

Liz Mathias – HR Manager Flagler Beach Fl

105 South 2nd Street

Flagler Beach, Fl 32136

Dear Liz,

Enclosed is my resume for the City Manager position for Flagler Beach Florida.

As demonstrated in the enclosed resume, my diverse experience and skills having worked in the CPG, Healthcare & Government field bring a wealth of experience to the city of Flagler Beach.

Silver Spring Township is the fastest growing Township in the state of Pennsylvania. Township has about 18,000 residents with a General Fund of 12.2 million and 2 million Capital in the 2021 Budget and an estimated 8 million in Capital for the next 5 years. We have 5 elected Board Members and are a Class 2 Township. Currently have 56 FT employees; 22 Police Officers and 34 Non-Uniform Employees.

In the most recent position as the Assistant Township Manager position, responsibilities have included; Public Works, Human Resources, Information Technology, Finance and oversee the Townships Police Department and the Veterans Committee Liaison.

Skills and experience applicable to this position are as follows:

- Contract negotiations; Police CBA, Negotiated 2 Labor contracts, (Teamsters)
- Project Management; Townships new ERP system; BS&A
- HR initiatives; Harassment, Diversity Training, Safety and Onboarding Programs
- Public Works Director; All Township Infrastructure
- IT; Implemented new Phone, 365 Email and Document management systems
- Understand P/L Statements & developed Township Budgets

Having visited the area often and owning a property in Flagler Beach, (Ocean Palm Villas) and understanding the current challenges and importance of sustainability, I believe my skills would bring a diverse and energetic approach to ensuring fiscal responsibility and connection with all businesses & residents within the City of Flagler Beach.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

Raymond Palmer

Raymond Palmer

Enclosure; Resume



RP

RAYMOND PALMER

raymond.palmer111@gmail.com

OBJECTIVE

Seeking Senior leadership role that allows my creative and energetic skills to lead an organization to the next phase of their growth and expansion objectives.

Highly Driven Professional with a diverse career background in CPG, Healthcare and Government Industries. Consistently exceed expectations and objectives of the organization. Bring exceptional interpersonal and negotiation skills, and ability to lead large multi-departmental operations with an entrepreneurial spirit.

SKILLS

- Project Mgt.
- MS Office
- Office 365
- SharePoint
- Yammer
- EMR Systems
- Adobe Acrobat
- Salesforce
- BS&A – ERP Software
- Public Speaking

EXPERIENCE

CPG: BEST FOODS, UNILEVER, PEPSI BOTTLING GROUP

MGR. SALES OPERATIONS, TRADE MARKETING, ACCOUNT LEADER, UNIT MANAGER

- Consistent top in sales and profit performance; double digit growth
- Named TOP SALES MANAGER of the Year; Florida, Ohio, Northeast
- Reported to Wall Street; Full P&L
- Responsible for all KPI; Sales, Profits, Distribution & Safety
- Achieved top safety award - 5 years “no lost time”
- Iconic brands; THOMAS ENGLISH MUFFINS, DOVE, PEPSI
- 3 Year Sales Contract; drove double digit growth; 200 Million Bus.
- Trade Planning, Logistics and Operational Excellence-Team Leader
- Creative Planogram and Distribution enhancements; 18% growth
- Sector Experience; C&G, CLUB, DRUG, FOOD & MILITARY
- “TOP TO TOP” Executive Presentations; COSTCO, WAL-MART, AHOLD

HEALTHCARE: MOUNTAINSIDE - Mental Health/Addiction

VICE PRESIDENT OPERATIONS & GENERAL MANAGER

- Private Equity Funding
- Responsible for all procurement and local community outreach
- Responsible for Recruiting & Training all Detox clinical staff
- CARF and JCAHO Accreditation & Implementation Team
- Project Mgr. for 20 million-dollar Detox facility
- Opened Extended Care facility
- Opened Mountainside Café work program and operational process
- Designed all Operational SOP processes for the organization
- Named “Best in Class” Manager 3 Years in a row
- GM- 24/7; 150 staff and 100 Mountainside Clients

EXPERIENCE

GOVERNMENT: SILVER SPRING TOWNSHIP, PA

Assistant TWP Mgr., PW Director, IT & HR

- Negotiation Team for Police CBA; 4-year 200K Savings
- Negotiated Township Healthcare program 125K savings
- Authored Disaster Recovery Plan
- Created Document Mgt. System for TWP
- Budget Team 3 Years in a row
- Implemented new ERP Financial, Building and Work order Software; BS&A- 100% paperless
- Grant writing; Awarded \$200K grant for Township initiatives
- COVID policies and full compliance
- 4 Years of Authoring Township Wellness Program
- MS4 Team Member;
- Rolled out 365, SharePoint and all remote work-60 employees
- Built new Culvert/Bridge project- #1 initiative, 150K Savings
- Rebuilt 2 major roads- 50K Savings
- Project Mgr. Veterans War Memorial
- PW Department cost reduction over 3 years; 400K

EDUCATION

BACHELOR OF ARTS • ST. LEO UNIVERSITY, FL.

- Named Business Student of the Year
- President of the Fraternity Council
- Played Collegiate Baseball

VOLUNTEER EXPERIENCE OR LEADERSHIP

- Ran 10 Marathons
- Ran 20 plus ½ Marathons and Several Triathlons
- Fleet Feet, River Runners Club
- Breeder of Clumber Spaniels
- Cumberland Perry Vocational School Advisory Member
- Chestnut Hill Cemetery – Treasurer Board Member
- Coached Youth & High School Football