



# City of Palm Coast

## Agenda

### CITY COUNCIL SPECIAL BUDGET WORKSHOP

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

*Mayor David Alfin*  
*Vice Mayor Eddie Branquinho*  
*Council Member Ed Danko*  
*Council Member John Fanelli III*  
*Council Member Nick Klufas*

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**Tuesday, August 30, 2022**

**9:00 AM**

**CITY HALL**

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**City Staff**

**Denise Bevan, City Manager**

**Neysa Borkert, City Attorney**

**Virginia A. Smith, City Clerk**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**A CALL TO ORDER**

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

**D PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public,

there may be discussion by the City Council.

(3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

(a) direct all comments to the Mayor;

(b) make their comments concise and to the point;

(c) not speak more than once on the same subject;

(d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;

(e) obey the orders of the Mayor or the City Council; and

(f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

## **E PRESENTATIONS**

### **1 PRESENTATION – FINAL PROPOSED BUDGET FOR ALL APPROPRIATED FUNDS**

### **2 RESOLUTION 2022-XX APPROVING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET**

## **F PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

## **G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

## **H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

## **I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

## **J ADJOURNMENT**

# City of Palm Coast, Florida

## Agenda Item

Agenda Date : August 30, 2022

<b>Department</b>	FINANCIAL SERVICES	<b>Amount</b>
<b>Division</b>		<b>Account</b>
		<b>#</b>
<b>Subject</b>	PRESENTATION – FINAL PROPOSED BUDGET FOR ALL APPROPRIATED FUNDS	
<b>Presenter : Helena Alves, Finance Director</b>		
<b>Background :</b> On September 22, 2021, City Council adopted Resolution 2021-136, approving the Fiscal Year 2022 Budget, in the amount of \$248,635,694.  At the April 26, 2022, Special Budget Workshop, City Council was presented with the Year-to-Date Budget results for operating departments for the Fiscal Year 2022, October through March.  On May 3, 2022, City Council approved and adopted the Strategic Action Plan (SAP) for the Fiscal Year 2022-2023.  At the May 24, 2022, Workshop, staff presented to City Council on the fund accounting and revenue source restrictions to prepare for the upcoming Fiscal Year 2023 budget.  On June 14, 2022, City Council was presented an overview of the process for adopting the Property Tax and TRIM rate in preparation to adopt the Fiscal Year 2023 TRIM rate in September.  Local governments must conform to the maximum millage limitation requirements as outlined in Section 200.065(5), F.S. Within 35 days of the certification of value, the City of Palm Coast must inform the property appraiser of the current year's proposed millage rate and the first budget hearing date and location which will be advertised on the Notice of Proposed Property Taxes (TRIM notice) that the property appraiser mails.  At the workshop on July 12, 2022, Financial Services staff presented City Council with a presentation of the proposed General Fund budget for FY 2023. As discussed, staff is proposing a maximum millage rate of 4.6100 mills, which is a 14.85 % increase from the rolled-back rate of 4.0138 mills, and the first budget hearing to be held at 5:15 p.m. on Thursday, September 8, 2022, at the Palm Coast City Hall Community Wing, located at 160 Lake Ave, Palm Coast.  On July 19, 2022, the Proposed Millage Rate & Proposed Budget for the Fiscal Year 2023 was presented to City Council.  On July 26, 2022, City Council reviewed the Proprietary Funds Budget.		

On August 9, 2022, City Council reviewed the City Council the Capital, Internal Services, Special Revenue Funds, & Proposed Budget for All Remaining Funds for Fiscal Year 2023.

Financial Services Director, Helena Alves, and Budget & Procurement Manager, Gwen Ragsdale, will be presenting to City Council the Final Proposed Budget for the Fiscal Year 2023.

**Recommended Action :  
FOR PRESENTATION**



# Fiscal Year 2023 Final Proposed Budget Tuesday, August 30 2022

Helena P. Alves, CGFO, CIA, MBA  
Financial Services Director

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Gwen E. Ragsdale, MBA  
Budget and Procurement Manager

➤ Presentations to City Council:

- Fiscal Year 2022 Budget to Actual Results through March 2022 4/26
- Fire, Parks, and Recreation Departments Overviews 4/26
- Utility, Public Works, and Stormwater Department Overviews 5/24
- General Fund 7/12
- Adopt Maximum Millage Rate 7/19
- Proprietary Funds 7/26
- Internal Services, Capital & All Other Funds 8/09
- Final Proposed Budget – All Funds 8/30
- Public Hearings to Adopt Tentative 9/08 and Final 9/21 Millage Rate & Budget



- Department Goals
- Safe & Reliable Services
  - Data Driven Metrics
  - Succession Planning



## Staffing Challenges

Succession Planning

Establish Career Progression

Competitive Job Market

Employee Turnover and Learning Curve for New Hires

## Price Escalation

Consumer Price Index Increases

8.5% year-over-year in July

Increased Fuel Costs

Diesel from \$1.68 to \$4.35 gal  
Unleaded from \$1.53 to \$3.15 gal

Increased Chemical Costs

Water Treatment 10% to 72%  
Wastewater Treatment 25% to 115%

Increased Material Costs

Metal Drainage Pipe - 122%  
Plastic Drainage Pipe - 62%

## Supply Chain Issues

Fleet Delivery Delays up to 24 months

IT Equipment Delivery Delays Over 6 months

Fire Department delays in the delivery of Bunker Gear, Hose and Cardiac Monitors

Water and Wastewater delays in fittings that contain brass, PVC materials and pipe.





# General Fund Revenues and Expenditures

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# General Fund Revenue Projections

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23</b>	<b>Percentage Change</b>
Ad Valorem Tax (Property Taxes)*	\$28,026,369	\$ 27,916,539	\$ 33,378,389	\$5,352,020	
Half Cent Sales Tax	3,463,530	3,763,530	3,872,418	408,888	
Communication Services Tax	2,414,946	2,414,946	2,648,290	233,344	
State Revenue Sharing	1,573,692	1,273,692	1,156,192	(417,500)	
Other Taxes	807,931	815,000	835,000	27,069	
Permits and Fees	1,340,800	1,564,350	1,612,800	272,000	
Fines and Forfeitures	531,000	584,000	587,711	56,711	
Charges for Services	2,553,089	2,902,960	2,760,384	207,295	
Charges for Services - Internal Services	3,496,796	3,496,796	3,743,848	247,052	
Other Revenue	194,600	71,237	127,938	(66,662)	
Interfund Transfers	1,139,769	1,110,181	1,276,379	136,610	
Appropriated Fund Balance	3,700,000	3,050,000	750,000	(2,950,000)	
<b>Total General Fund Revenue</b>	<b>\$49,242,522</b>	<b>\$ 48,963,231</b>	<b>\$ 52,749,349</b>	<b>\$3,506,827</b>	<b>7.1%</b>

\*2023 Based on Proposed TRIM Rate 4.6100



# PALM COAST General Fund Full Time Positions

	Adopted 2022	Proposed 2023	Change
City Manager's Office	2	4	2
Communications & Marketing	5	5.5	0.5
Economic Development	3	2	-1
City Clerk	2.5	2.5	0
City Attorney	0.5	0.5	0
Human Resources	6.5	8.0	1.5
Financial Services	16	17	1
Planning	18.66	19.66	1
Code Enforcement	25.21	25.21	0
Fire	66	69	3
Streets Maintenance	51	53	2
Construction Management & Engineering	7	8	1
Parks & Recreation	41.0	42.0	1
Total Full Time Positions	244.37	256.37	12.00



# General Fund Expenditures Summary

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
City Council	\$ 133,413	\$ 133,413	\$ 290,524	\$ 157,111	
City Manager's Office	456,298	528,893	778,812	322,514	
City Clerk's Office	291,916	260,466	288,479	(3,437)	
City Attorney	574,801	574,801	624,617	49,816	
Communications and Marketing	653,807	653,807	671,800	17,993	
Human Resources	816,630	784,976	1,071,827	255,197	
Financial Services	1,783,749	1,733,164	2,024,767	241,018	
Construction Management & Engineering	927,685	871,165	1,168,036	240,351	
Economic Development	484,682	287,832	411,945	(72,737)	
Planning	2,208,595	2,141,235	2,577,743	369,148	
Code Enforcement	3,009,687	2,980,787	3,314,269	304,582	
Public Safety - Fire	10,999,847	10,877,191	12,827,111	1,827,264	
Public Safety - Flagler County Sheriff's Contract	5,735,500	5,735,500	6,532,276	796,776	
Public Works Streets Maintenance	7,717,653	7,497,662	8,572,048	854,395	
Parks, Recreation and Parks Maintenance	7,585,367	7,502,143	8,409,901	824,534	
Non-Departmental	5,862,892	6,400,196	3,185,194	(2,677,698)	
	<b>\$49,242,522</b>	<b>\$48,963,231</b>	<b>\$52,749,349</b>	<b>\$ 3,506,827</b>	<b>7.1%</b>





# Fire Department Battalion Chief Berryhill

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	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Personnel Services	\$ 7,659,482	\$ 7,659,482	\$ 8,540,723	\$ 881,241	
Operating Expenditures	3,140,340	3,122,684	4,156,114	1,015,774	
Capital Outlay	50,025	50,025	59,153	9,128	
Interfund Transfers	150,000	45,000	71,121	(78,879)	
<b>TOTAL</b>	<b>\$ 10,999,847</b>	<b>\$ 10,877,191</b>	<b>\$ 12,827,111</b>	<b>\$ 1,827,264</b>	<b>16.6%</b>

## Personnel New Position:

New Position - (2) Firefighter / EMT – start 10/1

New Position – Fire Inspector – start 4/1





# Law Enforcement Flagler County Sheriff's Contract

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	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
FCSO - Contract	\$ 5,735,500	\$ 5,735,500	\$ 6,532,276	\$ 796,776	
<b>TOTAL</b>	<b>\$ 5,735,500</b>	<b>\$ 5,735,500</b>	<b>\$ 6,532,276</b>	<b>\$ 796,776</b>	<b>13.9%</b>

FY 2023 Flagler County Sheriff's Office requested 5 additional deputies at a cost of \$120,000 per deputy.

Personnel Changes:

New – 2 deputies – start 10/1

New – 3 deputies – start 1/1

The budget proposed above includes a 5% contractual increase.







# Parks & Recreation Department Director James Hirst

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	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Parks and Recreation	\$ 2,072,154	\$ 2,072,154	\$ 2,381,436	\$ 309,282	
Palm Coast Aquatics Center	456,699	456,699	498,595	41,896	
Palm Coast Tennis Center	369,144	341,691	429,201	60,057	
Palm Harbor Golf Club	1,772,972	1,772,972	2,141,790	368,818	
Parks Maintenance	2,914,398	2,858,627	2,958,879	44,481	
	<b>\$ 7,585,367</b>	<b>\$ 7,502,143</b>	<b>\$ 8,409,901</b>	<b>\$ 824,534</b>	<b>10.9%</b>

Personnel New Position:

New – Aquatics / Safety Specialist – Aquatics Center – Start 10/1/22



# Public Works Department Director Matt Mancill

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	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Personnel Services	\$ 3,723,022	\$ 3,591,576	\$ 4,116,736	\$ 393,714	
Operating Expenditures	3,976,631	3,853,086	4,326,270	349,639	
Capital Outlay	16,000	51,000	16,000	-	
Interfund Transfers	2,000	2,000	113,042	111,042	
<b>TOTAL</b>	<b>\$ 7,717,653</b>	<b>\$ 7,497,662</b>	<b>\$ 8,572,048</b>	<b>\$ 854,395</b>	<b>11.1%</b>

## Personnel New Positions:

New – (2) Equipment Operator II - start date 10/1/22





	Adopted 2022	Estimated 2022	Proposed 2023	Fiscal Year 22-23 Change	Percentage Change
Charges for Services	\$ 2,533,993	\$ 2,826,433	\$ 3,099,115	\$ 565,122	
Internal Allocations	4,225,148	4,225,148	6,531,381	2,306,233	
Other Revenues	810,000	726,800	520,000	(290,000)	
Interfund Transfers	565,279	538,880	1,603,737	1,038,458	
Fund Balance Appropriations	1,126,763	-	2,585,270	1,458,507	
Total Revenues	\$ 9,261,183	\$ 8,317,261	\$ 14,339,503	\$ 5,078,320	54.8%
Personnel Services	\$ 990,546	\$ 940,546	\$ 1,145,484	\$ 154,938	
Operating Expenditures	2,066,569	2,390,597	3,197,110	1,130,541	
Interfund Transfers	385,198	385,198	4,900	(380,298)	
Capital Outlay	5,818,870	3,161,823	9,081,098	3,262,228	
Reserve	-	1,439,097	910,911	910,911	
Total Expenditures	\$ 9,261,183	\$ 8,317,261	\$ 14,339,503	\$ 5,078,320	54.8%

## Personnel Changes:

New – Fleet Division Manager – Start date 10/1/22

New White Fleet and Equipment	
<b><u>Parks and Recreation Maintenance</u></b>	
John Deer Tractor Loader	\$43,050
Scag Z Turn Mower	\$15,065
Turf Tank Painter	\$59,325
<b><u>Building</u></b>	
(3) Ford F-150	\$121,734
<b><u>Solid Waste</u></b>	
Ford Escape Hybrid	\$29,628
<b><u>Stormwater:</u></b>	
(2) Ford 150 Extended Cab	\$81,156
(2) Enclosed Trailers	\$22,164
Towmaster T-50RG Trailer	\$49,852
Ford Ranger	\$43,756
<b><u>Utility Department:</u></b>	
VacCon	\$615,826
Mack Dump Truck	\$183,137
Ford 250 Utility Body	\$55,051
(2) Ford 150	\$76,314
Ford 550	\$74,358
<b>Total Capital Expenditures</b>	

New Equipment	
<b><u>Fleet</u></b>	
Ford Escape	\$31,225
<b><u>Streets</u></b>	
Ford 150	\$38,646
Enclosed Trailer	\$6,200
Ford Escape Hybrid	\$30,013
(2) John Deer Gator Carts	\$31,998
<b><u>Facilities</u></b>	
Jonh Deer Gator Cart	\$19,950
<b>Total Cost for New Equipment</b>	<b>\$ 1,628,448</b>

Replacements	
White Fleet	\$ 1,430,844
Mowers/Mower Decks/Heavy Equipment	\$1,908,841
Fire - Pumper (2)	\$1,307,886
Fire - Attack 21	\$176,831
Fire - Ford Transit	\$42,978
<b>Total Cost for Replacements</b>	<b>\$ 4,867,380</b>

**Total Capital Expenditures \$ 6,495,828**

## White Fleet New/Replacements FY 2022

White Fleet Received by 8/30/2022	\$430,630
White Fleet Expected in September 2022	\$81,064
White Fleet Expected in Fiscal Year 2023	\$1,647,976
	<b>\$2,159,670</b>

## Equipment New/Replacements FY 2022

Equipment Received by 8/30/2022	\$1,771,898
Equipment Expected in September 2022	\$264,618
Equipment Expected in Fiscal Year 2023	\$937,294
	<b>\$2,973,810</b>

## Fleet Equipment New FY 2022

Equipment Received by 8/30/2022	\$50,099
Equipment Expected in September 2022	\$0
Equipment Expected in Fiscal Year 2023	\$0
	<b>\$50,099</b>

## Fire Equipment New/Replacements FY 2022

Equipment Received by 8/30/2022	\$569,000
Equipment Expected in September 2022	\$0
Equipment Expected in Fiscal Year 2023	\$0
	<b>\$569,000</b>

**Total Capital Expenditures**

**\$5,752,579**

**Carryover FY2022 to FY2023**

**\$2,585,270**

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Internal Allocations	\$ 2,114,240	\$ 2,114,240	\$ 2,720,227	\$ 605,987	
Fund Balance Appropriations	43,011	-	-	(43,011)	
Total Revenues	\$ 2,157,251	\$ 2,114,240	\$ 2,720,227	\$ 562,976	26.1%
Personnel Services	\$ 860,889	\$ 830,889	\$ 927,655	\$ 66,766	
Operating Expenditures	1,296,362	1,250,537	1,545,647	249,285	
Interfund Transfers	-	-	26,464	26,464	
Contingency Reserve	-	32,814	220,461	220,461	
Total Expenditures	\$ 2,157,251	\$ 2,114,240	\$ 2,720,227	\$ 562,976	26.1%



	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Charges for Services	\$ 9,396,058	\$ 11,043,709	\$ 14,587,600	\$ 5,191,542	
Other Revenues	25,000	10,000	10,000	(15,000)	
Fund Balance Appropriations	-	-	25,323	25,323	
<b>Total Revenues</b>	<b>\$ 9,421,058</b>	<b>\$ 11,053,709</b>	<b>\$ 14,622,923</b>	<b>\$ 5,201,865</b>	<b>55.2%</b>
Personnel Services	\$ -	\$ -	\$ 165,910	\$ 165,910	
Operating Expenditures	9,396,058	11,034,245	14,415,820	5,019,762	
Interfund Transfers	-	-	41,193	41,193	
Contingency Reserve	25,000	19,464	-	(25,000)	
<b>Total Expenditures</b>	<b>\$ 9,421,058</b>	<b>\$ 11,053,709</b>	<b>\$ 14,622,923</b>	<b>\$ 5,201,865</b>	<b>55.2%</b>

## Personnel Changes:

New – Supervisor – Start date 10/1/22

New – Field Inspector – Start date 6/1/23





# Water and Wastewater Utility Fund Director Steve Flanagan

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	Adopted 2022	Proposed 2023	Change
Utility Customer Service	17	17	0
Utility Finance	6	6	0
Utility Construction Management Engineering	6	7	1
Utility Administration	9	9	0
Wastewater Pumping	10	10	0
Wastewater Collection	24	26	2
Wastewater Treatment Plant #1	10	10	0
Wastewater Treatment Plant #2	5	6	1
Water Plant #1	10	10	0
Water Plant #2	8	9	1
Water Plant #3	8	8	0
Water Quality	9	9	0
Water Distribution	31	33	2
<b>Total Full Time Positions</b>	<b>153</b>	<b>160</b>	<b>7</b>

## Personnel Changes:

New – (2)Utility Systems Technician II – Wastewater Collection – Start 4/1/23

New – Utility Systems Technician II – Water Distribution – Start 10/1/22

New – Utility Systems Technician Foreman – Water Distribution – Start 10/1/22

New – Wastewater Treatment Reclaim Coordinator – Wastewater Treatment Plant #2 – Start 10/1/22

New – Utility Systems Operator I – Water Plant #2 – Start 4/1/23

New – Construction Site Inspector – Utility CME – Start 10/1/22

# Water & Wastewater Operating Fund Summary

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Charges for Services	\$ 49,668,759	\$ 51,126,759	\$ 54,463,782	\$ 4,795,023	
Other Revenue	1,077,775	1,431,980	1,456,330	378,555	
Interfund Transfers	184,330	184,330	-	(184,330)	
Fund Balance Appropriations	-	-	1,756,730	1,756,730	
Total Revenues	\$ 50,930,864	\$ 52,743,069	\$ 57,676,842	\$ 6,745,978	13.2%
Administrative Services	\$ 4,130,814	\$ 4,035,014	\$ 4,598,493	\$ 467,679	
Wastewater Operations	9,807,911	9,879,317	12,515,725	2,707,814	
Water Operations	15,907,129	16,210,556	18,162,840	2,255,711	
Non-Departmental	21,085,010	22,618,182	22,399,784	1,314,774	
Total Expenditures	\$ 50,930,864	\$ 52,743,069	\$ 57,676,842	\$ 6,745,978	13.2%



	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>	<b>Proposed 2026</b>	<b>Proposed 2027</b>
Impact Fees	\$20,500,000	\$13,300,000	\$13,903,000	\$14,469,380	\$14,987,982	\$15,287,742
Interest on Investments	-	50,000	50,000	50,000	50,000	50,000
Old Kings Road Special Assessment Interest	211,960	206,424	200,611	194,508	188,099	181,370
Developer Contributions	-	600,000	1,000,000	1,000,000	1,000,000	1,000,000
Transfer - Renewals and Replacements	6,103,063	6,582,342	7,240,576	7,457,793	7,681,527	7,911,973
Transfer from CRA - Kickstart Program	211,484	211,483	1,066,055	1,695,978	-	-
Grants - FEMA Generators & Federal Grants Phys Env	488,823	4,499,910	-	-	-	-
Grants - American Rescue Plan	500,000	3,500,000	-	-	-	-
Debt Proceeds	11,180,000	18,820,000	5,000,000	20,000,000	12,000,000	-
Appropriated Fund Balance	-	20,016,613	11,387,058	-	-	-
<b>Total Revenues</b>	<b>\$39,195,330</b>	<b>\$67,786,772</b>	<b>\$39,847,300</b>	<b>\$44,867,659</b>	<b>\$35,907,608</b>	<b>\$24,431,085</b>
Misc. Utility Services	\$ 1,727,628	\$ 1,852,772	\$ 1,563,300	\$ 1,398,827	\$ 1,559,355	\$ 1,419,883
Total Water System Improvements	8,175,000	18,570,000	14,765,000	17,565,000	9,665,000	6,185,000
Total Wastewater System Improvements	24,577,000	47,364,000	23,519,000	22,469,000	22,069,000	5,819,000
Transfer to Maintenance Operations Center	-	-	-	2,500,000	2,500,000	2,500,000
Reserves	4,715,702	-	-	934,832	114,253	8,507,202
<b>Total Expenditures</b>	<b>\$39,195,330</b>	<b>\$67,786,772</b>	<b>\$39,847,300</b>	<b>\$44,867,659</b>	<b>\$35,907,608</b>	<b>\$24,431,085</b>



# Stormwater Management Fund Director Carl Cote

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	Adopted 2022	Proposed 2023	Change
Stormwater Engineering	10	12	2
Stormwater Operations	6	7	1
Stormwater Maintenance*	37	40	3
Stormwater Total	53	59	6

## Personnel Changes:

New – Survey Crew Chief – Engineering – Start 10/1/22

New - Resiliency Compliance Manager – Engineering – Start 10/1/22

New – Assistant Stormwater Maintenance Manager – Maintenance – Start 10/1/22

New – (2) Equipment Operator II – Maintenance – Start 10/1/22

New – Stormwater Asset Supervisor – Operations – Start 10/1/22

\*Stormwater Maintenance has requested 5 temporary labor positions to be used as needed not included in this number.



	Fiscal Year				
	Adopted 2022	Estimated 2022	Proposed 2023	22-23 Change	Percentage Change
Ad Valorem Taxes	524,669	524,669	526,225	\$ 1,556	
Charges for Services	12,995,325	13,495,325	14,585,747	1,590,422	
SRF Loan Proceeds	-	1,426,312	-	-	
Bank Loan Proceeds	9,095,902	7,944,900	-	(9,095,902)	
Other Revenue	300,000	750,000	750,000	450,000	
Grants	-	-	940,000	940,000	
Interfund Transfers*	-	-	5,000,000	5,000,000	
Fund Balance Appropriations	1,479,063	-	6,760,168	5,281,105	
Total Revenues	\$24,394,959	\$ 24,141,206	\$ 28,562,140	\$ 4,167,181	17.1%
Stormwater Operations	\$ 830,156	\$ 834,718	\$ 986,719	\$ 156,563	
Stormwater Maintenance	7,083,466	6,941,976	7,727,318	643,852	
Stormwater Engineering	11,196,788	5,287,750	16,192,946	4,996,158	
Stormwater Non-departmental	5,284,549	11,076,762	3,655,157	(1,629,392)	
Total Expenditures	\$24,394,959	\$ 24,141,206	\$ 28,562,140	\$ 4,167,181	17.1%

	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>	<b>Proposed 2026</b>	<b>Proposed 2027</b>
Stormwater Fees	\$ 13,495,325	\$ 14,585,747	\$ 15,037,905	\$ 15,504,080	\$ 15,984,707	\$ 16,480,233
Ad Valorem Taxes	524,669	526,243	527,822	529,405	530,993	532,586
Grants	-	940,000	-	-	-	-
Debt Proceeds	3,050,842	6,320,370	-	-	-	-
Miscellaneous Revenues	750,000	750,000	772,500	795,675	795,675	819,545
Transfers - American Rescue Plan	-	5,000,000	-	-	-	-
Fund Balance Appropriation	-	439,780	300,971	-	-	-
<b>Total Stormwater Revenue</b>	<b>\$ 17,820,836</b>	<b>\$ 28,562,140</b>	<b>\$ 16,639,198</b>	<b>\$ 16,829,160</b>	<b>\$ 17,311,375</b>	<b>\$ 17,832,364</b>
Operating Expenditures	\$ 11,719,352	\$ 11,962,042	\$ 13,868,098	\$ 13,982,084	\$ 14,518,672	\$ 14,694,361
Saltwater Canal System	70,000	75,000	80,000	85,000	90,000	95,000
Stormwater Storage/Detention	73,655	4,940,000	-	-	-	-
Control Structure Replacements (Weirs)	137,775	3,025,000	-	-	-	-
Major Pipe & Canal Crossings	1,835,845	2,869,195	-	125,000	-	250,000
Capacity Improvements	1,799,529	3,431,175	100,000	100,000	200,000	300,000
Pipe Replacements	565,000	715,000	555,000	580,000	605,000	630,000
Swale Maintenance Rehab & Renewal	465,000	465,000	485,000	505,000	525,000	545,000
Ditch Maintenance Rehab & Renewal	195,000	125,000	125,000	125,000	125,000	125,000
Weed Control	641,600	641,600	926,100	926,100	926,100	926,100
New Equipment	318,080	313,128	500,000	75,000	75,000	75,000
Reserves	-	-	-	325,976	246,603	191,903
<b>Total Stormwater Expenditures</b>	<b>\$ 17,820,836</b>	<b>\$ 28,562,140</b>	<b>\$ 16,639,198</b>	<b>\$ 16,829,160</b>	<b>\$ 17,311,375</b>	<b>\$ 17,832,364</b>



# Capital Projects Fund – Revenues

	Estimated 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027
<b>REVENUES</b>						
Small County Surtax	\$ 4,450,000	\$ 3,636,117	\$ 3,745,201	\$ 3,857,557	\$ 3,973,283	\$ 4,092,482
Transfer - Recreation Impact Fees	-	-	1,982,175	-	-	-
Transfer - Fleet Management	300,000	-	-	-	-	-
Transfer - Water Wastewater Utility	-	-	2,418,836	2,500,000	2,500,000	2,500,000
Transfer - Stormwater Management	1,606,187	-	1,984,040	2,500,000	2,500,000	2,500,000
Transfer - Building Fund	50,000	149,922	-	-	-	-
Transfer - General Fund	2,500,000	-	-	-	-	-
Transfer - Transportation Impact Fee	128,375	-	-	-	-	-
Transfer - Fire Impact Fee	-	-	-	-	1,588,900	-
Transfer - SR 100 CRA	-	-	-	295,992	904,008	-
<b>Total Revenues</b>	<b>9,034,562</b>	<b>3,786,039</b>	<b>10,130,252</b>	<b>9,153,549</b>	<b>11,466,191</b>	<b>9,092,482</b>

# Capital Projects Fund - Expenditures

	2022	2023	2024	2025	2026	2027
EXPENDITURES:						
Park Rehab and Renewals	\$ 262,865	\$ 258,500	\$ 75,000	\$ 1,145,000	\$ 1,455,000	\$ 1,120,000
Path/Trails Rehab & Renewal	-	-	-	-	300,000	30,000
Trailheads, Trail Signs, Commercial District Wayfinding	-	-	-	-	50,000	-
Information Technology Capital Upgrades	640,000	945,000	8,500	1,075,000	80,000	80,000
Saltwater Canal Assessment	-	180,000	-	-	-	-
City Hall	125,000	200,000	-	12,000	-	-
Fire Stations	70,830	520,000	82,000	12,000	25,000	20,000
Public Works Facility	-	-	-	7,000	-	-
Maintenance Operations Complex	560,000	14,300,000	8,800,000	4,000,000	9,325,000	7,000,000
Wetland Mitigation Bank Construction	-	-	30,000	100,000	-	-
Energy Improvements at City Facilities	5,000	-	95,000	-	-	-
Facilities ADA Transition Plan & Implementation	-	25,000	25,000	25,000	25,000	25,000
Facilities Contingency	-	150,000	-	150,000	-	150,000
Transfers to Other Funds	426,192	399,572	876,207	2,789,698	76,819	798,416
Total Expenditures	2,089,887	16,978,072	9,991,707	9,315,698	11,336,819	9,223,416
FUND BALANCE CARRYOVER	\$ 13,405,940	\$ 213,906	\$ 352,452	\$ 190,302	\$ 319,675	\$ 188,741

# Streets Improvement Fund

	Estimated 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027
<b>REVENUES:</b>						
Local Option Fuel Tax	\$ 2,070,068	\$ 2,098,913	\$ 2,140,891	\$ 2,183,709	\$ 2,227,383	\$ 2,271,930
State Revenue Sharing	960,797	945,975	964,900	984,200	1,003,900	1,024,000
Transfer - General Fund	550,000	-	-	-	-	-
Grants	228,643	-	-	-	-	450,000
Total Revenue	3,809,508	3,044,888	3,105,791	3,167,909	3,231,283	3,745,930
<b>EXPENDITURES:</b>						
Operating Expenditures	10,000	10,000	10,000	10,000	10,000	10,000
Safety Improvement Projects	33,000	95,000	50,000	15,000	50,000	15,000
Path Projects	110,000	-	50,000	-	-	125,000
Beautification Projects	445,000	-	30,000	-	-	500,000
Continuous Street Lighting	177,743	295,000	280,000	310,000	260,000	60,000
Bridge Rehabilitation Projects	3,476	100,000	100,000	100,000	100,000	100,000
Traffic Signals	3,877	665,000	250,000	150,000	200,000	250,000
Street Rehabilitation and Renewal	3,194,836	7,310,000	2,355,000	2,430,000	2,675,000	2,580,000
Total Expenditures	3,977,932	8,475,000	3,125,000	3,015,000	3,295,000	3,640,000
FUND BALANCE CARRYOVER	\$ 5,456,859	\$ 26,747	\$ 7,538	\$ 160,447	\$ 96,730	\$ 202,660
<b>Funding Need for Pavement Program</b>	<b>TBD</b>	<b>\$ 1,230,000</b>	<b>\$ 5,875,000</b>	<b>\$ 5,800,000</b>	<b>\$ 5,555,000</b>	<b>\$ 5,650,000</b>

# Transportation Impact Fee Fund

	Estimated 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027
<b>REVENUES:</b>						
Impact Fees	\$ 5,391,357	\$ 4,873,425	\$ 5,117,096	\$ 5,372,951	\$ 5,641,598	\$ 5,923,678
Grants	-	1,620,152	7,260,000	810,000	2,100,000	4,000,000
Total Revenue	5,391,357	6,493,577	12,377,096	6,182,951	7,741,598	9,923,678
<b>EXPENDITURES:</b>						
Old Kings Road Widening	1,622,888	-	-	-	-	-
Belle Terre - Seminole Woods	-	-	-	475,000	500,000	2,000,000
Belle Terre - State Rd 100	-	-	-	475,000	1,000,000	2,000,000
Belle Terre Lane - PCP to Pine Lakes	-	-	-	-	150,000	500,000
Belle Terre Safety Improvements	9,010	936,182	425,000	1,150,000	1,500,000	-
Citation Boulevard Improvements / Extension	300,000	5,050,000	-	-	-	-
Citation Parkway Improvements	805,000	-	-	-	-	-
East - West Connector	50,000	250,000	-	-	-	-
Mantanzas / Bird of Paradise Int	2,500	300,000	-	-	-	-
Matanzas Woods Parkway Extension/Peavy Grade	530,000	4,945,000	8,500,000	2,025,000	-	-
Mantanzas Woods Parkway 4 laning - phase 2	2,500	100,000	-	-	-	-
Palm Coast Parkway Extension	-	150,000	750,000	-	-	-
Whiteview Parkway Extension	-	-	250,000	-	-	-
Whiteview Safety Improvements	405,000	4,125,000	2,300,000	-	-	-
Traffic Signals	-	-	-	100,000	750,000	-
Transfer to OKR SAD Impact Fees	110,000	110,000	110,000	110,000	110,000	110,000
Transfer to Capital Projects Fund - Mantanzas R/W	128,375	-	-	-	-	-
Transfer to Town Center Transportation Impact Fee	650,000	225,000	225,000	225,000	225,000	225,000
Transportation Impact Fee Study	-	100,000	-	-	-	-
Total Expenditures	4,615,273	16,291,182	12,560,000	4,560,000	4,235,000	4,835,000
FUND BALANCE CARRYOVER	\$ 10,644,354	\$ 846,749	\$ 663,845	\$ 2,286,796	\$ 5,793,394	\$ 10,882,072

	Estimated 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027
REVENUES:						
Transfer	\$ 650,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
	650,000	225,000	225,000	225,000	225,000	225,000
EXPENDITURES:						
Projects to be determined	-	-	-	-	-	-
FUND BALANCE CARRYOVER	\$ 650,000	\$ 875,000	\$ 1,100,000	\$ 1,325,000	\$ 1,550,000	\$ 1,775,000



# Recreation Impact Fee Fund

	Estimated 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027
<b>REVENUES:</b>						
Impact Fees	\$ 3,233,967	\$ 3,331,310	\$ 3,431,915	\$ 3,535,559	\$ 3,642,333	\$ 3,752,331
Grants	-	3,180,738	-	228,000	-	315,000
Transfers	1,654,629	1,383,571	365,576	839,698	76,819	715,616
	4,888,596	7,895,619	3,797,491	4,603,257	3,719,152	4,782,947
<b>EXPENDITURES:</b>						
Recreation Impact Fee Fund Study	-	100,000	-	50,000	-	-
Community Center Parking	-	-	150,000	1,500,000	-	-
Lehigh Trail Head	30,000	2,522,946	-	-	-	-
Graham Swamp Trail Phase 2	-	-	-	-	-	350,000
Long Creek Nature Preserve	18,000	1,045,000	-	-	250,000	2,250,000
Water front Park Phase 1 & Phase 2	25,000	1,600,000	-	675,000	-	-
Community Park:Town Center	19,900	50,000	-	-	-	-
Neighborhood Parks	-	50,000	150,000	1,300,000	1,450,000	-
ITSC Parking Expansion	-	-	-	225,000	-	-
Southern Recreation Facility	563,371	10,610,221	887,637	-	-	-
Canoe/Kayak Launch - Matanzas Lakes	60,000	500,000	-	-	-	-
Transfer to Capital Projects Fund (Holland Park)	-	-	1,982,175	-	-	-
	716,271	16,478,167	3,169,812	3,750,000	1,700,000	2,600,000
<b>FUND BALANCE CARRYOVER</b>	<b>\$ 8,585,947</b>	<b>\$ 3,399</b>	<b>\$ 631,078</b>	<b>\$ 1,484,335</b>	<b>\$ 3,503,487</b>	<b>\$ 5,686,434</b>

# Fire Impact Fee Fund

	Estimated 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027
<b>REVENUES:</b>						
Impact Fees	\$ 1,065,372	\$ 1,108,306	\$ 1,152,971	\$ 1,199,436	\$ 1,247,772	\$ 1,298,058
Transfer (CRA General Fund Repayment)	-	-	-	295,992	904,008	-
Transfer (Non-Capacity Portion = 9.2% )	-	46,000	291,994	1,950,000	-	82,800
Transfer (FS#22 Non-Capacity Portion = 60% )	-	-	538,121	-	-	-
American Rescue Plan	-	-	3,181,879	-	-	-
	1,065,372	1,154,306	5,164,965	3,445,428	2,151,780	1,380,858
<b>EXPENDITURES:</b>						
Fire Impact Fee Study	-	-	-	20,000	-	-
Fire Station #22 Replacement	600,000	500,000	5,100,000	-	-	-
Fire Station #23 Expansion	-	-	-	-	300,000	-
Fire Station #26	-	500,000	3,173,853	3,175,000	-	-
Fire Mini Station #251	-	-	-	-	450,000	900,000
Transfer Capital Projects Fund	-	-	-	-	1,588,900	-
	600,000	1,000,000	8,273,853	3,195,000	2,338,900	900,000
<b>FUND BALANCE CARRYOVER</b>	<b>\$ 3,021,475</b>	<b>\$ 3,175,781</b>	<b>\$ 66,893</b>	<b>\$ 317,321</b>	<b>\$ 130,201</b>	<b>\$ 611,059</b>

	Estimated 2022	Proposed 2023	Proposed 2024
REVENUES:			
2nd Installment	\$ 6,250,940	\$ -	\$ -
	\$ 6,250,940	\$ -	\$ -
EXPENDITURES:			
Fire Equipment Life Pak - 8	-	320,000	-
Fire Station #22	-	-	3,181,880
Stormwater - London Waterway Expansion	-	4,000,000	-
Stormwater - Pipe Crossing - Blare (1) Colbert (2)	-	1,000,000	-
Water and Wastewater - Eductor Stations Conversions	-	2,500,000	-
Water and Wastewater - Centrifuge Replacement	500,000	1,000,000	-
	500,000	8,820,000	3,181,880
FUND BALANCE CARRYOVER	\$ 12,001,880	\$ 3,181,880	\$ -

Funds need to be obligated by 12/31/2024 and expended by 12/31/2026

	Estimated 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027
REVENUES:						
Intergovernmental Revenue (County portion)	\$ 1,501,980	\$ 1,979,957	\$ 2,039,400	\$ 2,100,600	\$ 2,163,600	\$ 2,228,500
Tax Increment (City portion)	862,315	964,495	993,430	1,023,233	1,053,929	1,085,547
	2,364,295	2,944,452	3,032,830	3,123,833	3,217,529	3,314,047
EXPENDITURES:						
Operating Expenditures	193,768	277,497	298,806	287,324	1,461,376	2,454,432
Incentive Agreement: (JU)	361,106	333,336	277,780	-	-	-
Incentive Agreement: (UNF)	150,000	150,000	125,000	-	-	-
Debt Service	939,705	942,135	945,704	844,539	852,145	859,615
Roundabout Safety Improvements (Town Center - 2)	5,996	-	-	-	-	-
Recreation Master Plan	30,000	-	-	-	-	-
Transfer to General Fund - Repayment for Bulldog Drive	-	-	-	295,992	904,008	-
Transfer to Recreation Impact Fee - Lehigh Trailhead	269,857	-	-	-	-	-
Transfer to Recreation Impact Fee - Recreation Facility	943,216	1,023,885	319,485	-	-	-
Transfer to Recreation Impact Fee - Central Park	15,364	6,115	-	-	-	-
Transfer to Utility Fund - Kickstart Program Repayment	211,484	211,484	1,066,055	1,695,978	-	-
	3,120,496	2,944,452	3,032,830	3,123,833	3,217,529	3,314,047
FUND BALANCE CARRYOVER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Tax Increment  
Restricted to development within the CRA



# Community Development Chief Development Officer Jason DeLorenzo

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	Adopted 2022	Proposed 2023	Change
Economic Development	3	2	-1
Planning	18.66	19.66	1
Code Enforcement	25.21	25.21	0
Building Fund	24.63	25.63	1
	72	73	1

## Personnel New Position:

New – Community Development Technician – Start 4/1/23

New – Building Inspector – Start 10/1/22

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Economic Development	\$ 484,682	\$ 287,832	\$ 411,945	\$ (72,737)	
Planning	2,208,595	2,141,235	2,577,743	369,148	
Code Enforcement	3,009,687	2,980,787	3,314,269	304,582	
	<u>\$ 5,702,964</u>	<u>\$ 5,409,854</u>	<u>\$ 6,303,957</u>	<u>\$ 600,993</u>	<u>10.5%</u>

## Special Projects:

Recapture Enhanced Value Grants

\$15,000

	Fiscal Year				
	Adopted 2022	Estimated 2022	Proposed 2023	22-23 Change	Percentage Change
Permits and Fees	\$ 3,391,981	\$ 3,391,981	\$ 2,963,305	(428,676)	
Other Revenue	12,000	12,000	12,000	-	
Fund Balance Appropriations	-	-	750,000	750,000	
Total Revenues	\$ 3,403,981	\$ 3,403,981	\$ 3,725,305	\$ 321,324	9.4%
Personnel Services	\$ 2,305,644	\$ 2,311,644	\$ 2,539,230	\$ 233,586	
Operating Expenditures	1,048,337	1,042,337	909,814	(138,523)	
Interfund Transfers	50,000	50,000	276,261	226,261	
TOTAL	\$ 3,403,981	\$ 3,403,981	\$ 3,725,305	\$ 321,324	9.4%

## July 1 2021 – June 30 2022

- 17,902 Permits Reviewed/ 17,340 Issued
- Over 65,000 Inspections Performed



# Information Technology Director Doug Akins

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	Adopted 2022	Proposed 2023	Change
Information Technology Enterprise Fund	1	1	0
Information Technology Services Fund	19	21	2
Total	20	22	2

## Personnel Changes:

New – Senior Applications Administrator– Start date 10/1/22

New – Cybersecurity Administrator– Start date 10/1/22

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Charges for Services	\$ 724,990	\$ 719,190	\$ 786,335	\$ 61,345	
Other Revenue	21,000	21,000	21,000	-	
Fund Balance Appropriations	39,633	74,184	220,231	180,598	
Total Revenues	\$ 785,623	\$ 814,374	\$ 1,027,566	\$ 241,943	30.8%
Personnel Services	135,776	\$ 135,776	\$ 148,113	\$ 12,337	
Operating Expenditures	456,492	503,019	678,443	221,951	
Capital Outlay	172,954	155,654	178,125	5,171	
Interfund Transfers	20,401	19,925	22,885	2,484	
Total Expenditures	\$ 785,623	\$ 814,374	\$ 1,027,566	\$ 241,943	30.8%



	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Internal Allocations	\$ 4,402,365	\$ 4,442,075	\$ 5,094,924	\$ 692,559	
Other Revenue	500	3,327	500	-	
Fund Balance Appropriations	579,319	234,635	750,729	171,410	
Total Revenues	\$ 4,982,184	\$ 4,680,037	\$ 5,846,153	\$ 863,969	17.3%
Personnel Services	\$ 1,848,677	\$ 1,823,851	\$ 2,187,048	\$ 338,371	
Operating Expenditures	2,357,833	2,460,336	3,159,958	802,125	
Capital Outlay	775,674	395,850	499,147	(276,527)	
Total Expenditures	\$ 4,982,184	\$ 4,680,037	\$ 5,846,153	\$ 863,969	17.3%

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Internal Allocations	\$ 200,432	\$ 200,432	\$ 244,925	\$ 44,493	
Total Revenues	\$ 200,432	\$ 200,432	\$ 244,925	\$ 44,493	22.2%
Operating Expenditures	\$ 90,000	\$ 90,000	\$ 91,301	\$ 1,301	
Capital Outlay	10,000	10,000	19,250	9,250	
Replacement Reserve	100,432	100,432	134,374	33,942	
Total Expenditures	\$ 200,432	\$ 200,432	\$ 244,925	\$ 44,493	22.2%



# All Remaining Funds

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# All Remaining Funds

	<b>Adopted 2022</b>	<b>Estimated 2022</b>	<b>Proposed 2023</b>	<b>Fiscal Year 22-23 Change</b>	<b>Percentage Change</b>
Community Development Block Grant Fund	\$ 1,203,354	\$ 944,729	\$ 912,138	\$ (291,216)	-24.2%
Police Education Fund	8,000	8,000	7,000	(1,000)	-12.5%
Disaster Reserve Fund	-	1,150	-	-	0.0%
Special Events Fund	191,680	149,287	147,999	(43,681)	-22.8%
Neighborhood Stabilization Program Fund	66,264	121,035	121,035	54,771	82.7%
Old Kings Road Special Assessment Fund	473,000	433,000	433,000	(40,000)	-8.5%
Developer Special Projects Fund	-	30,000	-	-	0.0%
Health Insurance Fund	6,230,889	6,240,889	6,658,577	427,688	6.9%
<b>Total Expenditures</b>	<b>\$ 8,173,187</b>	<b>\$ 7,928,090</b>	<b>\$ 8,279,749</b>	<b>\$ 106,562</b>	

# Fiscal Year 2023 Proposed Budget -Summary

	Adopted 2022	Estimated 2022	Proposed 2023	FY 22-23 Change	Percentage Change
General Fund	\$ 49,242,522	\$ 48,963,231	\$ 52,749,349	\$ 3,506,827	7.1%
Utility Fund	50,930,864	52,743,069	57,676,842	6,745,978	13.2%
Utility Capital Projects Fund	41,095,420	39,195,330	67,786,772	26,691,352	64.9%
Stormwater Fund	24,394,959	24,141,206	28,562,140	4,167,181	17.1%
Fleet Fund	9,261,183	8,317,261	14,339,503	5,078,320	54.8%
Facilities Fund	2,157,251	2,114,240	2,720,227	562,976	26.1%
Solid Waste Fund	9,421,058	11,053,709	14,622,923	5,201,865	55.2%
IT Enterprise Fund	785,623	814,374	1,027,566	241,943	30.8%
IT Internal Service Fund	4,982,184	4,680,037	5,846,153	863,969	17.3%
Building Permit Fund	3,403,981	3,403,981	3,725,305	321,324	9.4%
Capital Projects Fund	10,645,352	9,034,562	16,978,072	6,332,720	59.5%
Streets Improvement Fund	9,333,067	3,977,932	8,475,000	(858,067)	-9.2%
Recreation Impact Fee Fund	10,520,000	4,888,596	16,478,167	5,958,167	56.6%
Transportation Impact Fee Fund	9,663,375	5,625,925	16,291,182	6,627,807	68.6%
American Rescue Plan Act Fund	6,250,940	6,250,940	8,820,000	2,569,060	100.0%
All Other Funds	12,178,806	12,964,393	12,848,432	669,626	5.5%
Total Budget	\$254,266,585	\$238,168,786	\$328,947,633	\$74,681,048	29.4%

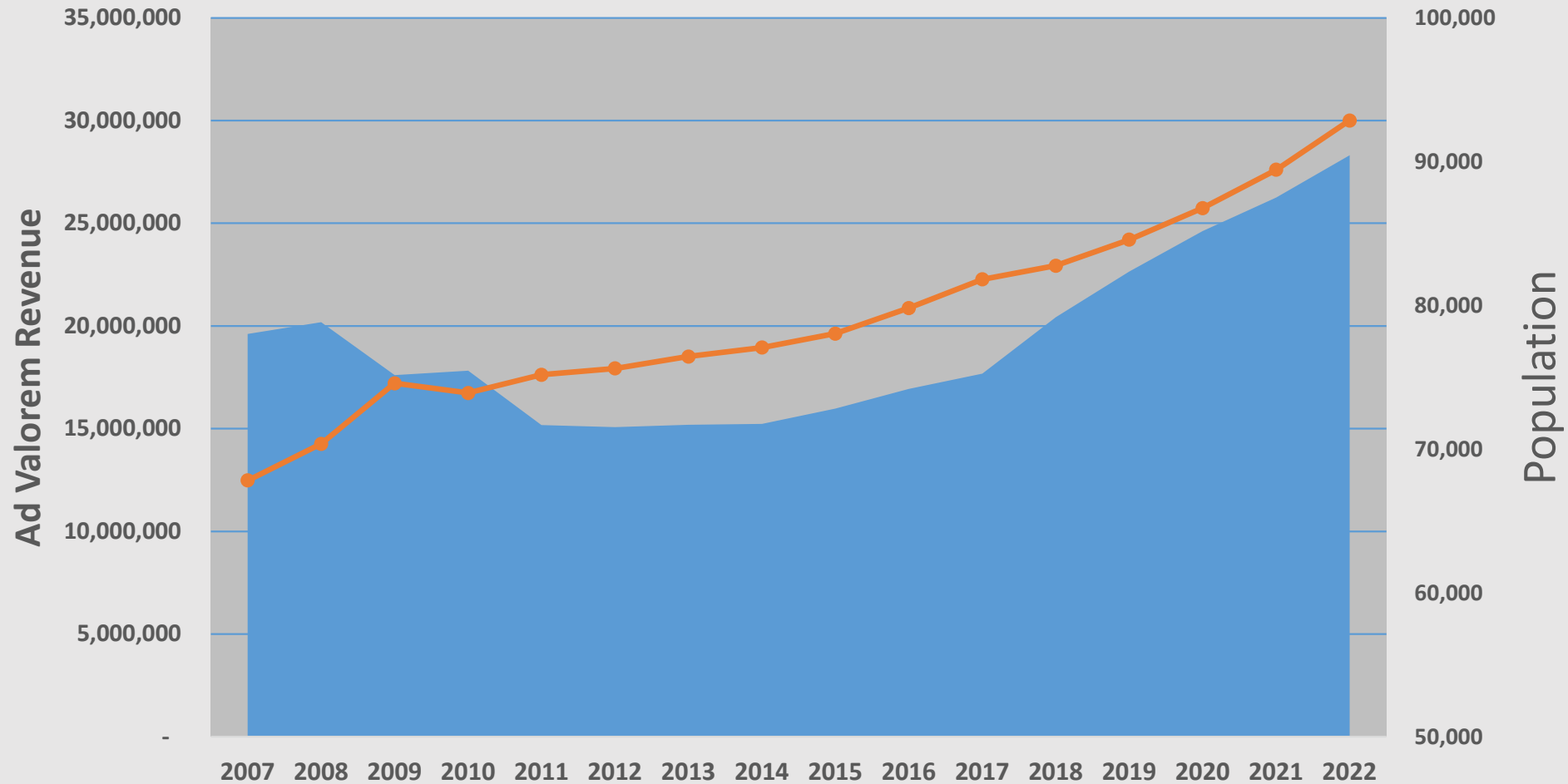


# Truth in Millage (TRIM) Property Taxes

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## Ad Valorem Revenue and Population History



Fiscal Year	Property Value	Percent Change	Total Millage	Ad Valorem Receipts	Population
2023	*\$7,656,501,768	19.70%	***4.6100	\$33,884,614	**98,150
2022	\$6,396,639,746	9.93%	4.6100	\$28,308,969	92,866
2021	\$5,818,727,063	6.72%	4.6989	\$26,247,952	89,437
2020	\$5,452,405,189	9.14%	4.6989	\$24,594,435	86,768
2019	\$4,995,651,282	8.46%	4.6989	\$22,535,103	84,575
2018	\$4,612,577,686	6.66%	4.5937	\$20,495,631	82,760

\*Based on July 1 Property Appraiser Valuation

\*\*Estimate based on 4.6% growth

\*\*\* Proposed Maximum Millage Rate





**Flagler County ¢44**

**School Board ¢30**

**Palm Coast ¢23**

**Others  
¢3**

	Millage Rate
Rolled-Back Rate	4.0138
Adopted Fiscal Year 2022	4.6100
Adopted Maximum Millage	4.6100
Proposed Rate Fiscal Year 2023	4.6100





## Action

## Hearing Dates

Adopt Tentative FY 23 Budget,  
Millage Rate & Revised FY 22  
Budget

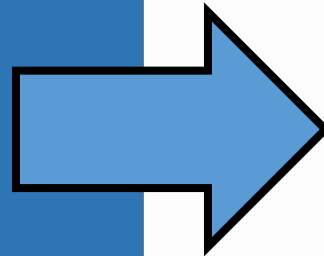
First Public Hearing:  
Thursday, Sept. 8<sup>th</sup> 5:15PM

Adopt Final FY 23 Budget & Millage  
Rate

Final Public Hearing:  
Wednesday, Sept. 21<sup>st</sup> 5:15PM



Access to the Fiscal Year  
2023 budget calendar,  
budget worksheets, and  
previous Council  
presentations



Visit [www.palmcoast.gov](http://www.palmcoast.gov) and click the link





# Questions

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# City of Palm Coast, Florida

## Agenda Item

Agenda Date: 8/30/2022

<b>Department</b>	PUBLIC WORKS	<b>Amount</b>	\$6,495,828
<b>Division</b>	FLEET	<b>Account #</b>	65010071-064000 and 65010071-064000-46001
<b>Subject</b>	RESOLUTION 2022-XX APPROVING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET		
<b>Presenter: Matt Mancill, Director of Public Works</b>			
<b>Background :</b> <b>This item is for standard operations.</b> As a part of the annual budget process, an assessment of all fleet assets is conducted. All vehicles and equipment that have met or exceeded the original estimated useful life are inspected by the Fleet Maintenance Division. This year we inspected 181 vehicles/equipment items that have met this criterion. After inspection, any fleet vehicles and equipment determined to need replacement are included in the fleet replacement schedule for the forthcoming budget year. In addition to replacement vehicles and equipment, new fleet vehicles and equipment are also included in the Fleet Fund budget for the upcoming year. Our recommendation contained in this resolution is for the replacement of 46 vehicles/equipment items, 4 Fire items, and the purchase of 30 new assets as outlined in the exhibits below.  To properly execute this process at the best value to our citizens, we propose several purchasing methods, including piggybacking existing state and national contracts, sole source agreements, and the collection of competitive bids. We have outlined our proposed methods below.  Staff is requesting approval to piggyback the following contracts for fleet purchases: <b>Florida Sheriffs Association Contract:</b> The Florida Sheriffs Association, in partnership with the Florida Association of Counties, offers statewide purchasing contracts on various vehicles and equipment. By utilizing this contract, City staff can take advantage of year-end pricing, which remains in effect for the September 30, 2022, contract and the September 30, 2023, contract.  Each year, staff works with vendors to maximize the cost savings from locking-in year-end pricing. We also work to promptly issue purchase orders for the purchase of vehicles and equipment, which may experience a longer lead time for delivery due to high demand.  <b>Florida State Contract:</b> This state term contract provides agriculture and lawn equipment, including all-terrain vehicles; utility vehicles; walk-behind and stand-on lawn mowers; riding lawn and garden tractors; handheld and walk-behind lawn equipment; utility tractors; row-crop tractors; agricultural/specialty tractors; large lawn, agricultural, and small forestry equipment; golf carts and golf specialty vehicles; golf and turf mowers; golf and sports specialty equipment and accessories; large commercial/production forestry equipment; flat/utility axle trailers; and			

specialty trailers. Prices include packing, handling, freight, distribution, and delivery charges.

**Sourcewell:** Cooperative purchasing is "Procurement conducted by, or on behalf of, one or more Public Procurement Units," as defined by the American Bar Association Model Procurement Code for State and Local Governments. Sourcewell's analysts streamline the procurement process by developing RFPs and IFBs for national, competitive solicitations that meet or exceed local requirements. Their rigorous process is continually refined to best meet the needs of participating agencies and allows them to offer exceptional products from nationally acclaimed suppliers.

**Orange County Contract:** for the provision of equipment, supplies, repair, and maintenance services related to the purchase of firefighting apparatuses.

**National IPA** is now **OMNIA Partners:** This is a cooperative purchasing organization that reduces procurement costs by leveraging the volume of participating agencies nationwide. All NIPA-OMNIA agreements are competitively solicited, publicly awarded, and administered by a public agency/governmental entity.

Piggybacking existing competitively bid contracts is advantageous because the Dept. can immediately leverage the competitively awarded contract prices without the need to go out for a time-consuming formal bid, wait for the bids to come back, and abstract the bids. Using these contracts, we can save a significant amount of time compared to the typically lengthy process while leveraging the best value of a competitively awarded agreement.

Item N11-23 is going out for competitive bid, the numbers will remain close. We are still working on three more quotes, we will meet the budget numbers and have the quotes before September 21, 2022.

The Fleet Fund budget is set to be approved by City Council as part of the FY 2023 Budget on September 21, 2022. Staff is seeking City Council's approval immediately following the adoption of the FY 2023 budget for purchasing fleet vehicles and equipment as approved in the Fiscal Year 2023 Budget for the Fleet Fund.

Attached to the Resolution is Exhibit A – The Fiscal Year 2023 Fleet Vehicles and Equipment Purchases and Exhibit B – The fiscal Year 2023 available and approved Piggyback Contracts to be used for the purchase of fleet vehicles and equipment as approved in the Fiscal Year 2023 budget.

New Equipment/Replacement Equipment

<b>TOTAL BUDGET FY 2023</b>	<b>\$6,495,828</b>
Current Expenditures/Encumbered.....	\$ 0
Current Work Order/Contract .....	\$6,208,439
<b>Balance.....</b>	<b>\$ 287,389</b>

**Recommended Action :**

ADOPT RESOLUTION 2022-XX APPROVING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET

**RESOLUTION 2022-\_\_\_\_**  
**FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AUTHORIZING THE FISCAL YEAR 2023 FLEET REPLACEMENT/PURCHASE PROGRAM AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2023 BUDGET; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Coast desires to purchase fleet vehicles and equipment from vendors through the City piggybacking on competitively bid contracts; and

**WHEREAS**, the Fiscal Year 2023 Fleet Vehicles and Equipment Purchases necessitated by the City are attached hereto as Exhibit “A”; and

**WHEREAS**, the vendors desire to provide listed fleet vehicles and equipment to the City of Palm Coast pursuant to the terms and conditions of the available and approved piggyback contracts attached hereto as Exhibit “B”; and

**WHEREAS**, the City Council finds it is in the best interest of the public to procure these items at the most competitive price and taking advantage of the economics of scale.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:**

**SECTION 1. AUTHORIZING PIGGYBACKS.** The City Council of the City of Palm Coast hereby approves the terms and conditions of piggyback contracts for fleet vehicles and equipment as approved in the Fiscal Year 2023 Budget, as attached hereto and incorporated herein by reference as Exhibit “A” & “Exhibit B”

**SECTION 3. AUTHORIZATION TO EXECUTE.** The City Manager, or designee, is hereby authorized to execute the necessary purchase orders and documents to effectuate the purchases approved herein.

**SECTION 4. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION 5. CONFLICTS.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION 6. IMPLEMENTING ACTIONS.** The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption by the City Council.

**DULY PASSED AND ADOPTED** by the City Council of the City of Palm Coast, Florida, on this 21st day of September 2022.

*ATTEST:*

**CITY OF PALM COAST**

\_\_\_\_\_  
VIRGINIA A. SMITH, CITY CLERK

\_\_\_\_\_  
DAVID ALFIN, MAYOR

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
NEYSA BORKERT, CITY ATTORNEY

Attachment: Exhibit "A" List of Equipment Purchases  
Exhibit "B" Piggyback Contracts for Fleet Vehicles and Equipment

Exhibit A		Actual Amt		
	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER6-23	Mack 18YD Dump Truck or similar	1410	\$    194,322.28	Stormwater
N28-23	Mack 18YD Dump Truck or similar	NEW	\$    185,406.00	Wastewater
2			\$    379,728.28	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER9-23	XL4100 Gradall or similar	1709	\$    493,633.20	Stormwater
1			\$    493,633.20	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER10-23	Promac LDM50 or similar	1626	\$     39,564.00	Stormwater
1			\$     39,564.00	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER17-23	Massey Ferguson MF5712 or similar	1143	\$     97,527.00	Streets
ER22-23	Massey Ferguson MF5712 or similar	1877	\$     97,527.00	Wastewater
ER24-23	Caterpillar Lift Truck or similar	548	\$     75,919.00	Water Distribution
3			\$    270,973.00	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER5-23	John Deere Gator Cart or similar	1421	\$     15,396.40	Parks
ER18-23	3815 Flex Wing Rotary Cutter or similar	1451	\$     24,160.00	Streets
N38-23	John Deere Gator Cart or similar	NEW	\$     15,396.40	Streets
N39-23	John Deere Gator Cart or similar	NEW	\$     15,396.40	Streets
N44-23	John Deere Gator Cart or similar	NEW	\$     17,518.00	Facilities
5			\$    87,867.20	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER23-23	Thompson Pump or similar	1912	\$     62,392.00	Wastewater
1			\$     62,392.00	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
FVR5-23	Station 21 Brush Attack Truck or similar	1912	\$    168,410.58	Wastewater
1			\$    168,410.58	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER26-23	52" Tracked Rotray Mower or similar	1930	\$     62,027.02	Wastewater
1				



\$      62,027.02

Equipment Replacements		Replacement #	Actual Amt	Dept.
ER21-23	8.5 x 20 Enclosed Landscape	1080	\$ 13,106.00	Streets
	Trailer or similar			
N15-23	8.5 x 20 Enclosed Landscape	NEW	\$ 13,106.00	Stormwater
	Trailer or similar			
N18-23	8.5 x 20 Enclosed Landscape	NEW	\$ 13,106.00	Stormwater
	Trailer or similar			
N20-23	8.5 x 20 Enclosed Landscape	NEW	\$ 13,106.00	Streets
	Trailer or similar			
4				

\$      52,424.00

	Vehicle Replacements	Replacement #	Actual Amt	Dept.
FVR3-23	E-One Pumper or similar	488 Engine 212	\$      629,088.14	Fire
FVR4-23	E-One Pumper or similar	1576 Engine 23	\$      629,088.14	Fire
2			\$    1,258,176.28	

	Equipment Replacements	Replacement #	Actual amt	Dept.
ER11-23	Scag 52" V Ride or similar	2018	\$      9,233.21	Stormwater
ER12-23	Scag 52" V Ride or similar	2019	\$      9,233.21	Stormwater
ER13-23	Scag 48" V Ride or similar	2092	\$      8,890.22	Stormwater
ER20-23	Stand on Blower or similar	1817	\$     10,437.18	Streets
N9-23	Scag 72" Z Turn or similar	NEW	\$     15,122.22	Parks
5				

\$      52,916.04

	Equipment Replacements	Replacement #	Actual amt	Dept.
N8-23	Tractor Loader or similar	NEW	\$     37,527.84	Golf
1			\$     37,527.84	

	Equipment Replacements	Replacement #	Actual amt	Dept.
ER25-23	Golf Carts	1989	\$    179,503.28	Golf
ER27-23	Golf Car Range Picker	NT00783	\$     10,472.13	Golf
2			\$    189,975.41	

	Vehicle Replacments	Replacement #	Actual Amt	Dept.
FVR1-23	2023 Ford Transit or similar vehicle	1582	\$      51,109.00	Fire
	2023 Ford F150 Supercab 4WD or similar vehicle			
N1-23	2023 Ford Escape or similar vehicle	NEW	\$      41,673.00	Building
N7-23	2023 Ford Escape or similar vehicle	NEW	\$      31,660.00	Fleet
N12-23	2023 Ford Escape or similar vehicle	NEW	\$      32,957.00	Streets
N16-23	2023 Ford F150 Supercab 4WD similar vehicle	NEW	\$      44,874.00	Stormwater
	2023 Ford F150 Supercab 4WD similar vehicle			
N17-23	2023 Ford Escape or similar vehicle	NEW	\$      31,572.00	Streets
N24-23	2023 F250 Super Cab or similar vehicle	NEW	\$     63,671.00	Water Distribution
N32-23	2023 Ford F150 or similar vehicle	NEW	\$      38,409.00	Water Treatment
N35-23	2023 Ford F150 Supercab 4WD or similar vehicle	NEW	\$      41,673.00	Stormwater
	2023 Ford F150 Supercab 4WD or similar vehicle			
N36-23	2023 Ford F150 Supercab 4WD or similar vehicle	NEW	\$      42,483.00	Building
N37-23	2023 Ford F150 Supercab 4WD or similar vehicle	NEW	\$      41,673.00	Building
N42-23	2023 Ford Ranger	NEW	\$     48,421.00	Stormwater
N45-23	2023 Ford Maverick Super Crew or similar vehicle	1739	\$     28,920.00	Code
VR1-23				

VR2-23	2023 Ford Maverick Super Crew or similar vehicle	1788	\$	28,920.00	Code
VR3-23	2023 Ford Maverick Super Crew or similar vehicle	1791	\$	28,920.00	Code
VR4-23	2023 Ford Maverick Super Crew or similar vehicle	1792	\$	28,920.00	Code
VR5-23	2023 Ford Transit or similar vehicle	1642	\$	59,199.00	Facilities
VR6-23	2023 Ford F250 Crew Cab 4WD or similar vehicle	1603	\$	60,528.00	Parks
VR7-23	2023 Ford F150 Supercab 4WD or similar vehicle	1653	\$	46,467.00	Streets
VR12-23	2023 Chevy Cab Over or similar vehicle	1643	\$	81,159.00	Streets
VR15-23	2023 Ford F150 Supercab 4WD or similar vehicle	1673	\$	64,052.00	Stormwater/CME
VR16-23	2023 Ford F150 Supercab 4WD or similar vehicle	1666	\$	47,037.00	Stormwater
VR17-23	2023 Ford F750 or similar vehicle	1329	\$	107,612.00	Waste Water
VR18-23	2023 Ford F550 w/ Crane or similar vehicle	1330	\$	150,621.00	Waste Water
VR19-23	2024 Ford F550 w/ Crane or similar vehicle	1743	\$	150,621.00	Waste Water
VR20-23	2025 Ford F550 w/ Crane or similar vehicle	1675	\$	150,621.00	Waste Water
VR22-23	2023 Ford F250 or similar vehicle	1617	\$	66,393.00	Waste Water
VR23-23	2023 Ford F250 Super Cab or similar vehicle	1669	\$	63,174.00	Water Distribution
VR25-23	2023 Ford F250 Crew Cab 4WD or similar vehicle	1678	\$	52,019.00	Water Distribution
VR29-23	2023 Ford F750 or similar vehicle	1994	\$	107,612.00	Water Distribution
N41-23	2023 Ford F550 1 ton dump	NEW	\$	74,358.00	Waste Water
N19-23	2023 Ford F150	NEW		Pending	Stormwater
32					
			\$	1,949,811.00	

Equipment Replacements		Replacement #	Actual amt	Dept.
ER16-23	JCB 505-20 or similar	881	\$ 84,626.00	Streets
ER29-23	JCB Skidsteer or similar	1563	\$ 104,527.84	Streets
2			\$ 189,153.84	

			\$	169,135.84	
N14-23	Equipment Replacements Towmaster Gooseneck Trailer or similar	Replacement #  NEW	Actual amt  \$	54,355.00	Dept.  Stormwater
1			\$	54,355.00	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
ER1-23	Ventrac 4500y or similar	1460	\$ 53,056.91	Golf
ER2-23	Sand Pro 5040 or similar	1908	\$ 32,382.11	Golf
ER3-23	Stand on Sprayer or similar	1909	\$ 11,037.00	Parks
ER19-23	Stand on Sprayer or similar	1910	\$ 11,037.00	Streets
ER28-23	Toro Reelmaster 5510-D or similar	1492	\$ 88,373.52	Golf
5			\$ 195,886.54	

	Equipment Replacements	Replacement #	Actual Amt	Dept.
N27-23	Vac Con Sewer Combination Cleaner	NEW	\$ 586,501.00	Waste Water
	1		\$ 586,501.00	

Equipment Replacements		Competitive Bid Replacement #	Actual Amt	Dept.
N11-23	Turf Tank Painter	NEW	\$ 56,500.00	Parks
ER4-23	ServeAce Alloy w/ Canopy	1820	\$ 20,616.52	Parks
2			\$ 77,116.52	

<b>Total</b>	<u>\$ 6,208,438.75</u>
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Exhibit B
Florida Sheriff's Contract# FSA20-VEL28.0 with Duval Ford
Florida Sheriff's Contract# FSA20-VEH18.0 with Duval Ford
Florida Sheriff's Contract FSA20-VEF14.02
Florida Sheriff's Contract FSA20-EQU 18.0
Orange County Contract #Y20-1023-MV
Florida State Contract #25101900-21-STC
NIPA Contract # R161101
Sourcewell Contract #2023-E 091521-NAF & 060920-NAF
Sourcewell Contract #Q1-22SW-TH2
Sourcewell Contract #121918-MNR
OMNIA City of MESA #2017025