City of Bunnell, Florida

Agenda Item No. H.1.

Document Date:	12/15/2022	Amount:	
Department:	Engineering	Account #:	
Subject:	Request Commission Approval of the Selection Committee recommendation and to proceed with negotiations for the Administration/Police Department Complex Design Build Project agreement.		
Agenda Section:	New Business:		
Goal/Priority:	Organizational Excellence, Technology, Infrastructure		

ATTACHMENTS:

Description	Type
Selection Committee Meeting Minutes	Exhibit
Collage Qualifications Packet	Exhibit
Ajax Qualifications Packet	Exhibit
Meyer Najem Qualifications Packet	Exhibit
MPaul Qualifications Packet	Exhibit
MW Builders Qualifications Packet	Exhibit

Summary/Highlights:

Staff is seeking to proceed with negotiations with the contractor selected to complete the design and build of the Administration/Police Department Complex.

Background:

Since the closing of the City Hall Building due to mold, the City has been in dire need of an Administration Building and Police Department Complex for City Staff to properly conduct their public duties.

In 2021, the City purchased property at 2400 Commerce Parkway for the construction of a future City Hall Administration/Police Department Complex.

Request for Qualification (RFQ) #2022-02 was issued for a potential Design Build Project. Qualification Statements were received Monday, November 14, 2022.

The Selection Committee met on December 5, 2022, resulting in the recommendation to engage in negotiations with Collage Design and Construction, Inc. for design and build of this project.

The City could fund this project by obtaining outside financing either through a bank or municipal lending company.

If Collage Design and Construction, Inc's #2022-02 submission is selected by the Commission, then staff will proceed with negotiations for a contract with for the Design and Build of the Administration/Police Department Complex.

Staff Recommendation:

Approval to engage in contract negotiations with Collage Design and Construction, Inc. for the design and build of the City Hall Administration/Police Department Complex Building.

City Attorney Review:

Finance Department Review/Recommendation:

Costs for design services will be based on the attached fee schedule included in the bid package. Once negotiated, the final contract including costs will be brought back for Commision review and approval.

City Manager Review/Recommendation:

Approved.

CITY OF BUNNELL
RFQ 2022-02 BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX DESIGN – BUILD PROJECT
SELECTION COMMITTEE MEETING MINUTES
December 5, 2022 at 10:00 AM

City of Bunnell Selection Committee Members Present:

- Marcus DePasquale, City Engineer
- Lakesha Byrd, Finance Services Coordinator
- Kristen Bates, City Clerk
- Donnie Wines, IT Director
- David Brannon, Chief of Police ***Arrived late at 10:29am***
- Adrian Calderin, Planning & Zoning Community Development Coordinator (in place of Bernadette Fisher, Community Development Director)
- Mary Anne Atwood, Infrastructure Project Manager (in place of Dustin Vost, Infrastructure Director).

Bidders Present: Allan Marshall, Ajax; Samantha Reinneck, Schenkel Shultz

Meeting began at 10:06 AM.

Bids were scored on 7 categories with a possible maximum score of 280 points. Each committee members' score was added and averaged for each bid. The rankings and averages of the bids are as follows:

1. Collage ~ 197.86
2. Ajax ~ 197.43
3. CPH-Mpaul ~ 154.00
4. Myer Najem ~ 144.57
5. MW Builders ~ 131.57

A Vote was taken for the top two ranked to present presentations for the City Commission.
Yes for presentations: David Brannon
No for presentations: Marcus DePasquale, Lakesha Byrd, Kristen Bates, Adrian Calderin, Donnie Wines, Mary Anne Atwood

Next Meeting: The Selection Committee will present their recommendation and scores to the City Commission at the January 9, 2023 Commission Meeting at 1769 E. Moody Blvd, Bunnell, FL 32110.

Meeting Adjourned: 10:50 AM

SIGN IN SHEET

CITY OF BUNNELL
RFQ 2022-02
Selection Committee Meeting
December 5, 2022

	PRINT NAME	COMPANY	EMAIL	PHONE #
1	ALLAN MARSHALL	AJAX	ALLAN.MARSHALL@AJAXBYFLORG.COM	904-622-6059
2	Samantha Reinneck	Schenkel Shultz	sreinneck@schenkelshultz.com	407-637-4382
3				
4				
5				
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7				
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10				
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13				
14				
15				

CITY OF BUNNELL - MASTER RANKING FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

Committee Member Scores	Total Scores				
	AJAX	MW Builders	Myer Najem	CPH - Mpaul	Collage
Kristen Bates	123	71	138	77	139
David Brannon	270	155	140	193	191
Lakesha Byrd	201	180	171	177	212
Marcus DePasquale	200	140	160	165	205
Bernadette Fisher	174	80	106	121	233
Dustin Vost	185	100	90	125	170
Donnie Wines	229	195	207	220	235
Total =	1382	921	1012	1078	1385
Averaged Total =	197.43	131.57	144.57	154.00	197.86
Contractor Rank =	2	5	4	3	1

Committee Member Signatures		
Committee Member	**Signature**	**Date**
Kristen Bates		12/5/2022
David Brannon		12/05/22
Lakesha Byrd		12/5/22
Marcus DePasquale		12-5-22
Bernadette Fisher	for Bernadett	12-5-22
Dustin Vost	for Dustin Vost	12.5.22
Donnie Wines		12-5-22

CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION	0 TO 40 POINTS	60 MAX					
BELOW AVERAGE	0		30	20	30	20	30
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						

Optional Member Notes:

FIRM'S RELATED EXPERIENCE	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		30	15	30	20	30
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						

Optional Member Notes:

Ajax- many projects in Flagler County

MW- new to Florida; no documented Florida projects

Myer - variety of municipal & quality of life projects

CPH- many projects, but majority were warehousing/industrial as opposed to municipal administraten or Commission needs (Chambers & public meeting space)

Collage- several municipal buildings; several in Flagler County

KB

CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
FIRMS APPROACH AND METHODOLOGY	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		30	15	30	15	35
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						

Optional Member Notes:

Myer- very detailed on how project will work/proceed

Collage- very local offices with ease of access; detailed explanation on how project will proceed

EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD	0 TO 40 POINTS	40 MAX					
BELOW AVERAGE	0		15	10	15	10	10
AVERAGE	1 to 10						
ABOVE AVERAGE	11 to 20						
WELL ABOVE AVERAGE	21 to 30						
OUTSTANDING	31 to 40						

Optional Member Notes:

Collage: SWA has several projects pending/not started that might coincide with City project

KB

CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
LOCAL FIRMS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		5	5	15	6	16
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						

Optional Member Notes:

Ajax- Orlando contractors but no mention of trying to use local
MW- office is close (Jax), but local work force not addressed
Myer- mentions use of minority ; trying to use local work force
CPH- office same County; no mention of local work force
Collage- ease of access to principals (in County); no mention of local work force though

COMPLETENESS OF RESPONSE	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		5-2 = 3	0	~~10~~ -2- 8	0	10-2= 8
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						

Optional Member Notes:

Ajax- had to look for addendum acknowledgement; not included as documents ; signed
MW- no fee schedule
CPH- not addressed as section; missing insurance information ; licenses

12/5/2022 none of documents were ADA compliant (-2 pt)

CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
REFERENCES FOR FIRM and ALL SUBCONSULTANTS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		10	6	10	6	10
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
TOTAL RANKING SCORE	280 POINTS	MAX	125 -2 123	71	140 -2 138	77	141 -2 139

COMMITTEE MEMBERS:
Kristen Bates
David Brannon
Lakesha Byrd
Marcus DePasquale
Bernadette Fisher
Dustin Vost
Donnie Wines

COMMITTEE MEMBER NAME: Kristen Bates

COMMITTEE MEMBER SIGNATURE: KBat

DATE: 12/2/2022

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CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION	0 TO 40 POINTS	60 MAX					
BELOW AVERAGE	0		60	40	40	46	47
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRM'S RELATED EXPERIENCE	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		60	30	30	42	44
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRMS APPROACH AND METHODOLOGY	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		55	45	30	40	40
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD	0 TO 40 POINTS	40 MAX					
BELOW AVERAGE	0		35	20	20	25	20
AVERAGE	1 to 10						
ABOVE AVERAGE	11 to 20						
WELL ABOVE AVERAGE	21 to 30						
OUTSTANDING	31 to 40						
Optional Member Notes:							

LOCAL FIRMS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		20	5	5	15	15
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
COMPLETENESS OF RESPONSE	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		20	5	5	15	15
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
REFERENCES FOR FIRM and ALL SUBCONSULTANTS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		20	10	10	10	10
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
TOTAL RANKING SCORE	280 POINTS	MAX	270	155	140	193	191

COMMITTEE MEMBERS:
Kristen Bates
David Brannon
Lakesha Byrd
Marcus DePasquale
Bernadette Fisher
Dustin Vost
Donnie Wines

COMMITTEE MEMBER NAME: DAVID BRANNON

COMMITTEE MEMBER SIGNATURE: [signature]

DATE: 12/05/22

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CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION	0 TO 40 POINTS	60 MAX					
BELOW AVERAGE	0		45	40	46	47	47
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRM'S RELATED EXPERIENCE	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		50	45	45	55	55
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRMS APPROACH AND METHODOLOGY	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		40	45	45	15	50
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD	0 TO 40 POINTS	40 MAX					
BELOW AVERAGE	0		15	30	20	15	15
AVERAGE	1 to 10						
ABOVE AVERAGE	11 to 20						
WELL ABOVE AVERAGE	21 to 30						
OUTSTANDING	31 to 40						
Optional Member Notes:							
LOCAL FIRMS	0 TO 20 POINTS	20 MAX					

BELOW AVERAGE	0		20	0	5	20	15
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
COMPLETENESS OF RESPONSE	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		11 ~~5~~	0	0	5	20
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes: Adjusted Ajax for acknowledgement of Addendums 1+2.							
REFERENCES FOR FIRM and ALL SUBCONSULTANTS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		20	20	10	20	10
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
TOTAL RANKING SCORE	280 POINTS	MAX	~~195~~ 201	180	171	177	212

COMMITTEE MEMBERS:
Kristen Bates
David Brannon
Lakesha Byrd
Marcus DePasquale
Bernadette Fisher
Dustin Vost
Donnie Wines

COMMITTEE MEMBER NAME: Lakesha Byrd

COMMITTEE MEMBER SIGNATURE:

DATE: 12/5/2022

MD

CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION	0 TO 40 POINTS	60 MAX					
BELOW AVERAGE	0		50	30	35	45	45
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRM'S RELATED EXPERIENCE	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		50	30	40	40	40
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRMS APPROACH AND METHODOLOGY	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		40	30	30	30	40
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD	0 TO 40 POINTS	40 MAX					
BELOW AVERAGE	0		35	30	30	20	30
AVERAGE	1 to 10						
ABOVE AVERAGE	11 to 20						
WELL ABOVE AVERAGE	21 to 30						
OUTSTANDING	31 to 40						
Optional Member Notes:							

LOCAL FIRMS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		5	5	5	10	20
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
COMPLETENESS OF RESPONSE	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		10	10	10	10	15
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
REFERENCES FOR FIRM and ALL SUBCONSULTANTS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		10	5	10	10	15
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
TOTAL RANKING SCORE	280 POINTS	MAX	200	140	160	165	205

COMMITTEE MEMBERS:
Kristen Bates
David Brannon
Lakesha Byrd
Marcus DePasquale
Bernadette Fisher
Dustin Vost
Donnie Wines

COMMITTEE MEMBER NAME: Marcus DePasquale

COMMITTEE MEMBER SIGNATURE: Marcus DePasquale

DATE: 12-5-2022

BF

CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION	0 TO 40 POINTS	60 MAX					
BELOW AVERAGE	0		32	10	15	20	45
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRM'S RELATED EXPERIENCE	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		40	16	20	30	45
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRMS APPROACH AND METHODOLOGY	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		40	23	34	29	50
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD	0 TO 40 POINTS	40 MAX					
BELOW AVERAGE	0		30	15	20	25	35
AVERAGE	1 to 10						
ABOVE AVERAGE	11 to 20						
WELL ABOVE AVERAGE	21 to 30						
OUTSTANDING	31 to 40						
Optional Member Notes:							
LOCAL FIRMS	0 TO 20 POINTS	20 MAX					

BELOW AVERAGE	0		0	0	0	0	20
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
COMPLETENESS OF RESPONSE	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		16	6	7	5	20
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
REFERENCES FOR FIRM and ALL SUBCONSULTANTS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		16	10	10	12	18
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
TOTAL RANKING SCORE	280 POINTS	MAX	174	80	106	121	233

COMMITTEE MEMBERS:
Kristen Bates
David Brannon
Lakesha Byrd
Marcus DePasquale
Bernadette Fisher
Dustin Vost
Donnie Wines

COMMITTEE MEMBER NAME: Bernadette Fisher

COMMITTEE MEMBER SIGNATURE: Bernadette Fisher

DATE: 12.05.2022

MA

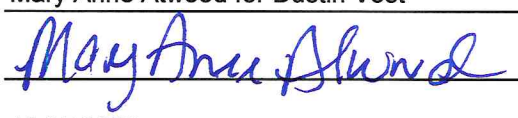
CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION	0 TO 40 POINTS	60 MAX					
BELOW AVERAGE	0		45	25	30	35	40
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRM'S RELATED EXPERIENCE	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		45	30	15	35	40
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRMS APPROACH AND METHODOLOGY	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		50	20	20	20	45
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD	0 TO 40 POINTS	40 MAX					
BELOW AVERAGE	0		20	10	10	15	15
AVERAGE	1 to 10						
ABOVE AVERAGE	11 to 20						
WELL ABOVE AVERAGE	21 to 30						
OUTSTANDING	31 to 40						

Optional Member Notes:							
LOCAL FIRMS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0						
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10					10	10
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
COMPLETENESS OF RESPONSE	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0						
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10		5	5	5	5	10
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
REFERENCES FOR FIRM and ALL SUBCONSULTANTS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0						
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10		20	10	10	5	10
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
TOTAL RANKING SCORE	280 POINTS	MAX	185	100	90	125	170

COMMITTEE MEMBERS:
Kristen Bates
David Brannon
Lakesha Byrd
Marcus DePasquale
Bernadette Fisher
Dustin Vost
Donnie Wines

COMMITTEE MEMBER NAME: Mary Anne Atwood for Dustin Vost

COMMITTEE MEMBER SIGNATURE: 

DATE: 12.05.2022

DW

CITY OF BUNNELL - COMMITTEE MEMBER EVALUATION FORM
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
RFQ 2022-02

CATEGORY	SCORING CRITERIA	POINTS	AJAX	MW Builders	Myer Najem	CPH - MPaul	Collage
ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION	0 TO 40 POINTS	60 MAX					
BELOW AVERAGE	0		50	50	50	50	50
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRM'S RELATED EXPERIENCE	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		50	35	40	50	50
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
FIRMS APPROACH AND METHODOLOGY	0 TO 60 POINTS	60 MAX					
BELOW AVERAGE	0		55	50	50	40	50
AVERAGE	1 to 15						
ABOVE AVERAGE	16 to 30						
WELL ABOVE AVERAGE	31 to 45						
OUTSTANDING	46 to 60						
Optional Member Notes:							
EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD	0 TO 40 POINTS	40 MAX					
BELOW AVERAGE	0		30	25	35	35	32
AVERAGE	1 to 10						
ABOVE AVERAGE	11 to 20						
WELL ABOVE AVERAGE	21 to 30						
OUTSTANDING	31 to 40						
Optional Member Notes:							

LOCAL FIRMS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		15	15	15	17	17
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
COMPLETENESS OF RESPONSE	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		18	12	12	14	18
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
REFERENCES FOR FIRM and ALL SUBCONSULTANTS	0 TO 20 POINTS	20 MAX					
BELOW AVERAGE	0		11	8	5	14	18
AVERAGE	1 to 5						
ABOVE AVERAGE	6 to 10						
WELL ABOVE AVERAGE	11 to 15						
OUTSTANDING	16 to 20						
Optional Member Notes:							
TOTAL RANKING SCORE	280 POINTS	MAX	229	195	~~77~~ 207	220	235

COMMITTEE MEMBERS:
Kristen Bates
David Brannon
Lakesha Byrd
Marcus DePasquale
Bernadette Fisher
Dustin Vost
Donnie Wines

COMMITTEE MEMBER NAME: DONALD WINES

COMMITTEE MEMBER SIGNATURE:

DATE: 12-5-2022

CITY OF BUNNELL

DESIGN-BUILD PROJECT

ADMINISTRATION / POLICE DEPARTMENT COMPLEX

11.16.22 | RFQ# 2022-02

COLLAGE

JPA | HALFF | SWA

DESIGN-BUILDERS

CITY OF BUNNELL

ADMINISTRATION / POLICE DEPARTMENT COMPLEX

Proposer's Firm

Name:	Collage Design and Construction, Inc. dba The Collage Companies
License Nos:	CGC020818 and CGC059537
Address:	585 Technology Park, Lake Mary, FL 32746
Telephone:	(407) 915-6171
Contact:	Rob Maphis, President
Email:	rmaphis@collage-usa.com
Date:	November 16, 2022

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Appendix A
- Addenda
- Hourly Rates
- Required Forms

November 16, 2022

CITY OF BUNNELL
c/o Finance Department
604 E. Moody Blvd., Suite 6
Bunnell, Florida 32110

COLLAGE
CONSTRUCTION / INTEGRATED SERVICES
585 Technology Park
Lake Mary, FL 32746
P 407.829.2257
F 407.829.2258

ATTN: Ms. Lakesha Byrd
RE: Request for Qualifications Statement (RFQ) for
Bunnell Administration/Police Department Complex
Design-Build Project – RFQ No. 2022-02

Dear Ms. Byrd:

We are pleased to submit qualifications for Collage Design and Construction, Inc. (dba The Collage Companies) to serve as your Design-Builder for the upcoming Bunnell Administration/Police Department Complex Design-Build project. The City of Bunnell has a significant history as the County seat for Flagler County, and this new facility is critical to the ever-growing needs of the City and its expanding population. We understand the significance of this project and bring a team who is uniquely qualified to provide the desired services.

Collage is a Florida-based design-builder with over 40 years of projects that are relevant to this facility. The founders of Collage, Brian Walsh, and our lead designer JPA Architects, Joseph Pozzuoli, are longtime associates and Flagler County residents, bringing an unmatched commitment to the City of Bunnell and this project. Our team of design professionals, including locally-based JPA Architects and SWA, bring extensive familiarity with the scope of work and the project site. SWA has been in the area for 52 years. Halff is on our team as a production architect, providing the relevant experience and resources to assure the completeness and accuracy of design documents. We bring the City the unmatched ability to achieve all project goals. ***The Collage team has unparalleled familiarity with the scope of work and we are absolutely committed to perform the work in a timely manner.***

Following are some of the reasons this team is best qualified to perform the engagement:

- **Commitment to the City of Bunnell.** We understand the importance of this facility for the proper administrative functioning and public safety needs of the City of Bunnell. Multiple members of our team are longtime Flagler County residents and are absolutely committed to project success.
- **The Design Consultants.** Our team includes the right design partners. The lead architect, Joseph Pozzuoli Architect (JPA) was founded in Flagler County 16 years ago and spent the past year developing the program for which the RFQ is based. The civil engineer, Stephenson, Wilcox & Associates, Inc. (SWA), has its office located adjacent to the project site and has performed civil design for adjacent properties, providing for extensive familiarity with the site requirements. Our design team is rounded out by Halff Associates, providing capacity and capabilities needed to assure the timely production and completeness of design documents.
- **Extensive Municipal Experience.** Our team has designed and built numerous governmental and institutional facilities. From City and community buildings to hurricane hardened and mission-critical installations, we bring the design and construction expertise and lessons learned

to be of significant benefit to the City at every stage of project completion.

- **Design-Build Done Right®.** Our team knows how the design-build process should work. We bring a history of numerous design-build projects on a variety of projects throughout Florida. We have recent experience with design-build deliveries in St. Petersburg, Orlando, Altamonte Springs and Apopka. Further, we are longtime members of the Design-Build Institute of America (DBIA) and have multiple Designated Design-Build Professionals™ assigned to this project, giving you an advocate for how to execute a successful design-build project.
- **"One-Stop Shop".** We have assembled a team of design and construction professionals who are experts in their respective fields. However, the beauty of our approach to design-build is that we are your single source of responsibility. ***All contractual responsibility rests solely with Collage, the entity responsible for execution on behalf of the Proposal team.***
- **Capacity and Availability.** Our team's current and projected workload provides the capacity and availability to perform all of the design and construction requirements for this project. Our bondability, available staff and ability to increase assigned staff as necessary assure the ability to perform all elements of this project.

We come to you with a resume of relevant qualifications, project familiarity, capabilities, staff and organizational structure that is unrivaled. This proposal has been prepared in a concise manner to demonstrate that Collage is the best choice for assuring project success.

Collage does not build every type of project. Rather, we focus our efforts on community-centric opportunities for which we provide significant value. The City of Bunnell's Administration/Police Department Complex project aligns perfectly with that approach and our mission, which is to build projects that strengthen the foundation and fabric of our community.

In accordance with the requirements of the SOQ format, this proposal is a firm and irrevocable offer for ninety (90) days. We look forward to the opportunity to further present our credentials to serve as your Design-Builder.

Sincerely,

THE COLLAGE COMPANIES

Brian Walsh, CEO
Flagler County Resident

JPA ARCHITECTS

Joseph Pozzuoli, CEO
Flagler County Resident

As required by the RFQ, the following individuals are authorized to make representations for the Proposer:

Brian Walsh (CEO) / Rob Maphis (President) / Steve Pinyot (Executive VP)
585 Technology Park, Lake Mary, FL (407) 915-6171

A ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION

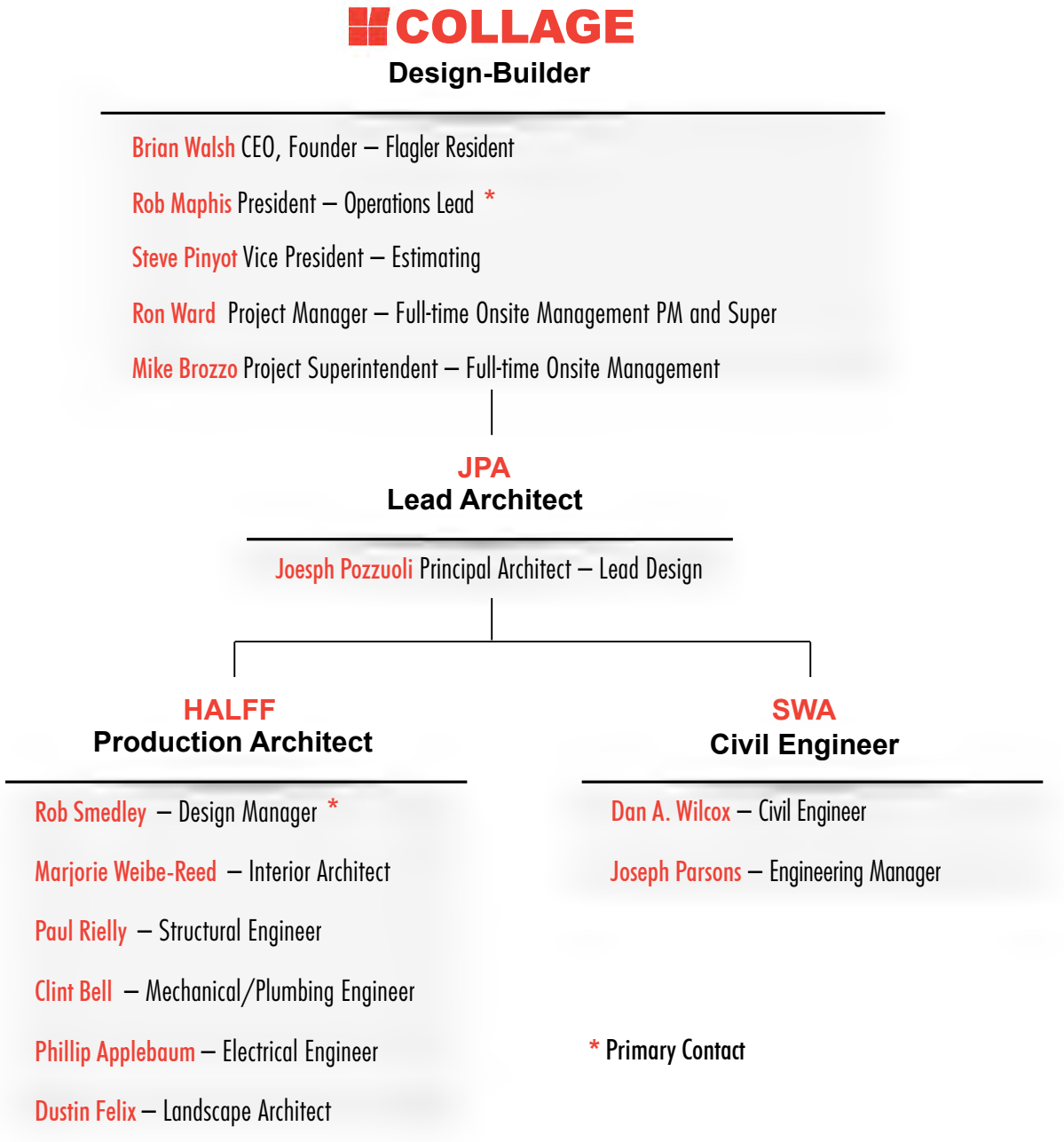
1. Organization Chart
2. Resumes

A Ability of Firm and it's Professional Team Composition

1. Project Organization Chart

Our team has an organizational structure that has proven highly effective in delivery of design-build projects. It is a hierarchal structure, providing the City with a single source of overall project responsibility and a single point of contact for delivery of all project requirements.

Our personnel have this project as a priority, and our organizational structure and available resources will be adapted to the needs of the project at any given time. Collage has assigned full-time onsite operations management, with other assignments on a part time (as needed) basis.



A Ability of Firm and it's Professional Team Composition

2. Project Team

The leadership of Collage and our design partner, JPA, have a long history together and a history in Flagler County. Their history began five decades ago and they now live 15 minutes away from the project, a vested interest in Bunnell that requires them to accept anything other than 100% success and satisfaction!

BRIAN WALSH FDBIA, LEED AP, BD+C

CEO/Founder I COLLAGE

a. Years w/this company: 40

b. Years w/other companies: 3

c. Experience: *(Project Executive on all projects)*

- UNF Fine Arts Complex: 125,000 SF of music, Writing and drawing areas including a 1400 seat auditorium. $18 M
- Northland Sanctuary and Educational Center: 20,000sf two story state of the art themed education building for education entertainment and meeting space. The 3,000 seat Sanctuary will be one component of a 140,000 sf building. $40 M
- Amtrak Orlando Station Renovations: Historic restoration project 2 story 17,500 sf building. $1.7 M
- Lynx Central Station, Orlando: Replaced existing downtown station. 18,000sf, $20 M

d. Education: Bachelor of Architecture, University of Miami

e. Active Registration/Certification/Licenses:

Certified GC CGC020818; Licenses: Florida, Virginia
FDBIA Design Build Professional; LEED AP BD+C

f. Current Job Description

Brian A. Walsh is Founder, Chairman and CEO of The Collage Companies, an established leader in the construction industry; headquartered in Central Florida and working throughout the Southeast. Brian has directed the firm's activities and rapid growth towards quality and excellence since 1982. The Collage Companies is an integrated services firm with expertise in Design Build, Construction Management and General Contracting. Collage pursues community projects with a strong emphasis and expertise in the hospitality, religious, transportation, education, government and parks and sports sectors.

g. Other Experience & Qualifications Relevant to Project:

Brian has been a Flagler County resident for 35 years.

JOSEPH POZZUOLI AIA, ID, ICAA

Principal I JPA

a. Years w/this company: 21

b. Years w/other companies: 13

c. Experience: *(Principal Archictect on all projects)*

- City of Bunnell Administration/Police Department Complex Building, Concept space planning for schematic design, new 17,706 sf building.
- City of Flagler Beach New Pier, Subconsultant – Lead Architect
- City of Flagler Beach, Funky Pelican Dumpster Enclosure, 599 SF Addition and Renovation.
- Flagler County School Board, Flagler Auditorium, Palm Coast, FL, 4,300 SF Interior Lobby, Offices, Toilets Renovation, Addition & Renovation
- Flagler County Sheriff Sub-Station, Palm Coast, FL 4,265 SF Interior and Exterior Renovation
- Flagler County Fire Dept. Station 41 Flagler County Sheriff's Dept. Justice Lane Multi-Regional Training Facility, Schematic Design/Site Plan

d. Education: Bachelor of Architecture, University of Miami, 1979

e. Active Registration/Certification/Licenses:

Registered Architect: State of Florida – AR13178 2004; Registered Interior Designer: State of Florida – ID 4843

f. Current Job Description

Mr. Pozzuoli founded the firm Joseph Pozzuoli Architect, P.A. in 1991. For more than 30 years, he has been the principal and architect for over 1,750 projects. These projects cover a diverse range from commercial, institutional, parks and recreation, and civic, and residential. This experience has enabled Mr. Pozzuoli to fulfill the design needs of each and every client. While leading the design team on these projects, his duties include but are not limited to the building program phase, schematic design phase, design development phase as well as quality control of all contract documentation and review of the construction contract administration phase. The overriding theme of each project is that the client receives a personal commitment to excellence and the attention to details required to guarantee long term client satisfaction.

g. Other Experience & Qualifications Relevant to Project:

Mr. Pozzuoli has been principal architect involved in Municipality Design projects for the past 17 years.

ROB MAPHIS DBIA, LEED AP, BD+C

President I COLLAGE

a. Years w/this company: 6

b. Years w/other companies: 23

c. Experience:

- SJRWMD Apopka Service Center Customer center for the St Johns River Water Management District, Operations Management
- Key Biscayne Civic Center, Fire Station, Police Station, Administrative Offices and Community Center, $12 M, Operations Management
- Westmonte Recreation Center New state-of-the art Community Building and entire Park Recplacement, Operations Management
- Indian River County Courthouse, 4-Story masonry courthouse with 3-story precast parking garage, size of projects, and specific project involvement, Operations Management

d. Education: B.S. Building Construction, UF, with Honors

e. Active Registration/Certification/Licenses:

Florida Certified GC CGC59537; Mississippi Building Construction No. 23526-MC; North Carolina GC No. 84501; DBIA Design Build Professional; 30-Hour OSHA Certification; FDEP Qualified Stormwater Mgmnt Inspector

f. Current Job Description

As President of The Collage Companies, Rob provides overall management for all of Collage's projects. Rob has held an array of positions in the construction industry. His wide-ranging experience has included Office Engineer and Estimator, Project Engineer, Project Manager, Operations Manager, Vice President and Branch Manager. Rob's career includes direct involvement with the construction of a variety of public facilities, including numerous school, college/university, healthcare, federal and municipal projects. He volunteers and holds leadership positions in many community, business and charitable groups.

g. Other Experience & Qualifications Relevant to Project:

Rob brings extensive experience with Design-Build deliveries, and governmental and institutional projects. He is experienced with municipal administrative projects, has built police stations and is very familiar with area subcontractors and suppliers. Rob also serves on the State's licensing board, providing a detailed understanding of code and licensing requirements.

ROB SMEDLEY AIA, DBIA, NCARB

Design Manager I HALFF

a. Years w/this company: 1

b. Years w/other companies: 37

c. Experience:

- Seagoville Public Safety Facility Program Management: Public Administration Building, 24,000-sf, Design-Build Quality Control.
- James City County Government Center: Public Administration Building, 24,000-sf, Project Designer/Manager.
- Joint Base Anacostia-Bolling Design-Build Air Force Operations Facility: Public Administration Building, 21,000-sf, Project Designer/Manager.
- Fort Belvoir Design-Build Battalion Headquarters Company Operations Facility: Public Administration Building, 30,000-sf, Project Designer/Manager.
- Fort Benning Design-Build Battalion Headquarters: Public Administration Building, 23,500-sf, Project Designer/Manager.

d. Education: Bachelor of Architecture, Catholic University of America; Bachelor of Science, Catholic University of America

e. Active Registration/Certification/Licenses:

Professional Architect - Florida No. AR94042; NCARB No. 41273

f. Current Job Description

Rob Smedley is a Senior Program Manager with extensive experience on diverse projects for public and private clients. Rob leads the firm's Architecture program in Florida out of the Jacksonville, Florida, office. His portfolio of work includes a broad range of project types and sizes encompassing programming, charrettes, master planning, interiors, space planning, adaptive reuse, renovation, and new construction. His experience includes design, management, and quality control/quality assurance responsibilities in federal, state, municipal, and private clients.

g. Other Experience & Qualifications Relevant to Project:

Rob possesses strong leadership skills in directing teams to meet project schedules, budgets, and quality standards. He is a recognized team builder committed to advancing design excellence via collaboration. In addition to traditional design-bid-build delivery, Rob is particularly adept at managing design-build projects. He is a certified member of the Design-Build Institute of America (DBIA) serving on both National and Regional Committees.

STEVE PINYOT

Vice President/Estimating | COLLAGE

a. Years w/this company: 27

b. Years w/other companies: 13

c. Experience:

- City Hall, Port St. Lucie, FL – Construction Manager for the renovations of the three-story City Hall.
- Palm Coast High School, Bunnell, FL – General Contractor for the construction of five new school buildings (Classrooms, Gymnasium, Central Chiller Plant, Athletic Field House and Concessions).
- Bethune Cookman University Business Hospitality Building, Daytona Beach, FL – Construction Manager for the new three story, 45,000 SF Business Hospitality Building.
- Amtrak AutoTrain, Sanford, FL – General Contractor for the construction of a new train station serving Amtrak's famous "AutoTrain".

d. Education: B.S. Civil Engineering, University of Pittsburgh

e. Active Registration/Certification/Licenses:

Certified General Contractor (CG C046469)

f. Current Job Description

As Executive Vice President for Pre Construction, Mr. Pinyot is responsible for construction management and operations through any delivery method: construction management, general contracting, design/build, or design/bid/build. In addition, he directs proper administration and execution of projects with project teams through clear communication skills. Mr. Pinyot coordinates with each project manager to allow a smooth transfer of information about project details, scheduling, cost and subcontractor proposals. He manages the overall project schedules and adherence to contract performance standards.

g. Other Experience & Qualifications Relevant to Project:

Mr. Pinyot has worked in Pre-Construction (Estimating) for the past 40 years. He brings very specific Design Build experience to the team having led multiple clients through this excellent delivery method. Some of The Collage Companies Design build clients include **FDOT** (Collage was the design builder for the FDOT District 5 Headquarters in DeLand, FL), **Amtrak, GOAA** (Greater Orlando Aviation Authority), **SJWMD** (St. John's Water Management District), and many more.

RON WARD LEED AP

Project Manager | COLLAGE

a. Years w/this company: 1

b. Years w/other companies: 17

c. Experience:

- Project Sunset – Magic Kingdom Entrance - Bay Lake, FL $24 million upgrade of approximately 125,000 SF new exterior concrete hardscape, landscaping, bus coordinator booth building, Contemporary walkway and canopies at entrance. Project Manager overseeing the entire project from preconstruction with significant logistic phase changes to maintain guest access to park throughout construction.
- Daytona International Speedway – Daytona Beach, FL $400 million Front-stretch Grandstand Replacement consisting of new 120 ft 5 story Concourse & Suite Tower. A complete renovation and replacement of existing grandstands with 101,000 seats and a new 5 story concrete concourse that includes injector entrances, refrigerator/freezer storage and neighborhoods consisting of restroom facilities, concessions, bars, bistros, and offices. Project Manager overseeing finishes, Doors & hardware and waterproofing throughout the project.
- Cruise Terminal 18 – Port Everglades, FL $50 million fast track contract for 240,000 SF two story embarkation addition to existing Terminal. New Terminal served as the Port of Call for the world's biggest ship at the time, Royal Caribbean's Oasis of the Seas. Project Engineer overseeing all structural elements & architectural interior/exterior finishes.

d. Education: B.S., Building Construction; University of Florida

e. Active Registration/Certification/Licenses:

Certified General Contractor # CGC1519582; LEED AP Professional since 2009; CPR & First Aid Trained; OSHA 30 Hour Trained

f. Current Job Description

Mr. Ward is a proven Project Manager and leader with over 18 years of experience. Ron is able to build, lead, and motivate teams to achieve optimum performance. His skills include Management of RFI, Submittals, Meeting Minutes, Estimating and Scheduling as well as proficiency in multiple software programs to achieve enhanced productivity, efficiency, and cost/budget control.

g. Other Experience & Qualifications Relevant to Project:

Mr. Ward recently completed a 17,000 SF Apopka Service Center office building for St. Johns River Water Management District in Apopka, FL. He also has other government institution experience which includes the West County Jail Expansion project in Palm Beach County.

MIKE BROZZO

Project Superintendent | COLLAGE

a. Years w/this company: 3

b. Years w/other companies: 27

c. Experience:

- Hyatt Place, St. Augustine, Florida Hotel, Design-Build New Construction –Superintendent
- St Johns River Water Management District, Apopka, Florida Apopka Service Center, Design-Build New Construction – Project Manager/ Superintendent
- Greater Orlando Aviation Authority, Orlando, Florida South Terminal C Build Out – Project Manager
- Salty Church, Ormond Beach, Florida Sanctuary, 10,000sf, Design-Build New Construction – Superintendent
- Hillsborough Community College, Tampa, Florida Dale Mabry Campus, South Parking Lot Renovation – Project Manager/ Superintendent

d. Education: M.E. Construction Management, University of Florida; B.E.E. Electrical Engineering, Auburn University; E.I.T. Engineer in Training, Indiana; Army Corp of Engineers, Contract Management Course

e. Active Registration/Certification/Licenses:

30-Hour OSHA Certification; 10-Hour OSHA Certification

f. Current Job Description

Michael's 30 years of experience include Project Management/ Quality Control and Facilities Management within Federal, State and County Government levels. His military background instilled strong leadership and organizational skills. And efficient and effective direction and construction expertise has resulted in years of successful projects.

g. Other Experience & Qualifications Relevant to Project:

Mike has been involved with many governmental design-build projects. He just recently completed an administrative office design-build project for the St. Johns River Water Management District, along with Ron Ward (assigned project manager).

JOSEPH PARSONS

Engineering Manager | SWA

a. Years w/this company: 11

b. Years w/other companies: 12

c. Experience:

- Baxter Technologies - Contractor's complex | 2.16 acres - Bunnell, FL Project Manager/Civil Designer; managed, designed and obtained local and state permits for 7,500 sf multi-unit complex.
- Calder Development- Warehouses, tradesman offices | 4.04 acres – Bunnell, FL Project Manager/Civil Designer; managing site permitting and preparing civil design for 54,750 sf of warehouse space within an industrial park.
- Tabernacle Of Deliverance – Church | 0.34 acres - Bunnell, FL Civil Designer; designed and assisted in permitting of site improvements for existing worship facility.
- Jump for Joy – Rentals, Warehouse | 1.38 acres – Bunnell, FL Project Manager/Civil Designer; worked with the owner to develop construction plans, and obtain applicable development permits.
- Matrix Plaza – Recycling facility | 3.29 acres – Bunnell, FL Project Manager/Civil Designer; work directly with owner to design site improvements and stormwater management facilities.

d. Education: N/A

e. Active Registration/Certification/Licenses:

N/A

f. Current Job Description

Engineering Manager

g. Other Experience & Qualifications Relevant to Project:

- Palm Coast Tennis Center - Municipal tennis facility | 63.24 acres – Palm Coast, FL; Civil Designer; worked directly with design/build team providing civil site design and permitting for municipal tennis facility.
- Pine Lakes Animal Hospital – Veterinarian Clinic | 1.10 acres – Palm Coast, FL; Civil Designer; prepared civil construction drawings for design/build project for high-end veterinarian clinic.
- Bing's Landing - County Park facility | 8.77 acres - Flagler County, FL Project Manager/Civil Designer; provided project management, site design and permitting for county park design/build project.

PAUL RIELLY, PE, SECB

Structural Engineer I HALFF

a. Years w/this company: 35

b. Years w/other companies: 4

c. Experience:

- Water Operations Center: Public Administration Building, 12,500-sf, Structural Engineering Manager.
- Fire Station No. 1: Fire Station, 15,000-sf, Structural Engineer of Record.
- Brown Field Border Patrol Campus: Multi-Building Campus, 75,000-sf, Structural Engineer of Record.
- Fire Station No. 5: Fire Station, 10,200-sf, Structural Engineer of Record.

d. Education: Bachelor of Architecture, University of Texas at Austin; Bachelor of Science, University of Texas at Austin

e. Active Registration/Certification/Licenses:

Professional Engineer - Florida No. 49608

f. Current Job Description

Paul Rielly is a senior structural engineer who has extensive experience that includes commercial, industrial, institutional buildings, bridges, and civil projects. Paul has served as the project structural engineer for projects with construction costs ranging from $100,000 to $80 million.

g. Other Experience & Qualifications Relevant to Project:

Water Operations Center, Wylie, TX. Two-story water distribution operations center designed to remain operational during extreme events, such as tornadoes, wild fires, or power outages. The hardened portion of the building contains 9,200-sf of floor area and is designed in compliance with ICC-500. The hardened area is designed to withstand an EF5 tornado with a wind speed of 250 mph.

Fire Station No. 1, Midlothian, TX. Two story structure with housing/living quarters for City's Fire Department staff and a three-engine apparatus bay with a 600-sf hardened area designed in conformance with ICC 500 to serve as an emergency shelter to withstand an EF5 tornado with wind speeds of 250 mph.

Brown Field Border Patrol Campus, Dulzura, CA. Multi-building campus which includes a border patrol station, vehicle maintenance facility, fuel island canopy, four bay vehicle wash rack, all-terrain vehicle storage facility, canine kennel, helipad, communications tower, retaining walls and retention structures. The campus is located within a region of high seismic activity.

Fire Station No. 5, Garland, TX. Two-story structure with housing/living quarters for city fire department staff and a three-engine apparatus bay.

CLINT BELL, PE, LEED AP

Mechanical-Electrical Engineer I HALFF

a. Years w/this company: 1

b. Years w/other companies: 28

c. Experience:

- US Federal Courthouse: Public Administration Building, 126,000-sf, Project Manager.
- Thomas G. Abernethy Federal Building Equipment Replacement: Public Administration Building, 56,000-sf, Task Lead.
- Fire Station No. 6: Fire Station, 20,000-sf, Task Lead.
- Dallas Love Field Department of Aviation Building: Aviation Building, 29,690-sf, Mechanical Engineer.

d. Education: Bachelor of Science, Southern Methodist University

e. Active Registration/Certification/Licenses:

Professional Engineer - Florida No. 81599

f. Current Job Description

Clint Bell has extensive experience in commercial projects working for both private and municipal entities. He is specialized in HVAC design, construction administration, and project management.

g. Other Experience & Qualifications Relevant to Project:

US Federal Courthouse, Huntsville, TX. Halff provided MEP/ITS, and landscape architecture services for a new three-story, 126,000-sf federal courthouse building that included courtrooms, court support offices, U.S. Marshals, judges' chambers, and detention spaces.

Thomas G. Abernethy Federal Building Equipment Replacement, Aberdeen, MS. The project is primarily a HVAC replacement project coupled with abatement and waterproofing efforts. The building is 56,000-sf with an estimated construction cost of $21 million, with HVAC at $12.2 million. This is a D-B project with an estimated MEP design fee of $1.2 million.

Fire Station No. 6, Allen, TX. Halff provided a multi-disciplined project including MEP, structural engineering, ITS, and landscape architecture. The building has a three-bay fire truck garage in the 20,000-sf fire station with an emergency generator sized to support the entire building.

Dallas Love Field Department of Aviation Building, Dallas, TX. Provided mechanical engineering for the construction of a new Department of Aviation Building at Love Field Airport in Dallas, Texas. The new 29,690-sf building will meet LEED Silver design requirements.

PHILLIP APPLEBAUM, PE

Electrical Engineer | HALFF

a. Years w/this company: 25

b. Years w/other companies: 14

c. Experience:

- Police Department Generator Improvements: Public Administration Building, 17,000-sf, Project Manager.
- New Water Operations Center: Public Works Building, 12,319-sf, MEP Project Manager.
- Disaster Recovery Data Center: Public Administration Building, 1,120-sf, Project Manager and Electrical Engineer.

d. Education: Bachelor of Science, University of Texas at Austin

e. Active Registration/Certification/Licenses:

Professional Engineer - Texas No. 68404

f. Current Job Description

Phillip Applebaum has extensive experience managing and engineering the development of plans and specifications for MEP projects. His experience includes all types of electrical distribution, including 5 and 15 KV systems, as well as functional, efficient, and decorative lighting design also makes him a key contributor of the project design. He is also experienced in specialty systems including computer room power and distribution, life safety systems, emergency power systems, and lighting control.

g. Other Experience & Qualifications Relevant to Project:

Police Department Generator Improvements, The Colony, TX. This project involved civil construction plans and specifications for the construction of a concrete pad and perimeter fence to house a new emergency generator at the Police Department building in The Colony. Project deliverables included grading plans, demolition plans, site plan, fencing plan, and necessary details.

New Water Operations Center, Wylie, TX. MEP Project Manager for the design of this new Water Operations Facility located adjacent to the District's existing Wylie Plant. Project includes design of a 12,319-sf Water Operations Building, and houses 45 technical staff in an office-type occupancy and a control room (SCADA). The plan includes a 450-sf conference room, and a 1,500-sf training room.

Disaster Recovery Data Center, Plano, TX. Project Manager and Electrical Engineer for the expansion of an existing data room with a raised floor area for servers of 615-sf, a standard floor space for a high-density shelving system of 325-sf, and an office renovation of 180-sf.

DUSTIN FELIX, PLA

Landscape Architect | HALFF

a. Years w/this company: 1

b. Years w/other companies: 16

c. Experience:

- Indian Trails Sports Complex/Palm Coast Arts Foundation Restrooms: Recreation Facilities, 435-sf, Assistant Project Manager.
- St. Enda of Aran Formation Center Construction: Public Building, 20,700-sf, Assistant Project Manager.

d. Education: Master of Science, U.S. Army War College; Master of Science, Chatham University; Bachelor of Science, U.S. Military Academy

e. Active Registration/Certification/Licenses:

Professional Landscape Architect - Florida No. LA6667445

f. Current Job Description

Dustin Felix is a landscape architect with a passion for facilitating community government engagement, monitoring and evaluating grant implementation, and construction observation. Furthermore, Dustin has an interest in vegetative roof design and is writing his graduate thesis on designing roofs to support migrating neotropical songbirds. Dustin brings creativity and an aesthetic appreciation along with project management and operational planning.

g. Other Experience & Qualifications Relevant to Project:

Indian Trails Sports Complex/Palm Coast Arts Foundation Restrooms, City of Palm Coast, FL. This project involved biweekly site visits to document construction, coordination with the design team for responses to RFIs, review of COPs, verification of climate data relating to GC-requested rain delays, and coordination for final punch lists and project handovers.

St. Enda of Aran Formation Center Construction, Saint Augustine, FL. This project involved conducting biweekly site visits to document construction, coordination with the design team responses for RFIs, reviewing COPs, and coordination for final punch lists and building handovers. Dustin also wrote RFQs and coordinated for the selection of an artist to provide custom tile mosaic artwork on the building's façade, coordinated with church staff on selecting artwork for the building's interior classrooms, coordinated the vendor competition for exterior lighting around the parking lot, and conducted final landscape and irrigation installation inspections.

DAN A. WILCOX, PE, P.S.M.

Civil Engineer | SWA

a. Years w/this company: 14

b. Years w/other companies: 28

c. Experience:

- All About Price - Auto sales and repairs | 0.98 acres - Bunnell, FL Engineer of Record; managed the design and permitting of proposed 4,000 sf building with supporting parking, utilities, and stormwater management facilities.
- Werner Development – Tradesman Offices | 3.20 acres – Bunnell, FL Engineer of Record; provided project oversight for project design and permitting for multi-phased development.
- Pechmann Development - Contractor's complex | 2.12 acres - Bunnell, FL Engineer of Record; managed the site design and permitting for proposed 7,500 sf building together with supporting site infrastructure.
- Bunnell Borrows - Borrow pit and reclamation facility | 144.38 acres - Bunnell, FL; Engineer of Record; managed the site design and permitting of large borrow pit, and supporting site infrastructure.

d. Education: B.S, Civil Engineering, University of Florida

e. Active Registration/Certification/Licenses:

Professional Engineer in Florida, P.E. 57633; Professional Surveyor and Mapper in Florida, LS 5749

f. Current Job Description

President, Project Engineer

g. Other Experience & Qualifications Relevant to Project:

- Varn Park - County Park facility | 8.13 acres - Flagler County, FL Engineer of Record; managed design and permitting of park improvements for design/build project including parking, structures, and associated utilities.
- Gamble Rogers Memorial State Recreation Area – County Park Facility | 11.60 acres – Flagler Beach, FL; Engineer of Record; managed design and permitting of park improvements including parking, structures, and associated utilities.
- Korona Fire Station – Fire Station addition | 0.52 acres – Flagler County Engineer of Record; managed design and permitting of fire station improvements including parking, building additions, and associated utilities.

MARJORIE WEIBE-REED,

AIA, NCARB, NCIDQ

Interior Architect | HALFF

a. Years w/this company: 1

b. Years w/other companies: 28

c. Experience:

- Seagoville Public Safety Facility Program Management: Public Administration Building, 24,000-sf, Interior Architect/Designer/FFE.
- Police Department Air Force Station: Public Administration Building, 8,600-sf, Architect and Interior Designer.
- Customs and Border Patrol Protection (CBP) Facility: Public Admin. Bldg, Project Size, Subject Matter Expert/Architect/Interior Designer.

d. Education: Master of Architecture, Savannah College of Art & Design; Bachelor of Architecture, Savannah College of Art & Design

e. Active Registration/Certification/Licenses:

Professional Architect - Florida No. AR95643; NCARB No. 111179

f. Current Job Description

Marjorie has extensive experience as a senior architect and design project manager. She is responsible for developing new project scope and fee, managing the project financials, guiding the design intent and technical execution, overseeing the project during construction administration through project close out, and serves as the primary point of contact for the design team and stakeholders. Marjorie mentors young architects and interior designers on developing their professional/technical acumen. She is also responsible for business development in the NE Florida/Jacksonville area.

g. Other Experience & Qualifications Relevant to Project:

- Seagoville Public Safety Facility Program Management, Seagoville, TX. Programming and concept design of a new Police Dept. facility providing spaces for Office & Administration, Command Operations, Dispatch, Training, Fitness & Lockers, Evidence Storage, Holding Cells, and Sallyport.
- Police Department Air Force Station, Cape Canaveral, FL. Base police HQ building that included: Addition of entry colonnade, shift change area, offices, and conference room. Renovation that included new finishes for the ops center, offices, break room, and conference room.
- Customs and Border Patrol Protection (CBP) Facility, Savannah, GA. Int'l passenger processing facility that included: processing, inspections, secure weapons storage, interview and search rooms, high level secure seized property storage and passenger hold rooms, agricultural laboratory, incinerator, offices, conference room, locker rooms, and public lobby.

B

FIRM'S RELATED EXPERIENCE

1. Similar Projects
2. Company Credentials

B Firm's Related Experience

1. Similar Projects

PROJECT	TEAM MEMBER	OWNER	LOCATION	YEAR	Similar Type				Similar Size				Similar Scope			
					D-B or Integ. Delivery	Municipal Gov't	Office & Admin.	Mission Critical	Project Cost $8.5M	Program Area 18ksf	Site Size 2.883 Acres	1-Story Level	New Construction	Hurricane Hardened	Single Story	Concrete or Masonry
Apopka Service Center	Collage	St Johns River Water Management District	Apopka	2022	✔	✔	✔		✔	✔	✔	✔	✔		✔	✔
GOAA BP-183	Collage	Greater Orlando Aviation Authority	Orlando	2022	✔	✔	✔									
FDOT Regional Transportation Management Center	Collage	Florida Department of Transportation	Sanford	2019		✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
Flagler Auditorium Renovation & Addition	JPA	Flalgler County School Board	Palm Coast	2019		✔	✔					✔	P		✔	✔
Flagler County Sheriff Sub-Station	JPA	Flagler County	Palm Coast	2020		✔	✔					✔			✔	✔
Flagler County Fire Dept. Station #41 - Reno & Addition	JPA	Flagler County	Palm Coast	in progress		✔	✔					✔	P		✔	✔
Flagler County Carver Center Expansion - Phase I anad II	JPA	Flagler County	Bunnell	Phase II in progress		✔						✔	P		✔	✔
City of Seagoville Public Safety Facility Program Management	Halff	City of Seagoville	Seagoville, Texas	2022	✔	✔	✔		✔	✔	✔	✔	✔		✔	✔
Sumter County Public Safety Complexes	Halff	Sumter County	Sumter County	2017		✔	✔		✔	✔	✔	✔	✔		✔	✔
City of Tavares Public Safety Complex	Halff	City of Tavares	Tavares	2019		✔	✔		✔	✔	✔		✔			✔
Iowa Park New Public Safety Facility Programming	Halff	City of Iowa Park	Iowa Park, Texas	2020		✔	✔		✔	✔	✔	✔	✔		✔	✔
Liberty Plaza	SWA	Stephenson, Wilcox & Assoc.	Bunnell	2022			✔				✔		✔	✔		✔
Pine Lakes Animal Hospital	SWA	Wayzer Properties	Palm Coast	2018	✔		✔				✔	✔	✔	✔	✔	✔

P = Partial

ST. JOHNS RIVER APOPKA SERVICE CENTER

Apopka, Florida

COLLAGE
CONSTRUCTION / INTEGRATED SERVICES

St. John River Management District is one of five Florida water management districts that is responsible for managing groundwater and surface water resources in Florida. St. John River Management District covers an 18-county region in northwest and east-central Florida, from Jacksonville to the Blue Cypress Lake Conservation area. Due to the vast size of the district, it was necessary to build an operations service center in Apopka, Florida. Collage Design and Construction entered into a Design-Build contract in September of 2020, for the construction of a Florida Green Building,17,000 SF multi-use office, training facility for the St. John Water Management staff.

Firm's Responsibility:
Design Builder

Completion Date:
2022

Project Size :
17,000 SF

Construction Cost :
$6.9 M

Work Responsibility:
Complete management and coordination of construction for the entire facility

FDOT REGIONAL TRANSPORTATION MANAGEMENT CENTER

COLLAGE CONSTRUCTION / INTEGRATED SERVICES

Sanford, FL

The Collage Companies constructed the new Regional Transportation Management Center for the Florida Department of Transportation and the Florida Highway Patrol Dispatch. Located on seven acres in Sanford, strategically located near I-4 and the future Wekiva Parkway, this 45,000 SF, state-of-the-art facility will house the Central Florida Intelligent Traffic System. This system monitors traffic in nine counties through an extensive fiber optic network, vehicle detector sensors, and closed-circuit cameras. FDOT describes the RTMC as "the nerve center for disseminating information to the traveling public". The new RTMC will replace the current facility, located on Semoran Blvd in Orlando. The project includes new building construction, secured and unsecured parking, security cameras, site lighting, underground utilities, treatment pond, ITS, and roadway improvements to Wilson Road.

Firm's Responsibility:
General Contractor

Completion Date:
2019

Project Size :
45,000 SF

Construction Cost :
$13,137,000

Work Responsibility:
Complete management and coordination of construction for the entire facility

FLAGLER PALM COAST HIGH SCHOOL AUDITORIUM

Palm Coast, FL

The addition and remodel of Flagler Auditorium Performing Arts Center included improvements to enhance the quality and provide additional spaces to accommodate a greater range of performances and social events.

A dramatic cantilevered structure and backlit signage creates a highly visible element that establishes a point of entry and a new aesthetic direction for the auditorium. The new structure utilizes clean lines and metal paneling to create a contemporary feature with a brick side façade; blending the addition within the existing surrounding structures.

Firm's Responsibility:
Principle Architects

Completion Date:
2009

Project Size :
25,000 SF

Completion Cost :
$1.4 M

Work Responsibility:
Complete Architectural Services provided from Schematic Design through Construction Administration

Master Site Plan

Master Site Plan

FLAGLER COUNTY SHERIFF
MULTI AGENCY REGIONAL TRAINING FACILITY - MASTER SITE PLAN

Bunnell, FL

The new multi agency regional training facility master site plan was designed to include a 5,000 sq. ft training facility building, a viewing tower, a 6,300 sq. ft. shoot house, (1) 50 yard range and (1) 200 yard range, and a 200,000 sq. ft. skid pad with a viewing rain shelter.

The ecological challenges of the property had to be considered so a Geotechnical Report was needed to delineate the wetlands areas. These areas had to be considered in the final placement of the facilities.

Presentation Boards were created for meetings to acquire future funding from the State for the project.

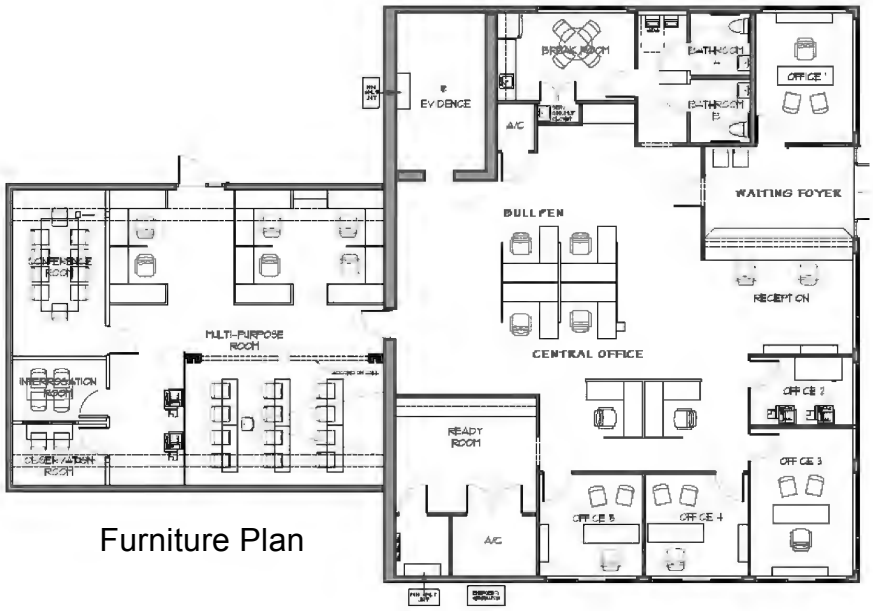
Firm's Responsibility:
Principle Architects

Completion Date:
N/A

Project Size :
N/A

Completion Cost :
N/A

Work Responsibility:
Due Diligence & Master Site Plan



Furniture Plan

FLAGLER COUNTY SHERIFF SUB-STATION

Palm Coast, FL

An interior and exterior renovation and repair to an existing one story structure, approx. 4,263 sq. ft., for use as a Flagler County Sheriff Sub-station.

Project deliverables included, "As Built" plan, interior and exterior elevations, demolition plan and elevations, life safety plan and occupancy load calculations, floor plans, reflected ceiling plans, wall sections and partition types, door and window details, interior and exterior finish schedules, misc detail and notes, electrical plans and details, and plumbing plans and details. Construction documents for permitting and coordination of MEP.

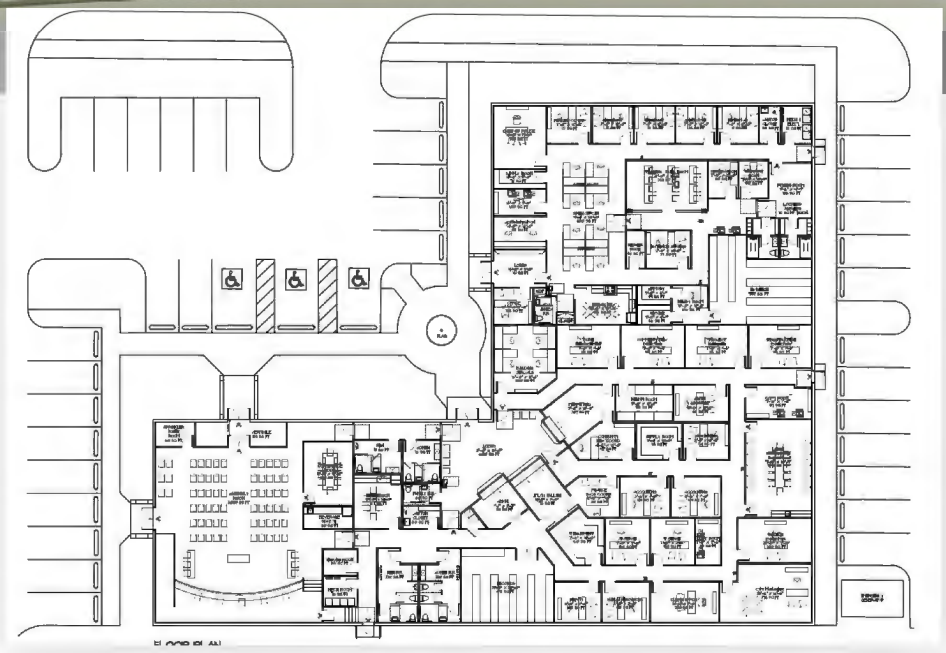
Firm's Responsibility:
Principle Architects

Completion Date:
2020

Project Size :
4,263 SF

Completion Cost :
$425 – $500 K

Work Responsibility:
See Description



Schematic Design

CITY OF BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX BUILDING

Bunnell, FL

Concept Space Planning for Schematic Design for the new 17,706 sq. ft. facility

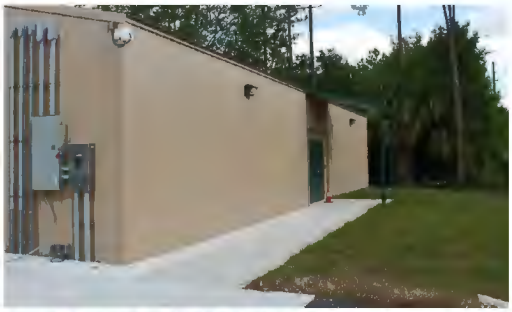
Firm's Responsibility:
Principal Architects

Completion Date:
2022

Project Size :
17,706 SF

Completion Cost :
N/A

Work Responsibility:
Concept Space Planning for Schematic Design and Rendering



FLAGLER COUNTY SHERIFF'S DEPT. TRAINING FACILITY BUILDING & EVIDENCE STORAGE BUILDING

Bunnell, FL

The scope of work included the design and detail of two metal buildings with interior space planning for the Flagler County Sheriff's Dept. including a Training Facility metal building, 3,500 sf., and an Evidence Storage metal building, 500 sf.

Firm's Responsibility:
Principal Architect

Completion Date:
2020

Project Size :
3,500 SF / 500 SF

Completion Cost :
N/A

Work Responsibility:
Schematic Design through Construction Documents

CITY OF SEAGOVILLE PUBLIC SAFETY FACILITY PROGRAM MANAGEMENT

HALFF

Seagoville, TX

Halff is providing owner representative services for a new police department facility. Halff is responsible for programming and developing a concept design as a design-build (D-B) request for proposal (RFQ). The concept design resulted in a 24,000-sf facility providing spaces for the office and administration, command operations, dispatch, training, fitness and lockers, evidence storage, holding cells, and sallyport. The design includes an emergency generator for critical power back-up facilities and equipment. The concept design included the preparation of floor plans, elevations, site planning, and rendering to compliment the program requirements within the design criteria package included in the RFQ. As the owner representative, Halff provided consultancy through the bidding and award phase, including the review of D-B contractor qualifications, making recommendations for award and contract review. During the design phase Halff assists the City in verifying programmatic components of the project are understood and that the work proposed by the D-B contractor meets the City requirements and are acceptable included but not limited the schedule of work. Halff is also working with the D-B contractor to verify cost estimates are within the City budget and that building quality expectations are being met. During the construction phase Halff is responsible for reviewing submittals and shop drawings on behalf of the City, conducting periodic site visits, reviewing contractor requests for payment and change orders, and accompanies City representatives on a final walk though to advise on substantial completion and acceptance of the work.

Firm's Responsibility:
Architect

Completion Date:
Ongoing

Project Size :
24,000 sf

Completion Cost :
Ongoing

Work Responsibility:
Develop concept plans and RFQ for DB procurement. Program Manager for the project representing the City of Seagoville through DB selection and construction.

SUMTER COUNTY PUBLIC SAFETY COMPLEXES

Sumter County, FL

HALFF

Halff (formerly BESH, Inc.) provided survey, civil engineering, design permitting, zoning, Leadership in Energy and Environmental Design (LEED) checklist, building information modeling (BIM), utilities, and construction administration services for public safety buildings in Wildwood and Bushnell, Florida. The Halff team prepared a conceptual plan of each proposed site to determine the final building layout, and attended meetings with the County. Final engineering plans prepared by Halff included building location, landscape buffers, parking, drives, sidewalks, Americans with Disabilities Act (ADA) requirements, drainage, grading plan, master utility plan, and construction details. In addition, Halff prepared the construction drawings based upon the client-approved concept plan for the CR 142 road extension.

All necessary permitting efforts were handled by Halff with the South Florida Water Management District, FDEP sewer, and FDEP water. In addition, the Halff team provide the site plans for Wildwood, Bushnell, Sumter County Public Works building, and the Villages Architecture Committee for the Wildwood site.

Firm's Responsibility:
Architect

Completion Date:
Various

Project Size :
Various

Completion Cost :
$25M

Work Responsibility:
Surveying, Civil engineering, design permitting, zoning, LEED checklist, BIM, utilities, and construction administration services for several public safety buildings.

CITY OF TAVARES, PUBLIC SAFETY COMPLEX

Tavares, FL

HALFF

Halff was the Engineer of Record for this new, 38,000-sf, state-of-the-art, Safety Complex. The new complex serves approximately 18,000 residents. Halff services included boundary and topographic surveys, underground and above-grade utility locations, conceptual site plan design, final engineering plans, construction administration services, construction bid document preparation, construction oversight, and permitting with City of Tavares, Lake County, St. Johns River Water Management District (SJRWMD), and Florida Department of Environmental Protection (FDEP).

The project houses the City's police and fire departments and services as the local Emergency Operations Center—all under one roof. This was a much-needed upgrade as the former police station was in a cramped, small corner of City Hall for decades and the fire department was housed in the City's former 2,000-sf freight depot. The site, prior to the new complex, was the fleet operations center for the school district. In addition, this project was kicked off by a $500,000 Federal Emergency Management Agency (FEMA) grant.

Firm's Responsibility:
Engineer of Record

Completion Date:
2019

Project Size :
38,000 SF

Completion Cost :
$14M

Work Responsibility:
Surveying, utilities, conceptual site design, permitting, and construction administration services for the new Emergency Operations Center.

The Iowa Park poli
conceptual plan of
contains a dispatcl
area, patrol worksp
area, as well as sup
The booking and d
through sallyport l
the site. The dispat
space as well as a
restroom for the d
area includes hard
detention area incl
evidence processir
room. A conceptua
parking spaces, 13
secure approach t
public circulation c

IOWA PARK NEW PUBLIC SAFETY FACILITY PROGRAMMING

Iowa Park, Texas

HALFF

The Iowa Park police station consists of a conceptual plan of 12,500 sf. The proposed plan contains a dispatch area, staff offices, an interview area, patrol workspaces, a booking and detention area, as well as support spaces for the facility. The booking and detention area includes a drive-through sallyport located on a secure drive on the site. The dispatch area includes general office space as well as a secure records area and separate restroom for the dispatch staff. The interview area includes hard and soft interview spaces. The detention area includes three holding cells, secure evidence processing and storage, and an intoxilyzer room. A conceptual site plan indicating 20 staff parking spaces, 13 visitor parking spaces, and a secure approach to the sallyport separate from the public circulation on the site.

Firm's Responsibility:
Architect

Completion Date:
2020

Project Size :
12,500 sf

Completion Cost :
$65,000

Work Responsibility:
Prepared conceptual plan for the Public Safety Facility, including a dispatch area, detention area, soft spaces, and parking.

GOAA TENANT SPACE BUILD OUT

Orlando, FL

COLLAGE
CONSTRUCTION / INTEGRATED SERVICES

Collage was selected as one of only a handful Design-Builders to design and construct the interior build-out spaces within the South Terminal Complex at Orlando International Airport. The Greater Orlando Airport Authority entrusted over 10,000 SF of office and storage areas within the terminal to Collage and our design-build partners Rhodes & Brito. The shell of the space had been furnished by the CMAR of the overall terminal, and Collage and our team were tasked with outfitting it to meet all of GOAAs latest finish and security standards.

With direct access to the tarmac and high security protocols Collage was able to furnish and install all the required offices and MEP systems, including access control, camera, and emergency communication systems within the ASC Level 1 West Concourse footprint within the defined construction budget and on an expedited schedule to meet the airport's opening timeframes.

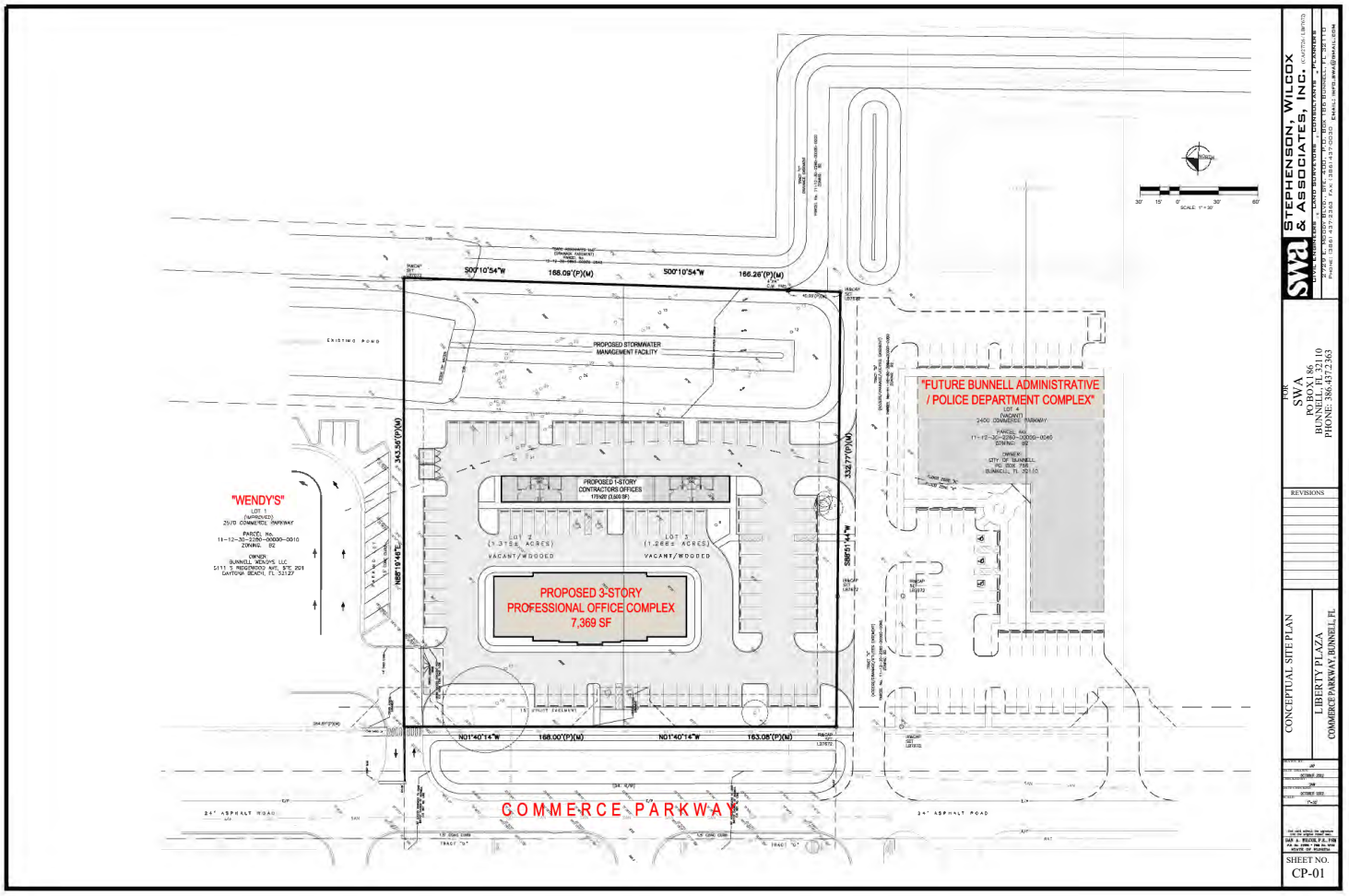
Firm's Responsibility:
General Contractor

Completion Date:
2022

Project Size :
10,394 SF

Construction Cost :
$2.2 M

Work Responsibility:
Complete management and coordination of construction



LIBERTY PLAZA – PROFESSIONAL OFFICES

Bunnell, FL

This is a new project underway, still in the preliminary design phase of development. The project is located on the two parcels to the north of the proposed Bunnell Administration/Police Department Complex having a shared access driveway between the two developments. The project consists of a three story professional office building, together with approximately 97 parking spaces, and supporting site stormwater and utility infrastructure.

Firm's Responsibility:
Engineer of Record

Completion Date:
In Progress

Project Size :
2.58 Acres

Completion Cost :
$4.2M

Work Responsibility:
Design and Permitting

PINE LAKES ANIMAL HOSPITAL – VETERINARIAN CLINIC

Palm Coast, FL

The Pine Lakes Animal Hospital was a design/build project for the development of a new high-end veterinarian clinic being located on Palm Coast Parkway. The project consisted of the development of a single story 6,823 square foot state of the art clinic, having 31 parking spaces, onsite stormwater management facility, and supporting underground utilities.

Firm's Responsibility:
Engineer of Record

Completion Date:
2018

Project Size :
1.10 Acres

Completion Cost :
$3.5M

Work Responsibility:
Design and permitting

Collage

Since 1982, The Collage Companies has served a multitude of satisfied clients; most of them repeat clients. Today, The Collage Companies remains a leader in 'turn-key' design build projects. The management team has compiled hundreds of years of construction experience and makes it a point to stay involved with each project. As a leader in construction technology, The Collage Companies has won numerous awards for building excellence having completed hundreds of projects for the Federal and local governments, large and small corporations, schools and churches, on time and on budget. For projects of any size, The Collage Companies is experienced in finance, design assistance and construction. It is true that The Collage Companies has a passion for trust that few companies understand, but when clients see the results it all becomes clear. We are building more than buildings, we are carrying out a promise.

The Collage Companies realizes that a key element to success is people; people who bring technical expertise, the ability to listen, the ability to communicate, and the ability to integrate and to manage. The team at Collage has these qualities and is second to none in its experience, capabilities and desire to achieve success and lead the way in meeting our mission which is: To build projects that strengthen the foundation and fabric of our community.

Joseph Pozzuoli Architects (JPA)

Joseph Dominick Pozzuoli, AIA, ID, ICAA, founded JPA in 1991 in Ft. Lauderdale, FL. The firm, now known as Joseph Pozzuoli Architect, relocated to Flagler Beach, FL in 2004. He has been the principal architect for more than 1,750 projects in Florida, New York and Rhode Island. The projects cover a myriad of purposes and styles; a diverse collection of residential, commercial, resort, industrial, institutional and recreational/parks projects. His sound experience has enabled him to fulfill the design needs of each and every client.

Leading the design team on every project, Joseph's duties include site planning, refining Building Programing, Architectural Design, and quality control of Master Site Plan Approval phases. The overriding theme of every project is that the client receives a personal commitment to excellence and the attention required to guarantee long-term quality satisfaction. Our experiences at JPA & Team have shown us that real proven success, is only achieved when all the players on the team achieve whatever it is they are trying to achieve, together.

Measure Together with Common Values

- We believe that success can be measured.
- We believe that quality can be measured.
- We believe that budgets and schedules and communication and documentation can be measured and must be measured to achieve a common success.

Every project offers an opportunity to work closely with our clients and develop unique solutions. JPA's knowledge of and involvement in and around Florida will be of a great benefit to you with the development of various projects throughout the Region/State. You will receive the highest priority in our firm and will benefit from direct attention from Joseph D. Pozzuoli & Team. We will bring a high level of enthusiasm, energy and creativity moving forward with your project.

Halff Associates, Inc.

Halff is an employee-owned full-service engineering and architecture firm headquartered in Richardson, Texas. The firm provides services throughout the Southwest and Southeast from 28 offices in Florida, Oklahoma, Arkansas, Louisiana, and Texas. The firm's staff of 1,300 includes engineers, architects, planners, scientists, and surveyors. Halff is ranked No. 97 in Engineering News-Record magazine's list of the top 500 design firms in the United States. The firm was founded in Dallas in 1950 by Albert H. Halff, PhD-Eng., PE. Today the firm preserves Dr. Halff's legacy of integrity, dedication to client service, and commitment to quality. We are a firm committed to providing value with creative solutions to design challenges. We are members of a company built on integrity, technical knowledge, and commitment to client service. Halff's comprehensive services include:

- Architecture
- Construction Services
- Energy
- Environmental
- Federal
- Geographic Information Systems
- Intelligent Transportation Systems
- Interior Design
- Land and Site Development
- Mechanical/Electrical/Plumbing/ ITS Engineering
- Planning and Landscape Architecture
- Public Works
- Right-of-Way Acquisition
- Software Development
- Structural Engineering
- Subsurface Utility Engineering/ Utility Coordination
- Surveying
- Transportation
- Visualization
- Water Resource
- Water/Wastewater

Services for the City of Bunnell will be managed from the firm's local Jacksonville, FL office and led by Rob Smedley, AIA, DBIA. Rob is a resident of nearby Ormond Beach, FL where he works from home providing convenient access to the City and project site within a short 20-minute drive.

Stephenson, Wilcox & Associates (SWA)

The firm of Stephenson, Wilcox & Associates, Inc. (SWA) formerly known as Stephenson Surveying, Inc., and its staff provides professional engineering and surveying services to a wide array of clients throughout Flagler County since 1970. We have been a part of the community for over 50 years, and love that our story is interwoven among countless buildings, and homes throughout the county where all of our staff lives and works. Our engineering and surveying experience ranges from single family residential units to developments consisting of over 1,000 acres.

Our firm is a full-service engineering and land surveying firm providing a full spectrum of services, including site development planning, civil engineering, stormwater management design, transportation engineering, utility design, permitting, due diligences, feasibility studies, construction management, boundary surveys, mortgage surveys, topographic surveys, hydrographic surveys, as-builts, ALTA survey and title commitment review, construction layout.

Our success is based on providing the most responsive team of professionals in the industry. With multiple survey crews and office personnel being led by a team of professionals, we have the ability to provide flexible resources to meet or exceed tight schedules and project demands. This reputation has earned the trust of our numerous repeat clients and we hope to have the opportunity to earn your trust as well.

C

FIRM'S APPROACH AND METHODOLOGY

Design Build Done Right®

The Collage team approach to this project is founded in Design Build Done Right®. It is a combining of unmatched knowledge of the program for the Bunnell Administration/Police Department Complex, coupled with best practices from extensive relevant experience and the implementation of proven techniques to assure a seamless integration of the design and construction components. Design-Build Done Right requires more than a good contract and appropriate risk allocation. Everyone from the City of Bunnell to our trade partners are involved the process, with a full understanding of the expectations and full engagement in a collaborative effort.

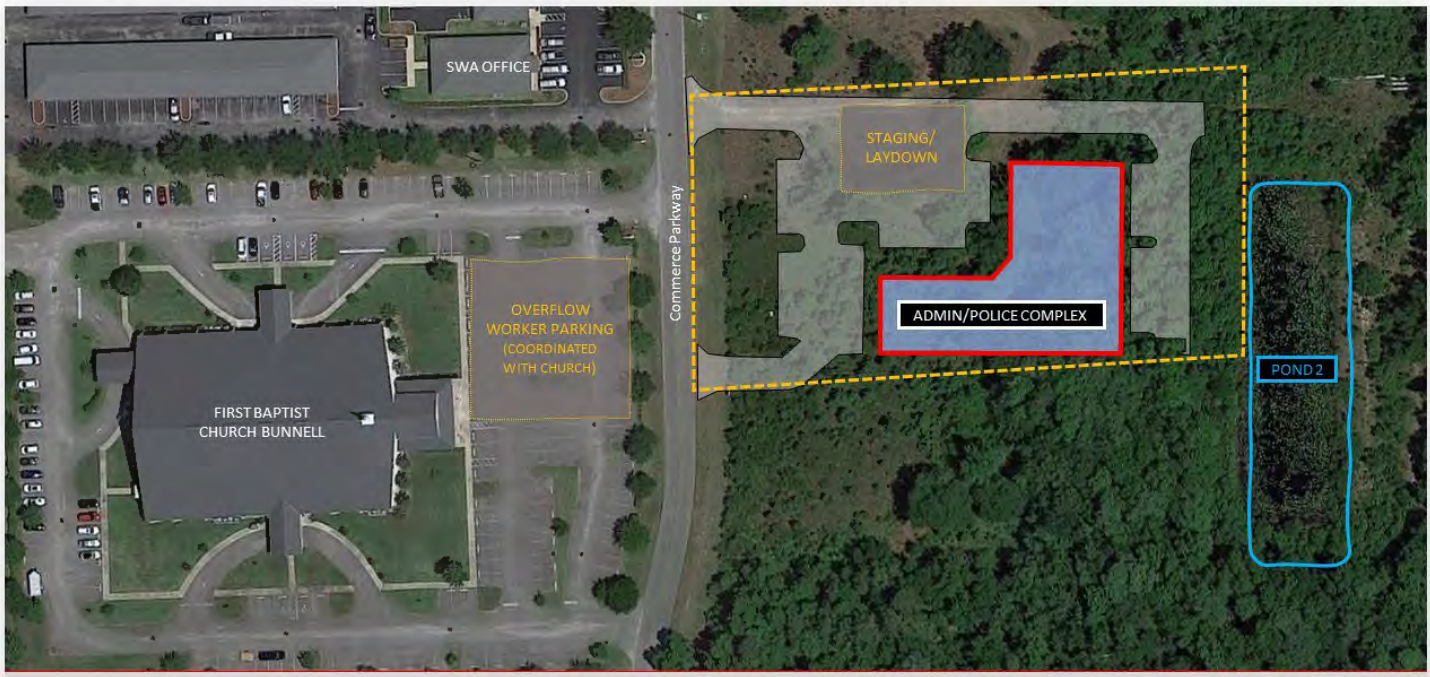
Knowledge of the Site ▼

Our team's unmatched knowledge of the site will be a key benefit to the City on this project. Our familiarity with this specific site, as well as our understanding of the area surrounding the property, is unparalleled. Following are some of the particular elements of our site knowledge, and why that knowledge is important for this project.

- JPA, our team's lead designer, has been heavily involved in working with the City towards development of the planned program for the site. JPA's knowledge of the site and specific programmatic considerations will allow this team to hit the ground running, immediately providing the services needed for this project to be a success.
- Our team's civil engineer, Stephenson, Wilcox & Associates, Inc. (SWA), has its office located directly west of the project site, across Commerce Parkway. There is nobody located closer

to the project site, and their adjacency will be a significant benefit during design development and construction administration.

- **SWA has also developed a civil and site design for the location of their future office building,** which will be built directly north of the planned site. SWA has intimate knowledge of the infrastructure, drainage and site requirements to effectively develop this site. There is no civil engineer who has more knowledge of this site than SWA.
- **Collage obtained extensive knowledge of the site area while developing a plan for accomplishing Flagler County's future Library and Joint Use Facility,** which is to be built directly southwest of Administration/Police Department Complex site. During Collage's analysis for the Library project, our team learned much about the area, adjacencies and requirements for successfully planning and building a project in this area.



Local Codes and Ordinances

Our team brings the experience of local codes and ordinances stemming from the area projects that have been designed and built by our team. As noted in Section B (Firms' Related Experience) our team has a resume that includes multiple projects in Bunnell and throughout Flagler County, giving us experience working with area building departments and governing bodies. Our experience with the City of Bunnell, Flagler County, St. Johns River Water Management District and other local authorities will serve this project well. Our team also includes extensive familiarity with State requirements for building and construction licensing, further assuring achievement of all requirements for a successful project.

Local Trade Partners

Qualified trade contractors are critical to the success of any project, from pricing and trade-specific knowledge to timely execution and quality performance. Our history of

projects in Flagler County and surrounding counties has allowed Collage to assemble and extensive pool of local subcontractors and suppliers who will be involved early on. These companies will provide insight, estimating support and other information necessary to properly develop the project design.

We recognize the importance of community participation, and Collage brings a plan for solicitation of the local subcontractor market. We have a proven approach to engage Bunnell and Flagler County firms to assure their involvement during design development, estimating and, ultimately, construction of the project.

Integrated Design ▼

One of the distinct advantages to Collage's approach to the design-build delivery is the innate process of constructability review. This team's constructability (or buildability) process is that reviews the entire construction processes during the pre-construction phase as the design is being developed. The goal of our constructability review is to identify obstacles in advance of the start of construction to identify and resolve errors, delays, and cost issues. The process involves using our team's construction knowledge and experience in planning, design, procurement, and field operations to achieve overall project objectives.

Our ***Design-Build Done Right®*** approach is a collaborative effort between Collage, JPA, Halff, SWA and our entire team, coupled with significant interface with the City of Bunnell and specific project user groups. Following are key elements of the Collage team's approach:

- All members of this design-build team understand that the project's success is dependent on the ability of the team members to work collaboratively and to trust that each member is committed to working in the best interests of the project.
- The Project has been staffed with individuals that are educated and experienced in the implementation of design-build best practices, and who are familiar with the requirements for this project.
- Team member firm leadership are Flagler residents, committed to the success of this Project and are actively supportive of design-build best practices.
- Experienced trade contractors will be included in the process of design review and constructability of key design elements.

Following are components of this team's constructability review at each stage of design development:

1

VIRTUALLY BUILD THE PROJECT
The constructability review will begin by a step-by-step review of the sequence and process of construction. To "virtually construct" the Project provides a review of the process of construction and will expose concerns with materials, sequencing, schedule or potential problems.

2

SYSTEMS INTEGRATION
A review of the interface of various systems of the project, including structural and MEP/FP, will be conducted to determine if there are any problems. The interaction of the designed systems with the existing shell systems will be key for this project. The team will pay particular attention to fit and function, material compatibility and equipment cohesiveness for points of connection between the systems.

3

CONSTRUCTIVE REVIEWS
Reviews will take place throughout the design to provide for a "value added" effort. Each phase of constructability review will take into consideration the stage/phase of design, focusing on reviewing completed items, general systems and building methodologies.

4

FOCUSED EFFORT
The constructability review will focus on time, quality and cost issues of the design. This effort will require effective time management from the entire project team as an essential element to staying on track and meeting deadlines.

5

FINALIZATION
The goal of the Constructability Review is to conclude with a 100% fully complete set of construction documents that includes the project team's "buy in", which will equate to a superior project.

Design Approach ▼

Our approach for design is based on ***efficiency, familiarity, and collaboration***. Our design team is simple, comprised of three outstanding professional firms that provide the complete services required of this project:

Joseph Pozzuoli Architects (JPA) - Design Architect
- Flagler County Architect
- Extensive Familiarity with the project program

Stephenson, Wilcox & Associates (SWA) - Civil Engineering & Surveying
- City of Bunnell Engineer
- Offices located adjacent to the project site

Halff Associates, Inc. (Halff) – Production Architect, Interior Design & Landscape Architecture
- Relevant governmental and municipal design experience
- Vast resources necessary for quality design document production

The efficiency of this team structure provides the City with a closely coordinated team of professional firms led by senior individuals under the direct supervision of Collage.

The familiarity our design team leaders bring to the project is unmatched. The Collage design team will provide the City with the advantage of maintaining the positive momentum generated to date negating the need for an "on-boarding" phase allowing work to begin in confidence.

JPA, led by Joseph Pozzuoli, AIA, ID, ICAA will lead the architectural design as a continuation of his working with the City in developing the project program and conceptual design. His familiarity with the City's needs is rooted in hours of analysis and careful study developing the foundation of project understanding that no other team can provide.

SWA Inc., led by Joe Parsons will lead the civil engineering design as a continuation of his working with the City in developing the adjacent property for their new office building. Joe's extensive knowledge of the site conditions is furthered by his office location which is located directly across the street from the project site providing proximity that no other team can provide.

Halff led by Rob Smedley, AIA, DBIA will lead the Design-Build (D-B) management of the design team including Halff's multi-disciplinary services. Rob is a Design-Build Professional® as certified by the Design-Build Institute of America (DBIA). His familiarity with DBIA's Best Practices provides the City with an understanding of how to maximize the benefits of design-build no other team can provide.

The collaboration our design partners bring to this project will ensure the City is afforded every opportunity to participate and contribute to the project's success. Joseph Pozzuoli with JPA will continue to serve as the City's primary point of contact for architecture as the design matures from concept thru final completion. Joe Parsons with SWA will seek to maximize the project's potential for land use as he directs the site design on the adjacent property. This level of collaboration between properties is only achievable thru this team approach. Rob Smedley with Halff will bring the City, Collage and the three principal design firms together implementing his experience and skills in managing the design-build process. Partnering will be a hallmark of the Collage team that will drive successful communication, execution, and results that every stakeholder will enjoy throughout the design and construction process.

Design-Build Approach ▼

Design-Build Done Right® requires a proven plan to execute the work in a manner that fully realizes the benefits of the design-build delivery method. The Collage approach for design-build projects is specifically developed to enhance the Project Delivery Team communication and collaboration supplementing the Design-Build Institute of America (DBIA) Best Practices. Our team

has developed a Design-Build Execution Plan (D-B ExP) that provides a guide to achieve project success.

Activities primarily involve Collage and the design team however many include the City and key stakeholders throughout the project delivery phases of initiation, design, and construction to include:

Initiation Phase

- Conduct Kick-off Meeting
- Confirm Project Parameters, Program and Goals
- Prepare a Joint Risk Matrix
- Conduct a "Pull Planning" session
- Prepare a Joint Project Management Plan (PMP)
- Prepare a Joint Design & Construction Quality Control Plan
- Implement a Collaborative Partnering process
- Implement Proven Technology
- Develop a Building Information Modeling (BIM) Execution Plan

Design Execution Phase

- Conduct Kick-off Meeting
- Develop Design Package Acceptance Criteria
- D-B team meetings as scheduled
- City meetings as scheduled
- Project Managers Call as scheduled
- Design Decision Log
- Design Collaboration Calls – Sketch to Detail
- Owner Comment Log
- Submittal Log
- Quality Control Reviews and Page Turns prior to all owner submittals
- Budget Validation Reviews prior to owner submittal as schedule
- "Design Assist" with subcontractor(s) as appropriate

Construction Execution Phase

- Conduct Kick-off Meeting
- Daily Project Managers Check-in Call
- Weekly Construction Meetings
- Owner Architect Contractor Meetings as scheduled
- Request for Information (RFI) Priority Protocols
- Submittal Schedule Review and Priority Protocols
- Weekly review of 4 to 6 week "Look Ahead"
- Construction QA/QC against the coordination (federated) model

The Collage team is unique from others in having established a Design-Build Execution Plan that is based on years of experience in providing successful design-build services to clients. Our approach will include the necessary activities outlined above tailored to the specific needs of the City and the project. Collage and our design team will work seamlessly as a cohesive unit with involvement and contributions from all parties throughout the design and construction process. The City will realize the benefits of design-build through the leadership of the Collage Design-Build team.

Budget Control ▼

Collage brings a proven Design-Build process for effectively manage costs for the SOE Facility project. We have extensive experience working with governmental entities on similar projects, and we understand the need to work closely with the City of Bunnell at every stage of design development and construction.

- **Consistency of Our Team.** Collage's approach to the overall project and, specifically, controlling the budget begins with staffing the project with a

team that is consistently assigned to the project from design and pre-construction through construction. The consistency in experienced leadership provides for a smooth transition from design to construction, at each stage or phase of project development. The continuity provided by this approach, coupled with the assignment of a knowledgeable operations team to manage the project, is vital. The personnel we have assigned to this project have the background and experience necessary to plan, design organize, run and construct a project on schedule and within budget.

- **Integrated Design-Build Delivery.** Our comprehensive and systematic approach to design/build is based on an Integrated Project Delivery process, wherein all participants and stakeholders collaborate on the project from inception through its successful completion. One of the tools proposed for the management of this project is the Project Management Information System (PMIS). This system provides tried and true procedures to track and manage costs, mitigate project risks, control quality and assure achievement of timeline objectives.

The Collage PMIS system begins with formation of a project-specific Policy and Procedure Manual detailing the services that will be provided per the Contract Documents. The Manual establishes, defines and tracks the project management tools, guidelines and practices, outlining the strategies that will be taken to achieve Lake County's objectives and requirements. This manual is developed during the Preconstruction Phase and will be effectively a "one-stop shop" for all project information developed from the tools and practices employed. The Manual is not intended to change the Design-Build Agreement, but rather as an amplification and clarification of the agreement. ***Following are example elements of the Manual:***

CONTENTS		DESCRIPTION
1	Project Definition	Known program for the overall Administration/Police Department Complex, providing readers with basic understanding of the project and its multiple phases
2	Project Goals	The schedule, budget, physical, technical and other objectives for the project
3	Project Strategy	A narrative describing the methods that the City of Bunnell and the Collage Design/Build Team (JPA, Halff and SWA) will utilize to accomplish the goals.
4	Project Work Plan	A matrix showing the Work that is to be performed by each member of the team during each phase of the project.
5	Project Organization	A summary organization chart showing the interrelationships between the project stakeholders.
6	Responsibility Performance Chart	A matrix showing the responsibilities and interrelationships. This matrix shows major and minor responsibilities for each task on the project.
7	Flow Diagrams	Charts displaying the flow of information and decision process for various documents requiring actions (shop drawings, submittals, RFI's, etc.).
8	Written Procedure	A description of the procedures for communication and coordination required between the project stakeholders.
9	Emergency Contact List	A complete listing of names and contact information for all key project personnel.

NARRATIVE REPORTING

- Executive Summary
- Cost Narrative
- Scheduling Narrative
- Accounting Narrative
- Construction Progress Report
- Daily Construction Diary

SCHEDULE CONTROL

- Master Project Schedule
- Construction Schedule
- Pre-Bid Schedules (as required)
- Subnetworks
- Occupancy Schedule

COST CONTROL / ESTIMATING

- Pre-Construction Phase Estimates
- GMP

PROJECT ACCOUNTING

- Cost Status Report

ACCOUNTING / PAYMENT

- Payment Status Report
- Detailed Status Report
- Cash Flow Diagram
- Job Ledger

ACTION REPORTS

- Action / Item Report

Collage is on the forefront of implementing the latest technology into our management system. Our project management approach includes use of electronic control of project information and documentation. All work products for this project will be managed electronically. Correspondence, contracts, design documents, schedules, submittals, meeting minutes, photographs will be transmitted and stored digitally, greatly reducing paperwork while greatly increasing the speed at which information is disseminated. All of our site personnel are equipped with laptops, smart phones and tablet computers for immediate communications. Our onsite electronic management process provides for the rapid exchange of information and enables timely decision making. Our field offices are equipped with large format viewers to enable review of documents, extremely useful tools that will be used for discussions OAC and subcontractor meetings. This hardware, coupled with our software, will be beneficial in the project management.

- **Partnering.** Communication between Collage and City personnel is critical for the proper performance of this project. A key component of this communication is founded in our partnering approach to Design/Build deliveries. Regular and frequent meetings will provide for open lines of communication to assure that the rapid exchange of information throughout the life of the project, including in the early stages of the pre-construction phase. Collage's approach provides the City of Bunnell a distinct advantage because of the substantive information that is communicated throughout the project, from pre-construction through final completion. This will be an "open book" process, whereby we will constantly communicate the status of estimated costs, schedule and other elements of the project as the design is developed and then, during construction, we will share our accounting of actual costs for all items of the work.
- **PMIS.** Collage will also communicate to the team through a formal system of reporting, the Project Management Information System (PMIS). Commencing immediately after contract award, Collage will implement subsystems of the PMIS. The reports, documents, and data provided will communicate the current status of the Project, serving as a sound basis for identifying issues necessary for the City to make management decisions.

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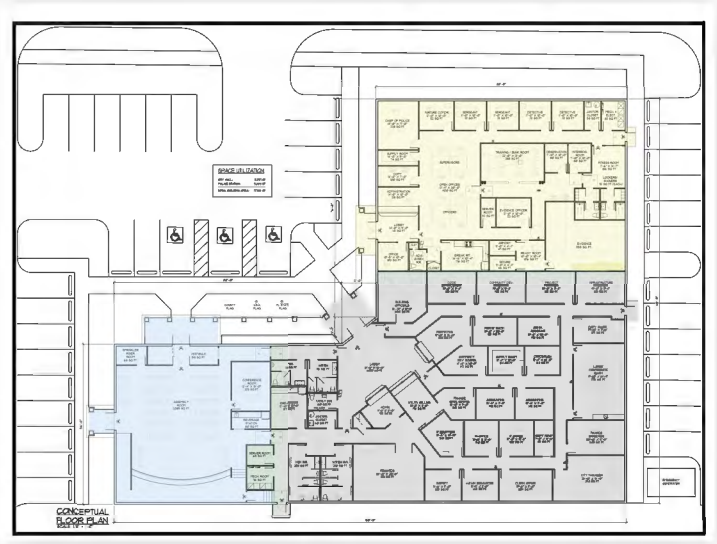

collaboration supplementing the Design-Build Institute of America (DBIA) Best Practices. Our team has developed a Design-Build Execution Plan (D-B ExP) that provides a guide to achieve project success.

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D EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD

Collage and our design partners are dedicated to the City of Bunnell and this project. This project is a priority for our firms and our current workloads will not hinder our ability to ensure satisfaction of performance for this project. Principal leadership is absolutely committed to the project and we assure the City of the continuity of our personnel.

COLLAGE Workload

PROJECTS	CLIENT	DOLLARS OPEN	STATUS
FDOT Regional Transportation Management Center	FDOT	$ 125,878	Complete
Hyatt Vilano Beach	R&R	$ 270,229	98.98%
Triple M Tube Tech Ph II	Triple M	$ 934,223	81.95%
Creative Village Central Park	City of Orlando	$ 503,369	90.07%
CV Central Park GMP #2	City of Orlando	$ 1,960,769	52.85%
Marriott Tribute St. Augustine	Jobalia	$ 6,620,284	59.75%
GOAA BP-S0183 ASC Lev 1	GOAA	$ 281,191	89.37%
Hyatt Place-NSB	Lagoon	$ 21,051,988	0.11%
Climate First Bank Winter Park	Climate First Bank	$ 347,950	65.52%
Amtrak-Devils Lake	Amtrak	$ 2,831,382	13.46%
RSW Terminal Expansion	LCPA	$ 25,632,125	14.06%
Amtrak-Havre	Amtrak	$ 2,436,688	38.63%
Amtrak-Burlington	Amtrak	$ 9,014,295	13.68%
Amtrak-East Glacier Park	Amtrak	$ 2,878,650	30.67%
Amtrak-Wilmington	Amtrak	$5 ,541,232	31.98%
Palm Coast United Methodist Church	PCUMC	$ 6,107,424	7.44%

- Official Employee Headcount : 40

JPA Workload

PROJECTS	CLIENT	COMPENSATION	% COMPLETE
50 Year Inspection	Hoerbiger Corp.	18,000	39
Matanzas Shores	Solitude Homes	41,060	60
Dairy Queen	Imad Faraj	49,525	18
	Todd & Kathryn Sauter	33,500	54
	Jason Johnson	3,950	34
	Heather & Jeff Willis	8,250	30
	Lital & Marty Lizotte	74,248	72
	Vilaragut & Metz	12,500	46
	Lora Wylie	3,600	47
	Jon Hobbs- SD	8,500	47
	Dennis & Shaffia Gnetz	27,500	25
Docks, Boathouses, Seawalls	Elite Marine	3,500	50
	Bill & Ruthie Barrow	21,350	84
	Brandon Hussing	7,500	46
	Jordan Farkas & Janet Seltzer	60,000	66
Station #41	Mike Dickson	18,250	36
	Adam & Jessica Lemnouni	7,500	33
Phoenix Crossing	Sandra Shank	32,750	64
	David Remey	22,000	23
	John & Stacey Dunkin	27,650	67
	Amanda & Rob Sabin	19,440	84
Preserve at FB- CA		4,000	T&M
Phase 1 & Phase II	Mike and Zakiya Fagien	21,107	90
	Ken Aston	5,000	50
	Melissa Greczy	17,250	29
	Shawn & Chrisitne Belz	27,750	90
	Alex Morales & Barby Lopez	40,000	63
	Chris & Colleen Conklin	4,750	95
2 Story - CA	Dan & Jan Bishop	15,000	T&M
Church CA	BGW/Collage	12,000	75
	Palm Coast Community Church	5,185	45
	Ray Dalziel	18,875	34
	Lion Hotel Group	7,500	90

HALFF Workload

PROJECTS	CLIENT	TOTAL COMPENSATION	% COMPLETE
Seagoville Public Safety Facility Program Management	Hoerbiger Corp.	97,837	78
Sawmill Landing Amenity Center	D.R. Horton	355,000	40
95% Hardscape Plans/30% Detail Design	Hanson Professional Services	148,000	10
Adtalam Miramar Landscape Plan	Lamar Johnson Collaborative	29,135	73
Rolling Hills Entry Feature Design/ Community Amenities	Pulte Homes - MS 1048	25,950	80
Airport Gateway Stage 1	Blueprint Intergovernmental Agency	1,266,642	81
Bridgewater CA	Forestar Real Estate Group, Inc.	26,860	60
Arbors Amenity	D.R. Horton	176,056	87
Westlake Estates Townhomes Entry Enhancement	D.R. Horton	19,500	91
Westlake Landing Single Family Entry Enhancement	D.R. Horton	19,500	88
Kindlewood-Entry Feature Design	Pulte Home Company, LLC	55,400	79
Nocatee Del Webb - Conceptual Design for Kayak Launch & Viewing Platform	Pulte Homes - MS 1048	20,000	75
Wells Landing Entry Feature and Community Amenities	Pulte Home Company, LLC	17,500	60
Corner Lot/Jones Bros	Corner Lot Development Group	86,029	70
Fort Family Landscape Plan	Acon Construction Co., Inc.	21,000	57
AMJ Newberry Commercial	Daytona Terroir, LLC	4,900	89

SWA Workload

PROJECTS	Client	Compensation	% Complete	Personnel
Calder Development	JMC Star Properties, LLC	$22,000	80%	Dan Wilcox
Sipko Development	JMC Star Properties, LLC	$17,000	80%	Joe Parsons
Christ the King Luthern Church	JMC Star Properties, LLC	$10,000	75%	
Alvin's Island Surf Company	JMC Star Properties, LLC	$5,000	70%	
Agua Complex	JMC Star Properties, LLC	$16,000	60%	
Squash Blossom Residential	JMC Star Properties, LLC	$8,000	50%	
Hammock Preserve	JMC Star Properties, LLC	$70,000	30%	
Palm Harbor Professional Complex	JMC Star Properties, LLC	$69,000	20%	
Gold Auto Sales	JMC Star Properties, LLC	$25,000	10%	
Liberty Plaza	JMC Star Properties, LLC	N/A		
Nikzad Plaza	JMC Star Properties, LLC	$24,000	In project queue	
Sand Hill Lot 2	JMC Star Properties, LLC	$30,000	In project queue	
Village Apartments	JMC Star Properties, LLC	$18,000	In project queue	
Steel Rail Lot 5	JMC Star Properties, LLC	$16,000	In project queue	

Given the current workload for SWA key personnel, coupled with projects under contract and in the queue, SWA key personnel staff workloads allow for additional 30 to 40 percent workload capacity, together with 5 additional drafting support staff that collectively have the 40 to 50 percent workload capacity availability.

- Total employees 21
- Full time employees 18
- Part time employees 3

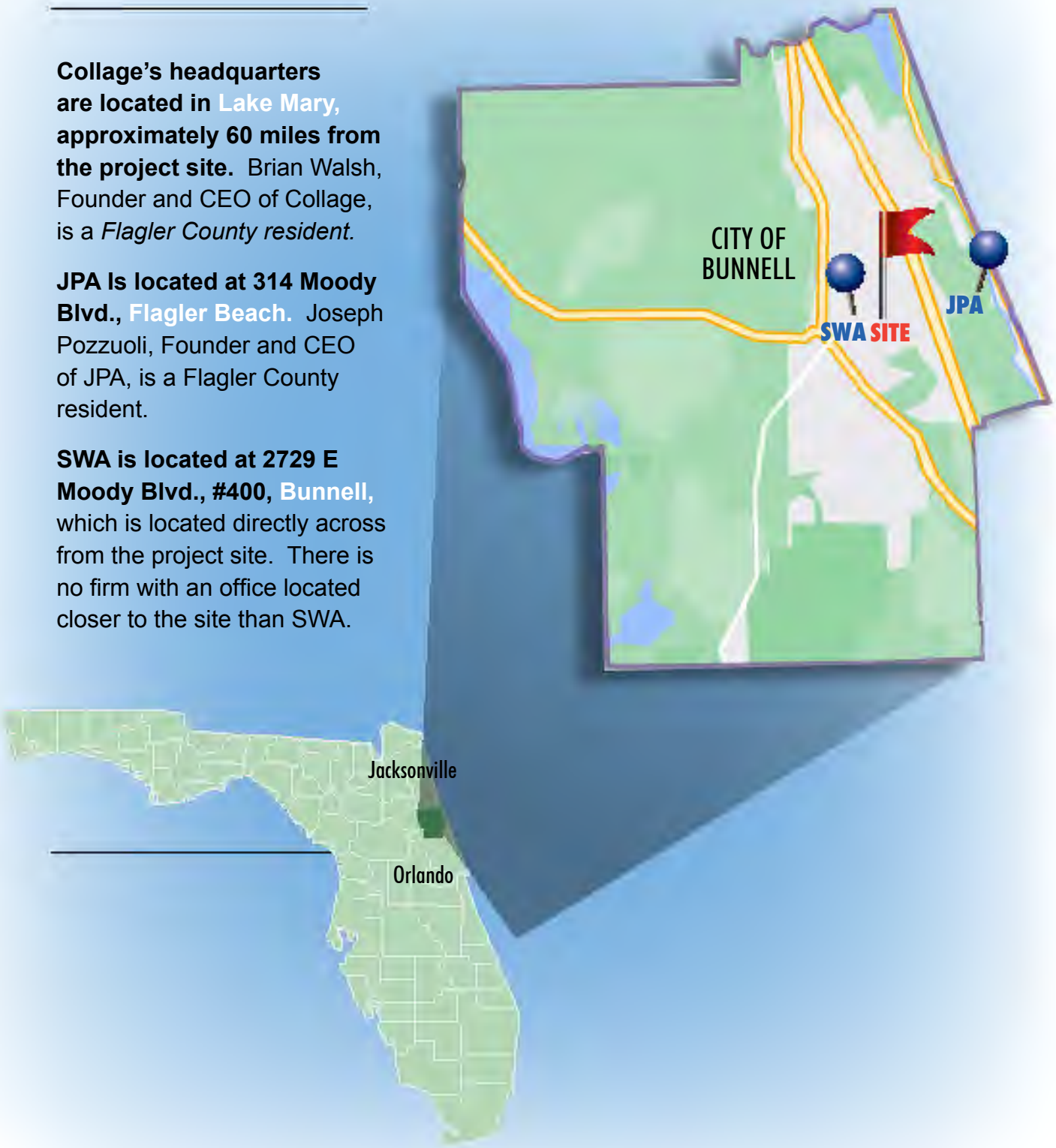
E LOCAL FIRMS

1. Location of Firm and Sub consultants
2. Location Experience

Collage's headquarters are located in Lake Mary, approximately 60 miles from the project site. Brian Walsh, Founder and CEO of Collage, is a *Flagler County resident.*

JPA Is located at 314 Moody Blvd., Flagler Beach. Joseph Pozzuoli, Founder and CEO of JPA, is a Flagler County resident.

SWA is located at 2729 E Moody Blvd., #400, Bunnell, which is located directly across from the project site. There is no firm with an office located closer to the site than SWA.



F COMPLETENESS OF RESPONSE

1. Depth of Understanding and Appreciation of Scope

F Completeness of Response

The Collage Team brings an unmatched understanding of this project, the particular elements of the site and the requirements for a successful facility for the City of Bunnell. We have thoroughly reviewed and understand this design-build solcitation and have provided a complete response to adhere with all RFQ instructions.

VII. EVALUATION CRITERIA

The CITY OF BUNNELL shall be the sole judge of its own best interests, the responses, and the resulting agreement. Award(s) will be made to the Responder(s) who presents the best value to the CITY OF BUNNELL based on the entire evaluation process and all the information gathered. Proposal packages will be reviewed and evaluated by a Selection Committee**. Financial criteria will be evaluated only by Committee Members in the Finance Department, not by all members of the Selection Committee.** Proposal packages will be reviewed and evaluated in accordance with the following criteria and weighting factors:

Point System: The Maximum total point value for written Statements of Qualifications is 280 points per selection committee member. Shortlisted Firms will be reevaluated based upon the maximum total points of 280 per selection committee member for presentation/interview or written questions in lieu of presentation/interviews. Points are non-cumulative between the written Statement of Qualifications phase and the interview phase. All written Statements of Qualifications and presentation/interviews will be evaluated on the following point scale.

A. ABILITY OF FIRM AND ITS PROFESSIONAL TEAM COMPOSITION**:** (0 - 60 POINTS)

1. Organizational Chart: Indicate key personnel and their relationships. Indicate each staff member's assignments and responsibilities as it relates to the scope of work. Describe how the organizational structure will ensure orderly communications, distribution of information, effective coordination of activities, and accountability. Indicate which positions are full-time and part-time.
2. Review the level of qualifications and experience of the firm and project team and appropriateness of the organization of the project team. Designate name and title of persons that will be assigned to this project. Project Personnel Resumes to include:
   a. Number of years with this company
   b. Number of years with other company(ies)
   c. Experience: Names of projects, types of projects, size of projects, and specific project involvement.
   d. Education/Degrees earned
   e. Active registration/certification/licenses
   f. Current Job Description
   g. Other experience and qualifications which are relevant to this project. Specific experience similar to the scope of work for this project.
3. Review the professional resources available to properly provide services as requested in the RFQ document.
4. Reviews the project team to ensure the team proposed contains all critical disciplines required.
5. The project manager and proposed team should be uniquely qualified to provide the desired services.

Below Average	0	Points
Average	15	Points
Above Average	30	Points
Well Above Average	45	Points
Outstanding	60	Points

B. FIRM'S RELATED EXPERIENCE: (0 - 60 POINTS)

1. Review the firms experience with projects of similar size, type and scope and the performance on those specific projects.
2. The selection committee will evaluate the quality, experience and quantity of staff and their functions as it relates to the scope of work.
3. The prime firm must have adequate, recent (within the past five years) experience with projects of similar types as defined in the RFQ document.
4. The scope of services provided should represent projects that are similar to those defined in the RFQ document.
5. Company Credentials: Qualifications, Firm's size and Firm's history. Detail any information that would give the Firm an advantage in completing this project. The Firm's current and projected workload.
6. The overall performance of the firm relative to projects of similar size and scope should be evaluated.

Below Average	0	Points
Average	15	Points
Above Average	30	Points
Well Above Average	45	Points
Outstanding	60	Points

WE HAVE SATISFIED ALL THE REQUIREMENTS FOR EACH ITEM.

C. FIRM'S APPROACH AND METHODOLOGY: (0 - 60 POINTS)

The Firm shall provide information regarding its knowledge of the site, local cost subcontractors, and suppliers as an indication of its ability to deliver quality work and timely manner. The Firm shall demonstrate verbally and graphically its Project, documenting the services to be provided and showing the interrelationsh of its services, the Firm(s) shall indicate knowledge and experience in the evalu construction techniques and the recommendation of materials to create an optim design and budget requirements.

Below Average	0	Points
Average	15	Points
Above Average	30	Points
Well Above Average	45	Points
Outstanding	60	Points

F. EFFECTS OF THE FIRMS CURRENT AND PROJECTED WORKLOAD: (0 -

1. As part of the evaluation criteria, the selection committee will consider the time employees of the Firm and their sub-consultants, plus the Firm's curr satisfaction of performance within the scope of work and continued pro project. Firms shall provide a list of outstanding projects, client names, do projects, overall workload with other owners, and status of completion.
2. Evaluates the workload commitments that will impact the firm's ability to schedule.
3. The submittal should demonstrate that the firm and the selected subconsult available and personnel to complete services on schedule and additional t in the event of unforeseen circumstances.

Below Average	0	Points
Average	10	Points
Above Average	20	Points
Well Above Average	30	Points
Outstanding	40	Points

E. LOCAL FIRM'S: (0 - 20 POINTS)

1. Location of the Firm and selected subconsultants. For this section, points those firms with offices located within Flagler County.
2. Experience pertaining to similar Flagler County and City of Bunnell projects City of Bunnell staff shall not however, furnish references for such projects

Below Average	0	Points
Average	5	Points
Above Average	10	Points
Well Above Average	15	Points
Outstanding	20	Points

F. COMPLETEMNESS OF RESPONSE (0 - 20 POINTS)

The Statement of Qualifications shall be evaluated on the ability to satisfac understanding and appreciation of the scope of work and the degree of comp follow the RFQ instructions.

Below Average	0	Points
Average	5	Points
Above Average	10	Points
Well Above Average	15	Points
Outstanding	20	Points

G. REFERENCES FOR FIRM and ALL SUBCONSULTANTS (0 - 20 POINTS)

The selection committee will assess the relevance and quality of references pro

Below Average	0	Points
Average	5	Points
Above Average	10	Points
Well Above Average	15	Points
Outstanding	20	Points

G REFERENCE FOR FIRM AND ALL SUBCONSULTANTS

	Reference	Contact
Collage	**City of Apopka**	Brian Nelson Mayor 407-703-1700
Collage	**Florida Citrus Sports**	Steve Hogan Chief Executive Officer 407-423-2476
Collage	**City of Altamonte Springs**	Steve Falk Deputy Dir. of Leisure Services 407-571-8740
JPA	**Flagler County Florida**	Michael Dickson General Services Director 386-313-4020
HALFF	**City of St. Pete Beach**	Brett Warner, PE Assistant Public Director 727-363-9254
SWA	**Stoughton & Duran Custom Homes**	George Duran Owner and Operator 386-627-8993

APPENDIX A

City of Bunnell
604 E. Moody Blvd. Unit 6
Bunnell, FL 32110

ADDENDUM NO. 01

This addendum is issued as part of the specifications and contract documents entitled:

REQUEST FOR QUALIFICATIONS STATEMENTS (RFQ) FOR
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
DESIGN – BUILD PROJECT
RFQ No: 2022-02

Date Issued: October 31, 2022

A. QUESTIONS & ANSWERS

Question 1: Can the City Publish the Sign-in Sheets from the Mandatory Pre-Submission Meeting held on Wednesday October 26, 2022?

Answer 1: Yes, the three (3) Sign-in Sheet pages as well as two (2) pages of all the business cards collected have been included as part of this Addendum.

Question 2: How many Selection Committee Members will there be, and will the scoring be subjective?

Answer 2: There will be seven (7) Selection Committee members. Yes, there is a degree of subjectivity with scoring based upon each reviewer's interpretation of the qualifications packet and published scoring criteria.

Question 3: Does the City need to stick to the estimated Budget?

Answer 3: The City would like the Contractors to make every effort to stick to the estimated budget but the City understands that some of the elements may change in order to stick to the Budget. The City also understands that construction and material costs are increasing in this uncertain economic climate.

Question 4: Is the City expecting a final design and construction budgets as part of Submitted RFQ Packet?

Answer 4: The Concepts included within the RFQ are just that, Concepts. The Concepts are intended to be a starting point and changes to create the official design will be performed after the project is awarded via communication and meetings with the City. A final design is not expected as part of the RFQ packet. The primary purpose of the RFQ is to select the firm that will work best with the City through all project phases by having the time to devote to this project, a history of finishing projects on time and within budget. Please submit an anticipated project budgets for design and construction completion.

Question 5: Is the project agreement available for review?

Answer 5: The project agreement is unavailable at this time and will be presented at the time of award. Tasks and deadlines will be discussed and finalized within the agreement.

Question 6: Will the number of required reference letters count toward tee total page limit?

Answer 6: Per Section IX Proposal Submission of the RFQ, required forms are excluded from the page count. Section IX.B. Required Forms Packet (Item 10) lists Client Reference Letters as a required form. Please note that no more than 5 reference letters are to be provided. To further clarify, kindly provide reference letters as follows: Three (3) for the Contractor, one (1) for the Architect and one (1) for the Civil Engineer. Limit each reference letter to one (1) single sided page.

Question 7: Will a firm lose points or be disqualified for exceeding the page limit?

Answer 7: Per Section IX Proposal Submission of the RFQ: **Submissions in excess of 55 pages will not be disqualified; however, clarity, conciseness, and brevity will be scored in Completeness and Response evaluation.**

Question 8: Would the City like Hourly Rates Fee Schedules to be included with the Qualifications Submittal?

Answer 8: Yes, please provide Hourly Rates Schedules for the Contractor, Architect and Civil Engineering Firms selected to be a part of the proposed team.

Question 9: Project specific details regarding Tracts A & B and Lots 1 through 5 were asked at the Pre-Submittal meeting.

Answer 9: It was clarified that the primary purpose of RFQ is for the City to evaluate the qualifications submissions and select the most qualified Contractor and Team to award the project to. Specific project details will be worked out with the selected Contractor Team during the actual project design.

Question 10: Will the three (3) shortlisted most qualified firms have the opportunity to perform presentations to or interview with the City prior to final selection? If yes, when?

Answer 10: Per Section V Selection Process of the RFQ: **At the City's sole discretion, Proposers may be invited to appear for interviews by the Technical Review Committee or be asked to further demonstrate their qualifications, at a time and date to be determined by the City.** ***It is important to note that per Section VII Evaluation Criteria, Point System:*** **Shortlisted Firms will be reevaluated based upon the maximum total points of 280 per selection committee member for presentation/interview or written questions in lieu of presentation/interviews. Points are non-cumulative between the written Statement of Qualifications phase and the interview phase.**

Question 11: City of Bunnell RFQ 2022-02 was posted on Construction Bulletin this morning. We have a depth of experience with this type of project but noticed that the RFQ cover page indicates a "Mandatory Pre-Submittal Meeting" occurred yesterday.

Please confirm if we are eligible to pursue this RFQ or if our non-attendance at the meeting automatically disqualifies our firm.

Answer 11: The City is confirming that the Mandatory Pre-Submittal Meeting was indeed mandatory and non-attendance at the meeting would automatically disqualify the Primary Contractor for nonattendance. To further clarify, it was specifically mandatory for the Primary Design Build Contractor to be present at the Mandatory Pre-Submittal Meeting and any Contractor not present would be disqualified. If the Architectural Firm and/or Civil Engineering Firm that the Primary Design Build Contractor chooses to select was not present, the RFQ will not be disqualified.

Question 12: In regard to RFQ 2022-02, Section VII, Letter F. Effects of the Firms Current and Projected Workload, can you please confirm that the Firm's current workload, is in regard to the prime firm alone, and not the subconsultants? If not, is providing a three-year current and projected forecast for the key personnel's workload acceptable?

Answer 12: The purpose of this section is to determine the Firms current and projected workload. As indicated in Section 1 of this section: **the selection committee will consider the number of full and part time employees of the Firm and their sub-consultants. Answering the above question more specifically; yes, providing the three-year current and projected forecast for the key personnel's workload for the Prime Firm (being the Design Build Contractor), the Architectural Firm and the Engineering Firm will be acceptable.**

ACKNOWLEDGEMENT:

November 14, 2022
Signature and Date

Rob Maphis, President
Printed Name and Title

The Collage Companies
Company Name

PLEASE ACKNOWLEDGE AND INCLUDE THIS ADDENDUM IN YOUR RFQ SUBMISSION PACKET

END ADDENDUM NO. 01

Appendix A

Addendum 1 – Question 8: Hourly Rate Fee Schedules

The answer to Question 8 in Addendum No. 1 asks that Hourly rate Schedules be provided for the Contractor, Architect, and Civil Engineering Firms. These rates are typically driven by the requirements of the project agreement, which is unavailable at this time, and would be part of the design/builders overall proposal. Nonetheless, we offer the following labor rates for consideration during the design/pre-construction phases.

Hourly Rate Schedule

Collage (Design/Builder)

Operations Manager	196.
Project Manager	131.
Project Superintendent	109.
Project Engineer	74.
Project Coordinator	65.
Estimating	91.

Halff (Production Architect)

Architect Level I	99.
Architect Level II	111.
Architect Level III	153.
Architect Level IV	207.
Architect Level V	265.

JPA (Lead Architect)

Principal	250.
Project Consultant/PE	200.
Project Architect	185.
Project Manager	135.
CAD Operator/ Manager	90.
Engineer Tech	85.
Administration/ Clerical	55.

SWA (Civil Engineer)

Clerical Personnel	60.
Survey Crew	180.
CAD Operator	100.
Project Manager	150
Engineer of Record	240
Surveyor of Record	240
Corporate Principal	300

City of Bunnell
604 E. Moody Blvd. Unit 6
Bunnell, FL 32110

ADDENDUM NO. 02

This addendum is issued as part of the specifications and contract documents entitled:

REQUEST FOR QUALIFICATIONS STATEMENTS (RFQ) FOR
BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
DESIGN – BUILD PROJECT
RFQ No: 2022-02

Date Issued: November 09, 2022

Due to Subtropical Storm Nicole and the Declared Executive Order Number 22-253 from Governor Ron DeSantis, the City of Bunnell will extend the Qualifications Statement Due Date and Opening times.

The updated RFQ Due Date and Time will be:

Wednesday November 16, 2022 no later than 10:00 am
The Mailing and Delivery addresses will remain as indicated in the original RFQ.

The updated RFQ opening date & time will be:

Wednesday November 16, 2022 at 10:30 am
The RFQ Opening location will remain as indicated in the original RFQ.

ACKNOWLEDGEMENT:

November 14, 2022
Signature and Date

Rob Maphis, President
Printed Name and Title

The Collage Companies
Company Name

PLEASE ACKNOWLEDGE AND INCLUDE THIS ADDENDUM IN YOUR RFQ SUBMISSION PACKET

END ADDENDUM NO. 02

APPENDIX A
REQUIRED FORMS PACKET

RFQ#-2022-02
Request for Qualifications Statements (RFQ) for
BUNNELL ADMINISTRATION/POLICE
DEPARTMENT COMPLEX
DESIGN – BUILD PROJECT
Due by NOVEMBER 14, 2022

THE FOLLOWING FORMS ARE REQUIRED AND ARE TO BE FILLED OUT COMPLETELY AND SUBMITTED WITHIN THE QUALIFICATIONS SUBMITTALS AS PER THE RFQ INSTRUCTIONS. FORMS SHALL BE SIGNED BY AUTHORIZED PERSONNEL, COMPLETED IN THEIR ENTIRETY AND INSERTED WITHIN YOUR SUBMITTAL AS PER THE INSTRUCTIONS. ALL ADDITIONAL REQUESTED DOCUMENTATION SHALL BE SUBMITTED AS REQUIRED BY THE SOLICITATION DOCUMENTS.

	APPLICATION FORM **CITY OF BUNNELL** **ADMIN/POLICE DEPT COMPLEX** **DESIGN BUILD PROJECT**	RFQ-2022-02 ISSUED BY: LAKESHA BYRD FINANCIAL SERVICES COORDINATOR PHONE NO: (386) 437-7500 FAX NO (386) 437-7503 EMAIL: LBYRD@BUNNELLCITY.US
SUBMIT QUALIFICATIONS PACKAGE PRIOR TO: **CLOSING DATE: NOVEMBER 14, 2022** **CLOSING TIME: 10:00 A.M.**		SUBMIT TO: LAKESHA BYRD 604 E MOODY BLVD., - SUITE 6 BUNNELL, FL 32110

PROJECT TITLE & DESCRIPTION:

BUNNELL ADMINISTRATION/POLICE DEPARTMENT COMPLEX
DESIGN BUILD PROJECT

THE RESPONDENT HEREBY AGREES TO FURNISH THE SERVICES PURSUANT TO ALL REQUIREMENTS, SPECIFICATIONS, AND SCOPE OF SERVICES CONTAINED IN THIS SOLICITATION DOCUMENT, AND FURTHER AGREES THAT THE LANGUAGE OF THIS DOCUMENT SHALL GOVERN IN THE EVENT OF A CONFLICT WITH HIS OR HER RESPONSE. BY MY SIGNATURE I CERTIFY THAT THIS RESPONSE IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY CORPORATION, FIRM, BUSINESS ENTITY, OR PERSON SUBMITTING A RESPONSE FOR THE SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD.

THIS APPLICATION FORM MUST BE SIGNED TO BE CONSIDERED FOR

COMPANY NAME: The Collage Companies		DATE: November 14, 2022
MAILING ADDRESS: 585 Technology Park		PHONE: (407) 829-2257 FAX:
CITY: Lake Mary	STATE: Florida	ZIP: 32746
TITLE OF AUTHORIZED REPRESENTATIVE: President		
E-MAIL: rmaphis@collage-usa.com		WEB URL: www.collage-usa.com
AUTHORIZED SIGNATURE: Rob Maphis		PRINTED NAME: Rob Maphis

PROPOSER'S CONTACT INFORMATION FORM

PROPOSER'S INFORMATION

FIRM NAME:	The Collage Companies
FIRMS PRINCIPAL ADDRESS:	585 Technology Park, Lake Mary, FL 32746
FEIN #:	59-2143889

BUSINESS STRUCTURE

CORPORATION, JOINT VENTURE, OR PARTNERSHIP: PROPOSERS SUBMITTING QUALIFICATIONS STATEMENTS AS A JOINT VENTURE SHALL SUBMIT A COPY OF THEIR JOINT AGREEMENT. IF A JOINT VENTURE OR PRIME/SUB-CONTRACTOR ARRANGEMENT OF TWO (2) FIRMS, INDICATE HOW THE WORK WILL BE DISTRIBUTED BETWEEN THE PARTNERS.

BUSINESS STRUCTURE	INDICATE BY (X)	COPY OF JOINT VENTURE AGREEMENT ATTACHED (Y / N)	IF APPLICABLE, HOW WILL WORK BE DISTRIBUTED BETWEEN PARTNERS?
CORPORATION	X	N/A	N/A
JOINT VENTURE			
PARTNERSHIP			
IS YOUR COMPANY REGISTERED AND LICENSED IN THE STATE OF FLORIDA TO DO BUSINESS? X YES _ NO			
IF A JOINT VENTURE, HAS THIS PARTNERSHIP WORKED TOGETHER ON A SIMILAR PROJECT? _ YES _ NO			

PROPOSER'S INFORMATION FORM
(CONTINUED)

BUSINESS OFFICERS

POSITION	NAME	CONTACT INFORMATION
CEO / Chairman	Brian Walsh	bwalsh@collage-usa.com
President / Director	Rob Maphis	rmaphis@collage-usa.com
Vice President	Steve Pinyot	spinyot@collage-usa.com
Secretary	Luke Walsh	lwalsh@collage-usa.com
Treasurer	Bonnie Stapp	bstapp@collage-usa.com
PROJECT MNGR (ASSIGNED TO THIS PROJECT)		

BUSINESS LOCATION

ADDRESS OF OFFICE IN WHICH WORK IS TO BE PERFORMED FROM IF DIFFERENT THAN PRINCIPAL ADDRESS:

Work will be performed at **Collage's Principal Office,** with portions performed at subconsultant offices, including...**JPA,** 314 Moody Boulevard, Flagler Beach, 32136 and **SWA**, 2729 E Moody Boulevard, #400, Bunnell, FL 32110

DISTANCE FROM THE JOB SITE TO FIRMS BUSINESS ADDRESS: MILES

Collage - 60 miles
JPA - 7 miles
SWA - 0 miles (150 feet)
Halff - 61 miles

OTHER OFFICE LOCATIONS – LOCATION OF OTHER OFFICES FROM WHICH RESOURCES MAY BE DRAWN:
Joseph Pozzuoli Architects (JPA) – 314 Moody Blvd, Flagler Beach, FL 32136
Stephensen, Wilcox & Associates (SWA) – 2729 E Moody Blvd, Bunnell, FL 32110
HALFF Associates – 7807 Baymeadows Road East, Suite 200, Jacksonville, FL 32256

PROPOSER'S CERTIFICATION FORM

I HAVE CAREFULLY EXAMINED THE REQUEST FOR QUALIFICATIONS, INSTRUCTIONS TO PROPOSERS, GENERAL AND/OR SPECIAL CONDITIONS, VENDOR'S NOTES, SPECIFICATIONS, AND ANY OTHER DOCUMENTS ACCOMPANYING OR MADE A PART OF THIS REQUEST FOR QUALIFICATIONS.

I AGREE TO ABIDE BY ALL CONDITIONS OF THE RFQ AND UNDERSTAND THAT A BACKGROUND INVESTIGATION MAY BE CONDUCTED BY THE CITY OF BUNNELL PRIOR TO AN AWARD.

I CERTIFY THAT ALL INFORMATION CONTAINED IN THIS SUBMITTAL IS TRUTHFUL TO THE BEST OF MY KNOWLEDGE AND BELIEF. I FURTHER CERTIFY THAT I AM A DULY AUTHORIZED TO SUBMIT THIS QUALIFICATIONS STATEMENT ON BEHALF OF THE VENDOR / CONTRACTOR AS ITS ACT AND DEED AND THAT THE VENDOR / CONTRACTOR IS READY, WILLING AND ABLE TO PERFORM IF AWARDED THE CONTRACT.

I FURTHER CERTIFY, UNDER OATH, THAT THIS QUALIFICATIONS STATEMENT IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, CONNECTION, DISCUSSION, OR COLLUSION WITH ANY OTHER PERSON, FIRM OR CORPORATION SUBMITTING A QUALIFICATIONS STATEMENT FOR THE SAME PRODUCT OR SERVICE; NO OFFICER, EMPLOYEE OR AGENT OF THE CITY OF BUNNELL GOVERNMENT OR OF ANY OTHER PROPOSER INTERESTED IN SAID RFQ; AND THAT THE UNDERSIGNED EXECUTED THIS PROPOSER'S CERTIFICATION WITH FULL KNOWLEDGE AND UNDERSTANDING OF THE MATTERS THEREIN CONTAINED AND WAS DULY AUTHORIZED TO DO SO.

NAME OF BUSINESS

BY: Rob Maphis

SIGNATURE

Rob Maphis, President

NAME & TITLE, TYPED OR PRINTED

585 Technology Park

MAILING ADDRESS

Lake Mary, FL, 32746

CITY, STATE, ZIP CODE

(407) 829-2257

TELEPHONE NUMBER

SWORN TO AND SUBSCRIBED BEFORE ME

THIS 14 DAY OF November, 2022

SIGNATURE OF NOTARY

NOTARY PUBLIC, STATE OF ____

PERSONALLY KNOWN
-OR-
PRODUCED IDENTIFICATION ___

ELIJAH LUKE WALSH
Notary Public - State of Florida
Commission # HH 225428
My Comm. Expires Feb 7, 2026
Bonded through National Notary Assn.

DRUG-FREE WORKPLACE FORM

THE UNDERSIGNED BIDDER IN ACCORDANCE WITH FLORIDASTATUTE 287.087, HEREBY CERTIFIES THAT

The Collage Companies DOES:

(*NAME OF BUSINESS*)

1. PUBLISH A STATEMENT NOTIFYING EMPLOYEES THAT THE UNLAWFUL MANUFACTURE, DISTRIBUTION, DISPENSING, POSSESSION, OR USE OF A CONTROLLED SUBSTANCE IS PROHIBITED IN THE WORKPLACE AND SPECIFYING THE ACTIONS THAT WILL BE TAKEN AGAINST EMPLOYEES FOR VIOLATIONS OF SUCH PROHIBITION.

2. INFORM EMPLOYEES ABOUT THE DANGERS OF DRUG ABUSE IN THE WORKPLACE, THE BUSINESS'S POLICY OF MAINTAINING A DRUG-FREE WORKPLACE, ANY AVAILABLE DRUG COUNSELING, REHABILITATION, AND EMPLOYEE ASSISTANCE PROGRAMS, AND THE PENALTIES THAT MAY BE IMPOSED UPON EMPLOYEES FOR DRUG ABUSE VIOLATIONS.

3. GIVE EACH EMPLOYEE ENGAGED IN PROVIDING THE COMMODITIES OR CONTRACTUAL SERVICES THAT ARE PROPOSED A COPY OF THE STATEMENT SPECIFIED IN SUBSECTION (1).

4. IN THE STATEMENT SPECIFIED IN SUBSECTION (1), NOTIFY THE EMPLOYEES THAT, AS A CONDITION OF WORKING ON THE COMMODITIES OR CONTRACTUAL SERVICES THAT ARE UNDER BID, THE EMPLOYEE WILL ABIDE BY THE TERMS OF THE STATEMENT AND WILL NOTIFY THE EMPLOYER OF ANY CONVICTION OF, OR PLEA OF GUILTY OR NOLO CONTENDERE TO, ANY VIOLATION OF CHAPTER 893 OR OF ANY CONTROLLED SUBSTANCE LAW OF THE UNITED STATES OR ANY STATE, FOR A VIOLATION OCCURRING IN THE WORKPLACE NO LATER THAN FIVE (5) DAYS AFTER SUCH CONVICTION.

5. IMPOSE A SANCTION ON, OR REQUIRE THE SATISFACTORY PARTICIPATION IN A DRUG ABUSE ASSISTANCE OR REHABILITATION PROGRAM IF SUCH IS AVAILABLE IN THE EMPLOYEE'S COMMUNITY, BY ANY EMPLOYEE WHO IS SO CONVICTED.

6. MAKE A GOOD FAITH EFFORT TO CONTINUE TO MAINTAIN A DRUG-FREE WORKPLACE THROUGH IMPLEMENTATION OF THIS SECTION.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

X _____
PROPOSER'S SIGNATURE

November 14, 2022
DATE

SWORN STATEMENT UNDER SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES FORM

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

THIS SWORN STATEMENT IS SUBMITTED TO THE CITY OF BUNNELL BY Rob Maphis, President
(INDIVIDUAL'S NAME AND TITLE)

FOR The Collage Companies
(NAME OF ENTITY SUBMITTING SWORN STATEMENT)

WHOSE BUSINESS ADDRESS IS 585 Technology Park, Lake Mary, FL, 32746

AND (IF APPLICABLE) ITS FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) IS 59-2143889 (IF THE ENTITY HAS NO FEIN, INCLUDE THE SOCIAL SECURITY NUMBER OF THE INDIVIDUAL SIGNING THIS SWORN STATEMENT)

1. I UNDERSTAND THAT A "PUBLIC ENTITY CRIME" AS DEFINED IN SECTION 287.133(1)(G), FLORIDA STATUTES, MEANS A VIOLATION OF ANY STATE OR FEDERAL LAW BY A PERSON WITH RESPECT TO AND DIRECTLY RELATED TO THE TRANSACTION OF BUSINESS WITH ANY PUBLIC ENTITY OR WITH AN AGENCY OR POLITICAL SUBDIVISION OF ANY OTHER STATE OR WITH THE UNITED STATES, INCLUDING, BUT NOT LIMITED TO, ANY BID OR CONTRACT FOR GOODS OR SERVICES TO BE PROVIDED TO ANY PUBLIC ENTITY OR AN AGENCY OR POLITICAL SUBDIVISION OF ANY OTHER STATE OR A OF THE UNITED STATES AND INVOLVING ANTITRUST, FRAUD, THEFT, BRIBERY, COLLUSION, RACKETEERING, CONSPIRACY, OR MATERIAL MISREPRESENTATION.
2. I UNDERSTAND THAT "CONVICTED" OR "CONVICTION" AS DEFINED IN PARAGRAPH 287.133(1)(B), FLORIDA STATUTES, MEANS A FINDING OF GUILT OR A CONVICTION OF A PUBLIC ENTITY CRIMES, WITH OR WITHOUT AN ADJUDICATION OF GUILT, IN ANY FEDERAL OR STATE TRIAL COURT OF RECORD RELATING TO CHARGES BROUGHT BY INDICTMENT OR INFORMATION AFTER JULY 1, 1989, AS A RESULT OF A JURY VERDICT, NON-JURY TRIAL, OR ENTRY OF A PLEA OF GUILTY OR NOLO CONTENDERE.
3. I UNDERSTAND THAT AN "AFFILIATE' AS DEFINED IN SECTION 287.133(1)(A), FLORIDA STATUTES, MEANS: PREDECESSOR OR SUCCESSOR OF A PERSON CONVICTED OF A PUBLIC ENTITY CRIME: OR AN ENTITY UNDER THE CONTROL OF ANY NATURAL PERSON WHO IS ACTIVE IN THE MANAGEMENT OF THE ENTITY AND HOW HAS BEEN CONVICTED OF A PUBLIC ENTITY CRIME. THE TERM "AFFILIATE" INCLUDES THOSE OFFICERS, DIRECTORS, EXECUTIVES, PARTNERS, SHAREHOLDERS, EMPLOYEES, MEMBERS, AND AGENTS WHO ARE ACTIVE IN THE MANAGEMENT OF AN AFFILIATE. THE OWNERSHIP BY ONE (1) PERSON OF SHARES CONSTITUTING A CONTROLLING INTEREST IN ANOTHER PERSON, OR A POOLING OF EQUIPMENT OR INCOME AMONG PERSONS WHEN NOT FOR FAIR MARKET VALUE UNDER AN ARM'S LENGTH AGREEMENT, SHALL BE A PRIMA FACIE CASE THAT ONE PERSON CONTROLS ANOTHER PERSON. A PERSON WHO KNOWINGLY ENTERS INTO A JOINT VENTURE WITH A PERSON WHO HAS BEEN CONVICTED OF A PUBLIC ENTITY CRIME IN FLORIDA DURING THE PRECEDING THIRTY-SIX (36) MONTHS SHALL BE CONSIDERED AN AFFILIATE.
4. I UNDERSTAND THAT A "PERSON" AS DEFINED IN SECTION 287.133(1)(E), FLORIDA STATUTES, MEANS ANY NATURAL PERSON OR ENTITY ORGANIZED UNDER THE LAWS OF ANY STATE OR OF THE UNITED STATES WITH THE LEGAL POWER TO ENTER INTO A BINDING CONTRACT AND WHICH BIDS OR APPLIES TO BID ON CONTRACTS FOR THE PROVISION OF GOODS OR SERVICES LET BY A PUBLIC ENTITY, OR WHICH OTHERWISE TRANSACTS OR APPLIES TO TRANSACT BUSINESS WITH A PUBLIC ENTITY. THE TERM "PERSON" INCLUDES THOSE OFFICERS, DIRECTORS, EXECUTIVES,

PARTNERS, SHAREHOLDERS EMPLOYEES, MEMBERS, AND AGENTS WHO ARE ACTIVE IN MANAGEMENT OF AN ENTITY.

5. BASED ON INFORMATION AND BELIEF, THE STATEMENT WHICH I HAVE MARKED BELOW IS TRUE IN RELATION TO THE ENTITY SUBMITTING THIS SWORN STATEMENT. (YOU MUST INDICATE WHICH STATEMENT APPLIES.)

__X__ NEITHER THE ENTITY SUBMITTING THIS SWORN STATEMENT, NOR ANY OFFICERS, DIRECTORS, EXECUTIVES, PARTNERS, SHAREHOLDERS, EMPLOYEES, MEMBERS, OR AGENT WHO IS ACTIVE IN MANAGEMENT OF THE ENTITY, NOR THE AFFILIATE OF THE ENTITY HAS BEEN CHARGED WITH AND CONVICTED OF A PUBLIC ENTITY CRIME SUBSEQUENT TO JULY 1, 1989.

_____ THE ENTITY SUBMITTING THIS SWORN STATEMENT, OR ONE OR MORE OF THE OFFICERS, DIRECTORS, EXECUTIVES, PARTNERS, SHAREHOLDERS, EMPLOYEES, MEMBERS OR AGENT WHO ARE ACTIVE IN MANAGEMENT OF THE ENTITY, OR AN AFFILIATE OF THE ENTITY, HAS BEEN CHARGED WITH AND CONVICTED OF A PUBLIC ENTITY CRIME SUBSEQUENT TO JULY 1, 1989.

_____ THE ENTITY SUBMITTING THIS SWORN STATEMENT, OR ONE OR MORE OF THE OFFICERS, DIRECTORS, EXECUTIVES, PARTNERS, SHAREHOLDERS, EMPLOYEES, MEMBERS OR AGENTS WHO ARE ACTIVE IN MANAGEMENT OF THE ENTITY, OR AN AFFILIATE OF THE ENTITY, HAS BEEN CHARGED WITH AND CONVICTED OF A PUBLIC ENTITY CRIME SUBSEQUENT TO JULY 1, 1989. HOWEVER, THERE HAS BEEN A SUBSEQUENT PROCEEDING BEFORE AN ADMINISTRATIVE LAW JURY OF THE STATE OF FLORIDA, DIVISION OF ADMINISTRATIVE HEARINGS AND THE FINAL ORDER ENTERED BY THE ADMINISTRATIVE LAW JURY DETERMINED THAT IT WAS NOT IN THE PUBLIC INTEREST TO PLACE THE ENTITY SUBMITTING THIS SWORN STATEMENT ON THE CONVICTED VENDOR LIST. (YOU MUST ATTACH A COPY OF THE FINAL ORDER).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF BUNNELL IS FOR THE CITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31, OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY PRIOR TO ENTERING IN TO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Rob Mayhew
_____
SIGNATURE

November 14, 2022
_____
DATE

STATE OF Florida
COUNTY OF Seminole

PERSONALLY, APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY, Elijah Walsh
(NAME OF INDIVIDUAL SIGNING)

WHO, AFTER FIRST BEING SWORN BY ME, AFFIXED HIS/HER SIGNATURE IN THE SPACE PROVIDED ABOVE ON THE 14 DAY OF November, 2022.

NOTARY PUBLIC
MY COMMISSION EXPIRES:_____

NOTARY PUBLIC STATE OF FLORIDA
ELIJAH LUKE WALSH
Notary Public - State of Florida
Commission # HH 225428
My Comm. Expires Feb 7, 2026
Bonded through National Notary Assn.

CONFLICT OF INTEREST DISCLOSURE FORM

I HEREBY CERTIFY THAT

1. I *(PRINTED NAME)* Rob Maphis AM THE *(TITLE)* President AND THE DULY AUTHORIZED REPRESENTATIVE OF THE FIRM OF *(FIRM NAME)* The Collage Companies WHOSE ADDRESS IS 585 Technology Park Lake Mary, FL, 32746, AND THAT I POSSESS THE LEGAL AUTHORITY TO MAKE THIS AFFIDAVIT ON BEHALF OF MYSELF AND THE FIRM FOR WHICH I AM ACTING; AND,
2. EXCEPT AS LISTED BELOW, NO EMPLOYEE, OFFICER, OR AGENT OF THE FIRM HAVE ANY CONFLICTS OF INTEREST, REAL OR APPARENT, DUE TO OWNERSHIP, OTHER CLIENTS, CONTRACTS, OR INTERESTS ASSOCIATED WITH THIS PROJECT; AND,
3. THIS PROPOSAL IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY CORPORATION, FIRM, OR PERSON SUBMITTING A PROPOSAL FOR THE SAME SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD.

EXCEPTIONS (LIST)

SIGNATURE: _____

PRINTED NAME: Rob Maphis

FIRM NAME: The Collage Companies

DATE: November 14, 2022

SWORN TO AND DESCRIBED BEFORE ME THIS 14 DAY OF November, 2022.

PERSONALLY KNOWN _____ OR PRODUCED IDENTIFICATION _____
(TYPE OF IDENTIFICATION)

NOTARY PUBLIC - STATE OF FLORIDA
WILLIAM LUKE WALSH
Notary Public - State of Florida
Commission # HH 225428
My Comm. Expires Feb 7, 2026
Bonded through National Notary Assn.

_____
MY COMMISSION EXPIRES _____

(PRINTED, TYPED OR STAMPED
COMMISSIONED NAME OF NOTARY PUBLIC)

COMPLIANCE WITH THE PUBLIC RECORDS LAW FORM

Upon notice of an intended decision or thirty (30) days after receiving, submittals become "public records" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a Qualification authorizes release of your firm's credit data to City of Bunnell.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their Qualification package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the City in a separate envelope marked accordingly.

By submitting a response to this solicitation, the company agrees to indemnify, defend, and hold harmless the City in the event we are forced to litigate the public records status of the company's documents.

Company Name: The Collage Companies

Authorized representative (printed): Rob Maphis

Authorized representative (signature):

Date: November 14, 2022

PROJECT NUMBER: **RFQ-2022-02 - ADMINISTRATION/POLICE DEPARTMENT COMPLEX**

AMERICANS WITH DISABILITIES ACT AFFIDAVIT FORM

The undersigned CONTRACTOR swears that the information herein contained is true and correct and that none of the information supplied was for the purpose of defrauding the City.

The CONTRACTOR shall not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The CONTRACTOR agrees to comply with the rules, regulations and relevant orders issued pursuant to the Americans with Disabilities Act (ADA), 42 USC s. 12101 et seq. It is understood that in no event shall the City he held liable for the actions or omissions of the CONTRACTOR or any other party or parties to the Contract for failure to comply with the ADA. The CONTRACTOR agrees to hold harmless and indemnify the City, its agents, officers or employees from any and all claims, demands, debts, liabilities or causes of action of every kind or character, whether in law or equity, resulting from the CONTRACTOR's acts or omissions in connection with the ADA.

CONTRACTOR: The Collage Companies

Signature: Rob Maphis

Printed Name: Rob Maphis

Title: President

Date: November 14, 2022

Affix Corporate Seal

STATE OF)
) ss
COUNTY OF)

The foregoing instrument was acknowledged before me this Monday **day of** 14 **of** Nov. **,** **20**22**,** **by** Robert Maphis of Collage

___ firm), on behalf of the firm. He/She is personally known to me or has produced_____ ___identification.

Print name Elijah Luke Walsh
Notary Public in and for the County and State Aforementioned
My commission expires

ELIJAH LUKE WALSH
Notary Public - State of Florida
Commission # HH 225428
My Comm. Expires Feb 7, 2026
Bonded through National Notary Assn.

VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES LIST

***If bid amount is less than one million dollars ($1,000,000), this form is not required.**

Respondent Vendor's Name: The Collage Companies

Vendor FEIN: 59-2143889

Authorized Representative's Name: Rob Maphis

Authorized Representative's Title: President

Address: 585 Technology Park

City: Lake Mary **State:** FL **Zip:** 32746

Phone Number: (407) 829-2257

Fax Number: N/A

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies for goods or services of one million dollars ($1,000,000) or more that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Both Lists are created pursuant to section 215.473, Florida Statutes.

As the person authorized to sign on behalf of Respondent, I hereby certify that the company identified above in the section entitled "Respondent Vendor's Name" is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs.

Certified By: Rob Maphis **, who is authorized to sign on behalf of the above referenced company.**

Authorized Signature: Rob Maphis

Print Name & Title: Rob Maphis

Date: November 9, 2022 November 14, 2022

14

1882 CITY OF APOPKA FLORIDA
INDOOR FOLIAGE CAPITAL OF THE WORLD

120 E. Main St. · APOPKA, FLORIDA 32703-5346
PHONE (407) 703-1700

August 31, 2020

To Whom It May Concern:

I am sending this letter of recommendation on behalf of The Collage Companies. Collage has partnered with the City of Apopka on a number of projects over the past few years including the expansion of the Northwest Recreation Center Complex as well as the construction of two reclaimed water reservoirs. The staff at Collage has gone above and beyond to exceed our expectations on these projects. Even during the most challenging circumstances, Collage has worked diligently to overcome obstacles and complete the work in a timely fashion. To conclude, I highly recommend The Collage Companies for the quality of their work.

Sincerely,

Bryan Nelson
Mayor, City of Apopka

Mayor: BRYAN NELSON Commissioners: ALEXANDER SMITH ALICE NOLAN DOUG BANKSON KYLE BECKER

FLORIDA CITRUS SPORTS

September 2, 2020

To Whom it May Concern:

On behalf of Florida Citrus Sports, I am pleased to provide a letter of recommendation for The Collage Companies. Collage has been the general contractor of record for a $1 million renovation of the Varsity Club at Camping World Stadium and the lead contractor on the redesign and renovation of Lake Lorna Doone Park, a $9 million project scheduled to be completed Fall 2020.

Over the course of these projects, Collage has consistently provided a high level of workmanship, attention to detail and a dedication to finishing the project on time and on budget. Their leadership and project management teams are experienced and a pleasure to work with. They are intimately familiar and comfortable working with tight timelines, unique and limited budgets and dealing with a variety of personalities and stakeholders.

Additionally, Collage genuinely shared our commitment to the Lake Lorna Doone Park project and offered to donate the new fountain, which will become the centerpiece of the new park. We appreciate their generosity, community spirit and understanding that the power of a park can be a catalyst for neighborhood transformation!

Please feel free to contact me if you would like more information. We look forward to working with Collage again on many future projects.

Sincerely,

STEVE HOGAN
Chief Executive Officer
Florida Citrus Sports

CITY OF ALTAMONTE Springs

January 6, 2021

Steve Pinyot
The Collage Companies
585 Technology Park
Lake Mary, FL 32746

RE: REFERENCE LETTER FOR COLLAGE CONSTRUCTION, INC.

In 2017, the City of Altamonte Springs solicited a general contractor through a competitive bid process for the complete demolition and reconstruction of the Westmonte Recreation Center. The scope also included site work and new underground infrastructure to improve drainage on the nine-acre property. The Westmonte Recreation Center project achieved substantial completion on time. Construction included a 16,047 square foot Administration building with a state-of-the-art 4,695 square foot multi-purpose room; a playground area designed to accommodate both 2-5 and 5-12-year old children with a 1,000 square foot outdoor pavilion; pickleball, bocce, tennis and basketball courts; a multi-purpose field and two pools. An indoor 21,337-gallon therapeutic pool and 265,459-gallon outdoor pool equipped with competitive swim lanes and zero depth entry with water features.

Collage Construction was chosen as the single general contractor for the project. They were provided with the design and worked directly with architects, engineers and City staff. Collage Construction attended bi-weekly construction meetings with City representatives and design professionals, providing updated timelines, requests for information logs and submittal logs. They were responsible for hiring all sub-contractors, providing construction project management, enforcing and complying with safety guidelines, and facilitating design modifications in coordination with design professionals and the City.

The reconstruction of the Westmonte Recreation Center was an all-inclusive lump sum project with a construction budget of $15 million. The project was completed for the actual award amount of $14,977,609. The City exercised the option for owner-direct purchasing, the savings from which were used to address required change orders that occurred during construction. During the change order process, Collage Construction was fair and transparent. Both the City and Collage Construction were able to negotiate prices to everyone's agreement.

Collage Construction was a professional organization and met the expectations of the City to complete a functional and beautiful Recreation Center for our community to enjoy. I would recommend Collage Construction for future City of Altamonte Springs construction projects.

Sincerely,

Steve Falk
Deputy Director of Leisure Services

225 Newburyport Avenue | Altamonte Springs, FL 32701 www.Altamonte.org

General Services
1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110

FLAGLER COUNTY
FLORIDA

www.flaglercounty.gov
Phone: (386)313-4020
Fax: (386)313-4120

October 31, 2022

Michael Dickson
General Services Director
Flagler County Board of County Commissioners
Bunnell Florida, 32110
386-313-4191
mdickson@flaglercounty.gov

To whom it may concern,

My name is Michael Dickson, and I am the Director of Flagler County General Services. It is my great pleasure to recommend Joseph Pozzuoli Architect.

I met Joseph Pozzuoli in 2010 after he was recommended by a mechanical contractor that I knew and trusted. Joseph Pozzuoli designed the renovations to the Carver Gym that brought that facility from a dilapidated, barely functional gymnasium to what became the Carver Center. The facility became a hub for after school programs and community outreach that facilitated an additional professional design and expansion that is currently nearing completion.

Joseph has worked with Flagler County for the past twelve years on numerous projects from multiple restrooms, pavilions, Army National Guard facility enhancements and new cottages located at Princess Place Preserve, just to name a few.

Joseph has excellent attention to detail and creative vision. He takes the time with his client to ensure that they receive the design that they envision that is code compliant and esthetically pleasing.

I recommend Joseph Pozzuoli Architect and I hope you can benefit from his dedication and professionalism as we do at Flagler County General Services.

Sincerely,

Michael Dickson
General Services Director

Andy Dance District 1 | **Greg Hansen** District 2 | **David Sullivan** District 3 | **Joe Mullins** District 4 | **Donald O'Brien Jr.** District 5

May 27, 2021

To Whom it may Concern,

The City of St. Pete Beach has engaged the services of Halff for professional services associated with numerous drainage improvements and landscape study/design projects over the last 3 years. I would like to express my appreciation to all staff at Halff for your enthusiasm and professionalism on the completion of these assignments over the past 3 years.

Your specialized teams were able to adhere to project schedules and budgets. I also appreciated your quick responses and resolve throughout the execution of these project assignments.

Thank again for your continued professional approach and quality of work to enhance the quality of life within our community.

Sincerely,

Brett E. Warner, PE
Assistant Public Director
City of St. Pete Beach

STOUGHTON & DURAN
CUSTOM HOMES

Committed to Being the Best

Stoughton & Duran Custom Homes
160 Cypress Point Parkway, C211
Palm Coast, FL 32164

November 8, 2022

Stephenson Wilcox & Associates
2729 E Moody Blvd, #400
Bunnell, FL 32110

To whom it may concern,

I am pleased to recommend *Stephenson Wilcox & Associates* to fulfill any civil engineering and surveying needs. They are not only professional and a pleasure to work with but they are a wealth of knowledge and have taken the lead on majority of our jobs throughout the years to collaborate, problem solve and come up with creative and innovative ways to solve any of our questions or concerns for both residential and commercial jobs. Their accuracy and precision surpasses all expectation and any local competition; and their prompt responses and constant communication is always appreciated.

For all reasons listed above and more, we have continued our working relationship with Stephenson Wilcox and Associates for the past 30+ years and look forward to many more years.

Sincerely,

George Duran

Owner and Operator of Stoughton and Duran Custom Homes

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Sterling Seacrest Pritchard, Inc.
3111 W Dr Martin Luther King Jr Blvd
Suite 350
Tampa FL 33607

CONTACT NAME: Faridah Kanchwala
PHONE (A/C, No, Ext): 8134986272 **FAX (A/C, No):**
E-MAIL ADDRESS: fkanchwala@sspins.com

INSURER(S) AFFORDING COVERAGE — **NAIC #**
INSURER A : AMERISURE INSURANCE COMPANY — 19488
INSURER B : Amerisure Partners Insurance Company — 11050
INSURER C : Amerisure Mutual Insurance Co — 23396
INSURER D : SIRIUS INTL INS CORP — 16820
INSURER E :
INSURER F :

INSURED COLLDES-01
Collage Design and Construction Group, Inc.
585 Technology Park
Suite #100
Lake Mary FL 32746

COVERAGES **CERTIFICATE NUMBER:** 1602901863 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			GL201585817	1/1/2022	1/1/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Benefits	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			CA132290122	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Medical Payments	$ 1,000,000 $ $ $ $ 5,000
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			CU132290321	1/1/2022	1/1/2023	EACH OCCURRENCE AGGREGATE	$ 8,000,000 $ 8,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WC132712722	1/1/2022	1/1/2023	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	Contractors Professional/ Pollution Liability			CPPLS00021390	1/1/2022	1/1/2023	Per Occurrence Aggregate Deductible	2,000,000 2,000,000 25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
When required by written contract, those parties listed in said contract, including the Certificate Holder, are added as an additional insured with respect to the General Liability, including ongoing and completed operations, Auto Liability and Umbrella Liability as afforded by the policy and/or endorsements. When required by written contract, Waiver of Subrogation is granted with respect to General Liability, Auto Liability, Workers Compensation and Umbrella Liability to those parties as listed in said contract, including the Certificate Holder. The General Liability, Auto Liability and Umbrella Liability certified herein are primary and non-contributory to other insurance available, but only to the extent required by written contract.

RE: Admin/Police Department Complex

CERTIFICATE HOLDER
City of Bunnell
604 Moody Blvd, Unit 6
Bunnell FL 32110

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

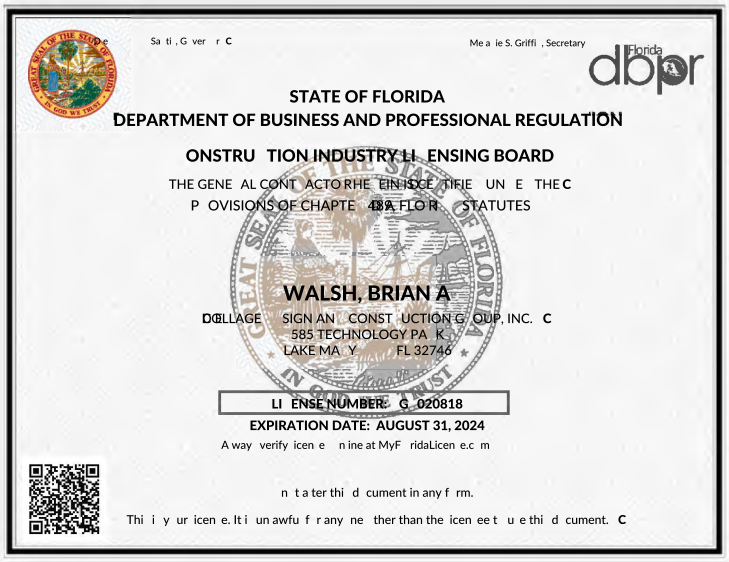
AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03) **The ACORD name and logo are registered marks of ACORD**

Appendix A

12. Copy of Design-Build firm's Current Florida Professional License Renewal **COLLAGE**



Sa ti , G ver r C

Me a ie S. Griffi , Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ONSTRU TION INDUSTRY LI ENSING BOARD

THE GENE AL CONT ACTO RHE EIN IS CE TIFIE UN E THE C
P OVISIONS OF CHAPTE 489, FLO R STATUTES

WALSH, BRIAN A

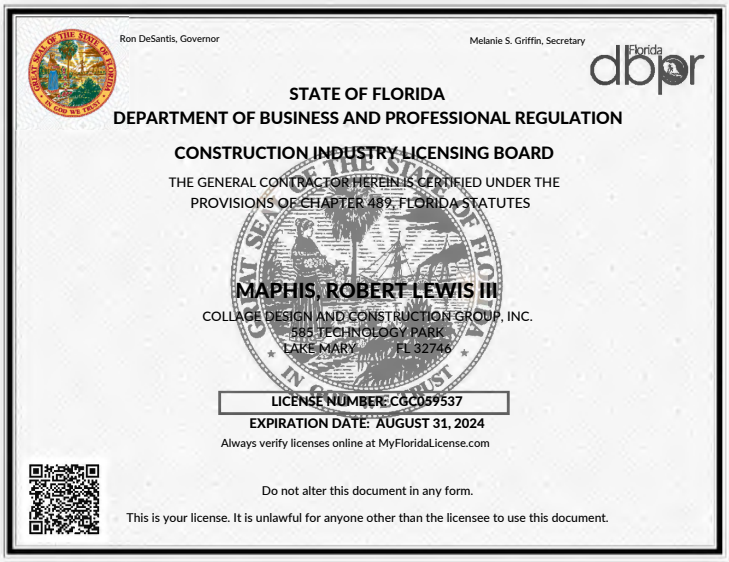
DCOLLAGE SIGN AN CONST UCTION G OUP, INC. C
585 TECHNOLOGY PA K
LAKE MA Y FL 32746

LI ENSE NUMBER: G 020818
EXPIRATION DATE: AUGUST 31, 2024

A way verify icen e n ine at MyF ridaLicen e.c m

n t a ter thi d cument in any f rm.

Thi i y ur icen e. It i un awfu f r any ne ther than the icen ee t u e thi d cument. C



Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

MAPHIS, ROBERT LEWIS III

COLLAGE DESIGN AND CONSTRUCTION GROUP, INC.
585 TECHNOLOGY PARK
LAKE MARY FL 32746

LICENSE NUMBER: CGC059537
EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Ron DeSantis, Governor
Halsey Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

SMEDLEY, ROBERT REESE
178 COQUINA KEY DRIVE
ORMOND BEACH FL 32176

LICENSE NUMBER: AR94042
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor
Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE INTERIOR DESIGNER HEREIN IS REGISTERED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

WEIBE-REED, MARJORIE
2826 VILLA RICA RD
JACKSONVILLE FL 32217

LICENSE NUMBER: ID5851
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.
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Ron DeSantis, Governor

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

RIELLY, PAUL JOSEPH
% HALFF ASSOCIATES INC
4000 FOSSIL CREEK BOULEVARD
FORT WORTH TX 761370000

LICENSE NUMBER: PE49608
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

BELL, CLINTON ELMER
6959 ABBEY COURT
DALLAS TX 75214

LICENSE NUMBER: PE81599
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor
Julie I. Brown, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

FELIX, DUSTIN LANDON
13444 GRAN BAY PARKWAY APT 119
JACKSONVILLE FL 32258

LICENSE NUMBER: LA6667445
EXPIRATION DATE: NOVEMBER 30, 2023
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Collage Design and Construction Group, Inc.

2 Business name/disregarded entity name, if different from above
The Collage Companies

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
585 Technology Park

Requester's name and address (optional)

6 City, state, and ZIP code
Lake Mary, Florida 32746

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
5 9 - 2 1 4 3 8 8 9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ November 14, 2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Cat. No. 10231X Form **W-9** (Rev. 10-2018)

COLLAGE

CONSTRUCTION / INTEGRATED SERVICES

www.collage-usa.com

THE MOST INFORMED CONSTRUCTION SERVICES COMPANY™