

REQUEST FOR BIDS CHARLOTTE COUNTY, FLORIDA

The County of Charlotte will be receiving sealed bids at the Purchasing Division, Suite 344, Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL 33948-1094, for:

BID NO. 2015000418 VEHICLES – ANNUAL CONTRACT

It is the intent of Charlotte County to purchase vehicles, on an “as required” basis, from a Ford Motor Company dealer.

**PRE-BID CONFERENCE: 10:00 a.m., OCTOBER 2, 2015
PURCHASING DIVISION CONFERENCE ROOM**

**BID OPENING: 2:00 p.m., OCTOBER 14, 2015
PURCHASING DIVISION CONFERENCE ROOM**

Bid Documents may be obtained by accessing the Charlotte County Purchasing Division's website at www.charlottecountyfl.com/purchasing under “Purchasing Bids Online”, document number 154182. Any questions can be answered by contacting Alisa L. True, CPPB, Contract Specialist at 941.743.1549 or email: alisa.true@charlottecountyfl.gov.

Notice of Availability
www.charlottecountyfl.com
Posted: September 24, 2015



Charlotte County Purchasing Division
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378
Fax 941.743.1384

ADDENDA NOTIFICATION FORM

BID NO. 2015000418

VEHICLES – ANNUAL CONTRACT

The County will attempt to notify all prospective bidders of addenda issued to the bid documents. However, it shall be the responsibility of the bidder, prior to submitting their bid, to contact the Purchasing Division to determine if addenda were issued, acknowledging and incorporating it into their bid.

If you would like to request notification of any addenda that may be issued regarding this project, please complete the form below and return via fax to 941.743.1384, attention Alisa L. True, CPPB, Contract Specialist, or email: alisa.true@charlottecountyfl.gov.

By completing and returning this form, you are requesting notification of addenda that may be issued regarding this specific project only.

COMPANY NAME: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

FAX NUMBER: _____

E-MAIL ADDRESS: _____



Charlotte County Purchasing Division
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378
Fax 941.743.1384

STATEMENT OF NO BID

If you **do not** intend to bid on this commodity/service, please return this form to the above address immediately. If this statement is not completed and returned, your company may be deleted from the Charlotte County Vendors' list for this commodity/service.

We the undersigned, have declined to bid on requested commodity/service **Bid #2015000418, Vehicles – Annual Contract**, for the following reason(s):

- _____ Specifications too "tight", i.e. geared toward one brand or manufacturer only (explain below).
- _____ Insufficient time to respond to the Invitation to Bid.
- _____ We do not offer this product or service.
- _____ Our schedule would not permit us to perform.
- _____ Unable to meet bond/insurance requirements.
- _____ Unable to meet specifications.
- _____ Specifications are unclear (explain below).
- _____ Remove us from your vendors' list for this commodity/service.
- _____ Other (specify below).

Remarks: _____

Company Name: _____

Contact Person (typed or printed): _____

Contact Person Signature: _____

Phone: _____ Fax: _____

E-Mail Address: _____

Note: Statement of No Bid may be emailed to alisa.true@charlottecountyfl.gov or faxed in to the Purchasing Division at 941.743.1384.

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BID NO. 2015000418**

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**INSTRUCTIONS TO BIDDERS
VEHICLES – ANNUAL CONTRACT
BID NO. 2015000418**

IB-01 QUALIFICATIONS OF BIDDERS: It is the intent of the County to award this contract to the lowest responsible bidder, qualified by experience and solvency, with proven reliability and the ability to supply all items within a reasonable time frame acceptable to Charlotte County. Bidder may be required to supply information in writing at the request and discretion of the County prior to award of bids, in order to verify above requirements.

IB-02 GENDER DESIGNATION: The County and the Contractor are treated throughout these Documents as if each were of the singular number and masculine gender.

IB-03 EXAMINATION OF DOCUMENTS:

A. Prior to the submission of a bid form, bidders shall carefully examine the bid package including the Request for Bids, Instructions to Bidders, Technical Specifications & Conditions, Insurance Requirements, and all other related bid documents, including all modifications thereof, incorporated in the bid package.

B. Discrepancies, omissions, or questions about the intent of the documents should be submitted to the Purchasing Division in written form as a request for interpretation no later than five (5) days prior to bid opening (or shall be verbally addressed at the pre-bid conference, if applicable).

C. Interpretations of any of the bid documents made will be in the form of a written addendum to the documents, which will be posted on the purchasing website. Receipt of any addenda by each bidder must be acknowledged on the bid form, indicating the addendum number and date of issue, therein becoming a part of the contract. No oral explanations shall be binding. The County will attempt to notify all prospective bidders of addenda issued to the bidding documents; however, it shall be the responsibility of the bidder, prior to submitting their bid, to determine if addenda were issued, acknowledging and incorporating it into their bid.

IB-04 PREPARATION AND SUBMISSION OF BID FORM REQUIREMENTS:

A. Bids shall be submitted on the bid form supplied by the County, or duplication thereof and attached thereto, or as otherwise specified. Bidders shall indicate the number of calendar days required for delivery and acknowledge receipt of any addenda received during the bid period.

Each bid must give the full business address of the bidder and state whether bidder is an individual, corporation or partnership. Bid Forms by a corporation must be signed in the name of the corporation, followed by the original signature and designation of the officer or other person authorized to bind the corporation.

Bid Forms by partnerships shall show the names of all partners. The partnership title shall be followed by the original signature of each partner.

Any erasures or other corrections in the bid form must be explained or noted over the signature of the bidder. Bid Forms containing any conditions, omissions, unexplained erasures, alterations, or irregularities of any kind may be rejected by the County.

Bid documents and forms shall be submitted sealed, and the envelope/package clearly marked with the Bid Number and the Name and Business Address of the individual/firm submitting the bid. Bids postmarked prior to said time and date but not received shall **not** be considered and will be returned to bidder unopened.

B. Bid Guarantee - The bid form shall be signed where indicated guaranteeing that the bidder will not withdraw his bid for a period of 60 days after the scheduled time of opening of bids.

IB-05 WITHDRAWAL OF BIDS: Bids may be withdrawn by request of the bidder prior to the time fixed for opening. Error or negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened.

IB-06 BID TABULATIONS: In accordance with Florida Statutes, Section 119(1)(b)2: Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. [119.07](#)(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier. Those bidders interested in receiving a copy of the results of this bid once they are released may do so by visiting our website at www.charlottecountyfl.com/purchasing under "Purchasing Bids Online", Document Number 154184. No information regarding the submittal will be divulged over the telephone.

IB-07 RESERVED RIGHTS: The County reserves the right to accept or reject any and/or all bids, to waive irregularities and technicalities, and to request resubmission of bids. Also, the County reserves the right to accept all or any part of the bid and to increase or decrease quantities to meet additional or reduced requirements of the County. Any sole response received the first submission date may be rejected by the County depending on available competition and timely needs of the County.

IB-08 FORM OF CONTRACT: The submitted Bid Form signed by the Bidder, together with the complete bid package furnished by the County, shall constitute a binding contract. The Bidder shall be required to perform according to the Bidder's submitted Bid Form and the County's bid package when a purchase order, signed by the Senior Division Manager - Purchasing or his/her designee, is transmitted to the Bidder. The transmitted purchase order shall serve as both a Notice of Acceptance and Notice to Proceed to the Bidder. Failure to comply with the conditions set forth in the purchase order shall be deemed a breach of contract subjecting the Bidder to forfeiture of the bid bond or other posted security and other possible penalties.

IB-09 NOTICE TO PROCEED/DELIVERY: After award of bid, a purchase order shall be issued bearing the terms of delivery. Upon receipt of purchase order, successful bidder shall acknowledge receipt of same by either fax or mail, and shall commence prosecution of order so that the agreed upon delivery date will be satisfied.

IB-10 PAYMENT: Request for payment must be submitted to the Charlotte County Purchasing Division on a form approved by the County. Price shall be net and all invoices payable according to the Local Government Prompt Payment Act (F.S.218.74).

IB-11 PERFORMANCE EVALUATION: At the end of the contract, the receiving department will evaluate the successful bidder's performance. This evaluation will become public record.

IB-12 ARITHMETIC DISCREPANCIES:

A. For the purpose of initial evaluation of bids, the following will be utilized in resolving arithmetic discrepancies found on the face of the bid forms as submitted by bidders:

1. Obviously misplaced decimal points will be corrected.
2. In case of discrepancy between unit price and extended price, the unit price will govern. Apparent errors in extension will be corrected.
3. Apparent errors in addition of lump sum and extended prices will be corrected.

B. For the purpose of bid evaluation, the County will proceed on the assumption that the bidder intends his bid be evaluated on the basis of the unit prices, extensions, and totals arrived at by resolution of arithmetic discrepancies as provided above, and the bid will be so reflected on the tabulation of bids.

IB-13 DESCRIPTIVE INFORMATION: Unless otherwise specifically provided in the specifications, all equipment, materials and articles incorporated in the work covered by the contract are to be new and of the most suitable grade for the purpose intended. Unless otherwise specifically provided in the specifications, reference to any equipment, material, article or patented process, by trade name, make or catalogue number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition. If the bidder wishes to make a substitution to the specifications, the bidder shall furnish to the County the name of the manufacturer, the model number, and other identifying data and information necessary to aid the County in evaluating the substitution, and such substitution shall be subject to County approval. Substitutions shall be approved only if determined by the County to be equivalent to the specifications. A bid containing a substitution is subject to disqualification if the substitution is not approved by the County.

Specified items bid shall be identified by brand name, number, manufacturer and model, and shall include full descriptive information, brochures, or appropriate attachments.

IB-14 QUALITY GUARANTEE: If any product delivered does not meet applicable specifications, or if the product will not produce the effect that the successful bidder represents to the County, the successful bidder shall pick up the product from the County at no expense to the County. Also, the successful bidder shall refund to Charlotte County any money which has been paid for same. The successful bidder will be responsible for reasonable County attorney fees expended to obtain compliance with this provision in the event the successful bidder defaults under this provision.

IB-15 REGULATIONS:

A. It shall be the responsibility of each supplier to assure compliance with any OSHA, EPA, and/or other Federal or State of Florida rules, regulations or other requirements, as each may apply.

B. Bidder must be authorized to transact business and be properly licensed in the State of Florida. All applicable laws and regulations of the State of Florida and ordinances and regulations of Charlotte County will apply to any resulting contract.

IB-16 CODE OF ETHICS: With respect to this bid, if any bidder violates or is a party to a violation of the State of Florida/Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, such bidder may be disqualified from furnishing the goods or services for which the bid is submitted and shall be further disqualified from submitting any future bids for goods or services for Charlotte County.

IB-17 COLLUSION: By offering a submission to this invitation for bid, the bidder certifies the bidder has not divulged to, discussed or compared his bid with other bidders and has not colluded with any other bidder or parties to this bid whatsoever. Also, bidder certifies, and in the case of a joint bid each party thereto certifies as to his own organization, that in connection with this bid:

- any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other bidder or with any competitor;
- any prices and/or cost data quoted for this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the scheduled opening directly or indirectly to any other bidder or to any competitor;
- no attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;
- the only person or persons interested in this bid, principal or principals is/are named therein and that no person other than therein mentioned has any interest in this bid or in the contract to be entered into; and
- no person or agency has been employed or retained to solicit or secure the contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee excepting bona fide employees or established commercial agencies maintained by the Purchaser for the purpose of doing business.

IB-18 SOURCE OF SUPPLY AND SUBCONTRACTORS: Bidders are to complete the attached Source of Supply and Subcontractors form. This form must be completed and included with the bid form. If bidder does not have a source of supply or subcontractor, insert "to be determined". When source or subcontractor is determined, selection will be subject to County approval.

IB-19 DRUG FREE WORKPLACE FORM: It is strongly suggested that the attached Drug Free Workplace Form be signed and returned to this office with the bid form. In the event of a tie bid, the presence of a valid and accurate form may be used as a basis for awarding the contract.

IB-20 PUBLIC ENTITY CRIMES: In accordance with Florida Statutes Sec. 287.133(2)(a), "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods/services to a public entity, may not submit a bid on a contract with a public entity for construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list".

IB-21 CANCELLATION/TERMINATION OF CONTRACT: The County shall have the right to cancel, terminate or suspend the contract, in whole or in part, by providing the Contractor 30 days written notice by certified mail.

It is expressly understood by the County and the Contractor that funding for any successive fiscal years of the contract is contingent upon appropriation of monies by the Charlotte County Board of County Commissioners. In the event that funds are not available or are not appropriated, the County reserves the right to terminate the contract. The County will be responsible for payment of any outstanding invoices and work completed by the Contractor prior to such termination.

IB-22 INDEMNIFY: After notification of award, the successful bidder shall indemnify and hold harmless the County, its officers, employees, agents and volunteers, from action, including any court costs or attorneys' fees arising from, or as a result of, any act or omission by bidder, its officers, employees, licensees, invitees, contractors, agents or assignees, in the performance of the services and/or the delivery of goods for which the resulting agreement was entered into. Bidder agrees that the first ten dollars (\$10.00) of compensation received under the resulting agreement represents specific consideration for the indemnification obligation. Nothing in the award, resulting agreement, contract or Purchase Order shall be deemed to affect the rights, privileges and immunities of the County as set forth in Florida Statute 768.28.

IB-23 TAXES: The Contractor shall assume liability for Local, State, or Federal Tax that is applicable to the work.

IB-24 ASSIGNMENT: This agreement, or any interest herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances by Contractor without the prior written consent of the County.

IB-25 EQUAL EMPLOYMENT OPPORTUNITY: Charlotte County, Florida, in accordance with the provisions of Title VI of The Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this advertisement and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

All bidders are hereby notified that the successful bidder (Contractor) must and shall comply with the Civil Rights Act of 1964, the Age Discrimination in Employment Act, the Rehabilitation Act of 1973, the Americans with Disabilities Act and the Florida Civil Rights Act, all as amended. Specifically, Contractor agrees that:

- No person shall, on the grounds of race, color, sex, religion, age, disability, national origin or marital status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activity or service funded through the contract.
- Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, disability, national origin or marital status. Contractor agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- Contractor will, in all solicitations or advertisements regarding program activities, services provided or applications for employment, state that all qualified applicants will receive consideration for services or employment without regard to race, color, religion, sex, age, disability, national origin or marital status.
- County may require Contractor to submit reports as may be necessary to indicate non-discrimination. County officials will be permitted access to Contractor's books, records, accounts and other sources of information and its facilities as may be pertinent to ascertain compliance with non-discrimination laws.

It is expressly understood that County shall have the right to terminate the contract upon receipt of evidence of discrimination.

IB-26 CLAIMING STATUS AS A LOCAL BUSINESS: If bidder affirms that it is a local business as defined below and in accordance with Ordinance 2009-005 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on February 17, 2009, and Ordinance 2009-041 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on October 19, 2009, then the Affidavit Claiming Status as a Local Business, which is included as a part of the bid form, must be completed.

A. Local Business Definition: Local business means the company has a valid Business Tax Receipt issued by Charlotte County, Sarasota County or DeSoto County for at least six months prior to the bid submission to do business within Charlotte County, Sarasota County or DeSoto County that authorizes the business to provide the services or goods, and a physical business address located within the limits of Charlotte County, Sarasota County or DeSoto County from which the business operates or performs business. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In addition to the foregoing, a business shall not be considered having a "Local Business" unless it contributes to the economic development and well-being of these Counties in a verifiable and measurable way. Vendors shall affirm in writing their compliance with the foregoing at the time of submitting their bid to be eligible for consideration as

having a "Local Business". A business that misrepresents the local preference status of its company in a bid to the County will lose the privilege to claim local preference for a one year period.

B. Competitive bid (local price match option): Each formal competitive bid solicitation shall clearly identify how the price order of the bids received will be evaluated and determined. When a responsive, responsible non-local business submits the lowest price bid, and the bid submitted by one or more responsive, responsible local businesses, as defined below, is within five percent of the price submitted by the non-local business, each of the aforementioned local businesses shall have the opportunity to submit, a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business within five days of being notified by the Senior Division Manager of Purchasing in writing. Contract award shall be made to the responsive, responsible business submitting the lowest best and final bid. In the case of a tie in the best and final bid between a local business and a non-local business, contract award shall be made to the local business.

If requested by the County, the bidder will be required to provide documentation substantiating the information given in this affidavit. Charlotte County reserves the right to request supporting documentation as evidence to substantiate the information given in this affidavit. Failure to do so will result in the bidder's submission being deemed non-responsive.

IB-27 EMPLOYEE BACKGROUND CHECK: If an owner, except a stockholder in a publicly traded corporation, or an employee of the Contractor has been convicted of any offenses requiring registration as a sexual offender or sexual predator, regardless of the location of conviction, the Contractor shall ensure that the offender's or predator's work on the project is consistent with the terms of his probation and registry requirements.

IB-28 CONTRACTS PUBLIC RECORDS: Pursuant to Section 119.0701 of the Florida Statutes, Contractors performing government functions on behalf of the County must: a) keep and maintain public records associated with the contracted project; b) provide the public with access to public records pursuant to the terms of Chapter 119 of the Florida Statutes; c) ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law; and d) meet all requirements for retaining public records, transfer at no cost to the County all public records in their possession upon termination of the contract, and destroy any duplicate public records that are confidential and exempt.

**TECHNICAL SPECIFICATIONS & CONDITIONS
VEHICLES – ANNUAL CONTRACT
BID NO. 2015000418**

TS-01 PURPOSE: It is the intent of Charlotte County to purchase vehicles, on an “as required” basis, from a Ford Motor Company dealer. It is the specific purpose of this bid to establish a conditional contract for the required materials and to secure the cost and availability of the requirements for procurement from a source of supply that will give prompt and convenient service.

TS-02 BID PRICES/TERMS OF CONTRACT: Bidders shall bid unit prices, F.O.B., to Charlotte County Fleet Management, 18000 Paulson Drive, Port Charlotte, FL 33954. The prices bid shall include all costs for all transportation, labor, materials and equipment used in supplying and delivering said materials.

Bid prices shall be considered firm from date of award through and including September 30, 2016. This bid may be extended/renewed for two (2) additional one (1) year periods, by mutual agreement, provided there are no changes in terms, conditions and prices.

Current contract prices can be obtained by accessing the Charlotte County Purchasing Division’s website at www.charlottecountyfl.com/purchasing under “Purchasing Bids Online”, Historical Catalog. Historical searches can only be executed by keying in all or part of the project title. The previous Contract number for this project is 12-420 and is entitled ‘ANNUAL CONTRACT - VEHICLES’.

TS-03 DELIVERY: All bids will indicate the lead time required for the established quantities to be delivered. Successful bidder will be held to delivery dates. Failure to meet delivery or lead time necessitating Charlotte County to make purchases from other sources, shall cause successful bidder to be held liable for the difference of cost between awarded bid price and the cost of the required purchase from another source.

Successful bidder shall notify Rick Kolar, Fleet Manager, or Dave Menges, Maintenance Control Supervisor, at a number to be provided to the awarded Bidder at least 24 hours prior to delivery. All deliveries shall be made between the hours of 8:00 a.m. and 3:00 p.m., Monday through Friday, excluding legal holidays, unless otherwise agreed to by the receiving department.

TS-04 ESTIMATED QUANTITIES: The exact quantities for this bid cannot be determined at this time. No minimum amount is guaranteed or implied. Purchase orders will be issued on an ‘as required’ basis.

TS-05 SCOPE:

A. GENERAL: The vehicles to be purchased under this bid are automobiles, sport utility vehicles, passenger vans, light duty vans, light duty trucks, and light duty cab/chassis. Light duty vans, trucks, and cab/chassis cover all models up to and including Class 6 (19,501 to 37,000 lbs. GVW).

Contractors shall bid a percentage discount off of the Ford factory invoice, which shall include the vehicle base price, freight charges, and all factory production options. The invoice submitted will be verified by the County by using Kelley Blue Book’s New Car Pricing. In the event of a discrepancy, the Kelley Blue Book New Car Pricing shall supersede the submitted invoice.

Charlotte County shall participate in all fleet incentives, price incentives, and/or rebates available to the bidder in addition to the percentage discount bid. Each vehicle purchased under this contract shall include as part of the base vehicle price:

- vehicle preparation costs
- delivery
- three (3) complete sets of keys

The percentage discount submitted by Bidder should take these factors into account.

From the date of the purchase order, the bidder shall have ninety (90) days to deliver (including acceptance) normal production vehicles and one hundred twenty (120) days to deliver (including acceptance) vehicles with dealer installed options. The bidder shall be held to the stated delivery times, except in such cases where the delivery will be delayed due to a natural disaster. Natural disasters are defined as hurricanes or other acts of God. In these cases the bidder shall notify Charlotte County's Fleet Management Division in writing of the delays 30 days prior, when possible, to the original contract delivery date. Should a manufacturer experience production delays or a shutdown, Charlotte County reserves the right to cancel any outstanding orders and purchase said vehicle from another source.

B. DEALER INSTALLED OPTIONS: Dealer installed options may include but are not limited to strobe lights, bedliners, utility bodies, and cranes. See TS-06, Criteria for Award, for the approved list of authorized manufacturers to be used for dealer installed options. Only manufacturers on this list will be accepted. The Fleet Management Division will provide the awarded bidder with updated lists of approved manufacturers for dealer installed options as needed throughout the contract period. All prospective bidders must provide a percentage figure above "actual invoice" for any dealer installed options performed by a sub-contractor. Copies of actual invoices must be provided as backup.

Charlotte County Fleet Management will provide the awarded bidder a list of dealer installed options required for each vehicle as they are ordered. Upon request of these items, the dealer shall provide Fleet Management pricing, excluding markup, within three (3) working days. Responses must be either faxed to 941-575-3671 or electronically mailed to Richard.kolar@charlottecountyfl.gov and Kimberly.campbell@charlottecountyfl.gov.

C. VEHICLE CONDITION: The bidder shall be responsible for delivering vehicles that are new and unused, properly serviced, clean, and in first class operating condition. Pre-delivery service, at a minimum, shall include the following:

1. Complete lubrication and check all fluid levels to assure proper fill
2. Adjustment of engine to proper operating condition
3. Inflate tires to proper pressure
4. Check for proper operation of all accessories, gauges, lights, mechanical and hydraulic features
5. Cleaning of vehicle, if necessary, and removal of all unnecessary items such as tags, stickers and papers. DO NOT REMOVE WINDOW PRICE STICKER
6. Overall check for safe operating condition
7. All units must contain no less than 1/2 tank of fuel as indicated by the vehicle's fuel gauge at the time of delivery. If a vehicle is delivered with less than 1/2 tank of fuel as indicated by the vehicle's fuel gauge, the bidder shall be assessed \$40.00 dollars.
8. If a vehicle is delivered with more than 250 miles but less than 500 miles as indicated by the vehicle's odometer, the bidder shall be assessed \$0.50 cents per mile for all miles over 250. Vehicles with 500 miles or more as indicated by the vehicle's odometer may not be accepted.
9. All vehicles shall be delivered with three (3) complete sets of keys. If a vehicle is delivered without three (3) complete sets of keys, the bidder shall be assessed
10. Delivery does not constitute acceptance. Acceptance and authorization of payment will be given only after a thorough inspection indicates that the vehicle meets specifications and conditions listed herein.
11. Vehicles shall be delivered with each of the following documents satisfactorily completed:
 - Temporary license plate and/or county plate
 - Owner and/or operator manual(s).
 - Warranty certifications, including rustproofing, if applicable.
 - Copy of pre-delivery service report.
 - Window price sticker (still affixed).
12. All vehicles shall be equipped with all standard equipment as specified by the manufacturer for this model. All vehicles shall comply with the EPA Emission Standards, and all Motor Vehicle Safety Standards as established by the U.S. Department of Transportation regarding the manufacture of motor vehicles, and OSHA standards CFR 29 1910/1926.

The bidder understands that the bid covers a complete, fully operative unit, as specified by the purchase order and enclosures, including the mounting of all attachments and connections to the chassis.

D. TITLE, REGISTRATION, AND PLATES: All vehicles delivered under this contract shall be titled and registered by the successful bidder in accordance with Florida Statutes Chapters 319 and 320. Awarded bidder shall send any necessary form(s), which must be signed by an authorized representative of the Charlotte County Board of County Commissioners, with the vehicle upon delivery. Awarded bidder shall obtain necessary signature(s) and complete the title and registration process for the County, provide a 30 day temporary tag, and return a County license plate within twenty-five days of the delivery of each vehicle.

The County shall reimburse the Contractor for the actual fees involved in the title application, registration, and obtaining of new license plates as charged by the State of Florida. The cost shall be listed as a separate line item on the invoice presented for payment on each vehicle. Separate invoicing for this reimbursement will not be accepted.

NOTE: Charlotte County is self-insured; therefore, a "Proof of Insurance" form is not required.

TS-06 CRITERIA FOR AWARD: The award of this bid will be made to the lowest, responsive, responsible Bidder, who meets or exceeds the requirements of these specifications.

The County reserves the right to reject the bid proposal of any bidder who has previously failed to perform properly, or on time, contracts of similar nature; or who is not in a position to satisfactorily perform the contract. If, after bid opening, the lowest bidder is deemed non-responsible by the County, such bidder shall receive written notice from the County of this determination. The bidder shall have five (5) business days from the date of this notice to dispute the determination and to provide to the County any additional information it deems relevant regarding the bidder's responsibility. The County shall make a final determination regarding the bidder's responsibility at the time of award of the contract.

LIST OF AUTHORIZED MANUFACTURERS TO BE USED FOR DEALER INSTALLED OPTIONS includes, but is not limited to:

EFFECTIVE 10/01/2015

- | | |
|--|--|
| 1. EMERGENCY AND WARNING LIGHTS: | 7. UTILITY AND STAKE BODIES: |
| A. STROBE - NORTH AMERICAN SIGNAL COMPANY | A. KNAPHEIDE |
| B. ROTATING BEACON – TARGET TECH (FEDERAL SIGNAL CORP) | B. READING |
| C. CORNER INTERCEPT – NOVA ELECTRONICS | 8. CRANES: |
| 2. BEDLINERS: | A. AUTO-CRANE |
| A. DURALINER | B. LIFT MOORE |
| B. RHINO LININGS | 9. DUMP AND FLAT BED DUMP HOISTS: |
| C. LINEX SPRAY IN | A. VENCO CONVERSION HOISTS |
| 3. TOOL BOXES: | B. RUGBY |
| A. DELTA | 10. TRUCK AND VAN ACCESSORIES: |
| B. DAYTON | A. SILVER SHIELD SYSTEMS |
| 4. TRAILER HITCHES: | B. TAILGATERS |
| A. DRAW-TITE | C. MASTERACK |
| B. REESE | D. AMERICAN VANS |
| 5. LIFT GATES: | 11. SERVICE & PARTS MANUALS (CD OR HARD COPY): |
| A. TOMMY GATE | A. HELMS PUBLISHING |
| 6. ALUMINUM DUMP BODY INSERTS: | 12. LAP TOP MOUNTS |
| A. TRUCK CRAFT | A. KODIAK MOBILE CF31 IDOCK |
| B. EZ DUMPER | B. JOTTO DESK |
| | 13. REAR MOUNTED CAMERA |
| | A. ZONE DEFENSE |

**BID FORM
VEHICLES – ANNUAL CONTRACT
BID NO. 2015000418**

TO: Senior Division Manager - Purchasing
Board of County Commissioners
Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, FL 33948-1094

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, Technical Specifications & Conditions, Bid Form, and any other documentation for

VEHICLES – ANNUAL CONTRACT

and further agrees to furnish all items listed on the attached Bid Form in accordance with the unit price(s) submitted. The above specified documents are herein incorporated into the Bid Form and shall be defined as the contract documents.

Please Note: For bid evaluation purposes, award will be based on the lowest total of the following vehicle and dealer installed option purchases, calculated at the percentage discount (for vehicles) and percentage mark-up (for dealer installed options) submitted by each bidder. These quantities and descriptions are not actual and may vary considerably. They are only given as a means of determining / calculating the lowest responsive, responsible bidder.

NEW VEHICLE PURCHASES:

PERCENTAGE DISCOUNT OFF OF FORD FACTORY INVOICE	X	VEHICLE FOR FACTORY INVOICE/DESCRIPTION	=	DOLLAR AMOUNT OF DISCOUNT	→	NET COST (LIST PRICE LESS DISCOUNT)
%	X	\$34,564.00 (2016 Explorer 2WD SU 4D Auto XLT)	=	\$	→	\$
%	X	\$35,875.00 (2016 F250 Super Duty Regular Cab XLT)	=	\$	→	\$
SUB-TOTAL						\$

DEALER INSTALLED OPTIONS:

PERCENTAGE MARK-UP	X	DEALER INSTALLED OPTIONS ACTUAL INVOICE/DESCRIPTION	=	DOLLAR AMOUNT OF MARK-UP	→	NET COST (ACTUAL INVOICE PLUS MARK-UP)
%	X	\$135.00 (Window Tint on a 2016 Explorer SU XLT)	=	\$	→	\$
%	X	\$135.00 (Window Tint on a 2016 F250 XLT)	=	\$	→	\$
SUB-TOTAL						\$

TOTAL COST OF PURCHASING ONE (1) 2016 FORD EXPLORER SU XLT WITH WINDOW TINT, AND ONE (1) 2016 FORD F250 SUPER XLT WITH WINDOW TINT:	\$
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Reminder: From the date of the purchase order, the bidder shall have ninety (90) days to deliver (including acceptance) normal production vehicles and one hundred twenty (120) days to deliver (including acceptance) vehicles with dealer installed options. Please indicate by (✓) that you have included the following documentation with your bid:

() **Business Tax Receipt:** (Only required if claiming status as a “Local Business” and must be valid for at least six months prior to the bid submission)

Name of Bidder: _____
(This form to be returned)

Local Business Status: If Bidder affirms that it is a local business as defined in IB-26 and in accordance with Ordinance 2009-005 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on February 17, 2009, and Ordinance 2009-041 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on October 19, 2009, then the Affidavit Claiming Status as a Local Business, which is included as a part of this bid package, must be completed and returned.

☐ Yes, our business qualifies as a Local Business and has completed and attached the 'Affidavit Claiming Status as a Local Business' as a part of our submission.

☐ No, our business does not qualify as a Local Business.

NOTE: In accordance with Florida Statutes, Section 119.071(1)(b)2: Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. 119.071(1)(b)2 and s. 24(a), Art. I of the State Constitution, except as provided by Florida Statutes 255.0518, until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier. Upon release of the intended decision, if you wish to obtain the quote results, you may do so by visiting our Website at www.charlottecountyfl.com/purchasing under "Purchasing Bids Online", document number 154184. No information regarding the submittal will be divulged over the telephone.

Name of Bidder: _____
(This form to be returned)

If notified of the acceptance of this bid form, the undersigned agrees to execute a Contract for the stated compensation in the form as prescribed by the County, within the time constraints outlined in Instructions to Bidders.

The signature below is a guarantee that the Bidder will not withdraw his/her bid for a period of sixty (60) days after the scheduled time for opening the bids.

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the price bid.

Addendum No. _____, Dated _____; Addendum No. _____, Dated _____; Addendum No. _____, Dated _____

Addendum No. _____, Dated _____; Addendum No. _____, Dated _____; Addendum No. _____, Dated _____

HOLD HARMLESS AGREEMENT: The bidding firm as indicated below, it's officers and members shall, through the signing of this document by any authorized party or agent, indemnify, hold harmless and defend Charlotte County, a political subdivision of the State of Florida, its officers, agents, employees, and volunteers from all suits and actions, including attorney's fees and all costs of litigation and judgment of every name and description brought against the County as a result of loss, damage or injury to person or property by reason of any act or failure to act by the bidding firm, its agents, servants or employees.

Type of Organization (Please Check One): Individual Ownership _____ Joint Venture _____
Partnership _____ Corporation _____

Name of Bidding Firm _____

Mailing Address _____

Location Address _____

City & State _____ **ZIP** _____

Telephone _____ **Fax Number** _____

E-mail _____

Signature of person authorized to bind the Company: _____

Print Name/Title of person authorized to bind the Company: _____

Date: _____

(This form to be returned)

AFFIDAVIT Claiming Status as a Local Business

Bidder affirms that it is a local business as defined below and in accordance with the following: Ordinance 2009-005 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on February 17, 2009; and Ordinance 2009-041 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on October 19, 2009.

- A. **Local Business Definition:** Local business means the company has a valid Business Tax Receipt issued by Charlotte County, Sarasota County or DeSoto County for at least six months prior to the bid submission to do business within Charlotte County, Sarasota County or DeSoto County that authorizes the business to provide the services or goods, and a physical business address located within the limits of Charlotte County, Sarasota County or DeSoto County from which the business operates or performs business. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In addition to the foregoing, a business shall not be considered having a "Local Business" unless it contributes to the economic development and well-being of these Counties in a verifiable and measurable way. Vendors shall affirm in writing their compliance with the foregoing at the time of submitting their bid to be eligible for consideration as having a "Local Business". A business that misrepresents the local preference status of its company in a bid to the County will lose the privilege to claim local preference for a one year period.
- B. **Competitive bid (local price match option):** Each formal competitive bid solicitation shall clearly identify how the price order of the bids received will be evaluated and determined. When a responsive, responsible non-local business submits the lowest price bid, and the bid submitted by one or more responsive, responsible local businesses, as defined below, is within five percent of the price submitted by the non-local business, each of the aforementioned local businesses shall have the opportunity to submit, a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business within five days of being notified by the Senior Division Manager of Purchasing in writing. Contract award shall be made to the responsive, responsible business submitting the lowest best and final bid. In the case of a tie in the best and final bid between a local business and a non-local business, contract award shall be made to the local business.

If requested by the County, the bidder will be required to provide documentation substantiating the information given in this affidavit. Charlotte County reserves the right to request supporting documentation as evidence to substantiate the information given in this affidavit. Failure to do so will result in the bidder's submission being deemed non-responsive.

Company Name: _____

Signature: _____

Title: _____

Year Business Established: _____ Circle the appropriate County: Charlotte DeSoto Sarasota

State of Florida
County of _____

Sworn to and subscribed before me, a Notary Public, for the above State and County on this _____
day of _____, 20____.

Notary Public

Commission Expiration

(Affix Official Seal)

The signee of this Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

This page to be returned only if Contractor is claiming a Local Business Status.

SOURCE OF SUPPLY AND SUBCONTRACTORS

The following sources of supply and subcontractors shall be used for the **VEHICLES – ANNUAL CONTRACT** project. If bidder does not have a source of supply or subcontractor, insert "to be determined". When a source or subcontractor is determined, selection will be subject to County approval. (If not applicable, state N/A).

Source of Supply	Subcontractor(s)
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that _____
(name of business) does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Signature _____

Dated _____

Name of Bidder: _____

(This form to be returned)

SELECTED VEHICLE REPORT
Effective dates: 8/14/2015-8/20/2015

2016 Ford

	INVOICE	MSRP
F250 Super Duty Regular Cab XLT		
XLT 2WD Pickup 2D 8 ft.....	\$33,343.00	\$36,145.00
Destination Charge.....	\$1,195.00	\$1,195.00
BASE MODEL PRICE WITH DESTINATION CHARGE.....	\$34,538.00	\$37,340.00
(Mfr's Effective Date 3/19/2015 Revised)		

	24 Month	36 Month	48 Month	60 Month
Residual Values	0%	0%	0%	0%

*** * * OPTIONAL EQUIPMENT * * ***

Engine

(Selection Required on All Orders)

996	V8, Flexible Fuel, 6.2 Liter	Std.	Std.
	(Req's Auto Trans-44P)		

Transmission

(Selection Required on All Orders)

44P	Automatic, HD 6-Spd w/SelectShift Models w/996 6.2L Engine....	Std.	Std.
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Mandatory Equipment Packages

603A	Equipment Group	N/C	N/C
	(See Std Equipment Listing)		

Accessory Equipment Packages

90L	Power Equipment Group	Std.	Std.
	(N/A w/Air Conditioning Delete-572) Includes		
	Perimeter Alarm System; Power Door Locks; Keyless Remote		
	Control Entry System; Clearance Lights; Dual Heated Power		
	Mirrors w/Manual Fold, Turn Signals & Manual Telescoping		
	Trailer Tow & Power Windows.		

Comfort and Convenience

525	Cruise Control	Std.	Std.
	(Std w/Value Pkg-96V & Appearance Pkg-96P)		

Steering

62D	Steering Wheel Touch Controls	Std.	Std.
	(Req's Communication & Entertainment System-91M)		

Entertainment and Instrumentation

91M	Communication & Entertainment System, SYNC w/MyFord, Voice.....	Std.	Std.
	Activation, AppLink, 911 Assist & Vehicle Health Reports		
	(Req's Steering Wheel Touch Controls-62D) Includes		
	Compass, USB Port & SYNC AppLink.		
585	Radio, AM/FM Stereo w/CD & MP3.....	Std.	Std.

SELECTED VEHICLE REPORT
Effective dates: 8/14/2015-8/20/2015

2016 Ford

Safety and Security

76R	Reverse Sensing System	\$208.00	\$245.00
	(N/A w/Pickup Box Delete-66D or Engine Idle Shutdown-63T)		
76C	Warning System, Back-Up Chime (Installed by Dealer).....	\$107.00	\$125.00

Seats

3*	Seat, Cloth Split Bench.....	N/C	N/C
	(Last Character Refers to Interior Color)		

Interior

166	Carpet Delete, (Fleet Only).....	-\$44.00	-\$50.00
	(N/A w/Floor Mats-16S)		

Lighting and Mirrors

942	Lights, Daytime Running (Fleet Only).....	\$38.00	\$45.00
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Exterior

18B	Running Boards, Black Angular (Fleet Only).....	\$273.00	\$320.00
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Cargo and Towing

85S	Bed Liner, Spray-In.....	\$422.00	\$495.00
	(N/A w/Pickup Box Delete-66D or Bed Mat-85M)		
	Includes Black Bed Attachment Bolts, Tailgate Guard		
	& Black Box Bed Tie-Down Hooks.		
52B	Trailer Brake Controller, Integrated.....	Std.	Std.
	(Deletes Std 7 to 4-Way Connector When in Combo w/Pickup		
	Box Delete-66D)		

GVWR and Payload Pkgs

68D	GVWR, 9900-lb-Models w/996 6.2L Engine.....	N/C	N/C
	Includes 3890-lb Payload.		

Mechanical

X3E	Axle Ratio, 3.73 w/Electronic Locking.....	\$333.00	\$390.00
	(Req's 996 6.2L Engine)		

Tires

TCH	LT275/65R18E BSW	Std.	Std.
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Exterior Colors

Selection Required on All Orders

Z1	Oxford White	N/C	N/C
	(Req's an Interior Color)		

2016 Ford

Interior Colors

Selection Required on All Orders

*S	Steel	N/C	N/C
	(N/A w/Exterior Color-H7 or RR) (First Character Refers to Seats)		

TOTAL PRODUCTION OPTIONAL EQUIPMENT.....	\$1,337.00	\$1,570.00
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TOTAL DEALER INVOICE AND MSRP.....	\$35,875.00	\$38,910.00
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* * * STANDARD EQUIPMENT * * *

Air Conditioning, Manual
Alarm System, Perimeter
Alternator, HD 157-Amp
Axle Ratio, 3.73
Axle, Front, 5250-lb Cap
Axle, Rear, 6200-lb Cap
Battery, 72-Amp
Bracket, Front License Plate
Brakes, Power F&R Disc
Braking System, F&R Anti-Lock
Bumpers, Chrome F&R w/Rear Step
Carpeting
Clock, Digital (w/Radio)
Communication & Entertainment System, SYNC w/MyFord, Voice Activation, AppLink, 911 Assist & Vehicle Health Reports
Compass
Console, Overhead w/Storage
Cruise Control
Cup Holders
Door Locks, Power
Drivetrain, 2WD
Engine, V8, Flexible Fuel, 6.2 Liter
Entry System, Keyless Remote Control
Equipment Group
Floor Mats, Carpeted
Fuel Tank, 35.0 Gal Cap
Glass, Privacy
Grille, Two-Bar Chrome
GVWR, 10,000-lb
Headlamps, Dual Beam Jewel Effect
Hill Start Assist Control
Idle Control, Stationary Elevated
Jack, 2-Ton Mechanical
Light, Engine Comp't
Lights, Clearance
Lights, Exterior Cargo & Reading
Message Center
Mirrors, Dual Heated Power w/Manual Fold, Turn Signals & Manual Telescoping Trailer Tow
Mirrors, Dual Visor Vanity
Parental Controls, MyKey
Payload, 4040-lb
Power Equipment Group
Power Outlets, (3)
Radio Equipment, (4) Speakers
Radio Equipment, Auxiliary Input
Radio Equipment, SiriusXM Feature w/6-mos of Service
Radio Equipment, USB Port

2016 Ford

Radio, AM/FM Stereo w/CD & MP3
Restraint System, Dual Front, Front Head Curtain & Front Side Impact Air Bag
Seat, Cloth Split Bench
Shock Absorbers, HD
Smartphone Interface, SYNC AppLink
Springs, Front, Computer Selected
Springs, Rear, 6290-lb Cap
Stability Control, AdvanceTrac
Stability Control, Roll
Stabilizer Bar, Front
Steering Wheel Touch Controls
Steering Wheel, Tilt & Telescoping
Steering, Power
Storage Bin, Underseat Locking
Tachometer
Temperature Display, O/S
Tie-Down Hooks, (4)
Tire & Wheel, Spare
Tire Pressure Monitor
Tires - F&R, LT275/65R18E BSW
Tow Hooks, (2) Front
Towing Cap, 14,000-lb Max (When Properly Equipped)
Trailer Brake Controller, Integrated
Trailer Hitch Receiver, 12.5K
Trailer Sway Control
Trailer Tow Pkg, 7 to 4-Way Connector & 7-Wire Trailer Harness
Transmission, Automatic, HD 6-Spd w/SelectShift
W/S Wipers, Intermittent
Wheel Conversion, Single Rear
Wheels, 18" Cast Aluminum
Windows, Power

General Specifications:

Alternator Amps- 157 Amps, 200 Amps; Brakes: Front- Disc; Brakes: Rear- Disc;
Braking System- F&R Anti-Lock; Spare Tire Type- Conventional, Conventional;
Telematics / Communication Brand- SYNC with MyFord, Crew Chief; Tires / Wheel Size-
LT275/65R18E, LT265/70R17E, LT245/75R17E; Wheel Type- Cast Aluminum, Cast Aluminum;
Amps- 72 Amps; Alternator Sub-Type- Heavy Duty, Extra HD; Sidewall Description-
BSW, BSW, OWL; Tire Type- All Terrain; # of Speakers- 4 Speaker; Rear Wheel
Configuration- Single Rear Wheel; Combined Side Barrier and Pole Rating-Front Seat-
Not Rated; Combined Side Barrier and Pole Rating-Rear Seat- Not Rated; Frontal
Barrier Crash Rating-Driver (Male)- Not Rated; Frontal Barrier Crash
Rating-Passenger (Female)- Not Rated; Frontal Crash Rating-Overall- Not Rated;
Overall Rating- Not Rated; Rollover Rating-Overall- 4 Star Rating; Side Barrier
Rating-Driver Front Seat (Male)- Not Rated; Side Barrier Rating-Overall- Not Rated;
Side Barrier Rating-Passenger Rear Seat (Female)- Not Rated; Side Crash
Rating-Overall- Not Rated; Side Pole Rating-Driver Front Seat (Female)- Not Rated;
Axle Ratio- 3.73, 3.73, 3.31, 4.30; Curb Weight- 5,941 Pounds; Fuel Capacity- 35.0
Gallons; Minimum Ground Clearance- 8.5; Towing Capacity, Maximum- 14,000 Pounds;
Turning Diameter- 47.7 Feet; Wheel Base- 137.0 Inches; Payload Capacity- 4,040
Pounds; GVWR- 10,000 Pounds, 9,900 Pounds, 9,900 Pounds; Truck Bed Volume- 77 Cubic
Feet; Bed Length- 8 Feet; Payload Designation- 1 Ton; EPA Passenger- 65.9 Cubic
Feet; Head Room: Front- 40.7 Inches; Height- 76.6 Inches; Leg Room: Front- 41.1
Inches; Overall Length- 227.6 Inches; Shoulder Room: Front- 68.0 Inches; Width
without mirrors- 79.9 Inches; Hip Room: Front- 67.6 Inches;

2016 Ford

Warranty:

Basic Miles- 36,000 Miles; Basic Years- 3 Years; Corrosion/Rust Through Miles- Unlimited; Corrosion/Rust Through Years- 5 Years; Powertrain Miles- 60,000 Miles; Powertrain Years- 5 Years; Roadside Assistance Miles- 60,000 Miles; Roadside Assistance Years- 5 Years;

Engine, Transmission and Drive Train Specification:

Drivetrain- 2WD; Engine Type- Diesel; Engine Sub-Type- Turbo; Cylinders- 8 Cylinders; Displacement- 6.7 Liter; Bore- 3.90 Inches; Compression Ratio- 16.2; Fuel Induction- Direct Injection; Horsepower- 440 HP; Horsepower RPM- 2,800 RPM; Stroke- 4.25 Inches; Torque- 860 Foot Pounds; Torque RPM- 1,600 RPM; Total no. valves- 32 Valves; Valve Train- Overhead Valve; Engine Configuration- V; Engine VIN- T; CID- 406 Cubic Inches; Recommended Fuel- Diesel; Transmission Type- Automatic; # of Speeds- 6 Speed; Transmission Code- ATT; Transmission Sub-Type- Heavy Duty; Manual Mode- SelectShift; Engine Type- Flexible Fuel; Cylinders- 8 Cylinders; Displacement- 6.2 Liter; Bore- 4.02 Inches; Compression Ratio- 9.8; Fuel Induction- Sequential Fuel Injection; Horsepower- 385 HP; Horsepower RPM- 5,500 RPM; Stroke- 3.74 Inches; Torque- 405 Foot Pounds; Torque RPM- 4,500 RPM; Total no. valves- 16 Valves; Valve Train- Single Overhead Cam; Engine Configuration- V; Engine VIN- 6; CID- 379 Cubic Inches; Recommended Fuel- Regular; Transmission Type- Automatic; # of Speeds- 6 Speed; Transmission Code- ATT; Transmission Sub-Type- Heavy Duty; Manual Mode- SelectShift;

EPA Estimated Miles Per Gallon:

City: ; Hwy:

2016 Ford

	INVOICE	MSRP
Explorer XLT		
XLT 4WD Sport Utility 4D.....	\$33,011.00	\$35,400.00
Destination Charge.....	\$895.00	\$895.00
BASE MODEL PRICE WITH DESTINATION CHARGE.....	\$33,906.00	\$36,295.00
(Mfr's Effective Date 4/13/2015 Revised)		

	24 Month	36 Month	48 Month	60 Month
Residual Values	73%	65%	57%	51%

* * * OPTIONAL EQUIPMENT * * *

Engine

(Selection Required on All Orders)

998	V6, 3.5 Liter	N/C	N/C
-----	---------------------	-----	-----

Transmission

44J	Automatic, 6-Spd w/SelectShift	Std.	Std.
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Mandatory Equipment Packages

Selection Required on All Orders

200A	Equipment Group	N/C	N/C
	(See Std Equipment Listing)		

Accessory Equipment Packages

52T	Trailer Tow Pkg, Class III.....	\$497.00	\$570.00
	Includes 7-Pin & 4-Pin Trailer Harness Connectors, Engine Oil Cooler & Trailer Hitch Receiver. (Req's 998 3.5L Engine)		

Entertainment and Instrumentation

582	Radio Equipment, SiriusXM Feature.....	Std.	Std.
	Includes 6-mos of Service.		

Seats

8*	Seats, Unique Cloth Bucket.....	N/C	N/C
	(Last Character Refers to Interior Color)		

Lighting and Mirrors

942	Lights, Daytime Running (Fleet Only).....	\$39.00	\$45.00
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Cargo and Towing

50N	Roof Rail Crossbars, (Installed by Dealer).....	\$122.00	\$140.00
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Wheels

64C	Wheels, 5-Spoke Sparkle Silver Painted Aluminum.....	Std.	Std.
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2016 Ford

Tires

---	P245/60R18 BSW	Std.	Std.
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Exterior Colors

(Selection Required on All Orders)

YZ	Oxford White	N/C	N/C
	(Req's an Interior Color)		

Interior Colors

(Selection Required on All Orders)

*L	Medium Light Camel	N/C	N/C
	(Req's an Exterior Color) (First Character Refers to Seats)		

TOTAL PRODUCTION OPTIONAL EQUIPMENT.....	\$658.00	\$755.00
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TOTAL DEALER INVOICE AND MSRP.....	\$34,564.00	\$37,050.00
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* * * STANDARD EQUIPMENT * * *

Air Conditioning, Manual
Alarm System, Perimeter
Alternator, 200-Amp
Axle Ratio, 3.65
Battery, 58-Amp
Brakes, Power F&R Disc
Braking System, Anti-Lock
Cladding, Lower Body Side
Clock, Digital (w/Radio)
Communication & Entertainment System, SYNC w/MyFord
Compass
Consoles, Floor w/Storage & Overhead w/Storage
Cruise Control
Cup Holders, F&R
Curve Control
Defroster, Rear Window
Door Locks, Automatic Power
Drivetrain, 4WD
Engine Immobilizer
Engine Start, Push Button w/Intelligent Access
Engine, V6, 3.5 Liter
Entry System, Illuminated Keyless Remote Control
Entry System, SecuriCode Keypad
Equipment Group
Exhaust, Chrome Dual
Floor Mats, Carpeted F&R
Fog Lights
Fuel Tank, 18.6 Gal Cap
Glass, Privacy
Grille, Gray
Headlamp Control, Automatic
Headlamps, LED
Hill Descent Control
Hill Start Assist Control
Lights, Approach
Lights, F&R Reading
Lights, Overhead
Message Center

2016 Ford

Mirrors, Dual Heated Power w/Manual Fold & Turn Signals
Mirrors, Dual Illuminated Visor Vanity
Moldings, Wheel Lip
Parental Controls, MyKey
Parking Sensors, Rear
Power Outlets, (4) 12V
R/V Camera w/Washer
Radio Equipment, (6) Speakers
Radio Equipment, Audio/Video Input Jacks
Radio Equipment, Auxiliary Input
Radio Equipment, SiriusXM Feature
Radio Equipment, USB Port
Radio, AM/FM Stereo w/CD & MP3
Restraint System, Dual Front, F&R Head Curtain, RH Knee & Front Side Impact Air Bag
Reverse Sensing System
Roof Rails, Silver
Seat Adjuster, 10-Way Power Driver's
Seat Adjuster, 6-Way Power Passenger's
Seat, Split Flat Folding Center
Seats, Split Folding Rear
Seats, Unique Cloth Bucket
Shift Knob, Leather-Wrapped
Spoiler, Rear
Stability Control, AdvanceTrac
Stabilizer Bars, F&R
Steering Wheel Touch Controls
Steering Wheel, Leather-Wrapped Tilt & Telescoping
Steering, Electric Power Assist
Tachometer
Tail Lights, LED
Terrain Management System
Tire Pressure Monitor
Tire, Limited Use Spare
Tires - F&R, P245/60R18 BSW
Tow Hooks, Front
Towing Cap, 5000-lb Max (When Properly Equipped)
Traction Control
Trailer Sway Control
Transmission, Automatic, 6-Spd w/SelectShift
Trip Computer
W/S Wipers, Variable Intermittent
Wheels, 5-Spoke Sparkle Silver Painted Aluminum
Windows, Power
Wiper, Rear Window

General Specifications:

2016 Ford

Alternator Amps- 200 Amps; Brakes: Front- Disc; Brakes: Rear- Disc; Braking System- Anti-Lock; Spare Tire Type- Limited Use; Telematics / Communication Brand- SYNC with MyFord; Tires / Wheel Size- P245/60R18; Wheel Type- Aluminum,Aluminum; Amps- 58 Amps; Sidewall Description- BSW; # of Speakers- 6 Speaker; Combined Side Barrier and Pole Rating-Front Seat- 5 Star Rating; Combined Side Barrier and Pole Rating-Rear Seat- 5 Star Rating; Frontal Barrier Crash Rating-Driver (Male)- 4 Star Rating; Frontal Barrier Crash Rating-Passenger (Female)- 5 Star Rating; Frontal Crash Rating-Overall- 5 Star Rating; Overall Rating- 5 Star Rating; Rollover Rating-Overall- 4 Star Rating; Side Barrier Rating-Driver Front Seat (Male)- 5 Star Rating; Side Barrier Rating-Overall- 5 Star Rating; Side Barrier Rating-Passenger Rear Seat (Female)- 5 Star Rating; Side Crash Rating-Overall- 5 Star Rating; Side Pole Rating-Driver Front Seat (Female)- 5 Star Rating; Axle Ratio- 3.65; Curb Weight- 4,629 Pounds; Fuel Capacity- 18.6 Gallons; Minimum Ground Clearance- 8.3; Towing Capacity, Maximum- 5,000 Pounds; Turning Diameter- 38.9 Feet; Wheel Base- 112.8 Inches; EPA Passenger- 151.7 Cubic Feet; Head Room: Front- 41.4 Inches; Head Room: Rear- 37.8 Inches; Height- 70.0 Inches; Leg Room: Front- 42.9 Inches; Leg Room: Rear- 32.0 Inches; Overall Length- 198.3 Inches; Shoulder Room: Front- 61.5 Inches; Shoulder Room: Rear- 50.8 Inches; Trunk or Cargo Capacity- 80.7 Cubic Feet; Width with mirrors- 90.2 Inches; Cargo behind second seat- 43.8 Cubic Feet; Cargo behind last seat- 21.0 Cubic Feet; Cargo with all seats down- 80.7 Cubic Feet; Head Room: Center Row- 40.6 Inches; Leg Room: Center Row- 39.5 Inches; Shoulder Room: Center Row- 61.0 Inches; Hip Room: Center Row- 56.8 Inches; Hip Room: Front- 57.3 Inches; Hip Room: Rear- 40.7 Inches;

Warranty:

Basic Miles- 36,000 Miles; Basic Years- 3 Years; Corrosion/Rust Through Miles- Unlimited; Corrosion/Rust Through Years- 5 Years; Powertrain Miles- 60,000 Miles; Powertrain Years- 5 Years; Roadside Assistance Miles- 60,000 Miles; Roadside Assistance Years- 5 Years;

Engine, Transmission and Drive Train Specification:

Drivetrain- 4WD; Transmission Type- Automatic; # of Speeds- 6 Speed; Transmission Code- ATT; Engine Type- Gas; Cylinders- 6 Cylinders; Displacement- 3.5 Liter; Bore- 3.60 Inches; Compression Ratio- 10.8; Fuel Induction- Sequential Fuel Injection; Horsepower- 290 HP; Horsepower RPM- 6,500 RPM; Stroke- 3.40 Inches; Torque- 255 Foot Pounds; Torque RPM- 4,000 RPM; Total no. valves- 24 Valves; Engine Configuration- V; Engine VIN- 8; CID- 213 Cubic Inches; Recommended Fuel- Regular; Engine Type- Gas; Engine Sub-Type- Turbo; Cylinders- 4 Cylinders; Displacement- 2.3 Liter; Compression Ratio- 9.5; Fuel Induction- Direct Injection; Horsepower- 270 HP; Torque- 300 Foot Pounds; Total no. valves- 16 Valves; Valve Train- Dual Overhead Cam; Engine Configuration- Inline; Engine VIN- H; CID- 143 Cubic Inches; Recommended Fuel- Regular; Transmission Type- Automatic; # of Speeds- 6 Speed; Transmission Code- ATT;

EPA Estimated Miles Per Gallon:

City: 17; Hwy: 23

**Charlotte County Board Of County Commissioners
Agenda Item Summary**

Item Number: F - 5.

1 DEPARTMENT MAKING REQUEST

Purchasing

2 MEETING DATE

11/10/2015

3 REQUESTED MOTION/ACTION

a) Approve award of Bid #15-418, Vehicles - Annual Contract, for a 3.05% discount off of Ford Factory invoice, and a 0% mark-up on dealer installed options, to Bartow Ford. Term of contract is from date of award through and including September 30, 2016; and
b) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent.
This is an annual contract that allows for the purchase of Ford vehicles on an "as needed basis".

4 AGENDA

Consent

5 IS THIS ITEM BUDGETED (IF APPLICABLE) - True

Budget Action

No action needed. This item is budgeted in the vehicle replacement fund.

Financial Impact Summary Statement

Costs to be paid from the vehicle replacement fund and charged back to the departments receiving the vehicle

Detailed Analysis Attached -

Budget Officer-

6 BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

This is an annual contract that allows for the purchase of Ford vehicles on an "as needed basis". Contractors bid a percentage discount off of the Ford Factory Invoice, and a percentage mark-up on dealer installed options. Bartow Ford was the lowest bidder (they gave the highest discount). Don Gasgarth's Charlotte County Ford, who claimed status as a local business, was within 5% of the bid submitted by Bartow Ford and was given the opportunity to submit a best and final offer. They declined to do so.

**BID FORM
VEHICLES – ANNUAL CONTRACT
BID NO. 2015000418**

TO: Senior Division Manager - Purchasing
Board of County Commissioners
Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, Fl. 33948-1094

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, Technical Specifications & Conditions, Bid Form, and any other documentation for

VEHICLES – ANNUAL CONTRACT

and further agrees to furnish all items listed on the attached Bid Form in accordance with the unit price(s) submitted. The above specified documents are herein incorporated into the Bid Form and shall be defined as the contract documents.

Please Note: For bid evaluation purposes, award will be based on the lowest total of the following vehicle and dealer installed option purchases, calculated at the percentage discount (for vehicles) and percentage mark-up (for dealer installed options) submitted by each bidder. These quantities and descriptions are not actual and may vary considerably. They are only given as a means of determining / calculating the lowest responsive, responsible bidder.

NEW VEHICLE PURCHASES:

PERCENTAGE DISCOUNT OFF OF FORD FACTORY INVOICE	X	VEHICLE FOR FACTORY INVOICE/DESCRIPTION	=	DOLLAR AMOUNT OF DISCOUNT	→	NET COST (LIST PRICE LESS DISCOUNT)
3.05 %	X	\$34,564.00 (2016 Explorer 2WD SU 4D Auto XLT)	=	\$ 1,054.20	→	\$33,509.79
3.05 %	X	\$35,875.00 (2016 F250 Super Duty Regular Cab XLT)	=	\$ 1,094.18	→	\$ 34,780.81
SUB-TOTAL						\$ 68,290.60

DEALER INSTALLED OPTIONS:

PERCENTAGE MARK-UP	X	DEALER INSTALLED OPTIONS ACTUAL INVOICE/DESCRIPTION	=	DOLLAR AMOUNT OF MARK-UP	→	NET COST (ACTUAL INVOICE PLUS MARK-UP)
0.00 %	X	\$135.00 (Window Tint on a 2016 Explorer SU XLT)	=	\$ 0.00	→	\$ 135.00
0.00 %	X	\$135.00 (Window Tint on a 2016 F250 XLT)	=	\$ 0.00	→	\$ 135.00
SUB-TOTAL						\$ 270.00

TOTAL COST OF PURCHASING ONE (1) 2016 FORD EXPLORER SU XLT WITH WINDOW TINT, AND ONE (1) 2016 FORD F250 SUPER XLT WITH WINDOW TINT:	\$68,560.60
--	--------------------

Reminder: From the date of the purchase order, the bidder shall have ninety (90) days to deliver (including acceptance) normal production vehicles and one hundred twenty (120) days to deliver (including acceptance) vehicles with dealer installed options. Please indicate by (✓) that you have included the following documentation with your bid:

() **Business Tax Receipt:** (Only required if claiming status as a "Local Business" and must be valid for at least six months prior to the bid submission)

Name of Bidder: BARTOW FORD

(This form to be returned)

Local Business Status: If Bidder affirms that it is a local business as defined in IB-26 and in accordance with Ordinance 2009-005 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on February 17, 2009, and Ordinance 2009-041 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on October 19, 2009, then the Affidavit Claiming Status as a Local Business, which is included as a part of this bid package, must be completed and returned.

☐ Yes, our business qualifies as a Local Business and has completed and attached the 'Affidavit Claiming Status as a Local Business' as a part of our submission.

☒ No, our business does not qualify as a Local Business.

NOTE: In accordance with Florida Statutes, Section 119.071(1)(b)2: Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. 119.071(1)(b)2 and s. 24(a), Art. I of the State Constitution, except as provided by Florida Statutes 255.0518, until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier. Upon release of the intended decision, if you wish to obtain the quote results, you may do so by visiting our Website at www.charlottecountyfl.com/purchasing under "Purchasing Bids Online", document number 154184. No information regarding the submittal will be divulged over the telephone.

Name of Bidder: BARTOW FORD

(This form to be returned)

If notified of the acceptance of this bid form, the undersigned agrees to execute a Contract for the stated compensation in the form as prescribed by the County, within the time constraints outlined in Instructions to Bidders.

The signature below is a guarantee that the Bidder will not withdraw his/her bid for a period of sixty (60) days after the scheduled time for opening the bids.

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the price bid.

Addendum No. _____, Dated _____; Addendum No. _____, Dated _____; Addendum No. _____, Dated _____

Addendum No. _____, Dated _____; Addendum No. _____, Dated _____; Addendum No. _____, Dated _____

HOLD HARMLESS AGREEMENT: The bidding firm as indicated below, its officers and members shall, through the signing of this document by any authorized party or agent, indemnify, hold harmless and defend Charlotte County, a political subdivision of the State of Florida, its officers, agents, employees, and volunteers from all suits and actions, including attorney's fees and all costs of litigation and judgment of every name and description brought against the County as a result of loss, damage or injury to person or property by reason of any act or failure to act by the bidding firm, its agents, servants or employees.

Type of Organization (Please Check One): Individual Ownership _____ Partnership _____ Joint Venture _____ Corporation X

Name of Bidding Firm BARTOW FORD


Mailing Address 2800 US HWY 98 NORTH

Location Address 2800 US HWY 98 NORTH

City & State BARTOW FL ZIP 33830

Telephone (813) 477-0052 Fax Number (863) 533-8485

E-mail THEFORDTRUCKGUY@GMAIL.COM

Signature of person authorized to bind the Company: 

Print Name/Title of person authorized to bind the Company: RICHARD WEISSINGER COMMERCIAL FLEET SALES

Date: 10/14/15

(This form to be returned)

SOURCE OF SUPPLY AND SUBCONTRACTORS

The following sources of supply and subcontractors shall be used for the **VEHICLES – ANNUAL CONTRACT** project. If bidder does not have a source of supply or subcontractor, insert "to be determined". When a source or subcontractor is determined, selection will be subject to County approval. (If not applicable, state N/A).

Source of Supply	Subcontractor(s)
1. UTILITY/STAKE/FLAT BED/DUMP/BODIES EMERGENCY AND WARNING LIGHTS	1. ACTION/KNAPHEIDE/READING/WARNER/BLUE RIDGE/ FEDERAL/WHELEN/SOUND OFF/D&R ELECTRONIC/HELLA
2. CRANES/HOISTS LAPTOP MOUNTS	2. LIFTMOORE/VENTURO/STELLAR/AUTO CRANE/RUGBY HAVIS/JOTTO/GAMBER JOHNSON/D&R ELECTRONICS
3. RACKS & BIN VAN PACKAGES SERVICE & PARTS MANUALS (CD OR HARD COPY)	3. MASTER RACK/ADRIN STEEL/KARGO MASTER/ AMER. VAN HELM PUBLISHING
4. REAR MOUNTED CAMERAS SPRAY IN LINERS AND BEDLINERS WILL BE DONE AT BARTOW FORD	4. ROSTRA/BACK ZONE
5. TOOL BOXES/HITCHES/LIFT GATES/ALUM. DUMP INSERTS	5. UWS/DELTA/DAYTON/REESE/DRAW TITE/MAXON/TOMMY GATE/WALTCO/TRUCK CRAFT/EZ DUMPER

DRUG FREE WORKPLACE FORM

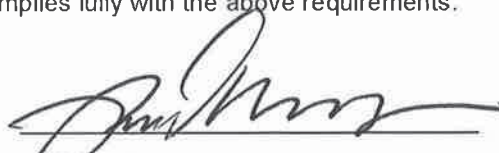
The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that BARTOW FORD
(name of business) does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Signature

Dated


10/14/15

Name of Bidder: BARTOW FORD

(This form to be returned)

**ADMINISTRATIVE CONTRACT RENEWAL
APPROVAL FORM**
VEHICLES - ANNUAL CONTRACT

Contract #: 2015000418 **Award Date:** 11/10/2015 **Awarded By:** BOCC

Original Term: From: 11/10/2015 **To:** 9/30/2016 **Renewal Term: From:** 10/1/2016 **To:** 9/30/2017

Description & Background of Contract:

This is an annual contract for the purchase of Ford vehicles on an 'as needed' basis.

On November 10, 2015, when the Charlotte County Board of County Commissioners formally approved the award of this contract, the Board also authorized the County Administrator to approve renewal options for up to two additional one-year terms, at the same prices, terms, and conditions by mutual consent.

In accordance with the contract documents, this contract can be renewed for one additional year under the same prices, terms, and conditions as the original contract. The term will be from October 1, 2016 through and including September 30, 2017.

Contract Specialist: Alisa True **Phone:** 941-743-1549 **Fax:** 941-743-1384

Contract Specialist E-mail: alisa.true@charlottecountyfl.gov

By acceptance of this contract renewal as indicated above and by all parties' signatures, the parties agree to extend the term of the contract with all other terms and conditions of the Contract to remain the same.

Fiscal Reviewed by:

Requested by: Richard Weissinger
Bartow Ford

See attached.

Signature/Date

Approved by: Richard Kolar
Fleet Management

Kolar, Richard Kolar, Richard
Jul 25 2016 10:41 AM
cosign

Signature/Date

Approved by: Kimberly A. Corbett, C.P.M., CPPB
Charlotte County Purchasing

Kim Corbett Kim Corbett
Aug 2 2016 8:53 AM
cosign

Signature/Date

Approved by: Raymond Sandrock
County Administration

Raymond Sandrock Raymond Sandrock
Aug 2 2016 9:09 AM
cosign

Signature/Date

**ADMINISTRATIVE CONTRACT RENEWAL
APPROVAL FORM**
VEHICLES - ANNUAL CONTRACT

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Contract Specialist E-mail: alisa.true@charlottecountyfl.gov

By acceptance of this contract renewal as indicated above and by all parties' signatures, the parties agree to extend the term of the contract with all other terms and conditions of the Contract to remain the same.

Fiscal Reviewed by:

Requested by: Richard Weissinger
Bartow Ford

 7/13/16
Signature/Date

Approved by: Richard Kolar
Fleet Management

Signature/Date

Approved by: Kimberly A. Corbett, C.P.M., CPPB
Charlotte County Purchasing

Signature/Date

Approved by: Raymond Sandrock
County Administration

Signature/Date

CONTRACTOR/VENDOR PERFORMANCE EVALUATION

Bid No.: 2015000418 Title: Vehicles - Annual Contract
Department: Fleet Management Contractor/Vendor: Bartow Ford

THIS FORM SHALL BECOME PUBLIC RECORD, THEREFORE, ALL ITEMS SHOULD BE COMPLETED THOROUGHLY AND EXPLAINED BASED ON FACT.

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 1. Did the Contractor/Vendor perform and/or deliver on time? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Was quality of product/service rendered in conformance with specs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Did the Contractor/Vendor provide timely warranty service and/or repairs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Did the Contractor/Vendor display cooperation in working out problems? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Would you recommend that Charlotte County continue to do business with the firm? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Additional Comments (Optional):

This form shall become public record. By completing this form, I hereby attest that this form has been completed fully and accurately to the best of my knowledge.

Completed by: Richard Kolar



Selected Options

Code	Description	Invoice
Base Vehicle		
K8A	Base Vehicle Price (K8A)	\$30,407.00
Packages		
500A	Order Code 500A <i>Includes:</i> - Engine: 3.7L V6 Ti-VCT FFV - Transmission: 6-Speed Automatic - 3.65 Axle Ratio - GVWR: 6,300 lbs - Tires: P245/55R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes center caps and full size spare. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks. - Radio: MyFord AM/FM/CD/MP3 Capable Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.	N/C
Powertrain		
99R	Engine: 3.7L V6 Ti-VCT FFV	Included
44C	Transmission: 6-Speed Automatic	Included
STDAX	3.65 Axle Ratio	Included
STDGV	GVWR: 6,300 lbs	Included
Wheels & Tires		
STDTR	Tires: P245/55R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes center caps and full size spare.</i>	Included
Seats & Seat Trim		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks.</i>	Included
Other Options		
113WB	113" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: MyFord AM/FM/CD/MP3 Capable <i>Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.</i>	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Options (cont'd)

Code	Description	Invoice
86P	Front Headlamp/Police Interceptor Housing Only <i>Includes pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) and pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights).</i>	\$119.00
86T	Tail Lamp/Police Interceptor Housing Only <i>Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies).</i>	\$58.00
43D	Dark Car Feature <i>Courtesy lamps disabled when any door is opened.</i>	\$19.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	\$49.00
51Y	Driver Only Incandescent Spot Lamp	\$204.00
595	Remote Keyless Entry Key Fob w/o Key Pad <i>Does not include PATS.</i>	\$248.00

Interior Colors

9W_01	Charcoal Black	N/C
-------	----------------	-----

Primary Colors

YZ_02	Oxford White	N/C
-------	--------------	-----

SUBTOTAL	\$31,104.00
Fuel Charge	\$43.89
Destination Charge	\$945.00
TOTAL	\$32,092.89

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.







Drive On with First-Class Service.

The Ford Protect PremiumCARE Extended Service Plan is 100% backed by Ford Motor Company.

- Ford-authorized parts are used for repairs
- Factory-trained and certified technicians
- Service provided at authorized Ford or Lincoln dealerships in the U.S., Canada and Mexico

Drive On with Peace of Mind.

The Ford Protect PremiumCARE Extended Service Plan is there with 24-hour Roadside Assistance when the unexpected happens.

- Towing Assistance (up to \$100 per occurrence)
- Emergency Travel Expense (up to \$500 within the first 3 days per occurrence)
- Destination Assistance (up to \$75)
- Rental Vehicle Benefits includes up to 10 days of rental coverage for a covered repair

Drive On with Savings.

The Ford Protect PremiumCARE Extended Service Plan is the affordable way to limit your out-of-pocket expenses and protect yourself from high vehicle repair costs.

- Pay only the deductible amount you selected when it comes time to make a covered repair
- May increase the resale value of your vehicle if you ever decide to sell, because this coverage is 100% transferable (Transfer fee and restrictions apply)
- 0% APR interest-free Installment Payment Plan with flexible payment options is available when the extended service plan is not included in the vehicle financing; everyone qualifies, making it the smart choice



Drive On with Key Services Option.

The Ford Protect PremiumCARE Extended Service Plan offers a Key Services Option that protects you against lost, stolen and destroyed keys or key fobs.

- If your key and/or fob are...
 - Misplaced
 - Damaged and will not work
 - Locked in your vehicle
- Your plan will ...
 - Replace your key and/or fob
 - Reprogram your key and/or fob

Not available in all states.



For New Plans:

- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles. Your selected coverage expires upon reaching the earliest of time, mileage or actual hours.

For Used Plans:

Vehicles within the New Vehicle Limited Warranty

- Eligible Ford, Lincoln and Mercury vehicles that have New Vehicle Limited Warranty remaining at the time of purchase – coverage begins at the signature date and current mileage. Coverage ends at the earlier of the number of months purchased or the number of miles purchased from the expiration of the New Vehicle Limited Warranty.

Vehicles outside the New Vehicle Limited Warranty

- Coverage for Ford, Lincoln and Mercury vehicles beyond the New Vehicle Limited Warranty and all competitive-make vehicles begins at the signature date and current mileage. Your selected coverage expires upon reaching the earliest of time, mileage or actual hours.

For Cab and Chassis/Incomplete Vehicles:

- A variety of unique time/mileage/hour options and deductibles are available within 5 years or 100,000 miles/4,000 hours of the original in-service date.
- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles/hours. Your selected coverage expires upon reaching the earliest of time, mileage or actual hours.



FORD PROTECT

This brochure is intended to provide general information about Ford Protect. Prices and plans may vary, but purchased plans are not subject to change. Plan availability, benefits, coverage and provider may vary by state. For use only with October 2015 contract.

In Florida, Ford Protect on Ford vehicles is a Service Contract from Ford Motor Company (License #12118). Ford Protect on competitive-make vehicles is a Service Contract from The American Road Insurance Company, Dearborn, MI 48126 (Certificate of Authority #09079).

In Texas, Ford Protect is a Service Contract from Ford Motor Service Company (License #SCP-165).

FORD PROTECT

PremiumCARE

Extended Service Plan



Go Further

Drive On with Confidence.

Enjoy your vehicle worry-free, long after your New Vehicle Limited Warranty expires.

- With more than 1,000 components covered, you're protected for covered repairs down the road
- Customize a plan that's right for you based on your driving needs

With Ford Protect PremiumCARE Extended Service Plan, you can protect your vehicle for up to the earlier of 8 years or 150,000 miles.

That's well beyond the New Vehicle Limited Warranty that comes with your vehicle. With the high cost of parts and unexpected repairs that come with owning a vehicle, it just makes sense to protect your investment with Ford Protect PremiumCARE Extended Service Plan.

The numbers speak for themselves:

Choose the \$0 deductible option with a Ford Protect PremiumCARE Extended Service Plan.



These examples are based on an average estimated U.S. retail repair cost for 2011-2015 Explorer. Actual repair costs will vary by vehicle and dealer location.

Drive On for Miles.

There's nothing like buying a new vehicle. It looks good. It runs great. And, of course, it has that new vehicle smell. We want you to have that feeling with your new Ford vehicle for many miles to come. That's why we've created the Ford Protect PremiumCARE Extended Service Plan. So you can drive on with confidence, long after that new vehicle smell has faded away.

The Ford Protect PremiumCARE Extended Service Plan is 100% transferable.

Your Ford Protect PremiumCARE Extended Service Plan is transferable, so if you ever decide to sell your vehicle, the new owner can take advantage of the same great coverage. This added benefit may help attract potential buyers, plus it could bring an increased resale value for you. Transfer fee and restrictions apply.





DRIVE ON WITH THE ONE PLAN THAT HAS MORE THAN 1,000 COVERED COMPONENT PARTS.



ENGINE

- All Internally Lubricated Parts
- Cylinder Block
- Cylinder Heads
- Diesel Fuel Injectors
- Diesel Injector Lines
- Diesel Injector Pump
- Diesel Lift Pump
- Engine Mounts
- Flywheel
- Flywheel Ring Gear
- Fuel Tank and Metal Lines
- Gas Fuel Injectors
- Gas Injector Lines
- Harmonic Balancer and Bolt
- Manifold (Exhaust and Bolts)
- Manifold Intake and Bolts
- Oil Pan
- Oil Pump
- PCM Module
- Radiator
- Radiator Fan (Clutch or Motor)
- Seals and Gaskets
- Thermostat
- Thermostat Housing
- Timing Chain Cover
- Timing Chain (Gears or Belt)
- Turbocharger/Supercharger Unit (Factory-Installed)
- Valve Covers
- Water Pump



TRANSMISSION

- All Internally Lubricated Parts
- Release Hubs and Bearings
- Seals and Gaskets
- Torque Converter
- Transfer Case (Including All Internal Parts)
- Transmission Case
- Transmission Linkage
- Transmission Module (External)
- Transmission Mounts



ELECTRICAL

- **LED lighting or Lamp Assemblies – Interior and Exterior (Factory Installed)***
- Alternator
- Audiophile Sound System
- Charge and Volt Gauges
- Clock (Electric)
- Control Trac® 4WD System
- Driver's Seat Position Sensor
- Dual-Zone Electronic Auto Temp Control
- Electronic Ignition Module
- Fuel Pump
- Heated Backglass (Electrical Only – Not Glass Damage or Breakage)
- High-Intensity Discharge (HID) Headlamps**, Igniter, Ballast
- Ignition Coil and Lock
- Ignition Module (Electric)
- Ignition Switch
- Incandescent/Halogen Bulbs – Interior and Exterior*
- Intelligent 4WD Systems
- Power Mirrors (Electrical Only – Not Mirror or Glass Damage or Bulbs)
- Power Running Boards
- Radiator Fan Relay
- Rear Window Power Sunshade
- Speedometer/Odometer (Electrical and Mechanical)
- Starter Motor
- Starter Motor Solenoid
- Switches (Manually Operated Electrical)
- Temperature Gauge
- Voltage Regulator
- Wiper-Activated Headlamps
- Wiper Motors
- Wiring Harnesses (Excluding Spark Plug Wires)



BRAKES

- Anti-Lock Brake Module and Sensor
- Backing Plates
- Brake Booster (Power)
- Calipers
- Combination Valve
- ETA Pump Hose Assembly
- Metal Lines and Fittings
- Master Cylinder
- Parking Brake Linkage and Cables
- Retainers and Clips
- Self-Adjusters
- Shaft (Brake Pedal)
- Springs
- Wheel Cylinders



FRONT AND REAR SUSPENSION

- Ball Joints (Upper and Lower)
- Control Arms (Upper and Lower)
- Control Arm Shafts and Bushings
- Kingpins and Bushings
- Linkage and Bushings
- Load Leveler Suspension System
- MacPherson Struts
- Roll Stability Control
- Spindle and Spindle Support Springs
- Stabilizer Bar
- Tie Rods



REAR/FRONT-WHEEL-DRIVE AXLE

- Axle Shafts
- Bearings (Front and Rear)
- Rear: Drive Axle Housing and Front Axle Housing for 4x4 (Including All Internal Parts)
- Front: Final Drive Housing and Rear Axle Housing for AWD (Including All Internal Parts)
- Driveshaft
- Hubs, Automatic Front Locking (Four-Wheel Drive)
- Locking Rings (Four-Wheel Drive)
- Seals and Gaskets
- Universal and Constant Velocity Joints



EMISSIONS

- Air Check Valve Assembly
- Air Control Valve
- Air Idle Vacuum Valve
- Air Supply Valve (Hose and Tube)
- Barometric Pressure Sensor
- DEF System (Excludes Catalyst)
- ECC Relay Assembly
- EGR Control Valve
- EGR Pressure Sensor
- EGR Regulator Asy
- EGR Valve Adapter
- Electronic Throttle Cntrl
- EVAP Vapor Storage Canister
- Idle Air Control Valve
- Knock Sensor
- Mass Air Flow/Intake Air Temp Sensor
- Oxygen Sensor
- PCV Hose Assembly
- PCV Valve
- PCV Vapor Filter
- Reductant Urea System
- Temperature Sensor (Engine Coolant)
- Vacuum Restrictor
- VAF Sensor
- Variable Camshaft Timing (VCT) Phasers



AIR CONDITIONING & HEATING

- A/C Accumulator
- A/C Clutch
- A/C Clutch Bearings
- A/C Compressor
- A/C Compressor Clutch Switch
- A/C Compressor Head
- A/C Compressor Seals
- A/C Condenser
- Auto Temp Control
- Evaporator
- Field Coil
- Heater Blower Motor
- Heater Control Assembly
- Heater Core Assembly
- Instrument Panel Registers and Air Ducts
- Pulley



HIGH-TECH

- Adaptive Cruise Control
- Adaptive Headlamp System (Excluding Lamp Housing, Bulbs)
- Air Suspension (Selected Electronic Components)
- Anti-Theft Alarm (Factory-Installed)
- Auto Lock and Auto Unlock System
- Automatic Park Assistant
- FordLink™ System
- Ford Work Solutions Asset Security (if equipped)
- Forward Sensing Sys
- Fuel Mixer (Alternative)
- In-Dash Garmin® Voice-Activated Navigation System (Factory-Installed and Dealer)
- Instrument Cluster (Excluding Dash Pad)
- Intelligent Oil Life Monitor® System
- Keyless Entry System (Excluding Door Handles)
- Message Center
- Parallel Park Assist Sys
- Power Antenna
- Power Door Locks and Retainer Clips (Excludes Door Handles)
- Power Seat Motors
- Power Window Motors/Regulators
- Rain-Sensing Wipers
- Rear Console Refrigeration
- Reverse Camera Sys
- Reverse Sensing Sys
- SecuriCode™ Keyless Entry
- SecuriLock® Passive Anti-Theft Ignition System
- Sensor (Alcohol)
- SOS Post-Crash Alert System
- Speed Control
- Stationary Elevated Ride Control
- SYNC® MyFord Touch® (Excludes Software Upgrades)
- Trailer Brake Module
- Unique Hybrid/Electric Vehicle Components (Excluding High-Voltage Battery and Cables)



AUDIO

- Antenna, Radio (Base Assembly)
- Brackets
- Cables and Wiring
- Cellular Phone, Receiver, Handset, Speaker Assembly and Antenna (Factory-Installed)
- Compass and Therm Readout Displays
- Controls (Rear Seat)
- Radio (AM, AM/FM), Speakers, Cassette Player, Digital CD Player, Graphic Equalizer, Premium Sound Amplifier (Factory-Installed)
- Rear Entertainment System (Factory-Installed)



SAFETY

- Airbag Module Assembly
- Blind Spot Info Sys (Electrical Only – Not Mirror or Glass Damage or Bulbs)
- Collision Avoidance Sys
- Cross-Traffic System
- Diagnostic Module Assembly (Airbag)
- Door Ajar Warning Switch Assembly
- Guides, Bezels, Brackets and Supports (Safety Belts/Shoulder Straps)
- Head Restraint Retainers and Sleeves (Safety Belt)
- Key, SecuriLock® (Microchip-Encoded Key)
- Lane Depart Warning
- Lock Cylinder (Door)
- Lock Lever Asy (Door)
- Lock Lever Assembly (Tailgate)
- Lock Lever Retainers, Clips and Brackets
- Module (Passive Restraint)
- Safety Belt Buckle (Front and Rear)
- Safety Belt Motor Drive Assembly
- Safety Belt Restraint Carrier
- Safety Belt Retractors
- Safety Belt Track Asy
- Safety Belt Warning Chime Assembly
- Safety Canopy
- Sensors (Airbag)
- Shoulder Strap Track Assembly
- Wiring Asy (Airbag)



STEERING

- Column Lock (Tilt Wheel)
- Control Valve
- Cooler and Metal Lines
- Electronic Power-Assisted Steering
- Idler Arm
- Power Steering Pump/Electric Power Steering Actuator
- Pulley Assembly
- Seals and Gaskets
- Steering Column
- Steering Gear Housing, Manual and Power (Including All Internal Parts)
- Steering Shaft
- Underbody Linkages and Couplings

The Ford Protect PremiumCARE Extended Service Plan is so comprehensive, it's easier to refer you to what isn't covered – here are the highlights:

Generally Covered by Your Auto Insurance –

Examples include: fixed (non-moving) body parts, bumpers, glass, moldings, ornamentation, paint, rust, sheet metal, structural underbody framework, side and rear view mirrors (glass and housing), water leaks, wind noise, weather strips, wheels, wheel studs, wheel covers, convertible top and bow.

Repairs Related to Your Maintenance Requirements –

Items listed in your vehicles owner guide. Examples include: batteries of all types and cables, belts, hoses, hose clamps, brakes (front hub, drums, shoes, linings, disc rotors, pads), manual transmission clutch disc, exhaust system (includes catalytic converter), spark plugs, squeaks, rattles, tires, wheel balancing, wheel alignment, all lamps and lights (LED and HID lights, bulbs, sealed beam and lenses) except when purchased with New or Incomplete PremiumCARE Interior/Exterior Lighting Option, fogging of lamp assemblies, shock absorbers, service adjustments and cleaning, and scheduled maintenance services.

Other Components and Repairs –

Fabric, liners, fasteners, carpets, dash pad, wiper blades, knobs, trim, upholstery, physical damage or cosmetic issues, repairs covered by manufacturer recalls, any insurance or if the vehicle is within the time and mileage limits of any warranty, repairs caused by improper unreasonable use, unauthorized alterations or modifications of the vehicle, and repairs caused by lack of required or recommended maintenance. Costs or expenses for the tear down, rental expense, inspection or diagnosis of failures not covered by this Agreement. Refer to contract for details.

* Interior/Exterior Lighting – coverage included only if Lighting Option is purchased.

Drive On for Miles.

Drive On with Confidence.

Premium Maintenance Plan

Extended Service Plan

Ford Protect Premium Maintenance Extended Service Plan Is 100% Backed by Ford Motor Company.

- Ford-authorized parts are used for repairs
- All technicians are factory-trained and certified
- Service provided at all Ford and Lincoln dealerships in the U.S., Canada and Mexico

Plans for Every Driver.

With coverage available in 5,000-, 7,500- and 10,000-mile intervals, you can choose the plan that's right for you.

Convenient First-Day Rental Option.

Add rental assistance to your plan, and you'll be reimbursed for a rental vehicle for up to two days any time you leave your car at the Dealer for covered services.

There Is \$0 Deductible.

Coverage Is 100% Transferable.

If you ever sell your vehicle, the new owner can take advantage of remaining coverage. This could help attract buyers, plus it may bring an INCREASED RESALE VALUE for your vehicle. Transfer fee and restrictions apply.










Flexible Payment Options ... Everyone Qualifies!

0% APR interest-free Installment Payment Plan with flexible payment options is available when the extended service plan is not included in the vehicle financing; everyone qualifies, making it the smart choice.



Premium Maintenance Gives You Peace of Mind from Ford Motor Company.

This comprehensive plan provides premium protection for your vehicle with routine inspections, preventive care and replacement of normal wear items that require periodic attention, including:

-  Engine oil and filter changes
-  Multi-point inspections
-  Tire rotations
-  Brake pads and linings
-  Shock absorbers/struts
-  Spark plugs
-  Clutch discs
-  Engine belts, coolant hoses, clamps and o-ring seals
-  Wiper blades



This brochure is intended to provide general information about Ford Protect. Prices and plans may vary, but purchased plans are not subject to change. Plan availability, benefits, coverage and provider may vary by state. For use only with October 2015 contract.



Go Further

Drive On with Peace of Mind.

Comprehensive Maintenance Coverage for Ford and Competitive-Make Vehicles.

Keep your car or truck running great for years to come with a Ford Protect Premium Maintenance Plan. Covering scheduled maintenance required by the manufacturer, including normal wear items, these prepaid plans help protect you against rising labor and parts costs.

- Plans must be purchased before the earlier of 3 years or 36,000 miles from the warranty start date
- Coverage begins at the New Vehicle Limited Warranty start date and zero miles
- Coverage ends at the earlier of the number of years purchased or number of miles purchased
- All service intervals purchased must be completed before the coverage ends

Enjoy Premium Protection for Miles and Miles.

With this plan, you'll be able to protect your vehicle and budget with timely care and inspections that may:

- Prevent serious and expensive repairs
- Help you maintain optimal performance
- Lock in future maintenance costs at today's prices
- Possibly increase your resale/lease-end value
- First-class service from Ford factory-trained technicians who only use Ford-authorized parts

Features of Premium Maintenance Plans.

Scheduled Maintenance Coverage	✓
Limited Wear Item Coverage	✓
\$0 Deductible per Repair Visit	✓
First-Day Rental Option (available on most vehicles)	✓
Transferable to Subsequent Owner (transfer fee and restrictions apply)	✓
FULL Synthetic Oil Option (available on most vehicles)	✓

Coverage for Scheduled Maintenance



The following services are representative of the required maintenance for your vehicle. Your specific plan will be based on requirements indicated in your Owner's Scheduled Maintenance Guide.

- Change engine oil and replace oil filter
- Inspect and rotate tires
- Inspect brake pads/shoes/rotors/drums, brake lines and parking brake system
- Inspect wheel ends for end play and noise
- Inspect and lubricate steering linkage, ball joints, suspension and, if equipped, halfshafts, driveshafts and u-joints
- Change transmission fluid
- Replace fuel filter
- Replace engine air filter
- Change engine coolant
- Replace PCV valve
- Change transfer case fluid*
- Inspect and lubricate 4x4 front axle shaft u-joints*
- Lubricate 4x4 front hub needle bearings*
- Lubricate 4x2 front wheel bearings, replace grease seals and adjust bearings*
- Fill diesel exhaust fluid*

**If equipped.*

Multi-Point Inspection.



At each scheduled service appointment, your vehicle will also undergo a comprehensive multi-point inspection as indicated in your Owner's Scheduled Maintenance Guide.

- Check fluid levels and fill:
 - Transmission (if equipped with a dipstick)
 - Brake reservoir
 - Power steering
 - Coolant recovery reservoir
 - Window washer
 - Diesel exhaust fluid (if necessary)
- Check systems and components:
 - Horn, interior lights, exterior lamps, turn signals, and hazard and brake lights
 - Windshield washer spray, wiper operation and wiper blades
 - Windshield for cracks, chips and pitting
 - Radiator, heater and air conditioning lines (leaks and damage)
 - Engine air filter
 - Oil and fluid leaks
 - Exhaust system (leaks, damage, loose parts)
 - Steering and steering linkages
 - Shocks/struts and other suspension components (leaks and damage)
 - Accessory drive belt(s)
 - Clutch operation (if equipped)
 - Tires for wear and proper air pressure

Ford Protect Premium Maintenance Plan Options				
(All makes and models – gas/hybrid/diesel)				
Plan Length or Miles Covered (Coverage ends at the earlier of years or mileage)		Maintenance Frequency		
		5,000 [†] Miles	7,500 Miles	10,000 Miles
		Total Number of Service Visits		
2 Years	25,000 Miles	5	3	2
	30,000 Miles	6	4	3
3 Years	30,000 Miles	6	4	3
	36,000 Miles	7	5	4
	45,000 Miles	9	6	4
	60,000 Miles	12	8	6
	75,000 Miles	15	10	8
	100,000 Miles	20	13	10
	125,000 Miles	25	17	13
4 Years	150,000 Miles	30	20	15
	48,000 Miles	10	7	5
	60,000 Miles	12	8	6
	75,000 Miles	15	10	8
	100,000 Miles	20	13	10
5 Years	125,000 Miles	25	17	13
	150,000 Miles	30	20	15
	36,000 Miles	7	5	5
	48,000 Miles	10	7	5
	60,000 Miles	12	8	6
6 Years	75,000 Miles	15	10	7
	100,000 Miles	20	13	10
	125,000 Miles	25	17	13
	150,000 Miles	30	20	15
	36,000 Miles	7	6	6
7 Years	48,000 Miles	10	7	6
	60,000 Miles	12	8	6
	75,000 Miles	15	10	7
	100,000 Miles	20	13	10
	125,000 Miles	25	17	13
	150,000 Miles	30	20	15
	36,000 Miles	7	7	7
8 Years	48,000 Miles	10	7	7
	60,000 Miles	12	8	7
	75,000 Miles	15	10	8
	100,000 Miles	20	13	10
	125,000 Miles	25	17	13
	150,000 Miles	30	20	15

[†]Coverage includes "severe duty" maintenance items (if required).



BUNNELL POLICE DEPARTMENT

"Professional Law Enforcement"



TO: Stella Gurnee/Finance

FROM: Chief Tom Foster

DATE: November 2, 2016

RE: Additional Justification

Our current 2008 Dodge Chargers: 800, 802, 803, 804 current average mileage is 120,000. The documented repair cost for fiscal years: FY 11/12, FY 12/13, FY 13/14, FY 14/15 and FY 15/16, was approximately \$19,500.00 per vehicle over the past 5 years, or an average of \$3,900.00 a vehicle per year. The combined total cost of repair, *minus* FY 09/10, FY 10/11 (no available record), was \$97,500.00.

In order to deliver a better service to our citizens when they call for assistance, the Police Department needs dependable vehicles to ensure a timely response and assured arrival to our calls for help. During Hurricane Matthew, when the stress level of our citizens was intensified, officers encountered vehicle problems causing two of our vehicles to breakdown thus delaying their response to calls for service.

The Police Department and Finance researched three (3) options that would reduce the annual budget impact and replace critical equipment. The options included lease of vehicles, purchase of vehicles with external financing and purchase of vehicles with internal financing. Finance Director Stella Gurnee will present our findings.