

Lee R Evett
337 James Circle
Lake Alfred, FL, 33850
863-307-8575
levett100@gmail.com

Ms. Sandi Bolser, City Clerk
City of Bunnell
1769 E. Moody Blvd.,
Bunnell, FL 32110

August 20, 2013

Dear Ms. Bolser,

Please accept this letter with stated salary requirement (page 2) and attached resume and list of references as my application package for the position of Bunnell City Manager.

My experiences, education and talents, highlighted below, satisfy each desired level of competence uniquely qualifying me for this position. With 40 plus years as a city manager and financial consultant to cities and counties, I will be an invaluable addition to the city's professional staff. Highlights follow:

- 1) Thirty four years experience as a City Manager in cities ranging in size from 1700 to 105,000. Including airport and utility experiences and aggressive economic development.
- 2) Experience developing the then largest city by area in Florida, Cape Coral (105 Sq Mi)
- 3) Experience purchasing, modernizing and expanding a developer's utility system.
- 4) Experience operating a water utility system recognized as the Best Run Utility in the southeastern United States by the Federal EPA.
- 5) Expert in municipal budgeting, debt management and revenue alternatives.
- 6) Experience developing, planning and implementing municipal goals and objectives
- 7) Experienced in financial management, human resources, public works, water, sewer, storm water and solid waste utilities to include revenue sufficiency, rate design and utility management, economic development, IT/GIS, code enforcement, planning and land use, construction permitting, road construction and maintenance, public transportation, engineering, parks and recreation, health services, and emergency management.

- 8) Experienced in Human Resource management including developing and maintaining positive employee morale with customer service as the prime focus, leadership development and collective bargaining, down-sizing, risk management, grants procurement and administration.
- 9) Named "Business Person of the Year" by the Clayton MO Chamber of Commerce.
- 10) Experience managing a single development of 3.5 square miles. The project converted native scrubland over a six year period into a showcase of cooperative and thoughtful planning and careful construction of 6,000 homes, 2.5 million sq ft of commercial area, 58 miles of water lines, 10 miles of sewer lines and 50 plus miles of arterial, secondary and residential roadways.
- 11) Experience re-creating and stabilizing the financial foundations of two local governments, Jupiter, FL and Pueblo, CO.
- 12) Unique experiences in the private sector as a financial consultant to cities and counties in the southeastern U.S. Utilized management experience assisting with solutions for a variety of finance issues. Extensive experience with special assessments and service fees.

Additional relevant professional activities follow:

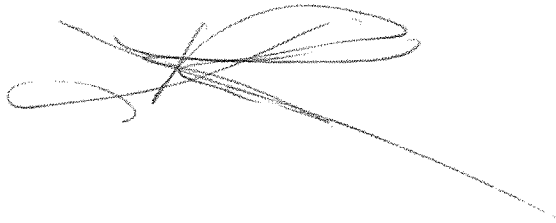
- Received Masters Degree under Dr. Elinor Ostrom, the first women to receive a Nobel Prize in Economic Sciences.
- Partnered with state Associations of Counties, Leagues of Cities, Government Finance Officers Associations and state ICMA Association's including serving on Annual Conference Program Committees.
- Taught Leadership to state wide government associations
- In June 2012, received the FCCMA Presidents Award in recognition of my efforts.
- Produced a panel discussion for the annual National Impact Fees Roundtable (now the Growth and Infrastructure Consortium) on the wisdom, facts and myths of Impact Fees.
- Made numerous public presentations before professional staff, elected officials and the general public. One particularly positive four hour Town Hall style session centered on the need and wisdom for a service assessment allowed the elected officials to act positively and adopt needed legislation.
- Experienced in large scale commercial and residential developments and annexations.

My salary expectations are satisfied with the published salary range for the position.

Finally, I have always lived in the community I have managed and Bunnell would not be an exception. Until such time as I able to sell my current residence in Lake Alfred, however, I will maintain two with Bunnell being the prime residence.

I look forward to speaking with you at any time.

Sincerely,

A handwritten signature in black ink, consisting of several overlapping loops and a long, sweeping tail that extends downwards and to the right.

Lee R. Evett

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Education

*Masters in Public
Administration, Indiana
University*

*Bachelor of Arts,
Purdue University*

**Areas of
Expertise**

City Management

*Fire, EMS and Utility
Assessment
Methodology Studies*

*Development Impact
Fee Analysis*

*Creation of
Assessment Districts*

*Cost Allocation Plans
Cost of Services (User
Fees) Analysis*

Management Analysis

*Public Services
Funding
Utility Revenue
Analysis
Utility Rate Design*

Affiliations

*International
City/County
Management
Association*

*State Management
Associations in
Pennsylvania, Florida,
Missouri, Colorado and
California*

Florida GFOA,

*Florida City/County
Management
Association*

- Seasoned executive officer/local government manager with responsibilities for organizations ranging in size from 6 employees to more than 1,200 and budgets from \$1 million to \$125 million
- Extensive executive management experience in four states including customer service, budgeting, downsizing, service development, cost analysis, HR policies, union negotiations, development of assessment methodologies and other diverse yet practical applications.
- Well versed in every facet of municipal operations including finance, police and fire management and operations, airports, consolidations, annexations, major capital improvement projects funded with various types of revenue including G.O. Revenue and Assessment Bonds, utility acquisitions and operations, capital and operational budgeting and growth management planning.
- Consultant responsibilities included the management, presentation and implementation of assessment methodologies, cost allocation studies, impact fee studies, utility rate studies, utility revenue sufficiency, cost allocation and user fee studies, economic consulting studies, and municipal disclosure

Selected Management and Consulting Experience

**City of Cape Coral, FL:
1973-1976 Salary \$25,000**

City Manager, Chief Administrative Officer

**City of Clayton, MO:
1976-1992 Salary \$98,000**

City Manager, Chief Executive Officer

**Town of Jupiter, FL:
1992-2000 Salary \$98,500**

City Manager, Chief Executive Officer

**City of Pueblo, CO:
2000-2004 Salary \$135,800**

City Manager, Chief Executive Officer

**Willdan Corporation, CA
2006-2012 Salary \$150,000**

Vice President – S. E. Operations, Orlando

**Michael Burton and Associates,
2012-2013 Salary \$125,000**

Vice President, Tampa, FL

Representative Consulting Projects

Police Department Feasibility Study:	Pompano Beach, FL
Police and Fire Department Feasibility Study:	Lake Worth, FL
Analysis of Police and Fire Department PSAP Options:	Miramar, FL
Utility Undergrounding Assessment Program:	Town of Palm Beach, FL
Fire and EMS Assessment Methodology:	Okeechobee County, FL
Water and Sewer Utility Rate Study:	Riviera Beach, FL
Revenue Sufficiency Study:	Miami Beach, FL
General Fund Sustainability:	Cape Coral, FL
Sanitation Rate Study:	Wilmington, NC
Cost Allocation Study:	Lees Summit, MO

Professional Activity References

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- 1) Mike Burton, President, Mike Burton and Associates
904-247-0787, 1000 Ashley Drive, Tampa, FL 33602
(mburton@burtonandassociates.com)
- 2) Tom Baird, Esq. (561) 625-4400, Town Attorney,
Jupiter, FL (tbaird@jonesfoster.com)
- 3) Joe La Bello, C.P.A., Former Finance Director and
presently Town Manager, Town of Juno Beach, FL 561-
626-1122 (jlobello@juno-beach.fl.us)
- 4) Lara Keys, C.P.A., Finance Department, City of Pueblo,
CO. Ms. Keys is an employee 719-533-2653
(lkeys@pueblo.us)
- 5) Sandy Gutierrez, President, Latino Chamber of Commerce,
Pueblo, CO (719) 542-5513
(sandy@pueblolatinochamber.com)

