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Professional Experience

07/2017 – Present FL Department of Agriculture & Consumer Services - Palatka, FL
Environmental Consultant Office of Agricultural Water Policy

Assisted in development and maintenance of feature classes and the corresponding geodatabases for the Office of Agricultural Water Policy using Geographic Information System (GIS) technologies and practices, including quality control and quality assurance (QC/QA) of geodatabases and their metadata. Maintained and updated statewide agricultural land use geodatabase, with an emphasis on areas with adopted basin management action plans (BMAPs). Maintained geodatabase of enrollment in the Florida Department of Agriculture and Consumer Services Best Management Practices Program within adopted BMAP areas and update on a routine basis. Generated and published technical reports, including but not limited to, specialty maps, custom map requests, and general information maps. Coordinated with Office of Agricultural Water Policy field staff in documenting agricultural producers enrolled in the Best Management Practices program. Supervisor Holly Stone Edmond, (850) 617-1712.

06/2016 – 07/2017 FL Department of Agriculture & Consumer Services - Palatka, FL
Environmental Consultant Office of Agricultural Water Policy

Represented the Florida Department of Agriculture and Consumer Services (FDACS) in the development of agricultural water use projections and plans with the following partners: the agricultural industry, the National Agricultural Statistics Service, the United States Geological Survey, the University of Florida Institute of Food and Agricultural Sciences, the five Water Management Districts and the Department of Environmental Protection. FDACS Water Management District liaison for St. Johns River Water Management District on topics regarding water supply, water-quality and regulatory issues that affect agriculture. Coordinated with Water Management District staff on the Central Florida Water Initiative, North Florida Regional Water Supply Partnership, water-quantity, and water-quality issues. As a representative of FDACS, collaborated with the University of Florida GeoPlan Center and 1000 Friends of Florida for the Florida 2070 and Water 2070 reports, analyzing the impact of land development growth patterns across Florida over the next 10, 20, or 50 years. Coordinated with Department of Environmental Protection staff on Total Maximum Daily Loads and Basin Management Action Plans for assigned basins, reviewing technical documents such as modeling/allocation information pertaining to these efforts, and developing technical response documents. Supervisor Katie Hallas, (850) 617-1704.

01/2014 – 06/2016 FL Department of Agriculture & Consumer Services - Tallahassee/Palatka, FL
Planning Consultant Office of Agricultural Water Policy

Coordinated 20-year agricultural water demand projections with Florida's five Water Management Districts. Participated in the development or revision of Water Management District regional water supply plans involving agricultural interests. Developed Requests for Proposals, Sole Source Justifications, and other procurement instruments for obtaining professional consulting services for development of statewide geospatial data reflecting current and predicted agricultural acreage and water use, analyzing agricultural water quality impacts, and related professional services. Fiscal Year 2015-2016, managed over \$1 million in contracts for the development and refinement of models for estimating future agricultural water usage, as well as data collection related to agricultural production, acreage, and water usage. Supervisor Ray Scott, (850) 617-1716.

05/2009 - 01/2014 FL Department of Agriculture & Consumer Services – Tallahassee, FL
Environmental Specialist II Florida Forest Service

Coordinated development for all ten-year resource management plans for all State Forests, including oversight of field units in drafting and editing resource management plans, coordinating resource management plan review through the Field Units, Forest Management Bureau and Director's Office. Filed all statutorily required public notices for resource management plans, ensuring all public meetings were properly noticed, and conducted public hearings related to the ten-year resource management plans. Represented the Florida Forest Service for Land Management Reviews, Florida Forever project assessments, and Rural and Family Lands Protection Program project listing and ranking process. Assisted in compilation and approval through the Land Acquisition and Restoration Council of the Land Management Uniform Accounting Council (LMUAC) annual report and with the biennial LMUAC operational report. Land Management Review Team representative for Florida Forest Service on Land Management Reviews of state owned conservation lands. Supervisor John Barrow, (850) 488-1425.

6/2008 - 4/2009 FL Department of Environmental Protection - Tallahassee, FL
Environmental Specialist I Bureau of Laboratories

Performed microbiological analysis of water samples for State and Federal water quality samples. Maintained data in the Bureau's Laboratory Information Management System (LIMS). Contract lab coordinator responsible for tracking electronic data deliverables, final reports, and invoices for accuracy and to ensure contract specifications are met. Supervisor Daisys Tamayo, (850) 245-8162.

3/2006 - 11/2007 FL Department of Agriculture & Consumer Services - Gainesville, FL
Environmental Specialist I Division of Plant Industry

Professional position responsible for the protection, certification, and regulation of native and cultivated flora within the state of Florida. Conducted independent site inspections for minimizing or eliminating environmental and agricultural harm associated with the introduction of invasive plant species, plant pests and pathogens. Collected and submitted insect, disease, soil, and/or plant samples in order to advise and assist nurserymen with existing problems. Baited and tended pest detection devices for detecting plant pests, such as fruit flies. Issued state or federal phytosanitary certificates appropriate to the destination requirements of countries, ensuring adherence to the Convention on International Trade in Endangered Species and the Federal Endangered Species Act. Verified import permits to determine the requirements of the importing country and witnessed required treatments. Ensured compliance to Chapter 581, Florida Statutes, and appropriate rules of cultivated and native flora within my assigned district. Supervisor Steve Hildebrandt, (352) 372-3505.

Certification

Florida Certified Contract Manager Florida Department of Management Services
License Number: 0923-15041 April 2015 - June 2019

Professional Development Series FEMA Emergency Management Institute
April 2018

Job Related Training

April 25, 2018 FEMA Emergency Management Institute Online
IS-00235.c Emergency Planning, Training Completed

April 25, 2018 FEMA Emergency Management Institute Online
IS-00244.b Developing and Managing Volunteers, Training Completed

April 20, 2018 FEMA Emergency Management Institute Online
IS-00120.c An Introduction to Exercises, Training Completed

April 19, 2018	FEMA Emergency Management Institute	Online
IS-00241.b Decision Making and Problem Solving, Training Completed		
April 19, 2018	FEMA Emergency Management Institute	Online
IS-00240.b Leadership and Influence, Training Completed		
April 18, 2018	FEMA Emergency Management Institute	Online
IS-00242.b Effective Communication, Training Completed		
April 18, 2018	FEMA Emergency Management Institute	Online
IS-00230.d Fundamentals of Emergency Management, Training Completed		
April 6, 2018	FEMA Emergency Management Institute	Online
IS-00700.a National Incident Management System An Introduction, Training Completed		
April 4, 2018	FEMA Emergency Management Institute	Online
IS-00200.b ICS for Single Resources and Initial Action Incident, Training Completed		
March 22, 2018	FEMA Emergency Management Institute	Online
IS-00100.b Introduction to Incident Command System, Training Completed		
March 26, 2018	Florida Department of Agriculture and Consumer Services	Online
Ethics, Public Records, Safety and Information Security Awareness, Training Completed		
2011 - Present	ESRI Virtual Campus	Online
ArcGIS Desktop training, Courses Ongoing		
April 9-10, 2015	Florida Department of Management Services	Tallahassee, FL
State of Florida Contract Manager Professional Development Course, Training Completed		
July 30, 2014	Florida Department of Management Services	Tallahassee, FL
Advancing Accountability: Best Practices in Contract and Grant Management, Training Completed		
October 20-22, 2009	Florida Bureau of Archaeological Research	Tallahassee, FL
Archaeological Resource Management (ARM), Training Completed		
November 17-18, 2009	FDACS – Training and Development	Tallahassee, FL
Fundamentals of Public Speaking, Training Completed		
September 2008	Department of Environmental Protection	Tallahassee, FL
Contract/Grant Management, Training Completed		
 Education		
8/2002 - 5/2004	University of Florida	Gainesville, FL
Major: Masters in Post-Harvest Plant Pathology, withdrew		
8/2000 - 5/2002	University of Florida	Gainesville, FL
Bachelors Degree, Plant Science/Plant Pathology Specialization		