

MICHAEL L. BRILLHART

Apalachicola, Florida

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May 25, 2025

Renina Fuller, Director of Human Resources
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida, 32164

Dear Ms. Fuller:

The attached resume is being submitted in consideration of the City Manager recruitment being conducted for Palm Coast. My background in local government management will provide the leadership to successfully direct organizational resources in support of the City Council, staff, and residents.

My demonstrated skills include management, policy implementation, regulatory compliance, and public budgeting/finance. My experience in municipal management includes directing comprehensive services, collaborating with constitutional officers, strategic planning, and directing long term fiscal sustainability.

With success in annual budget development and operational excellence, I am transparent and approachable. As a person-centered leader, I will cultivate trust across a wide range of stakeholders. Being familiar with the First Coast, I am committed to the position and remaining in the area.

Accordingly, I have enclosed my resume for your review. Thank you for your consideration of my interest and qualifications.

Sincerely,

Michael L. Brillhart

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MICHAEL L. BRILLHART

PROFILE

Experienced senior level manager with success in operations, human resources, communication, network utilization, policy development, intergovernmental relations, and service delivery.

SKILLS

- Organizational leadership
- Responsive personnel management
- Public & media relations proficiency
- Efficient workflow

PROFESSIONAL EXPERIENCE

Consultant & Interim City Manager 2024 to present

Apalachicola, FL

Provide local government consulting service to jurisdictions in Florida and Ohio including economic/community development, grants writing, legislative requests, and technical analysis.

Key Achievements:

- Currently serving as Interim City Manager of Apalachicola, FL
- Consulted and received economic development grants for communities in Ohio
- Served as Interim City Manager of the City of Crescent City, FL

City Administrator/Safety Service Director 2021 – 2024

CITY OF WAPAKONETA, Wapakoneta, OH

Directed public safety and all comprehensive municipal operations with responsibilities in overseeing police/fire/EMS, personnel, grants, public works, media relations, intergovernmental coordination, a \$110 million annual appropriations budget, water/sewer/electric utility operations.

Key Achievements

- Coordinated the construction of new water & wastewater facilities in excess of \$100 million
- Managed the 5-Year Capital Improvement Program and infrastructure projects
- Directed collective bargaining agreements and labor relations

Village Administrator 2018 – 2021

VILLAGE OF NORTH BALTIMORE, North Baltimore, OH

Administer operations and services for the Village Council. Responsibilities in staff supervision, public works, utilities, public safety, planning and zoning, grant writing, intergovernmental relations, agenda preparation, capital planning, and customer service.

Key Achievements

- Implemented the North Main Street reconstruction project in excess of \$1.5 million
- Acquired over \$3 million in state capital grant assistance for critical infrastructure projects
- Directed regional Township bulk water/sewer and development agreements

County Manager 2016 – 2017

CAMDEN COUNTY, Camden, NC

Managed operations, services, staff activities, and affairs for the Board of County Commissioners and consolidated jurisdiction with responsibilities in budget development, human resources, grant writing, finance, intergovernmental relations, and agenda preparation.

Key Achievements

- Provided FEMA coordination to property owners affected by Hurricane Matthew
- Served as Budget Manager and prepared a cost saving budget of \$25 million
- Directed the planning design for a \$3.5 million "RO" wastewater treatment plant
- Assisted residents with Hurricane Matthew cleanup and FEMA claims

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County Administrator 2013 – 2016

BARNSTABLE COUNTY, Barnstable, MA (Cape Cod)

Directed operations, services, and affairs for the Board of County Commissioners and the countywide population of 215,000 with duties including budget & finance, human resources, intergovernmental relations, meeting agenda preparation, and regional infrastructure planning.

Key Achievements

- Directed 14 departments, 450 personnel, and general appropriations of \$80 million
- Coordinated intergovernmental relations during three major storm events
- Directed personnel activities including collective bargaining preparing a Succession Plan

County Business Manager 2004 – 2013

ST. LUCIE COUNTY, Fort Pierce, FL

Directed business growth, economic development functions, and legislative affairs for the Board of County Commissioners serving a population of 300,000. Responsibilities in job creation, legislative requests, grants management, intergovernmental relations, staff supervision, and strategic planning. Served as interim Growth Management and MPO Director.

Key Achievements

- Managed staff in the acquisition of over \$100 million in grants and legislative requests
- Acquired \$9 million in FHWA monies to assist in the new Crosstown Parkway project
- Coordinated the award-winning *Towns, Villages and the Countryside (TVC)* Plan

Chief Administrative Officer 1995 – 2004

MLB PLANNING CONSULTANTS, Orlando and Clearwater, FL

Administered planning, economic development, strategic planning, site plan development, zoning, and local government support services to public sector entities and private sector clients.

Key Achievements

- Prepared several PUD site plans in Florida, Ohio, Illinois, and South Carolina
- Created a small collector roadway growth corridor plan for Hillsborough County
- Served as interim city administrator for Paris, IL and Pekin County, IL interim administrator

Concurrency Review Manager 1987 – 1995

PINELLAS COUNTY, Clearwater, FL

Coordinated concurrency management and site plan review for unincorporated Pinellas County. With additional responsibilities in writing grants, preparing technical analysis reports, developing stormwater and minor roadway systems, and presenting at community meetings.

Key Achievements

- Developed media and marketing materials for the Penny for Pinellas sales tax referendum
- Prepared and managed capital and planning grants in excess of \$30 million
- Coordinated capital project funding and impact fee collaboration with 23 municipalities

EDUCATION

Master of Public Administration

University of South Florida - Tampa, FL

Bachelor of Science – Urban Administration

University of Cincinnati - Cincinnati, OH

AFFILIATIONS

International City/County Management Association

Florida League of Cities

National Association of County Officials

Ohio Municipal League