

CATHERINE D. ROBINSON  
MAYOR

JOHN ROGERS  
VICE-MAYOR

LARRY WILLIAMS  
CITY MANAGER



*Our Community is all about  
Neighbors*

COMMISSIONERS:

ELBERT TUCKER

BILL BAXLEY

BONITA ROBINSON

## BUNNELL CITY COMMISSION MEETING

Monday, March 23, 2015, 7:00 PM

201 W. Moody Boulevard/S. Forsyth Street, Bunnell, Florida 32110

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**A. Call the Meeting to Order and Pledge Allegiance to the Flag.**

**Roll Call:**

**Invocation for our Military Troops, First Responders and National Leaders:**

**B. Introductions, Commendations, Proclamations, and Presentations:**

**B-1. Proclamation:** April 2015 -Water Conservation Awareness Month

**B-2. Recognition:** Photos of FPCHS Girls Basketball – Playoffs

**C. Consent Agenda:**

C-1. Approval of Warrant

C-2. Approval of Minutes

a. 2015 03 09 City Commission Meeting Minutes

C-3. Authorization for the Aerial Spraying of Mosquito Control Products over the City Limits by the East Flagler Mosquito Control District (EFMCD).

C-4. Approval of blanket purchase order in an amount not to exceed \$5,000 for OTTO.

C-5. Approve awarding of contract to Ormond Septic Systems for sludge hauling.

C-6. Approve an Interlocal Agreement between Flagler County and the City of Bunnell as it relates to the County's CDBG Application for the Carver Center Improvements.

**D. Public Comments:**

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

**E. Ordinances: (Legislative):**

**E-1. Ordinance 2015-04:** Amending the Bunnell Code of Ordinances Section 54-1 Requests for vacation of streets, alleys or rights-of-way – Second Reading.

**F. Resolutions (Legislative): None**

**G. Old Business:**

**G-1.** Appoint three members to the Parks and Recreation Advisory Committee from the attached applicants:

**H. New Business:** *None*

**I. Reports:**

- **City Clerk:**
- **City Attorney:**
- **City Manager:**
- **Mayor and City Commissioners:**

**J. Call for Adjournment.**

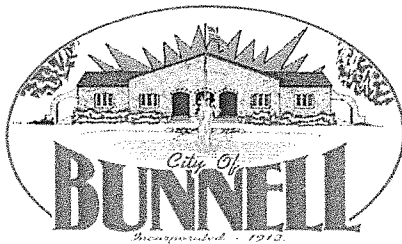
**This agenda is subject to change without notice. Please see posted copy at Coquina City Hall, Flagler County Government Services Building and our website [www.BunnellCity.us](http://www.BunnellCity.us).**

**NOTICE:** If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

**Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 ext. 2307.**

**THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.**

*Posted by City Clerk's office on March 18, 2015*



## PROCLAMATION

### "April 2015 - Water Conservation Month"

*WHEREAS, water is a basic and essential need of every living creature; and*

*WHEREAS, the City of Bunnell recognizes the need to increase awareness regarding the importance of water conservation; and*

*WHEREAS, April is typically a dry month when water demands increase; and*

*WHEREAS, the City of Bunnell and other local governments encourages and supports water conservation; and*

*WHEREAS, every business, industry, school, resident and visitor can help by conserving water and thus promote a healthy economy and community.*

*NOW THEREFORE, I, Catherine D. Robinson, as Mayor of the City of Bunnell, Florida, hereby proclaims the month of April 2015 as*

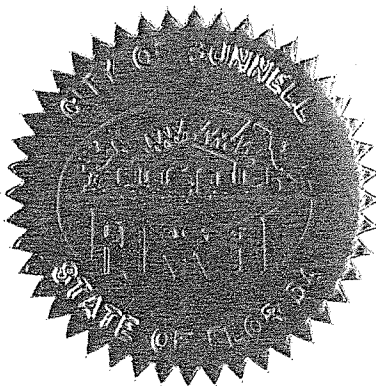
### "Water Conservation Month"

*And, in the name of the City of Bunnell, I encourage all citizens, visitors and businesses to join together to help protect our precious resource by practicing water conservation measures and becoming more aware of the need to conserve water.*

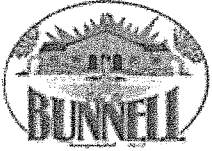
*Adopted this 23rd day of March, 2015*

\_\_\_\_\_  
Catherine D. Robinson, Mayor

Seal:



\_\_\_\_\_  
Sandra Bolser, CMC, City Clerk



| (None)  | Payable Date | Vendor Name                   | Description (Payable)                                       | Account Number    | Amount          |
|---|--------------|-------------------------------|---|-------------------|-----------------|
| <b>Fund: 001 - GENERAL FUND</b>                       |              |                               |   |                   |                 |
|   | 02/27/2015   | Florida Power & Light         | 02735-15254 - GF 201 W Moo                                  | 001-1315020       | 39.76           |
|   | 02/27/2015   | Florida Power & Light         | 08456-32520 - GF - 201 W Mo                                 | 001-1315020       | 601.35          |
|   | 02/27/2015   | Florida Power & Light         | 47802-16398 - GF - 201 W Mo                                 | 001-1315020       | 905.46          |
|   | 02/27/2015   | Florida Power & Light         | 50935-93118 GF 201 W Mood                                   | 001-1315020       | 31.64           |
|   | 02/27/2015   | Florida Power & Light         | 51926-14112 - 201 W Moody                                   | 001-1315020       | 215.17          |
|   | 02/27/2015   | Florida Power & Light         | 56661-53118 201 W Moody B                                   | 001-1315020       | 50.69           |
|   | 03/01/2015   | Sun Life & Health Insurance C | Dental Premiums   | 001-2184000       | 3,127.29        |
|   | 03/01/2015   | City of Bunnell - WS O&M      | M&M Development   | 001-2291000       | 533.69          |
|   | 03/01/2015   | Florida Health Care Plans     | FHC Triple Option   | 001-2184000       | 2,644.33        |
|   | 03/03/2015   | Laura Myles                   | Hall Security Deposit Refund                                | 001-2201000       | 125.00          |
|   | 03/05/2015   | Bankcard Center               | Paint For Exterior Building Ne                              | 001-1315020       | 1,070.94        |
|   |              |                               |   |                   | <u>9,345.32</u> |
| <b>Department: 511 - Legislative</b>                  |              |                               |   |                   |                 |
|   | 02/18/2015   | Business Information Systems  | Annual Software Maintenance                                 | 001-0511-511.3400 | 1,050.00        |
|   | 02/23/2015   | Bankcard Center               | Cake from Publix for Commiss                                | 001-0511-511.5200 | 32.08           |
|   | 02/24/2015   | Bankcard Center               | Document Recording fees                                     | 001-0511-511.3400 | 27.00           |
|   | 02/27/2015   | Bright House Networks         | Hosted Voice Service - 3/2-4/                               | 001-0511-511.5100 | 294.69          |
|   |              |                               | <b>Department 511 - Legislative Total:</b>                  |                   | <u>1,403.77</u> |
| <b>Department: 512 - Executive</b>                    |              |                               |   |                   |                 |
|   | 02/27/2015   | Bright House Networks         | Hosted Voice Service - 3/2-4/                               | 001-0512-512.4100 | 200.19          |
|   |              |                               | <b>Department 512 - Executive Total:</b>                    |                   | <u>200.19</u>   |
| <b>Department: 513 - Financial and Administrative</b> |              |                               |   |                   |                 |
|   | 11/22/2013   | Bankcard Center               | Hotel Indigo Sarasota FL - 11/                              | 001-0513-513.4000 | 645.00          |
|   | 02/27/2015   | Bright House Networks         | Hosted Voice Service - 3/2-4/                               | 001-0513-513.4100 | 875.93          |
|   | 02/27/2015   | Bankcard Center               | Shipping UPS for Admin and S                                | 001-0513-513.4200 | 9.86            |
|   | 03/11/2015   | Capital Office Products       | Calculator, Paper, Wipes, Lyso                              | 001-0513-513.5100 | 34.45           |
|   | 03/11/2015   | Capital Office Products       | Calculator, Paper, Wipes, Lyso                              | 001-0513-513.5100 | 11.24           |
|   | 03/11/2015   | Capital Office Products       | Calculator, Paper, Wipes, Lyso                              | 001-0513-513.5100 | 8.99            |
|   | 03/11/2015   | Capital Office Products       | Calculator, Paper, Wipes, Lyso                              | 001-0513-513.5100 | 4.50            |
|   | 03/11/2015   | Capital Office Products       | Calculator, Paper, Wipes, Lyso                              | 001-0513-513.5100 | 58.19           |
|   | 03/02/2015   | Medi-Quick Urgent Care        | Screening - Gurnee, Stella                                  | 001-0513-513.3400 | 73.00           |
|   | 03/04/2015   | Capital Office Products       | Paper & Pens  | 001-0513-513.5100 | 8.36            |
|   | 03/04/2015   | Capital Office Products       | Paper & Pens  | 001-0513-513.5100 | 15.40           |
|   | 03/04/2015   | DEX Imaging                   | Copier Overage 1st Floor N2J                                | 001-0513-513.4600 | 168.79          |
|   | 03/05/2015   | Bankcard Center               | Official City Seal Repair                                   | 001-0513-513.4600 | 60.89           |
|   | 03/08/2015   | GE Capital                    | Copier Lease - Admin 3rd Floo                               | 001-0513-513.4400 | 89.00           |
|   |              |                               | <b>Department 513 - Financial and Administrative Total:</b> |                   | <u>2,063.60</u> |
| <b>Department: 514 - Legal Counsel</b>                |              |                               |   |                   |                 |
|   | 03/01/2015   | Charles J. Cino               | PZA Legal Fees - Feb 2015                                   | 001-0514-514.3106 | 437.99          |
|   | 03/02/2015   | Vose Law Firm, LLP            | Monthly Flat Rate Legal Fees f                              | 001-0514-514.3101 | 5,250.00        |
|   |              |                               | <b>Department 514 - Legal Counsel Total:</b>                |                   | <u>5,687.99</u> |
| <b>Department: 517 - Information Technology</b>       |              |                               |   |                   |                 |
|   | 02/27/2015   | Bright House Networks         | Hosted Voice Service - 3/2-4/                               | 001-0517-517.4100 | 96.53           |
|   |              |                               | <b>Department 517 - Information Technology Total:</b>       |                   | <u>96.53</u>    |
| <b>Department: 521 - Law Enforcement</b>              |              |                               |   |                   |                 |
|   | 02/20/2015   | Palm Coast Printing           | Various Printed Forms                                       | 001-0521-521.4700 | 497.00          |
|   | 02/23/2015   | DGG Taser & Tactical Supply   | (1) Red Instructor Shirt                                    | 001-0521-521.5220 | 43.66           |
|   | 02/25/2015   | Florida Bullet, Inc.          | (500) 9 mm 124 TMJ Ammo                                     | 001-0521-521.5200 | 106.70          |
|   | 02/25/2015   | O'reilly Automotive Inc       | Oil & Air Filters - #801                                    | 001-0521-521.4620 | 85.82           |
|   | 02/26/2015   | Boulevard Tire Center         | (4) Firestone Tires Vehicle 80                              | 001-0521-521.4620 | 449.08          |
|   | 02/26/2015   | O'reilly Automotive Inc       | Anitfreeze - #801-804                                       | 001-0521-521.4620 | 37.98           |

(None)

| Payable Date                                   | Vendor Name                   | Description (Payable)            | Account Number    | Amount          |
|--|-------------------------------|----------------------------------|-------------------|-----------------|
| 02/27/2015                                     | State of Florida Department o | Wireless Air Cards PD            | 001-0521-521.4100 | 288.56          |
| 02/27/2015                                     | State of Florida Department o | Wireless Air Cards PD            | 001-0521-521.4100 | 36.07           |
| 02/27/2015                                     | Bright House Networks         | Hosted Voice Service - 3/2-4/    | 001-0521-521.4100 | 680.82          |
| 03/01/2015                                     | City of Bunnell - WS O&M      | 200 S Church St                  | 001-0521-521.4300 | 43.39           |
| 03/10/2015                                     | Susie DeShazo                 | Mileage Reimb ADJ                | 001-0521-521.4000 | 0.35            |
| 03/10/2015                                     | Susie DeShazo                 | Mileage Reimb ADJ                | 001-0521-521.4000 | 0.27            |
| 03/10/2015                                     | DG Hardware, Inc.             | (3) 3V 2032 Lithium Batteries    | 001-0521-521.5100 | 12.12           |
| 03/02/2015                                     | Vose Law Firm, LLP            | Monthly Flat Rate Legal Fees f   | 001-0521-521.3400 | 40.00           |
| 03/02/2015                                     | Vose Law Firm, LLP            | Monthly Flat Rate Legal Fees f   | 001-0521-521.3400 | 28.18           |
| 03/02/2015                                     | Vose Law Firm, LLP            | Monthly Flat Rate Legal Fees f   | 001-0521-521.3400 | 20.00           |
| 03/02/2015                                     | Medi-Quick Urgent Care        | Screening - Bucek, Kevin         | 001-0521-521.3400 | 65.00           |
| 03/03/2015                                     | Lynch Oil Company             | 250 gallons gas - PD Vehicles    | 001-0521-521.5210 | 572.32          |
| 03/05/2015                                     | Florida Power & Light         | 01235-95431 - GF PD - 601 E      | 001-0521-521.4300 | 5.64            |
| 03/05/2015                                     | Florida Power & Light         | 19639-02331 - GF PD - 411 S      | 001-0521-521.4300 | 5.64            |
| 03/05/2015                                     | Florida Power & Light         | 29732-82177 - GF PD - 201 E      | 001-0521-521.4300 | 5.64            |
| 03/05/2015                                     | Florida Power & Light         | 60520-97182 - GF PD - 205 S      | 001-0521-521.4300 | 5.64            |
| 03/05/2015                                     | Florida Power & Light         | 66101-01831 - GF PR / PD - 20    | 001-0521-521.4300 | 255.21          |
| 03/05/2015                                     | Florida Power & Light         | 68117-21478 - GF PD - 400 S      | 001-0521-521.4300 | 5.64            |
| 03/05/2015                                     | Florida Power & Light         | 79034-46115 - GF PD - 410 S S    | 001-0521-521.4300 | 5.64            |
| 03/05/2015                                     | Florida Power & Light         | 93326-99348 - GF PD - 312 S S    | 001-0521-521.4300 | 5.64            |
| 03/09/2015                                     | Bankcard Center               | Officer Uniform Dry Cleaning     | 001-0521-521.3410 | 206.00          |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 127.60          |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 23.19           |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 3.93            |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 10.00           |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 24.89           |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 1.69            |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 23.96           |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 1.95            |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 7.64            |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 5.30            |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 38.82           |
| 03/09/2015                                     | Capital Office Products       | Clips, Pens, Batteries, Paper, E | 001-0521-521.5100 | 16.47           |
| <b>Department 521 - Law Enforcement Total:</b> |                               |                                  |                   | <b>3,793.45</b> |

**Department: 522 - Fire Control**

|   |                               |                                |                   |                 |
|---|-------------------------------|--------------------------------|-------------------|-----------------|
| 10/31/2014                                  | Maudlin Daytona               | CREDIT                         | 001-0522-522.4620 | -66.59          |
| 02/17/2015                                  | DG Hardware, Inc.             | Fastners                       | 001-0522-522.4620 | 1.62            |
| 02/17/2015                                  | Bunnell Auto Supply, Inc.     | Snap Ring for Pump - FD #W-6   | 001-0522-522.4620 | 2.38            |
| 02/18/2015                                  | Bunnell Auto Supply, Inc.     | Fittings for Pump - FD #W-62   | 001-0522-522.4620 | 13.98           |
| 02/18/2015                                  | Ten-8 Fire Equipment Inc.     | Tetrahedron for helmets        | 001-0522-522.5220 | 103.85          |
| 02/27/2015                                  | State of Florida Department o | Wireless Air Cards FD          | 001-0522-522.4100 | 108.21          |
| 03/01/2015                                  | City of Bunnell - WS O&M      | 1601 Old Moody Blvd            | 001-0522-522.4300 | 161.63          |
| 03/02/2015                                  | Medi-Quick Urgent Care        | Employee Physical - Sinesi, Mi | 001-0522-522.3400 | 178.00          |
| 03/05/2015                                  | Florida Power & Light         | 95189-09859 - GF FD - 1601 O   | 001-0522-522.4300 | 181.63          |
| 03/06/2015                                  | Richard Kocik                 | Instructor Class - Kocik       | 001-0522-522.4000 | 182.40          |
| 03/06/2015                                  | Manny Portella                | Instructor Class - Portela     | 001-0522-522.4000 | 72.00           |
| 03/06/2015                                  | Bankcard Center               | 2 Nights Lodging for Instructo | 001-0522-522.4000 | 99.98           |
| 06/23/2014                                  | Bankcard Center               | Cleaning Supplies              | 001-0522-522.5200 | 84.93           |
| 06/03/2013                                  | Moore Medical Corp, LLC       | CREDIT - Medical Supplies      | 001-0522-522.5200 | -30.00          |
| <b>Department 522 - Fire Control Total:</b> |                               |                                |                   | <b>1,094.02</b> |

**Department: 524 - Community Development**

|  |                                |                                 |                   |                 |
|--|--------------------------------|---------------------------------|-------------------|-----------------|
| 02/27/2015   | Bright House Networks          | Hosted Voice Service - 3/2-4/   | 001-0524-524.4100 | 435.42          |
| 02/27/2015   | Dolphin Printing & Design, Inc | March Utility Bill Newsletter   | 001-0524-524.4700 | 107.17          |
| 02/08/2015   | News Journal                   | News Tribune 2/17/15 PZA M      | 001-0524-524.4800 | 29.98           |
| 03/10/2015   | Florida Trend                  | Trend Magazine                  | 001-0524-524.5400 | 10.00           |
| 03/03/2015   | Flagler Humane Society         | Animal Intake and housing an    | 001-0524-524.3400 | 833.33          |
| 03/03/2015   | Flagler Humane Society         | Animal Intake and housing an    | 001-0524-524.3400 | 750.00          |
| 03/06/2015   | Christopher Hughes             | Fire Inspector - Fire Pay Repor | 001-0524-524.3401 | 889.00          |
| <b>Department 524 - Community Development Total:</b> |                                |                                 |                   | <b>3,054.90</b> |

| (None)  | Payable Date | Vendor Name                   | Description (Payable)           | Account Number    | Amount                  |
|---|--------------|-------------------------------|---------------------------------|-------------------|-------------------------|
| <b>Department: 541 - Road and Street Facilities</b>       |              |                               |                                 |                   |                         |
|   | 12/01/2013   | GE Capital                    | Copier Lease - PW - N2P1Z03     | 001-0541-541.4400 | 74.50                   |
|   | 02/01/2014   | GE Capital                    | Copier Lease - PW - N2P1Z03     | 001-0541-541.4400 | 74.50                   |
|   | 02/23/2015   | Bankcard Center               | Engine Repair F250              | 001-0541-541.4620 | 198.99                  |
|   | 02/26/2015   | O'reilly Automotive Inc       | Thermostat - PW# 915            | 001-0541-541.4620 | 18.03                   |
|   | 02/27/2015   | Florida Power & Light         | 16455-03937 SPLIT - PW 301      | 001-0541-541.4300 | 128.36                  |
|   | 02/27/2015   | Bright House Networks         | Hosted Voice Service - 3/2-4/   | 001-0541-541.4100 | 193.07                  |
|   | 02/27/2015   | Florida Power & Light         | 73276-60176 - GF PW - 212 1/    | 001-0541-541.4300 | 8.08                    |
|   | 02/28/2015   | Nicholson A/C & Heating, Inc. | Ice Machine Rental              | 001-0541-541.4400 | 130.00                  |
|   | 02/03/2015   | DG Hardware, Inc.             | Hoses                           | 001-0541-541.5200 | 66.99                   |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 400 A N State St - IRR          | 001-0541-541.4300 | 65.02                   |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 901 N State St - IRR            | 001-0541-541.4300 | 428.28                  |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 305 Tolman St                   | 001-0541-541.4300 | 179.93                  |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 1001 C S State St - IRR         | 001-0541-541.4300 | 85.20                   |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 1001 D S State St - LIFT        | 001-0541-541.4300 | 39.40                   |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 210 S State St - IRR            | 001-0541-541.4300 | 111.24                  |
|   | 03/02/2015   | Florida Power & Light         | 37390-07957 - GF PW - Street    | 001-0541-541.4300 | 3,131.41                |
|   | 03/02/2015   | Florida Power & Light         | 37400-05982 - GF PW - Traffic   | 001-0541-541.4300 | 177.86                  |
|   | 03/02/2015   | O'reilly Automotive Inc       | Weather Strap - PW #704         | 001-0541-541.4640 | 24.97                   |
|   | 03/02/2015   | Medi-Quick Urgent Care        | Screening -Harris, Kenneth W    | 001-0541-541.3400 | 73.00                   |
|   | 03/02/2015   | Medi-Quick Urgent Care        | Screening - Aspinwall, David    | 001-0541-541.3400 | 73.00                   |
|   | 03/02/2015   | Medi-Quick Urgent Care        | Screening - Jones, Ronnie D     | 001-0541-541.3400 | 73.00                   |
|   | 03/03/2015   | Newsom Oil Company            | Engine Oil                      | 001-0541-541.5200 | 225.00                  |
|   | 03/03/2015   | Lynch Oil Company             | Fuel                            | 001-0541-541.5210 | 144.78                  |
|   | 03/03/2015   | Summerville Electric, Inc.    | Feb 2015 Signal Billing / Repai | 001-0541-541.3400 | 560.00                  |
|   | 03/04/2015   | DG Hardware, Inc.             | Fastners                        | 001-0541-541.5200 | 5.38                    |
|   | 03/04/2015   | UniFirst Corporation          | Uniform Rental                  | 001-0541-541.5220 | 41.93                   |
|   | 03/05/2015   | DG Hardware, Inc.             | Fastners                        | 001-0541-541.5200 | 5.38                    |
|   | 03/05/2015   | Florida Power & Light         | 56811-06810 - GF PW - 208 S     | 001-0541-541.4300 | 158.16                  |
|   | 03/05/2015   | Florida Power & Light         | 56821-04848 - GF PW - 202 S     | 001-0541-541.4300 | 23.62                   |
|   | 03/05/2015   | Florida Power & Light         | 56831-02874 - GF PW - 200 S     | 001-0541-541.4300 | 70.90                   |
|   | 03/05/2015   | Florida Power & Light         | 66311-06884 - GF PW - 200 S     | 001-0541-541.4300 | 62.23                   |
|   | 03/06/2015   | DG Hardware, Inc.             | Plastic Cover                   | 001-0541-541.5200 | 12.59                   |
|   | 03/08/2015   | GE Capital                    | Copier Lease - PW - N2P1Z03     | 001-0541-541.4400 | 74.49                   |
| <b>Department 541 - Road and Street Facilities Total:</b> |              |                               |                                 |                   | <b>6,739.29</b>         |
| <b>Department: 572 - Parks and Recreation</b>             |              |                               |                                 |                   |                         |
|   | 02/27/2015   | Oceans Fence and Rail Inc     | Fencing EJ Park                 | 001-0572-572.4610 | 460.00                  |
|   | 02/05/2015   | Sun Country Termite & Pest C  | Pest Control - EJ Park          | 001-0572-572.3400 | 75.00                   |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 300 Citrus St - JB King Park    | 001-0572-572.4300 | 167.77                  |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 200 S Church St                 | 001-0572-572.4300 | 130.17                  |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 401 E Court St                  | 001-0572-572.4300 | 835.39                  |
|   | 03/01/2015   | City of Bunnell - WS O&M      | 405 E Drain St                  | 001-0572-572.4300 | 157.88                  |
|   | 03/03/2015   | DG Hardware, Inc.             | Nails                           | 001-0572-572.4610 | 14.39                   |
|   | 03/03/2015   | Bankcard Center               | Basket Ball Nets EJ Park        | 001-0572-572.5200 | 117.00                  |
|   | 03/03/2015   | Lynch Oil Company             | Fuel                            | 001-0572-572.5210 | 46.71                   |
|   | 03/04/2015   | UniFirst Corporation          | Uniform Rental                  | 001-0572-572.5220 | 15.29                   |
|   | 03/05/2015   | Florida Power & Light         | 14322-90094 - GF PW - 202 S     | 001-0572-572.4300 | 1,452.29                |
|   | 03/05/2015   | DG Hardware, Inc.             | Paint for Comm Ctr              | 001-0572-572.4610 | 26.99                   |
|   | 03/05/2015   | DG Hardware, Inc.             | Masking Tape, Bar & Chain Oil   | 001-0572-572.5200 | 10.78                   |
|   | 03/05/2015   | Florida Power & Light         | 28635-95142 - GF PR - 400 E     | 001-0572-572.4300 | 32.48                   |
|   | 03/05/2015   | Florida Power & Light         | 66101-01831 - GF PR / PD - 20   | 001-0572-572.4300 | 255.21                  |
|   | 03/09/2015   | SunCoast Electrical Contracto | Outside Lights Repaired Com     | 001-0572-572.3400 | 330.00                  |
|   | 03/09/2015   | Bankcard Center               | Paint                           | 001-0572-572.4610 | 26.99                   |
| <b>Department 572 - Parks and Recreation Total:</b>       |              |                               |                                 |                   | <b>4,154.34</b>         |
| <b>Fund 001 - GENERAL FUND</b>                            |              |                               |                                 |                   | <b>Total: 37,633.40</b> |

(None)

Payable Date

Vendor Name

Description (Payable)

Account Number

Amount

Fund: 401 - ENTERPRISE FUND

## Department: 533 - Water Utility Services

|            |                                |                                 |                   |          |
|------------|--------------------------------|---------------------------------|-------------------|----------|
| 02/26/2015 | Bunnell Auto Supply, Inc.      | Hitch - UT#928                  | 401-0533-533.4620 | 139.00   |
| 02/27/2015 | Pace Analytical Services, Inc. | Lab Testing                     | 401-0533-533.3401 | 1,953.00 |
| 02/27/2015 | Florida Power & Light          | 16455-03937 SPLIT - WS 301      | 401-0533-533.4300 | 64.19    |
| 02/27/2015 | Bright House Networks          | Hosted Voice Service - 3/2-4/   | 401-0533-533.4100 | 97.55    |
| 02/27/2015 | Office Depot Inc               | Various Office Supplies Neede   | 401-0533-533.5102 | 83.90    |
| 02/27/2015 | Florida Department of Enviro   | OGC No: 11-1127 Admin Fees      | 401-0533-533.4900 | 250.00   |
| 03/01/2015 | City of Bunnell - WS O&M       | 100 Utility St                  | 401-0533-533.4300 | 206.96   |
| 03/01/2015 | City of Bunnell - WS O&M       | 305 Tolman St                   | 401-0533-533.4300 | 89.96    |
| 03/01/2015 | Modular Space Corporation      | Modular Space Rental WTP '1     | 401-0533-533.4400 | 476.48   |
| 03/10/2015 | O'reilly Automotive Inc        | Idler Pulley                    | 401-0533-533.4620 | 12.70    |
| 03/11/2015 | O'reilly Automotive Inc        | Idler Pulley - UT#931           | 401-0533-533.4620 | 24.29    |
| 03/02/2015 | Vose Law Firm, LLP             | Vose Law Firm, LLP WS           | 401-0533-533.3101 | 875.00   |
| 03/02/2015 | Bunnell Auto Supply, Inc.      | Exhaust Sealant - UT#925        | 401-0533-533.4620 | 1.65     |
| 03/02/2015 | Medi-Quick Urgent Care         | Screening - Robinson, Larry B   | 401-0533-533.3401 | 36.50    |
| 03/03/2015 | Newsom Oil Company             | Engine Oil                      | 401-0533-533.5205 | 225.00   |
| 03/03/2015 | Lynch Oil Company              | Fuel                            | 401-0533-533.5210 | 87.39    |
| 03/04/2015 | Florida Power & Light          | 23515-07823 - WS - 37 Briarw    | 401-0533-533.4300 | 133.31   |
| 03/04/2015 | Lowe's Home Centers, Inc.      | Eureka Vacuum & Steel Bypas     | 401-0533-533.5264 | 75.99    |
| 03/04/2015 | Lowe's Home Centers, Inc.      | Eureka Vacuum & Steel Bypas     | 401-0533-533.5264 | 18.99    |
| 03/04/2015 | Capital Office Products        | Thermal Paper & Pens            | 401-0533-533.5205 | 22.61    |
| 03/04/2015 | Capital Office Products        | Thermal Paper & Pens            | 401-0533-533.5205 | 5.25     |
| 03/04/2015 | UniFirst Corporation           | Uniform Rental                  | 401-0533-533.5220 | 32.59    |
| 03/05/2015 | Florida Power & Light          | 08857-07703 - WS - 1605 E M     | 401-0533-533.4300 | 1,722.08 |
| 03/05/2015 | Southeastern Trailer Distribut | 6' x 10' x 6' Lark Enclosed Car | 401-0533-533.6400 | 1,045.50 |
| 03/05/2015 | Dumont Company, Inc.           | WTP Chemicals                   | 401-0533-533.5205 | 274.80   |
| 03/05/2015 | Florida Power & Light          | 59268-64496 - WS - 1605 E M     | 401-0533-533.4300 | 81.40    |
| 03/05/2015 | Florida Power & Light          | 68235-93451 - WS - 1601 Old     | 401-0533-533.4300 | 175.55   |
| 03/06/2015 | Lowe's Home Centers, Inc.      | CREDIT - Vacuum Broken          | 401-0533-533.5264 | -75.99   |
| 03/06/2015 | Lowe's Home Centers, Inc.      | Eureka Vacuum                   | 401-0533-533.5264 | 75.99    |
| 03/08/2015 | GE Capital                     | Copier Lease - WS - N2P1Z035    | 401-0533-533.4400 | 37.24    |
| 03/09/2015 | Lowe's Home Centers, Inc.      | CREDIT - Broken Vacuum          | 401-0533-533.5264 | -75.99   |
| 03/09/2015 | Lowe's Home Centers, Inc.      | Bissell vacuum                  | 401-0533-533.5264 | 85.49    |

**Department 533 - Water Utility Services Total: 8,258.38**

## Department: 535 - Sewer / Wastewater Services

|            |                              |                               |                   |          |
|------------|------------------------------|-------------------------------|-------------------|----------|
| 01/31/2014 | Miller Pipeline Corp         | CREDIT on INV 392533          | 401-0535-535.6300 | -200.00  |
| 02/23/2015 | Sun Country Termite & Pest C | Monthly Pest Control          | 401-0535-535.3400 | 30.00    |
| 02/23/2015 | Environmental Control Syste  | Pump and Clean Septic - 932   | 401-0535-535.4600 | 200.00   |
| 02/26/2015 | Dumont Company, Inc.         | WWTP Chemicals                | 401-0535-535.5200 | 359.28   |
| 02/27/2015 | Florida Power & Light        | 06115-08987 - WS - 501 Deen   | 401-0535-535.4300 | 23.40    |
| 02/27/2015 | Florida Power & Light        | 16455-03937 SPLIT - WS 301    | 401-0535-535.4300 | 64.18    |
| 02/27/2015 | Florida Power & Light        | 16525-04919 - WS - 305 S Tol  | 401-0535-535.4300 | 4,586.28 |
| 02/27/2015 | Florida Power & Light        | 16885-09957 - WS - 103 Deen   | 401-0535-535.4300 | 21.52    |
| 02/27/2015 | Florida Power & Light        | 27076-01973 - WS - 321 S Bay  | 401-0535-535.4300 | 15.58    |
| 02/27/2015 | Florida Power & Light        | 27516-03917 - WS - 1200 Linc  | 401-0535-535.4300 | 66.13    |
| 02/27/2015 | Bright House Networks        | Hosted Voice Service - 3/2-4/ | 401-0535-535.4100 | 97.55    |
| 02/27/2015 | Office Depot Inc             | Various Office Supplies Neede | 401-0535-535.5100 | 83.90    |
| 03/01/2015 | City of Bunnell - WS O&M     | 301 Tolman St                 | 401-0535-535.4300 | 247.85   |
| 03/01/2015 | City of Bunnell - WS O&M     | 305 Tolman St                 | 401-0535-535.4300 | 89.97    |
| 03/10/2015 | ORMOND SEPTIC SYSTEMS        | Hauling and Treatment of Bio  | 401-0535-535.4600 | 850.00   |
| 03/10/2015 | O'reilly Automotive Inc      | Idler Pulley                  | 401-0535-535.4620 | 12.69    |
| 03/11/2015 | O'reilly Automotive Inc      | Idler Pulley - UT#931         | 401-0535-535.4620 | 24.29    |
| 03/02/2015 | Vose Law Firm, LLP           | Vose Law Firm, LLP WS         | 401-0535-535.3101 | 875.00   |
| 03/02/2015 | Environmental Control Syste  | Pump and Clean Septic Tank    | 401-0535-535.3400 | 50.00    |
| 03/02/2015 | Bunnell Auto Supply, Inc.    | Exhaust Sealant - UT#925      | 401-0535-535.4620 | 1.64     |
| 03/02/2015 | Grainger                     | Operating Supplies - WWTP     | 401-0535-535.5200 | 12.15    |
| 03/02/2015 | Grainger                     | Operating Supplies - WWTP     | 401-0535-535.5200 | 12.42    |
| 03/02/2015 | Grainger                     | Operating Supplies - WWTP     | 401-0535-535.5200 | 11.26    |
| 03/02/2015 | Grainger                     | Operating Supplies - WWTP     | 401-0535-535.5200 | 11.24    |

(None)

| Payable Date   | Vendor Name                    | Description (Payable)           | Account Number    | Amount                  |
|--|--------------------------------|---------------------------------|-------------------|-------------------------|
| 03/02/2015   | Grainger                       | Operating Supplies - WWTP       | 401-0535-535.5200 | 20.43                   |
| 03/02/2015   | Medi-Quick Urgent Care         | Screening - Robinson, Larry B   | 401-0535-535.3400 | 36.50                   |
| 03/03/2015   | Newsom Oil Company             | Engine Oil                      | 401-0535-535.5200 | 225.00                  |
| 03/03/2015   | Bankcard Center                | FDEP OCP Renewal License -      | 401-0535-535.5500 | 150.00                  |
| 03/03/2015   | Lynch Oil Company              | Fuel                            | 401-0535-535.5210 | 87.40                   |
| 03/04/2015   | Florida Power & Light          | 09445-94365 - WS - 2904 E H     | 401-0535-535.4300 | 12.22                   |
| 03/04/2015   | ORMOND SEPTIC SYSTEMS          | Hauling and Treatment of Bio    | 401-0535-535.4600 | 850.00                  |
| 03/04/2015   | Lowe's Home Centers, Inc.      | Eureka Vacuum & Steel Bypas     | 401-0535-535.5264 | 18.99                   |
| 03/04/2015   | Capital Office Products        | Thermal Paper & Pens            | 401-0535-535.5200 | 5.24                    |
| 03/04/2015   | Capital Office Products        | Thermal Paper & Pens            | 401-0535-535.5200 | 22.60                   |
| 03/04/2015   | UniFirst Corporation           | Uniform Rental                  | 401-0535-535.5220 | 32.59                   |
| 03/05/2015   | Florida Power & Light          | 01408-42220 - WS - 237 Gran     | 401-0535-535.4300 | 46.20                   |
| 03/05/2015   | Florida Power & Light          | 05365-06116 - WS - 612 N Or     | 401-0535-535.4300 | 14.88                   |
| 03/05/2015   | Southeastern Trailer Distribut | 6' x 10' x 6' Lark Enclosed Car | 401-0535-535.6400 | 1,045.50                |
| 03/05/2015   | Florida Power & Light          | 26391-00821 - WS - 1004 S St    | 401-0535-535.4300 | 30.16                   |
| 03/05/2015   | Dumont Company, Inc.           | WWTP Chemicals                  | 401-0535-535.5200 | 388.72                  |
| 03/05/2015   | Florida Power & Light          | 34080-03816 - WS - 410 N An     | 401-0535-535.4300 | 83.38                   |
| 03/05/2015   | Florida Power & Light          | 38244-16469 - WS - 301 S An     | 401-0535-535.4300 | 329.41                  |
| 03/05/2015   | Florida Power & Light          | 76171-09884 - WS - 1200 E M     | 401-0535-535.4300 | 60.02                   |
| 03/05/2015   | Florida Power & Light          | 82864-01883 - WS - 2250 Old     | 401-0535-535.4300 | 59.19                   |
| 03/05/2015   | Florida Power & Light          | 95527-02467 - WS - 1300 S U     | 401-0535-535.4300 | 14.27                   |
| 03/06/2015   | Matt Mors                      | On Call - Plant CL2 Alarm       | 401-0535-535.4000 | 40.25                   |
| 03/08/2015   | GE Capital                     | Copier Lease - WS - N2P1Z035    | 401-0535-535.4400 | 37.25                   |
| <b>Department 535 - Sewer / Wastewater Services Total:</b> |                                |                                 |                   | <b>11,156.53</b>        |
| <b>Fund 401 - ENTERPRISE FUND</b>                          |                                |                                 |                   | <b>Total: 19,414.91</b> |



| (None)  | Payable Date | Vendor Name   | Description (Payable)         | Account Number    | Amount          |
|---|--------------|---|-------------------------------|-------------------|-----------------|
| <b>Fund: 402 - SOLID WASTE</b>                                  |              |   |                               |                   |                 |
| <b>Department: 534 - Garbage / Solid Waste Control Services</b> |              |   |                               |                   |                 |
|   | 01/15/2014   | Nextran   | CREDIT                        | 402-0534-534.4600 | -277.18         |
|   | 01/22/2015   | McGee Tire & Services   | 2 315-80-22.5 Recaps          | 402-0534-534.4620 | 666.52          |
|   | 01/08/2015   | OTTO Environmental Systems  | Freight Charges               | 402-0534-534.4640 | 532.03          |
|   | 11/18/2013   | Nextran   | CREDIT                        | 402-0534-534.4600 | -169.66         |
|   | 02/23/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 636.69          |
|   | 02/23/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 579.36          |
|   | 02/25/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 655.80          |
|   | 02/25/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 261.48          |
|   | 02/25/2015   | Bankcard Center   | Dumpster Stickers - Solid Was | 402-0534-534.5200 | 17.70           |
|   | 02/25/2015   | Bankcard Center   | Dumpster Stickers - Solid Was | 402-0534-534.5200 | 18.01           |
|   | 02/25/2015   | Bankcard Center   | Dumpster Stickers - Solid Was | 402-0534-534.5200 | 17.70           |
|   | 02/25/2015   | Bankcard Center   | Dumpster Stickers - Solid Was | 402-0534-534.5200 | 14.10           |
|   | 02/25/2015   | Bankcard Center   | Dumpster Stickers - Solid Was | 402-0534-534.5200 | 23.60           |
|   | 02/25/2015   | Bankcard Center   | Dumpster Stickers - Solid Was | 402-0534-534.5200 | 9.40            |
|   | 02/26/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 493.13          |
|   | 02/26/2015   | Bunnell Auto Supply, Inc.   | Clamp                         | 402-0534-534.4620 | 134.68          |
|   | 02/27/2015   | Waste Management - Deland   | Solid Waste Dumping-Landfill  | 402-0534-534.3400 | 78.24           |
|   | 02/27/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 449.32          |
|   | 02/27/2015   | Bright House Networks   | Hosted Voice Service - SW 3/2 | 402-0534-534.4100 | 145.82          |
|   | 02/27/2015   | County of Volusia Tomoka, So  | Solid Waste Dumping Fees      | 402-0534-534.3400 | 112.00          |
|   | 02/27/2015   | Bankcard Center   | Shipping UPS for Admin and S  | 402-0534-534.4200 | 10.29           |
|   | 03/02/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 637.62          |
|   | 03/02/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 672.58          |
|   | 03/03/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 242.84          |
|   | 03/03/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 144.02          |
|   | 03/03/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 199.49          |
|   | 03/03/2015   | Lynch Oil Company   | SW Fuel 2/25-3/3 450 Gallons  | 402-0534-534.5210 | 1,221.71        |
|   | 03/04/2014   | Nextran   | CREDIT                        | 402-0534-534.4600 | -287.41         |
|   | 03/04/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 719.19          |
|   | 03/04/2015   | UniFirst Corporation  | Uniform Rental                | 402-0534-534.5220 | 17.80           |
|   | 03/05/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 534.62          |
|   | 03/06/2015   | Waste Management - Deland   | Solid Waste Dumping-Landfill  | 402-0534-534.3400 | 83.52           |
|   | 03/06/2015   | Waste Management - Deland   | Solid Waste Dumping-Landfill  | 402-0534-534.3400 | 115.68          |
|   | 03/06/2015   | Waste Management - Ormon  | Solid Waste Dumping           | 402-0534-534.3400 | 440.93          |
|   | 06/30/2014   | Nextran   | CREDIT                        | 402-0534-534.4600 | -35.67          |
|   | 08/29/2013   | Nextran   | CREDIT                        | 402-0534-534.4600 | -67.50          |
|   |              | <b>Department 534 - Garbage / Solid Waste Control Services Total:</b> |                               |                   | <b>9,048.45</b> |
|   |              | <b>Fund 402 - SOLID WASTE Total:</b>                                  |                               |                   | <b>9,048.45</b> |

Warrant

Payable Dates: - 3/23/2015 Post Dates: - 3/23/2015

| (None)   | Payable Date | Vendor Name                    | Description (Payable)         | Account Number    | Amount           |
|--|--------------|--------------------------------|-------------------------------|-------------------|------------------|
| <b>Fund: 403 - BUNNELL FLAGLER UTILITIES</b>               |              |                                |                               |                   |                  |
| <b>Department: 533 - Water Utility Services</b>            |              |                                |                               |                   |                  |
|  | 01/26/2015   | Jim Bryl                       | CEU Class - Mileage Update    | 403-0533-533.4000 | 3.44             |
|  | 02/27/2015   | Dolphin Printing & Design, Inc | March Utility Bill Newsletter | 403-0533-533.4700 | 65.17            |
|  | 03/03/2015   | Joe Quaglia                    | AWWAW - CEU Credits           | 403-0533-533.4000 | 121.74           |
|  | 03/06/2015   | Lyle Mahew                     | Call Out - Mileage Update     | 403-0533-533.4000 | 0.48             |
|  | 03/06/2015   | Lyle Mahew                     | Call Out - Mileage Update     | 403-0533-533.4000 | 0.24             |
| <b>Department 533 - Water Utility Services Total:</b>      |              |                                |                               |                   | <b>191.07</b>    |
| <b>Department: 535 - Sewer / Wastewater Services</b>       |              |                                |                               |                   |                  |
|  | 01/28/2015   | Griffin Anderson               | CEU Sminar - Mileage Update   | 403-0535-535.4000 | 1.54             |
|  | 02/27/2015   | Dolphin Printing & Design, Inc | March Utility Bill Newsletter | 403-0535-535.4700 | 65.17            |
|  | 03/06/2015   | Lyle Mahew                     | Call Out - Mileage Update     | 403-0535-535.4000 | 0.48             |
|  | 03/06/2015   | Lyle Mahew                     | Call Out - Mileage Update     | 403-0535-535.4000 | 0.24             |
| <b>Department 535 - Sewer / Wastewater Services Total:</b> |              |                                |                               |                   | <b>67.43</b>     |
| <b>Fund 403 - BUNNELL FLAGLER UTILITIES Total:</b>         |              |                                |                               |                   | <b>258.50</b>    |
| <b>Grand Total:</b>  |              |                                |                               |                   | <b>66,355.26</b> |

## Report Summary

## Fund Summary

| Fund                            | Expense Amount   |
|---------------------------------|------------------|
| 001 - GENERAL FUND              | 37,633.40        |
| 401 - ENTERPRISE FUND           | 19,414.91        |
| 402 - SOLID WASTE               | 9,048.45         |
| 403 - BUNNELL FLAGLER UTILITIES | 258.50           |
| <b>Grand Total:</b>             | <b>66,355.26</b> |

## Account Summary

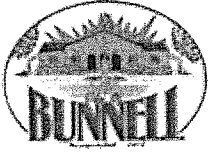
| Account Number    | Account Name               | Expense Amount |
|-------------------|----------------------------|----------------|
| 001-0511-511.3400 | Other Contract Services    | 1,077.00       |
| 001-0511-511.5100 | Office Supplies Expenses   | 294.69         |
| 001-0511-511.5200 | Operating Supplies         | 32.08          |
| 001-0512-512.4100 | Communications Expens      | 200.19         |
| 001-0513-513.3400 | Other Contract Services    | 73.00          |
| 001-0513-513.4000 | Travel / Per Diem          | 645.00         |
| 001-0513-513.4100 | Communications Expens      | 875.93         |
| 001-0513-513.4200 | Postage                    | 9.86           |
| 001-0513-513.4400 | Rental / Lease Expense     | 89.00          |
| 001-0513-513.4600 | Repair / Maint - Service   | 229.68         |
| 001-0513-513.5100 | Office Supplies Expense    | 141.13         |
| 001-0514-514.3101 | Legal Services - Legislati | 5,250.00       |
| 001-0514-514.3106 | Legal Services - Bldg Exp  | 437.99         |
| 001-0517-517.4100 | Communications Expens      | 96.53          |
| 001-0521-521.3400 | Other Contract Services    | 153.18         |
| 001-0521-521.3410 | Other Contract-Dry Clea    | 206.00         |
| 001-0521-521.4000 | Travel / Per Diem          | 0.62           |
| 001-0521-521.4100 | Communications Expens      | 1,005.45       |
| 001-0521-521.4300 | Utility - Public Services  | 338.08         |
| 001-0521-521.4620 | Repair / Maint - Vehicles  | 572.88         |
| 001-0521-521.4700 | Printing / Binding Expen   | 497.00         |
| 001-0521-521.5100 | Office Supplies Expenses   | 297.56         |
| 001-0521-521.5200 | Operating Supplies         | 106.70         |
| 001-0521-521.5210 | Fuel                       | 572.32         |
| 001-0521-521.5220 | Uniforms Exp               | 43.66          |
| 001-0522-522.3400 | Other Contract Services    | 178.00         |
| 001-0522-522.4000 | Travel / Per Diem          | 354.38         |
| 001-0522-522.4100 | Communications Expens      | 108.21         |
| 001-0522-522.4300 | Utility - Public Services  | 343.26         |
| 001-0522-522.4620 | Repair / Maint - Vehicles  | -48.61         |
| 001-0522-522.5200 | Operating Supplies         | 54.93          |
| 001-0522-522.5220 | Uniforms Exp               | 103.85         |
| 001-0524-524.3400 | Other Contract Services    | 1,583.33       |
| 001-0524-524.3401 | Bldg / Fire Inspection Ex  | 889.00         |
| 001-0524-524.4100 | Communications Expens      | 435.42         |
| 001-0524-524.4700 | Printing / Binding Expen   | 107.17         |
| 001-0524-524.4800 | Advertising / Promo Exp    | 29.98          |
| 001-0524-524.5400 | Memberships, Publicati     | 10.00          |
| 001-0541-541.3400 | Other Contract Services    | 779.00         |
| 001-0541-541.4100 | Communications Expens      | 193.07         |
| 001-0541-541.4300 | Utility - Public Services  | 4,669.69       |
| 001-0541-541.4400 | Rental / Lease Expense     | 353.49         |
| 001-0541-541.4620 | Repair / Maint - Vehicles  | 217.02         |
| 001-0541-541.4640 | Equipment Repair & Mai     | 24.97          |
| 001-0541-541.5200 | Operating Supplies         | 315.34         |
| 001-0541-541.5210 | Fuel                       | 144.78         |
| 001-0541-541.5220 | Uniforms Exp               | 41.93          |
| 001-0572-572.3400 | Other Contract Services    | 405.00         |
| 001-0572-572.4300 | Utility - Public Services  | 3,031.19       |

## Account Summary

| Account Number    | Account Name               | Expense Amount   |
|-------------------|----------------------------|------------------|
| 001-0572-572.4610 | Repair / Maint - Bldgs     | 528.37           |
| 001-0572-572.5200 | Operating Supplies         | 127.78           |
| 001-0572-572.5210 | Fuel                       | 46.71            |
| 001-0572-572.5220 | Uniforms Exp               | 15.29            |
| 001-1315020       | Due from Muni cmplx fu     | 2,915.01         |
| 001-2184000       | Med/Health Employee Li     | 5,771.62         |
| 001-2201000       | Deposits Paybl - CtyHall/  | 125.00           |
| 001-2291000       | Due to M & M Develop       | 533.69           |
| 401-0533-533.3101 | Legal Services - Utilities | 875.00           |
| 401-0533-533.3401 | Other Contract Services    | 1,989.50         |
| 401-0533-533.4100 | Communications Expens      | 97.55            |
| 401-0533-533.4300 | Utility - Public Services  | 2,473.45         |
| 401-0533-533.4400 | Rental / Lease Expense     | 513.72           |
| 401-0533-533.4620 | Repair / Maint - Vehicles  | 177.64           |
| 401-0533-533.4900 | Other Current Chgs & O     | 250.00           |
| 401-0533-533.5102 | Office Supplies - Water    | 83.90            |
| 401-0533-533.5205 | Operating Supplies Exp -   | 527.66           |
| 401-0533-533.5210 | Fuel                       | 87.39            |
| 401-0533-533.5220 | Uniforms Exp               | 32.59            |
| 401-0533-533.5264 | Small Equipment Purcha     | 104.48           |
| 401-0533-533.6400 | Machinery/Equipment E      | 1,045.50         |
| 401-0535-535.3101 | Legal Services - Utilities | 875.00           |
| 401-0535-535.3400 | Other Contract Services    | 116.50           |
| 401-0535-535.4000 | Travel / Per Diem          | 40.25            |
| 401-0535-535.4100 | Communications Expens      | 97.55            |
| 401-0535-535.4300 | Utility - Public Services  | 5,764.64         |
| 401-0535-535.4400 | Rental / Lease Expense     | 37.25            |
| 401-0535-535.4600 | Repair / Maint - Service   | 1,900.00         |
| 401-0535-535.4620 | Repair / Maint - Vehicles  | 38.62            |
| 401-0535-535.5100 | Office Supplies Expenses   | 83.90            |
| 401-0535-535.5200 | Operating Supplies         | 1,068.34         |
| 401-0535-535.5210 | Fuel                       | 87.40            |
| 401-0535-535.5220 | Uniforms Exp               | 32.59            |
| 401-0535-535.5264 | Small Equipment Purcha     | 18.99            |
| 401-0535-535.5500 | Training                   | 150.00           |
| 401-0535-535.6300 | Improvements - Other T     | -200.00          |
| 401-0535-535.6400 | Machinery/Equipment E      | 1,045.50         |
| 402-0534-534.3400 | Other Contract Services    | 7,056.51         |
| 402-0534-534.4100 | Communications - Solid     | 145.82           |
| 402-0534-534.4200 | Postage - Solid Waste      | 10.29            |
| 402-0534-534.4600 | Repair / Maint - Service   | -837.42          |
| 402-0534-534.4620 | Repair/Maint Vehicles -    | 801.20           |
| 402-0534-534.4640 | Repair & Maint - Equipm    | 532.03           |
| 402-0534-534.5200 | Operating Supplies         | 100.51           |
| 402-0534-534.5210 | Fuel                       | 1,221.71         |
| 402-0534-534.5220 | Uniforms - Solid Waste     | 17.80            |
| 403-0533-533.4000 | Travel / Per Diem          | 125.90           |
| 403-0533-533.4700 | Printing / Binding Expen   | 65.17            |
| 403-0535-535.4000 | Travel / Per Diem          | 2.26             |
| 403-0535-535.4700 | Printing / Binding Expen   | 65.17            |
|                   | <b>Grand Total:</b>        | <b>66,355.26</b> |

## Project Account Summary

| Project Account Key | Expense Amount   |
|---------------------|------------------|
| **None**            | 66,355.26        |
| <b>Grand Total:</b> | <b>66,355.26</b> |



City of Bunnell, FL

# Warrant

## By Fund

Payable Dates - 3/23/2015

Post Dates - 3/23/2015

| (None)                                   | Payable Date | Vendor Name         | Description (Payable)                                 | Account Number      | Amount                   |
|--|--------------|---------------------|---|---------------------|--------------------------|
| <b>Fund: 401 - ENTERPRISE FUND</b>       |              |                     |   |                     |                          |
| Department: 533 - Water Utility Services |              |                     |   |                     |                          |
|  | 01/31/2015   | TLC Diversified Inc | Ion Exchange Construction Co                          | 401-0533-533.6300   | 285,452.82               |
|  | 01/31/2015   | TLC Diversified Inc | Ion Exchange Construction Co                          | 401-0533-533.6300   | 1,260.00                 |
|  |              |                     | <b>Department 533 - Water Utility Services Total:</b> |                     | <b>286,712.82</b>        |
|  |              |                     | <b>Fund 401 - ENTERPRISE FUND</b>                     |                     | <b>Total: 286,712.82</b> |
|  |              |                     |   | <b>Grand Total:</b> | <b>286,712.82</b>        |

# Report Summary

## Fund Summary

| Fund                  | Expense Amount    |
|-----------------------|-------------------|
| 401 - ENTERPRISE FUND | <u>286,712.82</u> |
| <b>Grand Total:</b>   | <b>286,712.82</b> |

## Account Summary

| Account Number    | Account Name           | Expense Amount    |
|-------------------|------------------------|-------------------|
| 401-0533-533.6300 | Improvements - Other T | <u>286,712.82</u> |
|                   | <b>Grand Total:</b>    | <b>286,712.82</b> |

## Project Account Summary

| Project Account Key              | Expense Amount    |
|----------------------------------|-------------------|
| 34 Rural Development (Utilities) | <u>286,712.82</u> |
| <b>Grand Total:</b>              | <b>286,712.82</b> |

CATHERINE D. ROBINSON  
MAYOR

JOHN ROGERS  
VICE-MAYOR

LARRY WILLIAMS  
CITY MANAGER



*Our Community is all about  
Neighbors*

COMMISSIONERS:

ELBERT TUCKER

BILL BAXLEY

BONITA ROBINSON

## BUNNELL CITY COMMISSION MEETING MINUTES

Monday, March 9, 2015

201 W. Moody Boulevard/S. Forsyth Street, Bunnell, Florida 32110

7:00 PM

**A. Call the Meeting to Order and Pledge Allegiance to the Flag, Roll Call, and Invocation for our Military Troops and National Leaders.** Mayor Robinson called the meeting to order at 7:00 PM, led the pledge and called the roll. All commissioners were present. Pastor C. Brooks led the invocation.

### **B. Introductions, Commendations, Proclamations, and Presentations:**

**B-1 Presentation:** Flagler Habitat for Humanity initiative to bring community partners together to achieve improvements in a portion of Bunnell: Habitat Director Lindsey Elliot and Community Development Director Mick Cuthbertson gave the presentation. Commissioner Robinson stated that Habitat has done a lot for this community and this initiative sounds like it will be good for our community as well.

At this point in the meeting Mayor Robinson recognized City Clerk Sandi Bolser for her accomplishment of completing her certification as a Certified Municipal Clerk from the International Institute of Municipal Clerks.

### **C. Consent Agenda:**

C-1 Approval of Warrant

C-2 Approval of Minutes

a. 2015 02 23 City Commission Meeting Minutes

C-3 Authorization for the submission of an application for the SJRWMD Cost Sharing Grant

C-4 Approval of Toter/Wastequip Blanket Purchase Order

C-5 Approval of Access Agreement for State of Florida Communications Services Tax

**Motion:** Approve Consent Agenda items C-1, C-2 and C-5.

**Motion By:** Commissioner Baxley

**Seconded By:** Vice Mayor Rogers

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**Motion:** Approve Consent Agenda Item C-3 (pulled by Commissioner Tucker.)

**Motion By:** Commissioner Baxley

**Seconded By:** Commissioner Robinson

**Board Discussion:** Commissioner Tucker questioned how the water was going to be piped. He further advised putting an irrigation system in the medians of US-1 would be a safety hazard. He said he

doesn't want to see this happen. City Engineer Tiblier responded the pipes will come from the reclaimed water retention pond in Grand Reserve. He also stated there is an implied agreement with FDOT that the City will maintain the plants in the median. Further, it helps us use the reclaimed water. City Manager Williams added it's too late now to not try to take care of these plants. FDOT gave us \$900K worth of plants and we're expected to maintain them. Also, based on the consent order, we need to use the reclaimed water. The safest way to water these plants is with an irrigation system. Otherwise employees would have to water them manually or use a water buffalo truck at less than 5 mph, which would not be safe either. Commissioner Robinson stated the plants make our city look beautiful and we should keep the plants alive. She worked on the BMS contract for years on US-1, and there was any safety problems. All cities have to work on their highways. Commissioner Baxley said he hears a lot of compliments about the plants. Irrigation will be the safest way to do this. Much safer than employees watering by hand. Vice Mayor Rogers said he remembers about a year ago in Volusia County when a mower was struck and killed by a vehicle. He agrees with Commissioner Tucker that our employees are more valuable than plants.

**Public Discussion:** None

**Vote:** Motion carried by a 3-2 vote with Commissioner Tucker and Vice Mayor Rogers voting against.

**Motion:** Approve Consent Agenda Item C-4 (pulled by Commissioner Robinson.)

**Motion By:** Vice Mayor Rogers

**Seconded By:** Commissioner Baxley

**Board Discussion:** Commissioner Robinson had a question about the total price. Mr. Mitrano replied this is a blanket PO, we're not ready to buy just yet, the amount is for future purchases. Finance Director Gurnee elaborated that she has requested the directors abide by the purchasing policy; however, they sometimes need to be buy things right away and blanket PO's allow them to do that. A blanket PO will allow Perry to purchase a dumpster when he needs it and not have to wait until he comes before the commission again.

**Public Discussion:** None

**Vote:** Motion carried unanimously.

#### **D. Public Comments:**

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

Calvin Grant – Stated that many men from the Holy Temple Church of God in Christ in Bunnell are here tonight but that the pastor will speak on behalf of all of them to save some time.

Pastor Willie Durden Sr. – We came tonight to address a problem. On our service nights; Tuesday, Friday, and Sunday, we have a lot of people parking on our private property and loud music playing, since those two bars have opened next door to us. We're concerned about drugs, alcohol, and fights, during our services. We need some help with this issue. We've asked them nicely to stop, but it's still happening. In response Mr. Williams said he, the police chief, and Mr. Cuthbertson will setup up a meeting with the church about this. It was also mentioned that the property owner (church) can have the vehicles towed.

Daisy Henry – Has a proposal for the two tigers (Carver school mascot) to be mounted at Carver Gym. (Photos attached to these minutes.) She has also gone to Flagler County to ask them permission to have them mounted. Mr. Williams responded that we would have to get with the county and determine a cost, and since this is not budgeted, it will have to come back to the



commission for approval.

David Barbee – I was a Sergeant with the City of Bunnell and was injured chasing a suspect in 2011. I'm now medically disabled because of numerous injuries. I put in a request for my medical id, firearm, and badge but was denied, with no reason given, by the city manager. This is a great injustice to me and my family. I worked for this city for 3 years, was decorated, promoted, and served as the training officer. I have paperwork showing I received my disability in November. Would like to know why I am being denied my retirement, but also why I couldn't be placed on the agenda to give you my paperwork. Responses: Mr. Vose – Not aware of his retirement. As a reminder, you amended your charter last year to not allow things to be added to the agenda at the meeting unless it was time critical, and this is not. Commissioner Tucker asked for this to be placed on the next agenda. Mr. Williams added he didn't know about the retirement either. It's not our custom to give these items out. These are possessions of the city. Every director is required to have those things returned to them. Commissioner Tucker then made a Point of Order stating we don't need to be discussing this until it's on the agenda. You have information that I don't have. This needs to be on the next agenda.

Maria Schalet – Flagler Wolfpack: On the 28<sup>th</sup> we had the spring football tournament at the Carver fields. It was a success. No complaints. We're happy how it turned out. On the 21<sup>st</sup> there's another round of games with teams coming in from the surrounding area. We did put in a request for the use of the fields. Please let me know if there are any issues. Commissioner Tucker, again, stated that considering this is not on the agenda, we can't really discuss it.

#### **E. Ordinances: (Legislative):**

**E-1. Ordinance 2015-04:** Amending the Bunnell Code of Ordinances Section 54-1 Requests for vacation of streets, alleys or rights-of-way. Attorney Vose read the short title for the record.

**Motion:** Approve Ordinance 2015-04 on first reading as amended by striking paragraph J of the ordinance.

**Motion By:** Commissioner Tucker

**Seconded By:** Vice Mayor Rogers

**Board Discussion:** Mayor Robinson stated she had a call asking why the PZA Board was being removed from the process of vacating streets. City Attorney: I haven't seen any other city that has their planning board involved. It doesn't require going to PZA. It's an extra step in the process that is not needed. Mr. Cuthbertson added that the PZA deals with use of land. Vacations do not deal with use of land but changes of ownership; therefore, no need for them to be involved. Commissioner Baxley: We saw vacation requests when I was on that board. I agree with Mr. Gardner, the board does a great job reviewing those before they come to the commission. Commissioner Tucker agreed.

**Public Discussion:** Charles Gardner: I would be opposed to this. I think the PZA should be part of vacating of streets. I think an extra set of eyes on anything would relieve staff and commission of some responsibility. There was a vacation on Court Street a few years ago that I don't understand. People use it every day. When the city repaved, they paved the vacated portion. The PZA should still be part of this process.

**Vote:** Motion carried unanimously.

#### **F. Resolutions (Legislative):**

**F-1. Resolution 2015-07:** Amending the Annual Operating Budget for FY 2014/2015 as it relates to the Water Sewer Debt Services. Attorney Vose read the short title for the record. Finance Director explained the reason for the resolution.

**Motion:** Adopt Resolution 2015-07.

**Motion By:** Commissioner Baxley

**Seconded By:** Vice Mayor Rogers

**Board Discussion:** Commissioner Tucker verified that the money will be paid back to the bank.

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**G. Old Business:** *None*

**H. New Business:**

**H-1.** Monthly Report on the February 17, 2015 Planning and Zoning Board Meeting. Report given by Mr. Cuthbertson. No action taken as this item is only a report.

**H-2.** Request approval of revision to City's Personnel Policy relating to donation of PTO leave. Mr. Williams explained the reason for the requested change to the policy.

**Motion:** Approve request as presented.

**Motion By:** Vice Mayor Rogers

**Seconded By:** Commissioner Baxley

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**I. Reports:**

- **City Clerk:** Nothing to report.
- **City Attorney:** I've been discussing rewriting portions of the code with Utility Director Bill Green, as I understand there has been some controversy over some of the water and sewer provisions for many years. I'll be looking to streamline and clarify a few issues and welcome any input the commission may have. Some of it is technical but has real life implications for multi-property owners.
  - **City Manager:** Thanked Ms. Gurnee and Ms. Bolser for filling in for him while he was away. Also, have spoken with the Palm Coast economic development personnel pertaining to the site you recently toured along US1. Hopefully, Mr. Vose and I will be coming to the commission shortly with a recommendation to approve a tax rebate program. It's similar to a tax abatement program but it's better because the taxes are paid up front and rebated at the end of the year. I've done this before to get businesses to come to your city. It works on a sliding scale where you rebate 80% the first year, 60% the second year, 40% the third, and so on. By the fifth year the business is paying 100% of the taxes to the city. I'm going to bounce this off the owner and see what he thinks about it.
  - **Ms. Gurnee:** Gave an after action report about the football tournament the Flagler Wolkpack held recently. Attendance was a good bit more than they anticipated. It was not 88 people per hour, but loomed toward 400 as originally

thought it would be. There were complaints. Some damage was done to shrubs in the parking lot. We billed them \$15 per shrub plus labor. PD feels they need two officers at next event. Parking was a problem. A complaint from Carver gym, as players used bathrooms and tracked mud through the basketball courts. They weren't prepared for the event. Carver asked for gym bathroom not to be used for future events. Garbage was put in Waste Pro bin (County) not the one the city provided. Also, we had reports that food vendors were on site. There is a Business Tax process for any temporary food vendors to ensure they are licensed. We'll be getting back with the Wolfpack soon so we can resolve these issues and hopefully prevent them from happening again.

- **Mayor and City Commissioners:**
  - **Commissioner Robinson:** Do we have the same reservation process for Carver fields as we do for the rest of the city parks? I don't understand why the Wolfpack needs to come to the commission to reserve the fields. Answer: They do not need to come to the commission. Staff can handle all reservation requests.
  - **Mayor Robinson:** Our neighborhood is in mourning. Mrs. Silvia Wray, a neighbor we all loved passed away this past weekend.

**J. Call for Adjournment.**

**Motion:** Adjourn the meeting at 8:32 pm

**Motion By:** Vice Mayor Rogers

**Seconded By:** Commissioner Baxley

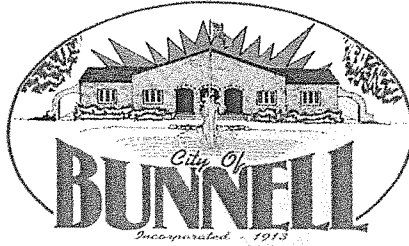
**Vote:** Motion carried unanimously.

\_\_\_\_\_  
Catherine D. Robinson, Mayor

\_\_\_\_\_  
Sandra Bolser, CMC, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



March 9, 2015

City Commission Meeting

# PUBLIC COMMENT SIGN-IN SHEET

Remarks are limited to (4) minutes

When addressing the Commission:

Please sign-in and state your name and address for the record

All remarks shall be addressed to the Chair

Please print legibly:

| Name:            | Address:        |
|------------------|-----------------|
| Caleb E. Everett | 503 S           |
| Daisy M. Henry   |                 |
| David Garza      |                 |
| Maria Schacht    |                 |
| Charles Gardner  | 401 E. Magdolia |
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G.W. CARVER SPORTS COMPLEX

G W Carver Sports Complex



6 ft



6 ft



4 ft

4 ft



**City of Bunnell, Florida  
Agenda Item No. C-3.**

|   |   |                       |
|---|---|-----------------------|
| <b>Document Date:</b>   | 3/13/2015   | <b>Amount:</b> N/A    |
| <b>Department:</b>  | City Clerk- Sandi Bolser  | <b>Account #:</b> N/A |
| <b>Subject:</b>   | Authorization for the Aerial Spraying of Mosquito Control Products over the City Limits by the East Flagler Mosquito Control District (EFMCD).  |                       |
| <b>Attachments:</b><br><i>Please number items as they will appear on the agenda.</i>  | <ol style="list-style-type: none"> <li>1. EFMCD Cover Letter.</li> <li>2. Authorization (for Signature and Return to EFMCD).</li> <li>3. Public Notice of Aerial Spraying.</li> </ol> |                       |
| <b>Agenda Section:</b>  | C. Consent Agenda   |                       |
| <b>Summary/Highlights:</b> This is the annual request for approval for the East Flagler Mosquito Control District (EFMCD), in compliance with Federal Aviation Administration requirements, to fly over congested areas within the City of Bunnell for the purpose of applying mosquito control products.   |   |                       |
| <b>Background:</b> The EFMCD applies mosquito control products by helicopter over or adjacent to congested areas of Flagler County and its' municipalities. The purpose of these flights is for the suppression of mosquito populations. Flights will normally be performed at an altitude of 500 feet. Additionally, the district may perform low-level flights over and adjacent to wetlands for the purpose of arresting mosquito development. Authorization by the City is required each year. The term of this authorization will be from April 15, 2015 through April 15, 2016. |   |                       |
| <b>Staff Recommendation:</b> Approve and execute authorization for the aerial spraying of mosquito control products over the Bunnell city limits by the East Flagler Mosquito Control District.   |   |                       |
| <b>City Attorney Review:</b> N/A  |   |                       |
| <b>Finance Department Review/Recommendation:</b> N/A  |   |                       |
| <b>Approver Name:</b>   | <b>Approval Status:</b>   | <b>Date:</b>          |
| Sandi Bolser, City Clerk  | Approved for 03/23/2015 Agenda  | 03/13/2015            |

EAST FLAGLER MOSQUITO CONTROL DISTRICT

24 Utility Drive

Palm Coast, FL 32137

Tel: 386.445.4135 Fax: 386.446.5104

<http://flaglermosquito.com>

Joseph Cash, Director  
Noah McKinnon, Board Attorney

Board of Commissioners:  
Julius Kwiatkowski, Chair  
Barbara Sgroi, Vice-Chair  
Shawn Byrnes, Treasurer

March 13, 2015

Re: Aerial Spraying

To Flagler County Local Governments:

Each year we request, in compliance with Federal Aviation Administration requirements, authorization to fly over congested areas. As you are aware, the citizens you represent pay for mosquito control services via property taxes and a portion of the service includes aerial operations. To provide service in a timely fashion, without contacting each local government prior to each operation, we require a signed authorization that extends for one year. This matter has become a formality over the years.

For those unfamiliar with District operations, the authorizations permit the District to perform low-level flights (500 feet) over various entities for mosquito control. We rarely apply control materials over congested areas, but if the need arises, the authorization is necessary. The District is solely responsible for determining need, which would be based on an exceptional nuisance or an impending health threat.

The primary use for the aircraft is the control of developing mosquitoes away from congested areas, in and around wetlands.

The enclosed **Public Notice** will be published monthly beginning in April and ending in October, and serves to provide ongoing public awareness about aerial spray operations and further provides contact information. This should satisfy members of the various local governing boards desiring more notification for their constituents.

Please execute the accompanying authorization (Chairman, Mayor, etc.) and return to our office no later than April 15, 2015.

Thank you for your prompt attention to this matter.

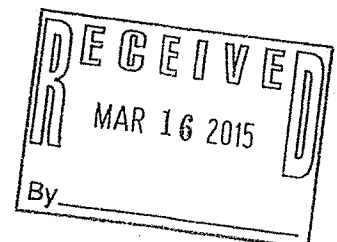
Sincerely,

*Joseph Cash*

Joseph Cash  
Director

Enc.

cc: Mosquito Control Board  
Noah C. McKinnon, Board Attorney



**Authorization**

This authorization recognizes that the East Flagler Mosquito Control District, in the exercise of its public health and safety responsibilities, may fly at low levels (500 feet) over congested areas in connection with its operations. This authorization extends from April 15, 2015 through April 15, 2016.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print/type name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of local government: \_\_\_\_\_

**Return to:**

**East Flagler Mosquito Control District  
24 Utility Drive  
Palm Coast, FL 32137**

**Please return no later than April 15, 2015.**



**Public Notice  
Aerial Spraying**

In compliance with regulations of the Federal Aviation Administration (FAA), public notice is hereby given that East Flagler Mosquito Control District may apply control products by helicopter over or adjacent to congested areas of Flagler County and its municipalities. The purpose of these flights is for the suppression of mosquito populations. Flights will normally be performed at an altitude of 500 feet. Additionally, the District may perform low level flights over and adjacent to wetlands for the purpose of arresting mosquito development.

Areas outside the boundaries of the District may also be subject to aerial spraying in the event of an extraordinary nuisance or potential public health threat.

All flights will be in the public interest, and at times, maximize public safety and mosquito control effectiveness. All control products are approved for control purposes by the Florida Department of Agriculture and U.S. Environment Protection.

For additional information visit the District website at <http://flaglermosquito.com> or by calling 386-445-4135. The website will map areas to be sprayed by truck or by air. Those desiring advance information on spraying may wish to visit the website frequently, or may telephone to be added to the District's advance notification list.



**City of Bunnell, Florida  
Agenda Item No. C-4.**

|   |                                |                                     |
|---|--------------------------------|-------------------------------------|
| <b>Document Date:</b>   | 3/12/2015                      | <b>Amount:</b> \$ 5,000             |
| <b>Department:</b>  | Solid Waste Department         | <b>Account #:</b> 402-0534-534-5264 |
| <b>Subject:</b>   | OTTO Blanket Purchase Order    |                                     |
| <b>Attachments:</b><br><i>Please number items as they will appear on the agenda.</i>  | 1. Otto quote                  |                                     |
| <b>Agenda Section:</b>  | C. Consent Agenda              |                                     |
| <b>Summary/Highlights:</b> The Solid Waste Department need to purchase dumpster and garbage carts for residents and business owners throughout the year.  |                                |                                     |
| <b>Background:</b> On 3/9/15 The Commission approved a blanket purchase order for Toter in amount not to exceed \$7,000 we would like to decrease that to \$5,000 and add a blanket purchase order for OTTO in the amount of \$5,000. These two vendors are utilizes to purchase garbage carts and dumpsters. The department will utilize quotes to decide which vendor to purchase from.<br><br>Most items are less than \$2,500. If a single purchase of \$2,500 is requested, the request will be brought to the Commission as a separate agenda item. |                                |                                     |
| <b>Staff Recommendation:</b> Staff requests to approve the blanket purchase order in an amount not to exceed \$5,000.   |                                |                                     |
| <b>City Attorney Review:</b> Reviewed and Approved  |                                |                                     |
| <b>Finance Department Review/Recommendation:</b> There is sufficient budget to cover this request.  |                                |                                     |
| <b>Approver Name:</b>   | <b>Approval Status:</b>        | <b>Date:</b>                        |
| Stella Gurnee, Finance Director   | Approved                       | 3/13/2015                           |
| Sandra Bolser, City Clerk   | Approved for 03/23/2015 Agenda | 3/15/2015                           |

**Otto Environmental Systems (NC), LLC**

**BuyBoard Proposal No. 435-13**

|   | Item           | Price                | Minimum Quantity  |
|---|----------------|----------------------|---|
| <b>Residential Recycling Containers</b> | RC-14          | 7.20                 | 5,000   |
|   | RC-18          | 7.10                 | 5,000   |
|   | RC-18 LID      | 5.00                 | 5,000   |
| <b>Residential Refuse Carts</b>         | MSD-32C        | 35.00                | 50  |
|   | MSD-35EV       | 35.00                | 50  |
|   | MSD-45E        | 38.00                | 50  |
|   | MSD-65E        | 47.00                | 50  |
|   | MSD-95M        | 48.00                | 50  |
|   | MSD-95E        | 48.00                | 50  |
|   | TLID           | 14.00                | 50  |
|   |                | 95 Grizzly Bearsaver | 250.00  |
| <b>Commercial Dumpsters</b>             | Otto 2YD       | 440.00               | FOB Charlotte, NC   |
|   | Triumph 2YD RL | 610.00               | FOB Ohio City, OH   |
|   | Triumph 1YD    | 482.00               | FOB Ohio City, OH   |
|   | Triumph 3YD    | 735.00               | FOB Ohio City, OH   |
|   | Triumph 4YD    | 830.00               | FOB Ohio City, OH   |
|   | Triumph 6YD    | 990.00               | FOB Ohio City, OH   |
|   | Triumph 8YD    | 1,170.00             | FOB Ohio City, OH   |
| <b>Commercial Waste Containers</b>      | 20G Versa      | 12.00                | Minimum order of 45 units. Container bases only. Lids also available.   |
|   | 32G Versa      | 17.00                | Minimum order of 45 units. Container bases only. Lids also available.   |
|   | 25G Versa      | 14.00                | Minimum order of 45 units. Container bases only. Lids also available.   |
|   | 40G ALR        | 345.00               | Volume discount pricing available.  |
|   | 58G ALR        | 455.00               | Volume discount pricing available.  |
|   | 45G Sentinel   | 695.00               | Powder coated panels, outdoor lid, 36 gallon capacity with removable rigid liner, 45 gallon capacity with bag ring. |

|                                 |              |        |  |
|---------------------------------|--------------|--------|--|
| Commercial Recycling Containers | 25G Versa    | 14.00  | Minimum order 100 units. Container base only. Lids also available. |
|                                 | 35G Guardian | 905.00 | 1 color or 2 color powder coat, outdoor lid.                       |
|                                 | 55G Guardian | 905.00 | 2 color or 2 color powder coat, outdoor lid.                       |



**City of Bunnell, Florida  
Agenda Item No. C-5.**

|  |  |                                   |
|--|--|-----------------------------------|
| <b>Document Date:</b>  | 3/10/2015  | <b>Amount:</b> \$ 15,000 annually |
| <b>Department:</b>   | Utilities/Public Works Department  | Account #: 401-0535-535.3400      |
| <b>Subject:</b>  | Award RFP to Ormond Septic Systems for sludge hauling from the Wastewater Treatment Plant to a permitted and approved disposal site provided by the vendor.  |                                   |
| <b>Attachments:</b><br><i>Please number items as they will appear on the agenda.</i> | <ol style="list-style-type: none"> <li>1. Proposal from Ormond Septic Systems for \$950.00 per load.</li> <li>2. Contract for signature between City of Bunnell and Ormond Septic Systems</li> </ol> |                                   |
| <b>Agenda Section:</b>   | C. Consent Agenda  |                                   |

**Summary/Highlights:** The hauling and treatment of biosolids needs to be performed regularly from the Wastewater Treatment Plant. City Commission Consent Agenda of 11/20/14 resulted in a request for a formal proposal for sludge hauling services.

**Background:** In an effort to reduce sludge hauling costs, the Utilities Department put forth a formal RFP for sludge hauling to include pick up, transport and disposal of one (1) 30 yard box of 10-15% digester solids as needed. The average container weight of the box with contents is between 16 and 18 tons. The City was using Shelley's Environmental Services and now recently Ormond Septic Systems. Shelley's Environmental Services was not responding to pick up requests nor returning phone calls for service. Ormond Septic Systems was called in to respond to the City's needs and is currently answering the call for hauling promptly and efficiently. The RFP was distributed 02/20/15 with a proposal opening date of 03/06/15. A complete set of Ormond Septic Systems proposal is attached. Ormond Septic Systems was the only supplier who submitted a proposal.

**Staff Recommendation:** The Commission approves the award of the contract for sludge hauling to Ormond Septic Systems at a price of \$950.00 per load contingent upon verification of insurance.

**City Attorney Review:**

**Finance Department Review/Recommendation:** There is sufficient budget for the anticipated costs for the remainder of the current fiscal year.

| <b>Approver Name:</b>           | <b>Approval Status:</b>        | <b>Date:</b> |
|---------------------------------|--------------------------------|--------------|
| Stella Gurnee, Finance Director | Approved                       | 3/13/2015    |
| Sandra Bolser, City Clerk       | Approved for 03/23/2015 Agenda | 3/15/2015    |


# Ormond Septic Systems

P.O. Box 731028 Ormond Beach, FL 32173(386) 677-6240 Fax (386) 252-3932

## PROPOSAL

|                            |                                     |  |
|----------------------------|-------------------------------------|--|
| <b>Date:</b><br>03/06/2015 | <b>Payment Terms:</b><br>30 daysNet | <b>Proposal is valid for:</b><br>90 DAYS |
|----------------------------|-------------------------------------|--|

|   |   |  |
|---|---|--|
| <b>Proposal Submitted To:</b><br>City of Bunnell<br>PO Box 756<br>Bunnell, Florida, 32110 | <b>Job Name and Location:</b><br>Bunnell Sludge Hauling RFP 2015-01 | <b>Phone and Email</b><br>386-437-7500 |
|---|---|--|

| Quantity  | Description of Work to be Performed   | Unit Price              | Amount            |
|---|---|-------------------------|-------------------|
|   | <p>Ormond Septic will furnish the following per Sludge Hauling RFP 2015-01:</p> <ul style="list-style-type: none"> <li>-We will pick up and transport your 30 yard dewatering box and dispose of at an approved FDEP site.</li> <li>-We will rinse box out of residuals</li> <li>-We will return box to its needed locations listed in the RFP.</li> <li>-We will further offer a turnaround time of 2 1/2 hours so that your dewatering box can be immediately put back in service.</li> </ul> <p>The price for hauling and disposal per RFP 2015-01</p> |                         | \$950.00 per load |
| <small>ALL WORK TO BE IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ADDITIONAL SERVICES NEEDED OTHER THAN WHATS INCL WITH THIS PROPOSAL WILL BE AN ADDITIONAL CHARGE OVER AND ABOVE THIS AGREEMENT PRICE.</small><br>AUTHORIZED SIGNATURE<br> |   | <b>TOTAL AMOUNT DUE</b> | \$950.00 per load |

I HAVE READ AND UNDERSTAND THE CONDITIONS OF THE PROPOSAL

**ACCEPTANCE OF PROPOSAL**-THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. I AGREE TO PAY UPON RECEIPT OF INVOICE OR AS SPECIFIED ABOVE. IN THE EVENT I DO NOT PAY AS AGREED FOR ANY REASON, I ALSO AGREE TO PAY A SERVICE CHARGE OF \$10.00 PER MONTH AS WELL AS INTEREST CHARGE OF 1-1/2% PER MONTH (18% PER YEAR). I ALSO AGREE TO PAY ALL COST INCLUDING ATTORNEY'S FEES FOR ANY ACTION INVOLVED WITH COLLECTION OF THIS DEBT. I UNDERSTAND THAT IF I DO NOT PAY, MY PROPERTY WILL BE SUBJECT TO A LIEN AND MAY COST ME ADDITIONAL FEES FOR THE FILING OF THE LIEN AND THE RELEASE OF LIEN. YOU ARE HEREBY AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

CITY OF BUNNELL  
CONFLICT, NON-CONFLICT OF INTEREST STATEMENT  
LITIGATION STATEMENT

- To the best of our knowledge, the undersigned firm has no potential conflicts of interest due to any other clients or contracts for this project.
- The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients or contracts for this project.
- The undersigned firm has had no litigation on any project in the last five (5) years.
- The undersigned firm, by attachment to this form, submits a summary and disposition of individual cases of litigation during the past five (5) years.

ORMOND Septic  
COMPANY NAME

GREGORY B THOMPSON  
SIGNER'S NAME (PRINT OR TYPE)

[Signature]  
AUTHORIZED SIGNATURE

PRESIDENT  
TITLE

3/3/15  
DATE

**THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL**

**CITY OF BUNNELL**

**DRUG-FREE WORKPLACE CERTIFICATION**

Does your Agency have a Drug-Free Workplace Program: Yes:  No:

In order to have a drug-free workplace program, a business shall:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

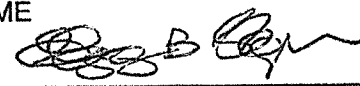
Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violation.

Give each employee that engages in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).

In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

Impose sanctions on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

GREGORY B THOMPSON  
\_\_\_\_\_  
NAME  
  
\_\_\_\_\_  
SIGNATURE  
PRESIDENT  
\_\_\_\_\_  
TITLE



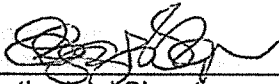
**THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL**

**STATEMENT OF INSURANCE COMPLIANCE**

The undersigned agrees to obtain prior to award, if selected, Automobile Liability, and Worker's Compensation coverage in accordance with the requirements as set forth in the Request for Qualifications attached hereto.

Policies shall be issued only by companies authorized by maintaining certificates of authority issued to the companies by the Department of Insurance of the State of Florida to conduct business in the State of Florida and which maintain a Rating of "A" or better and a Financial Size category of "VII" or better according to the A.M. Best Company. Policies for Worker's Compensation may be issued by companies authorized as a group self-insurer by F.S. 440.57, Florida Statutes.

GREGORY B THOMPSON  
Responder

  
Authorized Signature

PRESIDENT  
Officer Title

3/3/15  
Date

**THIS FORM MUST BE COMPLETED AND RETURNED WITH THE RESPONSE**

**RESPONDER'S CERTIFICATION**

I have carefully examined the Request for Qualifications, Instructions to Responders, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this Request for Qualifications.

I hereby propose to furnish the services specified in the Request for Qualifications at the prices, rates or discounts quoted in my response. I agree that my response will remain firm for a period of up to ninety (90) days in order to allow the CITY OF BUNNELL adequate time to evaluate the responses.

I agree to abide by all conditions of this response and understand that a background investigation may be conducted by the CITY OF BUNNELL prior to award.

I certify that all information contained in this response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this response on behalf of the Responder and that the Responder is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this response is made without any prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a response; no employee or agent of the CITY OF BUNNELL or of any other Responder has any interest in said response; and that the undersigned executed this Responder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

GREGORY B. THOMPSON

Responder



Authorized Signature

PRESIDENT

Officer Title

3/3/15

Date

## Request for Taxpayer Identification Number and Certification

Give Form to the  
 requester. Do not  
 send to the IRS.

|   |  |  |   |
|---|--|--|---|
| Print or type<br>See Specific Instructions on page 2. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.<br><b>RAYCO FUNDING &amp; DEVELOPMENT, INC.</b>  |  |   |
|   | 2 Business name/disregarded entity name, if different from above<br><b>ORMOND SEPTIC SYSTEMS</b>   |  |   |
|   | 3 Check appropriate box for federal tax classification; check only one of the following seven boxes:<br><input type="checkbox"/> Individual/sole proprietor or single-member LLC<br><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____<br>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.<br><input type="checkbox"/> Other (see instructions) ▶ _____ |  | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br>Exempt payee code (if any) _____<br>Exemption from FATCA reporting code (if any) _____<br><i>(Applies to accounts maintained outside the U.S.)</i> |
|   | 5 Address (number, street, and apt. or suite no.)<br><b>500 WALKER STREET</b>  |  | Requester's name and address (optional)   |
|   | 6 City, state, and ZIP code<br><b>HOLLY HILL, FL 32117</b>   |  |   |
|   | 7 List account number(s) here (optional)   |  |   |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

|                                |   |   |   |   |   |   |   |   |
|--------------------------------|---|---|---|---|---|---|---|---|
| Social security number         |   |   |   |   |   |   |   |   |
|                                |   |   |   |   |   |   |   |   |
| or                             |   |   |   |   |   |   |   |   |
| Employer identification number |   |   |   |   |   |   |   |   |
| 5                              | 9 | - | 2 | 8 | 4 | 6 | 1 | 9 |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**      Signature of U.S. person ▶ Jessie Swindling      Date ▶ 3/3/15

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



**City of Bunnell, Florida  
Agenda Item No. C-6.**

|  |  |                       |
|--|--|-----------------------|
| <b>Document Date:</b>  | 3/13/2015  | <b>Amount:</b> N/A    |
| <b>Department:</b>   | City Clerk   | <b>Account #:</b> N/A |
| <b>Subject:</b>  | Interlocal Agreement between Flagler County and the City of Bunnell as it relates to the County's CDBG Application for the Carver Center Improvements. |                       |
| <b>Attachments:</b><br><i>Please number items as they will appear on the agenda.</i>   | <ol style="list-style-type: none"> <li>1. Interlocal Agreement</li> <li>2. Email from State Dept of Economic Opportunity</li> </ol>                    |                       |
| <b>Agenda Section:</b>   | C. Consent Agenda  |                       |
| <b>Summary/Highlights:</b> Flagler County has requested the City of Bunnell approve an Interlocal Agreement for the County to seek, administer and inspect a CDBG grant necessary to complete the Carver Center project for the 2014/15 Fiscal Funding Years.                |  |                       |
| <b>Background:</b> The Florida Department of Economic Opportunity is accepting applications for the Florida Small Cities Community Development Block Grant Program. Funds to benefit low and moderate income population while addressing urgent community development needs. |  |                       |
| <b>Staff Recommendation:</b> Approve the Interlocal Agreement between Flagler County and the City of Bunnell as it relates to the County's CDBG Application for the Carver Center Improvements.  |  |                       |
| <b>City Attorney Review:</b>   |  |                       |
| <b>Finance Department Review/Recommendation:</b> This project will have no financial impact on the City, therefore Finance recommends approval of this agreement.  |  |                       |
| <b>Approver Name:</b>  | <b>Approval Status:</b>  | <b>Date:</b>          |
| Stella Gurnee, Finance Director  | Approved   | 3/15/2015             |
| Sandra Bolser, City Clerk  | Approved for 03/23/2015 Agenda   | 3/15/2015             |

**Sandra Bolser**

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**From:** Sandra Bolser  
**Sent:** Tuesday, March 17, 2015 4:19 PM  
**To:** Sandra Bolser  
**Subject:** FW: CDBG Small Cities Grant Program

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**From:** Howard, Patrick [<mailto:Patrick.Howard@deo.myflorida.com>]  
**Sent:** Tuesday, March 17, 2015 3:58 PM  
**To:** Stella Gurnee; Wood, Mona  
**Cc:** Larry Williams; Sandra Bolser; Mick Cuthbertson; Fernand "Tib" J. Tiblier Jr.; Doherty, Roger; Court, Ted  
**Subject:** RE: CDBG Small Cities Grant Program

Stella,

Thank you for your patience with us! As discussed, the County applying for a CDBG project at the Carver facility in no way affects the eligibility of the City in applying for a CDBG project in the same FFY Cycle.

In my first conversation with you, I conveyed that we are of the opinion that a project in the City that predominately serves residents of the City should be a project that the City applies for. We base this opinion on our Administrative Rule that allows for beneficiaries outside the applying local government's jurisdiction, however, states that no more than 50% of the beneficiaries in the project may reside outside the applying local government's jurisdiction.

After discussion with our supervisor, we are still of the opinion that the City's residents would have more than 50% of the beneficiaries, however, we contend that it remains the County's responsibility to define the service area before we determine whether they have an eligible application.

In either case, whether the County applies for CDBG assistance for the Carver project or not, the City remains eligible to apply for CDBG assistance for their project of choice.

For the County to apply for CDBG assistance for the Carver project, they will need an interlocal agreement with the City. This interlocal agreement and the County's application would not affect the City's eligibility to apply for a CDBG grant, and therefore we see no eligibility reason for the City not to sign the interlocal.

Again thank you for your time and patience in this matter. Please call Mona, Ted or me if you have questions.

Sincerely,

Patrick

Patrick Howard, Government Operation Consultant II  
Florida Small Cities Community Development Block Grant Program  
Department of Economic Opportunity  
107 East Madison Street – MSC 400  
Tallahassee, Florida 32399-6508  
Phone: 850-717-8418  
Email: [Patrick.Howard@deo.myflorida.com](mailto:Patrick.Howard@deo.myflorida.com)

---

**From:** Stella Gurnee [<mailto:sgurnee@bunnellcity.us>]  
**Sent:** Tuesday, March 17, 2015 3:32 PM  
**To:** Wood, Mona

Cc: Larry Williams; Sandra Bolser; Howard, Patrick; Mick Cuthbertson; Fernand "Tib" J. Tiblier Jr.  
Subject: RE: CDBG Small Cities Grant Program

Mona,

Please see the proposed interlocal agreement attached. As I understand the discussion with you and Patrick Howard, only the City would be eligible to apply for this grant. The City Manager is removing this from our next agenda. Please feel free to contact me if you have additional questions.

*Stella*

---

**From:** Stella Gurnee  
**Sent:** Tuesday, March 17, 2015 1:57 PM  
**To:** 'mona.wood@deo.myflorida.com'  
**Subject:** CDBG Small Cities Grant Program

Mona,

I left a voice mail for you. Can you please call me regarding an inter-local agreement the County is asking us to enter into regarding CDBG Small Cities Grant Program. We are trying to finish our Commission agenda. Thank you

*Stella L. Gurnee*

Finance Director  
PO Box 756  
Bunnell, FL 32110  
(386)437-7500  
[sgurnee@bunnellcity.us](mailto:sgurnee@bunnellcity.us)

**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from the City of Bunnell and employees regarding public business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.

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This email communication may contain confidential information protected from disclosure by privacy laws and is intended for the use of the individual named above. If the reader of this message is not the intended recipient, this is notice to you that any dissemination, distribution or copying of this communication or any attachment to it may be a violation of federal and state privacy laws. If you have received this email in error, please notify the sender immediately by return email and delete this message. Please note that Florida has a broad public records law, and that all correspondence to me via email may be subject to disclosure. Under Florida law email addresses are public records.

**INTERLOCAL AGREEMENT  
BETWEEN  
CITY OF BUNNELL, FLORIDA  
AND  
FLAGLER COUNTY, FLORIDA**

THIS AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the CITY OF BUNNELL, a municipal corporation organized under the laws of the State of Florida, hereafter referred to as "CITY", and FLAGLER COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY".

WHEREAS, the COUNTY seeks to apply for Community Development Block Grant (CDBG) funding to develop a COUNTY-owned Community Center within the CITY limits that will provide services and programs for low-to-moderate income (LMI) citizens of the COUNTY and CITY; and

WHEREAS, the CITY has a mutual interest in success of the project and concurs with the COUNTY applying for the CDBG to carry out this activity; and

WHEREAS, the COUNTY and CITY are in need of improving facilities, programs and services that will enhance the lives of LMI citizens of the County and CITY; and

WHEREAS, this Agreement is necessary to fulfill the requirements of the COUNTY'S 2014/15 CDBG Application(s) and any other grants that the COUNTY might seek to fund the Carver Center Improvements within the CITY limits; and

WHEREAS, Sections 125.0101 and 180.02, Florida Statutes, respectively authorize the COUNTY and CITY to enter into such an inter-local government agreement for provision of the services contemplated by this Agreement; and

WHEREAS, no service area or other jurisdictional authority changes or related responsibilities have been approved by this Agreement; and

WHEREAS, the COUNTY and the CITY do hereby agree that the COUNTY has

certain resources that the CITY does not have in administering projects that are a priority for the community at large, and working together would increase the benefit and success of such needed neighborhood development projects so long as the CITY approves all actions requiring authorization on its behalf, and all grant program requirements are fulfilled.

**NOW, THEREFORE,** in consideration of the mutual covenants herein contained, the parties agree as follows:

1. Subject to the terms of this Agreement, the COUNTY and CITY agree that the COUNTY shall seek, administer, and inspect a CDBG grant necessary to complete the Carver Center project for the 2014-15 Fiscal Funding Years, and shall have responsibility for day-to-day administrative requirements of the grant, including but not limited to procurement, payment of invoices, and request for funds approval and submission.
2. The COUNTY and CITY affirm that all activities, projects areas and service areas are consistent with their comprehensive plans.
3. The COUNTY shall be the applicant for this project, and the COUNTY'S policies and procedures shall govern in matters related to this grant.
4. The COUNTY, upon final grant closeout, shall be responsible for operation and maintenance of the facility.
5. The COUNTY authorized staff shall review and provide written approval of the project plans and specifications prior to bidding.
6. The COUNTY agrees to sign applicable forms, including, but not limited to, the award agreement, environmental review, and closeout package and shall authorize by Board of County Commission Enabling Resolution officials or staff to sign administrative forms and similar documents required for the COUNTY to perform its duties required by the grant.



7. The CDBG grant funds and any other grant funds obtained and administered under this agreement shall be managed through reimbursement, as most grants require reimbursement of costs after expenditure, and the COUNTY will set up accounts and procedures to ensure timely request for funds from grant agencies.

8. This Agreement shall be construed solely to benefit the parties hereto and no third person, corporation, or other legal entity shall ever have the right to bring action to enforce the terms hereof.

9. This Agreement can be amended, only by agreement of both parties in writing, and no employees or agent has the authority to waive or otherwise amend the terms and conditions of this Agreement without specific written authorization of the parties hereto subject to CDBG conditions.

---

10. This Agreement shall become effective when executed both by the COUNTY and CITY and shall run until such time as the grant closeout is submitted and approved by the appropriate agency for all grants successfully obtained and managed for the 2014-15 FFYs. Upon the expiration of the term of this Agreement or upon this Agreement being declared void or unenforceable, any service being previously provided pursuant to the terms of this Agreement shall continue unless otherwise mutually agreed between the parties.

11. COUNTY and CITY mutually represent that they have the respective authority to enter into this Agreement.

\* \* \* **SIGNATURE PAGE TO FOLLOW** \* \* \*

In WITNESS WHEREOF, the parties have hereunto set their hands and seals  
this date above written.

Attest:

\_\_\_\_\_

"CITY"

CITY OF BUNNELL, FLORIDA  
A Municipal Corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Approved As To Legal Form:

\_\_\_\_\_

Attest:

\_\_\_\_\_


"COUNTY"

FLAGLER COUNTY, A Political  
Subdivision of the State of Florida

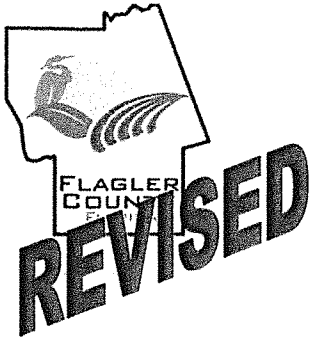
By: \_\_\_\_\_

Frank Meeker, Chairman

Approved As To Legal Form:

 \_\_\_\_\_

Al Hadeed, County Attorney



# Flagler County Board of County Commissioners Agenda

March 2, 2015 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. Pledge to the Flag and Moment of Silence
2. Additions, Deletions and Modifications to the Agenda
3. Announcements by the Chair
4. Recognitions, Proclamations and Presentations:
  - a) Recognitions: None
  - b) Proclamations: Children's Day
  - c) Presentation: Purchasing Department, Kris Collora
5. Community Outreach: A thirty-minute time has been allocated at the beginning of the meeting for public comment. Each speaker will be allowed up to three minutes to address the Commission on any consent agenda item or other topics not on the agenda. Each speaker will have three (3) minutes. Any speaker who is unable to speak within this Community Outreach period will be allowed to speak during the Community Outreach portion at the end of the meeting.

## CONSENT

### 6. Constitutional Officers:

#### Clerk:

6a) **Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:

- 1) Disbursement for Week Ending February 13, 2015
- 2) Disbursement for Week Ending February 20, 2015
- 3) Revenue Collected for January 2015

6b) **Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:

- 1) February 2, 2015 Special Meeting
- 2) February 10, 2015 Special Meeting
- 3) February 16, 2015 Regular Meeting
- 4) February 16, 2015 Workshop
- 5) February 19, 2015 Special Meeting

Sheriff:

6c) Approval to Allocate \$1,100 from the Law Enforcement Trust Funds to Donate to Flagler County Boy Scouts in Support of their Golden Eagle Dinner.

Financial Matters:

7. Approval of Flagler County Tourist Development Council (TDC) Discretionary Event Funding:

- a) Crappie USA Fall Tournament FY 2015-16 \$7,500.00 – November 27-28, 2015
- b) Fishers of Men National Tournament Trail – District 1 Championship FY 2016-17 \$15,000.00 – November 15-19, 2016

Request the Board approve the recommendation of the Flagler County Tourist Development Council for funding in the amount of \$7,500 contingent upon FY2015-16 budget approval and \$15,000 contingent upon FY2016-17 budget approval for the Fund 110 Promotional Activities/Discretionary Event Funding.

8. Approval of Flagler County Tourist Development Council (TDC) Discretionary Event Funding:

- 1) Florida Flag Football League State Championship and Hall of Fame Banquet \$5,000.00 – June 27-28, 2015

Request the Board approve the recommendation of the Flagler County Tourist Development Council for funding, in the amount of \$5,000 for the Fund 110 Promotional Activities/Discretionary Event Funding.

9. Approval of Hazard Mitigation Grant Program (HMGP) Application in the Amount of \$117,826: Request the Board approve the grant application for FDEM and FEMA submitted under the DR-4177 HMGP and authorize the County Administrator to execute all the associated documents related to the application, acceptance and implementation of the grant if awarded.

10. Approval of FY14/15 Northeast Florida Library Information Network Innovation Grant Application: Request the Board approve the attached NEFLIN 2014-2015 Innovation Grant Application in support of Flagler County Public Library's Wireless Mobile Laptop Computer Lab and authorizing the County Administrator to execute the application and any documents necessary for the acceptance, implementation and closeout of the grant award.

11. Approval of Bid Award ITB-B037-0-2015 for Delivery of Road Base Materials to Multiple Vendors, for Period of One (1) Year: Request the Board approve bid award ITB-B037-0-2015 for Delivery of Road Base Materials to Environmental Land Services, LLC., M.J. Stavola Farms, Inc. dba M.J. Stavola Industries, and East Coast Aggregates, LLC., for Period of One (1) Year and authorize the County Administrator to issue a purchase order.

12. Approval of Contract with the Center for Urban Transportation Research (CUTR) in the Amount of \$50,873.00 for the Purpose of Creating a Transit Development Plan (TDP) for Flagler County Public Transportation (FCPT): Request the Board approve the contract with the Center for Urban Transportation Research (CUTR), the FDOT Grant Agreement and its associated Authorizing Resolution, and authorize the County Administrator to execute any documents in the course of implementing the Contract with CUTR and the FDOT Grant Agreement.

13. **Approval of Reappointment to the Tourist Development Council:** Request the Board consider the reappointment of Mr. Robert Stanfield to the Tourist Development Council for a four-year term in the category of an "*Individual Involved in Tourist Industry*":
14. **Approval of Appointment to the Flagler County Planning and Development Board:** Request the Board consider the appointment of Mr. Mark Langello to the Planning and Development Board representing the area "east of the Intracoastal Waterway" for a term to expire on September 21, 2018.
15. **Approval of a Grant Agreement for Flagler County Art League in the Amount of \$2,500 to Assist with the Artistic and Cultural Activities Collaboration:** Request the Board approval of a Grant Agreement with the Flagler County Art League to assist with the artistic and cultural activities collaboration in the amount of \$2,500 and Budget Transfer 15-102 appropriating funding.
16. **Approval of a Grant Agreement for Gratitude America, Inc. in the Amount of \$2,500 to Assist with the Marineland Military Support Retreat:** Request the Board approval of a Grant Agreement with the Gratitude America, Inc. supporting the Military Support Retreat in the amount of \$2,500 and Budget Transfer 15-105 to appropriate funding.
17. **Approval of Local Agency Program (LAP) Supplemental Agreement No. 2 and the Authorizing Resolution between Flagler County and the Florida Department of Transportation (FDOT), to amend the LAP agreement with a required update of the Federal auditing requirements for the Construction of the Bunnell Elementary Trails Project, FDOT Financial Project No. 428042-1-58-01:** Request the Board approve the Local Agency Program (LAP) Supplemental Agreement No. 2 and the Authorizing Resolution between Flagler County and the Florida Department of Transportation (FDOT) for Construction the Bunnell Elementary Trails project.
18. **Retrofit Project for Bunnell Elementary School:**
  - a) **Approval of an Interlocal Agreement with the Flagler County School Board for a Hurricane Shelter Retrofit Project for Bunnell Elementary School:** Request the Board approve the Interlocal Agreement between Flagler County and the Flagler County School Board for the Hurricane Shelter Retrofit Project.
  - b) **Approval of a Subgrant Agreement with the Florida Division of Emergency Management in the amount of \$231,000.00:** Request the Board approve the state-funded subgrant agreement between the Florida Division of Emergency Management and Flagler County in the amount of \$231,000.00
19. **Approval of Purchase Requisition #11832 in the Amount of \$79,405.00 to Network Cabling Services, Inc. for Fiber Optic Cabling per the City of Jacksonville Contract ESC-0565-12 for Full Service Wiring and Cable Services:** Request the Board approve Purchase Requisition #11832 in the Amount of \$79,405.00 to Network Cabling Services, Inc. for Fiber Optic Cabling per the City of Jacksonville Contract ESC-0565-12 for Full Service Wiring and Cable Services and authorize the County Administrator to issue a purchase order.
20. **Consideration of Adoption of a Fee Resolution Related to Short-Term Vacation Rentals:** Request the Board approve the amendment to the Growth Management Department's Fee Resolution to provide for fees related to short-term vacation rentals.

## PUBLIC HEARINGS

*Public Hearings will be heard after 9:30 a.m.*

21. First Public Hearing to Review Categories and Proposed Project for Submission of a Community Development Block Grant (CDBG) for Flagler County's Carver Center: Request the Board accept the recommendation of the Citizen Advisory Task Force to seek CDBG applications for the Carver Center Improvements in the Neighbourhood Revitalization Category FY 2014 and in FY 2015/16 if necessary to achieve funding.

## GENERAL BUSINESS

General Business Presentations Limited to 15 Minutes with Individual Speaker Comments Limited to 3 Minutes Each Speaker per Adopted Commission Meeting Procedures

22. Approval of Appointment to the Land Acquisition Committee: Request the Board consider the appointment of Mr. Greg Feldman, Mr. Walter Mahler or Mr. David Sullivan for a three-year term on the Land Acquisition Committee.
- ~~23. Request to Release Restrictive Covenant Over Tract R, Palm Coast Plantation Unit 2: Request the Board approve partial release of the restrictive covenant recorded at Official Records Book 830, Pages 74-75, Public Records of Flagler County, Florida, for parcel #27 11 31 4892 00000 00R0 and parcel #27 11 31 4892 00000 00R1, subject to execution by each respective owner of the Agreement for Partial Release of Restrictive Covenant and the conditions contained therein.~~

## ADDITIONAL REPORTS AND COMMENTS

24. County Administrator Report/Comments

25. County Attorney Report/Comments

26. Commission Action

27. Community Outreach

*A thirty-minute time has been allocated at the end of the meeting for public comment. Each speaker will be allowed up to three minutes to address the Commission on items not on the agenda.*

28. Commission Reports/Comments

29. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may

need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS  
PUBLIC HEARING / AGENDA ITEM # 21

**SUBJECT:** First Public Hearing to Review Categories and Proposed Project for Submission of a Community Development Block Grant (CDBG) for Flagler County's Carver Center

**DATE OF MEETING:** March 2, 2015

**OVERVIEW/SUMMARY:** The Florida Department of Economic Opportunity has announced the application period for the Florida Small Cities Community Development Block Grant Program, funds to benefit low and moderate income population while addressing urgent community development needs. The process for grant submission is lengthy and requires the appointment of a Citizen Advisory Task Force and several meetings which include two public hearings. The deadline for submission is the end of May 2015.

At the October 20, 2014 Regular Meeting of the Board of County Commissioners, the Board approved a resolution to formally establish the Community Development Block Grant (CDBG) Citizen Advisory Task Force (CATF), and appointed seven unincorporated Flagler County residents to serve. At the December 1, 2014 Regular Meeting of the Board of County Commissioners, the Board approved the utilization of the professional assistance of Guardian Community Resource Management, Inc. for grant writing and grant implementation.

Staff, working in conjunction with the CDBG CATF, have identified a potential project for the expansion of the Carver Center and would like to pursue a CDBG - Neighborhood Revitalization Application. The purpose of today's meeting is to conduct the first of two public hearings to review the categories of CDBG's and the proposed project for submission of a CDBG for Flagler County's Carver Center and to receive feedback from the community.

**FUNDING INFORMATION:** With the submission of this grant, staff is looking to secure the maximum amount of \$750,000.00 for construction, which would require local leverage of up to \$50,000 to secure the maximum points allotted. A total of \$90,000 was appropriated in the FY14/15 budget for the Carver Center Expansion, Capital Project #180557. If approved and awarded this project would be included in the FY15/16 Capital Project Budget.

**DEPT./CONTACT/PHONE #:** General Services, Heidi Petito, 313-4185

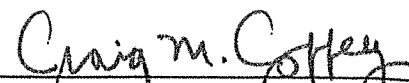
**RECOMMENDATIONS:** Request the Board accept the recommendation of the Citizen Advisory Task Force to seek CDBG applications for the Carver Center Improvements in the Neighbourhood Revitalization Category FY 2014 and in FY 2015/16 if necessary to achieve funding.

**ATTACHMENTS:**

1. Interlocal Agreement

  
Heidi Petito, General Services Director

2/27/17  
Date

  
Craig M. Coffey, County Administrator

27 Feb 2015  
Date





**City of Bunnell, Florida**  
**Agenda Item No. E-1.**

|  |  |                   |  |
|--|--|-------------------|--|
| <b>Document Date:</b>  | 2/27/2015  | <b>Amount:</b>    |  |
| <b>Department:</b>   | Community Development Department   | <b>Account #:</b> |  |
| <b>Subject:</b>  | Ordinance 2015-04 Amending the Bunnell Code of Ordinances Section 54-1 Requests for vacation of streets, alleys or rights-of-way – Second Reading. |                   |  |
| <b>Attachments:</b><br><i>Please number items as they will appear on the agenda.</i>   | 1. Proposed Ordinance.   |                   |  |
| <b>Agenda Section:</b>   | E. Ordinance   |                   |  |
| <b>Summary/Highlights:</b><br>This is a request to amend the Bunnell Code of Ordinances Section 54-1 Requests for vacation of streets, alleys or rights-of-way – Second Reading.   |  |                   |  |
| <b>Background:</b><br>This Ordinance was approved on first reading at the March 9, 2015 Commission meeting. Commissioners requested the Planning, Zoning and Appeals Board continue to review requests for the vacation of streets, alleys, and rights of way. This change has been made. The Code of Ordinance provides regulations for the vacation of streets, alleys, and rights-of-way. These regulations are in need of revision.<br><br>The current regulations require that all of the owners of the land adjacent to the land sought to be vacated affirmatively consent to the vacating of a street, alley, or right-of-way. This type of requirement poses the risk of substantially complicating the vacating of a street, alley, or right-of-way, the vacating of which would be in the public interest.<br><br>The proposed ordinance changes the notification procedure to the owners of the land adjacent to the property to be vacated. |  |                   |  |
| <b>Staff Recommendation:</b><br>Approval of Ordinance 2015-04 Amending the Bunnell Code of Ordinances Section 54-1 Requests for vacation of streets, alleys or rights-of-way – Second Reading.   |  |                   |  |
| <b>City Attorney Review:</b><br>This item was reviewed by and approved on February 27, 2015.   |  |                   |  |
| <b>Finance Department Review/Recommendation:</b>   |  |                   |  |
| <b>Approver Name:</b>  | <b>Approval Status:</b>  | <b>Date:</b>      |  |
| Stella Gurnee, Finance Director  |  |                   |  |
| Sandra Bolser, City Clerk  | Approved for 03/23/2015 Agenda   | 3/13/2015         |  |

## ORDINANCE 2015-04

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING SECTION 54-1 OF THE CODE OF ORDINANCES REGARDING REQUESTS FOR VACATION OF STREETS, ALLEYS OR RIGHTS-OF-WAY; PROVIDING FOR NOTICE BY CERTIFIED MAIL TO ALL PERSONS WHOSE PROPERTY ABUTS THE PORTION OF A PUBLIC STREET, ALLEY OR RIGHT-OF-WAY PROPOSED TO BE VACATED; REMOVING A REQUIREMENT THAT ALL OWNERS OF LAND ADJACENT TO LAND SOUGHT TO BE VACATED MUST APPROVE THE VACATING IN WRITING; PROVIDING FOR CONFLICTING PROVISIONS, SEVERABILITY AND APPLICABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Bunnell Code of Ordinances provides for procedures and requirements relating to requests for vacating streets, alleys or rights-of-way in Sec. 54-1, Bunnell Code of Ordinances; and

WHEREAS, such regulations presently require that all of the owners of the land adjacent to the land sought to be vacated affirmatively consent to the vacating of a street, alley, or right-of-way; and

WHEREAS, such requirement poses the risk of substantially complicating the vacating of a street, alley, or right-of-way, the vacating of which would be in the public interest; and

WHEREAS, the City Commission of the City of Bunnell finds that an alternative requirement that the City provide notice by certified mail to all persons whose property abuts the portion of the public street, alley or right-of-way proposed to be vacated, postmarked no less than 10 days prior to the public hearing on the proposal, provides adequate and sufficient procedural safeguards regarding notice and opportunity to be heard with respect to the proposal.

**NOW THEREFORE BE IT ORDAINED BY THE COMMISSION OF THE CITY OF BUNNELL, FLAGLER COUNTY, FLORIDA THAT:**

### **Section 1.**

Sec. 54-1, Bunnell Code of Ordinances, is hereby amended as follows:

#### **Sec. 54-1. - Requests for vacation of streets, alleys or rights-of-way.**

- (a) All requests to vacate any public street, alley or right-of-way shall be in writing and notarized, shall be addressed to the city, shall include the legal description of all properties physically adjoining the land sought to be vacated and shall bear the printed name, address and notarized signature of the person making the request.
- (b) All requests shall include a cashier's check, certified check or money order, which will not be refundable, in the amount established by section 30-411.

- (c) All requests shall include the name and address of all property owners who own land abutting the street, alley, or right-of-way adjacent to the land sought to be vacated.
- (d) Any approval by the city commission to vacate any street, alley or right-of-way shall be in ordinance form and in compliance with F.S. § 166.041.
- ~~(e) The City shall provide notice by certified mail to all persons whose property abuts the portion of the public street, alley or right-of-way proposed to be vacated, postmarked no less than 10 days prior to the public hearing on the proposal. Such notice shall state the time and place at which the city commission will conduct a public hearing on the proposal, together with a copy of the proposed ordinance.~~
- ~~(e) The petitioner shall present a petition to the city commission signed by all of the owners of the land adjacent to the land sought to be vacated, on forms provided by the city clerk.~~
- ~~(f) Prior to public hearing the city clerk shall provide the city commission with proof that those owners of land adjacent to the land sought to be vacated were in fact notified. Such proof may be shown by the returned receipt of certified or registered mail, police service or by a signed acknowledgement of the person notified.~~
- (f)(g) The applicant must state to the city commission the reason for the request to vacate. The applicant must also submit a proposed site plan that shows the future use of the vacated street, alley or right-of-way.
- (g)(h) No street shall be vacated unless it is in the public interest or unless such street is no longer required for public use.
- (h)(i) There shall be no charge for the vacation of any street, alley or right-of-way except for the administrative costs as shown in subsection (b) of this section.
- (i)(j) Prior to the final reading of the ordinance, the planning and zoning board shall review all requests for vacating streets, alleys and public places and report its comments to the city commission.

**Section 2. Implementing Administrative Actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Ordinance and to take any and all necessary administrative actions to include, but not be limited to, the adoption of administrative forms, policies, procedures, processes and rules. All development orders shall be issued in a manner consistent with controlling law and rendered in appealable form with the City Clerk. Denials of development approvals shall be issued in accordance with controlling law to include, but not be limited to, Section 166.033, *Florida Statutes*.

**Section 3. Codification.**

The provisions of this Ordinance, including its recitals, shall become and be made a part of the *Bunnell Code of Ordinance* and the Sections of this Ordinance may be re-numbered or re-lettered to accomplish such intention and the word "Ordinance", or similar words, may be changed to "Section," "Article", or other appropriate word; provided, however, that Sections 2, 3, 4, 5, and 6 shall not be codified. The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

**Section 4. Conflicts.**

All ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 5. Severability.**

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

**Section 6. Effective Date.**

This Ordinance shall take effect immediately upon enactment.

First Reading: approved on this 9th day of March 2015.

Second Reading: adopted on this 23rd day of March 2015.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

\_\_\_\_\_  
Wade Vose, City Attorney

Attest:

\_\_\_\_\_  
Sandra Bolser, City Clerk

Seal:



**City of Bunnell, Florida  
Agenda Item No. G-1.**

|   |  |                       |
|---|--|-----------------------|
| <b>Document Date:</b>   | 3/12/2015  | <b>Amount:</b> \$ N/A |
| <b>Department:</b>  | City Clerk   | <b>Account #:</b> N/A |
| <b>Subject:</b>   | Appointments to the Parks and Recreation Advisory Committee  |                       |
| <b>Attachments:</b><br><i>Please number items as they will appear on the agenda.</i>  | Resolution 2015-02 creating a Parks and Recreation Advisory Committee<br>Five (5) Volunteer Applications |                       |
| <b>Agenda Section:</b>  | G. Old Business  |                       |
| <p><b>Summary/Highlights:</b> The Parks and Recreation Advisory Committee Resolution identified the following criteria for appointment: The Committee shall consist of five regular members and one alternate member. The committee shall consist of one City Commissioner, one Carver Sports Complex representative, one organized sports league representative and two members at large from residents, property owners, and or active business owners located within the City limits. No fewer than three of the members shall be City residents.</p>  |  |                       |
| <p><b>Background:</b> The City Commission adopted a resolution establishing a Parks and Recreation Advisory Committee in January. However, there were only two applications received. The deadline for applications was extended to March 13, 2015. At the 2/23/15 meeting the commission appointed Commissioner Robinson as the Commissioner representative and Mr. James Hall as a citizen at large. Available positions on the committee are: Carver Gym Representative (1), Area Sports League representative (1), Members at large (2), and alternate (1).<br/><br/>Five applications have been received (attached).</p> |  |                       |
| <p><b>Staff Recommendation:</b> Staff recommends approval of the five applicants to serve on the City of Bunnell Parks and Recreation Advisory Committee with one appointed to serve as the alternate.</p>  |  |                       |
| <p><b>City Attorney Review:</b></p>   |  |                       |
| <p><b>Finance Department Review/Recommendation:</b></p>   |  |                       |
| <b>Approver Name:</b>   | <b>Approval Status:</b>  | <b>Date:</b>          |
| Stella Gurnee, Finance Director   |  |                       |
| Sandra Bolser, City Clerk   | Approved for 03/23/2015 Agenda   | 3/15/2015             |

## RESOLUTION 2015-02

**A RESOLUTION OF THE CITY OF BUNNELL, FLORIDA CREATING A PARKS AND RECREATION ADVISORY COMMITTEE, PROVIDING FOR MEMBERSHIP, PROVIDING FOR APPOINTMENT BY THE CITY COMMISSION, PROVIDING FOR TERMS OF OFFICE, PROVIDING FOR PURPOSE OF THE COMMITTEE; PROVIDING FOR POWERS AND DUTIES; PROVIDING FOR STAFF ASSISTANCE TO THE COMMITTEE AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the City Commission deems it necessary to review existing rules and fees associated with the use of city parks; and

WHEREAS, the City Commission desires to provide recreation services to the public, while creating a more cost effective use of taxpayer money; and

WHEREAS, there exists a need to gather information to properly address the needs of the entire community through a plan developed cooperatively involving all sports leagues and recreational activities in the City; and

WHEREAS, the City Commission desires to create an advisory committee to assist and provide recommendations, related to parks and recreation within the city, to the City Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONER OF THE CITY OF BUNNELL, FLORIDA:**

**SECTION 1:** Created. A Parks and Recreation Advisory Committee is hereby created.

**SECTION 2:** Purpose. The purpose of the committee shall be to provide the Public Works and Parks/Recreation Director, City Manager and the City Commission with advice and recommendations on all policies, rules, regulations, and fees relating to the use of and reservations of public parks and recreation programs.

**SECTION 3:** Membership. The Parks and Recreation Committee shall consist of five regular members and one alternate member, who shall be appointed by a majority of the City Commission, and shall serve staggered three-year terms. Members may serve successive terms.

In order to establish staggered terms, the initial appointments to the Committee shall be for three members to serve three-year terms, and two members to serve two-year terms. The alternate member shall serve a three-year term. Members shall serve at the pleasure of the City Commission and shall serve without compensation.

Members shall include one City Commissioner, one Carver Sports Complex representative, one organized sports league representative, and two members at large. Members shall be selected

from residents, property owners, and active business owners located within the City. No fewer than three of the members shall be City residents.

The alternate member shall attend all committee meetings regardless of whether a quorum of regular members is seated. The alternate member may participate in committee deliberations and debate, but they may make motions and vote only in the absence or voting disqualification of a regular member or the vacancy in a regular member's seat.

**SECTION 4: Officers.** Officers of the Parks and Recreation Committee shall consist of a chairperson and vice chairperson. Officers of the committee shall be elected from among its membership. The chairperson shall preside at all meetings of the committee. The vice chairperson shall perform the duties of the chairperson in his/her absence.

**SECTION 5: Vacancies.** Appointments to fill any vacancy on the committee shall be for the remainder of the unexpired term of office, and shall not count as a term served by that appointee. If any member fails to attend three successive meetings, without cause and without prior approval of the chairperson, the committee shall declare the members' office vacant and the City Commission shall promptly fill such vacancy. In addition, the City Commission shall have the authority to remove any member with or without cause.

**SECTION 6: Powers and Duties.** The parks and recreation committee may act as a public forum for citizens to address concerns over city parks and recreation activities. The parks and recreation committee shall provide advisory oversight of public playgrounds, athletic fields, recreation centers and other facilities and activities on property owned or controlled by the city and designated as a public park, or on other properties with the consent of the owners and authorities thereof. The Committee shall review all reservation, rental and fee structures and resolutions for parks and make recommendations for changes. It shall have the responsibility to recommend any form of recreation activity that will employ the leisure time of the people in a constructive and wholesome manner. The parks and recreation committee shall advise and assist the city commission as needed or requested. Under certain circumstances and when deemed appropriate by the city manager and/or parks and recreation director, the parks and recreation committee may review requests for permits and make a recommendation relative to said requests for use and/or reservation of city parks or city park facilities.

**SECTION 7: Meetings.** Regular meetings of the Parks and Recreation Advisory Committee shall be held at least quarterly but no more than twice monthly at times and places designated by the committee, with at least 48 hours public notice. All meetings of the committee shall be open to the public. The committee shall have minutes of each meeting taken, which minutes shall be recorded with the City Clerk, and such records shall be open for public inspection. A majority of the committee shall constitute a quorum. At any meeting not having a quorum, any member present may call such meeting to order for the purpose of declaring such lack of quorum, and for declaring adjournment.

**SECTION 8: Staff Assistance.** The Parks and Recreation Department is hereby directed to assist the Parks and Recreation Advisory Committee in its organization and in considering, formulating and making recommendations to the City Commission. The department shall provide for the publication and dissemination of meeting agendas, minutes, and public notices.

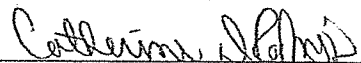
Additionally, the City Manager may make available to the Committee, staff of other departments to assist it in fulfilling its purposes.

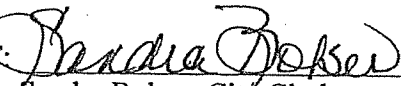
**SECTION 9: Effective Date.** This Resolution shall become effective immediately upon its passage and adoption.

Adopted this 26<sup>th</sup> day of January 2015.

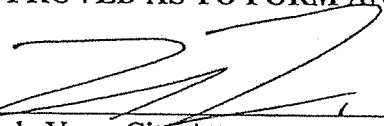
CITY COMMISSION, City of Bunnell, Florida.

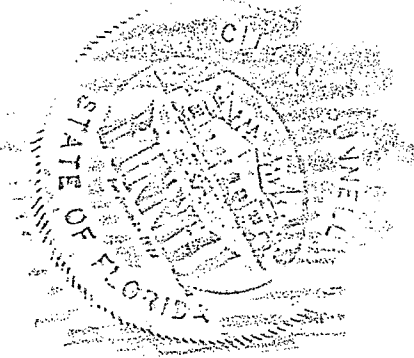
CITY OF BUNNELL, FLORIDA

  
Catherine D. Robinson, Mayor

ATTEST:   
Sandra Bolser, City Clerk

APPROVED AS TO FORM AND LEGALITY:

  
Wade Vose, City Attorney







**VOLUNTEER ADVISORY BOARD AND COMMITTEE APPLICATION**  
(Please fill out form completely)

Name: Patricia Larkin Date: 3-13-2015

Physical address: 602 E Magnolia St Bunnell, FL

Mailing address: P.O. Box 1044, Bunnell, FL 32110

Home phone: 386-437-1155 Daytime phone: 904-342-2267

Fax: 904-342-2268 E-Mail: plarkin@elcnorthflorida.org

Occupation: Finance

Number of years as a City resident or City Business owner: Resident  
Own: 14 Rent: \_\_\_\_\_

Are you registered to vote in Flagler County? Yes  No \_\_\_\_\_

Name of advisory board/committee you're applying for: Parks & Recreation

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to this board/committee: Have volunteered on a number of boards. I would like to be involved in my home town, not just nonprofits.

How many City Commission/Board meetings have you attended in the last 2 years? 24

Have you ever served on a City advisory board or committee in the past? No  
If yes, please list board/committee and years served: \_\_\_\_\_

I hereby acknowledge in conjunction with Board membership that I understand the responsibilities associated with being a Board member and that I have adequate time to serve the City as a Board member. I will become familiar with and abide by the Florida Sunshine Law and I understand that all my comments as a Board member are a matter of public record. If applying for membership to a Pension Board, Code Enforcement Board, or the Board of Planning, Zoning and Appeals, I understand that I must file a limited financial disclosure each year and that filing late may result in a fine.

Date: 3-13-2015 Signature: Patricia Larkin

Please return this application to the City Clerk, P.O. Box 756, Bunnell, Florida 32110, Fax 386-437-7503, or email to [sbolser@bunnellcity.us](mailto:sbolser@bunnellcity.us).



VOLUNTEER ADVISORY BOARD AND COMMITTEE APPLICATION

(Please fill out form completely)

Name: Pastor Sims Jones Date: 3-9-15  
Physical address: 209 S. State St.  
Mailing address: P.O. Box 353584 Palm Coast Fl. 32137  
Home phone: 386-246-9390 Daytime phone: 386-313-1958  
Fax: \_\_\_\_\_ E-Mail: Prayerwheel@Hotmail.com  
Occupation: Pastor / Director People Helping People  
Number of years as a City resident or City Business owner: 5 years  
Own: \_\_\_\_\_ Rent:

Are you registered to vote in Flagler County? Yes  No \_\_\_\_\_

Name of advisory board/committee you're applying for: Parks & Rec. Advisory Board.

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to this board/committee: Pastor, Summer camp worker, Help People in the community with Snags, Food, cloth, community Project in the City.

How many City Commission/Board meetings have you attended in the last 2 years? 42

Have you ever served on a City advisory board or committee in the past? Yes

If yes, please list board/committee and years served: \_\_\_\_\_

C. R. A. advisory Board

I hereby acknowledge in conjunction with Board membership that I understand the responsibilities associated with being a Board member and that I have adequate time to serve the City as a Board member. I will become familiar with and abide by the Florida Sunshine Law and I understand that all my comments as a Board member are a matter of public record. If applying for membership to a Pension Board, Code Enforcement Board, or the Board of Planning, Zoning and Appeals, I understand that I must file a limited financial disclosure each year and that filing late may result in a fine.

Date: 3-9-15 Signature: Sims Jones

Please return this application to the City Clerk, P.O. Box 756, Bunnell, Florida 32110, Fax 386-437-7503, or email to [sbolser@bunnellcity.us](mailto:sbolser@bunnellcity.us).



## VOLUNTEER ADVISORY BOARD AND COMMITTEE APPLICATION

(Please fill out form completely)

Name: Peter G Young Date: 3-17-15

Physical address: 905 Gallberg CT Bunnell FL 32110

Mailing address: \_\_\_\_\_

Home phone: 585-2763 Daytime phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Occupation: Trooper

Number of years as a City resident or City Business owner: 34

Own:  Rent: \_\_\_\_\_

Are you registered to vote in Flagler County? Yes  No \_\_\_\_\_

Name of advisory board/committee you're applying for: Recreation

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to this board/committee: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many City Commission/Board meetings have you attended in the last 2 years? 13

Have you ever served on a City advisory board or committee in the past? Yes  
If yes, please list board/committee and years served: \_\_\_\_\_

I hereby acknowledge in conjunction with Board membership that I understand the responsibilities associated with being a Board member and that I have adequate time to serve the City as a Board member. I will become familiar with and abide by the Florida Sunshine Law and I understand that all my comments as a Board member are a matter of public record. If applying for membership to a Pension Board, Code Enforcement Board, or the Board of Planning, Zoning and Appeals, I understand that I must file a limited financial disclosure each year and that filing late may result in a fine.

Date: 3-12-15

Signature: Peter G Young

Please return this application to the City Clerk, P.O. Box 756, Bunnell, Florida 32110, Fax 386-437-7503, or email to [sbolser@bunnellcity.us](mailto:sbolser@bunnellcity.us).



VOLUNTEER ADVISORY BOARD AND COMMITTEE APPLICATION  
(Please fill out form completely)

Name: John Rogers Date: 3-11-15

Physical address: 1103 N. State Street Bunnell FL 32110

Mailing address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Daytime phone: 437-5555

Fax: \_\_\_\_\_ E-Mail: Johns.toughs.fl@gmail.com

Occupation: Self

Number of years as a City resident or City Business owner: 25  
Own:  Rent: \_\_\_\_\_

Are you registered to vote in Flagler County? Yes  No \_\_\_\_\_

Name of advisory board/committee you're applying for: Recreation Committee

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to this board/committee: For the past 4 years I have served as a Head Varsity basketball coach as well as an assistant athletic director. The school is a member in good standing with the FHSAA.

How many City Commission/Board meetings have you attended in the last 2 years? \_\_\_\_\_

Have you ever served on a City advisory board or committee in the past? Yes  
If yes, please list board/committee and years served: CRB, PZA, Code, and the Commission

I hereby acknowledge in conjunction with Board membership that I understand the responsibilities associated with being a Board member and that I have adequate time to serve the City as a Board member. I will become familiar with and abide by the Florida Sunshine Law and I understand that all my comments as a Board member are a matter of public record. If applying for membership to a Pension Board, Code Enforcement Board, or the Board of Planning, Zoning and Appeals, I understand that I must file a limited financial disclosure each year and that filing late may result in a fine.

Date: 3-11-15 Signature: [Signature]

Please return this application to the City Clerk, P.O. Box 756, Bunnell, Florida 32110, Fax 386-437-7503, or email to [sbolser@bunnellcity.us](mailto:sbolser@bunnellcity.us).



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MAR 09 2015

BY: .....

**VOLUNTEER ADVISORY BOARD AND COMMITTEE APPLICATION**  
(Please fill out form completely)

Name: Pastor Daisy M. Henry Date: 3-6-2015

Physical address: 503 East Dawn Street

Mailing address: \_\_\_\_\_

Home phone: 386-313-1310 Daytime phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: ruthenry

Occupation: retired

Number of years as a City resident or City Business owner: \_\_\_\_\_  
Own: 50 Rent: \_\_\_\_\_

Are you registered to vote in Flagler County? Yes  No \_\_\_\_\_

Name of advisory board/committee you're applying for: G.W. Carver Sports Complex

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to this board/committee: A resident, Pastor founder of Alliance of Involved Ministers (AIM), Joy With Love Outreach Center Community involvement AIM, Summer Camp Serve as a FCSO Chaplain

How many City Commission/Board meetings have you attended in the last 2 years? 20

Have you ever served on a City advisory board or committee in the past? YES  
If yes, please list board/committee and years served: Charter review board, G.W. Carver Foundation, Hearings Board + The G.W. Carver Coalization

I hereby acknowledge in conjunction with Board membership that I understand the responsibilities associated with being a Board member and that I have adequate time to serve the City as a Board member. I will become familiar with and abide by the Florida Sunshine Law and I understand that all my comments as a Board member are a matter of public record. If applying for membership to a Pension Board, Code Enforcement Board, or the Board of Planning, Zoning and Appeals, I understand that I must file a limited financial disclosure each year and that filing late may result in a fine.

Date: 3-6-2015 Signature: Daisy M. Henry

Please return this application to the City Clerk, P.O. Box 756, Bunnell, Florida 32110, Fax 386-437-7503, or email to sbolser@bunnellcity.us.