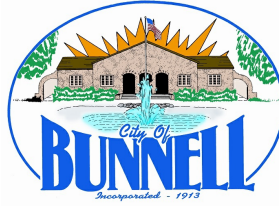


**CATHERINE D. ROBINSON
MAYOR**

**JOHN ROGERS
VICE-MAYOR**

**DR. ALVIN B. JACKSON, JR.
CITY MANAGER**



Crossroads of Flagler County

COMMISSIONERS:

ROBERT BARNES

TINA-MARIE SCHULTZ

TONYA GORDON

BUNNELL CITY COMMISSION MEETING

Monday, March 28, 2022

7:00 PM

1769 East Moody Boulevard (GSB),
Chambers Room
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Roll Call

Invocation for our Military Troops and National Leaders

B. Introductions, Commendations, Proclamations, and Presentations:

B.1. Proclamation: Sexual Assault Awareness Month

B.2. Proclamation: Water Conservation Month

B.3. Presentation of the FY21 Annual Audit by James Halleran, CPA

C. Consent Agenda:

C.1. Approval of Warrant

a. March 28, 2022 Warrant

C.2. Approval of Minutes

a. March 14, 2022 City Commission Meeting Minutes

C.3. Request Approval to Renew and Amend Agreement for Sludge Hauling

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

E. Ordinances: (Legislative): None

E.1. Ordinance 2022-11 Requesting to change the Official Zoning Map for 15.2± acres of land, owned by First Coast Rolls Offs, LLC, Bearing the Parcel ID: 01-12-28-0000-01010-0011 from Flagler County, AC- Agriculture to City of Bunnell, AG&S, Agricultural & Silviculture District. - Second Reading

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Request to Approve Business Incentive Program Application for Project Christmas

I. Reports:

- **City Clerk**
- **Police Chief**
- **City Attorney**
- **City Manager**

City Manager Report- February 2022

- **Mayor and City Commissioners**

J. Call for Adjournment.

This agenda is subject to change without notice. Please see posted copy at City Hall, and our website www.BunnellCity.us.

NOTICE: If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 48 hours prior to the meeting date.

THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.

Posted by City Clerk's office on March 21, 2022



WHEREAS, Sexual Assault Awareness Month calls attention to the fact that sexual assault violence is widespread and impacts every person in this community; and

WHEREAS, rape, sexual assault, and sexual harassment impact our community and statistics show that one in five women and one in 71 men will be raped at some point in their lives; that one in six boys and one in four girls will experience a sexual assault before age 18; youth ages 12-17 are 2.5 times as likely to be victims of rape or sexual assault and on campus one in five women and one in 16 men are sexually assaulted; and

WHEREAS, during 2021, Family Life Center, as the certified Rape Crisis Center in Flagler County, provided 500 hours of peer-crisis counseling for survivors, 1,608 supportive services and answered 67 sexual assault crisis hotline calls for survivors of sexual assault and their families living in Flagler County; and

WHEREAS, the "Building Safe Online Spaces Together" public awareness campaign (a program of National Sexual Violence Resource Center) is designed to continue the conversation about building online communities centered on respect, inclusion, and safety and the ways we can work together to end sexual harassment, assault, and abuse online and offline; and

WHEREAS, the City of Bunnell joins advocates and communities across the country because we are strongest when we raise our voices together to change the culture to prevent sexual violence. Prevention requires addressing the root causes and social norms that allow sexual violence to exist. April is Sexual Assault Awareness Month, and each day of the year is an opportunity to create change for the future.

WHEREAS, the Flagler County Advocate Alliance (comprised of Victim Advocates from Bunnell Police Department, Family Life Center, Flagler Beach Police Department, Flagler County Sheriff's Office and the Office of the State Attorney, Seventh Judicial Circuit, Flagler) is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for a better future for all victims and survivors.

NOW, THEREFORE, I, Catherine D. Robinson as Mayor of the City of Bunnell do hereby proclaim April 2022 as Sexual Assault Awareness Month in the City of Bunnell and encourage all citizens to support the "Building Safe Online Spaces Together" public awareness campaign.

Adopted this 28th day of March 2022

Catherine D. Robinson, Mayor

Kristen Bates, CMC, City Clerk



Proclamation

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts and the City of Bunnell are working together to increase awareness about the importance of water conservation; and

WHEREAS, the City of Bunnell and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, the City of Bunnell has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

NOW, THEREFORE, I, Catherine D. Robinson, by virtue of the authority vested in me as the Mayor of the City of Bunnell, Florida do hereby proclaim the month of April 2022 as Water Conservation Month in the City of Bunnell and urge all citizens and businesses to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

Adopted this 28th day of March 2022

Catherine D. Robinson, Mayor

Kristen Bates, CMC, City Clerk



City of Bunnell, Florida

ATTACHMENTS:

Description

Warrant 3/28/2022

Type

Warrant



City of Bunnell, FL

Expense Approval Register

Packet: APPKT07503 - 03.28.2022 Warrant

(None)	Post Date	Vendor DBA	Description (Item)	Account Number	Amount
Vendor: Advance Stores Company, Incorporated					
	02/25/2022	Advance Auto Parts	Pigtail 1 Ea CQPVS	402-0534-534.4620	54.11
	03/08/2022	Advance Auto Parts	Filters - Air/Oil	001-0541-541.4640	69.92
Vendor Advance Stores Company, Incorporated Total:					124.03
Vendor: Alliant Engineering Inc					
	03/08/2022	Alliant Engineering Inc	Engineering Plan Review Feb	001-0524-524.3100	5,852.50
	03/08/2022	Alliant Engineering Inc	Misc Engineering Serv Feb 2	401-0533-533.3111	135.00
	03/08/2022	Alliant Engineering Inc	CIPP Lining - Const Admin Fe	404-0535-535.6300	675.00
	03/08/2022	Alliant Engineering Inc	Update Engineering Standar	001-0538-538.3100	337.50
	03/08/2022	Alliant Engineering Inc	Update Engineering Standar	001-0541-541.3100	337.50
	03/08/2022	Alliant Engineering Inc	Update Engineering Standar	401-0533-533.3111	337.50
	03/08/2022	Alliant Engineering Inc	Update Engineering Standar	404-0535-535.3100	337.50
	03/09/2022	Alliant Engineering Inc	Grand Reserve Plot Plan Rev	001-2021000	1,800.00
	03/09/2022	Alliant Engineering Inc	Grand Reserve Board Review	001-2021000	50.00
Vendor Alliant Engineering Inc Total:					9,862.50
Vendor: Blue Cross Blue Shield of Florida					
	02/18/2022	Florida Combined Life	FCL Dental - March 2022	001-2184000	1,332.43
	02/18/2022	Florida Combined Life	FCL Dental - March 2022	001-2184500	81.17
Vendor Blue Cross Blue Shield of Florida Total:					1,413.60
Vendor: Boulevard Tire Center					
	03/08/2022	Boulevard Tire Center	26x12x12 Trail Tires	001-0541-541.4640	430.00
Vendor Boulevard Tire Center Total:					430.00
Vendor: Bunnell Auto Supply, Inc.					
	02/21/2022	NAPA Auto Parts	Steel Welding Wire	001-0549-549.5200	41.00
	03/16/2022	NAPA Auto Parts	Air Hose	402-0534-534.4620	12.69
	03/17/2022	NAPA Auto Parts	55 Gal DEF	402-0534-534.5200	295.00
	03/07/2022	NAPA Auto Parts	Red Coolant	001-0541-541.4640	209.88
	03/09/2022	NAPA Auto Parts	5 Steering Knobs	001-0541-541.4640	50.85
Vendor Bunnell Auto Supply, Inc. Total:					609.42
Vendor: Charter Communications Holdings LLC					
	03/11/2022	Bright House Networks	604 E Moody Blvd March 20	001-0519-519.4100	86.18
	03/03/2022	Bright House Networks	200 S Church St March 2022	001-0572-572.4100	118.98
Vendor Charter Communications Holdings LLC Total:					205.16
Vendor: Charter Communications					
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	001-0511-511.4100	24.21
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	001-0512-512.4100	74.64
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	001-0513-513.4100	82.85
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	001-0516-516.4100	9.61
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	001-0521-521.4100	81.85
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	001-0524-524.4100	48.03
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	001-0541-541.4100	9.61
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	401-0533-533.4100	9.60
	03/02/2022	Time Warner Cable	201 W Moody Blvd March 20	404-0535-535.4100	9.60
Vendor Charter Communications Total:					350.00
Vendor: Denishia McCaskell					
	03/16/2022	Denishia McCaskell	JB King Park Security Deposit	001-2200000	125.00
Vendor Denishia McCaskell Total:					125.00
Vendor: DG Hardware, Inc.					
	03/11/2022	Ace Hardware	Fastners/Sharkbite Couplings	401-0533-533.4640	26.10
	03/08/2022	Ace Hardware	Plug Galv Forged 3/8"	401-0533-533.4640	2.33
Vendor DG Hardware, Inc. Total:					28.43

Expense Approval Register

Packet: APPKT07503 - 03.28.2022 Warrant

(None)	Post Date	Vendor DBA	Description (Item)	Account Number	Amount
Vendor: DMS - Bureau of Financial Management Services					
	03/15/2022	DMS - Bureau of Financial M	Local February 2022	001-0513-513.4100	50.31
	03/15/2022	DMS - Bureau of Financial M	Local February 2022	001-0541-541.4100	23.28
	03/15/2022	DMS - Bureau of Financial M	Local February 2022	401-0533-533.4100	58.20
	03/15/2022	DMS - Bureau of Financial M	Local February 2022	404-0535-535.4100	58.20
	03/15/2022	DMS - Bureau of Financial M	Long Distance February 2022	401-0533-533.4100	0.58
Vendor DMS - Bureau of Financial Management Services Total:					190.57
Vendor: Dr Townsend & Associates, PA					
	02/22/2022	Dr Townsend & Associates, P	Recruit Evaluation - Ciara De	001-0521-521.3400	300.00
	02/22/2022	Dr Townsend & Associates, P	Recruit Evaluation - Ciara De	001-0521-521.3400	300.00
Vendor Dr Townsend & Associates, PA Total:					600.00
Vendor: Empire Computing and Consulting					
	02/15/2022	Empire Computing and Cons	Aruba Switches Per Quote 17	001-0519-519.5264	5,030.00
Vendor Empire Computing and Consulting Total:					5,030.00
Vendor: Environmental Control Systems, Inc.					
	02/16/2022	Flagler Septic Services	Water Main Repair	401-0533-533.3401	1,300.00
Vendor Environmental Control Systems, Inc. Total:					1,300.00
Vendor: Environmental Land Services of Flagler County, Inc					
	03/11/2022	Environmental Land Services	Solid Waste Dumping 3/4/22	402-0534-534.3400	4,450.49
	03/18/2022	Environmental Land Services	Solid Waste Dumping 3/11-3	402-0534-534.3400	4,328.63
	03/04/2022	Environmental Land Services	Solid Waste Dumping 2/25/2	402-0534-534.3400	4,022.43
Vendor Environmental Land Services of Flagler County, Inc Total:					12,801.55
Vendor: Ferguson US Holdings, Inc					
	03/11/2022	Ferguson US Holdings, Inc	5/8 RUB COUP GSKT	401-0533-533.5205	11.00
	03/11/2022	Ferguson US Holdings, Inc	GSKT F/ 2IN TAP MTR	401-0533-533.5205	8.97
	03/11/2022	Ferguson US Holdings, Inc	GSKT F/ 2IN TAP MTR	404-0535-535.5200	8.97
	03/11/2022	Ferguson US Holdings, Inc	5/8 RUB COUP GSKT	404-0535-535.5200	11.00
	03/11/2022	Ferguson US Holdings, Inc	4 PVC SWR HUB FEM CO AD	401-0533-533.5205	60.70
	03/11/2022	Ferguson US Holdings, Inc	6 CI PVC x 6 CI PVC Coup	401-0533-533.5205	47.13
	03/11/2022	Ferguson US Holdings, Inc	Wire Flags 4x5 21 Purple 100	401-0533-533.5205	6.51
	03/11/2022	Ferguson US Holdings, Inc	Caution Blue Inv Mark Paint	401-0533-533.5205	31.68
	03/11/2022	Ferguson US Holdings, Inc	4 PVC SWR REC THRD CO PL	401-0533-533.5205	85.20
	03/11/2022	Ferguson US Holdings, Inc	32 OZ PVC BLUE RAIN R SHIN	401-0533-533.5205	279.31
	03/11/2022	Ferguson US Holdings, Inc	Wire Flags 4x5 21 Green 100	401-0533-533.5205	6.51
	03/11/2022	Ferguson US Holdings, Inc	32 OZ PURP PRMR/CLNR	401-0533-533.5205	174.37
	03/11/2022	Ferguson US Holdings, Inc	32 OZ PVC BLUE RAIN R SHIN	404-0535-535.5200	279.31
	03/11/2022	Ferguson US Holdings, Inc	4 PVC SWR REC THRD CO PL	404-0535-535.5200	85.20
	03/11/2022	Ferguson US Holdings, Inc	Caution Blue Inv Mark Paint	404-0535-535.5200	31.68
	03/11/2022	Ferguson US Holdings, Inc	6 CI PVC x 6 CI PVC Coup	404-0535-535.5200	47.13
	03/11/2022	Ferguson US Holdings, Inc	Wire Flags 4x5 21 Purple 100	404-0535-535.5200	6.52
	03/11/2022	Ferguson US Holdings, Inc	4 PVC SWR HUB FEM CO AD	404-0535-535.5200	60.70
	03/11/2022	Ferguson US Holdings, Inc	Wire Flags 4x5 21 Green 100	404-0535-535.5200	6.52
	03/11/2022	Ferguson US Holdings, Inc	32 OZ PURP PRMR/CLNR	404-0535-535.5200	174.38
	03/08/2022	Ferguson US Holdings, Inc	Wire Flags 4x5 21 Blue 100 p	401-0533-533.5205	65.15
	03/08/2022	Ferguson US Holdings, Inc	Wire Flags 4x5 21 Blue 100 p	404-0535-535.5200	65.15
Vendor Ferguson US Holdings, Inc Total:					1,553.09
Vendor: Ferguson Waterworks #3650					
	03/11/2022	Sunstate Meter & Supply	3/4 x 2-1/2 Meter Connects	401-0533-533.5264	422.80
	03/11/2022	Sunstate Meter & Supply	3/4 x 2-1/2 Meter Connects	404-0535-535.5264	422.80
	03/14/2022	Sunstate Meter & Supply	METER 5/8" x 3/4"	401-0533-533.5264	10,565.75
	03/14/2022	Sunstate Meter & Supply	METER 5/8" x 3/4"	404-0535-535.5264	10,565.75
Vendor Ferguson Waterworks #3650 Total:					21,977.10
Vendor: Flagler Humane Society					
	03/11/2022	Flagler Humane Society	Animal Intake & Control Febr	001-0562-562.3402	2,052.00
	03/17/2022	Flagler Humane Society	Litigation Hold/DOA Fee/Ani	001-0562-562.3402	2,250.98
Vendor Flagler Humane Society Total:					4,302.98
Vendor: Global Payments, Inc.					
	03/02/2022	Global Payments, Inc.	Fees	001-0513-513.4900	1,893.49

Expense Approval Register

Packet: APPKT07503 - 03.28.2022 Warrant

(None)	Post Date	Vendor DBA	Description (Item)	Account Number	Amount
	03/02/2022	Global Payments, Inc.	Fees	401-0533-533.4900	946.75
	03/02/2022	Global Payments, Inc.	Fees	402-0534-534.4900	1,893.49
	03/02/2022	Global Payments, Inc.	Fees	404-0535-535.4900	946.74
			Vendor Global Payments, Inc. Total:		5,680.47
Vendor: Hawkins Inc					
	03/11/2022	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	780.00
	03/03/2022	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	600.00
			Vendor Hawkins Inc Total:		1,380.00
Vendor: HD Supply Facilities Maintenance Ltd					
	03/04/2022	USABlueBook	12' Cable/Cap Membrane Kit	404-0535-535.5200	303.01
	03/08/2022	USABlueBook	Hardness Buffer & Indicator/	401-0533-533.5205	236.85
			Vendor HD Supply Facilities Maintenance Ltd Total:		539.86
Vendor: Heroes Uniforms and Scrubs					
	03/04/2022	Heroes Uniforms and Scrubs	Holster/Cuff Case/OC Pouch/	001-0521-521.5220	343.08
			Vendor Heroes Uniforms and Scrubs Total:		343.08
Vendor: iMulchFL Inc					
	03/14/2022	iMulchFL Inc	Playground Mulch- State Roa	001-0541-541.5200	2,650.00
	03/08/2022	iMulchFL Inc	Playground Mulch- City Parks	001-0572-572.5200	2,300.00
			Vendor iMulchFL Inc Total:		4,950.00
Vendor: James Moore & Co., P.L.					
	02/28/2022	James Moore & Co., P.L.	YE 9/30/2021 Audit	001-0513-513.3200	3,712.50
	02/28/2022	James Moore & Co., P.L.	YE 9/30/2021 Audit	401-0533-533.3200	1,815.00
	02/28/2022	James Moore & Co., P.L.	YE 9/30/2021 Audit	402-0534-534.3200	907.50
	02/28/2022	James Moore & Co., P.L.	YE 9/30/2021 Audit	404-0535-535.3200	1,815.00
			Vendor James Moore & Co., P.L. Total:		8,250.00
Vendor: Joseph Sweeney					
	03/03/2022	Joseph Sweeney	Safety Footwear Reimburse	404-0535-535.5220	119.99
			Vendor Joseph Sweeney Total:		119.99
Vendor: Jul Kat, LLC					
	03/16/2022	Killian's Seamless Gutters an	VLMCC Gutter Replacement	001-0572-572.6200	322.00
			Vendor Jul Kat, LLC Total:		322.00
Vendor: Kerri A Uebel					
	03/16/2022	K&M Mower Repair	Stihl Zip Chaps	001-0541-541.5200	121.95
	03/08/2022	K&M Mower Repair	Trimmer Heads SP/Covesr/C	001-0572-572.4640	62.70
			Vendor Kerri A Uebel Total:		184.65
Vendor: Lowe's Companies, Inc					
	03/14/2022	Lowe's Home Centers, LLC	Inventory Parts	401-0533-533.5205	1,054.42
	03/16/2022	Lowe's Home Centers, LLC	50 Bags Asphalt Repair	001-0541-541.5300	759.00
	03/03/2022	Lowe's Home Centers, LLC	Quikrete/Asphalt/2x4x8/Saw	401-0533-533.5205	1,062.00
			Vendor Lowe's Companies, Inc Total:		2,875.42
Vendor: Mark Langelo					
	03/09/2022	Mark Langelo	Permit Recalculation	001-3221000	914.75
			Vendor Mark Langelo Total:		914.75
Vendor: Maudlin International Trucks					
	03/16/2022	Cumberland International Tr	Repairs to SW International	402-0534-534.4620	2,828.54
			Vendor Maudlin International Trucks Total:		2,828.54
Vendor: McGrath RentCorp and Subsidiaries					
	01/18/2022	Mobile Modular Manageme	Trip Charge to Install Steps	001-0521-521.4610	400.00
	01/26/2022	Mobile Modular Manageme	24 Month Rent Lease 1/26/2	001-0519-519.4400	1,885.70
			Vendor McGrath RentCorp and Subsidiaries Total:		2,285.70
Vendor: Michael Leo Dove					
	03/14/2022	Flagler Inspections LLC	Building Inspections 2/25/22	001-0524-524.3401	1,060.00
			Vendor Michael Leo Dove Total:		1,060.00
Vendor: NextEra Energy Inc					
	03/03/2022	Florida Power & Light	47533-10046 February 2022	404-0535-535.4300	37.54
	03/04/2022	Florida Power & Light	09445-94365 February 2022	404-0535-535.4300	18.83

(None)	Post Date	Vendor DBA	Description (Item)	Account Number	Amount
	03/04/2022	Florida Power & Light	23515-07823 February 2022	401-0533-533.4300	14.89
	03/07/2022	Florida Power & Light	38244-16469 February 2022	404-0535-535.4300	193.26
	03/07/2022	Florida Power & Light	39472-13538 February 2022	404-0535-535.4300	13.09
	03/07/2022	Florida Power & Light	48483-68421 February 2022	001-0519-519.4300	114.97
	03/07/2022	Florida Power & Light	56811-06810 February 2022	001-0541-541.4300	205.69
	03/07/2022	Florida Power & Light	60520-97182 February 2022	001-0521-521.4300	12.02
	03/07/2022	Florida Power & Light	66101-01831 February 2022	001-0572-572.4300	104.05
	03/07/2022	Florida Power & Light	66311-06884 February 2022	001-0541-541.4300	35.79
	03/07/2022	Florida Power & Light	67468-67586 February 2022	001-0541-541.4300	13.09
	03/07/2022	Florida Power & Light	68117-21478 February 2022	001-0521-521.4300	12.02
	03/07/2022	Florida Power & Light	76171-09884 February 2022	404-0535-535.4300	85.19
	03/07/2022	Florida Power & Light	79034-46115 February 2022	001-0521-521.4300	12.02
	03/07/2022	Florida Power & Light	82864-01883 February 2022	404-0535-535.4300	46.48
	03/07/2022	Florida Power & Light	93326-99348 February 2022	001-0521-521.4300	12.02
	03/07/2022	Florida Power & Light	95527-02467 February 2022	404-0535-535.4300	65.07
	03/07/2022	Florida Power & Light	99040-97517 February 2022	001-0519-519.4300	111.49
	03/07/2022	Florida Power & Light	01235-95431 February 2022	001-0521-521.4300	12.02
	03/07/2022	Florida Power & Light	01408-42220 February 2022	404-0535-535.4300	68.93
	03/07/2022	Florida Power & Light	05365-06116 February 2022	404-0535-535.4300	22.78
	03/07/2022	Florida Power & Light	08857-07703 February 2022	401-0533-533.4300	4,385.85
	03/07/2022	Florida Power & Light	14322-90094 February 2022	001-0572-572.4300	1,206.46
	03/07/2022	Florida Power & Light	19639-02331 February 2022	001-0521-521.4300	12.02
	03/07/2022	Florida Power & Light	24515-76322 February 2022	001-0572-572.4300	33.44
	03/07/2022	Florida Power & Light	25840-57588 February 2022	001-0541-541.4300	13.33
	03/07/2022	Florida Power & Light	26391-00821 February 2022	404-0535-535.4300	23.89
	03/07/2022	Florida Power & Light	28635-95142 February 2022	001-0572-572.4300	135.56
	03/07/2022	Florida Power & Light	29732-82177 February 2022	001-0521-521.4300	12.02
	03/07/2022	Florida Power & Light	34080-03816 February 2022	404-0535-535.4300	76.24
	03/07/2022	Florida Power & Light	56821-04848 February 2022	001-0541-541.4300	26.40
	03/07/2022	Florida Power & Light	56831-02874 February 2022	001-0541-541.4300	79.18
	03/07/2022	Florida Power & Light	59268-64496 February 2022	401-0533-533.4300	91.90
			Vendor NextEra Energy Inc	Total:	7,307.53
Vendor: Nextran					
	03/09/2022	Nextran	Oil Fill Cap	402-0534-534.4620	15.68
			Vendor Nextran Total:		15.68
Vendor: OneSource Parts LLC					
	03/11/2022	OneSource Parts LLC	Solenoid, Coil & Cart Munci	402-0534-534.4620	268.48
			Vendor OneSource Parts LLC Total:		268.48
Vendor: O'Reilly Automotive Inc					
	03/08/2022	O'Reilly Auto Parts	Class Training GM Vehicles	001-0549-549.5500	39.99
			Vendor O'Reilly Automotive Inc Total:		39.99
Vendor: Palatka Truck Center LLC					
	03/16/2022	Palatka Truck Center LLC	(2) Tire Steer	402-0534-534.4620	919.96
			Vendor Palatka Truck Center LLC Total:		919.96
Vendor: Palm Coast Observer, LLC					
	03/17/2022	Palm Coast Observer, LLC	First Coast Roll Off Rezoning	001-0512-512.4800	140.00
			Vendor Palm Coast Observer, LLC Total:		140.00
Vendor: Power & Pumps Inc					
	03/17/2022	Power & Pumps Inc	Lift Station Pump	404-0535-535.4640	5,590.00
	03/17/2022	Power & Pumps Inc	Estimated Freight	404-0535-535.4640	275.00
			Vendor Power & Pumps Inc Total:		5,865.00
Vendor: Rayco Funding & Development, Inc					
	03/14/2022	Ormond Septic Systems	Dewatering Box Maintenanc	404-0535-535.3400	1,500.00
	03/04/2022	Ormond Septic Systems	Dewatering Box Maintenanc	404-0535-535.3400	1,500.00
			Vendor Rayco Funding & Development, Inc	Total:	3,000.00

Expense Approval Register

Packet: APPKT07503 - 03.28.2022 Warrant

(None)	Post Date	Vendor DBA	Description (Item)	Account Number	Amount
Vendor: RDK TRUCK SALES AND SERVICE INC					
	03/09/2022		Cutting Edge/Washer/Nut/B	402-0534-534.4620	626.05
			Vendor RDK TRUCK SALES AND SERVICE INC	Total:	626.05
Vendor: Ryan Crist					
	03/21/2022	Ryan Crist	Rezoning Refund Application	001-3291000	1,500.00
			Vendor Ryan Crist Total:		1,500.00
Vendor: SHI International Corp					
	02/28/2022	SHI International Corp	Office 365 Subscription Upgr	001-0549-549.4100	194.82
			Vendor SHI International Corp	Total:	194.82
Vendor: Staples Inc					
	03/13/2022	Dex Imaging, LLC	PC3076-PC-01 Base Rate Chr	001-0513-513.3400	61.36
	03/13/2022	Dex Imaging, LLC	PC3076-PC-01 Overage Chrg	001-0513-513.3400	0.09
			Vendor Staples Inc Total:		61.45
Vendor: Staples, Inc					
	03/16/2022	Staples	Permit/Business Card Paper/	001-0524-524.5100	80.17
	03/03/2022	Staples	2 Boxes of Copier Paper	001-0512-512.5100	83.98
	03/04/2022	Staples	Box of File Folders	001-0512-512.5100	18.89
			Vendor Staples, Inc Total:		183.04
Vendor: Tara A. Fisher					
	03/09/2022	Fisher's Heat & Air Inc.	AC Service @ 300 Tolman St	001-0572-572.4600	137.00
			Vendor Tara A. Fisher Total:		137.00
Vendor: Traffic Supplies & Distribution LLC					
	02/28/2022	Traffic Supplies & Distributio	Trespass Signs	001-0521-521.5220	90.00
			Vendor Traffic Supplies & Distribution LLC Total:		90.00
Vendor: Trailco Group, Inc					
	03/21/2022	Trailco Group, Inc	Ste 4 April 2022 Rent/Trash S	001-0519-519.4400	840.00
	03/21/2022	Trailco Group, Inc	Ste 6 April 2022 Rent/Trash S	001-0519-519.4400	840.00
			Vendor Trailco Group, Inc Total:		1,680.00
Vendor: UniFirst Corporation					
	03/16/2022	UniFirst Corporation	Uniform Rental	404-0535-535.5220	16.99
	03/08/2022	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0541-541.5220	27.70
	03/08/2022	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0549-549.5220	11.18
	03/08/2022	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0572-572.5200	16.09
	03/08/2022	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0572-572.5220	22.30
	03/08/2022	UniFirst Corporation	Uniform Rentals/Mops & Ma	401-0533-533.5220	12.85
	03/08/2022	UniFirst Corporation	Uniform Rentals/Mops & Ma	402-0534-534.5220	17.15
	03/08/2022	UniFirst Corporation	Uniform Rentals/Mops & Ma	404-0535-535.5220	10.57
	03/09/2022	UniFirst Corporation	Uniform Rental	404-0535-535.5220	16.99
			Vendor UniFirst Corporation Total:		151.82
Vendor: USA Services of Florida Inc					
	02/28/2022	Sweeping Corporation of Am	Street Sweeping February 20	001-0538-538.3400	700.00
			Vendor USA Services of Florida Inc Total:		700.00
Vendor: Verizon Connect Telo Inc.					
	03/01/2022	Verizon Connect Telo Inc.	Gov't Fleet/Camera Subscrip	001-0541-541.4100	76.40
	03/01/2022	Verizon Connect Telo Inc.	Gov't Fleet/Camera Subscrip	001-0572-572.4100	57.30
	03/01/2022	Verizon Connect Telo Inc.	Gov't Fleet/Camera Subscrip	401-0533-533.4100	76.40
	03/01/2022	Verizon Connect Telo Inc.	Gov't Fleet/Camera Subscrip	402-0534-534.4100	152.40
	03/01/2022	Verizon Connect Telo Inc.	Gov't Fleet/Camera Subscrip	404-0535-535.4100	76.40
			Vendor Verizon Connect Telo Inc. Total:		438.90
Vendor: Wells Fargo Financial Leasing, Inc					
	02/26/2022	Wells Fargo Vendor Finanaci	450-0047920-000 March 202	001-0541-541.4400	37.66
	02/26/2022	Wells Fargo Vendor Finanaci	450-0047920-000 March 202	401-0533-533.4400	37.66
	02/26/2022	Wells Fargo Vendor Finanaci	450-0047920-000 March 202	404-0535-535.4400	37.65
			Vendor Wells Fargo Financial Leasing, Inc Total:		112.97

Expense Approval Register

Packet: APPKT07503 - 03.28.2022 Warrant

(None)	Post Date	Vendor DBA	Description (Item)	Account Number	Amount
Vendor: Zev Cohen & Associates, Inc.	03/09/2022	Zev Cohen & Associates, Inc.	Services Rendered Through F	001-0524-524.3100	11,144.75
			Vendor Zev Cohen & Associates, Inc. Total:		11,144.75
			Grand Total:		127,215.33

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	55,968.72
401 - WATER	23,368.96
402 - SOLID WASTE	20,792.60
404 - SEWER	27,085.05
Grand Total:	127,215.33

Account Summary

Account Number	Account Name	Expense Amount
001-0511-511.4100	Communications Expens	24.21
001-0512-512.4100	Communications Expens	74.64
001-0512-512.4800	Advertising	140.00
001-0512-512.5100	Office Supplies Expenses	102.87
001-0513-513.3200	Accounting & Auditing E	3,712.50
001-0513-513.3400	Other Contract Services	61.45
001-0513-513.4100	Communications Expens	133.16
001-0513-513.4900	Other Current Chgs - Ad	1,893.49
001-0516-516.4100	Communications Expens	9.61
001-0519-519.4100	Communications Expens	86.18
001-0519-519.4300	Utilities	226.46
001-0519-519.4400	Rental/Lease	3,565.70
001-0519-519.5264	Small Equipment	5,030.00
001-0521-521.3400	Other Contract Services	600.00
001-0521-521.4100	Communications Expens	81.85
001-0521-521.4300	Utility - Public Services	84.14
001-0521-521.4610	Repair / Maint - Bldgs	400.00
001-0521-521.5220	Uniforms Exp	433.08
001-0524-524.3100	Professional Services Ex	16,997.25
001-0524-524.3401	Bldg / Fire Inspection Ex	1,060.00
001-0524-524.4100	Communications Expens	48.03
001-0524-524.5100	Office Supplies Expenses	80.17
001-0538-538.3100	Professional Services	337.50
001-0538-538.3400	Other Contract Services	700.00
001-0541-541.3100	Professional Services Ex	337.50
001-0541-541.4100	Communications Expens	109.29
001-0541-541.4300	Utility - Public Services	373.48
001-0541-541.4400	Rental / Lease Expense	37.66
001-0541-541.4640	Equipment Repair & Mai	760.65
001-0541-541.5200	Operating Supplies	2,771.95
001-0541-541.5220	Uniforms Exp	27.70
001-0541-541.5300	Road Repair Local Optio	759.00
001-0549-549.4100	Communications	194.82
001-0549-549.5200	Operating Supplies	41.00
001-0549-549.5220	Uniforms	11.18
001-0549-549.5500	Training	39.99
001-0562-562.3402	Humane Society Contrac	4,302.98
001-0572-572.4100	Communications Expens	176.28
001-0572-572.4300	Utility - Public Services	1,479.51
001-0572-572.4600	Repair / Maint - Service	137.00
001-0572-572.4640	Repair/Maint - Equipme	62.70
001-0572-572.5200	Operating Supplies	2,316.09
001-0572-572.5220	Uniforms Exp	22.30
001-0572-572.6200	Building & improvement	322.00
001-2021000	Accts Paybl - Gen	1,850.00
001-2184000	Med/Health Employee Li	1,332.43
001-2184500	Retiree Medical	81.17
001-2200000	Deposits Paybl - Park Re	125.00
001-3221000	Bldg Permit Fees Rev - C	914.75
001-3291000	Other Development Fee	1,500.00
401-0533-533.3111	Professional Services Ex	472.50

Account Summary

Account Number	Account Name	Expense Amount
401-0533-533.3200	Accounting & Auditing E	1,815.00
401-0533-533.3401	Other Contract Services	1,300.00
401-0533-533.4100	Communications Expens	144.78
401-0533-533.4300	Utility - Public Services	4,492.64
401-0533-533.4400	Rental / Lease Expense	37.66
401-0533-533.4640	Repair / Maint - Equipm	28.43
401-0533-533.4900	Other Current Chgs & O	946.75
401-0533-533.5205	Operating Supplies Exp -	3,129.80
401-0533-533.5220	Uniforms Exp	12.85
401-0533-533.5264	Small Equipment Purcha	10,988.55
402-0534-534.3200	Accounting & Auditing -	907.50
402-0534-534.3400	Other Contract Services	12,801.55
402-0534-534.4100	Communications - Solid	152.40
402-0534-534.4620	Repair/Maint Vehicles -	4,725.51
402-0534-534.4900	Other Current Charges -	1,893.49
402-0534-534.5200	Operating Supplies	295.00
402-0534-534.5220	Uniforms - Solid Waste	17.15
404-0535-535.3100	Professional Services	337.50
404-0535-535.3200	Accounting and Auditing	1,815.00
404-0535-535.3400	Other Contractual Servic	3,000.00
404-0535-535.4100	Communications	144.20
404-0535-535.4300	Utilities	651.30
404-0535-535.4400	Rentals/Leases	37.65
404-0535-535.4640	Repairs & Maint. - Equip	5,865.00
404-0535-535.4900	Other Current Charges &	946.74
404-0535-535.5200	Operating Supplies	2,459.57
404-0535-535.5220	Uniforms	164.54
404-0535-535.5264	Small Equipment	10,988.55
404-0535-535.6300	Improvements Other Th	675.00
	Grand Total:	127,215.33

Project Account Summary

Project Account Key	Expense Amount
None	126,540.33
2022 REDI COB	675.00
	Grand Total: 127,215.33



City of Bunnell, Florida

ATTACHMENTS:

Description	Type
Proposed Minutes	Minutes
Recusal Form- Mayor Robinson	Exhibit

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR
CITY MANAGER



COMMISSIONERS:

TONYA GORDON

BOB BARNES

TINA-MARIE SCHULTZ

BUNNELL CITY COMMISSION MINUTES

Monday, March 14, 2022

7:00 PM

1769 East Moody Boulevard (GSB)

Chambers Room

Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge to the Flag.

Roll Call (Present): Mayor Catherine D. Robinson; Vice Mayor John Rogers; Commissioner Tonya Gordon; Commissioner Tina-Marie Schultz; Commissioner Bob Barnes; City Attorney Garrett Olsen; City Manager Alvin Jackson, Jr.; Infrastructure Director Dustin Vost; City Clerk Kristen Bates; Deputy City Clerk Bridgitte Gunnells

Invocation for our Military Troops and National Leaders

Mayor Robinson led the Invocation.

B. Introductions, Commendations, Proclamations, and Presentations: None

C. Consent Agenda:

C.1. Approval of Warrant

a. March 14, 2022, Warrant

C.2. Approval of Minutes

a. February 28, 2022, City Commission Workshop Minutes

b. February 28, 2022, City Commission Meeting Minutes

C.3. Request Approval to Amend Letter Agreement for Bulk Chemicals

C.4. Request approval to renew the lease at 604 East Moody Blvd. Unit 6

Motion: Approve Consent Agenda

Motion by: Commissioner Gordon

Second by: Commissioner Schultz

Board Discussion: Vice Mayor Rogers thanked the city staff and city manager for the work done to secure the lease and stated it was a favorable decision for the citizen and Bunnell.

Public Discussion: None

Vote: Motion carried unanimously

D. Public Comments:

Comments regarding items not on the agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

Daisy Henry (E. Drain Street)- thanked Commissioner Gordon for her words provided after the last meeting regarding the Carver Gym. She stated the Governance Board did meet with the County and they are waiting for feedback from that meeting. She

also stated she met Chief Brannon this morning and stated she felt he will be asset to Bunnell.

E. Ordinances: (Legislative):

E.1. Ordinance 2022-10 Requesting to change the Official Zoning Map for 10± acres of land, owned by Kirk and Christy Chong, Bearing the Parcel ID: 06-13-30-0000- 03020-0010 Flagler County, AC- Agriculture to City of Bunnell, AG&S, Agricultural & Silviculture District. - Second Reading

City Attorney Olsen read the short title into the record.

Motion: Adopt Ordinance 2022-10 to change the Official Zoning Map for 10± acres of land, owned by Kirk and Christy Chong, Bearing the Parcel ID: 06-13-30-0000- 03020-0010 Flagler County, AC- Agriculture to City of Bunnell, AG&S, Agricultural & Silviculture District. Second Reading

Motion by: Commissioner Barnes

Second by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

E.2. Ordinance 2022-11 Requesting to change the Official Zoning Map for 15.2± acres of land, owned by First Coast Rolls Offs, LLC, Bearing the Parcel ID: 01-12-28- 0000-01010-0011 from Flagler County, AC- Agriculture to City of Bunnell, AG&S, Agricultural & Silviculture District. - First Reading

City Attorney Olsen read the short title into the record.

Motion: Approve Ordinance 2022-11 Requesting to change the Official Zoning Map for 15.2± acres of land, owned by First Coast Rolls Offs, LLC, Bearing the Parcel ID: 01-12-28- 0000-01010-0011 from Flagler County, AC- Agriculture to City of Bunnell, AG&S, Agricultural & Silviculture District. - First Reading

Motion by: Vice Mayor Rogers

Second by: Commissioner Gordon

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

F. Resolutions: (Legislative):

F.1. Resolution 2022-04 Creating the 2022 Charter Review Committee.

City Attorney Olsen read the short title into the record. City Clerk Bates presented the anticipated timeline for the Charter Review Committee.

Motion: Adopt Resolution 2022-04 Request to Create the 2022 Charter Review Committee

Motion by: Vice Mayor Rogers

Second by: Commissioner Gordon

Board Discussion: Commissioner Barnes asked the term “housekeeping items presented by staff” in section 3 be further defined. City Attorney Olsen stated the language referred to staff making the schedule for the board, such as dates and times of meeting. He stated he could further review the section. Commissioner Schultz asked for clarification about if the Commission does not give the committee direction, how does that fit in with the motion made a couple of meetings ago that the Charter Review Committee needs to review the need for residency districts for Commissioners. City Attorney Olsen clarified the committee can be advised of the motion that was made. Commissioner Shultz also asked how many members make up the Charter Review Committee. City Clerk Bates stated this is a seven-member board, 5 members will be Bunnell citizens and up to two can be business owners from the City of Bunnell.

Public Discussion: Daisy Henry (E. Drain St.)- asked if this is the Committee that will look at the residency district matter. Mayor Robinson stated it would be this committee.

Vote: Motion carried unanimously

G. Old Business: None

H. New Business:

H.1. Request to pay the costs of \$2,250.98 to Flagler Humane Society for the removal of animals within the City of Bunnell as a result of an animal cruelty case.

City Clerk Bates reported the Humane Society was required to remove a dog and 2 dead cats from a resident in the City of Bunnell and stated this request was brought forth as required by the contract with the Humane Society. Amy Carotenuto from the Flagler Humane Society was on hand to answer any questions.

Motion: Approve request to pay the costs of \$2,250.98 to Flagler Humane Society for the removal of animals within the City of Bunnell as a result of an animal cruelty case.

Motion by: Vice Mayor

Second by: Commissioner Gordon

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

Mayor Robinson thanked Amy Carotenuto for her work with the Humane Society.

H.2. Request Approval of Interlocal Agreement with the Flagler County Sheriff Office for Enhanced Law Enforcement Services for Major Case Investigations Detective Resources.

Chief Brannon presented the item to the Board. The City had some major incidents recently and did not have the resources needed for the investigation. This agreement will provide a major case detective to assist the City of Bunnell in some cases.

Motion: Approve the Interlocal Agreement with the Flagler County Sheriff Office for Enhanced Law Enforcement Services for Major Case Investigations Detective Resources.

Motion by: Commissioner Gordon

Second by: Vice Mayor Rogers

Board Discussion: Vice Mayor Rogers thanked Sherriff Staly for the relationship between the City of Bunnell Police Department and the Sheriff's Department. He commented on the departments backing up one another on calls. Mayor Robinson stated she appreciates the support the Sherriff has given to the City. Commissioner Gordon stated she appreciates the help and the support provided to the City on the recent investigation.

Public Discussion: Daisy Henry (E. Drain St.)- thanked Sherriff Staly for reopening some cold cases and agreed the partnership would be a good thing for the City. Sheriff Staly stated there is a great working relationship with the Bunnell Police Department; the agreement tonight will enhance the service level to the community. He stated the Sheriff's Department, as it is much larger, has significant resources to utilize which the City just does not have at this time. He stated they will be looking at some of Bunnell's cold cases and believes they can make some progress on these cases.

Vote: Motion carried unanimously

H.3. Request Approval for Mutual Consent Agreement 2022-03 with Asphalt Paving Systems, Inc. for Micro-Surfacing Continuing Services

Infrastructure Director Vost presented the item to the Board. Mayor Robinson asked when this project would begin. Vose explained this is just the contract to lock in the current price and any specific projects would be brought before the Commission for approval.

Motion: Approve the Mutual Consent Agreement 2022-03 with Asphalt Paving Systems, Inc. for Micro-Surfacing Continuing Services

Motion by: Vice Mayor Rogers

Second by: Commissioner Barnes

Board Discussion: Vice Mayor Rogers stated with the gas prices increasing it is a good decision to lock in the current prices with this agreement.

Public Discussion: None

Vote: Motion carried unanimously

H.4. Request Approval of the City Health Insurance Enrollment 2022

Mayor Robinson advised she is employed with Florida Health Care and will be recusing herself from the vote.

City Manager Jackson presented the item to the Board. He stated there was a zero increase for health, dental, vision or life insurance rates and a contributing factor was employees taking advantage of their annual physicals and using other options to the emergency room when needed.

Motion: Approve the City Health Insurance Enrollment 2022

Motion by: Commissioner Gordon

Second by: Commissioner Schultz

Board Discussion: Vice Mayor Rogers stated this is a fantastic health care program, and our employees do not pay for the coverage.

Public Discussion: None

Vote: Motion carried 4-0 with 1 recusal

Recusal: Mayor Robinson abstained from voting as declared at the introduction of this item.

I. Reports:

- **City Clerk** – Reported the City received a letter of termination for the 2013 Interlocal Agreement with the Flagler County Tax Collector for the collection of business tax receipt renewals. This used to be done by the City and is better for the City in the long run as we will not be waiting a month or more for the funds collected by the Tax Collector to be turned over to the City. She also gave a brief report on the Election and stated 444 votes were cast, with more vote by mail ballots than votes on election day. Based on Bunnell's voting history, overall, this was a good turnout.
- **City Attorney** – Stated he expected to collect the money the City authorized to be paid to the Flagler County Humane Society tonight as part of the Court findings for restitution in the Circuit Court case.
- **City Manager** – Allowed Chief David Brannon to give a report during his segment. Chief Brannon first thanked everyone for the warm welcome he and his family received at his swearing in ceremony. He reported making assessments of equipment needs, training, vehicles and learning the City. "Operation New Day" conducted his first weekend here set a new tone for a more proactive law enforcement presence in Bunnell. The Police Department has finished most of the move to 1769 E Moody, Building 14. He reported an upcoming event with the 9463 Foundation which is a group of motorcycle riders from South Florida that do a "Ride to Remember." This ride will stop in Bunnell at the First Baptist Church of Bunnell in the fellowship hall on March 21st at 1PM. Sergeant Guida's family has been invited to attend. Vice Mayor offered to bring the tow trucks and fly the American Flags from the cranes for the event.
- **Mayor and City Commissioners**
 - **Commissioner Gordon** – congratulated Commissioner Barnes and Schultz on the election. She recognized the City Manager, Chief and Infrastructure Director for the good jobs they have done.
 - **Commissioner Barnes** – thanked the citizens that voted. He appreciates their trust in him and he will do everything he can to serve the City well. He stated he looked forward to working with the Board the next three years.
 - **Vice Mayor Rogers** – congratulated Commissioner Barnes and Commissioner Schultz on the election. He reported the National Day of Prayer will be held on May 5th and will be sponsored by Calvary Christian

of Palm Coast. He thanked Senator Hutson and Representative Renner for the funding Bunnell will receive for Commerce Parkway and the Coquina City Hall. He requested the City send letters to the Governor, Representative Renner and Senator Hutson.

- **Commissioner Schultz** – thanked all the voters that turned out for the election and her volunteers that went out into the community. She stated she is very excited to work for the citizens of Bunnell. She reported she has her committee together for the Audit Selection Committee and the first meeting will be Tuesday, March 22nd, 6:00 PM at the Versie Lee Mitchell Community Center.
- **Mayor Robinson** – congratulated Commissioner Barnes and Commissioner Schultz on the election. She thanked them for being willing to run. She reported on the State budget and seems the City will be awarded \$6.8 million for the Commerce Parkway road and \$500,000 for the Coquina City Hall project. She stated she attended the funeral of Joe Rizzo and how it touched her heart; Joe was a Statesman for Flagler County and will be missed by the community. Mayor Robinson said we do not want to take life for granted, live every day to the fullest; we want to serve, be kind, be passionate of what we believe in, and do what we can for our community and family.

J. Call for Adjournment.

Motion: Adjourn

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Gordon

Vote: Motion carried unanimously

Catherine D. Robinson, Mayor

Kristen Bates, CMC, City Clerk

Date

Date

****The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule****

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Catherine D. Robinson, hereby disclose that on March 14, 20 22 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of Florida Health Care Plans, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am employed full-time by Florida Health Care Plans who provides medical health insurance coverage for the City of Bunnell

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3/14/2022
Date Filed

Catherine D. Robinson
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



City of Bunnell, Florida

Agenda Item No. C.3.

Document Date: 3/10/2022 Amount:
Department: Infrastructure Account #:
Subject: Request Approval to Renew and Amend Agreement for Sludge Hauling
Agenda Section: Consent Agenda:
Goal/Priority: Infrastructure

ATTACHMENTS:

Description	Type
Ormond Septic Renewal Contract 2022	Cover Memo

Summary/Highlights:

Staff is seeking to renew the sludge hauling agreement with Ormond Septic for the second of the three one-year renewal periods provided in the contract. This renewal term includes a \$75 fuel surcharge per load.

Background:

The WWTP requires sludge hauling services which include pick up, transport and disposal of one 30-yard box of 10-15% digester solids as needed. The average container weight of the box with contents is between 16 and 18 tons. A total of 27 loads were hauled last fiscal year (FY2020-21). The agreement with Ormond Septic allows for three 1-year renewal terms.

Staff Recommendation:

Approve renewal of the Ormond Septic hauling contract.

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

**AGREEMENT FOR RENEWAL AND AMENDMENT
OF AGREEMENT FOR SLUDGE HAULING SERVICES**

THIS RENEWAL AND AMENDMENT OF ORMOND SEPTIC SYSTEMS CONTRACT 2020-02 (hereinafter “this Amendment”) is made and entered into effective the 28th day of March, 2022, by and between the City of Bunnell, a municipality of the State of Florida (hereinafter the “CITY”) and Ormond Septic Systems, a Florida corporation (hereinafter “CONTRACTOR”).

WITNESSETH

WHEREAS, the COUNTY is a municipal corporation of the State of Florida, having a responsibility to provide certain services to benefit the citizens of City of Bunnell; and

WHEREAS, the CITY and CONTRACTOR entered into an Agreement for Sludge Hauling Services dated April 13, 2020 (hereinafter the “2020 Agreement”) and entered into the first Renewal Agreement on May 10, 2021; and

WHEREAS, the CONTRACTOR has provided services under the Agreement, in a manner satisfactory to the COUNTY; and

WHEREAS, the 2020 Agreement provided for a one (1) year Term and provided for three (3) additional one (1) year terms, upon written agreement by the parties, and the parties are desirous of extending the 2020 Agreement; and

WHEREAS, Section 448.095, Fla. Stat., imposes certain obligations on public agencies with regard to the use of the E-Verify system by their contractors and subcontractors.

NOW THEREFORE, in consideration of the premises, and in consideration of the mutual conditions, covenants, and obligations hereafter expresses, it is agreed as follows:


1. **Recitals.** The foregoing recitals are true and correct and constitute the material basis for this Amendment. Said recitals are hereby ratified and made a part of this Amendment Agreement.
2. **Renewal.** The 2020 Agreement is hereby renewed and extended for an additional one (1) year term at a rate of \$1,500.00 per load hauled commencing on the Contract Renewal Date of April 14, 2022.
3. **Amendment.** The 2020 Agreement is hereby amended to include a \$75.00 per load fuel surcharge, payable beginning on April 14, 2022 and thereafter throughout the term of this Amendment.

4. All remaining terms, provisions, and conditions, including, but not limited to the terms for payment, of the 2020 Agreement dated April 13, 2020, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have signed and sealed this Renewal Agreement on the day and date first written above.

Contractor

City of Bunnell, Florida



Gregory B Thompson
President

Catherine D. Robinson
Mayor

ATTEST:

Approved as to form and sufficiency:

Kristen Bates, City Clerk

Vose Law Firm, City Attorney

Date Signed by City: _____



City of Bunnell, Florida

Agenda Item No. E.1.

Document Date: 3/3/2022 Amount:
Department: Community Development Account #:
Subject: Ordinance 2022-11 Requesting to change the Official Zoning Map for 15.2± acres of land, owned by First Coast Rolls Offs, LLC, Bearing the Parcel ID: 01-12-28-0000-01010-0011 from Flagler County, AC- Agriculture to City of Bunnell, AG&S, Agricultural & Silviculture District. - Second Reading
Agenda Section: Ordinances: (Legislative): None
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
First Coast Rolls Offs Proposed Rezoning Ordinance	Ordinance
First Coast Roll Offs Location Map	Location Map(s)

Summary/Highlights:

The applicant is requesting an amendment to the official zoning map to change the zoning on a 15.2± acre property from Flagler County, "AC- Agriculture" to City of Bunnell, "AG&S, Agricultural & Silviculture".

The property is designated "Agricultural & Silviculture" on the City of Bunnell Future Land Use Map in the Comprehensive Plan.

The Planning, Zoning and Appeals Board heard this request at their February 1, 2021 Meeting. At that meeting, the PZA Board voted to recommend approval of the proposed ordinance.

This item was last heard at the March 14, 2022 City Commission Meeting. At this meeting, the City Commission voted to approved the proposed ordinance. In accordance with Florida Statute, this ordinance was advertised in the March 17, 2022 edition of the Palm Coast Observer.

Background:

The applicant, First Coast Roll-Offs, LLC, owns a 15.2± acre property identified as Parcel ID's: 01-12-28-0000-01010-0011. The applicant plans to construct a wood recycling center on this site. These facility are regulated as a "Solid Waste Organics Recycling Facility" by the Florida Department of Environmental Protection. The applicant will be making a separate Special

Exception application for this proposed use.

The property is currently zoned Flagler County "AC-Agriculture". Although annexed into the City, the property did not receive a City of Bunnell zoning classification. The Flagler County "AC Agriculture" has a minimum lot size of five (5) acres.

The proposed zoning classification is City of Bunnell "AG&S, Agriculture & Silviculture". The intent of the "AG&S zoning classification is to "permit a range of agricultural and/or silvicultural use and to accommodate very low density residential development at a concentration of one dwelling unit per five acres".

The proposed "'AG&S, Agriculture & Silviculture" zoning is consistent with the Future Land Use Map and the existing pattern of surrounding development.

Staff Recommendation:

Adopt Ordinance 2022-11 Requesting to change the Official Zoning Map for 15.2± acres of land, owned by First Coast Rolls Offs, LLC, Bearing the Parcel ID: 01-12-28-0000-01010-0011 from Flagler County, AC- Agriculture to City of Bunnell, AG&S, Agricultural & Silviculture District. - Second Reading

City Attorney Review:

Approved as to form and legality.

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2022-11

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA PROVIDING FOR THE REZONING OF REAL PROPERTY TOTALING APPROXIMATELY 15.2 ± ACRES, OWNED BY FIRST COAST ROLL-OFFS, BEARING PARCEL ID: 01-12-28-0000-01010-0011, LOCATED ON THE NORTH SIDE OF STATE ROAD 100 APPROXIMATELY TWO THIRDS OF A MILE WEST OF WATER OAK ROAD WITHIN THE BUNNELL CITY LIMITS FROM FLAGLER COUNTY, “AC, AGRICULTURE” TO CITY OF BUNNELL, “AG&S, AGRICULTURAL & SILVICULTURE”; PROVIDING FOR THE TAKING OF IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR THE ADOPTION OF MAPS BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, First Coast Roll-Offs, LLC, the owner of certain real property, which land totals approximately 15.2± acres in size located on the north side of State Highway 100 approximately two-thirds of a mile west of Water Oak Road within the Bunnell city limits and is assigned Tax Parcel Identification Number 01-12-28-0000-01010-0011, by the Property Appraiser of Flagler County; and

WHEREAS, First Coast Roll Offs, LLC has applied to the City of Bunnell pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Bunnell*, to have the subject property rezoned to the City of Bunnell “AG&S, Agricultural & Silviculture” zoning classifications from the existing Flagler County, “AC, Agriculture” zoning classification; and

WHEREAS, the City’s Community Department has conducted a thorough review and analysis of the demands upon public facilities and general planning and land development issues should the subject rezoning application be approved and has otherwise reviewed and evaluated the application to determine whether is comports with sound and generally accepted land use planning practices and principles as well as whether the application is consistent with the goals, objectives and policies set forth in the City’s *Comprehensive Plan*; and

WHEREAS, on February 1, 2022 the Planning, Zoning and Appeals Board of the City of Bunnell reviewed this request and recommended approval of the proposed ordinance to the City Commission; and

WHEREAS, professional City planning staff, the City’s Planning, Zoning and Appeals Board and the City Commission have determined that the proposed rezoning of the subject property as set forth in this Ordinance is consistent with the *Comprehensive Plan of the City of Bunnell*, the land development regulations of the City of Bunnell, and the controlling provisions of State law; and

WHEREAS, the City Commission of the City of Bunnell, Florida has taken, as implemented by City staff, all actions relating to the rezoning action set forth herein in accordance with the requirements and procedures mandated by State law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Legislative Findings and Intent.

- (a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (whereas clauses) to this Ordinance.
- (b) The subject property, which is approximately 15.2± acres in size, is located on the north side of State Highway 100 approximately two-thirds of a mile west of Water Oak Road in the City of Bunnell.
- (c) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

Section 2. Rezoning of Real Property/Implementing Actions.

- (a) Upon enactment of this Ordinance the following described property, as depicted in the map attached to this Ordinance, and totaling approximately 15.2± acres in size, shall be rezoned to the City of Bunnell “AG&S, Agricultural & Silviculture” zoning classification from the existing Flagler County, “AC, Agriculture” zoning classification; and

LEGAL DESCRIPTION: 15.20 AC POR NE CRNR SEC 1 THENCE SE 2564.48', SE 2582.74' TO NLY ROW SR100 THENCE SW ALONG SR 100 3506.24' TO POB CONTINUE SW ALONG NLY ROW SR 100 500', NW 1324.47' NE 500' SE 1323.78' TO NLY ROW SR100 AND POB OR 2488/1070 /881,883

ADDRESS: N/A

TAX PARCEL IDENTIFICATION NUMBER: 01-12-28-0000-01010-0011

- (b) The City Manager, or designee, is hereby authorized to execute any and all documents necessary to formalize approval of the rezoning action taken herein and to revise and amend the Official Zoning Map or Maps of the City of Bunnell as may be appropriate to accomplish the action taken in this Ordinance.
- (c) Conditions of development relating to the subject property may be incorporated into the subsequent pertinent development orders and such development orders may be subject to public hearing requirements in accordance with the provisions of controlling law.

Section 3. Incorporation of Maps.

The maps attached to this Ordinance are hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

Section 4. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Non-codification.

This Ordinance shall be not be codified in the *City Code of the City of Bunnell* or the *Land Development Code of the City of Bunnell*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Bunnell by the City Manager, or designee.

Section 7. Effective Date

This Ordinance shall take effect upon adoption.

First Reading: on this 14th day of March 2022.

Second/Final Reading: adopted on this 28th day of March 2022.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

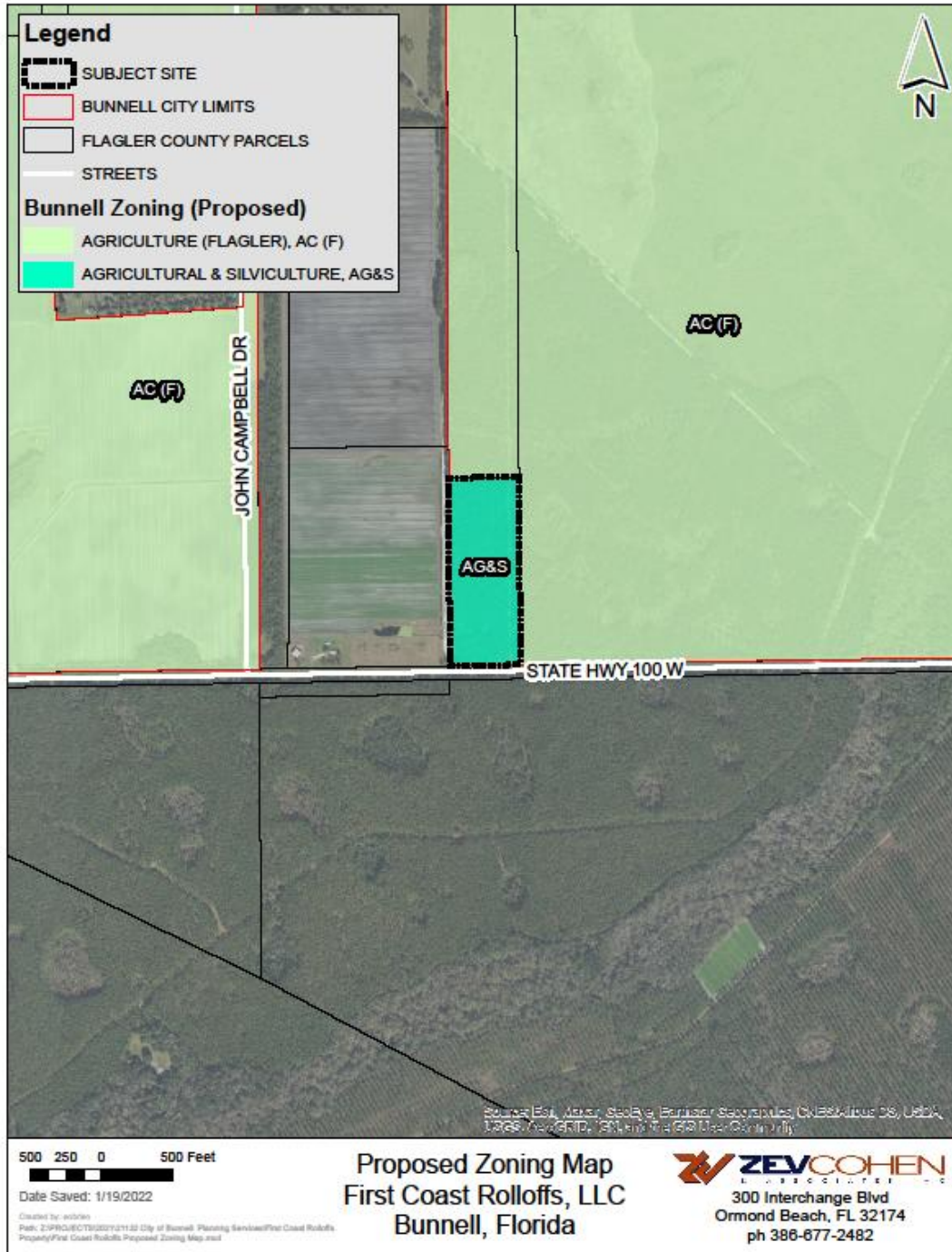
Attest:

Kristen Bates, CMC, City Clerk





Seal:

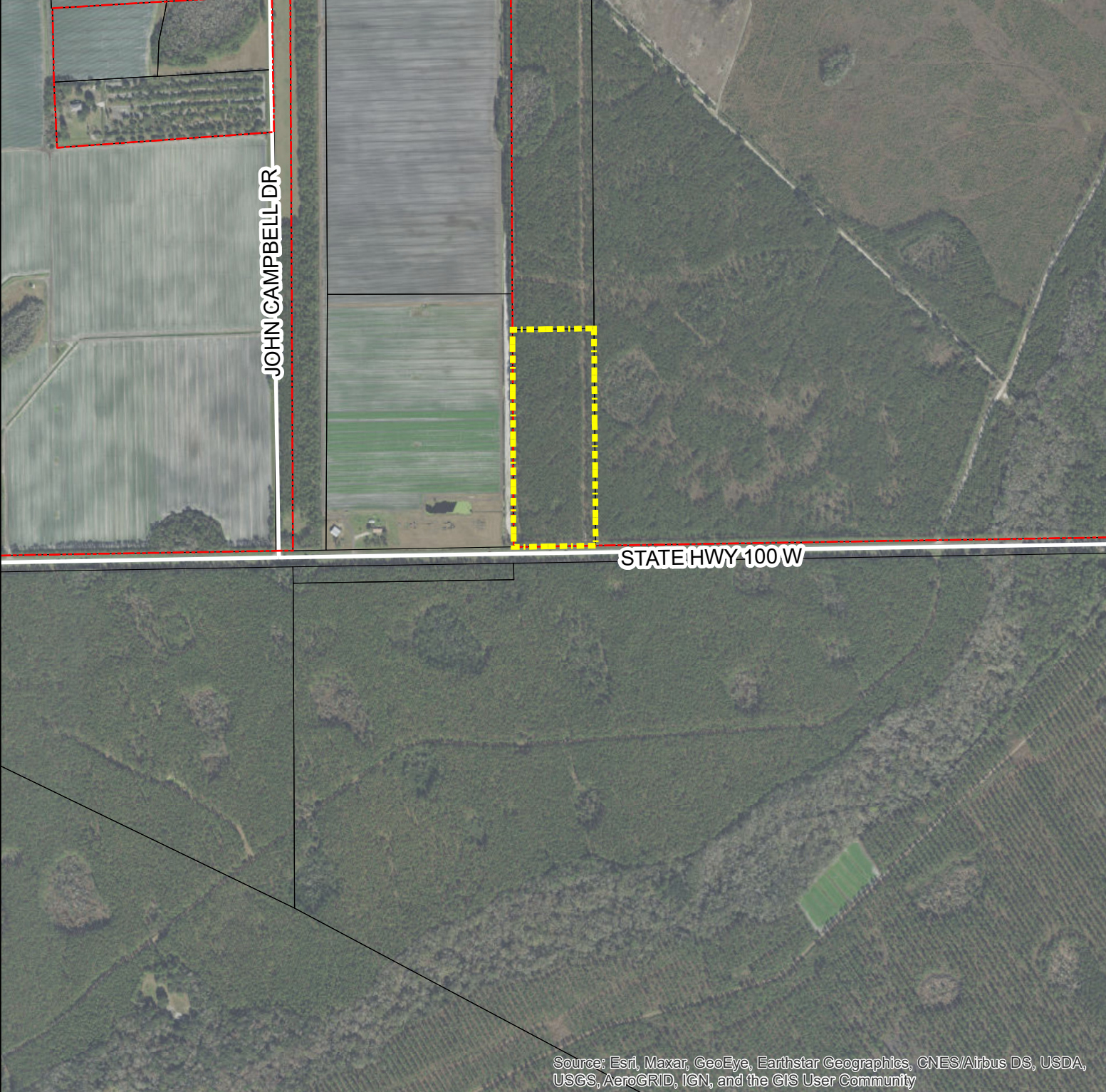
Exhibit "A"

Proposed Zoning Map



Legend

-  SUBJECT SITE
-  BUNNELL CITY LIMITS
-  FLAGLER COUNTY PARCELS
-  STREETS



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

500 250 0 500 Feet



Date Saved: 1/19/2022

Created by: eobrien

Path: Z:\PROJECTS\2021\21132 City of Bunnell Planning Services\First Coast Rolloffs Property\First Coast Rolloffs Aerial Location Map.mxd

**Aerial Location Map
First Coast Rolloffs, LLC
Bunnell, Florida**



300 Interchange Blvd
Ormond Beach, FL 32174
ph 386-677-2482



City of Bunnell, Florida

Agenda Item No. H.1.

Document Date: 3/4/2022 Amount: \$1,027,677.18
Department: City Manager Account #:
Subject: Request to Approve Business Incentive Program Application for Project Christmas
Agenda Section: New Business:
Goal/Priority: Increase Economic Base, Financial Stability/Sustainability, Quality of Life

ATTACHMENTS:

Description	Type
Project Christmas Application	Contract

Summary/Highlights:

The City of Bunnell adopted Resolution 2019-23, consistent with Section 166.021(8), Florida Statutes to implement a City of Bunnell Business Incentive Program, for the purpose of providing economic development grants for private enterprises which meet the criteria established under the Resolution.

This project falls under F.S. 288.075 Confidentiality of Records statute.

COMMERCIAL DEVELOPMENT AND CAPITAL IMPROVEMENTS

(b) "Proprietary confidential business information" means information that is owned or controlled by the corporation, partnership, or person requesting confidentiality under this section; that is intended to be and is treated by the corporation, partnership, or person as private in that the disclosure of the information would cause harm to the business operations of the corporation, partnership, or person; that has not been disclosed unless disclosed pursuant to a statutory provision, an order of a court or administrative body, or a private agreement providing that the information may be released to the public; and that is information concerning:

1. Business plans. 2. Internal auditing controls and reports of internal auditors. 3. Reports of external auditors for privately held companies. (c) "Trade secret" has the same meaning as in s. [688.002](#). (2)

PLANS, INTENTIONS, AND INTERESTS.—

Background:

Project Christmas has submitted an application requesting a Business Incentive Grant for New Business. The applicant will build a 100,000 Sq. Ft. on CR 15. The estimated capital investment

is \$51,012,500.00. The applicant scored 17 points under the New Business Category. This category is eligible 75% of four years incentive for ad valorem tax and 50% of Four years tangible business property tax.

Staff Recommendation:

Staff recommends approval performance grant (rebate), total maximum possible incentive \$1,027,677.18; Annual rebate will consist of 7 annual installments of \$146,811.03

City Attorney Review:

Commission discretion.

Finance Department Review/Recommendation:

Approve

City Manager Review/Recommendation:

Approved.



APPLICATION
Business Incentive Program

1. BUSINESS INFORMATION

A. Legal name of the Applicant:

Project Christmas (subject to

Fla. Statutes 280.075
Confidentiality of
Records.)

B. Name of Ultimate Parent Company (if applicable):
City State/Province Country

C. List each Principal Executive Officer, director (or any person who performs a similar function regardless of title) of the Applicant and the Ultimate Parent Company (if applicable), and any person or entity that Controls the Applicant. Attach additional sheets if necessary.

<u>Name</u>	<u>Title or Position</u> ¹	<u>Percent of Ownership</u>
[REDACTED]	President	100
[REDACTED]	CEO	

D. Applicant's Federal Employer Identification Number: 47-1334141
(Please complete either the substitute W-9 Form at the end of this application or attach a completed IRS Form W-9.)

E. Applicant's Florida Sales Tax Registration Number (if applicable):

F. Total number of new jobs and/or saved jobs (on a Full-Time Equivalent Job Basis).

123

G. NEW BUSINESS ONLY: Is the Applicant an existing resident of Bunnell?

No



2. PROJECT OVERVIEW

A. Which of the following best describes the Applicant:

New business to Bunnell

B. How many employees of the Applicant, the Ultimate Parent Company and its Subsidiaries (other than the Applicant) will be transferred from other locations in connection with this Project (on a Full-Time Equivalent Job Basis)?

Little to no transfers from outside of the area. The project will mainly consist of new hires

C. Please describe the Project, including the specific business activity(ies) of the Project:

[REDACTED]

D. What is the anticipated commencement date of the Project?

July 2022.

E. Break down of the Project's primary business activity(ies) and the corresponding wages:

Applicant's Activities	6 Digit NAICS Code(s)	Project Function (total = 100%)	Average Annualized Wage (\$)
[REDACTED]	115112	65%	\$67000
[REDACTED]		20%	\$67000
[REDACTED]		15%	\$67000

F. Please provide the address of the proposed permanent location of the Project:

487 County Road 15

Bunnell, Florida 32110

G. Will the Project be located in a current underutilized business zone or CRA.

Unclear if the property is in an underutilized business zone or CRA

H. Which of the following best describes the location of the Project:

National headquarters

I. Please provide an estimate of the percentage of goods or services from this Project that will be sold or delivered to customers outside the City of Bunnell:

100%

Revised 11/19 Page 2 of 6



3. JOB AND WAGE OVERVIEW

A. How many new Full-Time Equivalent (FTE) Jobs are projected to be created as part of this project?

123

B. What is the projected annualized average wage (excluding benefits) of the new Full-Time Equivalent Jobs Bunnell jobs created as part of this Project?²\$

\$67,000

C. What is the projected annualized average cost to the Applicant of benefits for each new Full-Time Equivalent created as part of this Project? \$ 10,050

D. Please indicate the benefits that are included in the above calculation (*e.g.*, health insurance, 401(k) contributions, paid vacation and sick leave, etc.)? Health Insurance, Sick Leave, Paid Vacations, 401k Contributions

4. CAPITAL INVESTMENT OVERVIEW

A. Describe the capital investment in connection with the Project in real and personal property (Examples: construction of new facility; remodeling of facility; upgrading, replacing, or buying new equipment.):

\$51,012,500

B. Identify whether the Project be located in a/an:

Newly constructed building(s) on previously acquired land

C. List the projected capital investment to be made in Bunnell in connection with this Project (by type and year):

Calendar Year :	2022	2023	2024	2025		Total
Land or Building Purchase	\$ 1,000,000	\$	\$	\$	\$	\$1,000,000
Construction / Renovations	\$	\$ 15,896,250	\$ 7,095,000	\$ 12,416,250	\$	\$35,407,500
Manufacturing Equipment	\$	\$ 3,940,000	\$ 9,540,000	\$	\$	\$13,480,000
R&D Equipment	\$	\$	\$	\$	\$	\$
Other Equipment (computer equipment, office furniture, etc.)	\$	\$ 437,500	\$ 687,500	\$	\$	\$1,125,000
Total Capital Investment	\$ 1,000,000	\$ 20,273,750	\$ 8,736,500	\$ 12,416,250	\$	\$51,012,500

D. What is the estimated square footage of the new or expanded facility?

100,000 SF

² All cash payments to the employees (other than reimbursements of business expenses) should be included.
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6. DISCLOSURE

A. In the past 10 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled been convicted of or pled guilty or nolo contendere (“no contest”) in a domestic, foreign or military court to any Felony or Misdemeanor involving fraud, false statements or omissions, wrongful taking of property, bribery, perjury, forgery or a conspiracy to commit any of these offenses?

No.

B. Is (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, or (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls (a) the

subject of a pending criminal prosecution or governmental enforcement action in any jurisdiction or (b) subject to any unsatisfied tax liens in Florida or judgment liens in any jurisdiction in the U.S.?

No.

- C. In the past 5 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled (a) been named as a DEFENDANT in any civil litigation or arbitration in any jurisdiction, (b) had an application for license, or a license or its equivalent, to practice any profession or occupation denied, suspended or revoked in any jurisdiction, or (c) been subject to a bankruptcy or insolvency petition in any jurisdiction?

No.

Revised 11/19 Page 4 of 6



7. CONFIDENTIALITY



In accordance with Section 288.075 of the Florida Statutes, the Applicant may request that the City of Bunnell maintain the confidentiality of all information regarding this project (including information contained in this application) for the lesser of a 12 month period after the date of this application (which may be extended for an additional 12 months upon request), 6 months after the issuance of the final project order approving the project or until the information is otherwise disclosed.

Please indicate whether the Applicant is requesting confidential treatment of this project in accordance with Section 288.075 of the Florida Statutes. (Does not apply to SDST sales tax exemption applicants.)

Yes

8. SIGNATURES

The undersigned person hereby affirms that he or she has been duly authorized and empowered to verify, execute and deliver this Application, that he or she has read this Application (including all attachments hereto) and he or she has knowledge of all of the facts stated herein, and that this Application, and all information submitted in connection herewith, is complete and accurate and contains no misstatements, misrepresentations, or omissions of material facts, to the best of his or her knowledge and belief.

Signature		Date	2/16/22
Name	Bob Atack		
Title	CEO		
Company			



APPENDIX 1

EXPLANATION OF TERMS

The following terms used in this Application have the meanings set forth below:

APPLICANT – The entity(ies) that will satisfy all job creation and capital investment requirements under the incentive agreement with the Department and which are applying on or amending this Application.

BROWNFIELD AREA ELIGIBLE FOR BONUS REFUNDS – Has the meaning ascribed to such term in Section 288.107 of the Florida Statutes.

CONTROL – The power, directly or indirectly, to direct the management or policies of a company, whether through ownership of securities, by contract, or otherwise. Any person or entity that (i) is a director, general partner or officer exercising executive responsibility (or having similar status or functions); (ii) directly or indirectly has the right to vote 50% or more of a class of a voting security or has the power to sell or direct the sale of 50% or more of a class of voting securities; or (iii) in the case of a partnership, has the right to receive upon dissolution, or has contributed, 50% or more of the capital, is presumed to control that company

ENTERPRISE ZONE – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

FELONY – For jurisdictions that do not differentiate between a felony and a misdemeanor, a felony is an offense punishable by a sentence of at least one year imprisonment and/or a fine of at least \$1,000. The term also

includes a general court martial.

FOUND – Includes adverse final actions, including consent decrees in which the respondent has neither admitted nor denied the findings, but does not include agreements, deficiency letters, examination reports, memoranda of understanding, letters of caution, admonishments, and similar informal resolutions of matters.

FULL-TIME EQUIVALENT JOB – One employee or two or more employees (without duplication) who perform at least 35 hours of paid work per week.

JOBS – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

MISDEMEANOR – For jurisdictions that do not differentiate between a felony and a misdemeanor, a misdemeanor is an offense punishable by a sentence of less than one year imprisonment and/or a fine of less than \$1,000. The term also includes a special court martial.

NAICS – Those classifications contained in the North American Industry Classification System, as published in 2007 by the Office of Management and Budget, Executive Office of the President, and updated from time to time.

ORDER – A written directive issued pursuant to statutory authority and procedures, including orders of denial, suspension, or revocation; does not include special stipulations, undertakings or agreements relating to payments, limitations on activity or other restrictions unless they are included in an order.

PRINCIPAL EXECUTIVE OFFICER – With respect to any entity, such entity's chief executive officer, chief financial officer, chief operations officer or any person who performs similar functions regardless of title.

PROJECT – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.



ESTIMATE OF ECONOMIC DEVELOPMENT
GRANT CALCULATION
Project Christmas

Calculations based on City

Category: New Business

POINTS AWARDED

Target Industry: Agricultural Manufacturing	2
Capital Investment: \$51,012,500.00	4
Facility Size: 100000 SqFt	3
Job Creation: 123	4
Wages: Average wage \$67,000	4
CRA	0
City Resident:	0
Proximity to Utilities:	
Total Points	17

The applicant scored 17 points under the New Industry Category. Therefore, this project is eligible 75% of four years incentive and 50% tangible personal peroperty tax incentive. for expedited permitting and four (4) years Ad Valorem tax (City general fund)

Total Value of Capital Improvements	\$36,407,500.00
Multiplied by City Millage rate	0.00743
Annual Ad Valorem Tax (general city portion)	\$270,507.73
75% Annual Ad Valorem Tax(gen. city portion)	0.75
Total Estimated Rebate Per Year	\$202,880.79
Multiplied by # Eligible Years	4
Ad Valorem Tax (general city portion) Estimate =	\$811,523.18

Total Estimated Value of New Tangible Assets	\$14,605,000.00
Multiplied by City Millage rate	0.0074
Annual new tangible business personal property tax (general city portion)	\$108,077.00
50% Annual new tangible business oersonal property tax(gen. city portion)	0.5
Total Estimated Rebate Per Year	54038.5
Multiplied by # Eligible Years	4
Tangible Business Personal Property Tax (general city portion)	\$216,154.00

REBATE SCHEDULE & PAYOUT:

Total Maximum Possible Incentive:	\$1,027,677.18
Rebate will consist of <u>7 annual</u> installments of:	\$146,811.03

Select Year: 2018

The 2018 Florida Statutes

[Title XIX](#)[Chapter 288](#)[View Entire Chapter](#)

PUBLIC BUSINESS COMMERCIAL DEVELOPMENT AND CAPITAL IMPROVEMENTS

288.075 Confidentiality of records.—

(1) DEFINITIONS.—As used in this section, the term:

(a) “Economic development agency” means:

1. The Department of Economic Opportunity;
2. Any industrial development authority created in accordance with part III of chapter 159 or by special law;
3. Space Florida created in part II of chapter 331;
4. The public economic development agency of a county or municipality or, if the county or municipality does not have a public economic development agency, the county or municipal officers or employees assigned the duty to promote the general business interests or industrial interests of that county or municipality or the responsibilities related thereto;
5. Any research and development authority created in accordance with part V of chapter 159; or
6. Any private agency, person, partnership, corporation, or business entity when authorized by the state, a municipality, or a county to promote the general business interests or industrial interests of the state or that municipality or county.

(b) “Proprietary confidential business information” means information that is owned or controlled by the corporation, partnership, or person requesting confidentiality under this section; that is intended to be and is treated by the corporation, partnership, or person as private in that the disclosure of the information would cause harm to the business operations of the corporation, partnership, or person; that has not been disclosed unless disclosed pursuant to a statutory provision, an order of a court or administrative body, or a private agreement providing that the information may be released to the public; and that is information concerning:

1. Business plans.
2. Internal auditing controls and reports of internal auditors.
3. Reports of external auditors for privately held companies.

(c) “Trade secret” has the same meaning as in s. [688.002](#).

(2) PLANS, INTENTIONS, AND INTERESTS.—

(a)1. If a private corporation, partnership, or person requests in writing before an economic incentive agreement is signed that an economic development agency maintain the confidentiality of information concerning plans, intentions, or interests of such private corporation, partnership, or person to locate, relocate, or expand any of its business activities in this state, the information is confidential and exempt from s. [119.07\(1\)](#) and s. [24\(a\)](#), Art. I of the State Constitution for 12 months after the date an economic development agency receives a request for confidentiality or until the information is otherwise disclosed, whichever occurs first.

2. An economic development agency may extend the period of confidentiality specified in subparagraph 1. for up to an additional 12 months upon written request from the private corporation, partnership, or person who originally requested confidentiality under this section and upon a finding by the economic development agency that such private corporation, partnership, or person is still actively considering locating, relocating, or expanding its business activities in this state. Such a request for an extension in the period of confidentiality must be received prior to the expiration of any confidentiality originally provided under subparagraph 1.

If a final project order for a signed economic development agreement is issued, then the information will remain confidential and exempt for 180 days after the final project order is issued, until a date specified in the final project order, or until the information is otherwise disclosed, whichever occurs first. However, such period of confidentiality may not extend beyond the period of confidentiality established in subparagraph 1. or subparagraph 2.

(b) A public officer or employee may not enter into a binding agreement with any corporation, partnership, or person who has requested confidentiality of information under this subsection until 90 days after the information is made public unless:

1. The public officer or employee is acting in an official capacity;
2. The agreement does not accrue to the personal benefit of such public officer or employee; and
3. In the professional judgment of the officer or employee, the agreement is necessary to effectuate an economic development project.

(3) **TRADE SECRETS.**—Trade secrets held by an economic development agency are confidential and exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

(4) **PROPRIETARY CONFIDENTIAL BUSINESS INFORMATION.**—Proprietary confidential business information held by an economic development agency is confidential and exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution, until such information is otherwise publicly available or is no longer treated by the proprietor as proprietary confidential business information.

(5) **IDENTIFICATION, ACCOUNT, AND REGISTRATION NUMBERS.**—A federal employer identification number, reemployment assistance account number, or Florida sales tax registration number held by an economic development agency is confidential and exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

(6) **ECONOMIC INCENTIVE PROGRAMS.**—

(a) The following information held by an economic development agency pursuant to the administration of an economic incentive program for qualified businesses is confidential and exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution for a period not to exceed the duration of the incentive agreement, including an agreement authorizing a tax refund or tax credit, or upon termination of the incentive agreement:

1. The percentage of the business's sales occurring outside this state and, for businesses applying under s. 288.1045, the percentage of the business's gross receipts derived from Department of Defense contracts during the 5 years immediately preceding the date the business's application is submitted.
2. An individual employee's personal identifying information that is held as evidence of the achievement or nonachievement of the wage requirements of the tax refund, tax credit, or incentive agreement programs or of the job creation requirements of such programs.
3. The amount of:
 - a. Taxes on sales, use, and other transactions paid pursuant to chapter 212;
 - b. Corporate income taxes paid pursuant to chapter 220;
 - c. Intangible personal property taxes paid pursuant to chapter 199;
 - d. Insurance premium taxes paid pursuant to chapter 624;
 - e. Excise taxes paid on documents pursuant to chapter 201;
 - f. Ad valorem taxes paid, as defined in s. 220.03(1); or
 - g. State communications services taxes paid pursuant to chapter 202.

However, an economic development agency may disclose in the annual incentives report required under s. 288.907 the aggregate amount of each tax identified in this subparagraph and paid by all businesses participating in each economic incentive program.


(b)1. The following information held by an economic development agency relating to a specific business participating in an economic incentive program is no longer confidential or exempt 180 days after a final project order for an economic incentive agreement is issued, until a date specified in the final project order, or if the information is otherwise disclosed, whichever occurs first:

- a. The name of the qualified business.

- b. The total number of jobs the business committed to create or retain.
 - c. The total number of jobs created or retained by the business.
 - d. Notwithstanding s. 213.053(2), the amount of tax refunds, tax credits, or incentives awarded to, claimed by, or, if applicable, refunded to the state by the business.
 - e. The anticipated total annual wages of employees the business committed to hire or retain.
2. For a business applying for certification under s. 288.1045 which is based on obtaining a new Department of Defense contract, the total number of jobs expected and the amount of tax refunds claimed may not be released until the new Department of Defense contract is awarded.

(7) PENALTIES.—Any person who is an employee of an economic development agency who violates the provisions of this section commits a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

History.—s. 1, ch. 77-75; s. 1, ch. 79-395; s. 3, ch. 83-47; s. 1, ch. 86-152; s. 1, ch. 86-180; s. 1, ch. 86-218; s. 1, ch. 89-217; s. 104, ch. 90-360; s. 245, ch. 91-224; s. 220, ch. 95-148; s. 1, ch. 95-378; s. 1, ch. 96-353; s. 135, ch. 96-406; s. 14, ch. 99-256; s. 1, ch. 2001-161; s. 5, ch. 2002-183; s. 27, ch. 2003-286; s. 55, ch. 2006-60; s. 1, ch. 2006-157; s. 1, ch. 2007-203; s. 23, ch. 2011-76; s. 148, ch. 2011-142; s. 1, ch. 2012-28; s. 55, ch. 2012-30.

 **Flagler County, FL Property Appraisers Office**

Owner Information

Primary Owner
[Deen Properties LLC](#)
 4715 W Fairview Hts
 Tampa, FL 33616

Parcel Summary

Parcel ID 11-12-29-0000-01031-0000
Prop ID 6238
Location 445 COUNTY RD 15
Address BUNNELL, FL 32110
Brief Tax 0040.00 ACRES S1/2 OF S1/2 OF NW1/4 REMAINDERMAN DELORES REGINA, DEEN EURA AND WILLIAM W DEEN JR OR BOOK 202 PG 180 OR 1085 PG
Description* 1819-DC OR 1185 PG 1258 ANNEX ORD 2007-30, 1592/902 & 2008-20, 1656/364
(Note: *The Description above is not to be used on legal documents.)
Property Use Code IMPROVED AG (005001)
Tax District BUNNELL AREA WITH NO MOSQUITO CONTROL (District 13)
Millage Rate 22.0306
Homestead N
Feet (GIS) 1,667,658.315

[View Map](#)

Valuation

	2021 Certified Values	2020 Certified Values	2019 Certified Values	2018 Certified Values
Building Value	\$0	\$0	\$0	\$0
Extra Features Value	\$14,124	\$14,124	\$14,124	\$14,522
Land Value	\$24,690	\$24,690	\$24,690	\$24,690
Land Agricultural Value	\$10,164	\$10,163	\$10,163	\$10,163
Agricultural (Market) Value	\$117,780	\$117,780	\$118,150	\$108,150
Just (Market) Value	\$156,594	\$156,594	\$156,964	\$147,362
Assessed Value	\$48,978	\$48,977	\$48,977	\$49,375
Exempt Value	\$0	\$0	\$0	\$0
Taxable Value	\$48,978	\$48,977	\$48,977	\$49,375
Protected Value	\$0	\$0	\$0	\$0

"Just (Market) Value" description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.

Historical Assessment

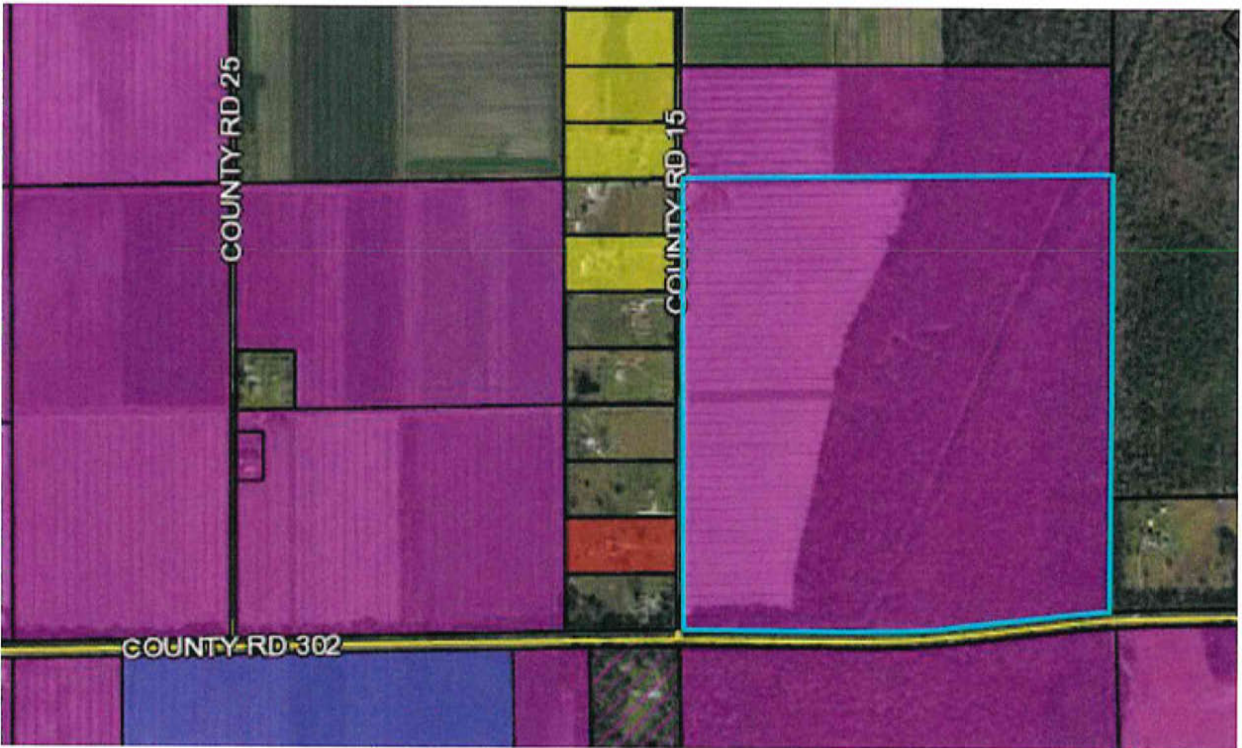
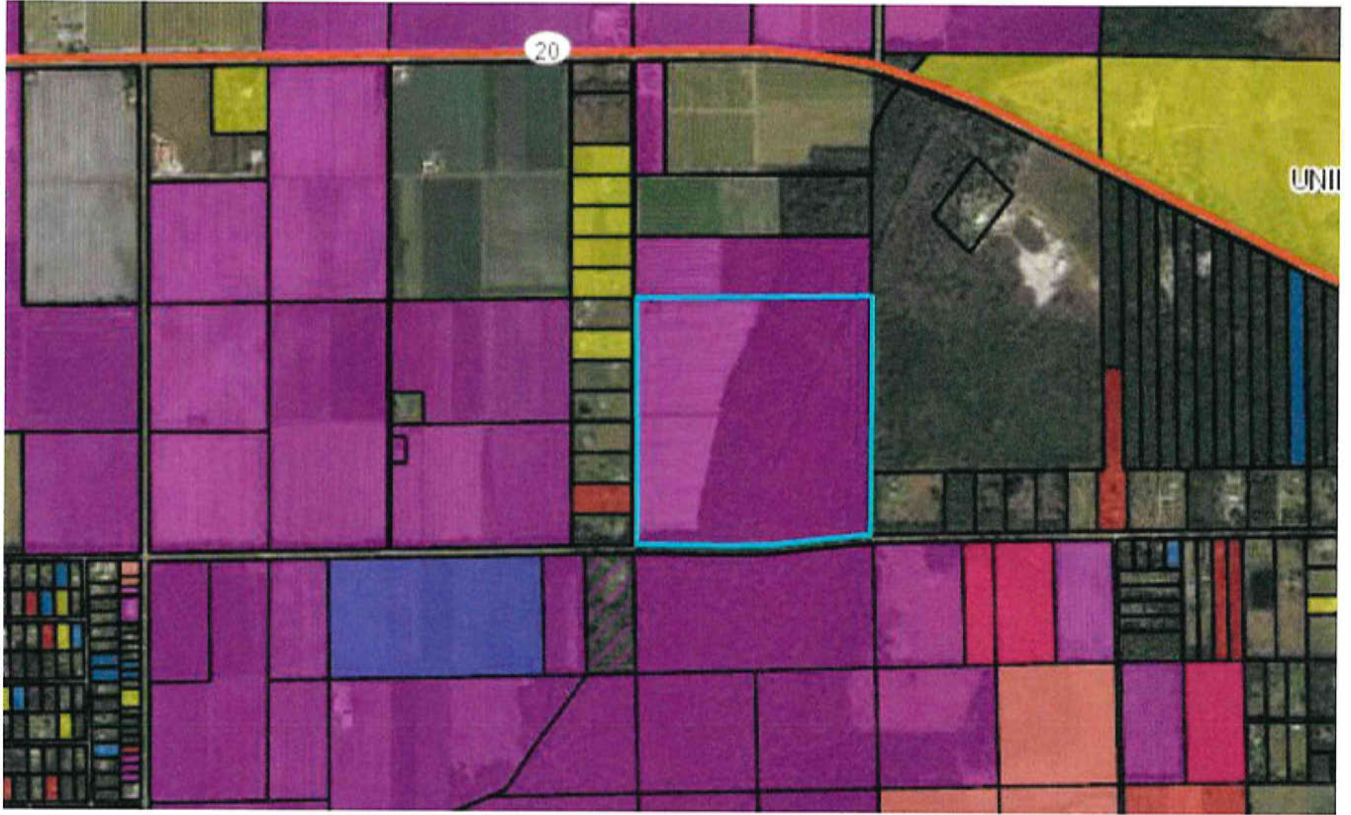
Year	Building Value	Extra Features Value	Land Value	Agricultural Value	Just (Market) Value	Assessed Value	Exempt Value	Taxable Value	Maximum Portability
2020	\$0	\$14,124	\$24,690	\$10,163	\$156,594	\$48,977	\$0	\$48,977	\$0
2019	\$0	\$14,124	\$24,690	\$10,163	\$156,964	\$48,977	\$0	\$48,977	\$0
2018	\$0	\$14,522	\$24,690	\$10,163	\$147,362	\$49,375	\$0	\$49,375	\$0
2017	\$0	\$12,534	\$24,690	\$10,163	\$147,875	\$47,387	\$0	\$47,387	\$0
2016	\$0	\$13,130	\$0	\$14,930	\$203,130	\$28,060	\$0	\$28,060	\$0
2015	\$0	\$13,528	\$0	\$14,930	\$138,529	\$28,458	\$0	\$28,458	\$0
2014	\$0	\$14,124	\$0	\$14,930	\$144,124	\$29,054	\$0	\$29,054	\$0
2013	\$0	\$14,722	\$0	\$14,930	\$139,723	\$29,652	\$0	\$29,652	\$0
2012	\$0	\$15,120	\$0	\$14,930	\$140,121	\$30,050	\$0	\$30,050	\$0
2011	\$0	\$15,518	\$0	\$14,930	\$160,519	\$30,448	\$0	\$30,448	\$0
2010	\$3,010	\$15,916	\$0	\$0	\$33,856	\$0	\$0	\$0	\$33,856
2009	\$3,010	\$16,512	\$0	\$0	\$34,452	\$0	\$0	\$0	\$34,452

TRIM Notice

[2021 TRIM Notice \(PDF\)](#)

Extra Features

Code	Description	Area	Effective Year Built
001720	FARM SILO	9,947	2000



City Manager's Monthly Report

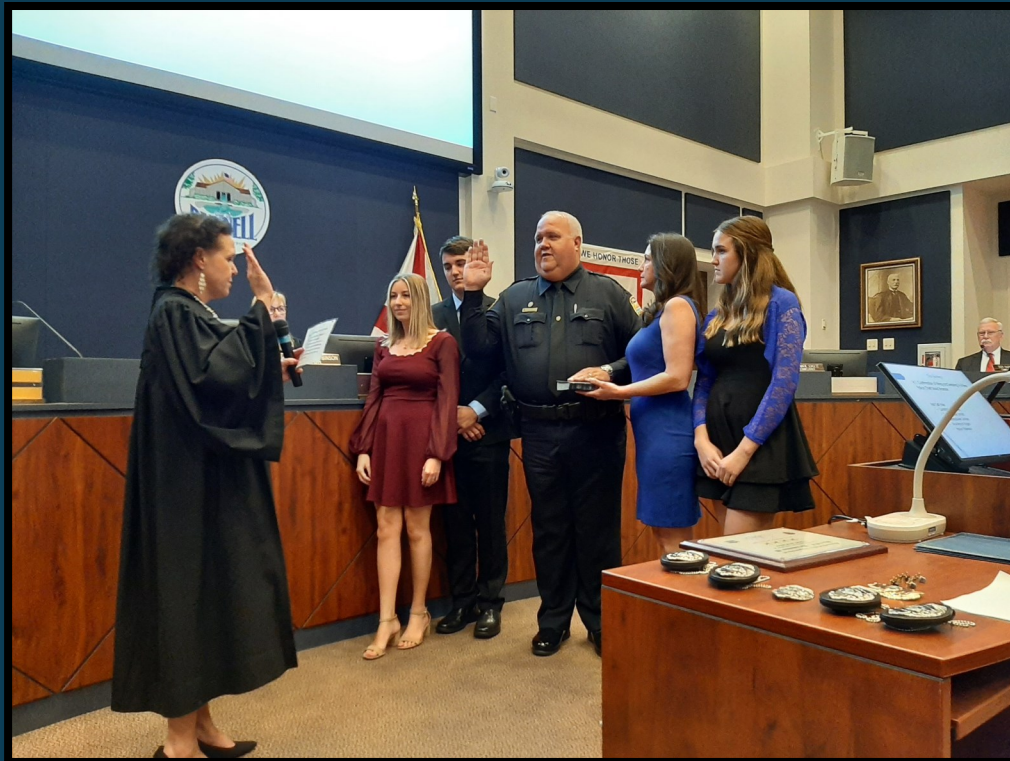


Dr. Alvin B. Jackson, Jr.
City Manager
For February 2022

Published: March 2022

Police Department Swearing In: February 28, 2022

Judge Totten swears in
Police Chief David
Brannon. Standing
beside him are his wife,
daughter, and his son.



Ciara H. Devane, Leanna Homen, Alton G. Ogden, Keith Waheed, and Jonathon D. Raihala are sworn in as Bunnell Police Officers



City Commission Mission Statement

The City Commission of the City of Bunnell is dedicated to providing its citizens, businesses and visitors with quality services that ensure Life, Liberty and the Pursuit of Happiness!

A hand holding a blue marker next to the text "WHY ARE WE HERE?". The text is written in a blue, hand-drawn font.

Core Values

The following are the core values for the City of Bunnell:

- Loyalty to the team, the objectives, and the mission.
- Teamwork. Cultivate a “we environment.” - Be passionate team player.
- Communication. Share information freely, maintain an on-going dialog.
- Respect individual strengths; Embrace diversity.
- Empathy. Care about people.
- Always determine what is important to team members.
- Honor everyone. Demonstrate respect for all persons.
- Say “thank you.” Show appreciation in every way possible.
- Self-Control. Stay open, ask questions & maintain clam demeanor in the face of every challenge.
- Have a forgiving spirit.
- Professionalism always. Maintain a positive attitude & a pleasing personality.
- Cultivate creativity.
- Seek great personal satisfactions in helping others succeed.
- Be an active listener– quick to hear, slow to speak.
- Be a person of fairness & justice to all.
- Have an action plan, including results oriented goals with measurable outcomes.
- Create a culture of warmth & belonging, where everyone is welcome.
- Have fun; create an environment where employees can think big & excel.
- Integrity: to be honest, open, ethical & fair.
- Fiscal accountability: to be good stewards of agency funds.

Mission Statement

The City of Bunnell will provide its residents, businesses, visitors, partners and staff with value centric leadership to create a safe, sustainable, attractive, strong and vibrant community while building on our rich heritage as the foundation to improve the City's economic future and to achieve the highest possible quality of life for the overall community through the exemplary services we provide.

Vision Statement

The City of Bunnell commits to building on its heritage, while enhancing a high quality of life for all its citizens. We pledge to work in collaboration with our residents and business community to foster pride in the City, develop a vibrant and diverse economy and a thoughtful plan for the future.

Park Updates, Facility Rentals and Garage Sale Permits

All City parks are open. Parks operate during daylight hours (ie. dawn to dusk).

The City is accepting applications for the rental of parks and other available facilities. Applicants are required to turn in a completed application AND include a COVID/Social Distancing plan or measures that will be taken with the application. If no plan is provided, the rental will not be approved.



FACILITY ALERTS

- Coquina City Hall located at 200 S. Church Street is not currently available to rent.
- Due to on-going vandalism at JB King park, security cameras were recently installed and activated.
- On-going damage to the fence at Carver Fields forced the City to start removing the fence



Garage Sale Permits:

The City is accepting requests for Garage Sale Permits. Residents need to make their request to the Utility Billing Department and provide a COVID/Social Distancing Plan. Per the City Code of Ordinance, there is a limit on the total number of garage sale permits that can be issued to a property/address point in a calendar year.

Facility Projects

Re-Roof at the Versie Lee Mitchell Community Center was completed



Correction to December vandalism incident at JB King Park finished

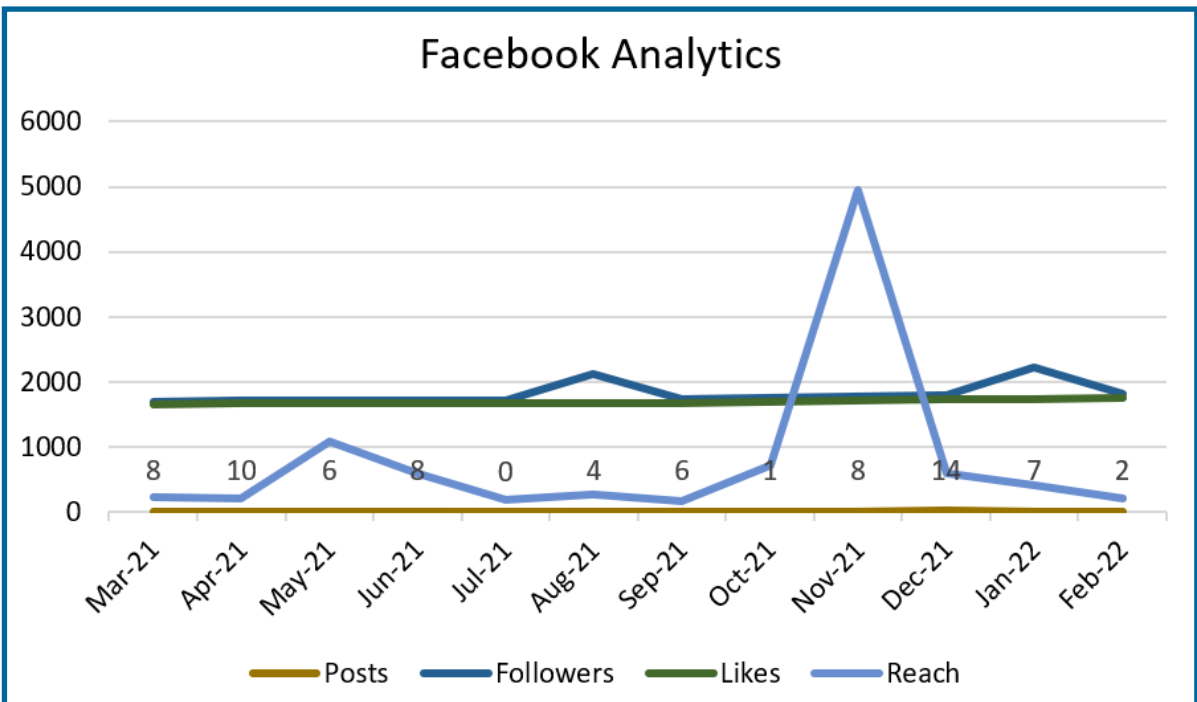
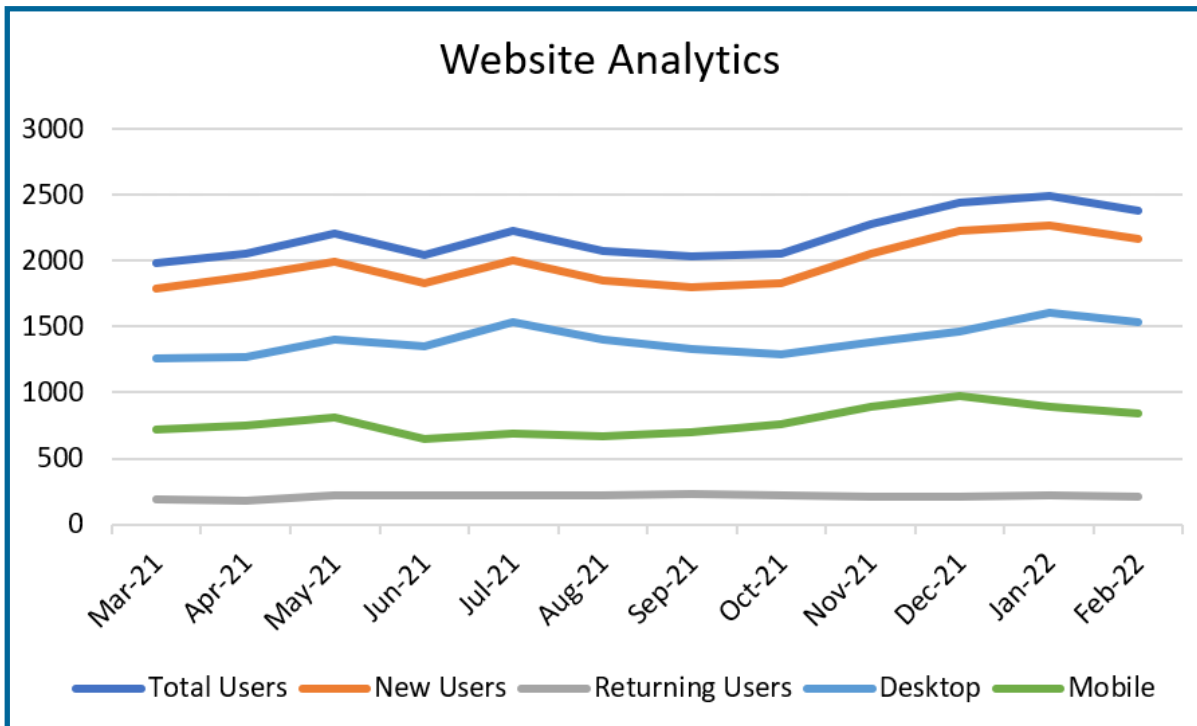


Information Technology

The County has gotten this project back on track. By the time this report publishes, the PD will have relocated their administrative staff to the trailer. Our network firewall and switches are installed and configured. ADT has installed the alarm, access control, and cameras on the trailer.

Top 10 web pages:

- | | |
|---------------------|-----------------------|
| 1. Home Page | 6. Chief's Corner |
| 2. Police | 7. Contacts Directory |
| 3. Open Positions | 8. Volunteer Boards |
| 4. Building Permits | 9. Planning & Zoning |
| 5. Agendas | 10. About |



City Clerk Office

The City Clerk Office published agendas for all City's Public meetings: 3 City Commission Meetings, the CRA Board, the cancelled Code Board Meeting and the Planning Zoning and Appeals Board Meeting.

The Clerk's Office also worked on the following issues throughout the month:

- Wrapped up facility projects– the Versie Lee Mitchell Community Center Reroof and JB King Park graffiti removal from December incident..
- Working on the 2022 Municipal Elections.
- Going through official records to get ready to destroy those eligible for destruction per State guidelines.
- Working on relocation of Municipal Park to a new location.
- Working on storage of official City records due to pending sale of 201 W. Moody Blvd.
- Working with City Planner on City's BAS submitted to the Federal Government and development issues within the City.
- 32.25 hours processing records requests (excludes the requests that took 30 minutes or less).
- Started on the State of the City.
- Prepared facts and points for talks Mayor and City Manager attended.

Business Tax Receipts (BTRs)

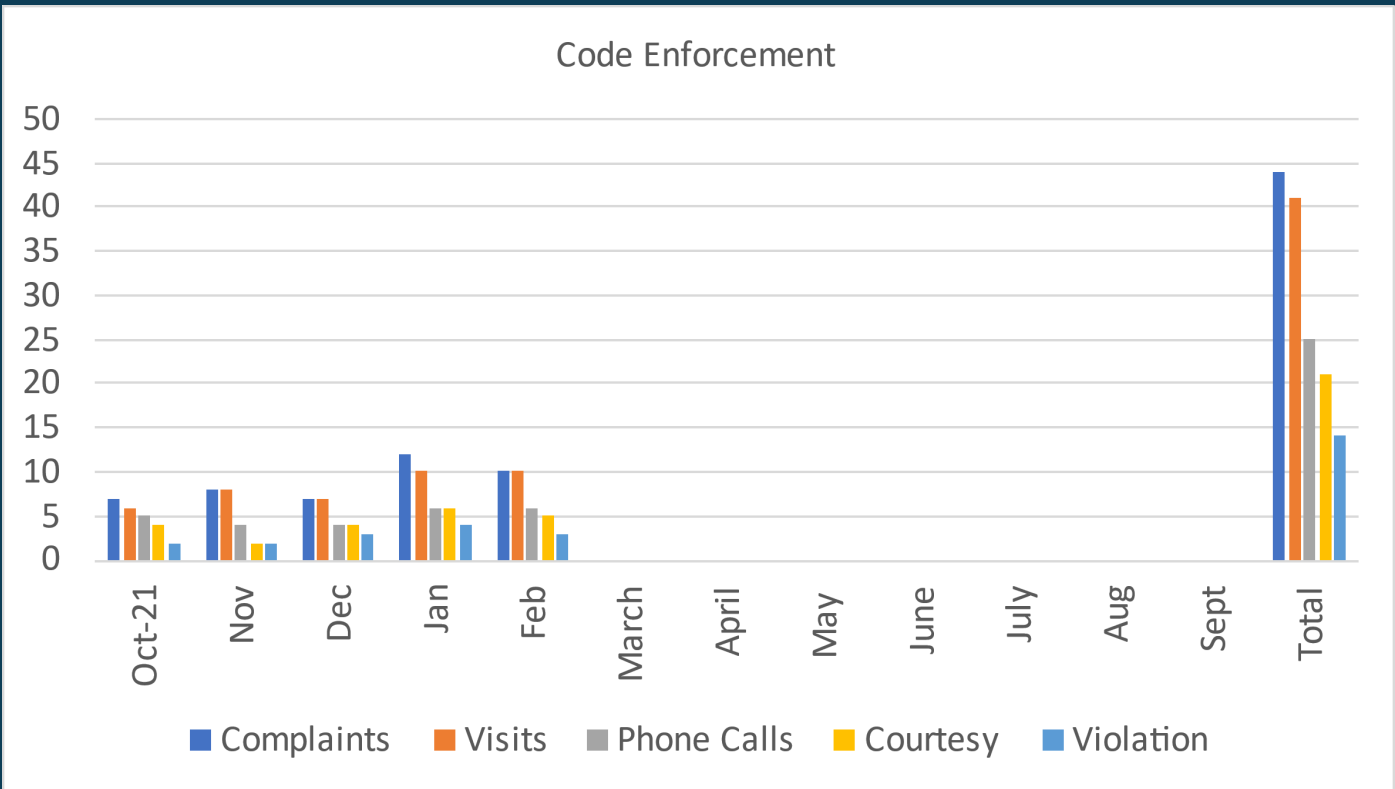
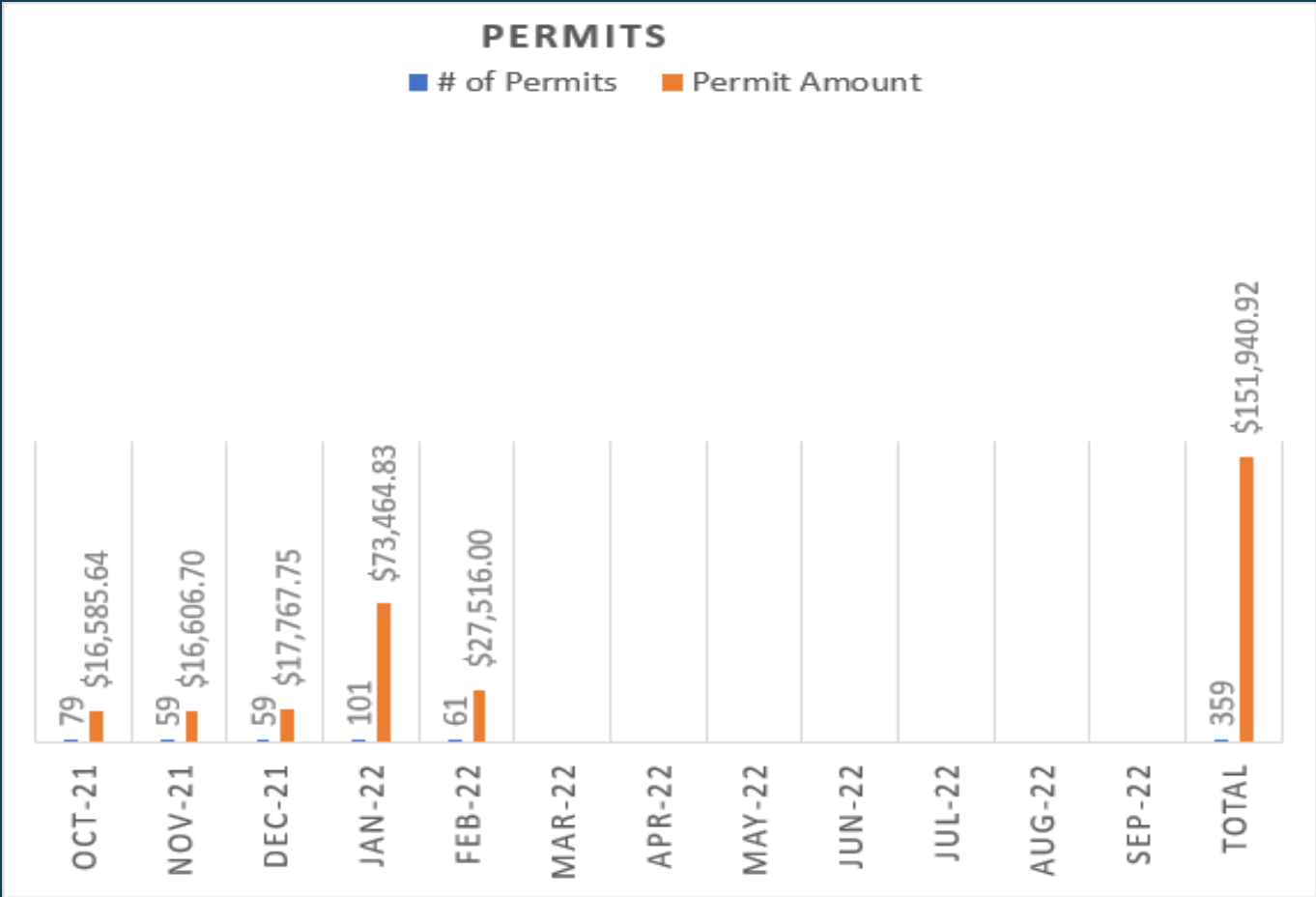
It is Business Tax Receipt (BTR) Renewal season. Since 2013, the City has had an Interlocal Agreement with the Flagler County Tax Collector Office for processing BTR renewals. The Flagler County Tax Collector Office sent out the FY 21/22 notices or e-mails in July.

Businesses need to pay their FY21/22 BTR fees through the Flagler County Tax Collector Office by September 30, 2021. Florida Statute and the City's Code of Ordinance require penalties be added to a BTR if not paid by **September 30th**. The required penalties are as follows: 10% October 1st; 15% November 1st; 20% December 1st; and 25% January 1st.

The City processed a check in the amount of \$5,092.13 for BTR renewals paid to the Tax Collector Office in January 2022.

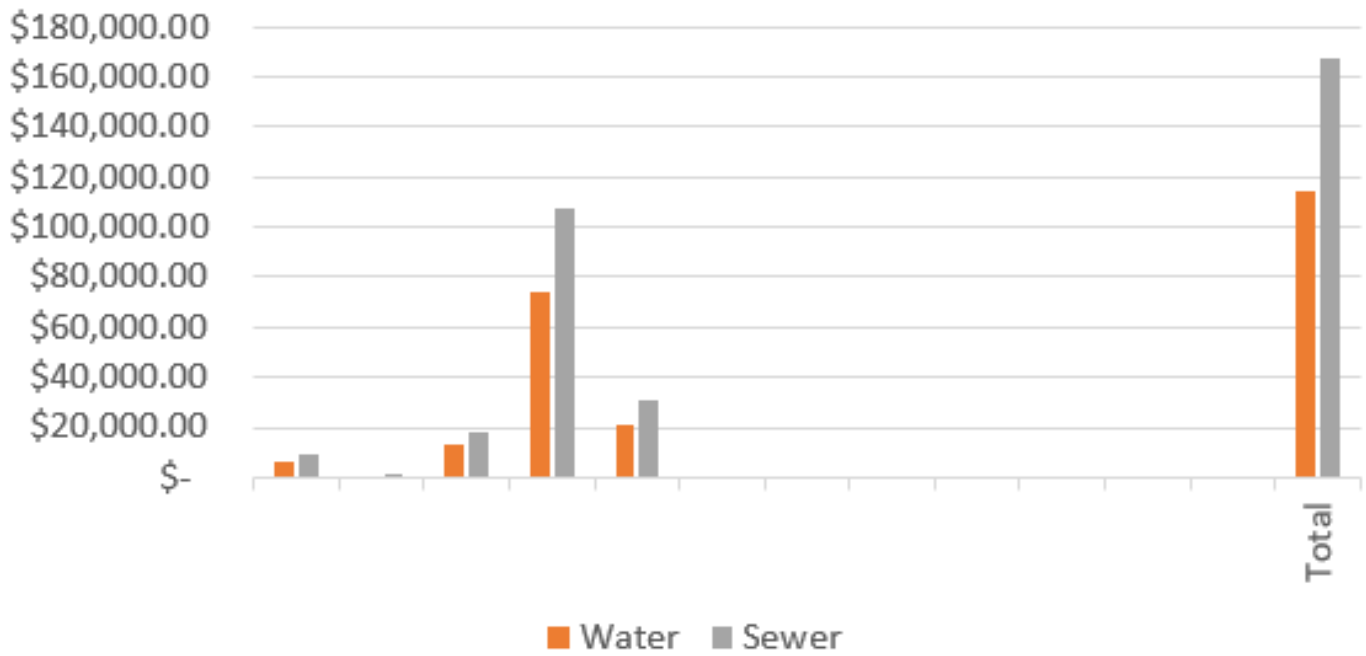
Any business who has questions about their BTR should call 386-437-7500 x 5

Community Development

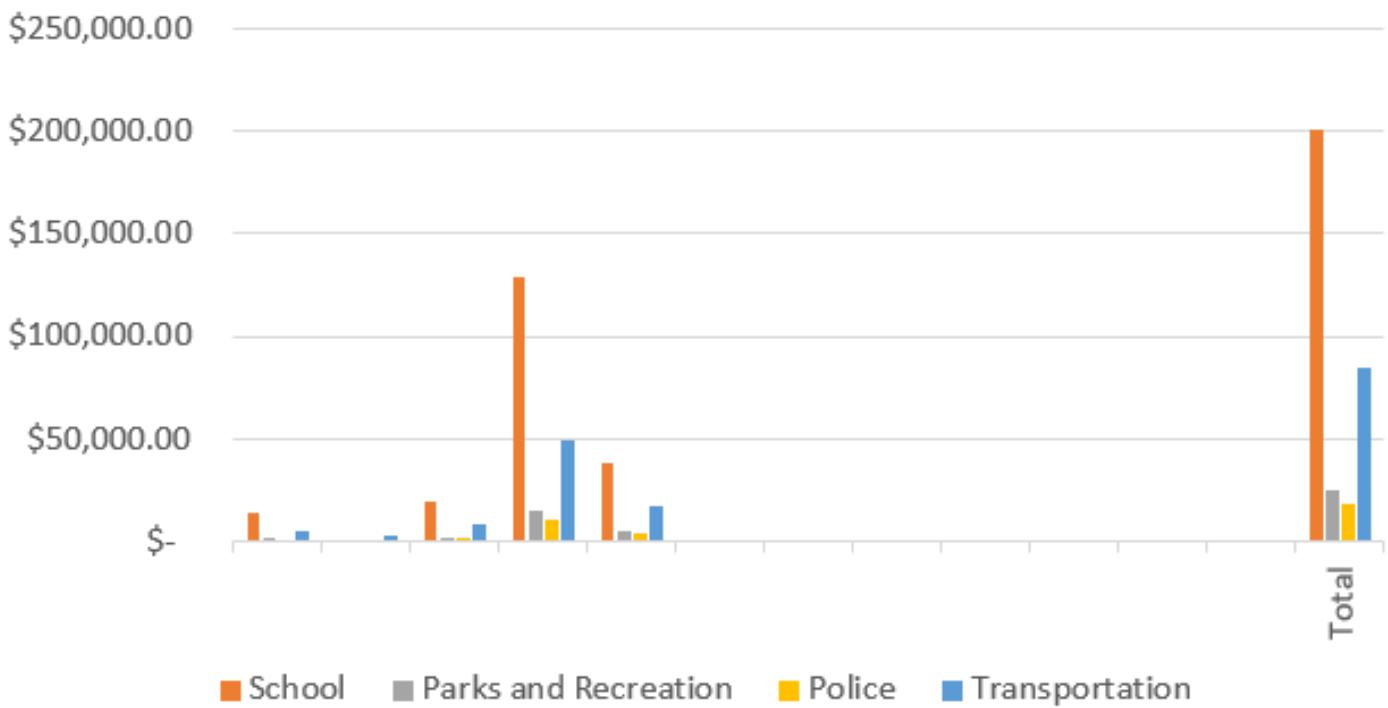


Community Development

Impact fees Water/Sewer



Impact Fees General Fund



Projects

Grant Projects:	Expense	Grant Amt
Community Development Block Grant (CDBG) - Hymon: Surveying complete. Design in process.	\$5,000	\$700,000
Hazard Mitigation Grant Program (HMGP) - Mobile Generators: Tagged and registered. Grant close-out in process.	\$166,560	\$122,411
2022 REDI - Sewer Slip Lining Rehabilitation - Phase 4: Original lining scope almost complete. Additional cleaning/lining on Tolman beginning first of March.	\$41,158	\$500,000
HMGP COVID-19 Pandemic (DR-4486) - Westside Phase 3: Flagler LMS approved project and letter received. Application submitted for Westside Stormwater Phase 3 project funding.		\$350,000
Master Plan Projects:		Funding Amt
WWTP Rehab/Expansion Construction Funding: USDA / SRF Loan Application submitted.		\$12,000,000
Water Protection Grant Funding This grant funding opportunity became available through Florida Department of Environmental Protection's Protect FL Together program. The amount applied for is 50% of the estimated construction cost with a required 50% local match. Could be used with SRF loan if awarded both. Notice of selection for project funding received. Agreement in process.		\$7,080,000
In-House Projects:	Expense	Budget
Stormwater Culvert Installation - 804 Fifth		\$15,000

Infrastructure

Capacities WTP/WWTP

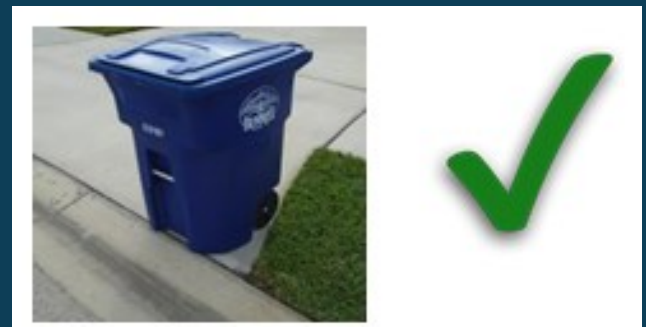
- Capacity for the WWTP in February 2022 was 54% with a total of 1.77" of rainfall. Total influent flow for the month was 10.108MG, with a Daily Average of 0.326MG
- The WTP produced 10.163MG of drinking water, with a daily production average of 0.327MG in February 2022.
- Total number of meters billed in February 2022= 2,068

Solid Waste

SERVICE	AMOUNT COLLECTED	TRUCK LOADS
Residential Garbage	101.17 Tons	7.78
Residential Recycle	24.14 Tons	1.65
Yard Waste	73 Yards	3.65
Commercial Garbage	192.64 Tons	14.82
Commercial Cardboard	21.44 Tons	1.65
Scrap Metal	.34 Tons	.1
Construction & Demolition and Bulk debris	30.89 Tons	8.83

Cart Placement Regulations and Guidelines

- ⇒ Face lid opening of cart toward the street (handles & wheels facing house)
- ⇒ Place front of cart within 3 feet of street edge
- ⇒ Allow 2 feet of clearance on each side of all carts and ANY obstruction
- ⇒ Do NOT fill carts with construction debris, dirt or yard waste
- ⇒ It is recommended to place carts out the night before. The driver is not able to turn around if your cart is not out when the truck is on your street.
- ⇒ Do not place carts near parked cars, fences, mailboxes, trees, other carts, or any other obstruction that could interfere with the truck picking up your cart.



Failing to follow the guidelines may result in service interruption (i.e. the City won't be able to collect your solid waste that day)

Solid Waste Fiscal Year Comparisons

	FY 19/20	FY 20/21	FY 21/22 (as of 2/28/2022)
Commercial Solid Waste	1960.54 Tons	1995.58 Tons	951.20 Tons
Residential Solid Waste	1380.89 Tons	1546.61 Tons	593.35 Tons
Cardboard & Recycle	585.98 Tons	623.3 Tons	239.65 Tons
Yard Waste	1593.00 Yards	1153 Yards	455 Yards
Construction & Debris (C&D)	315.51 Tons	574.58 Tons	109.26 Tons
Scrap/Misc.	12.789 Tons	4.27 Tons	6.33 Tons
Yearly Total	5848.71	5897.34	2354.79