CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.
CITY MANAGER

Crossroads of Flagler County

COMMISSIONERS:

BILL BAXLEY

DONNIE NOBLES

JAN REEGER

BUNNELL CITY COMMISSION MEETING

Monday, September 23, 2019
SECOND PUBLIC BUDGET HEARING
6:30 PM
201 West Moody Boulevard,
City Commission Chambers - Building 3
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Roll Call

B. Resolutions: (Legislative):

B.1. Resolution 2019-17 Adopting the Final Ad Valorem Millage Rate for FY 2020

B.2. Resolution 2019-18 Adopting the Final Annual Operating Budget for FY 2020

C. Call for Adjournment.

This agenda is subject to change without notice. Please see posted copy at City Hall, and our website www.BunnellCity.us.

NOTICE: If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.
Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500.

THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.

Posted by City Clerk's office on September 18, 2019

City of Bunnell, Florida

Agenda Item No. B.1.

Document Date:	9/17/2019	Amount:	N/A
Department:	Finance	Account #:	N/A
Subject:	Resolution 2019-17 Adopting the Final Ad Valorem Millage Rate for FY 2020		
Agenda Section:	Resolutions: (Legislative):		

ATTACHMENTS:

Description	Type
Resolution 2019-17 - Millage Rate	Resolution

Summary/Highlights:

The attached Resolution proposes to adopt a Final Ad Valorem (property tax) Millage rate of 6.4300 for FY 2019/2020.

Background:

This is the last of two (2) required public hearings at which the millage rate for FY 2019-2020 will be considered. At the first public hearing held on Monday, September 16, 2019, the City Commission approved the tentative millage rate for FY 2019-2020 at 6.4300.

Mayor should announce upon opening the public hearing: "The Truth In Millage (TRIM) law requires that the Final Millage Rate be announced at a public hearing: The Final Millage Rate of 6.4300 is an increase of 5.17% more than the Rolled-Back rate of 6.1140. The Rolled-Back Rate is the millage rate that will generate the same amount of ad valorem revenues as the prior year, less the value of new construction."

Staff Recommendation:

Adopt Resolution 2019-17 Adopting a Final Ad Valorem Millage rate for fiscal year 2019/2020.

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

Recommend approval.

City Manager Review/Recommendation:

Approved

RESOLUTION 2019-17

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF BUNNELL, FLAGLER COUNTY, FLORIDA ADOPTING A FINAL MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2019-2020 ON ALL TAXABLE PROPERTY LOCATED WITHIN THE CITY OF BUNNELL OF FLAGLER COUNTY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Flagler County Property Appraiser has certified the quantity of taxable property within the City of Bunnell for Fiscal Year 2019-2020; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Bunnell has been certified by the Flagler County Property Appraiser as of January 1, 2019; and

WHEREAS, the City Manager has delivered the Recommended Annual Operating Budget for FY 2019-2020 in accordance with Article IV, Section 4.04 of the City Charter; and

WHEREAS, the City Commission of the City of Bunnell, Flagler County, Florida, on September 16, 2019 adopted a tentative millage rate of 6.4300 following a public hearing as required by Florida Statute 200.065:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLAGLER COUNTY, FLORIDA:

Section 1:

That the City Commission hereby adopts and imposes a final millage rate of 6.4300 for ad valorem taxation within the City of Bunnell, Flagler County, Florida for the 2019-2020 fiscal year. This final ad valorem tax shall be levied upon the 2019 Tax Assessment Roll for ad valorem tax on all taxable property located within the City of Bunnell and is to be used for the City's fiscal year beginning October 1, 2019 and ending September 30, 2020.

Section 2:

The ad valorem millage rate to be levied upon all taxable property located within the City of Bunnell is 5.17% greater than the computed rolled-back rate of 6.1140.

Section 3:

This resolution shall become effective immediately upon its adoption.

Adopted this 23rd day of September 2019.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

ATTEST:

_____
Kristen Bates, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Wade Vose, City Attorney

Seal:

City of Bunnell, Florida

Agenda Item No. B.2.

Document Date:	9/17/2019	Amount:	N/A
Department:	Finance	Account #:	N/A
Subject:	Resolution 2019-18 Adopting the Final Annual Operating Budget for FY 2020		
Agenda Section:	Resolutions: (Legislative):		

ATTACHMENTS:

Description	Type
Resolution 2019-18 Final Budget	Resolution
Resolution 2019-18 Exhibit A	Resolution

Summary/Highlights:

Resolution 2019-18 proposes to adopt the Final Annual Operating Budget for FY 2019-2020 as described in Exhibit "A" of the Resolution.

Background:

This is the last of two (2) required public hearings at which the Annual Operating Budget for FY 2019/2020 will be considered. At the First Public Hearing held on Monday, September 16, 2019, the City Commission approved the Tentative Annual Operating Budget for FY 2019/2020 with ad valorem revenues based on the millage rate of 6.4300.

Staff Recommendation:

Approve adoption of Resolution 2019-18 adopting a Final Operating Budget for Fiscal Year 2019/2020.

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

Recommend approval.

City Manager Review/Recommendation:

Approved

RESOLUTION 2019-18

A RESOLUTION OF THE CITY OF BUNNELL, FLAGLER COUNTY, FLORIDA; ADOPTING A FINAL ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Bunnell, Flagler County, Florida, on September 16, 2019 adopted a tentative operating budget following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Manager of the City of Bunnell, Flagler County, Florida, has submitted to the City Commission of the City of Bunnell the Recommended Annual Operating Budget for FY 2019-2020, in the amount of $9,775,842 (Nine Million Seven Hundred Seventy-Five Thousand Eight Hundred Forty-Two Dollars and 00/100); and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY OF BUNNELL AS FOLLOWS:

SECTION 1. The City Commission hereby adopts the Final Annual Operating Budget, attached hereto and by reference made a part hereof as Exhibit "A" for the City of Bunnell, Florida for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

SECTION 2. This Resolution shall become effective immediately upon its adoption.

ADOPTED this 23rd day of September 2019.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

ATTEST:

_____
Kristen Bates, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Wade Vose, City Attorney

COMPOSITE EXHIBIT A

Resolution Number: 2019-18

FY2020 General Fund 001
PREPARED: 9/17/2019
FINANCE: Shanea Stankiewicz

	APPROVED BUDGET
REVENUES:	
AD VALOREM TAXES (6.43 MILLS + DELINQUENT)	1,277,864
LOCAL OPTION TAXES	204,253
UTILITY SERVICE TAXES	396,000
COMMUNICATION SERVICES TAX	126,407
PERMITS & FEES	302,484
FRANCHISE FEES	258,711
SALES TAX	67,808
MUNICIPAL GAS TAX	19,856
LOCL GOV 1/2 CENT	114,671
PAYMENT IN LIEU OF TAXES	169,371
LICENSES	11,590
CHARGES FOR SERVICES	738,956
FINES	24,476
OTHER	57,263
CASH FORWARD	185,001
TOTAL REVENUES:	**3,954,711**
EXPENDITURES:	
LEGISLATIVE	165,011
EXECUTIVE	321,415
FINANCIAL & ADMINISTRATIVE	414,896
LEGAL	84,099
IT	113,797
MUNICIPAL COMPLEX	48,897
POLICE	1,284,711
COMMUNITY DEVELOPMENT	336,391
PUBLIC WORKS	705,741
FLEET MAINTENANCE	66,054
PARKS & RECREATION	292,165
INTERFUND TRANSFER	67,596
DEBT SERVICE	53,938
TOTAL EXPENDITURES	**3,954,711**

COMPOSITE EXHIBIT A

Resolution Number: 2019-18

FY2020 CRA Fund 101
PREPARED: 9/17/2019
FINANCE: Shanea Stankiewicz

		APPROVED BUDGET
REVENUES:		
CASH FORWARD		3,628
	TOTAL REVENUES:	**3,628**
EXPENDITURES:		
RESERVES		3,628
	TOTAL EXPENDITURES	**3,628**

COMPOSITE EXHIBIT A

Resolution Number: 2019-18

FY2020 General Debt Service Fund 201
PREPARED: 9/17/2019
FINANCE: Shanea Stankiewicz

	APPROVED BUDGET
REVENUES:	
INTERFUND TRANSFERS	67,596
TOTAL REVENUES:	**67,596**
EXPENDITURES:	
DEBT SERVICE	67,596
TOTAL EXPENDITURES	**67,596**

COMPOSITE EXHIBIT A

Resolution Number: 2019-18

FY2020 Capital Projects Fund 301
PREPARED: 9/17/2019
FINANCE: Shanea Stankiewicz

	APPROVED BUDGET
REVENUES:	
	-
TOTAL REVENUES:	-
EXPENDITURES:	
	-
TOTAL EXPENDITURES	-

COMPOSITE EXHIBIT A

Resolution Number: 2019-18

FY2020 Water Sewer Fund 401
PREPARED: 9/17/2019
FINANCE: Shanea Stankiewicz

		APPROVED BUDGET
REVENUES:		
GRANT REVENUE		543,176
WATER SALES		1,286,976
CONNECTION & OTHER FEES		47,902
SEWER SALES		1,533,083
PENALTY CHARGES		52,255
WATER IMPACT FEES		140,000
SEWER IMPACT FEES		200,000
INTEREST & MISC. INCOME		131,509
FUND BALANCE		1,002,977
	TOTAL REVENUES:	**4,937,878**
EXPENDITURES:		
WATER DEPARTMENT		2,034,925
SEWER DEPARTMENT		2,902,953
ENGINEERING		-
	TOTAL EXPENDITURES	**4,937,878**

COMPOSITE EXHIBIT A

Resolution Number: 2019-18

FY2020 Solid Waste Fund 402
PREPARED: 9/17/2019
FINANCE: Shanea Stankiewicz

	APPROVED BUDGET
REVENUES:	
CHARGES FOR SERVICES	757,333
INTEREST & MISC. FEES	54,696
TOTAL REVENUES:	**812,029**
EXPENDITURES:	
SOLID WASTE	774,587
RESERVES	37,442
TOTAL EXPENDITURES	**812,029**