

# Lynda Bell

Tallahassee, FL 32310

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## Work Experience

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### **Former Voting Board Member - Florida Communities Trust**

5 south Flagler LLC/ Irish Star Services - Tallahassee, FL

2016 to Present

Tallahassee, Florida

### **Own, Operate and Manager**

5 south Flagler LLC/ Irish Star Services - Tallahassee, FL

1993 to September 2020

16 rental units Homestead/Tallahassee, Florida

- Owned and managed 3 rental units in Homestead, Fl. 1993-2021

### **City Manager**

The Town of Sneads - Sneads, FL

2018 to 2020

- Responsible for managing Hurricane Michael recovery including FEMA (Ongoing)
- Responsible for submission of Requests for Proposals
- Responsible for submissions of Request for Qualifications
- Responsible for all hiring and firing, Promotions and raises
- Budget preparation/ review
- Manages Human Resources, very familiar with FLORIDA law and FMLA
- Answer to 5 elected officials - provide ethics briefings (attended the Advanced Institute and the Institute for Elected Officials.
- Manage and implement grants
- As the CityManager my responsibilities are endless and inclusive,
- Responsible for code enforcement- commercial and residential
- Keen understanding of Roberts Rules of Order

5 south Flagler LLC/ Irish Star Services

2015 to 2020

- Appointed to the Florida Communities Trust by Governor Rick Scott
- Board oversees and awards millions of dollars in grants to municipalities for parks and environmental projects.

### **Co owner of The Hotel Redland**

The Hotel Redland / 5 South Flagler Ave. LLC - Homestead, FL

2011 to 2016

### **Vice-Chair of the Board**

Dade County

2012 to 2014

- Chaired the MDC Economic Development and Port Committee which oversees all matters pertaining to the Seaport. The focus of the committee is to support job creation and advancing the economic growth of the County.
- Chaired the Value Adjustment Board: responsible for overseeing the certification of the tax rolls and property valuation appeals.
- Chaired the MDC Sports Commission: Past project was to work alongside David Beckham in his effort to bring Major League Soccer to the County.
- Served on the Health & Social Services Committee which focuses on matters concerning the health and public housing needs of the residents of the County.
- Served on the Land Use & Development Committee. The Committee's jurisdiction included the responsible growth and management of the County's natural resources.
- Chaired the Internal Management and Fiscal Policy Committee: responsible for the oversight of all County Operating Budget of 6.2 billion dollars.
- Served on the Public Safety and Health Care Administration Committee as well as the Economic Development and Social Services Committee.

### **County Commissioner- District 8**

Dade County - Miami, FL

2010 to 2014

### **Mayor**

City of Homestead - Homestead, FL

November 2007 to November 2009

- Presided over all meetings, including City Council, Committee of the Whole, and Budget meetings.
- Chaired the Charter Review Task Force, to implement meaningful review of the City's charter.
- Served in my capacity on the Metropolitan Planning Organization of Miami Dade County which is responsible for the traffic and transportation planning for Miami Dade.
- Represented the City on the Florida League of Cities, Florida League of Mayors.
- Responsible for ending the pension system in the city and moving from a defined benefits to a defined contributions system.
- Saved the city over 15 million dollars by implementing cost saving measure and efficiencies.

### **Vice-Mayor and Councilwoman**

5 south Flagler LLC/ Irish Star Services - Homestead, FL

2003 to 2009

- Served as the Chair of the City's Education Committee.
- Responsible for the building of the first new school in 30 years.
- Represented the city and the Mayor in many capacities and presided over meetings in his absence.

## Education

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### **BS in Supervision and Management with Honors**

Miami Dade College

2015

## **AA in Communications with Honors**

Miami Dade College

1996

### Skills

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- Writing Skills
- Budgeting
- Human Resources
- Transportation Planning
- Fundraising