

December 27, 2016

Mr. Dan Davis, City Manager

City of Bunnell

P O Box 756

Bunnell, FL 32110

Dear Mr. Dan Davis

Pursuant to section 405.0 of the City of Bunnell Policy and Procedure Manual, I am hereby giving you my 3 months' notice of my plan to retire as Fire Chief for the City of Bunnell.

I would like to thank the City for giving me the opportunity to serve the residents and visitors of the City of Bunnell since July of 1992 – the last 9 years as your Fire Chief. It has been a very rewarding experience as well as very challenging.

I will assist you any way I can in selecting your next Fire Chief and facilitate a seamless transition to the new administration. My last day of work will be on March 30, 2016.

Sincerely

A handwritten signature in cursive script, appearing to read "Derek Fraser", is written over a horizontal line.

Derek Fraser

Fire Chief