

Carl V. Jones Sr.

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Professional Profile

Certified Occupational Instructor – Program Manager – Professional Leadership Training – Education – Curriculum & Program Development

Highly qualified senior instructor with extensive experience overcoming unique organizational and environmental challenges to empower individual and team success. Specialized in aligning education and training strategies with organizational objectives. Known for inspiring commitment to excellence and personal best with both an innate and practiced ability to lead by example, motivate, coach, and encourage. A keen influencer valued for approachable nature and effective skills working with youth and adults alike.

Knowledge, Skills, and Abilities:

- Instructional Design, Strategy , Implementation / Professional Development / Workplace Learning / Classroom Management / Program Evaluation / Quality Assurance / Certified Occupational Instructor
- Leadership / Mentoring / Coaching / Team Building / Goal-Setting / Communication
- Financial Management / Budgeting / Funding / Resource Allocation Education

Master of Arts in Education, Adult Education & Training | 2013 | University of Phoenix, Phoenix, AZ

Bachelor of Arts, Criminal Justice | 2010 | American Military University, Manassas, VA

Associates Degree, Instructor of Technology | 2004 | CCAF | Gunter, AL

Associates Degree, Criminal Justice | 2001 | CCAF | Gunter, AL

Professional Experience

FLAGLER COUNTY SCHOOL DISTRICT, *Bunnell, FL*

Substitute Teacher

2013 – Present

Provide classroom management and instruction for all grade levels on an on-call basis. Ensure adherence to lesson plan, curriculum, and schedules to best facilitate student success during absence of primary instructor. Contribute comprehensive administrative and mentorship experience to build rapport and garner respect.

FLAGLER COUNTY SCHOOL DISTRICT, *Bunnell, FL*

High School Basketball Coach/Class Instructor (seasonal)

2012 – 2013

Coach Varsity and Junior Varsity basketball teams and instruct and oversee basketball classes, mentoring up to 50 young girls and boys at a time. Organize, direct, and supervise individual exercises and group practices. Deliver expert instruction to student athletes in game strategies and techniques. Motivate and monitor players during competitions, modeling and upholding best sports-like conduct toward opponents, officials and spectators. Foster self-esteem, team spirit, and behavior befitting young men and women, nurturing future leaders.

ST. JOHN'S YOUTH ACADEMY, *St. Augustine, FL*

Apr – Jun 2013

Teacher

Provide incarcerated youth between the ages of 12-18 with classroom instruction, redirection of off-task students, behavior management, and planning and preparation for release. Conducted recordkeeping, attendance, and grading classwork. Developed learning materials for students as directed by the St. John's School District. Supervised students during school time, lunch time, and yard time. Wrote and submitted student occurrence reports to the principal on significant occurrences. Assisted students in understanding and completing classroom assignments. Provided remedial assistance to students having difficulty achieving objectives in their specific subject areas.

UNITED STATES AIR FORCE *1984 – 2011*

Supervisor of Projects & Programs (GS-12) (*Kadena Air Base, Japan*)

2010 – 2011

Oversaw all base security measures, successfully ensuring the safety and defense of an installation supporting 34,000 personnel, 102 aircraft, and assets worth \$6 billion. Directed \$4.2 million state-of-the-art project upgrade. Led and developed a 38 member team comprised of active duty military and civilians. Analyzed and identified shortfalls in measures, secured \$1.3 million in additional funding, and implemented effective beneficial program improvements.

Security Forces Training Manager (GS-14) (*Shindand, Afghanistan; Talill, Iraq*) *Jan – July 2010*

Led a 98 person team in successfully establishing beneficial relationships and training programs with foreign partners during seven month international assignment. Oversaw all aspects of security and protection, safeguarding 2,000 U.S. and international personnel. Designed programs and led training of Afghan soldiers and Albanian Security Forces. Formulated inventive and remarkably successful solution to overcome challenge posed by a lack of language interpreters. Utilized team's talents to produce a pamphlet of drawings and illustrated lessons depicting actions participants needed to perform. Response was enthusiastic; results were excellent. Kept teams focused, dedicated, and motivated. Led by example; provided calm reassurance and confidence to junior team members in uncertain and volatile environment. Achieved improved performance through daily inspections and assisted in acquiring \$300 thousand in funding to enable the automation of specified procedures; led to 100% increase in security enhancements.

Operations & Logistics Administrator (GS-13) (*Kadena Air Base, Japan*)

2008 – 2010

Oversaw operational and logistical management for 400+ personnel, a \$157 thousand operating budget, more than \$6 billion in assets, and \$6.5 million in equipment with 100% accountability and zero losses. Identified and substantiated need to increase manpower due to intense demand on human resources. Fast-tracked training curriculum and timetables successfully meeting personnel needs. Hand-selected by Inspector General to assist on two Operational Readiness Inspections. Identified shortfalls in effectiveness; prepared and recommended resolutions; teams successfully passed re-inspections in 90 days.

Project, Operations, & Training Manager (GS-12) (Langley Air Force Base, VA) 2004 – 2008

Filled multiple positions, progressively increasing in responsibility, during four year assignment. Directed \$25 million in logistics resources, integrated existing and new requirements, and managed extensive training, law enforcement, and emergency response activities. Formulated task readiness skills training for 450 personnel; recognized as new benchmark. Delivered security training for 10,000 employees, and 65,000 retirees and family members. Supervised training functions including development of 40-hour program for contract guards, recognized as “best practice” in training arena.

Instructional Area Manager (GS-13) (Lackland Air Force Base, TX) 2000 – 2004

Supervised and managed 33 instructors at Security Forces Academy. Academic leader, responsible for day-to-day operation: scheduling of classes and faculty, overseeing of the academic advising programs; monitoring student academic progress; address student academic emergencies; coordinating the efforts of program managers and the academic committee. Established standards for orientation of all new instructors, oversaw in-service training, and evaluation. Ensured that instructors are familiar with and adhered to academy policies in all areas of the school operation. Instructed, evaluated, counseled, disciplined, and advised students. Reviewed curriculum; wrote and maintained lesson plans. Monitored student progress; gave and received feedback on improvements. Maintained the educational standards established by the State and by those institutions that examine and accredit the school. Developed standards of instruction for Air Force Security Forces Academy, an accredited course through Southwestern Texas University. Oversaw safety and risk management measures.

Classroom Experience:

Profession of Arms
Security Forces History
Use of Force – Shoot/Don’t Shoot
Physical Apprehension & Restraint Techniques
Searching & Handcuffing
Communication & Interviewing Skills
Weapons & Marksmanship
Confrontation Management
Land Navigation/Map & Compass
Interviewing Skills

Active Memberships & Awards

Bronze Star Recipient
Meritorious Service Medal
Army Commendation Medal
Professional Military Image Award
Awarded Instructor of the Year and Instructor Supervisor of the Year
American Coaches Association (ACA)
African American Mentors Program
Inspiration of Hope Community Resources, Inc
National Youth Sports Coaches Association (NYSCA)
Veterans of Foreign Wars
Disabled American Veterans