# Mark Raley

# Security Director, with Management, Instructor Training, Critical Thinking and Analytical Skills.

Ridgeley, WV

• I have over 25 years of experience with Public Safety, Juvenile Corrections, Adult Corrections, Law Enforcement and Security. I further have experience as a Manager, Supervisor, Department Head, Staff Instructor, Trainer, Coach and Competitor. In my current position as a Security Manager, I manage a Security Team of 20 employees. This is achieved by working together with various departments as one unit, for the same result or goal. All the while keeping Security of the facility, it's employees and assets in mind. Through these experiences, I have become well versed in many areas, when interacting with the, public, various ethnic or diverse community groups, employees, local governments, and other organizations. I would describe myself as a hard working and driven individual, with good interpersonal skills, who will approach all situational events, in an open and honest manner.

Willing to relocate to: Florida, Tennesse, Texas Authorized to work in the US for any employer

# Work Experience

# **Security Manager**

Pilgrim's Pride - Moorefield, WV August 2019 to Present

• I manage and supervise two production and processing facilities, 20 Security Staff, working within a 24/7 facility, 3 scheduled 8 hour shifts, and one 12 hour shift. I oversee and observe the activity of approximately 1700 employees. These duties are conducted through practical interaction and a common sense approach. Resources or tools utilized are CCTV, conducting rounds, interacting with employees. Stay informed and maintain a close working relationship, meet monthly with local law enforcement. Rewrite and review post orders both quarterly and annually. Conduct monthly training with current Security Staff. Ensure that all employees have an updated I.D. badge to include new hires, contractors, and current employees. Provide training to both new and veteran staff. Interact as needed or required with Fleet, Occupational Health and Safety. Oversee the Shipping and Receiving process while dealing with in house and company contracts. Ensure that Contractors have their credentials up to date prior to entering the complex grounds. Conduct employment interviews, and act as an employee Recruiter. Stay updated with and continue to monitor the Covid-19 company practices and guidelines. Keep in mind and stay focused with Homeland Security protocols, To include Food Safety/Defense processes, Domestic Terrorism, Bomb or Suspicious Package detection and other measures. Review MSDS sheets, SDS protocols and remain knowledgeable on those practices. Maintain the overall safety and security of the complex, employees, and assets.

# **Head Softball Coach**

Allegany College of Maryland - Cumberland, MD September 2015 to June 2020

• I have coached Women's Collegiate Softball for 5 years, through nine sports seasons both fall and spring, and now have completed in part, the 5th Spring Season. Both as a Head Assistant and Head Coach, being named the the Interim Head Coach in January '20, for the 2020 season. My duties were

broad at this level, these duties extended to managing 5 assistant coaches, and a team of 10 - 15 players, off/in season protocol and ongoing recruiting. As a Strength & Conditioning Coach having more than 35 years of practical experience, competing and nationally ranked. Possessing the overall knowledge Weight Training, Fitness concepts, Strength/Conditioning, general and personal training. I designed, implemented, and conducted, the workout programs based on the team, and individual position needs. I ensured that proper techniques, form, and knowledge of the movements were utilized for the overall maximum benefit and injury reduction. Additionally, I served as the Recruiting Coach for the Softball program as well, in which I interacted with many collegiate, high school and transfer student athletes, from various areas, local, statewide, and throughout the country. Some additional resources utilized were, Social Media, to include Facebook, Instagram, Twitter and other recruiting methods. This was an ongoing process throughout the year in which one uses many resources, tools, and methods to include recruiting sites, social media, verbal, via phone, and physically in person interaction. One must also know and understand the policies, and guidelines of the NCAA, NJCAA, Region, and Conference and Tournament play, practices. Stay updated with Title IX concepts, rules, guidelines, and encourage the practices as such. I attended meetings, training, scheduled practices, games, game day events, community events, fundraising activities. Stayed in touch, while keeping the Athletic Director, College Executive staff and coaching staff updated and informed along the way. Frequently inspected equipment and uniforms to ensure the gear as sponsored by Under Armour was within the needed condition. I established and maintained an open line and respected relations with players, opponents, umpires, league officials and the like. Exploited good sportsmanship always during games, no matter the situation or outcome. A good effective coach must have established goal(s) for the preseason, course of action during or in season, and post season follow up. Always have the will and desire to continued to learn, grow, and perform these duties to the best of my ability.

# **Education and Vocational Correctional Supervisor**

DPSCS State of Maryland - Cumberland, MD June 2018 to November 2019

My duties consisted of supervising and monitoring daily the activity of approximately 150 inmates, 12 teachers, and 3-5 Correctional Officers. This was conducted in both a School classroom setting, and also a Vocational Center, where there were Welding, Carpentry, Printing, General Maintenance, and Plumbing class instruction. I completed payroll for the inmates, completed daily, weekly and monthly reports. My duties extended to the setup and overseeing GED and Vocational graduation.

#### **Trainer for Trainers Instructor Certified**

DPSCS State of Maryland PCTC - Cumberland, MD November 2009 to November 2019

For a 10 year period, as an Instructor I trained new staff in a pre-service or orientation course curriculum. Some of the subject matter covered policies, standard operating procedures, safety and security. This course was 40 hours in length and conducted monthly. I additionally trained veteran or conditioned staff during a 40 hour annual course training. This training consisted of Policy and Procedures, Security, Custody, Safety, Use of Force, Defense Tactics, Firearms, Ethnics, Sexual Harassment, Hostile Environment, Mental Health, Crisis Intervention, Suicide Prevention, First Aid, CPR, and other subject matter. This instruction was ongoing weekly throughout the year.

#### Correctional Officer Sergeant - WCI (Retired)

State of Maryland DPSCS - Cumberland, MD 1997 to November 2019

• My duties at the Sergeant capacity while assigned to both the 12-8 and 8-4 shift, were as follows. I worked various posts including the Supervisor of the Segregation Unit. Supervisor Lead directing 6-12 Coll on a routine 5 day work week. While assigned to the 8-4 shift, I worked various posts as a Relief and Holiday floater. I had an assignment to the Medical Department for a 5.5 year year period. Interacting daily with both full and part time contract medical staff that served the inmate population. I transferred to a Department Head position as Acting Volunteer Activity Coordinator in which I supervised the horticulture program, sewing shop, outside religious visitors, outside volunteer organizations, overseen landscaping, and beautification projects. The VAC ensured that volunteer background checks were conducted, held inmate fundraising and recreational events, as well as Holiday events. I further interacted with various public civic, and community groups, to include local government and law enforcement I attended required training and meetings as necessary. While at the duties I supervised and completed a budget, processed supply or equipment requests, ordered, shipped and received product. As a Relief Sergeant, my duties included in part or whole, completion of daily reports, log entries, conducting security rounds, maintain, monitor and inspect equipment, and monitor safety and security of the institution. Quarterly table top emergency exercises or scenarios were conducted. I scheduled and held random or periodic institutional and departmental fire drills. While staying updated with Fire Plans and practices. As the Education Supervisor, I coordinated inmate employment efforts, and education requirements with Case Managers based on point systems and certain good conduct credits. Protected the staff, public, inmates, state property interests through good safety and security practices. From 2009-2019, I had been involved with working part time in the Training Department as an Instructor. This with ongoing teaching of Defense tactics, CPR/ First Aid, Sexual Harassment, Use of Force, Crisis Intervention, Drug I.D.Restraints, and other subject matter. This training was devoted to both new Correctional staff (Preservice), and veteran staff (annual training). This usually scheduled during a 40 hour session, and ongoing throughout the year. I covered for vacations, relief days, sick time, and other time off necessities.

# **Volunteer Activity Coordinator Supervisor**

WCI-Cumberland - Cumberland, MD January 2014 to April 2015

Assigned as the Department Head for approximately a 15 month period, I was the Supervisor and Facilitator over many institutional and community projects. I had a team in which I supervised to include an Administrative Secretary, Correctional Officers, and other staff to assist when needed. Some of these projects were broad such as Conducting Inmate fundraising events. Scheduling Recreational events, monitoring these events during various shifts. Supervising and being part of the American Vet Dog Program for Disabled Vets in the institution, and in the community. Transporting the dogs to Vet appointments, organizing dog graduations, both physical and virtual, as well as other events. Supervising an inmate detail crew of 8, while cutting grass, performing Landscaping detail, Horticulture, a Greenhouse, garden work, vegetable, flower growing and attending Horticulture classes. I further overseen the Quilt making program which donated product to a wide range of charitable causes and events. My office conducted background checks for outside volunteers to include, religious, vocational teachers, and contractors. I overseen construction and landscaping projects within the institution. At the VAC capacity, I additionally ensured the set up for school events, graduations and such as needed. I attended necessary training, meetings, and the other. I also frequently met with community groups, government and other organizations. Additionally each year the VAC Department organized and conducted, the Employee Awards Ceremony routinely held at a local College facility.

#### **Medical Correctional Supervisor**

DPSCS WCI-Cumberland - Cumberland, MD January 2010 to January 2014

My duties were broad within this department. I supervised and monitored the daily endeavors of approximately 12-18 staff members. This to include Correctional, Medical and Contract staff. The areas in which I overseen, were the Infirmary, Medical Lab, Exam rooms, Trauma room, X-Ray, Dental, Medical Records, Medical offices, and a Special Housing area. An inmate population of about 100-150 inmate population were seen, or evaluated daily. I closely interacted with these staff members to ensure fair practices, treatment, and organization was conducted in a safe and secure manner. I also served in this area and capacity again from about April 2017 - June 2018.

# **Deputy Reserve Officer**

Mineral County Sheriff Department - Keyser, WV January 2005 to March 2012

As assigned I conducted security practices throughout the County under the direction and office of the Sheriff of Mineral County. My job assignments also included prisoner transport, patrolling assignments through the county, covering public events and additional duties when needed or required. Responded as needed to provide backup to Deputies during traffic stops, calls, investigations and other situations requiring extra manpower. The patrol areas included but were not limited to housing subdivisions, high level businesses, and other locations, that had no property management or securit

My impact while serving in this position was that with helping to decrease the workload endured daily within the department. Being able to serve the public through the Mineral County Sheriff's Office, gaining internal and public respect while helping to make a difference within the community. I gained valuable experience while being part of a very professional organization.

I practiced good communication and people skills to include counseling ability. I worked with many diverse populations and ethnic groups. Crisis Intervention, Critical thinking skills, interrogation/interviewing techniques, supervisor and or management skills were all utilized in part throughout my endeavors. Having the capabilities of being an effective communicator, and an effective listener, proved to be an asset. The training received was exercised in good faith as taught, per policy and procedures to the best of my ability. With this all kept in mind or perspective, I continued to learn and grow. These opportunities, hands on experience, and training, helped to prepare my character for future events.

#### Director

Fort Ashby Crime Watch - Fort Ashby, WV May 2003 to June 2010

Facilitated monthly meetings, made up monthly schedules for patrols and monitored community activity. Kept a close working relationship with local Law Enforcement. Maintained all Crime Watch records and budget. Set up and made appearances at community events with the McGruff Crime Dog Costume, such as the yearly Fair, children's events and such. Continued an ongoing campaign to educate others and recruit members from the community to get involved. Frequently invited guest speakers from different agencies or organizations, to attend the monthly meetings.

#### Coach/Trainer

YMCA of Cumberland - Cumberland, MD 1999 to 2005

• As assigned I worked in the Fitness Center area monitoring use of the equipment, sanitary practices, and offered customer assistance. I further advised others and gave a block of instruction if needed on equipment use to both current and new members as well. Part of my duties were also conducting individual and group orientation training sessions. I passed on my experiences as a ranked National

Competitor, incorporating Olympic style lifting, focusing also on core lifts, to get the most out of the athlete. When needed based on availability, I coached youth indoor sports, ranging from flag football, to soccer, and indoor wall climbing. I also officiated both flag football and soccer games throughout this time. Monitoring particular security practices within the facility was also required or necessary from time to time.

# **Correctional Supply Officer I**

DPSCS Maryland Correctional Training Center - Hagerstown, MD September 1997 to February 1998

• My duties as assigned was that of CSO I during the daylight shift of 7a - 3p. I conducted daily, weekly, monthly inventory, completed respective follow up reports. Unloaded and loaded stock utilizing a hand truck and hydraulic lift. Supervised an Inmate detail crew of 6-8 inmates during these practices. Ordered, shipped, received product and stock as needed, which accommodated a population of approximately 2500 inmates. Completed daily, weekly, monthly, quarterly reports in a timely fashion. Prepared requisition forms and received or signed off accordingly. Attended training, meetings, as scheduled or requested. Devised a proactive job approach or action plan with attention to detail. Maintained the safety and security of staff, property and inmates. Reported and documented any unusual activity when necessary.

# **Youth Counselor, Youth Tactical Officer**

State of Maryland JSA/DJJ - Cumberland, MD November 1989 to September 1997

Supervised 35-40 court committed male youth ages 13-21 years during school, work, recreation and social settings. I also facilitated the community workout program and Grounds maintenance for a 2.5 year period which consisted of Landscaping projects, Grass cutting, trash pickup, wood cutting, delivery, leaf raking. Additionally we performed Event set up and tear down projects, trash cleanup at local parks, high schools, and community events. Assumed shift supervisor position on a routine basis, directing staff, cadets, and Squads to complete shift and daily assignments. Supervised a Military based program with Cadets during an intake/processing period, P.T. Military bearing, Drill and Ceremony guidelines and procedures. With daily ensurance that all guidelines as based on State, DOD, Military drill, basic training endeavors were strictly followed. This program commenced over a 22 week period.

While under my direction there were various citations, letters of appreciation, and the like awarded to our youth centers. This recognition came from numerous, State, local, civil and community organizations, such as Neighborhood Crime Watch, FOP, Nat. Guard and others. I also had the opportunity to become a CPR Instructor in which I trained approximately 150 staff members on an annual basis. I completed daily progress client reports, log entries, distributed medications. Maintained the safety and security of the staff, juveniles, the physical plant and the public.. Monitored the security of the buildings and ground areas by conducting routine security rounds. Documented and reported incidents involving maintenance, physical plant, shift reports and security concerns. Conducted daily shift briefings with oncoming or departing shifts. Utilized my skills acquired from Military training, counseling, crisis intervention, defense tactics, classroom studies, and practical ability, to carry out the necessary daily goals and expectations.

# Education

Allegany College of Maryland - Cumberland, MD

# Some College in Crisis Intervention Training (Mediator)

National Institute Corrections - Denver, CO 2016 to 2016

# Some college in CPR, First Aid, AED Instructor

ASHI Certification - Cumberland, MD 2016 to 2016

# Some College in Mental Health Training

WCI Training - Cumberland, MD 2014 to 2014

# Some College in Interrogation and Interviewing

Allegany College of Maryland - Cumberland, MD 2013 to 2013

# **Academy Training in Management Training**

PCTC - Sykesville, MD 2010 to 2010

# **Correctional Instructor Course in Training For Trainers**

DPSCS, MPCTC \_ WCI - Cumberland, MD 2009 to 2009

# **Academy Training in Supervisor Training**

PCTC - Sykesville, MD 2009 to 2009

# Some College in Correctional Entrance Level

Maryland Police, Correctional Training Academy - Hagerstown, MD November 1997 to December 1997

# Some College in Adult CPR/First Aid

Allegany College of Maryland - Cumberland, MD 1994 to 1994

## Some College in Ethnic Rage/Multicultural Awareness

American Healthcare Institute - Silver Spring, MD 1993 to 1993

# **Authorized User Certificate in Chemical Vulnerability Information**

U.S. Homeland Security/Office of Infrastructure Protection - Moorefield, WV February 2021

# High school diploma in General Academics, English

Beall Hiigh - Frostburg, MD

#### **Vocational Center in HVAC**

Allegany County Vocational Technical Center - Cresaptown, MD

# **Some College**

#### Skills

- Do you have any of these top skills employers are looking for? Maryland Department of Public Safety and Correctional Services (10+ years) Leadership Experience (10+ years) Supervising Experience (10+ years) Customer Service (10+ years) Training & Development (10+ years) CPR (10+ years) Management (10+ years) (10+ years)
- Public Safety and Correctional Services (10+ years)
- Leadership Experience (10+ years)
- Supervising Experience (10+ years)
- Customer Service (10+ years)
- Training & Development (10+ years)
- CPR (10+ years)
- Management (10+ years)
- Food Processing (2 years)
- Sports Coaching (10+ years)
- Security (10+ years)
- Surveillance (10+ years)
- Horticulture (5 years)
- Food Production (2 years)
- · Law Enforcement (7 years)
- Conflict Management (10+ years)
- Staff, Sports Recruiting (10+ years)
- Team Management (10+ years)
- Mentoring (10+ years)
- Interviewing (10+ years)
- Landscape Maintenance (10+ years)
- Lawn Care (10+ years)
- Mowing (10+ years)
- CCTV (10+ years)
- Management (10+ years)
- Tree Trimming (10+ years)
- Loss Prevention (10+ years)
- Food Safety (10+ years)
- Crisis Intervention (10+ years)
- Crisis Management (10+ years)
- Teaching (10+ years)
- Program Development (5 years)
- Food Preparation (5 years)
- Social Work (10+ years)
- Cleaning Experience (10+ years)

- Human Resources (10+ years)
- Fundraising (10+ years)
- Kronos (2 years)
- SAP (2 years)
- Employee Orientation (10+ years)
- Military Experience (Less than 1 year)
- Case Management (10+ years)
- Climbing (5 years)
- Supervising experience (10+ years)
- English (10+ years)
- Leadership (10+ years)
- Succession planning (10+ years)
- Employee evaluation (10+ years)
- Cash handling (10+ years)
- Production Management (2 years)
- Personal Training (10+ years)
- Analysis Skills (10+ years)
- Computer Skills: Microsoft Windows, Excel, Word, Outlook, Kronos, C-Cure 9000, SAP (10+ years)
- Technology (10+ years)
- Administrative & Business Operations (10+ years)

# Awards

#### **Correctional Instructor of the Year**

August 2015

# **Distinguished Service Award**

2014

#### **Perfect Attendance Award**

1997

# **MPCTC Entry Level Academy**

November 1997

Honor Graduate

# Certifications and Licenses

# ASHI CPR/First Aid, AED Instructor/ Certification

2019 to Present

# **Certified Correctional Professional**

2019

# **Certified Multi - Sports Coach**

January 2000 to Present

### **Certified Defense Tactics Instructor**

September 2017 to Present

# **Certified Crisis Intervention Training Instructor**

August 2017 to Present

# **Certified Instructor Training for Trainers**

December 2009 to Present

# **Certified Manager Training**

October 2008 to Present

# **Certified Supervisor Training**

February 2007 to Present

#### **Certified Mental Health Awareness Training**

May 2014 to Present

# **PCTC Training or Trainers Certified Instructor**

2009 to Present

#### Assessments

# Management & Leadership Skills: Planning & Execution — Highly Proficient

August 2020

Planning and managing resources to accomplish organizational goals

Full results: <u>Highly Proficient</u>

# **Security Guard Skills — Highly Proficient**

July 2020

Assessing risks, enforcing security standards, and handling complaints.

Full results: Highly Proficient

# **Security guard skills — Highly Proficient**

January 2021

Assessing risks, enforcing security standards, and handling complaints

Full results: <u>Highly Proficient</u>

# Management & leadership skills: Impact & influence — Highly Proficient

October 2020

Choosing the most effective strategy to inspire and influence others to meet business objectives.

Full results: <u>Highly Proficient</u>

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.