

MARTIN D. MOORE, PH.D.

| [mmoorenm2015@gmail.com](mailto:mmoorenm2015@gmail.com)

November 18, 2020

Attn: Liz Mathis  
City Manager Selection  
Flagler Beach, FL

RE: Search\_City Manager

Dear Sir / Madam:

Thank you for this opportunity to apply for the Flagler Beach City Manager position. You will find that I am an outstanding candidate, with strong family and professional values, and strong experience in:

- management of communities and counties (3,000 to 60,000 population)
- budget development and oversight;
- utilities management, as well as financial management and audit preparation;
- grants writing and administration;
- labor relations and collective bargaining negotiations;
- economic revitalization of communities;
- intergovernmental relations with local, state, federal partners;
- business and community engagement;
- strategic and business planning for both city operations and community development;
- developing and maintaining a "diverse, inclusive, culturally competent, and respectful workplace";
- coordinating the upgrade of city and county infrastructure (water, sewer, streets, parks, buildings).

I have been a member in good standing of ICMA and possess a Ph.D. specializing in public policy / administration. Further, I am a past president of the New Mexico City Managers Association and was voted City Manager of the Year (2015).

My resume is attached. Salary and benefits are negotiable.

Thank you for this opportunity to offer my significant assets to Flagler Beach, Florida as its next City Manager.

Sincerely:

*Martin D. Moore*

Martin D. Moore, Ph.D.  
Applicant

# MARTIN D. MOORE, PH.D.

## City Manager Resume

| [mmoorenm2015@gmail.com](mailto:mmoorenm2015@gmail.com)

### SUMMARY OF QUALIFICATIONS

Ph.D.-Political Science (Public Policy and Administration), Northern Arizona University (1999)

New Mexico City Manager of the Year (2015)

Eagle Scout (1981)

20+ years executive management experience, which included high level writing, editing, proofreading of planning, budget, policy, and regulatory documents.

20+ years creating, reviewing, and implementing contracts, agreements, grants, and programs

12 years+ hands on computer experience

7 years experience negotiating and implementing collective bargaining agreements.

12+ years experience as chief budget, chief purchasing, and chief personnel officer. Strong financial management skills. 17+ years of community development, comprehensive planning, strategic planning, and specialized plan writing.

20 years experience interacting effectively with legislative bodies at the municipal, county, state, and federal levels.

20 years experience in municipal processes, working with economic development agencies/ organizations.

10 years experience in downtown renovation, business retention, new business recruitment, and community infrastructure development.

30+ years experience communicating effectively both orally and in writing.

20+ years experience motivating employees to make responsible, innovative decisions, with a can-do attitude. 20+ years experience in conflict resolution.

20+ years experience with superior ability to solve problems creatively. 20+ years directing, supervising, and evaluating staff.

20+ years interacting effectively with the public.

20+ years experience organizing my time effectively to handle multiple responsibilities. 20+ years computer experience. I am proficient in Microsoft Office products.

**EDUCATION**

Northern Arizona University

**Ph.D. in Political Science-Public Policy Emphasis (1999)**

Dissertation

National Deans List

Golden Key National Honor Society

**Bachelors Degree—Public Administration Emphasis (1989)**

**Other Colleges and Universities**

**Attended** Brigham Young University-  
Hawaii (1985) Eastern Arizona College  
(1981-1982;1984)

**TEACHING EXPERIENCE**

**College at Brockport (2019- )**

Cybersecurity for Public Administrators

**Northern Arizona University (1991-1993)**

State and Local Government

American Government

Principles of Public Administration

Environmental Policy

**EXECUTIVE MANAGEMENT EXPERIENCE**

City of Batavia, NY

**City Manager (2018-2020) (\$112,000/yr)**

Oversaw all operations, budgets, personnel, finances, and procurements. Chief advisor to the City Council. Oversee all capital projects. Chief Budget Officer. Chief Human Resource Officer. Oversaw grants, contracts, and projects. Oversight of an additional \$10 million Downtown Revitalization initiatives. Combining public and private funds, over \$150 million in capital investment is in progress. GFOA budget award and CAFR certificate for excellence in financial reporting (2019)

City of Eunice, NM

**City Manager (2011-2018) (\$105,000/yr)**

Oversaw all operations, budgets, personnel, and procurement. Chief advisor to City Council. Oversaw all contracts, grants, capital projects. Chief Budget, Procurement, and Personnel Officer. Raised \$10 million+ for city capital improvement projects (water lines, sewer upgrades, roads, parks). Balanced budgets each year, with yearly clean audit opinions. Developed superior relationships with local, state, and federal officials.

Private Consulting (Statewide) and General Management (Timberon, NM - Water and Sanitation District or WSD)

**Consultant, Census 2010 Crew Leader and General Manager (2008-2011) (\$80,000)**

Oversaw all operations, personnel, and budgets for consulting business and the water district. Oversaw the Census 2010 activities in the Sacramento Mountains of Southeast New Mexico. Chief advisor to the Timberon WSD Board of Directors. Negotiated collective bargaining agreements affecting all employees. Oversaw all contracts, grants, and budget preparation.

Otero County, NM

**County Manager (2005-2007) (\$90,000)**

Oversaw all operations, budgets, contracts, personnel, and capital construction projects. Chief advisor to the County Commission. Administered all IT, finance, detention, public works, fire, emergency services, and intergovernmental relations activities. Completed more than \$10 million in capital improvement projects. Negotiated collective bargaining agreements with corrections and law enforcement unions.

Eastern Arizona Counties

**Executive Director (1996-2005) (\$85,000)**

Oversaw all operations, personnel, and budgets. Chief advisor to the Board of Directors. Developed and ran a non-profit corporation. Lobbied at the Arizona Legislature and the United States Congress on behalf of the five counties, and created strong working relationships with local, state, and federal agencies and the private sector. Developed wildfire protection plans (Greenlee and Graham Counties), obtained numerous grants ranging from \$10,000 to \$1 million+ in size. Selected as Arizona Businessman of the Year in 2003 and Organization of the Year, 2004.

Apache County, AZ

**Director of Development and Community Services (1994-2000) (\$60,000 +/-)**

Oversaw all planning, zoning, floodplain, building inspection, subdivision, and environmental review activities personnel. Prepared all operating budgets. Wrote plans and ordinances. Served as chief liaison to the Planning and Zoning Commission and the Board of Appeals. Active, authorized lobbyist for Apache County at the Arizona Legislature.

**NOTABLE ACCOMPLISHMENTS**

**New Mexico City Manager of the Year (2015)**

Who's Who Among American High School Students {1979}

Eagle Scout (1981)

Golden Key National Honor Society {ca. 1988}

National Dean's List (ca. 1989) Who's Who in the West (ca. 1995)

Boy Scouts Wood Badge {ca. 2002}

Arizona Businessman of the Year {2003}

Arizona/ New Mexico Organization of the Year (2004) Leadership Otero (2006)

Leadership New Mexico (2012)

Leadership Genesee (2019)

**MEMBERSHIPS**

Rotary Club of Batavia, New York (2018-present)  
Rotary Club of Eunice, New Mexico (2011-2018)  
International City/ County Managers Association (2012-present)  
Batavia Development Corporation-Board Member (2018-present)  
Estacado Libraries Information Network-Board Member and Secretary (2011-2018)  
Southeast New Mexico Economic Development Corporation-Technical and Policy Committee  
Member (2011-2018)  
New Mexico City Managers Association-Past President (2015)  
New Mexico Municipal League-Board Member (2015)

**REFERENCES-**

ADDITIONAL REFERENCES BEYOND THOSE BELOW ARE AVAILABLE  
ON REQUEST

Nathan Varland, Executive Director, Batavia Housing Authority- 585-  
813-4117- [nsvarland@yahoo.com](mailto:nsvarland@yahoo.com)

Bob Bialkowski, City Council, City of Batavia- [bbwski@yahoo.com](mailto:bbwski@yahoo.com)

Greg Post, Town Supervisor, Town of Batavia- 716-474-3216- [gpost@gpgsinc.com](mailto:gpost@gpgsinc.com)

Jay Gsell, County Manager, Genesee County- 585-813-2511-  
[jay.gsell@co.genesee.ny.us](mailto:jay.gsell@co.genesee.ny.us)

Matt White, Immediate past Mayor, City of Eunice- 575-441-5965 [jmattwhite@yahoo.com](mailto:jmattwhite@yahoo.com)