

Kevin D. Hamilton

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SUMMARY

Experienced Community Development Director with 10+ years working in the public sector, 5+ of those years at the level of department director. Masters degree in public administration. Extensive background in planning, zoning, economic development, and land use ordinance writing. Experienced in developing positive and productive relationships with federal, state, city and county agencies.

PROFESSIONAL EXPERIENCE

Box Elder County Community Development, Brigham City, UT 2007 – 2013

Community Development Director

- Directed a comprehensive update of the county's Land Use Management & Development Code.
- Oversaw the county's successful recruitment of a \$300 million tissue paper manufacturing plant.
- Prepared and responsible for the Community Development Department's budget of \$311,811.00.
- Supervised the Community Development Department's staff of 4 full-time employees.
- Coordinated the county's planning, zoning, and economic development activities.
- Managed the Building Inspections Department starting in the spring of 2012.
- Wrote and presented reports at county and planning commission meetings.
- Contracted with consultants to provide engineering, legal, and planning services.
- Served on the board of the Utah Alliance for Economic Development.
- Interviewed and hired planners, and building inspectors.
- Performed employee performance appraisals.

Weber County Planning, Ogden, UT 1998 – 2007

Senior Planner

- Acted as director in director's absence.
- Responded to questions from elected officials, citizens and the press regarding department activities.
- Mentored planning staff in development review procedures, and public presentation techniques.
- Reviewed and negotiated contracts with private developers and consulting firms.
- Continued responsibilities of Planner III as needed.

Planner III

- Presented and responded to question on general plan, zoning map, and zoning ordinance amendments at county commission and planning commission meetings.
- Presented requests for variances, special exceptions, and ordinance interpretations to the board of adjustment and made recommendations to the board on those requests.
- Project manager, award winning Recreation Element of the Ogden Valley General Plan.
- Testified in zoning violation and property boundary dispute litigations.
- Wrote and processed zoning ordinance amendments.
- Reviewed applications, interviewed candidates, and advised planning director on hiring decisions.
- Continued responsibilities of Planner II as needed

Planner II

- Reviewed and made presentations to county commission and township planning commissions on conditional use permit, site plan and subdivision applications.
- Coordinated development reviews with state, federal and local agencies.
- Recruited and supervised the work of student interns.

EDUCATION AND HONORS

Master of Public Administration

University of Utah, Salt Lake City, UT

Pi Alpha Alpha: The National Honor Society for Public Affairs and Administration.

Bachelor of Science: Geography, Urban and Regional Land Use Planning Emphasis

Weber State University, Ogden, UT

Utah Governor's Quality Growth Award: Award of Merit for Planning and Design, Ogden Valley General Plan– Recreation Element.

FEMA: National Incident Management System (NIMS) courses 100a, 200a, 300, 400, and 700

References for Kevin Hamilton

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