



APPLICATION FOR BACKYARD CHICKENS PILOT PROGRAM

Complete the following information and attach additional information and/or plans as needed.

This information will be used by staff to review your application.

Owner (Applicant) _____	Phone _____
Address _____	Email _____
Tax Parcel ID _____	Date _____

This application does not apply to residences in a Homeowner's or Property Association.

Eligibility

- Must be a homestead property; no rentals are allowed.
- Must be a single-family residence.

Required Information:

- Provide a site plan depicting the size and location of the chicken coop. The coop and chicken enclosure area must be drawn on a site plan or survey. Show the distance of the coop to the property lines. For standard lots, the coop must be in the rear of the property with a minimum of ten (10') foot rear setback and a minimum of a seven and a half (7.5') side setback requirements. For corner lots, the coop must be located behind the street-side façade of the home.
In no event shall the coop or any part thereof be permitted within an easement.
- Provide a detailed dimensioned drawing of the chicken coop/enclosure, including height, overall size, and demonstrating that the chickens are secure from predators. The size of the coop cannot be larger than 100 square feet nor be taller than (6') six feet in height. Documentation supplied by the manufacturer of the coop is recommended.
- Describe the method of screening the coop/enclosure from the adjacent properties. Fences may not be higher than six (6') feet in height. Open style fences are prohibited. (Show on site plan).
- Describe the method of manure management. A fly tight bin must be used and placed at least twenty (20') feet from the property lines. (Provide manure management bin and show location on site plan).
- Proof of completion of the University of Florida Agriculture Extension Service class on the care and raising of chickens. Courses from other sources may be acceptable.
- Permit fee of \$50 received at time permit is ready for issuance for initial application and renewal.
- Completion of the Acknowledgement forms relating to fencing and coops.

Signature of Applicant: _____ Date: _____

Note: The number of chickens shall be limited to no more than four (4) and no ducks, geese, pigeons, turkeys, peafowl, roosters, or any other poultry or fowl will be allowed. For the purpose of this section, the term "chicken" refers to hens only. Chickens shall be kept for personal use only, no selling chickens, eggs, feathers, or chicken manure, and the breeding of and slaughtering of chickens is not allowed.

A permit issued in accordance with this application shall be valid for two (2) years from date of issuance.

****The City reserves the right to inspect the premises and the chickens without notice on an as needed basis****

List of required documents for application submittal: (A complete set of all

required documents must be submitted, otherwise application will not be accepted)'

- ☐ Permit fee of \$50 paid at time permit is ready for issuance and upon renewal.
- ☐ Drawing showing coop and manure bin meeting required setbacks of parcel along with the type of fencing/landscape screening and location of screening to conceal chickens and coop from neighbors.
- ☐ Certificate of completion for Care and Raising Chickens. (Required at initial application only.)
- ☐ Type of fly tight bin being used. This can be a photo of what you intend to use.
- ☐ Completed and signed Acknowledgement forms.
 - Chicken Coop Acknowledgement
 - Fence Acknowledgement for Backyard Chickens (*NOT REQUIRED IF USING LANDSCAPE AS DESCRIBED BELOW – Please note that landscape screening must completely screen the coop from neighboring properties
 - *Size: At least six (6') feet high
 - *Native/adaptive to local conditions
 - *Drought tolerant

Once the Zoning review is approved, an inspection by an Animal Control Officer will be scheduled in 30 days.

Resources for courses:

Flagler County UF Agriculture Extension

Website: <https://edis.ifas.ufl.edu/publication/AN239>

Email: flagler@ifas.ufl.edu

Phone: 386.437.7464

Address: 150 Sawgrass Road

Bunnell, FL 32110

St. Johns County - <https://www.eventbrite.com/e/introduction-to-backyard-chickens-tickets-1394812875859>

Volusia County - <https://www.eventbrite.com/e/backyard-urban-chicken-class-tickets-1130877417799?aff=ebdssbdestsearch>

Orange County - <https://www.eventbrite.com/e/urban-backyard-chicken-training-class-june-2025-tickets-1110301845709?aff=ebdsoporgprofile>

NOTE: An automatic email will be sent letting applicant know the zoning approval is complete and the permit is ready. **(It is very important that you provide an accurate email address on your application otherwise you will not receive the automated emails regarding your permit.)** An Animal Control Officer will complete your inspection 30 days from the day the permit is ready. If you want an inspection prior to the 30 days, please contact the Building Division at 386-986-3780 to re-schedule. The \$50 fee must be paid when you receive notification that the permit is ready. If fee is not paid within 5 days, your application will be cancelled and the City will go to the next in line for the pilot program waiting list.