

Freddy Howell

[freddyhowell@hotmail.com](mailto:freddyhowell@hotmail.com)

To Whom It May Concern,

The purpose of this letter is to express my interest in the position you have posted. I've also been looking for a position like this. I offer considerable experience in operating a department and assisting all the others in both a city and county as well as federal government and I firmly believe those experiences can be a significant contribution to any organization.

By way of introduction and some brief background, I am presently the Director of Emergency Services in Bryan County. Prior to Bryan County I worked on Kings Bay military base where I gained a lot of knowledge, experience and professional mutual friendships.

As a seasoned professional with 35 years of experience, I offer readily verifiable leadership and management experience gathered from multiple government agencies. I pride myself in being energetic, open, honest and approachable, and a reasonable risk taker that gets things done while bringing people together.

I welcome a confidential interview to further discuss how my knowledge, experience and leadership can assist the organization as it strives to achieve its current and future goals. I can be easily reached by the phone number and email address above and look forward to hearing from you. Thank you for your consideration.

Sincerely,

*Freddy Howell*

Freddy Howell

# Freddy L. Howell

▪ [freddyhowell@hotmail.com](mailto:freddyhowell@hotmail.com)

## PROFESSIONAL SUMMARY

Service-oriented, senior executive with proven leadership, communication fiscal, analytical and problem-solving skills. Over 35 years of experience in public and occupational safety, and local and federal government.

Responsibilities include significant oversight and involvement in the following areas:

<b>Program and Project Management</b>	<b>Strategic and Operational Planning</b>
<b>Risk Management</b>	<b>Intergovernmental Collaboration</b>
<b>Change Management</b>	<b>Budget-Fiscal Management and Control</b>
<b>Organizational Change and Development</b>	<b>Policy and Procedure Development</b>

## PROFESSIONAL EXPERIENCE

2013/Present	Bryan County	Director of Emergency Services	Bryan County Georgia
2011/2012	Shaw Group	Safety Specialist	Kings Bay, Georgia
2008/2011	VT Group	Fire Chief	Kings Bay, Georgia
2007/2008	VT Group	Assistant Chief/Training	Kings Bay, Georgia
2006/2007	City of Kingsland	Captain	Kingsland, Georgia
2004/2006	City of Perry	Fire Chief	Perry, Georgia
2003/2004	City of Waycross	Fire Chief	Waycross, Georgia
1992/2003	City of Waycross	Assistant Chief	Waycross, Georgia
1985/1992	City of Waycross	Firefighter/Lieutenant/Captain	Waycross, Georgia

## EDUCATION and CERTIFICATIONS

B.S. in Fire Science	Columbia Southern University	Orange Beach, AL
A.S. Fire Science	Savannah Technical Institute	Savannah, GA
EMTI	Okefenokee Technical Institute	Waycross, GA
High School	Ware County High School	Ware County
OSHA	30-Hour Certification	
OSHA	Excavation	Georgia Tech

## PROFESSIONAL HIGHLIGHTS

- Prepared an annual budget which included capital improvements, specifications for new equipment and apparatus, and recommendations for increase in facilities, equipment and personnel
- Established policies, procedures and regulations for the department; made overall decisions pertaining to firefighting and prevention operating standards within the limitations of laws, regulations and established policies from higher authority; and approved training plans and programs.
- Developed, implemented and coordinated all training/safety activities to meet all NFPA and Department of the Navy requirements
- Supervised, directed, and evaluated assigned staff, processed employee concerns, and problems, directed work, counsel, discipline, and completed employee performance appraisals
- Developed New Department Rules & Regulations and SOP's
- Responsible for obtaining multiple grants
- Developed and distributed department's first ever annual report
- Developed a Career Path for employees wishing to become officers
- Designed and managed construction of (4) Fire Stations
- Researched, developed specifications and facilitated purchase of new apparatus and ambulances
- Developed an Employee of the Quarter Program
- Built relationships with local agencies and coordinated mutual aid agreements
- Conducted routine inspections of all building and work areas to assure compliance with all federal and state regulation, local codes and company policy.

- Investigated all work related incidents (injury/near-miss/property damage/environmental spills).
- Develop and implement corrective procedures and actions to prevent accident/incident recurrence.
- Coordinated all post-accident drug and alcohol testing.
- Created Safety Character and developed a safety program that was used on military base

#### **ACHIEVEMENTS AND HONORS**

- 2018 Completed Requirements and Received Georgia Fire Chief Certified from Georgia Fire Chiefs Association
- 2014 State of Georgia Fire Chief of the Year
- Letter of Commendation – February 23<sup>rd</sup>, 2009 NSB Kings Bay W.E. Stevens, Captain US Navy Commanding Officer
- Award of Valor – 1992 – Honored for bravery for rescuing an Alma man who had climbed to the top of a water tower.
- Fire Safety Educator of the Year Nominee – 2003 and 1992
- Instrumental in beginning the “Alternative Teaching Methods” class taught at Georgia Fire Academy to teach other firefighters in the state how to teach fire safety to children or other groups (20 plus classes)
- Started the Georgia Firefighter’s Clown Society in 1990– membership in 2003: around 377
- Chief Clown for the National Fallen Firefighter Memorial Weekend at the National Fire Academy

#### **MEMBERSHIPS AND AFFILIATIONS**

- Bryan County Richmond Hill Chamber of Commerce Board Member (2015-2019)
- Southeast Georgia Leadership Board Member (2016-2019)
- Leadership
  - Southeast Georgia Leadership Class of 2015
  - Bryan Class of 2014
  - Camden Class of 2010
  - Perry Class of 2005
  - Waycross Class of 1993
- Georgia Fire Chiefs Association
- Georgia Firefighters Association
- Georgia Firefighters Clown Society – Lifetime Member
- Fellowship of Christian Firefighters
- Masonic Lodge #305, Waycross, GA
- Hasan Shrine Temple, Albany, GA

#### **PUBLICATIONS**

- “Everyone Goes Home News Letter” Several articles 2008-Present
- “Navy Fire and Emergency News Letter” Several articles 2008-2010
- “1<sup>st</sup> Responder News Paper” Several articles 2008-Present
- “Profile: Waycross Fire Department.” American Fire Journal Nov. 1997: 14-15
- “Alternative Teaching Methods Book” co-written with Nancy Champagne and Sonya Mickiewicz 2nd Ed. 1999

#### **COMMITTEES, CHAIRS AND OFFICES HELD**

- President, Southeast Georgia Fire Chiefs’ Association 2014 to present
- Region 5 Georgia Fire Chiefs Association Representative-2013 to present
- Chair Local MDA Firefighters Boot Drive – 1995, 2000 to 2004
- President, Georgia Firefighters Clown Society – 1993 - 2000

#### **SPECIAL SKILLS**

- Microsoft Word, Excel, PowerPoint, Front Page – Proficient to Expert
- Google Sites and online applications for marketing; YouTube, MovieMaker
- Knowledgeable about networking and managing multiple network components as it pertains to the needs of an operating fire department

- Budgeting, Personnel Hiring, Management, Leadership

**INTERESTS AND HOBBIES**

- Golf, NASCAR, Football, Baseball, Softball, Running, Weight Training, Hunting, Fishing

**Professional References**

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