



Child Care Facility Information

Name: The Element Montessori School
ID Number: C07FL0072
Address: 900 E Moody Blvd Bunnell FL 32110
Phone Number: (386) 793-9567 Capacity: 45
Owner/Director/Staff Responsible: Kerri Huckabee

Inspection Information

Type: Abbreviated Date: 08/28/2023 Arrival/Departure Time: 11:00 AM to 12:30 PM
Staff Present: 4 Children Present: 30 Onsite Visit: Yes

Pursuant to s. 402.3115, Fla. Statutes, the following provider has earned an abbreviated, Key Indicator System, inspection. The Key Indicator System inspection will only measure compliance with the Key Indicator System Standards, Supplemental Standards, and five randomly-selected standards.

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

03. Ratio Sufficient CCF Handbook, Section 2.3

Standard Comments

30 children were present during this inspection. 15 children were present with 2 staff members in the elementary group. 15 children were present with 2 staff members in the primary group. There were 5 five year old children. There were 2 four year old children. There were 3 three year old children. There were 3 six year old children. There were 2 seven year old children.

03-01 s.402.305(4), F.S. Compliance

04. Supervision CCF Handbook, Section 2.4

Standard Comments

The children are well supervised in this program. Positive adult/child interaction was observed.

04-01 CCF Handbook, Section 2.4 Compliance

04-02 CCF Handbook, Section 2.4.1, A, B, D, G, H, and I; 2.4.2; 2.4.3; 2.4.5, D Compliance

04-18 s.435.06(2)(a), F.S. and CCF Handbook, Section 5.2, C Compliance

05. Transportation CCF Handbook, Section 2.5

Standard Comments

This program does not transport children.

05-04 CCF Handbook, Section 2.5.2 Not Applicable

08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5

08-04 s. CCF Handbook, Section 2.5.5 Not Applicable

09. Planned Activities CCF Handbook, Section 2.6

09-02 CCF Handbook, Section 2.6 Compliance

11. Child Discipline CCF Handbook, Section 2.8

11-01 s. CCF Handbook, Section 2.8, E Compliance



PHYSICAL ENVIRONMENT

12. Facility Environment CCF Handbook, Section 3.1

Standard Comments

The learning environment is clean, safe, and inviting for the children.

12-01 CCF Handbook, Section 3.1, A

Compliance

12-02 CCF Handbook, Section 3.1, A

Compliance

12-18 CCF Handbook, Section 3.1, I

Compliance

13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2

Standard Comments

All hazardous materials are stored out of the reach of the children.

13-01 CCF Handbook, Section 3.2, B

Compliance

13-02 CCF Handbook, Section 3.2, B

Compliance

15. Licensed Capacity CCF Handbook , Section 3.4

15-01 CCF Handbook , Section 3.4.1, C

Compliance

17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5

Standard Comments

The playground is clean. No hazards were observed.

17-05 CCF Handbook, Section 3.5, F

Compliance

20. Crib Requirements CCF Handbook, Section 3.6

Standard Comments

This program does not serve infants.

20-06 CCF Handbook, Section 3.6.4, A

Not Applicable

22. Operable Phone CCF Handbook, Section 3.8.1

22-01 CCF Handbook, Section 3.8.1

Compliance

23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8

Standard Comments

Fire drills are current. The last drill was conducted 8/22/2023. There were three staff members present with 30 children.

23-03 CCF Handbook, Section 3.8.2, B

Compliance

23-07 CCF Handbook, Section 3.8.4, C

Compliance



FOOD AND NUTRITION

25. Meals and Snacks CCF Handbook, Section 3.9

Standard Comments

Meals and snacks are brought from home.

25-04 CCF Handbook, Section 3.9.3, D

Compliance

27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3

Standard Comments

Food is not catered. Food is brought from home.

27-01 CCF Handbook, Section 7, B.15.

Compliance

28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9

Standard Comments

This program does not serve infants.

28-02 CCF Handbook, Section 3.9.5, B

Not Applicable

28-13 CCF Handbook, Section 3.9.7, F

Not Applicable

SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10

29-02 CCF Handbook, Section 3.10.1

Compliance

30. Diapering CCF Handbook, Section 3.10

Standard Comments

The children in this program are potty trained.

30-06 CCF Handbook, Section 3.10.2, E

Not Monitored

32. Outdoor Equipment CCF Handbook, Section 3.12

32-03 CCF Handbook, Section 3.12, B and F

Compliance

32-07 CCF Handbook, Section 3.12, D

Compliance

TRAINING

33. Training Requirements CCF Handbook, Section 4

33-03 CCF Handbook, Section 4.1

Compliance

33-09 CCF Handbook, Section 4.2.3 and 4.2.5

Compliance



34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7

34-04 CCF Handbook, Section 4.7

Compliance

HEALTH REQUIREMENTS

36. CPR Requirements CCF Handbook, Section 4.2.4

36-03 s. CCF Handbook, Section 4.2.4, B

Compliance

37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2

37-02 s. CCF Handbook, Section 4.2.4, B

Compliance

40. Medication CCF Handbook, Section 6.5

Standard Comments

This program does not administer medication.

40-15 CCF Handbook, Section 6.5, G

Not Applicable

40-18 s. CCF Handbook, Section 6.5, I

Not Applicable

RECORD KEEPING

41. Immunization Records CCF Handbook, Section 7.1

Standard Comments

32 children are enrolled. 32 files were reviewed.

41-01 CCF Handbook, Section 7.1, B

Compliance

41-02 CCF Handbook, Section 7.1

Compliance

42. Student Health and Records CCF Handbook, Section 7.2

Standard Comments

32 children are enrolled. 32 files were reviewed.

42-01 CCF Handbook, Section 7.2, C

Compliance

43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S.

Standard Comments

32 children are enrolled. 32 files were reviewed.

43-02 CCF Handbook, Section 7.3

Compliance

43-06 CCF Handbook, Section 7.3, C.4.

Compliance



44. Personnel Records CCF Handbook, Section 7.4

Standard Comments

All 5 staff members have updated personnel files.

44-04 CCF Handbook, Section 7.4, C

Compliance

45. Background Screening Documents CCF Handbook, Section 7.4.1

Standard Comments

All 5 staff members have current clearinghouse background screenings.

45-01 s. CCF Handbook, Section 7.4.1, A

Compliance

45-02 CCF Handbook, Section 7.4.1,C

Compliance

45-07 CCF Handbook, Section 5.2

Compliance

45-11 CCF Handbook, Section 7.4.1, D, E, and F

Compliance

46. Daily Attendance CCF Handbook, Section 7.5

46-07 CCF Handbook, Section 7.5, A

Compliance

ENFORCEMENT

47. Access/Child Safety CCF Handbook, Section 8

47-05 s. 402.311, F.S.

Compliance



Name: The Element Montessori School **License #:** C07FL0072
Address: 900 E Moody Blvd Bunnell FL 32110
Type: Abbreviated **Date:** 08/28/2023

Counselor Comments

Technical Assistance:

- ~Please ensure that you distribute the Distracted Adult flyer to parents/guardians in September and April each year, and please maintain documentation that this information was shared with them.
 - ~Please ensure that you distribute the Influenza brochure to parents/guardians in August or September of each year and please maintain documentation that this information was shared with them.
 - ~Regarding testing for the required 40 hour classes: If staff members attempt to sign up for exams and those exams are full, the provider must show the licensing counselor documentation that the staff member has signed up for the first available test. If a staff member has not made a good faith effort to sign up for and take the exams, the standard can and will be cited.
 - ~The Department of Child Care Regulation is no longer mailing renewal packets to providers. You will receive your renewal packet via email at the email address in our system. It is imperative that you update us with any email changes. We are also no longer receiving checks for initial or renewal applications in the local offices. They must be mailed to the address listed on the invoice you will receive in your packet. They will be going to Tallahassee. Please make sure that they are mailed in time to be received by your renewal packet due date. We will not be able to accept last minute checks in the local office. If Tallahassee does not receive your renewal check in time your license will not be renewed.
 - ~Please NEVER leave children unattended on the changing table!
- Please review the Child Care Facility Handbook 4.2.4 on page 41 to assure that the total number of child care personnel in direct supervision of children to meet staff to child operating ratios is correct at your facility.
- Top 5 Tips for Provider Payments To help ensure successful provider payments, please follow and share the below tips:
1. Send completed forms. Without the Renewal Licensure Fee Invoice or Administrative Fine Invoice forms, payment cannot be processed correctly and most likely will be returned to provider.
 2. Put the license number on the check or money order.
 3. Make sure the payment is for the correct amount.
 4. Do not send applications with payment. They will be returned to the provider.
 5. Do not send mail via FedEx or UPS, as they will not deliver to the PO Box.

Owner/Director/Staff Responsible Comments

This director was available for assistance during this inspection.

Received by: Kerri Huckabee
Date: 08/28/2023

Inspected by: Patricia Medico
Date: 08/28/2023