

# Timothy J. Day

November 29, 2020

Dear Mayor and Council Members- City of Flagler Beach,

Over this past weekend I discovered that the City of Flagler Beach was in the process of searching for a city manager and I would ask the city council to consider me for the position. My experience in serving another extremely similar water front community in Florida I believe would be a tremendous benefit to the community. All of the issues that the City of Flagler Beach deals with on a daily basis are issues that I have experience in handling. Specifically, because you are a waterfront community particular attention must be paid to the environmental concerns. Over the years I have worked with F.E.M.A over flooding issues and I have been successful in obtaining grant dollars after hurricanes for a variety of damages and drainage problems. I have also worked with the Department of Environmental Protection closely over the coastal high hazard concerns (permitting) and protecting our wildlife (sea turtles).

Upon reviewing my resume you will see that I have a great deal of experience in the law enforcement profession. I have served as a police officer/investigator and as part of senior management with the Florida Department of Law Enforcement. Latter I became the Director of the Southwest Florida Public Service Academy were I served for 10 years and was responsible for training every law enforcement officer and firefighter in a 5 county service area. It was during those years I also served on the Florida Domestic Security Task Force and I was responsible to getting the Prepare Florida Training out to all First Responders in a 10 county area. My reason for mentioning this is I have been trained by FDLE and FEMA for just about any type of disaster and I am confident I can bring restoration to the communities I serve as fast as humanly possible. In working in a coastal community it is not a question of if storms will occur but when. Also, during those years I had 140 full and part-time employees and a budget that exceeded 5 million dollars.

All of the items that the city council posted in the position announcement are credentials I possess. What I also have is a background in utilities, public safety, grant writing and developing relationships with federal, state, local administrators and elected officials. Every one of these areas is extremely important in order that opportunities for the community are not overlooked. There is not a city/town department I am uncomfortable overseeing or managing on a daily basis.

The other important experience that would benefit the city is I have also been an elected official. Understanding the dynamics of municipal government is something that cannot be taught, to have a true understanding it must be experienced. I spent 9 years on the City of Cape Coral City Council and served as Council Member and Mayor Pro-Tem. Over those years I was involved managing extremely large budgets and 5 union bargaining groups. What many managers do not fully understand is the pressures that council members face from their constituents on a daily basis. What management believes is a

Minor issue identified by a resident is not minor to them. That is why I take every issue seriously and keep contact with the resident until its conclusion. Sometimes residents feel like their government does not care about their issue, this should never happen but particularly in smaller municipalities. I truly pay attention to how we deliver services and strive to make it more efficient.

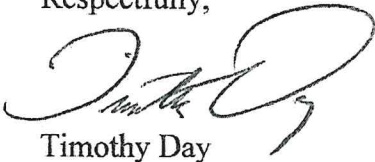
Whether it is fortunate or unfortunate I have had a great deal of experience in dealing hurricanes, tornadoes and flooding. Hurricanes generally give us the time to plan and evacuate but tornadoes do not. That's why it is so important to continually update your municipalities' disaster plan and make sure everyone understands their role should an disaster occur. I would much rather plan and have staff/contractors ready than be faced with a what now situation. It's also extremely important to have the relationships with the emergency management people in county government. Simple things like piggy backing on their solid waste contracts for solid waste removal after a hurricane can save the community tens of thousands of dollars.

Over the years I have secured grants from the following agencies without hiring outside grant writers; FDOT, FDLE, FEMA, CDBG, Florida Recreation Development Assistance Program, DOJ-Community Orientated Policing, Florida Inland Navigation District and the DEP. I enjoy successfully putting together grant applications for the communities I have served and even more importantly completing the projects correctly and avoiding audit issues.

In closing, I realize it is a difficult selecting a new City Manager but I promise you this; I would strive every day to exceed your expectations and always keep you informed of all issues in order that you always have the best information and more importantly provide you with solutions.

I appreciate your taking the time to review my credentials and should you need any further information I would be happy to provide it.

Respectfully,



Timothy Day



**SOUTH WEST FLORIDA PUBLIC SERVICE ACADEMY, Fort Myers, FL** 2002 – 2012  
*Director*

Accountable for managerial, operational, and administrative duties for the program as well as establishing standards of performance for all staff members across counties such as Lee, Collier, Charlotte, Hendry, and Glades.

- Developed and managed an adopted budget of \$4 million-plus, directing all financial transactions accordingly
- Supervised 190-210 full and part-time staff including law enforcement, firefighter, and corrections officers
- Achieved numerous perfect financial audits and performance audits through detailed reporting and processes
- Led all human resources functions for staff including coaching, evaluating, hiring, and firing

**CITY OF CAPE CORAL, Cape Coral, FL** 2000 – 2009  
*City Councilman/Mayor Pro-Term*

Lawfully governed the city of more than 163,000 residents and 1,600 full-time employees as an official elected to serve two consecutive terms. Reviewed and approved total annual budget of more than \$500 million as well as set the tax levy.

- Established and modified goals and objectives for the municipality
- Responds to constituent requests for information or assistance with problem resolution
- Formulated policies, developed programs, and sponsored laws to solve current and future issues
- Instrumental in leading large-scale land use changes to attract businesses to the area

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT, Fort Myers, FL** 1997 – 2002  
*Regional Field Representative*

Served as a liaison for law enforcement agencies with a focus on implementing administrative and leadership processes to improve operations.

- Created the Marco Island Police Department, drafting policies, procedures, and execution schedule
- Developed and implemented new programs for collecting, using, and verifying criminal justice data
- Led management studies and surveys of criminal justice programs to identify improvement areas
- Supervised new hire training and certification of more than 5,000 officers and reviewed all records to ensure compliance with federal and state laws

**CITY OF PROVIDENCE RHODE ISLAND, Providence, RI** 1985 – 1996  
*Police Officer*

Ensured effective operations while serving in numerous roles, including Patrol Officer, Organized Crime Division Office, and Administrator - during which I worked directly with the Police Chief to establish policies and procedures.

- Received numerous awards and commendations including Lion's Club Police Officer of the Year for saving 16 people in a burning house fire, and the American Legion Metal of Valor

**STATE OF RHODE ISLAND PARK POLICE, RI** 1983 – 1985  
*Police Officer*

Law enforcement officer charged with performing uniform patrol duties across state parks, beaches, and campgrounds.

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#### EDUCATION & CREDENTIALS

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Bachelor of Arts , Rhode Island College, Providence, RI  
 Associate of Science in Administration, Roger Williams University, Bristol, RI  
 Florida Licensed Community Association Manager, #CAM39746  
 Florida Certified C.J.S.T.C. Instructor  
 Florida Certified Guardian  
 Certified Police Officer in Rhode Island & Florida

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#### AWARDS & DISTINCTIONS

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Florida Department of Law Enforcement Flawless Audit: 2002, 2004, 2006, & 2008  
 Florida Department of Law Enforcement Award for Outstanding Performance  
 Lions Club Police Officer of the Year

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American Legion Metal of Valor  
Providence City Council Certificate  
Department Commendations (Four)

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**PROFESSIONAL AFFILIATIONS**

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Florida Domestic Security Task Force-appointed by Governor  
Boys Head Soccer Coach Oasis Middle School  
Cape Coral Soccer Association Coach/Board of Director  
Member of Southwest Florida Police Chiefs Association  
Certified Criminal Justice Standards and Training Instructor  
Florida Training Center Directors Association  
Metropolitan Planning Organization  
Southwest Florida League of Cities  
Cape Coral Transportation Advisory Committee  
Little League Baseball Coach  
Edison College Criminal Justice Advisory Board  
Space Coast League of Cities-Director  
Brevard County School District Capital Improvement Committee  
Space Coast Public Managers Association  
Space Coast League of Cities

## REFERENCES

Mr. Noah Powers	Town Manager, Town of Orchid Fl.	
Ms. Nancy Wilson	Town Clerk, Melbourne Beach	
Mr. Cliff Repperger	Attorney	(321)917-1249
Ms. Ivette Basora	Ret. Sgt. Lee County Sheriff's Office	
Ms. Barbara Crowley	Ret. Lee County School District	(239)850-1418
Ms. Elizabeth Mascaro	Town Manager, Melbourne Beach	