



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

<input type="checkbox"/>	Beautification & Environmental Advisory Committee*	<input type="checkbox"/>	Planning & Land Development Regulation Board** ♠*
<input type="checkbox"/>	Code Enforcement Board*	<input type="checkbox"/>	Volunteer Firefighters' Pension Fund Board*
<input type="checkbox"/>	Citizen's Advisory Committee	<input type="checkbox"/>	Bicycle and Pedestrian Advisory Committee
<input type="checkbox"/>	Residential Drainage Citizen Advisory Committee*	<input checked="" type="checkbox"/>	Charter Review Committee
<input type="checkbox"/>	Flagler County Housing Task Force/Affordable Housing Advisory Council: <input type="checkbox"/> Citizen from the City of Palm Coast representing essential services personnel <input type="checkbox"/> Representative of residential home building industry		

* Appointees must file a Financial Disclosure Form 1 at time of appointment and **ANNUALLY** thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ Yes ☒ No

1. PERSONAL

Name: BRAD WEST E-mail address: BRAD@MWEST@GMAIL.COM
Residence Address: 44 LEE DR District #: 2
City: PALM COAST State: FL Zip: 32137
Mailing Address (If Different from Residence): _____
Home Phone: 386-986-9746 Business Phone: _____
Date of Birth: 8/5/1971 Place of Birth: WOODBURY, NJ

How long have you been a permanent resident of Palm Coast? _____

21 YEARS AS OF JUNE 2025

What year did you become a continuous resident of the City of Palm Coast? _____

2004

List all places of residence for the last five years.

Address	City & State	From	To
44 LEE DR	PALM COAST, FL	12/2004	PRESENT

Are you a registered voter in Flagler County? _____

☒ Yes

☐ No

Have you ever used or been known by any other legal name? _____

☐ Yes

☒ No

If yes, explain: _____

Are you a citizen of the United States? _____

☒ Yes

☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: DATA ANALYST/PROJECT MGR. Current Employer: USTA FLORIDA

Current Business Address: 12005 PERFORMANCE DR.

ORLANDO

FL

32827

407-545-8940

City

State

Zip

Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
USTA FLORIDA	NONPROFIT	DATA ANALYST/ PROJECT MGR.	7/21 - PRESENT
CITY OF PALM COAST	MUNICIPAL GOVT.	SR. COMMUNICATIONS	10/20 - 7/21
USTA FLORIDA	NONPROFIT	DIGITAL MARKETING COORDINATOR	2/13 - 10/20

Have you ever been employed by any state, district, or local governmental agency in Florida? ☒ Yes ☐ No

If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment
SR. COMMUNICATIONS OFFICER	CITY OF PALM COAST	10/20 - 7/21

3. EDUCATION

High School: KINGSWAY HS / SWEDESBORO, NJ Year Graduated: 1989
Name & Location

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
<u>GLOUCESTER COUNTY COLLEGE</u>	<u>9/89 - 5/91</u>	<u>AS - BUSINESS ADMIN</u>
<u>ROCKY HILL COLLEGE OF NJ</u>	<u>9/91 - 7/93</u>	<u>BS - MANAGEMENT</u>

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☐ Yes ☒ No
If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s) _____

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

AS A RESIDENT OVER PAST 21 YEARS I HAVE ENGAGED
WITH THE COUNCIL ON VARIOUS MATTERS. I AM WELL
VERSED IN OUR MUNICIPAL GOVERNMENT.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☒ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☒ Yes ☐ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency
USTA FLORIDA	EMPLOYEE	USTA FLORIDA GRANTED \$700K FOR THE 5 NEW TENNIS COURTS AT SRC.

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? ☒ Yes ☐ No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No.	Original Date of Issuance	Issuing Authority	Disciplinary Action/Date
REAL ESTATE AGENT	2012	DBPR	EXPIRED IN 2013

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I HAVE WORKED ON AND MANAGED VARIOUS PROJECT TEAMS.
I AM WELL VERSED IN OUR CITY & THE CITY CHARTER.

What is your understanding of the relationship of this Board or Committee to the City Council?

THAT IT IS A REVIEW AND ADVISEMENT TO THE
COUNCIL ONLY.

7. REFERENCES – Please list three references (business and/or personal)

KEN DAVIDSON 2 COLE CT PALM COAST, FL 32137 386-445-5152

Name, Address & Telephone Number

JAKE SCULLY PALM COAST, FL 386-503-9096

Name, Address & Telephone Number

NICHOLAS KLUFAS 71 SOUTHLAKE PR. PALM COAST, FL 32137 386-864-1656

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

☐ Yes

☒ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Signature

Date

NOTE:

If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk.

RETURN TO:

City Clerk
City of Palm Coast
160 Lake Ave.
Palm Coast, Florida 32164

PHONE:

386-986-3713

EMAIL:

cityclerk@palmcoastgov.com

WEBSITE:

www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW:

The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.