



FLAGLER BEACH CITY COMMISSION

Item No. 15

Meeting Date: 02-13-2020

Issue: A resolution by the city commission of the city of Flagler Beach, Florida, amending resolution 2019-17 which adopted the FY 2019/20 budget; providing for conflict, providing an effective date hereof.

Submitted by: Kathleen Doyle, Finance Director

Organization: City Staff

RECOMMENDATION: Approve Resolution 2020-02

BACKGROUND:

1. The City Commission approved the purchase of a new claw truck in the 2019-20 Annual Budget in the amount of \$168,000. While researching truck specifications it was discovered that for an additional \$10,000 the truck claw could be purchased with an enclosed hydraulic system that would be very conducive to the salt air conditions of Flagler Beach. The Sanitation Department believes this system would be an excellent choice for the city and would provide savings in the maintenance of the vehicle. An amendment of \$10,000 from the Sanitation Unrestricted Reserves would be needed.
2. The City contracted with Verdego Landscaping for several small landscaping projects in the CRA district, specifically City Hall and Veterans Park. Total Cost was \$20,900. Two of the projects were agreed upon prior to the end of fiscal year 2019, the amount of \$7,900 was encumbered into the current budget. City Commission approved \$10,000 for repairs and maintenance, but the cost exceeds the budget by \$3,000. The City requests an amendment of \$8,000 to the current budget for the remainder of the landscaping and to have the amount of \$5,000 for future repairs and maintenance in the current year.
3. Last year the City was awarded a Tourist Development Grant in the amount of \$150,000 for repairs and improvements to the A-Frame Structure at the Pier. The City secured consultants for design and bidding assistance in the amount of \$39,495. The construction contract was awarded to Samsula Marine for the amount of \$148,670; total cost of the project \$188,165.

City Staff will approach the TDC board to request the additional cost, but for now the budget should be amended so the project can begin on schedule.

The project is part of the Pier Enterprise Fund; this fund does not have adequate reserves for the additional \$38,165 City portion. The funds will need to be transferred from the General Fund and will be held as a liability on the Pier Enterprise Fund Financial Statements. With the addition of this amount, total amount due to the General Fund from the Pier Enterprise Fund will be \$211,020. An amendment will be needed to recognize the TDC funds, A Frame Project and additional liability to the General Fund.

4. The City solicited and received bids for the Wickline Building Senior Center/ Library Complex Parking Lot, located in the CRA District. Bids were opened publicly on January 6, 2020. The bid is structured with a base bid of \$82,745, plus an alternate 1 bid of \$16,750 and alternate 2 bid of \$21,766 for a total of \$121,081

Total costs for the eight bids received ranged from \$121,081 to \$247,000.

The City budgeted \$75,000 in the CRA for annual improvements and will need an amendment to increase that amount by an additional \$46,081 to complete the parking lot as designed. At year end 9/30/2019, the CRA reserve had an amount of \$204,240 (unaudited).

5. City Commission is aware of the need for a rebuild of the dumpster area at the City owned building leased to Ray Barshay, owner of the Funky Pelican.

City Staff would like to use the services of JPA Architects to design structural drawings for a new dumpster area for Funky Pelican Restaurant. The proposed cost is \$9,000. An amendment for this amount will be needed in the Pier Enterprise Funds; this will increase the amount due to General Fund Revenues.

BUDGETARY IMPACT:

- Sanitation Fund – Use of Unrestricted Fund Balance, \$10,000
- CRA Fund – Use of Unrestricted Fund Balance \$54,081
- Pier Enterprise Fund – Additional amount due to General Fund \$47,165
- General Fund – Total amount due from Pier Enterprise Fund \$220,020

LEGAL CONSIDERATIONS/SIGN-OFF:

PERSONNEL:

POLICY/REQUIREMENT FOR BOARD ACTION:

IMPLEMENTATION/COORDINATION:

Attachments

Resolution 2020-02

RESOLUTION 2020-02

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING RESOLUTION 2019-17 WHICH ADOPTED THE FY 2019/20 BUDGET, TO REFLECT A BUDGET AMENDMENT TO PROVIDE FUNDS FOR YEAR END BUDGET SHORTFALLS, PROVIDING FOR CONFLICT, PROVIDING AN EFFECTIVE DATE HEREOF.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA AS FOLLOWS:

1. SECTION 1. The FY 2019-20 Approved Budget is amended as follows:

INCREASE	403.5341.606402	SANITATION TRUCKS	\$ 10,000
INCREASE	403.3800.389102	APPROPRIATED FUND BALANCE	\$ 10,000
INCREASE	101.5391.304600	REPAIRS AND MAINTENANCE – CRA FUND	\$ 8,000
INCREASE	101.3800.389102	APPROPRIATED FUND BALANCE	\$ 8,000
INCREASE	103.3300.334305.192	TDC GRANT – A FRAME PROJECT	\$ 150,000
INCREASE	103.5725.606300.192	IMPROVEMENTS – A FRAME	\$ 150,000
INCREASE	001.0000.131103	DUE FROM PIER ENTERPRISE FUND	\$ 38,165
INCREASE	001.5192.909302	GENERAL FUND CONTINGENCY	\$ 38,165
INCREASE	103.5725.606300.192	OTHER FUNDING SOURCES	\$ 38,165
INCREASE	103.0000.207001	DUE TO GENERAL FUND	\$ 38,165
INCREASE	101.5391.606300	IMPROVEMENTS – CRA FUND	\$ 46,081
INCREASE	101.3800.389102	APPROPRIATED FUND BALANCE	\$ 46,081
INCREASE	103.5725.303100.108	PROFESSIONAL SERVICES – PIER	\$ 9,000
INCREASE	103.0000.207001	DUE TO THE GENERAL FUND	\$ 9,000
INCREASE	001.5192.909302	GENERAL FUND CONTINGENCY	\$ 9,000
INCREASE	001.0000.131103	DUE FROM PIER ENTERPRISE FUND	\$ 9,000

SECTION 2. All Resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

SECTION 3. This Resolution shall become effective immediately upon passage as provided by law.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2020.

ATTEST: CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

Penny Overstreet, City Clerk

Linda Provencher, Mayor