

December 31, 2024,

24253 Gallberry Drive
Venice, Florida 34293
856.206.6891 davesmo8gmail.com

As a highly experienced and educated law enforcement professional with over 29 years of flawless and effective servant leadership, I believe my dynamic leadership, management skills, and critical incident experience would be valuable to your team. My team orientation, strong communication skills, and consummate professionalism have produced tremendous success throughout my career. Consistently completing the job on time has been an asset to my employers.

I am result-oriented and driven to succeed. As you can see from my attached resume, I have a proven history of operating in fast-paced, high-stress environments and the ability to work collaboratively in a team setting. I possess an in-depth knowledge of the big picture and an eye for detail, which is critical when overseeing administrative, investigative, risk mitigation, and emergency management operations.

As a division commander at the Venice Police Department, I focus on leading, training, and evaluating employees, from application to retirement. I have daily command over the department's standard operating procedure, budget, records, training, hiring, promotions, IT, code enforcement, and communications. I work closely with the accreditation consultant and assist with drafting and implementing standard operating procedures to ensure the use of best practices when members perform lawful duties. I aim to create a positive work environment that will lead to our employees' success and build a positive relationship with our community.

I have over fifteen years of executive leadership experience in law enforcement and the private sector. I have experience investigating, hiring, training, evaluating, mentoring, and collaborating closely with local, state, and federal agencies during criminal, risk management, and emergency management operations.

I am dedicated and loyal and have a history of attaining positive results in any assigned task. I am driven and believe in a teamwork philosophy. My credibility as a law enforcement professional is beyond reproach. I am proud of my ability to be a problem solver, a strong critical thinker, prioritize effectively, and always meet deadlines and targeted goals on time and within budget. I invest the time necessary to understand what is needed, plan accordingly, effectively communicate with my team, and deliver to succeed. Enclosed is my resume for your review. I welcome the opportunity to meet with you to discuss and help you achieve your goals. Thank you for your time and consideration.

Sincerely,

David Smolenski



DAVID SMOLENSKI

PROFILE

An accomplished and experienced law enforcement/security professional, I am a skilled mentor and team builder who is acutely attentive to the needs of others while remaining driven to achieve targeted objectives. I am an avid problem solver and a multitasker. I have a track record of being an essential part of the management team and instrumental in providing practical solutions that produce immediate impact and contribute to the organization's long-term success.

CONTACT

PHONE:
(856) 206-6891

LINKEDIN:
www.linkedin.com/in/davesmolenski/

EMAIL:
davesmo@verizon.net

ADDRESS:
24253 Gallberry Drive,
Venice, Florida 34292

ACTIVITIES AND INTERESTS

Sports
Golf
Travel
Health/Fitness

WORK EXPERIENCE

Administrative Services Commander Venice Police Department, Venice, Florida

2018–Present

Supervise Department staff, including sworn/non-sworn employees. Improve staff performance through training, attention to detail, and problem-solving methods for the community we serve. Oversees police facility maintenance and service contracts. Conducts studies, performs research, and prepares department budget and procurement. Participates in emergency planning and emergency operations. Provides direction, guidance, and assistance to departmental staff regarding operational requirements, regulations, policies, risk management, and implications of new or amended laws.

Public Safety Academy Coordinator St. Petersburg College, St. Petersburg, Florida

2016–2018

Administers all aspects of the specific project, including development, submissions, and maintenance of any grant in the academy training programs. Functions as a community liaison and makes presentations to promote and explain organizational objectives.

EDUCATION/CERTIFICATION

Fairleigh Dickinson University, Teaneck, New Jersey

2014

Master of Public Administration

KEY SKILLS

- Emergency Management / Risk Management
- Strategic Planning
- Logistics and Operations
- Policy Development
- Interagency Coordination
- Training / Recruiting
- Critical Incidents
- Budget Management / Purchasing

WORK EXPERIENCE (CONT'D)

Senior Manager

New Jersey State Police, Various Locations, New Jersey

1998–2013

Directed hundreds of criminal investigations in Southern New Jersey, including homicides, sexual assaults, and fraud, among many others. Served as a mentor to Troopers to assist them with obtaining their targeted career goals. Acted as liaison with local law enforcement, federal agencies, and other applicable outside/government city/state agencies related to joint operations and task forces. Maintained communication with the chain of command on critical cases.

As a business owner and manager, I maintain a positive work environment for all team members. Employee engagement levels are high because everyone feels valued and enjoys coming to their job. I promote diversity, inclusion, pride, respect, camaraderie, and fairness.

My extensive work experience in law enforcement has prepared me for this opportunity as it relates to managing security risks and leading complex issues while utilizing a servant-leader philosophy. My credibility as a police executive and a trained and experienced investigator allowed me to build lasting relationships and rapport with diverse groups of people. I am a proven leader emphasizing career advancement, education, and training for my personnel.

EDUCATION/CERTIFICATION (CONT'D)

Fairleigh Dickinson University, Teaneck, New Jersey

2007

Bachelor of Arts, Liberal Arts

The University of Louisville, Southern Police Institute, Louisville, Kentucky

2021

Administrative Officers Course (AOC)

Police Executive Leadership Graduate Program

New Jersey State Police Academy, Sea Girt, New Jersey

1998

Graduate

