

January 22, 2019

Ted Lakey  
202 Sea Pines Lane  
Port Saint Joe, Fl. 32456

Chairman Donald O'Brien  
Flagler County BOCC  
1769 E. Moody Boulevard  
Building 2  
Bunnell, Fl. 32110

Dear Mr. O'Brien,

Please accept my resume as application for the position of Interim County Administrator for Flagler County. My years of experience in county government will enable me to serve successfully in this position and make significant contributions to your County during this time of transition.

As you can see on the enclosed resume, I am a graduate of the University of West Florida with a Master of Public Administration degree. I recently served as County Administrator for Taylor County and for over 12 years as County Administrator for Jackson County. I have extensive experience in the day-to-day operations of County government, budget development, economic development, growth management, human resources and public works. Some accomplishments as County Administrator included successful management of capital projects, improving relations between the county and local cities that led a number of cost saving agreements, reorganizing operations in order to be more efficient and maintaining good working relations with the Sheriff's Office.

For many years I have worked in both city and county government. I am familiar with many of the issues that can face a County such as Flagler. My experience includes management of a diverse workforce, economic development, working with other elected officials, collective bargaining, working with other cities and state agencies, providing effective customer service and successful budget development even during difficult years. I have the unique skill set and qualities to develop and implement successful solutions to these problems.

I am excited at the opportunity to speak with you to discuss how I can assist you as you work to ensure Flagler County continues to be one of the best places to live, work and visit in Florida.

Sincerely,

Ted Lakey  
850-573-1412  
ted\_lakey@yahoo.com

# TED O. LAKEY

## SUMMARY OF QUALIFICATIONS

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- § Over 30 years of progressive managerial experience in county and municipal government
- § Master in Public Administration
- § County Administrator. Knowledge of government operations, budgeting, policy development, economic development, public safety, public works operations, tourist development, human resources, union negotiations, growth management, costal issues, code enforcement, landfill operations, fleet management, and airport operations.

## EXPERIENCE

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### **Taylor County Board of County Commissioners, Perry, Florida**

January 2017 to November 2018

County Administrator

Chief Executive Officer in charge of all aspects of county operations that fall under the jurisdiction of the Board of County Commissioners.

#### Duties

- Administration of Board policies and directives.
- Development of Board policies and directives.
- Developing the County's annual budget.
- Supervision of 120 employees who work in the following departments: Administration, Human Resources, Fire/Rescue, Emergency Management, Environmental Services, Special Projects, IT, Sports Complex, Animal control, Road and Bridge, Grants, Public Library and the Perry-Foley Airport.
- Currently serving as alternate representative for the Gulf Consortium
- Work directly with the Taylor County Development Authority to recruit new business to locate in the county.
- Serve as a county representative on for the Taylor County Chamber and the Taylor County Tourist Development Council.

#### Accomplishments

- Worked with Omnitrax Railroad and the Federal Department of Transportation to implement an 8.6 million dollar grant that will rehabilitate 80 miles of rail.

- As requested by the Gulf Consortium, Taylor County projects for the restore Act were approved by the Board and submitted for inclusion in the State Expenditure Plan.
- A grant writer was selected and work was finished to submit the required Multi Year Implementation Plan needed to receive Pot 1 funding from the Restore Act. The MYIP was approved by the Treasury Department.
- Plans were developed and renovation work completed on a building that had been purchased to house the Supervisor of Elections.
- Repairs for the Keaton Beach Pier, damaged by Hurricane Hermine, were bid out.
- A space needs study was completed and presented to the Board.
- Plans were developed and bid out for a neighborhood community center. The project was constructed and will soon open.
- Developed plans to help make the Perry-Foley Airport operate more efficiently.

**Jackson County Board of County Commissioners, Marianna, Florida**

August 2003 to 2015

County Administrator

Chief Executive Officer in charge of all aspects of county operations that fall under the jurisdiction of the Board of County Commissioners.

Duties

- § Provided administration of Board policies and directives.
- § Developed the County's annual 45 million dollar budget.
- § Instituted new policy and procedures.
- § Provided oversight of road and capital improvement projects.
- § Worked with community leaders to identify local needs.
- § Served as a member of the County's economic development team.
- § Worked with members of our legislature to secure funding for County projects.
- § Developed meeting agendas.
- § Provided supervision of 220 employees that work in the departments of Administration, Engineering, Community Development, Road and Bridge, Fire/Rescue, Corrections, Parks and Recycling, Building, Utilities and the Library.

Accomplishments

- § Actively worked with the Jackson County Development Councils economic development team that brought five major companies to

the County with investments of over 100 million dollars and the creation of over 600 new jobs. This included the creation of the Marianna/Jackson County Distribution Park with the Family Dollar Distribution Center and creation of a construction services park.

- § Successfully negotiated an increase in landfill host fees that increased revenues to the County of over \$ 400,000 a year.
- § Created an Engineering Department that has enabled the County to provide better services and save monies in engineering fees.
- § Created a Parks/Recycling department to improve and manage county parks and property.
- § Developed and implemented a joint agreement with the City of Marianna waste treatment that eliminated the need to build a 3.5 million dollar treatment facility.
- § Developed plans and sought funding for the construction of a new Emergency Management Center.
- § Developed and implemented a long range IT plan for county to increase office efficiency.
- § Developed an innovative approach to roadway management and construction with currently over 100 miles of dirt roads paved and a number of resurfacing projects completed.
- § Worked on the County obtaining a 10 million dollar low interest loan for road projects.
- § Managed the purchase and renovation of a 5,000 Square Foot office building.
- § Set up the county's first Code Enforcement Board and established the position of Code Enforcement Officer.
- § Working with office of court administration to develop and complete a 1.9 million dollar courthouse renovation project.
- § Planed and managed the 3.9 million dollar Jackson County Water/Wastewater Improvement Project, a project that extended water and sewer lines, upgraded three lift stations and one of the system's wells.
- § Directed the installation of a major software purchase that enabled the County's Building Department and the Community Development to jointly process permits.
- § Worked with the Jackson County Tourist Development Council to recruit and hire County's first full time TDC director

**Escambia County Public Works Department**, Cantonment, Florida  
September 1998 to January 2003

Superintendent

County Division Chief of the Road Prison Division of the Public Works Department. Developed and directed the implementation of policies, procedures and work standards for 67 officers and support employees. Developed and prepared a recommended annual 4.2 million dollar budget

in accordance with established guidelines. Managed and evaluated each Road Prison program including security, food and laundry services, maintenance and inmate health care. Insured compliance with all Florida Department of Law Enforcement standards regarding training and certifications. Prepared all necessary administrative, financial and statistical reports. Assigned internal security investigations and made recommendations regarding officer discipline. Participated in union negotiations and coordinated with representatives regarding implementation of union agreements. Oversaw administration of contracts with providers of professional services. Developed plans for renovation and expansion of the facility.

**Escambia County Public Works Department**, Cantonment, Florida  
December 2001 to May 2002

Interim Public Works Director

Directed operations for department that consists of three divisions: Road and Bridges Maintenance, Fleet Maintenance and Road Prison. Supervised over 200 employees as well as the care and custody of 160 inmates. Developed annual 18 million dollar budget, prepared RFP for street sweeping operations, worked on development of a vehicle replacement schedule and was a member of the county's union negotiation committee.

**Birmingham Police Department**, Birmingham, Alabama

April 1984 to September 1998

Correctional Lieutenant

Began career at the Birmingham City Jail, a 425 bed correctional facility and progressed through the ranks to a senior management position. Supervised 21 officers, 4 Sergeants and 6 support personnel. Primary responsibilities included ensuring safety and welfare of inmates, development and implementation of jail rules, regulations and operating procedures. Other duties involved interviewing perspective candidates, training personnel, and supervision of the maintenance staff, accepting bids, purchasing equipment and making recommendations for the annual budget. Additional tasks included reviewing officer's paperwork, investigating complaints and fulfilling duties of Assistant Jail Administrator in his absence.

## EDUCATION

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2002 **University of West Florida**, Pensacola, Florida

*Master of Public Administration*

1978 **University of Alabama**, Tuscaloosa, Alabama

*Bachelor of Arts*

Major in Communications, Minors in Management and Political Science

CERTIFICATIONS/AFFILIATIONS

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Board Member – Jackson County Chamber of Commerce

Board Member - Marianna Main Street

Board Member – Panhandle Public Library Cooperative System

Member of the Florida City and County Management Association

Member of the Florida Association of County Managers

Member of Jackson County Chamber of Commerce Governmental Affairs Committee

Member of the Kiwanis Club

University of Alabama Alumni Association

Graduate of Florida Criminal Justice Executive Institute *Chief Executive Seminar*

Graduate of University of Alabama Law Enforcement Academy