

**CATHERINE D. ROBINSON**  
*MAYOR*

**JOHN ROGERS**  
*VICE-MAYOR*

**DR. ALVIN B. JACKSON, JR.**  
*CITY MANAGER*



*Crossroads of Flagler County*

**COMMISSIONERS:**

**BILL BAXLEY**

**DONNIE NOBLES**

**JAN REEGER**

## **BUNNELL CITY COMMISSION MEETING**

**Tuesday, November 12, 2019**

**7:00 PM**

201 West Moody Boulevard,  
City Commission Chambers - Building 3  
Bunnell, FL 32110

---

**A. Call Meeting to Order and Pledge Allegiance to the Flag**

**Roll Call**

**Invocation for our Military Troops and National Leaders**

**B. Introductions, Commendations, Proclamations, and Presentations:**

**B.1.** Presentation: Matthew Morton Palm Coast City Manager regarding the Establishment of a State University presence in Palm Coast.

**C. Consent Agenda:**

**C.1. Approval of Warrant**

**a.** November 12, 2019 Warrant

**C.2. Approval of Minutes**

**a.** October 28, 2019 City Commission Meeting minutes

**D. Public Comments:**

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

**E. Ordinances: (Legislative):**

**E.1.** Ordinance 2019-18 Request to Voluntarily Annex approximately 12.458 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading.

**E.2.** Ordinance 2019-19 Request to Voluntarily Annex approximately 1.0477 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading

**E.3.** Ordinance 2019-20 Request to Voluntarily Annex Approximately 2.10 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading.

- E.4.** Ordinance 2019-21 Amending the Bunnell Code of Ordinance Chapter 18 Elections Adding Section 18-6 Electronic Campaign Treasurer Reports. -- First Reading
- E.5.** Ordinance 2019-24 Request to Change the Future Land Use Designation of Approximately 10.0 Acres from Flagler County Rural Residential to City of Bunnell Agriculture. - First Reading
- E.6.** Ordinance 2019-25 Request to Rezone Approximately 10.0 acres from Flagler County MH-1, Rural Mobile Home District to City of Bunnell, AG, Agricultural District. - First Reading
- E.7.** Ordinance 2019-26 Request to Change the Zoning designation on approximately 5.0 acres of property from ND, Not-designated to Bunnell AG&S, Agriculture and Silviculture District. - First Reading.
- E.8.** Ordinance 2019-27 Request to Change the Future Land Use designation on approximately 7.12 acres of property from City of Bunnell Single Family-Low Density to City of Bunnell Multi-Family. - First Reading
- E.9.** Ordinance 2019-28 Request to Change the Zoning designation on approximately 7.12 acres of property from City of Bunnell L-1, Light Industrial District to City of Bunnell R-3B, Multiple-Family District. - First Reading.

**F. Resolutions: (Legislative):**

- F.1.** Resolution 2019-19 Urging the Florida State University System Board of Governors, Florida Legislature and Governor to Support the Establishment of a State University System Presence within the City of Palm Coast.

**G. Old Business: None**

**H. New Business:**

- H.1.** City Manager Annual Evaluation and Approval of Salary Increase

**I. Reports:**

- **City Clerk**
- **City Attorney**
- **City Manager**

October 24, 2019 Event Presentation for Florida City Government Week-2020 Census

- **Mayor and City Commissioners**

**J. Call for Adjournment.**

**This agenda is subject to change without notice. Please see posted copy at City Hall, and our website [www.BunnellCity.us](http://www.BunnellCity.us).**

**NOTICE:** If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

**Any person requiring a special accommodation at this meeting because of a disability or**

**physical impairment should contact the City Clerk at (386) 437-7500.**

**THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.**

*Posted by City Clerk's office on November 4, 2019*



## City of Bunnell, Florida

### ATTACHMENTS:

Description

Warrant 11-12-19

Type

Warrant





City of Bunnell, FL

# WARRANT

Packet: APPKT06719 - Warrant 11.12.19

(None)	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
	10/31/2019	Vision Service Plan	VSP - October	001-2184000	977.24
	11/12/2019	Lloyd Smith	Refund-Cancelled Event	001-2201000	112.50
	11/12/2019	Lloyd Smith	Refund-Cancelled Event	001-3621000	75.00
	11/12/2019	Scott Dack	Deposit Refund - Rental	001-2201000	87.50
	11/12/2019	Andrea Armster	Deposit Return - Rental	001-2201000	125.00
	11/12/2019	Jennifer Baker-Chalick	Deposit Return - Rental	001-2201000	150.00
	11/12/2019	KnowBe4	CyberSecurity End User Traini...	001-1551000	1,607.04
	11/12/2019	Public Risk Insurance Advisors	Policy PK2FL1 0182002 FY 19/...	001-1551000	98,246.50
	11/12/2019	City of Bunnell - WS O&M	03-3950-01 Utility Bill - August,...	001-2291000	3,045.44
					<b>104,426.22</b>
<b>DeptId: 0511 - Legislative</b>					
	11/12/2019	North Florida Economic Devel...	FY 19/20 Annual Dues	001-0511-511.5400	2,500.00
	11/12/2019	Bankcard Center	Sams Club - Trunk and Treat H...	001-0511-511.4900	335.88
	11/12/2019	Bankcard Center	Bank Card - Utensils and Table...	001-0511-511.4900	8.00
	11/12/2019	Bankcard Center	Bank Card - Municipal Govt W...	001-0511-511.4900	109.96
	11/12/2019	Charter Communications Hold...	Spectrum October	001-0511-511.4100	108.19
	11/12/2019	Bankcard Center	1-800-Flowers Sympathy Arra...	001-0511-511.4900	72.00
	11/12/2019	Flagler County Chamber of Co...	Business Membership FY 19/20	001-0511-511.5400	350.00
					<b>DeptId 0511 - Legislative Total: 3,484.03</b>
<b>DeptId: 0512 - Executive</b>					
	11/12/2019	Dolphin Printing & Design, Inc.	Business Cards	001-0512-512.4700	40.00
	11/12/2019	Verizon Wireless	Executive	001-0512-512.4100	83.70
	11/12/2019	DEX Imaging	Copier Maint. Svc.- Oct.	001-0512-512.3400	265.55
	11/12/2019	News Journal	ORD 2019-16	001-0512-512.4800	36.50
	11/12/2019	Wells Fargo Vndor Fin Serv	Copier/Printer Lease - Oct.	001-0512-512.4400	111.00
	11/12/2019	Christopher Hughes	Fire Inspections October	001-0512-512.3401	414.00
	11/12/2019	News Journal	Special AFF Resolution	001-0512-512.4800	115.20
	11/12/2019	News Journal	Ord 2019-12 FOx Annexation	001-0512-512.4800	178.00
	11/12/2019	Charter Communications Hold...	Spectrum October	001-0512-512.4100	220.55
	11/12/2019	Granicus LLC	Annual NovusAgenda	001-0512-512.3400	3,640.00
	11/12/2019	Staples Credit Plan	Avery Dividers for Election Ha...	001-0512-512.5100	17.04
					<b>DeptId 0512 - Executive Total: 5,121.54</b>
<b>DeptId: 0513 - Financial and Administrative</b>					
	11/12/2019	Verizon Wireless	Verizon - October 2019	001-0513-513.4100	41.85
	11/12/2019	WB Mason	4 printer cartridges, paper	001-0513-513.5100	42.87
	11/12/2019	Dolphin Printing & Design, Inc.	business cards	001-0513-513.4700	40.00
	11/12/2019	DEX Imaging	Copier Maint. Svc.- Oct.	001-0513-513.3400	173.63
	11/12/2019	Wells Fargo Vndor Fin Serv	Copier/Printer Lease - Oct.	001-0513-513.4400	110.99
	11/12/2019	DEX Imaging	Maint. Contract on Printers - O...	001-0513-513.3400	49.26
	11/12/2019	CISS, Inc.	Background - David Skinner	001-0513-513.4900	55.00
	11/12/2019	SOFTWARE HOUSE INTERNATI...	Windows 10 Pro upgrade	001-0513-513.4900	115.10
	11/12/2019	Charter Communications Hold...	Spectrum October	001-0513-513.4100	68.66
	11/12/2019	DEX Imaging	Konica/C224 Maint. Svc Contr...	001-0513-513.3400	404.18
					<b>DeptId 0513 - Financial and Administrative Total: 1,101.54</b>
<b>DeptId: 0514 - Legal Counsel</b>					
	11/12/2019	Vose Law Firm, LLP	October Legal Fees	001-0514-514.3103	7,000.00
					<b>DeptId 0514 - Legal Counsel Total: 7,000.00</b>
<b>DeptId: 0516 - Information Systems</b>					
	11/12/2019	Verizon Wireless	IT	001-0516-516.4100	41.85
	11/12/2019	Charter Communications Hold...	Spectrum October	001-0516-516.4100	34.33

WARRANT

(None)	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
	11/12/2019	KnowBe4	CyberSecurity End User Traini...	001-0516-516.5500	803.52
<b>DeptId 0516 - Information Systems Total:</b>					<b>879.70</b>
<b>DeptId: 0519 - Municipal Complex</b>					
	11/12/2019	DynaFire Inc.	Annual Fire Alarm Monitoring	001-0519-519.4610	540.00
	11/12/2019	City of Bunnell - WS O&M	04-2460-03 COB Utility Bill - Oc..	001-0519-519.4300	512.77
<b>DeptId 0519 - Municipal Complex Total:</b>					<b>1,052.77</b>
<b>DeptId: 0521 - Law Enforcement</b>					
	11/12/2019	Verizon Wireless	Police	001-0521-521.4100	474.69
	11/12/2019	O'reilly Automotive Inc	AC Blower Fan	001-0521-521.4620	44.59
	11/12/2019	DEX Imaging	Copier Maint. Svc.- Oct.	001-0521-521.3400	85.74
	11/12/2019	Wells Fargo Vndor Fin Serv	Copier/Printer Lease - Oct.	001-0521-521.4400	110.99
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	24.75
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	20.25
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	17.55
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	48.02
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	40.00
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	66.00
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	16.00
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	35.00
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	12.50
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	39.00
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	22.00
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	38.85
	11/12/2019	Evident	Red tape, gun box, envelope	001-0521-521.5200	34.00
	11/12/2019	Bankcard Center	Tag/Title for 2019 Ford Pickup	001-0521-521.4900	122.54
	11/12/2019	Flagler County Board of County..	Maint. Public Safety Software ...	001-0521-521.3400	8,334.73
	11/12/2019	John's Auto Parts	Impala Tail Light	001-0521-521.4620	30.00
	11/12/2019	Bunnell Auto Supply, Inc.	Dome Light PD #1107	001-0521-521.4620	125.87
	11/12/2019	Charter Communications Hold...	Spectrum October	001-0521-521.4100	245.52
	11/12/2019	Bankcard Center	Bank Card - Office Supplies	001-0521-521.5100	116.98
	11/12/2019	Bankcard Center	Bank Card 3 Confidential Licen...	001-0521-521.5200	25.05
<b>DeptId 0521 - Law Enforcement Total:</b>					<b>10,130.62</b>
<b>DeptId: 0524 - Community Development</b>					
	11/12/2019	Wells Fargo Vndor Fin Serv	Copier/Printer Lease - October	001-0524-524.4400	112.97
	11/12/2019	Dolphin Printing & Design, Inc.	Business Cards	001-0524-524.4700	40.00
	11/12/2019	Verizon Wireless	Community Development	001-0524-524.4100	46.85
	11/12/2019	DEX Imaging	Copier Maint. Svc.- Oct.	001-0524-524.3400	136.47
	11/12/2019	Wells Fargo Vndor Fin Serv	Copier/Printer Lease - Oct.	001-0524-524.4400	110.99
	11/12/2019	Christopher Hughes	Fire Inspections October	001-0524-524.3401	25.00
	11/12/2019	Michael Leo Dove	Bldg Insp - 10/8/19-10/18/19	001-0524-524.3401	1,755.00
	11/12/2019	Lynch Oil Company	Lynch Oil Tank 1	001-0524-524.5210	35.61
	11/12/2019	Charter Communications Hold...	Spectrum October	001-0524-524.4100	173.73
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0524-524.5210	18.28
	11/12/2019	Bankcard Center	UPS - Mail Site Plans Grand Re...	001-0524-524.4200	46.31
	11/12/2019	Charles J. Cino	August Legal Svcs	001-0524-524.3102	375.55
<b>DeptId 0524 - Community Development Total:</b>					<b>2,876.76</b>
<b>DeptId: 0541 - Road and Street Facilities</b>					
	11/12/2019	Vehicle Tracking Solutions LLC	Silent passenger subscription	001-0541-541.4100	19.99
	11/12/2019	Florida Irrigation Supply, Inc.	Herbicides & trimmer line	001-0541-541.5200	541.78
	11/12/2019	Boulevard Tire Center	Flat Tire Repair	001-0541-541.4620	50.00
	11/12/2019	Bunnell Auto Supply, Inc.	washer fluid	001-0541-541.4620	2.89
	11/12/2019	Bunnell Auto Supply, Inc.	Flash tube/PTO pin	001-0541-541.4640	22.47
	11/12/2019	Verizon Wireless	Public Works	001-0541-541.4100	84.13
	11/12/2019	Bunnell Auto Supply, Inc.	tag lights	001-0541-541.4620	89.46
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0541-541.5210	154.68
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	001-0541-541.5210	-67.15
	11/12/2019	DG Hardware, Inc.	Misc cable ties and cords	001-0541-541.5200	160.93
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0541-541.5220	40.62
	11/12/2019	Bunnell Auto Supply, Inc.	Hydraulic Oil	001-0541-541.4620	54.99

(None)	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
	11/12/2019	Bunnell Auto Supply, Inc.	strobe	001-0541-541.4620	98.25
	11/12/2019	Advanced Auto Parts	universal solenoid	001-0541-541.4640	21.99
	11/12/2019	Sun Country Termite & Pest C...	Pest Control 300 Tolman - Oct.	001-0541-541.3400	40.00
	11/12/2019	Flagler Power Equipment	Belts & Blades	001-0541-541.4640	1,207.08
	11/12/2019	Bunnell Auto Supply, Inc.	fuel filter	001-0541-541.5200	155.44
	11/12/2019	Public Risk Insurance Advisors	Halloween in Bunnell Event Pol..	001-0541-541.4500	450.00
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0541-541.5210	69.27
	11/12/2019	Palm Coast Ford	parts	001-0541-541.4620	22.78
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0541-541.5220	40.62
	11/12/2019	Florida Irrigation Supply, Inc.	Blades for Kubota Mowers 701...	001-0541-541.4640	619.80
	11/12/2019	Charter Communications Hold...	Spectrum - Oct.	001-0541-541.4100	104.26
	11/12/2019	Lynch Oil Company	Lynch Oil Tank 1	001-0541-541.5210	133.99
	11/12/2019	Charter Communications Hold...	Spectrum October	001-0541-541.4100	36.41
	11/12/2019	Bunnell Auto Supply, Inc.	Bolts, washers	001-0541-541.4640	1.97
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0541-541.5220	40.62
	11/12/2019	Nicholson A/C & Heating, Inc.	Ice Machine Lease - November	001-0541-541.4400	130.00
	11/12/2019	K & M Mower and Small Engin...	Starter rope, spark plug	001-0541-541.4640	21.74
	11/12/2019	Vehicle Tracking Solutions LLC	Red tape, gun box, envelope	001-0541-541.4100	19.99
	11/12/2019	Advanced Auto Parts	oil, tailgate handle, mini bulb	001-0541-541.4620	59.56
	11/12/2019	Bankcard Center	Tractor Supply Co - Spray Nozz...	001-0541-541.4620	61.96
	11/12/2019	Boulevard Tire Center	front tire repair	001-0541-541.4620	294.60
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0541-541.5210	94.35
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 2	001-0541-541.5210	216.77
	11/12/2019	Vehicle Tracking Solutions LLC	VTS-October	001-0541-541.4100	19.99
	11/12/2019	City of Bunnell - WS O&M	04-3360-01 COB Utility Bill - Oc..	001-0541-541.4300	65.60
	11/12/2019	City of Bunnell - WS O&M	03-5260-01 COB Utility Bill - Oc..	001-0541-541.4300	570.79
	11/12/2019	City of Bunnell - WS O&M	03-5151-00 COB Utility Bill - Oc..	001-0541-541.4300	65.60
	11/12/2019	City of Bunnell - WS O&M	03-4991-00 COB Utility Bill - Oc..	001-0541-541.4300	65.60
			<b>DeptarId 0541 - Road and Street Facilities Total:</b>		<b>5,883.82</b>

**DeptarId: 0549 - Fleet Maintenance**

	11/12/2019	Advanced Auto Parts	hand soap	001-0549-549.5200	22.99
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0549-549.5210	81.79
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0549-549.5220	17.67
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0549-549.5220	17.67
	11/12/2019	Lynch Oil Company	Lynch Oil Tank 1	001-0549-549.5210	55.02
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0549-549.5220	17.67
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0549-549.5210	6.92
	11/12/2019	Lynch Oil Company	Lynch Oil- Tank 3	001-0549-549.5200	-25.18

**DeptarId 0549 - Fleet Maintenance Total: 194.55**

**DeptarId: 0572 - Parks and Recreation**

	11/12/2019	Vehicle Tracking Solutions LLC	Silent passenger subscription	001-0572-572.4100	19.99
	11/12/2019	Verizon Wireless	Parks & Recreation	001-0572-572.4100	79.49
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0572-572.5210	44.19
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	001-0572-572.5210	58.44
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0572-572.5200	1.35
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0572-572.5220	32.69
	11/12/2019	Expert Chemical Sales & Servic...	Janitorial Supplies	001-0572-572.5200	250.00
	11/12/2019	Expert Chemical Sales & Servic...	Janitorial Supplies	001-0572-572.5200	56.40
	11/12/2019	Expert Chemical Sales & Servic...	Janitorial Supplies	001-0572-572.5200	17.00
	11/12/2019	Expert Chemical Sales & Servic...	Janitorial Supplies	001-0572-572.5200	111.00
	11/12/2019	Expert Chemical Sales & Servic...	Janitorial Supplies	001-0572-572.5200	92.00
	11/12/2019	Expert Chemical Sales & Servic...	Janitorial Supplies	001-0572-572.5200	220.00
	11/12/2019	Expert Chemical Sales & Servic...	Janitorial Supplies	001-0572-572.5200	285.00
	11/12/2019	Advanced Auto Parts	battery	001-0572-572.4640	34.66
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0572-572.5210	78.19
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	001-0572-572.5210	85.54
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0572-572.5200	1.35
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0572-572.5220	32.69
	11/12/2019	Expert Chemical Sales & Servic...	Cleaning Supplies	001-0572-572.5200	999.75
	11/12/2019	Lynch Oil Company	Lynch Oil Tank 1	001-0572-572.5210	24.88

WARRANT

(None)	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	001-0572-572.5210	141.84
	11/12/2019	K & M Mower and Small Engin...	Fuel pump,starter rope, spark ...	001-0572-572.4640	2.25
	11/12/2019	K & M Mower and Small Engin...	Fuel pump,starter rope, spark ...	001-0572-572.4640	7.54
	11/12/2019	K & M Mower and Small Engin...	Fuel pump,starter rope, spark ...	001-0572-572.4640	11.95
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0572-572.5200	1.35
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	001-0572-572.5220	32.69
	11/12/2019	DG Hardware, Inc.	Glue	001-0572-572.4610	8.15
	11/12/2019	Vehicle Tracking Solutions LLC	Red tape, gun box, envelope	001-0572-572.4100	19.99
	11/12/2019	City Electric Supply	LED Retrofit for PW yard	001-0572-572.4610	64.40
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	001-0572-572.5210	49.62
	11/12/2019	Lynch Oil Company	Lynch Oil- Tank 3	001-0572-572.5210	13.87
	11/12/2019	DG Hardware, Inc.	Keys made for Chamber Bldg a...	001-0572-572.4610	28.61
	11/12/2019	Vehicle Tracking Solutions LLC	VTS-October	001-0572-572.4100	19.99
	11/12/2019	City of Bunnell - WS O&M	03-0320-01 COB Utility Bill - Oc..	001-0572-572.4300	331.54
	11/12/2019	City of Bunnell - WS O&M	01-0040-01 COB Utility Bill - Oc..	001-0572-572.4300	360.20
	11/12/2019	City of Bunnell - WS O&M	03-0370-01 COB Utility Bill - Oc..	001-0572-572.4300	345.10
	11/12/2019	City of Bunnell - WS O&M	03-5191-00 COB Utility Bill - Oc..	001-0572-572.4300	65.60
	11/12/2019	City of Bunnell - WS O&M	04-1140-01 COB Utility Bill - Oc..	001-0572-572.4300	221.73
	11/12/2019	O'reilly Automotive Inc	Hand Soap	001-0572-572.5200	39.98
<b>DeptarId 0572 - Parks and Recreation Total:</b>					<b>4,291.01</b>

DeptarId: 0590 - Proprietary - other Non-Operating Disbursements

11/12/2019	Kimley-Horn and Associates Inc	Master Infrastructure Study - F...	001-0590-590.3100	8,500.00
<b>DeptarId 0590 - Proprietary - other Non-Operating Disbursements Total:</b>				<b>8,500.00</b>

**Fund 001 - GENERAL FUND Total: 154,942.56**

Fund: 401 - WATER & SEWER

DeptarId: 0533 - Water Utility Services

11/12/2019	Vehicle Tracking Solutions LLC	Silent passenger subscription	401-0533-533.4100	19.99
11/12/2019	SUNSHINE SAFETY COUNCIL INC	FDOT Traffic Control Course	401-0533-533.5500	150.00
11/12/2019	Advanced Auto Parts	headlight	401-0533-533.4640	15.38
11/12/2019	Bankcard Center	Home Depot Tool Kit	401-0533-533.5265	299.00
11/12/2019	Verizon Wireless	Infra: Water	401-0533-533.4100	192.51
11/12/2019	Nathan Randolph	Safety Shoe Reimbursement	401-0533-533.5220	59.49
11/12/2019	WB Mason	4 printer cartridges, paper	401-0533-533.5102	391.07
11/12/2019	Morton Salt Inc	Bulk Rock NOC 17F	401-0533-533.5205	3,196.50
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	401-0533-533.5210	84.99
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	401-0533-533.5210	98.93
11/12/2019	Ferguson Enterprises, Inc.	long slv l/a , onelok	401-0533-533.5205	1,301.25
11/12/2019	Ferguson Enterprises, Inc.	PSI NSF Blue	401-0533-533.5205	635.00
11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0533-533.5220	26.49
11/12/2019	AKA Underground Inc	Directional Bore	401-0533-533.3401	250.00
11/12/2019	DG Hardware, Inc.	8 bags concrete	401-0533-533.5205	28.73
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	401-0533-533.5210	135.72
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	401-0533-533.5210	90.67
11/12/2019	Sunstate Meter & Supply Inc	3/4" STRT. BRZ METER COUPL...	401-0533-533.5264	372.50
11/12/2019	Sunstate Meter & Supply Inc	METER 5/8" x 3/4"	401-0533-533.5264	2,388.00
11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0533-533.5220	26.49
11/12/2019	Bunnell Auto Supply, Inc.	Fuel Filter for Bobcat	401-0533-533.4640	19.74
11/12/2019	Sun Country Termite & Pest C...	Pest Control - October	401-0533-533.3401	30.00
11/12/2019	Pace Analytical Services, Inc.	lab testing	401-0533-533.3401	264.00
11/12/2019	Bunnell Feed & Supply Inc.	rye grass	401-0533-533.5205	39.95
11/12/2019	Hawkins Inc	Hawkins Supplies	401-0533-533.5205	1,099.44
11/12/2019	Lynch Oil Company	Lynch Oil Tank 1	401-0533-533.5210	81.49
11/12/2019	Charter Communications Hold...	Spectrum October	401-0533-533.4100	138.36
11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0533-533.5220	26.49
11/12/2019	Boulevard Tire Center	Patch Right Rear Tire #940	401-0533-533.4620	25.00
11/12/2019	Hawkins Inc	Ultra Chlor	401-0533-533.5205	822.75
11/12/2019	Vehicle Tracking Solutions LLC	Red tape, gun box, envelope	401-0533-533.4100	19.99
11/12/2019	DG Hardware, Inc.	Toilet Repair Kit,Bleach and Fl...	401-0533-533.5205	65.47
11/12/2019	Bunnell Auto Supply, Inc.	3 eraser pads	401-0533-533.4620	44.99

(None)	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
	11/12/2019	Advanced Auto Parts	blower motor	401-0533-533.4620	35.99
	11/12/2019	Ferguson Enterprises, Inc.	epoxy	401-0533-533.5205	255.00
	11/12/2019	Boulevard Tire Center	rear tire replacement	401-0533-533.4620	275.00
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	401-0533-533.5210	104.35
	11/12/2019	Lynch Oil Company	Lynch Oil- Tank 3	401-0533-533.5210	127.45
	11/12/2019	Vehicle Tracking Solutions LLC	VTS-October	401-0533-533.4100	19.99
	11/12/2019	DEX Imaging	Kyocera M6530cdn - October	401-0533-533.3401	71.63
	11/12/2019	City of Bunnell - WS O&M	01-5270-01 COB Utility Bill - Oc..	401-0533-533.4300	169.45
	11/12/2019	Florida Water & Pollution Cont...	ANNUAL MEMBERSHIP RENE...	401-0533-533.5400	225.00
<b>DeptId 0533 - Water Utility Services Total:</b>					<b>13,724.24</b>

**DeptId: 0535 - Sewer / Wastewater Services**

	11/12/2019	Vehicle Tracking Solutions LLC	Silent passenger subscription	401-0535-535.4100	19.99
	11/12/2019	SUNSHINE SAFETY COUNCIL INC	FDOT Traffic Control Course	401-0535-535.5500	150.00
	11/12/2019	Hayes Pipe Supply Inc	Air Release Valve	401-0535-535.5264	1,842.00
	11/12/2019	Hawkins Inc	Ultra Chlor	401-0535-535.5200	360.00
	11/12/2019	Verizon Wireless	Infra: Waste Water	401-0535-535.4100	105.56
	11/12/2019	DG Hardware, Inc.	Parts for Wash pump	401-0535-535.5200	45.15
	11/12/2019	SanPik	Reclaimed Water	401-0535-535.6300	29,587.50
	11/12/2019	WB Mason	4 printer cartridges, paper	401-0535-535.5100	391.06
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	401-0535-535.5210	79.03
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	401-0535-535.5210	63.56
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0535-535.5220	13.48
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0535-535.5220	15.70
	11/12/2019	Bankcard Center	Bank Card - Shipping Charges	401-0535-535.6300	25.50
	11/12/2019	Flo Trend Systems, Inc.	Custom Tarp for SludgeMate	401-0535-535.4640	1,025.00
	11/12/2019	ORMOND SEPTIC SYSTEMS	Picked up dewatering box	401-0535-535.3400	1,100.00
	11/12/2019	Hawkins Inc	Hawkins Supplies	401-0535-535.5200	414.00
	11/12/2019	USA Blue Book	Honeywell chart paper	401-0535-535.5200	501.96
	11/12/2019	Sun Country Termite & Pest C...	Pest Control 200 Tolman - Oct.	401-0535-535.3400	30.00
	11/12/2019	Hayes Pipe Supply Inc	chain cutter	401-0535-535.5200	576.50
	11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	401-0535-535.5210	116.31
	11/12/2019	Sunstate Meter & Supply Inc	3/4" STRT. BRZ METER COUPL...	401-0535-535.5264	372.50
	11/12/2019	Sunstate Meter & Supply Inc	METER 5/8" x 3/4"	401-0535-535.5264	2,388.00
	11/12/2019	Power & Pumps	7.5 HP SUBMERSIBLE PUMP	401-0535-535.6400	8,640.00
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0535-535.5220	13.48
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0535-535.5220	15.70
	11/12/2019	Charles Strickland	Safety Shoe Reimbursement	401-0535-535.5220	100.00
	11/12/2019	Alpha General Services	Pump, chamber insert & lid - 6...	401-0535-535.5264	1,198.90
	11/12/2019	Hawkins Inc	Ultra Chlor	401-0535-535.5200	468.00
	11/12/2019	Nathan Randolph	Reimburse WWTP Op Lic Fee	401-0535-535.5500	100.00
	11/12/2019	Charter Communications Hold...	Spectrum October	401-0535-535.4100	138.36
	11/12/2019	Hawkins Inc	Ultra Chor	401-0535-535.5200	300.00
	11/12/2019	Bankcard Center	Bank Card - DI Water	401-0535-535.5200	12.00
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0535-535.5220	13.48
	11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	401-0535-535.5220	15.70
	11/12/2019	Vehicle Tracking Solutions LLC	Red tape, gun box, envelope	401-0535-535.4100	19.99
	11/12/2019	Central Florida Controls, LLC	Service Call	401-0535-535.3400	190.60
	11/12/2019	Boulevard Tire Center	Flat Tire Repair	401-0535-535.4620	25.00
	11/12/2019	Advanced Auto Parts	Coolent and head light	401-0535-535.4620	33.93
	11/12/2019	City Electric Supply	Light Fixture Ballast	401-0535-535.5200	18.73
	11/12/2019	Lynch Oil Company	Lynch Oil- Tank 3	401-0535-535.5210	99.70
	11/12/2019	Vehicle Tracking Solutions LLC	VTS-October	401-0535-535.4100	19.99
	11/12/2019	DEX Imaging	Kyocera M6530cdn - October	401-0535-535.3400	71.63
	11/12/2019	City of Bunnell - WS O&M	03-0545-00 COB Utility Bill - Oc..	401-0535-535.4300	65.60
	11/12/2019	City of Bunnell - WS O&M	03-1541-00 COB Utility Bill - Oc..	401-0535-535.4300	65.60
	11/12/2019	City of Bunnell - WS O&M	04-3032-00 COB Utility Bill - Oc..	401-0535-535.4300	43.30
	11/12/2019	City of Bunnell - WS O&M	03-0161-00 COB Utility Bill - Oc..	401-0535-535.4300	65.60
	11/12/2019	City of Bunnell - WS O&M	02-2503-00 COB Utility Bill - Oc..	401-0535-535.4300	65.67
	11/12/2019	City of Bunnell - WS O&M	04-0170-02 COB Utility Bill - Oc..	401-0535-535.4300	65.60
	11/12/2019	City of Bunnell - WS O&M	03-5240-01 COB Utility Bill - Oc..	401-0535-535.4300	487.09

WARRANT

(None)	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
	11/12/2019	City of Bunnell - WS O&M	04-2181-00 COB Utility Bill - Oc..	401-0535-535.4300	66.48
	11/12/2019	Florida Water & Pollution Cont...	ANNUAL MEMBERSHIP RENE...	401-0535-535.5400	135.00
	11/12/2019	Sizemore Welding, Inc.	AI Flange for Lincoln liftstation	401-0535-535.5200	60.00
	11/12/2019	Kimley-Horn and Associates Inc	Master Infrastructure - WWTP	401-0535-535.3111	2,255.60
	11/12/2019	Kimley-Horn and Associates Inc	Master Infrastructure Studt - ...	401-0535-535.3111	3,800.00
	11/12/2019	Kimley-Horn and Associates Inc	Master Infrastructure Study - ...	401-0535-535.3111	21,937.50
	11/12/2019	Alliant Engineering Inc	CDBG Southside Sewer Eng Svc	401-0535-535.6300	687.50
	11/12/2019	Alliant Engineering Inc	Reclaim Water Main Ext Phase...	401-0535-535.6300	1,051.56
	11/12/2019	Alliant Engineering Inc	2020 REDI Grant Application	401-0535-535.3111	4,041.00
<b>DepartId 0535 - Sewer / Wastewater Services Total:</b>					<b>85,611.09</b>
<b>Fund 401 - WATER &amp; SEWER</b>					<b>Total: 99,335.33</b>

Fund: 402 - SOLID WASTE

DepartId: 0534 - Garbage / Solid Waste Control Services

11/12/2019	Vehicle Tracking Solutions LLC	Silent passenger subscription	402-0534-534.4100	59.97
11/12/2019	Vehicle Tracking Solutions LLC	Silent passenger subscription	402-0534-534.4100	19.99
11/12/2019	DG Hardware, Inc.	Small Tools & Supplies	402-0534-534.4640	58.27
11/12/2019	DG Hardware, Inc.	Small Tools & Supplies	402-0534-534.5200	9.96
11/12/2019	DG Hardware, Inc.	Small Tools & Supplies	402-0534-534.5265	17.93
11/12/2019	Bunnell Auto Supply, Inc.	Hydrolic Hoses Garbage Truck	402-0534-534.4620	49.90
11/12/2019	Verizon Wireless	Solid Waste	402-0534-534.4100	155.84
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 4	402-0534-534.5210	512.60
11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	402-0534-534.5220	16.59
11/12/2019	Bunnell Auto Supply, Inc.	Drivers side front Caliper Truck	402-0534-534.4620	69.28
11/12/2019	Bunnell Auto Supply, Inc.	55 gallon drum	402-0534-534.5200	189.99
11/12/2019	Environmental Land Services	solid waste	402-0534-534.3400	3,845.99
11/12/2019	Bunnell Auto Supply, Inc.	Hydrolic hoses, headlight, tagli...	402-0534-534.4620	76.71
11/12/2019	Bunnell Auto Supply, Inc.	Hydrolic hoses, headlight, tagli...	402-0534-534.4620	9.69
11/12/2019	Bunnell Auto Supply, Inc.	Hydrolic hoses, headlight, tagli...	402-0534-534.4620	4.02
11/12/2019	Bunnell Auto Supply, Inc.	Headlight restore	402-0534-534.4620	23.59
11/12/2019	DG Hardware, Inc.	Saftey glasses,carriage bolt and..	402-0534-534.4640	9.90
11/12/2019	DG Hardware, Inc.	Saftey glasses,carriage bolt and..	402-0534-534.5200	13.25
11/12/2019	DG Hardware, Inc.	Saftey glasses,carriage bolt and..	402-0534-534.5200	31.10
11/12/2019	DG Hardware, Inc.	carriage bolt	402-0534-534.4640	2.70
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 3	402-0534-534.5210	97.33
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 4	402-0534-534.5210	461.67
11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	402-0534-534.5220	16.59
11/12/2019	DG Hardware, Inc.	New Chip key	402-0534-534.4620	71.99
11/12/2019	Bunnell Auto Supply, Inc.	2 tag lights	402-0534-534.4620	29.82
11/12/2019	Advanced Auto Parts	Oil and Filter	402-0534-534.4620	6.89
11/12/2019	Advanced Auto Parts	Oil and Filter	402-0534-534.4620	2.00
11/12/2019	Advanced Auto Parts	Oil and Filter	402-0534-534.4620	27.59
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 4	402-0534-534.5210	528.65
11/12/2019	Sizemore Welding, Inc.	Dumpster Guards- Safety Equip...	402-0534-534.4640	552.42
11/12/2019	Charter Communications Hold...	Spectrum October	402-0534-534.4100	34.33
11/12/2019	Bunnell Auto Supply, Inc.	Antifreeze	402-0534-534.4620	41.94
11/12/2019	Bunnell Auto Supply, Inc.	Antifreeze	402-0534-534.4620	41.94
11/12/2019	UniFirst Corporation	UniFirst - Uniform Rental	402-0534-534.5220	16.59
11/12/2019	Environmental Land Services	Solid Waste	402-0534-534.3400	4,022.96
11/12/2019	Vehicle Tracking Solutions LLC	Red tape, gun box, envelope	402-0534-534.4100	79.96
11/12/2019	Advanced Auto Parts	Hydr Fluid	402-0534-534.4620	91.98
11/12/2019	Boulevard Tire Center	flat tire repair	402-0534-534.4620	84.00
11/12/2019	Boulevard Tire Center	flat tire repair	402-0534-534.4620	25.00
11/12/2019	Central Hydraulics, Inc.	Rebuild hyd cylinder, hyd oil	402-0534-534.4620	338.00
11/12/2019	Central Hydraulics, Inc.	Rebuild hyd cylinder, hyd oil	402-0534-534.4620	128.85
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 1	402-0534-534.5210	48.94
11/12/2019	Lynch Oil Company	Lynch Oil - Tank 4	402-0534-534.5210	616.71
11/12/2019	Advanced Auto Parts	Headlight bulb	402-0534-534.4620	23.78
11/12/2019	Environmental Land Services	ELS Tickets 10/25/19-10/31/19	402-0534-534.3400	3,962.29
11/12/2019	Vehicle Tracking Solutions LLC	VTS-October	402-0534-534.4100	79.96
11/12/2019	Nextran	GAUGE CLUSTER & ARM - UNIT..	402-0534-534.4620	153.38

WARRANT

Packet: APPKT06719 - Warrant 11.12.19

(None)	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
	11/12/2019	Express On Site Services, Inc	CUROTTA CAN REPAIR	402-0534-534.4620	500.00
			<b>DepartId 0534 - Garbage / Solid Waste Control Services Total:</b>		<b>17,262.83</b>
			<b>Fund 402 - SOLID WASTE Total:</b>		<b>17,262.83</b>
<b>Fund: 502 - MUNICIPAL COMPLEX BUILDING</b>					
<b>DepartId: 0519 - Municipal Complex</b>					
	11/12/2019	DynaFire Inc.	Fire Monitoring	502-0519-519.4610	40.00
			<b>DepartId 0519 - Municipal Complex Total:</b>		<b>40.00</b>
			<b>Fund 502 - MUNICIPAL COMPLEX BUILDING Total:</b>		<b>40.00</b>
			<b>Grand Total:</b>		<b>271,580.72</b>

## Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	154,942.56
401 - WATER & SEWER	99,335.33
402 - SOLID WASTE	17,262.83
502 - MUNICIPAL COMPLEX BUILDING	40.00
<b>Grand Total:</b>	<b>271,580.72</b>

## Account Summary

Account Number	Account Name	Expense Amount
001-0511-511.4100	Communications Expense	108.19
001-0511-511.4900	Other Current Chgs & Obl...	525.84
001-0511-511.5400	Memberships, Publication...	2,850.00
001-0512-512.3400	Other Contracted Services	3,905.55
001-0512-512.3401	Fire Inspection Exp.	414.00
001-0512-512.4100	Communications Expense	304.25
001-0512-512.4400	Mun. Complex Lease	111.00
001-0512-512.4700	Printing / Binding Expense	40.00
001-0512-512.4800	Advertising	329.70
001-0512-512.5100	Office Supplies Expenses	17.04
001-0513-513.3400	Other Contract Services	627.07
001-0513-513.4100	Communications Expense	110.51
001-0513-513.4400	Rental / Lease Expense	110.99
001-0513-513.4700	Printing / Binding Expense	40.00
001-0513-513.4900	Other Current Chgs - Adm...	170.10
001-0513-513.5100	Office Supplies Expense	42.87
001-0514-514.3103	Legal Services - Administr...	7,000.00
001-0516-516.4100	Communications Expense	76.18
001-0516-516.5500	Training	803.52
001-0519-519.4300	Utilities	512.77
001-0519-519.4610	Repairs & Maint. - Building	540.00
001-0521-521.3400	Other Contract Services	8,420.47
001-0521-521.4100	Communications Expense	720.21
001-0521-521.4400	Rental / Lease Expense	110.99
001-0521-521.4620	Repair / Maint - Vehicles	200.46
001-0521-521.4900	Other Current Chgs & Obl...	122.54
001-0521-521.5100	Office Supplies Expenses	116.98
001-0521-521.5200	Operating Supplies	438.97
001-0524-524.3102	Legal Services	375.55
001-0524-524.3400	Other Contract Services	136.47
001-0524-524.3401	Bldg / Fire Inspection Exp --	1,780.00
001-0524-524.4100	Communications Expense	220.58
001-0524-524.4200	Postage	46.31
001-0524-524.4400	Rental / Lease Expense	223.96
001-0524-524.4700	Printing / Binding Expense	40.00
001-0524-524.5210	Fuel	53.89
001-0541-541.3400	Other Contract Services	40.00
001-0541-541.4100	Communications Expense	284.77
001-0541-541.4300	Utility - Public Services	767.59
001-0541-541.4400	Rental / Lease Expense	130.00
001-0541-541.4500	Insurance Expense	450.00
001-0541-541.4620	Repair / Maint - Vehicles	734.49
001-0541-541.4640	Equipment Repair & Maint..	1,895.05
001-0541-541.5200	Operating Supplies	858.15
001-0541-541.5210	Fuel	601.91
001-0541-541.5220	Uniforms Exp	121.86
001-0549-549.5200	Operating Supplies	-2.19
001-0549-549.5210	Fuel	143.73
001-0549-549.5220	Uniforms	53.01
001-0572-572.4100	Communications Expense	139.46
001-0572-572.4300	Utility - Public Services	1,324.17



**Account Summary**

Account Number	Account Name	Expense Amount
001-0572-572.4610	Repair / Maint - Bldgs	101.16
001-0572-572.4640	Repair/Maint - Equipment	56.40
001-0572-572.5200	Operating Supplies	2,075.18
001-0572-572.5210	Fuel	496.57
001-0572-572.5220	Uniforms Exp	98.07
001-0590-590.3100	Professional Services Exp...	8,500.00
001-1551000	Prepaid Expenses - Gen	99,853.54
001-2184000	Med/Health Employee Lia...	977.24
001-2201000	Deposits Payabl - CtyHall/C...	475.00
001-2291000	Due to M & M Developm...	3,045.44
001-3621000	Civic Center Rental	75.00
401-0533-533.3401	Other Contract Services	615.63
401-0533-533.4100	Communications Expense	390.84
401-0533-533.4300	Utility - Public Services	169.45
401-0533-533.4620	Repair / Maint - Vehicles	380.98
401-0533-533.4640	Repair / Maint - Equipme...	35.12
401-0533-533.5102	Office Supplies - Water	391.07
401-0533-533.5205	Operating Supplies Exp - ...	7,444.09
401-0533-533.5210	Fuel	723.60
401-0533-533.5220	Uniforms Exp	138.96
401-0533-533.5264	Small Equipment Purchase	2,760.50
401-0533-533.5265	Tools	299.00
401-0533-533.5400	Memberships, Publication...	225.00
401-0533-533.5500	Training	150.00
401-0535-535.3111	Professional Services Exp...	32,034.10
401-0535-535.3400	Other Contract Services	1,392.23
401-0535-535.4100	Communications Expense	303.89
401-0535-535.4300	Utility - Public Services	924.94
401-0535-535.4620	Repair / Maint - Vehicles	58.93
401-0535-535.4640	Repair / Maint - Equipme...	1,025.00
401-0535-535.5100	Office Supplies Expenses	391.06
401-0535-535.5200	Operating Supplies	2,756.34
401-0535-535.5210	Fuel	358.60
401-0535-535.5220	Uniforms Exp	187.54
401-0535-535.5264	Small Equipment Purchase	5,801.40
401-0535-535.5400	Memberships, Publication...	135.00
401-0535-535.5500	Training	250.00
401-0535-535.6300	Improvements - Other Th...	31,352.06
401-0535-535.6400	Machinery/Equipment Ex...	8,640.00
402-0534-534.3400	Other Contract Services - ...	11,831.24
402-0534-534.4100	Communications - Solid ...	430.05
402-0534-534.4620	Repair/Maint Vehicles - So...	1,800.35
402-0534-534.4640	Repair & Maint - Equipme...	623.29
402-0534-534.5200	Operating Supplies	244.30
402-0534-534.5210	Fuel	2,265.90
402-0534-534.5220	Uniforms - Solid Waste	49.77
402-0534-534.5265	Tools	17.93
502-0519-519.4610	Repair/Maint/Bldg	40.00
	<b>Grand Total:</b>	<b>271,580.72</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	271,580.72
<b>Grand Total:</b>	<b>271,580.72</b>

Completed by: *[Signature]*  
 Approved by: *[Signature]*



## City of Bunnell, Florida

### ATTACHMENTS:

Description

Proposed Minutes

Type

Minutes

CATHERINE D. ROBINSON  
MAYOR

JOHN ROGERS  
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.  
CITY MANAGER



COMMISSIONERS:

BILL BAXLEY

DONNIE NOBLES

JAN REEGER

## BUNNELL CITY COMMISSION MEETING MINUTES

Monday, October 28, 2019

7:00 PM

201 West Moody Boulevard,  
City Commission Chambers - Building 3  
Bunnell, FL 32110

### A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and lead the Pledge of Allegiance.

**Roll Call Present:** Mayor Catherine D. Robinson; Vice Mayor John Rogers; Commissioner Bill Baxley; Commissioner Donnie Nobles; Commissioner Jan Reeger; City Attorney Wade Vose; City Manager Dr. Alvin B. Jackson, Jr.; Finance Director Shanea Stankiewicz; City Clerk Kristen Bates; Deputy Clerk Saleena Randolph

### Invocation for our Military Troops and National Leaders

Daisy Henry lead the invocation.

### B. Introductions, Commendations, Proclamations, and Presentations:

#### B.1. Presentation: Anthony Joseph Grasso- Eagle Scout Recognition

Mayor Robinson presented Anthony Grasso a recognition certificate and spoke of his accomplishments. Anthony explained his project.

### C. Consent Agenda:

#### C.1. Approval of Warrant

- a. Fiscal Year 2018-2019 Warrant
- b. Fiscal Year 2019-2020 Warrant

#### C.2. Approval of Minutes

- a. October 14, 2019 City Commission Meeting Minutes

**Motion:** Approve Consent Agenda.

**Motion by:** Vice Mayor Rogers

**Seconded by:** Commissioner Baxley

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

### D. Public Comments:

**Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.**

Ronnie Jones, a Palm Coast resident, explained that he had been a Bunnell employee for ten (10) years and wanted to discuss his recent termination. He read a prepared statement into the record. He stated his evaluation of another employee was involved in his termination and the action was

not right in his opinion. He explained that this termination made life-altering repercussions for him and his family. He asked the Commission to look into the matter and that his termination status should be set aside until after their investigation is finished.

Beulah Johnson, a Bunnell resident, spoke on behalf of Ronnie Jones. She stated Ronnie is honorable and has never let her down. She spoke on behalf of him and his family. She requested the Commission reinstate him. She knows there are two sides of the story and admitted she only knew the one side.

Ray Hackenburg, a Bunnell resident, stated he was shocked by this and has known Ronnie for ten (10) years and worked with him for four (4) years. He stated he has tried to get Ronnie to go to work with him elsewhere and Ronnie wouldn't. He told the Commission to "get to bottom of this and find out what is going on" and to "please give that man his job back."

Pastor Daisy Henry, a Bunnell resident, stated she has known Ronnie for quite a while. She quoted "those without fault casting the first stones" and people making mistakes. She has observed Ronnie mowing the Carver Gym field and his good job in the field. She mentioned being employed for ten (10) years is a long time to be employed. She knows him and his whole family and he does not slack off. Pastor Henry explained that if a mistake was made to admit it and "give the man his job back."

David Williams, a Bunnell resident, stated he has known Ronnie since he was a kid. He explained that Ronnie would not do anything wrong, he is loyal, and he is honorable. Mr. Williams advised that a procedure or protocol should be followed, and that Ronnie should have known that something was wrong. He explained that this needs to be looked into and the right choice needs to be made. Mr. Williams stated a man's word is his bond and the City should "give him his job back."

Deloris Hall, a Bunnell resident, stated she would like to think Staff is not deliberately firing people based on poor information. She stated she believes the City has opened itself to a big lawsuit. She explained the need to see exactly what happened. Ms. Hall requested for the Commissioners and Mr. Jackson to reconsider and look at how this was done.

Public Comments closed.

Mayor Robinson asked Attorney Wade Vose to speak.

*Attorney Vose explained that under the City Charter, the City Manager hires and fires City employees and that the Charter does not allow the Commission. He has heard the request from many who spoke that the Commission change/make the decision. Mr. Vose explained that the Commission is free to speak to the City Manager about this, but the ultimate authority on this matter rests with the City Manager.*

**E. Ordinances: (Legislative):**

**E.1. Ordinance 2019-12 Request to Voluntarily Annex approximately 1.0477 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. – Second Reading**

City Attorney Vose read the short title into the record. Community Development Director Rodney Lucas presented the item to the Board.

**Motion:** Adopt Ordinance 2019-12 Request to Voluntarily Annex approximately 1.0477 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. – Second Reading

**Motion by:** Vice Mayor Rogers  
**Seconded by:** Commissioner Baxley  
**Board Discussion:** None  
**Public Discussion:** None  
**Vote:** Motion carried unanimously.

*Note: Vice Mayor Rogers asked for a recess. Mayor Robinson called a five (5) minute recess, after which, the meeting reconvened.*

**E.2. Ordinance 2019-16 Repeal of Ch. 175 Pension Fund Tax on Property Insurance - Second Reading**

City Attorney Vose read the short title into the record and presented the item to the Board.

**Motion:** Adopt Ordinance 2019-16 Repeal of Ch. 175 Pension Fund Tax on Property Insurance - Second Reading

**Motion by:** Commissioner Reeger  
**Seconded by:** Commissioner Baxley  
**Board Discussion:** None  
**Public Discussion:** None  
**Vote:** Motion carried unanimously.

**E.3. Ordinance 2019-17 Request to Vacate the Ten Foot Alley Located in Block 97 of the Town of Bunnell. - Second Reading**

City Attorney Vose read the short title into the record. Community Development Director Rodney Lucas presented the item to the Board.

**Motion:** Adopt Ordinance 2019-17 Request to Vacate the Ten Foot Alley Located in Block 97 of the Town of Bunnell. - Second Reading

**Motion by:** Vice Mayor Rogers  
**Seconded by:** Commissioner Reeger

*Mayor Robinson indicated she has a conflict, explained the nature of the conflict and advised she will recuse herself from the vote.*

**Board Discussion:** Commissioner Baxley asked about the difference of paper road or undeveloped road and asked if this was a road. It was stated this is an alley and that most alleys in the surrounding blocks had already been vacated.

**Public Discussion:** None  
**Vote:** Motion carried 4-0 with Mayor Robinson abstaining.

**E.4. Ordinance 2019-18 Request to Voluntarily Annex approximately 12.458 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - First Reading.**

City Attorney Vose read the short title into the record. Community Development Director Rodney Lucas presented the item to the Board.

**Motion:** Approve Ordinance 2019-18 Request to Voluntarily Annex approximately 12.458 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - First Reading.

**Motion by:** Commissioner Reeger  
**Seconded by:** Commissioner Nobles

**Board Discussion:** None  
**Public Discussion:** None  
**Vote:** Motion carried unanimously.

**E.5. Ordinance 2019-19 Request to Voluntarily Annex approximately 1.0477 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - First Reading**

City Attorney Vose read the short title into the record. Community Development Director Rodney Lucas presented the item to the Board.

**Motion:** Approve Ordinance 2019-19 Request to Voluntarily Annex approximately 1.0477 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - First Reading

**Motion by:** Commissioner Baxley  
**Seconded by:** Vice Mayor Rogers  
**Board Discussion:** None  
**Public Discussion:** None  
**Vote:** Motion carried unanimously.

**E.6. Ordinance 2019-20 Request to Voluntarily Annex Approximately 2.10 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - First Reading.**

City Attorney Vose read the short title into the record. Community Development Director Rodney Lucas presented the item to the Board.

**Motion:** Approve Ordinance 2019-20 Request to Voluntarily Annex Approximately 2.10 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - First Reading.

**Motion by:** Commissioner Baxley  
**Seconded by:** Commissioner Nobles  
**Board Discussion:** None  
**Public Discussion:** None  
**Vote:** Motion carried unanimously.

**E.7. Ordinance 2019-24 Request to Changing the Future Land Use Designation of Approximately 10.0 Acres from Flagler County Residential Low Density Rural Estate to City of Bunnell Agriculture. - First Reading**

*This item was pulled by Staff prior to the meeting.*

**E.8. Ordinance 2019-25 Request to Rezone Approximately 10.0 acres from Flagler County MH-1, Rural Mobile Home District to City of Bunnell, AG, Agricultural District. - First Reading**

*This item was pulled by Staff prior to the meeting.*

**F. Resolutions: (Legislative):**

**F.1. Resolution 2019-16 - Establishing Non-Ad Valorem Special Assessment for Nuisance Abatement**

City Attorney Vose read the short title into the record and presented the item to the Board.

**Motion:** Adopt Resolution 2019-16 Establishing Non-Ad Valorem Special Assessment for Nuisance Abatement.

**Motion by:** Commissioner Reeger  
**Seconded by:** Commissioner Baxley

**Board Discussion:** Vice Mayor Rogers stated he is concerned about the statement of stagnant water. Attorney Vose explained that the resolution does not impose new rules or new Requirements, but establishes a method of collection for fees. Commissioner Reeger questioned if there are any other resolutions or ordinances that will need to be adopted to start utilizing this process. Attorney Vose explained that this is the last step toward adopting regulations. The Commission will need to forward the tax roll to the appropriate authority.

**Public Discussion:** Pastor Daisy Henry mentioned her neighbor's property that is undeveloped and asked if this would be used to fix that situation. Attorney Vose stated he had no recollection about high grass rules on undeveloped parcels. City Clerk Bates advised the nuisance process requires the Code Enforcement Board to hear matters. Attorney Vose further clarified that this Resolution will not change the rules or requirements but is a financial instrument.

**Board Discussion:** Commissioner Baxley asked what the height is for grass to be considered a nuisance. Attorney Vose looked it up and the height is "in excess of 18 inches."

**Vote:** Motion carried unanimously.

**G. Old Business: None**

## H. New Business: None

### I. Reports:

- **City Clerk** – Stated the next meeting will be Tuesday, November 12 at 7 pm because Monday, November 11<sup>th</sup> is a holiday.
- **City Attorney** - None
- **City Manager** – Halloween in Bunnell will be in the Colony Park/Sawmill neighborhood this week. He advised he attended a regarding a possible UNF satellite campus coming to Flagler County. He met with DOT and mentioned Flagler Commons Parkway, underground utilities, and looking into funding through grants. He presented the City Manager Monthly Report for September 2019 and discussed the liens portion.
- **Mayor and City Commissioners**
  - **Commissioner Reeger** – Stated she'd like to discuss the Strategic Plan. She was confused that two Commissioners did not vote to adopt the plan and asked they share their reasoning.
    - *Commissioner Baxley stated he felt the priorities were out of order and he believed, at the time, the list was presented in order of importance. He has since been told they were not in order of importance.*
    - *Mayor Robinson also clarified that it was not in any specific order – we work on what we can work on at any given time.*
  - Commissioner Reeger also stated the PZA and Code Boards need to attend the next Advance to provide input on the Strategic Plan. Vice Mayor Rogers stated the Advance was open to the public last year and it was informative.
  - **Vice Mayor Rogers** – Advised that Duane Sizemore's daughter was killed in a crash and requested the City send a card and flowers to the family. He directed the City Manager look into the termination of Mr. Jones. He knows it is not the Board's authority to hire or fire employees, but stated the situation needs to be looked into further.
  - **Commissioner Nobles** – State he has not heard both sides of the story, but he has heard Ronnie's side of the story. He stated Ronnie had been with the City for ten (10) years. From his investigations, Ronnie was a good employee, a nice guy, and the community cannot say enough nice things about him. He would hate knowing that a 61-year-old, planning to retire would get fired over something like this which is more a matter of opinion. He is "sure it could be excused." He advised the City Manager "to reconsider" the action taken and rehire Ronnie. He also mentioned the road or alley off Deen Road/Franz Court and some questionable activity that needs to be looked into by the Police Department.
  - **Commissioner Baxley** – Stated he was blindsided tonight and upset. He stated he did not know about the firing of Ronnie Jones. He came in here and had to hear all this. The Commission does not hire and fire, but he is sure the City has policies about termination. He has not heard anything drastic mentioned that would account for this firing. Stated it is Mr. Jackson's job to let him know and keep him informed of what was going on within the City. Mr. Jackson stated he will speak one-on-one. Commissioner Baxley stated he would prefer the City Manager look into this matter further because it is too late for a one-on-one.
  - **Mayor Robinson** – Also commented on the UNF matter, the possibility of a medical study campus being located at Town Center, and hospitals being short staffed. She explained that this is a big deal being 3 miles from us and AN exciting adventure. She commented about the Trunk-or-Treat this past week and how it was a wonderful night around Lake Lucille. She thanked those that helped, supported, and participated. She stated she looks forward to the Halloween in Bunnell event happening this week.

**J. Call for Adjournment.**

**Motion:** Adjourn.

**Motion by:** Vice Mayor Rogers

**Seconded by:** Commissioner Nobles

**Vote:** Motion carried unanimously.

Meeting adjourned at 8:20 PM

---

Catherine D. Robinson, Mayor

---

Kristen Bates, CMC, City Clerk

---

Date

---

Date

***\*\*The City adopts summary minutes. Full audio from City Meetings is available on the City's website. Audio files in official City records are retained according the Florida Department of State GS1-SL records retention schedule\*\****





## City of Bunnell, Florida

### Agenda Item No. E.1.

Document Date: 10/17/2019 Amount: N/A  
Department: Community Development Account #: N/A  
Subject: Ordinance 2019-18 Request to Voluntarily Annex approximately 12.458 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading.  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Increase Economic Base

#### ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance
Location Map	Location Map(s)

#### Summary/Highlights:

This is a request from several different property owners to voluntarily annex a total of approximately 12.458 acres of property currently located in Unincorporated Flagler County into the City of Bunnell.

This item was last heard at the October 28, 2019 City Commission Meeting. At this meeting, the City Commission voted to approve the proposed ordinance. This item was advertised in the News Tribune on October 30, 2019 and November 6, 2019. The required Notice to the Flagler County Board of County Commissioners regarding this proposed Voluntary Annexation was provided on October 9, 2019.

#### Background:

The following are the applicants for this request: Thomas Mathen; William Mathen; Alice Mathen Howell; and Melody and Fred Cartwright. They are the owners of different parcels which are the subject properties of this request. The properties are located west of County Road 207 and north of County Road 200.

The properties currently have the Flagler County Future Land Use designation of Agriculture and Timberlands and the Flagler County Zoning designation of AC, Agriculture district.

The properties are contiguous to the City of Bunnell as shown on the location map on various property boundary lines.

The owners of the properties will apply to change both the future land use and zoning designations to appropriate Bunnell designations.

**Staff Recommendation:**

Adopt Ordinance 2019-18 Request to Voluntarily Annex approximately 12.458 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading.

**City Attorney Review:**

Reviewed and approved.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

## ORDINANCE 2019-18

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTIES TOTALING APPROXIMATELY 12.458 ACRES OWNED BY THOMAS MATHEN, WILLIAM & MARY MATHEN, ALICE MATHEN HOWELL, AND FREDERICK & MELODY CARTWRIGHT WHICH ARE CURRENTLY UNADDRESSED AND THAT ARE LOCATED CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, *FLORIDA STATUTES*, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**Whereas**, Thomas Mathen, William and Mary Mathen, Alice Mathen Howell and Fredrick and Melody Cartwright are hereby determined to be the owners of the real property described below; and

**Whereas**, Thomas Mathen, William and Mary Mathen, Alice Mathen Howell and Fredrick and Melody Cartwright petitioned, pursuant to Section 171.044, *Florida Statutes*, for voluntary annexation of said property into the municipal limits of the City of Bunnell which property totals approximately 12.458 acres in size and is currently unaddressed; and

**Whereas**, Thomas Mathen, William and Mary Mathen, Alice Mathen Howell and Fredrick and Melody Cartwright are the owner of the property being described by Tax Identification Parcel Number as follows:

<b>Tax Identification Parcel Number</b>	<b>Owner</b>
16-13-31-0000-04090-0020	Thomas Mathen; and
16-13-31-0000-04090-0000	William Mathen; and
16-13-31-0000-04060-0000	Alice Mathen Howell; and
16-13-31-0000-04090-0030	Frederick and Melody Cartwright

**Whereas**, City staff, on October 8, 2019, have reviewed and recommended approval of the annexation of said properties to the City Commission of the City of Bunnell and has accomplished all actions required under the *Code of Ordinances of the City of Bunnell* and State law; and

**Whereas,** the City Commission, upon the recommendation of City staff and the City Attorney, has determined that all of the property which is proposed to be annexed into the City of Bunnell is within an unincorporated area of Flagler County, is reasonably compact and contiguous to the corporate areas of the City of Bunnell, Florida and it is further determined that the annexation of said property will not result in the creation of any enclave, and it is further determined that the property otherwise fully complies with the requirements of State law; and

**Whereas,** the City Commission of the City of Bunnell, Florida has taken all actions in accordance with the requirements and procedures mandated by State law; and

**Whereas,** the City Commission of the City of Bunnell, Florida hereby determines that it is to the advantage of the City of Bunnell and in the best interests of the citizens of the City of Bunnell to annex the afore described property; and

**Whereas,** the provisions of Section 166.031(3), *Florida Statutes*, provide that a municipality may, by ordinance and without referendum, redefine its boundaries to include only those lands previously annexed and shall file said redefinition with the Florida Department of State; and

**Whereas,** the provisions of Section 171.091, *Florida Statutes*, provide as follows:

*Recording.*—Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area; and

**Whereas,** the metes and bounds legal description and the map attached hereto Exhibits “A” and “B” shows, describes, and depicts the property which is hereby annexed into the City of Bunnell.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA, AS FOLLOWS:**

**Section 1. Legislative and Administrative Findings/Annexation of Properties.**

(a) The recitals set forth above in the “whereas clauses” are hereby adopted as legislative findings of the City Commission of the City of Bunnell.

(b) The property that is the subject of this Ordinance consists of the following parcel of land assigned the Tax Identification Parcel Number set forth above and being specifically described in Exhibits “A” and “B”, said properties being situated in Flagler County, Florida, and said properties are hereby annexed into and are hereby made a part of the City of Bunnell, Florida pursuant to the voluntary annexation provisions of Section 171.044, *Florida Statutes*, and other controlling law.

**Section 2. Effect of Annexation.**

Upon this Ordinance becoming effective, the property owners of the said property shall be entitled to all the rights and privileges and immunities as are from time-to-time granted to property owners of the City of Bunnell, Florida as further provided in Chapter 171, *Florida*

*Statutes*, and shall further be subject to the responsibilities of ownership as may from time-to-time be determined by the governing authority of the City of Bunnell, Florida and the provisions of said Chapter 171, *Florida Statutes*.

**Section 3. Administrative Actions.**

(a) Within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Manager), with the Florida Department of State, and with such other agencies and entities as may be required by law or otherwise desirable.

(b) The City Manager, or designees within City management staff, shall ensure that the property annexed by this Ordinance is incorporated into the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell in an expeditious manner and the map of the City Limits of the City of Bunnell.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the existing City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

**Section 4. Conflicts.**

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise to be invalid, unlawful, or unconstitutional.

**Section 6. Codification.**

The provisions of this Ordinance shall not be codified, but the annexed property shall be incorporated and included in all appropriate maps of the City Limits of the City of Bunnell by the City Manager, or designee(s), and the City Manager, or designee(s), is/are hereby directed to take any and all appropriate actions relative to the land use planning documents of the City pertaining to the property annexed pursuant to this Ordinance.

**Section 7. Effective Date.**

This Ordinance shall take effect immediately upon passage and adoption.

First Reading: 28<sup>th</sup> day of October 2019.

Second and Final Reading: adopted on this 12<sup>th</sup> day of November 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

---

Wade Vose, City Attorney

Seal:

---

Kristen Bates, CMC, City Clerk

**EXHIBIT "A"**

**METES AND BOUNDS LEGAL DESCRIPTIONS**

**PARCEL 16-13-31-0000-04090-0020**

PART OF THE EASTERLY 765 FEET OF THE SOUTHEAST ¼ OF THE SOUTHWEST ¼ OF SECTION 16, TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA, LYING WESTERLY OF THE WESTERLY RIGHT-OF-WAY OF A 50 FOOT PUBLIC ROAD. SAID PUBLIC ROAD LYING WESTERLY AND ADJACENT TO THE FLORIDA EAST COAST RAILWAY. A 100 FOOT RIGHT-OF-WAY AS PER PLAT OF FAVORETTA AS RECORDED IN MAP BOOK 1, PAGE 5 OF PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FROM A POINT OF BEGINNING, SAID POINT BEING THE SOUTHEAST CORNER OF THE SOUTHWEST ¼ OF SAID SECTION 16, TOWNSHIP 13 SOUTH, RANGE 31 EAST, THENCE 689°28'43" W ALONG THE SOUTH LINE OF SECTION 16 A DISTANCE OF 105.00 FEET, THENCE N02°05'59" W PARALLEL TO THE EAST LINE OF SAID SOUTHEAST ¼ OF THE SOUTHWEST ¼ A DISTANCE OF 458.53 FEET; THENCE N89°28'43" E A DISTANCE OF 105.00 FEET TO A POINT ON THE EAST LINE OF THE SAID SOUTHEAST ¼ OF THE SOUTHWEST ¼ THENCE S 02°05'59" E ALONG THE EAST LINE OF THE SAID SOUTHEAST ¼ OF THE SOUTHWEST ¼ A DISTANCE OF 458.53 FEET TO THE POINT OF BEGINNING.

CONTAINING 1.11 ACRES MORE OR LESS

AND

**PARCEL 16-13-31-0000-04090-0000**

A PORTION OF THE EASTERLY 765 FEET OF THE SOUTHEAST 1 / 4 OF THE SOUTHWEST 1 / 4 OF SECTION 16, TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA, LYING WESTERLY OF A 50 FOOT PUBLIC ROAD AND WESTERLY OF THE FLORIDA EAST COAST RAILROAD, A 100 FOOT RIGHT OF WAY AS PER MAP OF FAVORETTA PER MAP BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

AS A POINT OF REFERENCE COMMENCE AT A 4" X 4" CONCRETE MONUMENT MARKING THE SOUTHEAST CORNER OF THE SOUTHWEST 1 / 4 OF SECTION 16, TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA; RUN THENCE NORTH 02°05'59" WEST FOR A DISTANCE OF 458.53 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°28' 43" WEST FOR A DISTANCE OF 295.00 FEET; THENCE NORTH 02°03'38" WEST FOR A DISTANCE OF 171.25 FEET THENCE SOUTH 89°29' 17" WEST FOR A DISTANCE OF 205.12 FEET; THENCE NORTH 02°05'59" WEST FOR A DISTANCE OF 347.32 FEET; THENCE NORTH 89°33'12" EAST FOR A DISTANCE OF 391.61 FEET TO THE WEST RIGHT OF WAY LINE OF SAID 50 FOOT PLATTED ROAD; THENCE SOUTH 39°34'13" EAST ALONG SAID WEST RIGHT OF WAY LINE FOR A DISTANCE OF 178.11 FEET; THENCE SOUTH 02°05'59" EAST FOR A DISTANCE OF 379.72 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL CONTAINS 4.969 ACRES MORE OR LESS, ALSO KNOWN AS THE REMAINDER LESS THE NORTH 1.210 AC RES.

**AND**

**PARCEL 16-13-31-0000-04060-0000**

ALL THAT PART OF THE NORTH ONE HUNDRED AND SEVENTY-EIGHT (178) FEET OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 13 SOUTH, RANGE 31 EAST, LYING WESTERLY OF THE FLORIDA EAST COAST RAILWAY'S 100' WIDE OPERATING RIGHT OF WAY, FO THE PUBLIC RECORDS OF FLAGLER COUNTY FLORIDA.

**AND**

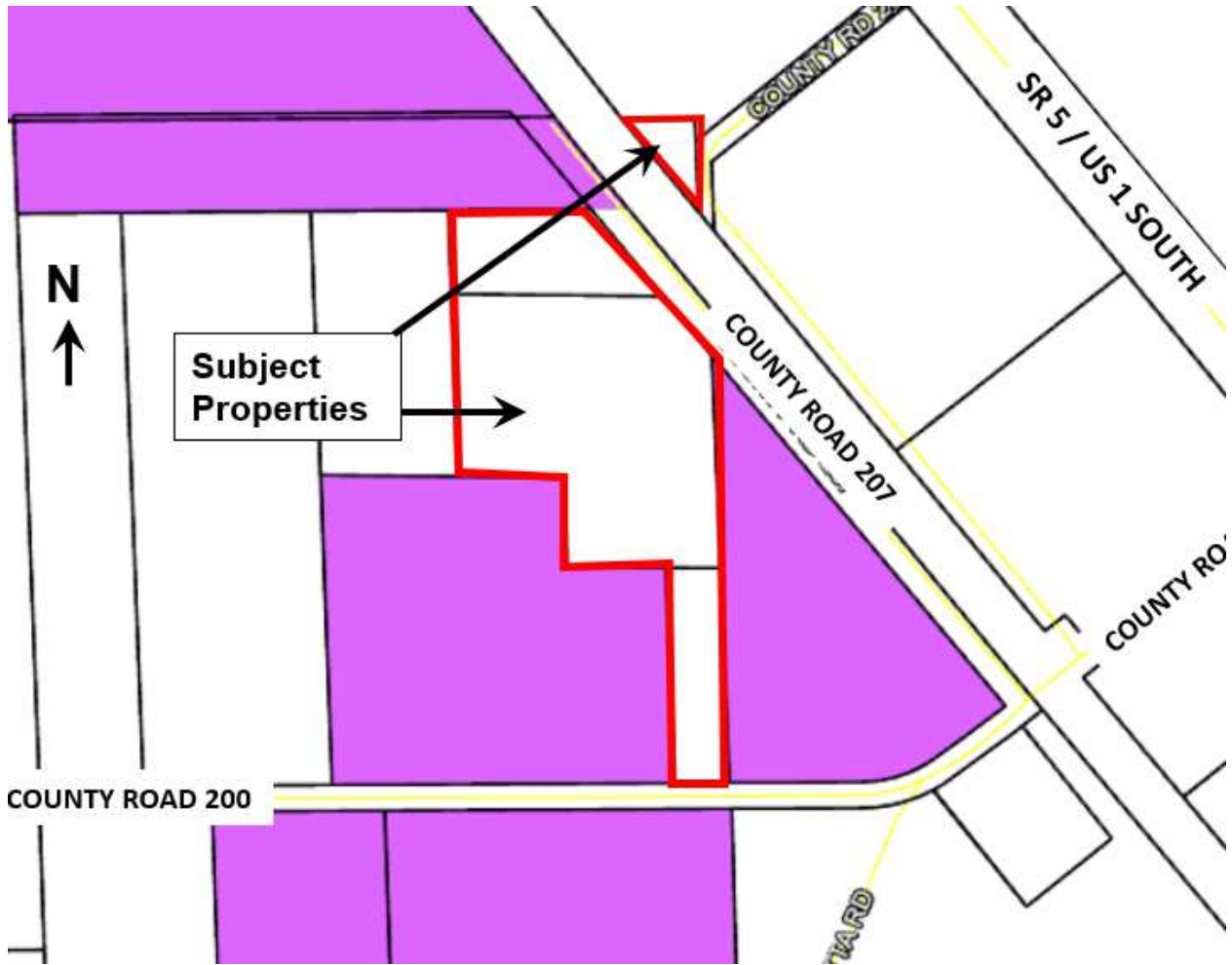
**PARCEL 16-13-31-0000-04090-0030**

A PORTION OF THE EASTERLY 765 FEET OF THE SOUTHEAST 1 / 4 OF THE SOUTHWEST 1 / 4 OF SECTION 16, TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA, LYING WESTER LY OF A 50 FOOT PUBLIC ROAD AND WESTERLY OF THE FLORIDA EAST COAST RAILROAD, A 100 FOOT RIGHT OF WAY AS PER MAP OF FAVORETTA PER MAP BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: AS A POINT OF REFERENCE COMMENCE AT A 4" X 4" CONCRETE MONUMENT MARKING THE SOUTHEAST CORNER OF THE SOUTHWEST 1 / 4 OF SAID SECTION 16, TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA; RUN THENCE NORTH 02°05'59" WEST ALONG SAID EAST LINE OF THE SOUTHEAST 1 / 4 OF THE SOUTHWEST 1 / 4 FOR A DISTANCE OF 838.42 FEET TO THE WEST RIGHT OF WAY LINE OF A 50 FOOT PLATTED ROAD; THENCE NORTH 39'34' 13" WEST ALONG SAID WEST RIGHT OF WAY LINE FOR A DISTANCE OF 178.11 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89" 33' 12" WEST FOR A DISTANCE OF 391.61 FEET; THENCE NORTH 02°05'59" WEST FOR A DISTANCE OF 161.41 FEET; THENCE NORTH 89'33' 12" EAST A DISTANCE OF 265.82 FEET TO THE WEST RIGHT OF WAY LINE OF SAID 50 FOOT PLATTED ROAD; THENCE SOUTH 39-34'13" EAST ALONG SAID WEST RIGHT OF WAY LINE FOR A DISTANCE OF 206.69 FEET TO THE POINT OF BEGINNING.

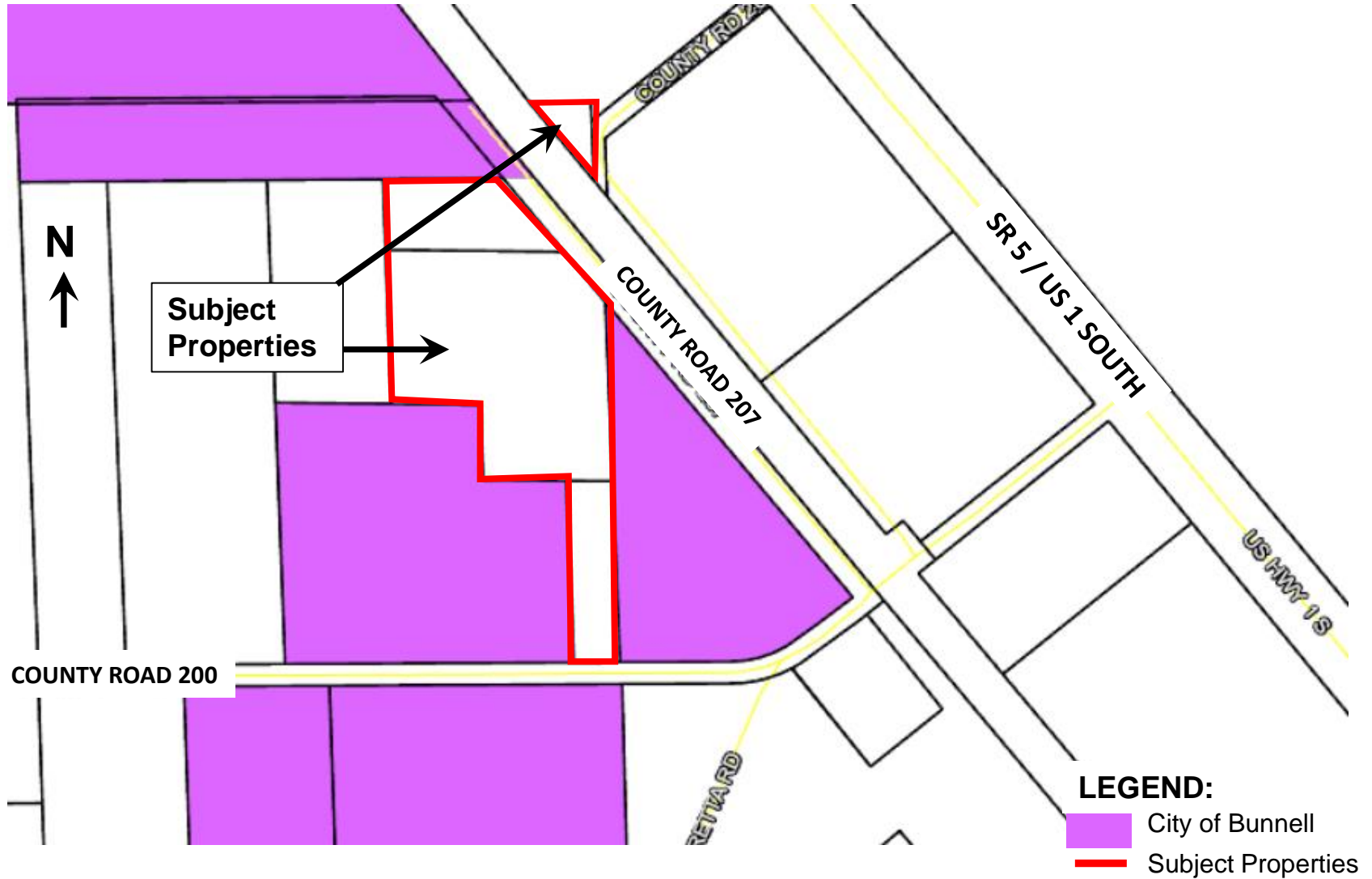
TOTAL SUBJECT PROPERTIES CONTAINING APPROXIMATELY 12.458 ACRES.



EXHIBIT "B"



# Mathen Family Members Voluntary Annexation- Location Map





## City of Bunnell, Florida

### Agenda Item No. E.2.

Document Date: 10/17/2019 Amount: N/A  
Department: Community Development Account #: N/A  
Subject: Ordinance 2019-19 Request to Voluntarily Annex approximately 1.0477 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Increase Economic Base

#### ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance
Location Map	Location Map(s)

#### Summary/Highlights:

This is a request to voluntarily annex approximately 1.0477 acres of property currently located in Unincorporated Flagler County into the City of Bunnell.

This item was last heard at the October 28, 2019 City Commission Meeting. At this meeting, the City Commission voted to approve the proposed ordinance. This item was advertised in the News Tribune on October 30, 2019 and November 6, 2019. The required Notice to the Flagler County Board of County Commissioners regarding this proposed Voluntary Annexation was provided on October 9, 2019.

#### Background:

The applicants, Amy and Carson Garrett, are the owners of approximately 1.0477 acres of property. This property is west of State Road 5/US1 and the Florida East Coast Railway and south of County Road 200.

The property currently has the Flagler County Land Use designation of Residential Low Density Rural Estates and a Flagler County Zoning designation of MH-1, Rural Mobile Home district.

This property is contiguous to the City on the southerly property line.

At this time, the property is vacant and not occupied. It was formerly a part of a larger parcel owned by Marcus Strickland and was split from that parent parcel to be sold to the applicant.

The owners plan to build their family home on this property.

**Staff Recommendation:**

Approve Ordinance 2019-19 Request to Voluntarily Annex approximately 1.0477 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading.

**City Attorney Review:**

Reviewed and approved.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

## ORDINANCE 2019-19

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTY TOTALING APPROXIMATELY 1.0477 ACRES OWNED BY AMY AND CARSON GARRETT WHICH IS ADDRESSED 652 EAST FAVORETTA ROAD AND THAT IS LOCATED CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, *FLORIDA STATUTES*, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**Whereas**, Amy and Carson Garrett are hereby determined to be the owners of the real property described below; and

**Whereas**, Amy and Carson Garrett petitioned, pursuant to Section 171.044, *Florida Statutes*, for voluntary annexation of said property into the municipal limits of the City of Bunnell which property totals approximately 1.0477 acres in size and is currently addressed as 652 East Favoretta Road; and

**Whereas**, Amy and Carson Garrett are the owners of the property being described by Tax Identification Parcel Number as follows:

<b>Tax Identification Parcel Number</b>	<b>Owner</b>
21-13-31-0650-000A0-0005	Amy and Carson Garrett; and

**Whereas**, City staff, on October 8, 2019, have reviewed and recommended approval of the annexation of said properties to the City Commission of the City of Bunnell and has accomplished all actions required under the *Code of Ordinances of the City of Bunnell* and State law; and

**Whereas**, the City Commission, upon the recommendation of City staff and the City Attorney, has determined that all of the property which is proposed to be annexed into the City of Bunnell is within an unincorporated area of Flagler County, is reasonably compact and contiguous to the corporate areas of the City of Bunnell, Florida and it is further determined that the annexation of said property will not result in the creation of any enclave, and it is further determined that the property otherwise fully complies with the requirements of State law; and

**Whereas,** the City Commission of the City of Bunnell, Florida has taken all actions in accordance with the requirements and procedures mandated by State law; and

**Whereas,** the City Commission of the City of Bunnell, Florida hereby determines that it is to the advantage of the City of Bunnell and in the best interests of the citizens of the City of Bunnell to annex the afore described property; and

**Whereas,** the provisions of Section 166.031(3), *Florida Statutes*, provide that a municipality may, by ordinance and without referendum, redefine its boundaries to include only those lands previously annexed and shall file said redefinition with the Florida Department of State; and

**Whereas,** the provisions of Section 171.091, *Florida Statutes*, provide as follows:

*Recording.*—Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area; and

**Whereas,** the metes and bounds legal description and the map attached hereto Exhibits “A” and “B” shows, describes, and depicts the property which is hereby annexed into the City of Bunnell.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA, AS FOLLOWS:**

**Section 1. Legislative and Administrative Findings/Annexation of Properties.**

(a) The recitals set forth above in the “whereas clauses” are hereby adopted as legislative findings of the City Commission of the City of Bunnell.

(b) The property that is the subject of this Ordinance consists of the following parcel of land assigned the Tax Identification Parcel Number set forth above and being specifically described in Exhibits “A” and “B”, said properties being situated in Flagler County, Florida, and said properties are hereby annexed into and are hereby made a part of the City of Bunnell, Florida pursuant to the voluntary annexation provisions of Section 171.044, *Florida Statutes*, and other controlling law.

**Section 2. Effect of Annexation.**

Upon this Ordinance becoming effective, the property owners of the said property shall be entitled to all the rights and privileges and immunities as are from time-to-time granted to property owners of the City of Bunnell, Florida as further provided in Chapter 171, *Florida Statutes*, and shall further be subject to the responsibilities of ownership as may from time-to-time be determined by the governing authority of the City of Bunnell, Florida and the provisions of said Chapter 171, *Florida Statutes*.

**Section 3. Administrative Actions.**

(a) Within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Manager), with the Florida Department of

State, and with such other agencies and entities as may be required by law or otherwise desirable.  
(b) The City Manager, or designees within City management staff, shall ensure that the property annexed by this Ordinance is incorporated into the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell in an expeditious manner and the map of the City Limits of the City of Bunnell.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the existing City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

**Section 4. Conflicts.**

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise to be invalid, unlawful, or unconstitutional.

**Section 6. Codification.**

The provisions of this Ordinance shall not be codified, but the annexed property shall be incorporated and included in all appropriate maps of the City Limits of the City of Bunnell by the City Manager, or designee(s), and the City Manager, or designee(s), is/are hereby directed to take any and all appropriate actions relative to the land use planning documents of the City pertaining to the property annexed pursuant to this Ordinance.

**Section 7. Effective Date.**

This Ordinance shall take effect immediately upon passage and adoption.

First Reading: 28<sup>th</sup> day of October 2019.

Second and Final Reading: adopted on this 12<sup>th</sup> day of November 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

\_\_\_\_\_  
Wade Vose, City Attorney

Seal:

\_\_\_\_\_  
Kristen Bates, CMC, City Clerk



**EXHIBIT "A"**

A PARCEL OF LAND LYING IN THE MAP OF FAVORETTA, FLORIDA AS RECORDED IN PLAT BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, BEING A PORTION OF THE SOUTHERLY 300.00'. OF THE NW ¼, OF THE NE ¼, OF SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, TALLAHASSEE MERIDIAN, FLAGLER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FROM A POINT OF REFERENCE, BEING THE NORTHWEST CORNER OF THE NW 1/4, OF THE NE ¼, OF SAID SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEAR S01°56'23"E ALONG THE WESTERLY LINE OF SAID NW ¼, OF THE NE ¼, OF SECTION 21, SAID LINE ALSO BEING THE WESTERLY LINE OF SECRET TRAIL, A 100' WIDE EASEMENT, A DISTANCE OF 1348.11' TO THE SOUTHWEST CORNER OF THE NW ¼, OF THE NE ¼, OF SECTION 21; THENCE, DEPARTING SAID WESTERLY LINE N89°28'46"E ALONG THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21 A DISTANCE OF 708.54' TO THE POINT OF POINT OF BEGINNING OF THIS DESCRIPTION.

THENCE CONTINUE N89°28'46"E ALONG THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21 A DISTANCE OF 152.13'; THENCE, DEPARTING SAID SOUTH LINE, N01°56'23"W A DISTANCE OF 300.09'; THENCE S89°28'46"W A DISTANCE OF 152.13'; THEN S01°56'E A DISTANCE OF 300.09' TO THE POINT OF BEGINNING OF THIS DESCRIPTION.

TOGETHER WITH A 50' WIDE EASEMENT FOR INGRESS AND EGRESS PURPOSES, LYING 25' EACH SIDE OF THE FOLLOWING DESCRIBED LINE SITUATE IN THE NE ¼ OF SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEING A PORTION OF THE MAP OF FAVORETTA, FLORIDA AS RECORDED IN PLAT BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: FROM A POINT OF REFERENCE, BEING THE NORTHWEST CORNER OF THE NW 1/4 , OF THE NE ¼, OF SAID SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEAR S01°56'23"E ALONG THE WESTERLY LINE OF SAID NW ¼, OF THE NE ¼, OF SECTION 21, SAID LINE ALSO BEING THE WESTERLY LINE OF SECRET TRAIL, A 100' WIDE EASEMENT, A DISTANCE OF 1348.11' TO THE SOUTHWEST CORNER OF THE NW ¼, OF THE NE 1/4 , OF SECTION 21 AND TO THE POINT OF BEGINNING OF THIS DESCRIPTION BEING A POINT ON THE CENTERLINE OF THIS 50' INGRESS/EGRESS EASEMENT:

THENCE CONTINUE ALONG THE CENTERLINE OF SAID 50' EASEMENT BEING THE SOUTH LINE OF THE NW ¼ OF THE NE ¼ OF SECTION 21, N89°28'46"E A DISTANCE OF 1706.26' TO THE WESTERLY RIGHT-OF-WAY OF THE FLORIDA EAST COAST RAILWAY(F.E.C. R/R/) AND TO THE POINT OF TERMINUS OF THIS DESCRIPTION, WITH SIDES BEING SHORTENED AND LENGTHENED AS TO NOT CREATE ANY GAPS OR OVERLAYS.

PARCEL CONTAINING 1.0477 ACRES MORE OR LESS.



**EXHIBIT "B"**







## City of Bunnell, Florida

### Agenda Item No. E.3.

Document Date: 10/17/2019 Amount: N/A  
Department: Community Development Account #: N/A  
Subject: Ordinance 2019-20 Request to Voluntarily Annex Approximately 2.10 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading.  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Increase Economic Base

#### ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance
Location Map	Location Map(s)

#### Summary/Highlights:

This is a request by two different property owners to voluntarily annex a total of approximately 2.10 acres of property currently located in Unincorporated Flagler County into the City of Bunnell.

This item was last heard at the October 28, 2019 City Commission Meeting. At this meeting, the City Commission voted to approve the proposed ordinance. This item was advertised in the News Tribune on October 30, 2019 and November 6, 2019. The required Notice to the Flagler County Board of County Commissioners regarding this proposed Voluntary Annexation was provided on October 9, 2019.

#### Background:

The following are the applicants for this request: Matthew & Tracy Gatlin; Shawn & Debbie Cowman. They are the owners of two different parcels which are the subject properties of this request. The properties are located west of State Road 5/US1 and the Florida East Coast Railway and south of County Road 200.

The properties currently have a Flagler County Future Land Use Designation of Residential Low-Density Rural Estates and the Flagler County zoning designations of MH-1, Rural Mobile Home district.

The properties are contiguous to the City of Bunnell on their south property boundary.

The owners of the properties will apply to change both the future land use and zoning designation to the appropriate Bunnell designations if the annexation is adopted by the City.

#### Staff Recommendation:

Approve Ordinance 2019-20 Request to Voluntarily Annex approximately 2.10 Acres of Property Located in Unincorporated Flagler County into the City of Bunnell. - Second Reading

**City Attorney Review:**

Reviewed and approved.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

## ORDINANCE 2019-20

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTIES TOTALING APPROXIMATELY 2.10 ACRES OWNED BY MATTHEW & TRACY GATLIN AND SHAWN & DEBBIE COWMAN ALL OF WHICH ARE CURRENTLY UNADDRESSED AND THAT ARE LOCATED CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, *FLORIDA STATUTES*, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**

**Whereas**, Matthew & Tracy Gatlin and Shawn & Debbie Cowman are hereby determined to be the owners of the real properties described below; and

**Whereas**, Matthew & Tracy Gatlin and Shawn & Debbie Cowman petitioned, pursuant to Section 171.044, *Florida Statutes*, for voluntary annexation of said property into the municipal limits of the City of Bunnell which property totals approximately 2.10 acres in size and all of which are currently unaddressed but located west of State Road 5/US 1 and south of County Road 200; and

**Whereas**, Matthew & Tracy Gatlin and Shawn & Debbie Cowman are the owner of the properties being described by Tax Identification Parcel Number as follows:

<b>Tax Identification Parcel Number</b>	<b>Owner</b>
21-13-31-0650-000A0-0004	Matthew and Tracy Gatlin; and
21-13-31-0650-000A0-0002	Shawn and Debbie Cowman;

**Whereas**, City staff, on October 8, 2019, has reviewed and recommended approval of the annexation of said properties to the City Commission of the City of Bunnell and has accomplished all actions required under the *Code of Ordinances of the City of Bunnell* and State law; and

**Whereas**, the City Commission, upon the recommendation of City staff and the City Attorney, has determined that all of the property which is proposed to be annexed into the City of Bunnell is within an unincorporated area of Flagler County, is reasonably compact and contiguous to the corporate areas of the City of Bunnell, Florida and it is further determined that the annexation of said property will not result in the creation of any enclave, and it is further determined that the property otherwise fully complies with the requirements of State law; and

**Whereas**, the City Commission of the City of Bunnell, Florida has taken all actions in accordance with the requirements and procedures mandated by State law; and

**Whereas**, the City Commission of the City of Bunnell, Florida hereby determines that it is to the advantage of the City of Bunnell and in the best interests of the citizens of the City of Bunnell to annex the afore described property; and

**Whereas**, the provisions of Section 166.031(3), *Florida Statutes*, provide that a municipality may, by ordinance and without referendum, redefine its boundaries to include only those lands previously annexed and shall file said redefinition with the Florida Department of State; and

**Whereas**, the provisions of Section 171.091, *Florida Statutes*, provide as follows:

*Recording.*—Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area; and

**Whereas**, the metes and bounds legal description and the map attached hereto Exhibits “A” and “B” shows, describes, and depicts the property which is hereby annexed into the City of Bunnell.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA, AS FOLLOWS:**

**Section 1. Legislative and Administrative Findings/Annexation of Properties.**

(a) The recitals set forth above in the “whereas clauses” are hereby adopted as legislative findings of the City Commission of the City of Bunnell.

(b) The properties that are the subject of this Ordinance consists of the following parcels of land assigned the Tax Identification Parcel Numbers set forth above and being specifically described in Exhibits “A” and “B”, said properties being situated in Flagler County, Florida, and said properties are hereby annexed into and are hereby made a part of the City of Bunnell, Florida pursuant to the voluntary annexation provisions of Section 171.044, *Florida Statutes*, and other controlling law.

**Section 2. Effect of Annexation.**

Upon this Ordinance becoming effective, the property owners of the said property shall be entitled to all the rights and privileges and immunities as are from time-to-time granted to property owners of the City of Bunnell, Florida as further provided in Chapter 171, *Florida Statutes*, and shall further be subject to the responsibilities of ownership as may from time-to-time be determined by the governing authority of the City of Bunnell, Florida and the provisions of said Chapter 171, *Florida Statutes*.

**Section 3. Administrative Actions.**

(a) Within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Manager), with the Florida Department of State, and with such other agencies and entities as may be required by law or otherwise desirable.

(b) The City Manager, or designees within City management staff, shall ensure that the property annexed by this Ordinance is incorporated into the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell in an expeditious manner and the map of the City Limits of the City of Bunnell.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the existing City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

**Section 4. Conflicts.**

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise to be invalid, unlawful, or unconstitutional.

**Section 6. Codification.**

The provisions of this Ordinance shall not be codified, but the annexed property shall be incorporated and included in all appropriate maps of the City Limits of the City of Bunnell by the City Manager, or designee(s), and the City Manager, or designee(s), is/are hereby directed to take any and all appropriate actions relative to the land use planning documents of the City pertaining to the property annexed pursuant to this Ordinance.

**Section 7. Effective Date.**

This Ordinance shall take effect immediately upon passage and adoption.

First Reading: 28<sup>th</sup> day of October 2019.

Second and Final Reading: adopted on this 12<sup>th</sup> day of November 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

\_\_\_\_\_  
Wade Vose, City Attorney

Seal: \_\_\_\_\_  
Kristen Bates, CMC, City Clerk

## EXHIBIT "A"

**Parcel: 21-13-31-0650-000A0-0002**

A PARCEL OF LAND LYING IN THE MAP OF FAVORETTA, FLORIDA AS RECORDED IN PLAT BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, BEING A PORTION OF THE SOUTHERLY 300.00', OF THE NW ¼, OF THE NE ¼, OF SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, TALLAHASSEE MERIDIAN, FLAGLER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FROM A POINT OF REFERENCE, BEING THE NORTHWEST CORNER OF THE NW ¼, OF THE NE ¼, OF SAID SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEAR S01°56'23"E ALONG THE WESTERLY LINE OF SAID NW 1/4, OF THE NE ¼, OF SECTION 21, SAID LINE ALSO BEING THE WESTERLY LINE OF SECRET TRAIL, A 100' WIDE EASEMENT, A DISTANCE OF 1348.11' TO THE SOUTHWEST CORNER OF THE NW ¼, OF THE NE ¼, OF SECTION 21; THENCE DEPARTING SAID WESTERLY LINE N89°28'46"E ALONG THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21 A DISTANCE OF 252.16' TO THE POINT OF THE POINT OF BEGINNING OF THIS DESCRIPTION;

THENCE CONTINUE N89°28'46"E ALONG THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21 A DISTANCE OF 152.13'; THENCE DEPARTING SAID SOUTH LINE, N01°56'23"W A DISTANCE OF 300.09'; THENCE S89°28'46"W A DISTANCE OF 152.13'; THENCE S01°56'23"E A DISTANCE OF 300.09' TO THE POINT OF BEGINNING OF THIS DESCRIPTION

TOGETHER WITH A 50' WIDE EASEMENT FOR INGRESS AND EGRESS PURPOSES, LYING 25' EACH SIDE OF THE FOLLOWING DESCRIBED LINE SITUATE IN THE NE ¼ OF SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEING A PORTION OF THE MAP OF FAVORETTA, FLORIDA AS RECORDED IN THE PLAT BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: FROM A POINT OF REFERENCE, BEING THE NORTHWEST CORNER OF THE NW ¼, OF THE NE 1/4, OF SAID SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEAR S01°56'23"E ALONG THE WESTERLY LINE OF SAID NW ¼, OF THE NE ¼, OF SECTION 21, SAID LINE ALSO BEING THE WESTERLY LINE OF SECRET TRAIL, A 100' WIDE EASEMENT, A DISTANCE OF 1348.11' TO THE SOUTHWEST CORNER OF THE NW ¼, OF THE NE ¼, OF SECTION 21 AND TO THE POINT OF BEGINNING OF THIS DESCRIPTION BEING A POINT ON THE CENTERLINE OF THIS 50' INGRESS/EGRESS EASEMENT'

THENCE CONTINUE ALONG THE CENTERLINE OF SAID 50' EASEMENT BEING THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21, N89°28'46"E A DISTANCE OF 1706.26' TO THE WESTERLY RIGHT-OF-WAY OF THE FLORIDA EAST COAST RAILWAY (FEC R/R) AND TO THE POINT OF TERMINUS OF THIS DESCRIPTION, WITH THE SIDES BEING SHORTENED AND LENGTHENED AS TO NOT CREATE ANY GAPS OR OVERLAPS.

PARCEL CONTAINING 1.0477 ACRES MORE OR LESS



AND

**Parcel: 21-13-31-0650-000A0-0004**

A PARCEL OF LAND LYING IN THE MAP OF FAVORETTA, FLORIDA AS RECORDED IN PLAT BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, BEING A PORTION OF THE SOUTHERLY 300.00', OF THE NW ¼, OF THE NE ¼, OF SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, TALLAHASSEE MERIDIAN, FLAGLER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FROM A POINT OF REFERENCE, BEING THE NORTHWEST CORNER OF THE NW ¼, OF THE NE ¼, OF SAID SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEAR S01°56'23"E ALONG THE WESTERLY LINE OF SAID NW 1/4, OF THE NE ¼, OF SECTION 21, SAID LINE ALSO BEING THE WESTERLY LINE OF SECRET TRAIL, A 100' WIDE EASEMENT, A DISTANCE OF 1348.11' TO THE SOUTHWEST CORNER OF THE NW ¼, OF THE NE ¼, OF SECTION 21; THENCE DEPARTING SAID WESTERLY LINE N89°28'46"E ALONG THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21 A DISTANCE OF 556.41' TO THE POINT OF THE POINT OF BEGINNING OF THIS DESCRIPTION;

THENCE CONTINUE N89°28'46"E ALONG THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21 A DISTANCE OF 152.13'; THENCE DEPARTING SAID SOUTH LINE, N01°56'23"W A DISTANCE OF 300.09'; THENCE S89°28'46"W A DISTANCE OF 152.13'; THENCE S01°56'23"E A DISTANCE OF 300.09' TO THE POINT OF BEGINNING OF THIS DESCRIPTION

TOGETHER WITH A 50' WIDE EASEMENT FOR INGRESS AND EGRESS PURPOSES, LYING 25' EACH SIDE OF THE FOLLOWING DESCRIBED LINE SITUATE IN THE NE ¼ OF SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEING A PORTION OF THE MAP OF FAVORETTA, FLORIDA AS RECORDED IN THE PLAT BOOK 1, PAGE 5, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: FROM A POINT OF REFERENCE, BEING THE NORTHWEST CORNER OF THE NW ¼, OF THE NE 1/4, OF SAID SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, BEAR S01°56'23"E ALONG THE WESTERLY LINE OF SAID NW ¼, OF THE NE ¼, OF SECTION 21, SAID LINE ALSO BEING THE WESTERLY LINE OF SECRET TRAIL, A 100' WIDE EASEMENT, A DISTANCE OF 1348.11' TO THE SOUTHWEST CORNER OF THE NW ¼, OF THE NE ¼, OF SECTION 21 AND TO THE POINT OF BEGINNING OF THIS DESCRIPTION BEING A POINT ON THE CENTERLINE OF THIS 50' INGRESS/EGRESS EASEMENT'

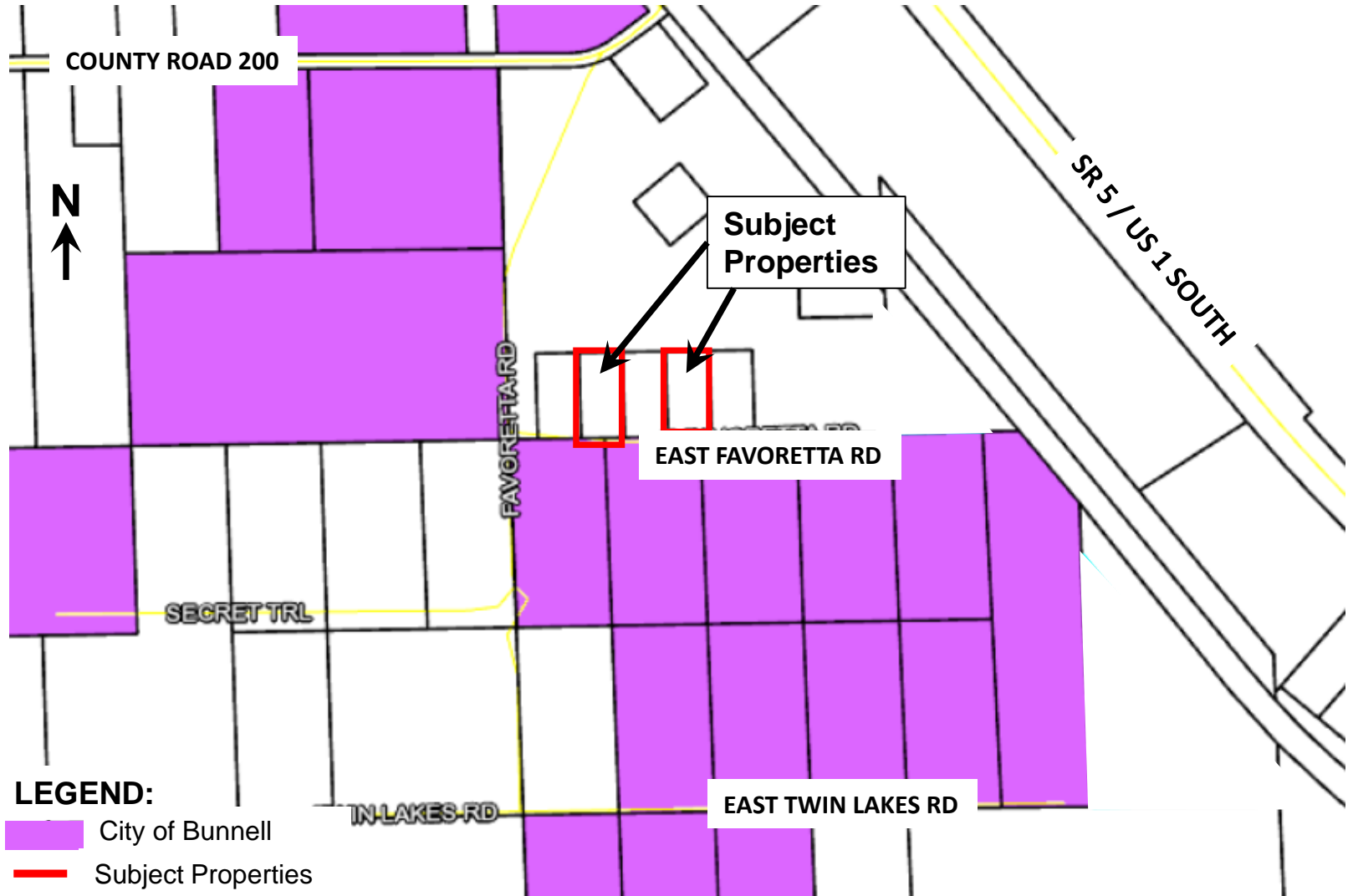
THENCE CONTINUE ALONG THE CENTERLINE OF SAID 50' EASEMENT BEING THE SOUTH LINE OF THE NW ¼, OF THE NE ¼, OF SECTION 21, N89°28'46"E A DISTANCE OF 1706.26' TO THE WESTERLY RIGHT-OF-WAY OF THE FLORIDA EAST COAST RAILWAY (FEC R/R) AND TO THE POINT OF TERMINUS OF THIS DESCRIPTION, WITH THE SIDES BEING SHORTENED AND LENGTHENED AS TO NOT CREATE ANY GAPS OR OVERLAPS.

PARCEL CONTAINING 1.0477 ACRES MORE OR LESS

**EXHIBIT "B"**



# Gatlin & Cowman Voluntary Annexation Request- Location Map





## City of Bunnell, Florida

### Agenda Item No. E.4.

Document Date: 10/14/2019 Amount: N/A  
Department: City Clerk Account #: N/A  
Subject: Ordinance 2019-21 Amending the Bunnell Code of Ordinance Chapter 18 Elections  
Adding Section 18-6 Electronic Campaign Treasurer Reports. -- First Reading  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Organizational Excellence, Technology

#### ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance

#### Summary/Highlights:

This is a request to amend the Bunnell Code of Ordinance Chapter 18 Elections.

#### Background:

Florida Statute allows for the filing of campaign treasure reports if such system is available.

The Flagler County Supervisor of Elections Office operates an electronic filing system that could be used by those who have qualified to run for municipal office for the filing of campaign treasurer reports required by state statute.

Per the Supervisor of Elections there would be no additional cost for the City to utilize this system for its elections.

The proposed ordinance allows the appointed Campaign Treasurer and/or Deputy Treasurer to elect to file the report in person or electronically.

#### Staff Recommendation:

Approve Ordinance 2019-21 Amending the Bunnell Code of Ordinance Chapter 18 Elections Adding Section 18-6 Electronic Campaign Treasurer Reports. -- First Reading

#### City Attorney Review:

Reviewed and approved.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

Approved

## ORDINANCE 2019-21

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING THE BUNNELL CODE OF ORDINANCES, CHAPTER 18, ARTICLE I, ADDING A NEW SUBSECTION ENTITLED “ELECTRONIC CAMPAIGN TREASURER REPORTS”; PROVIDING FOR FINDINGS, IMPLEMENTING ADMINISTRATIVE ACTIONS, CODIFICATION, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Bunnell is granted authority under Florida Statute Chapter 106 to allow for the filing of electronic campaign treasurer reports; and

**WHEREAS**, the candidates for municipal office can utilize the online reporting system maintained and operated by the Flagler County Supervisor of Elections; and

**WHEREAS**, the Florida Legislature increased the frequency of filing campaign finance reports in 2013; and

**WHEREAS**, the electronic filing of campaign treasurer reports will allow the City Clerk as the Municipal Qualifying Officer and the public prompt access to the electronically filed reports; and

**WHEREAS**, the City of Bunnell finds and determines that allowing electronic filing of campaign treasure reports by municipal candidates will facilitate public access to campaign finance information and conserve City election resources leading to better efficiency; and

**WHEREAS**, for purposes of this Ordinance, underlined type shall constitute additions to the original text, \*\*\* shall constitute ellipses to the original text and ~~striketrough~~ shall constitute deletions to the original text.

**NOW THEREFORE BE IT ORDAINED BY THE COMMISSION OF THE CITY OF BUNNELL, FLORIDA THAT:**

### **Section 1. Recitals.**

The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance and adopted as legislative findings.

### **Section 2 Amendment to Bunnell Code of Ordinances.**

Chapter 18 Elections of the Bunnell Code of Ordinances is hereby amended to read as follows:

#### **Section 18-6. Electronic campaign treasurer reports.**

- (a) Candidates running for elected office in the City of Bunnell filing campaign treasurer reports as required by state law with the City of Bunnell Municipal Elections Officer may file campaign treasurer reports electronically utilizing the Flagler County Supervisor of Elections Office electronic filing system.

- (b) Campaign treasurer reports electronically filed utilizing the Flagler County Supervisor of Elections Office system shall be deemed to be filed with the City Clerk simultaneously upon the Flagler County Supervisor of Elections Office receipt of the electronic filing.
- (c) Candidates must notify the City of Bunnell Municipal Elections Officer prior to the filing of the first required treasurer report which submission option - in person with the City of Bunnell Municipal Elections Officer or electronically utilizing the Flagler County Supervisor of Elections Office electronic filing system – will be used for the duration of the campaign. The method selected by a candidate will not be changed during the campaign without the prior authorization of the City Clerk.

**Section 3. Implementing Administrative Actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Ordinance and to take any and all necessary administrative actions to include, but not be limited to, the adoption of administrative forms, policies, procedures, processes and rules.

**Section 4. Codification.**

The provisions of this Ordinance, including its recitals, shall become and be made a part of the *Bunnell Code of Ordinance* and the Sections of this Ordinance may be re-numbered or re-lettered to accomplish such intention and the word "Ordinance", or similar words, may be changed to "Section," "Article", or other appropriate word; provided, however, that Sections 1, 3, 4, 5, 6, and 7 shall not be codified. The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

**Section 5. Conflicts.**

All ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 6. Severability.**

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

**Section 7. Effective Date.**

This Ordinance shall take effect immediately upon enactment.

First Reading: approved on this 12<sup>th</sup> day of November 2019.

Second Reading: adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

---

Wade Vose, City Attorney

Attest:

---

Kristen Bates, City Clerk

Seal:





## City of Bunnell, Florida

### Agenda Item No. E.5.

Document Date: 10/23/2019 Amount:  
Department: Community Development Account #:  
Subject: Ordinance 2019-24 Request to Change the Future Land Use Designation of  
Approximately 10.0 Acres from Flagler County Rural Residential to City of Bunnell  
Agriculture. - First Reading  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Increase Economic Base

#### **ATTACHMENTS:**

Description	Type
Proposed Ordinance	Ordinance
Location Map	Location Map(s)

#### **Summary/Highlights:**

This is a request to change the future land use designation of approximately 10 acres of property from Flagler County Rural Residential to City of Bunnell Agriculture.

#### **Background:**

The applicants, Steve and Carrie Harkins are the owners of approximately 10.0 acres of property located adjacent to East Favoretta Rd and with the City limits of Bunnell.

The property currently carries a Flagler County Future Land Use designation. As the property is within the City jurisdiction, it should carry a City of Bunnell Future Land Use designation.

The applicants have requested the designation of Bunnell Agriculture be applied to their property.

The applicants can explain how they intend to use the property.

The Planning, Zoning and Appeals Board heard this matter at its October 15, 2019 meeting. They recommended approval of the proposed ordinance.

#### **Staff Recommendation:**

Approve Ordinance 2019-24 Request to Change the Future Land Use Designation of Approximately 10.0

Acres from Flagler County Rural Residential to City of Bunnell Agriculture. - First Reading

**City Attorney Review:**

Reviewed

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

Approved.

**ORDINANCE 2019-24**

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING THE CITY OF BUNNELL COMPREHENSIVE PLAN, AS PREVIOUSLY AMENDED; PROVIDING FOR AMENDMENT OF THE FUTURE LAND USE MAP OF THE FUTURE LAND USE ELEMENT OF THE CITY OF BUNNELL COMPREHENSIVE PLAN RELATIVE TO CERTAIN REAL PROPERTY CONTAINING APPROXIMATELY 10.0 ACRES LOCATED ADJACENT TO EAST FAVORETTA ROAD WITHIN THE BUNNELL CITY LIMITS FROM FLAGLER COUNTY RURAL RESIDENTIAL AND DESCRIBED IN THIS ORDINANCE TO THE CITY OF BUNNELL AGRICULTURE FUTURE LAND USE DESIGNATION; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR ASSIGNMENT OF THE LAND USE DESIGNATION FOR THE PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR RATIFICATION OF PRIOR ACTS OF THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION AND DIRECTIONS TO THE CODE CODIFIER AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the real property which is the subject of this Ordinance is located adjacent to E. Favoretta Road in the City of Bunnell; and

**WHEREAS**, the owners of the property, Steve and Carrie Harkins, have requested this change to the future land use; and

**WHEREAS**, the City of Bunnell has not had any small-scale land use amendments since November 26, 2018 and has not submitted any small-scale land use amendments to the Department of Economic Opportunity since December 7, 2018; and

**WHEREAS**, the City of Bunnell’s Planning, Zoning and Appeals Board, as the City’s local planning agency, held a public hearing on October 15, 2019 to consider amending the Future Land Use Map of the Future Land Use Element of the *City of Bunnell Comprehensive Plan* and recommended approval of the proposed Future Land Use Map amendment to the *Comprehensive Plan* for the subject property as requested by the property owner; and

**WHEREAS**, Section 163.3187, *Florida Statutes*, relates to the amendment of adopted local government comprehensive plans and sets forth certain requirements relating to small scale amendments and which are related to proposed small-scale development activities and provides, among other things, that such amendments may be approved without regard to statutory limits on the frequency of consideration of amendments to the *City of Bunnell Comprehensive Plan*; and

**WHEREAS**, the City of Bunnell has complied with all requirements and procedures of Florida law in processing this amendment to the *City of Bunnell Comprehensive Plan* including, but not limited to, Section 163.3187, *Florida Statutes*.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:**

**Section 1. Legislative findings and intent.**

- (a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed amendment to the City of Bunnell *2030 Comprehensive Plan* pertaining to the subject property.
- (b) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.
- (c) This Ordinance is internally consistent with the goals, objectives and policies of the City of Bunnell *2030 Comprehensive Plan*.
- (d) The exhibits to this Ordinance are incorporated herein as if fully set forth herein verbatim.

**Section 2. Amendment to Future Land Use Map.**

- (a) The Future Land Use Plan Element of the City of Bunnell *2030 Comprehensive Plan* and the City's Future Land Use Map are hereby amended by assigning the Agriculture future land use designation to the real property which is the subject of this Ordinance as set forth herein.
- (b) The property which is the subject of this Comprehensive Plan amendment is described as follows:

**LEGAL DESCRIPTION:** THE EAST ½ OF THE NORTH ½ OF LOT 9, BLOCK "A", BUNNELL DEVELOPMENT COMPANY SUBDIVISION, SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, AS RECORDED IN MAP BOOK 1, PAGE 1 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, RESERVING THE NORTH 25 FEET FOR A INGRESS, EGRESS AND UTILITIES EASEMENT, ALSO RESERVING THE SOUTH 75 FEET FOR A EASEMENT FOR UTILITIES AND CANAL MAINTENANCE. TOGETHER WITH THAT 100 FOOT EASEMENT TO COUNTY ROAD NUMBER 200. CONTAINING 5 ACRES MORE OR LESS

**ADDRESS:** unaddressed parcel in the City of Bunnell

**TAX PARCEL IDENTIFICATION NUMBER:** 21-13-31-0650-000A0-0094

**And**

**LEGAL DESCRIPTION :** 5.00 AC BUNN DEV CO SUBD BEING W 1/2 OF N 1/2 OF TRACT 10 BLK A 2029/1551

**ADDRESS :** 665 E Favoretta Rd in the City of Bunnell

**TAX PARCEL IDENTIFICATION NUMBER :** 21-13-31-0650-000A0-0100

**Section 3. Implementing Administrative Actions.**

The City Manager, or designee, is hereby authorized to implement the provisions of this Ordinance as deemed appropriate and warranted.

**Section 4. Ratification of Prior Actions.**

The prior actions of the City Commission and its agencies in enacting and causing amendments to the *2030 Comprehensive Plan of the City of Bunnell*, as well as the implementation thereof, are hereby ratified and affirmed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance proves to be invalid, unlawful or unconstitutional, it shall not be held to impair the validity of the ordinance or effect of any other action or part of this Ordinance.

**Section 6. Conflicts.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 7. Codification/Instructions to Code Codifier.**

It is the intention of the City Commission of the City of Bunnell, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the codified version of the City of Bunnell *2030 Comprehensive Plan* and/or the *Code of Ordinances of the City of Bunnell*, Florida in terms of amending the Future Land Use Map of the City.

**Section 8. Effective Date.**

The small-scale Comprehensive Plan amendment set forth herein shall not become effective, in accordance with Section 163.3187(5)(c), *Florida Statutes*, until 31 days after the enactment of this Ordinance. If challenged within 30 days after enactment, the small-scale amendment set forth in this Ordinance shall not become effective until the State land planning agency or the Administration Commission, respectively, issues a final order determining that the subject small-scale amendment is in compliance with controlling State law.

First Reading: approved on this 12<sup>th</sup> day of November 2019.

Second Reading: adopted on this \_\_\_\_\_ day \_\_\_\_\_ 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

---

Wade Vose, City Attorney

---

Kristen Bates, City Clerk

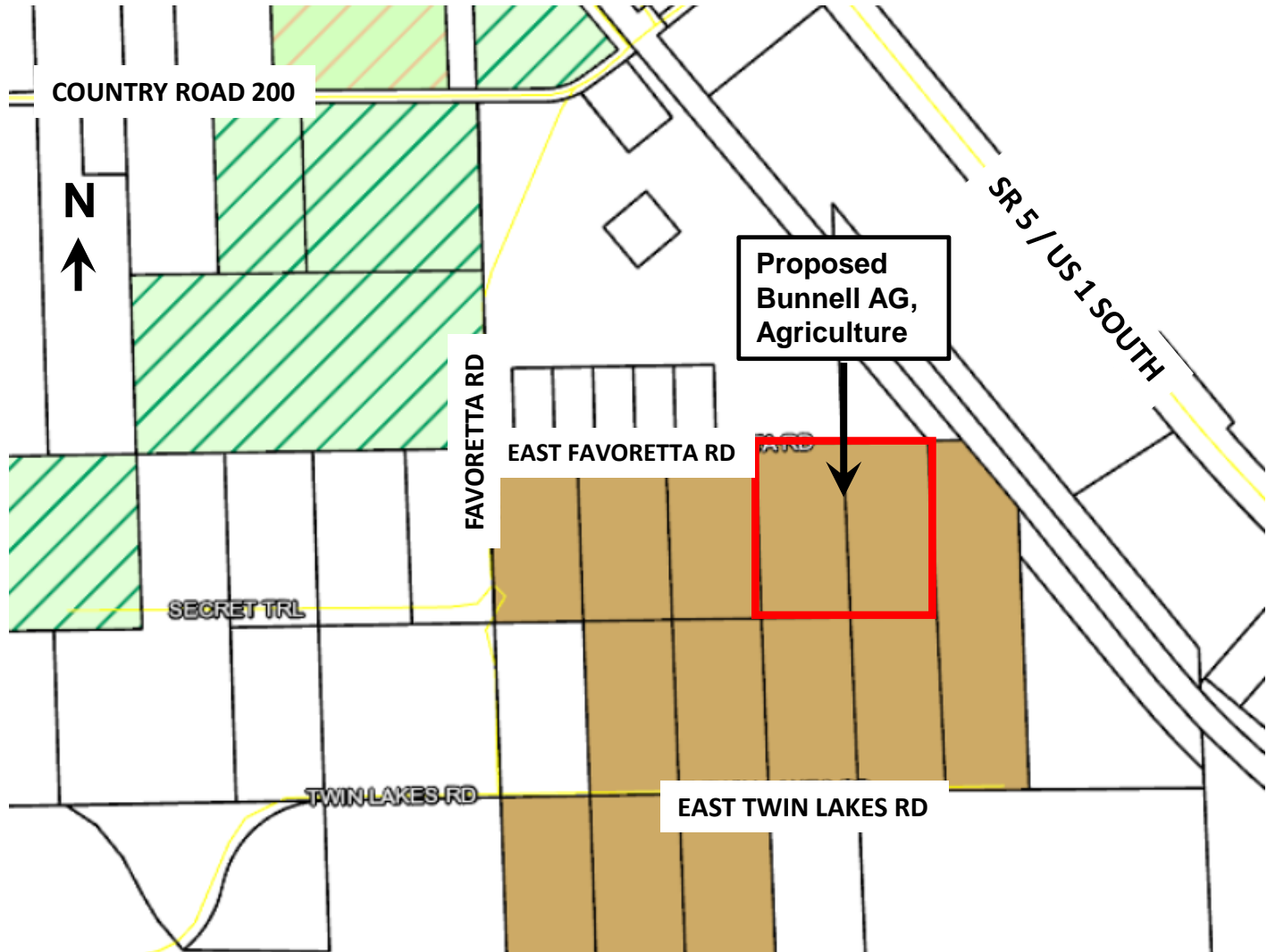
Seal:

**EXHIBIT A**

**Location Map**



# Harkins FLUM Change Request- Location Map







## City of Bunnell, Florida

### Agenda Item No. E.6.

Document Date: 10/23/2019 Amount:  
Department: Community Development Account #:  
Subject: Ordinance 2019-25 Request to Rezone Approximately 10.0 acres from Flagler County  
MH-1, Rural Mobile Home District to City of Bunnell, AG, Agricultural District. - First  
Reading  
Agenda Section: Ordinances: (Legislative):

#### ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance
Rezoning-Adjacent Property Map	Exhibit

#### Summary/Highlights:

This is a request to change the zoning designation of approximately 10.0 acres of property from Flagler County MH-1, Rural Mobile Home District to City of Bunnell, AG, Agricultural District.

This a companion item to the request to change the future land use designation for the same property found elsewhere on this agenda.

#### Background:

The applicants, Steve and Carrie Harkins are owners of approximately 10.0 acres of property with the City of Bunnell. The property is currently vacant and unaddressed.

#### Sec. 34-107. - AG Agricultural district.

(a) *Purpose and intent.* The purpose of this district is to permit a range of agricultural and/or agricultural related uses in designated areas and to accommodate low density residential development at a maximum concentration of one dwelling unit per acre. The intent of this district is to preserve and enhance an agricultural lifestyle while facilitating orderly and sustainable development.

The applicants can answer any questions from the Board.

#### Staff Recommendation:

Approve Ordinance 2019-25 changing the zoning designation of approximately 10.0 acres of property from Flagler County MH-1, Rural Mobile Home District to City of Bunnell, AG, Agricultural District. - First Reading

**City Attorney Review:**

Reviewed and approved.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

Approved

**ORDINANCE 2019-25**

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA PROVIDING FOR THE REZONING OF REAL PROPERTY TOTALING APPROXIMATELY 10.0 ACRES IN SIZE AND ADJACENT TO EAST FAVORETTA ROAD WITHIN THE BUNNELL CITY LIMITS FROM FLAGLER COUNTY MH-1, RURAL MOBILE HOME DISTRICT TO CITY OF BUNNELL AG, AGRICULTURAL DISTRICT; PROVIDING FOR THE TAKING OF IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR THE ADOPTION OF MAPS BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Steve and Carrie Harkins, the owners of certain real property, which land totals approximately 10.0 acres in size, adjacent to East Favoretta Rd. and is assigned Tax Parcel Identification Numbers 21-13-31-0650-000A0-0094 and 21-13-31-0650-000A0-0100 by the Property Appraiser of Flagler County; and

**WHEREAS**, Steve and Carrie Harkins, have applied to the City of Bunnell pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Bunnell*, to have the subject property rezoned to the City of Bunnell Agriculture District (AG) zoning classification from the existing Flagler County Rural Mobile Home (MH-1) District zoning classification; and

**WHEREAS**, the City's Community Department has conducted a thorough review and analysis of the demands upon public facilities and general planning and land development issues should the subject rezoning application be approved and has otherwise reviewed and evaluated the application to determine whether it comports with sound and generally accepted land use planning practices and principles as well as whether the application is consistent with the goals, objectives and policies set forth in the City's *Comprehensive Plan*; and

**WHEREAS**, on October 15, 2019 the Planning, Zoning and Appeals Board of the City of Bunnell reviewed this request and recommended the City Commission approve the subject rezoning as set forth in this Ordinance; and

**WHEREAS**, professional City planning staff, the City's Planning, Zoning and Appeals Board and the City Commission have determined that the proposed rezoning of the subject property as set forth in this Ordinance is consistent with the *Comprehensive Plan of the City of Bunnell*, the land development regulations of the City of Bunnell, and the controlling provisions of State law; and

**WHEREAS**, the City Commission of the City of Bunnell, Florida has taken, as implemented by City staff, all actions relating to the rezoning action set forth herein in accordance with the requirements and procedures mandated by State law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:**

**Section 1. Legislative Findings and Intent.**

- (a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (whereas clauses) to this Ordinance.
- (b) The subject property, which is approximately 10.0 acres in size, is located adjacent to East Favoretta Road.
- (c) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

**Section 2. Rezoning of Real Property/Implementing Actions.**

- (a) Upon enactment of this Ordinance the following described property, as depicted in the map attached to this Ordinance, and totaling approximately 10.0 acres in size, shall be rezoned from the existing Flagler County Rural Mobile Home zoning classification to the City of Bunnell Agriculture District (AG) zoning classification:

**LEGAL DESCRIPTION:** THE EAST ½ OF THE NORTH ½ OF LOT 9, BLOCK “A”, BUNNELL DEVELOPMENT COMPANY SUBDIVISION, SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, AS RECORDED IN MAP BOOK 1, PAGE 1 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, RESERVING THE NORTH 25 FEET FOR A INGRESS, EGRESS AND UTILITIES EASEMENT, ALSO RESERVING THE SOUTH 75 FEET FOR A EASEMENT FOR UTILITIES AND CANAL MAINTENANCE. TOGETHER WITH THAT 100 FOOT EASEMENT TO COUNTY ROAD NUMBER 200. CONTAINING 5 ACRES MORE OR LESS  
**ADDRESS:** unaddressed parcel in the City of Bunnell  
**TAX PARCEL IDENTIFICATION NUMBER:** 21-13-31-0650-000A0-0094

**And**

**LEGAL DESCRIPTION:** 5.00 AC BUNN DEV CO SUBD BEING W 1/2 OF N 1/2 OF TRACT 10 BLK A 2029/1551  
**ADDRESS:** 665 E Favoretta Rd in the City of Bunnell  
**TAX PARCEL IDENTIFICATION NUMBER:** 21-13-31-0650-000A0-0100

- (b) The City Manager, or designee, is hereby authorized to execute any and all documents necessary to formalize approval of the rezoning action taken herein and to revise and amend the Official Zoning Map or Maps of the City of Bunnell as may be appropriate to accomplish the action taken in this Ordinance.

(c) Conditions of development relating to the subject property may be incorporated into the subsequent pertinent development orders and such development orders may be subject to public hearing requirements in accordance with the provisions of controlling law.

**Section 3. Incorporation of Maps.**

The maps attached to this Ordinance are hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

**Section 4. Conflicts.**

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Non-codification.**

This Ordinance shall be not be codified in the *City Code of the City of Bunnell* or the *Land Development Code of the City of Bunnell*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Bunnell by the City Manager, or designee.

**Section 7. Effective Date**

This Ordinance shall take effect upon the effective date of Ordinance 2019-24.

First Reading: on this 12<sup>th</sup> day of November 2019.

Second/Final Reading: adopted on this \_\_\_\_ day of \_\_\_\_\_ 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

\_\_\_\_\_  
Wade Vose, City Attorney

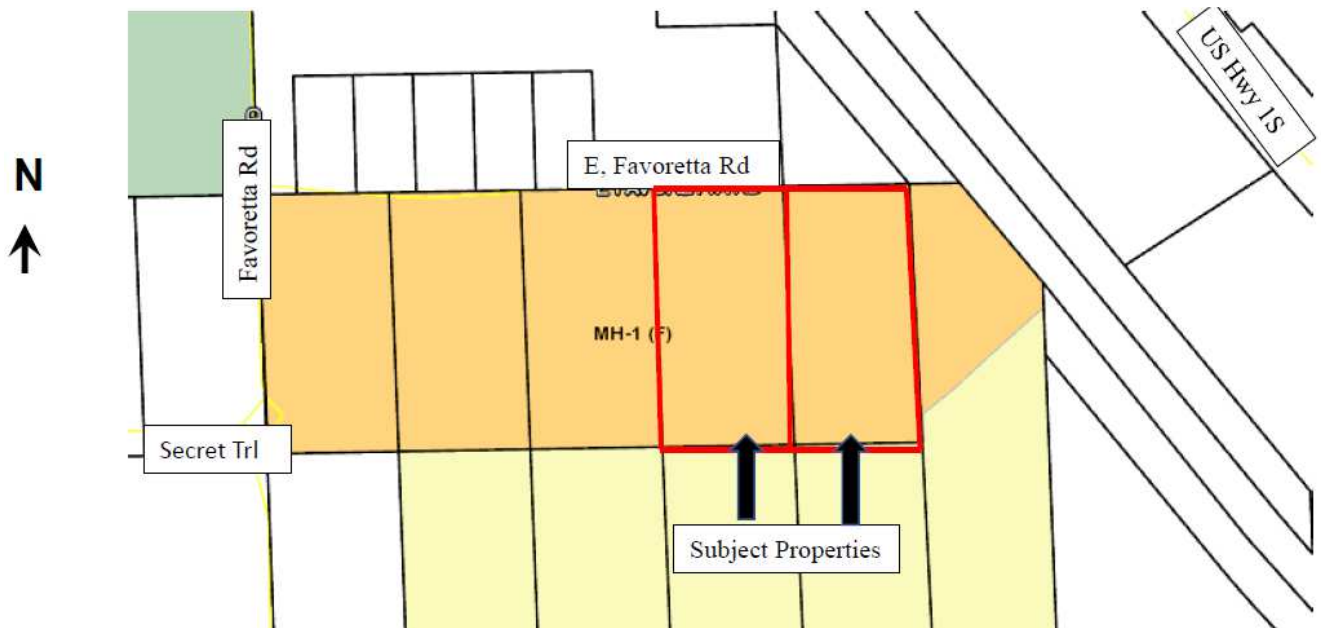
Attest:

\_\_\_\_\_  
Kristen Bates, City Clerk

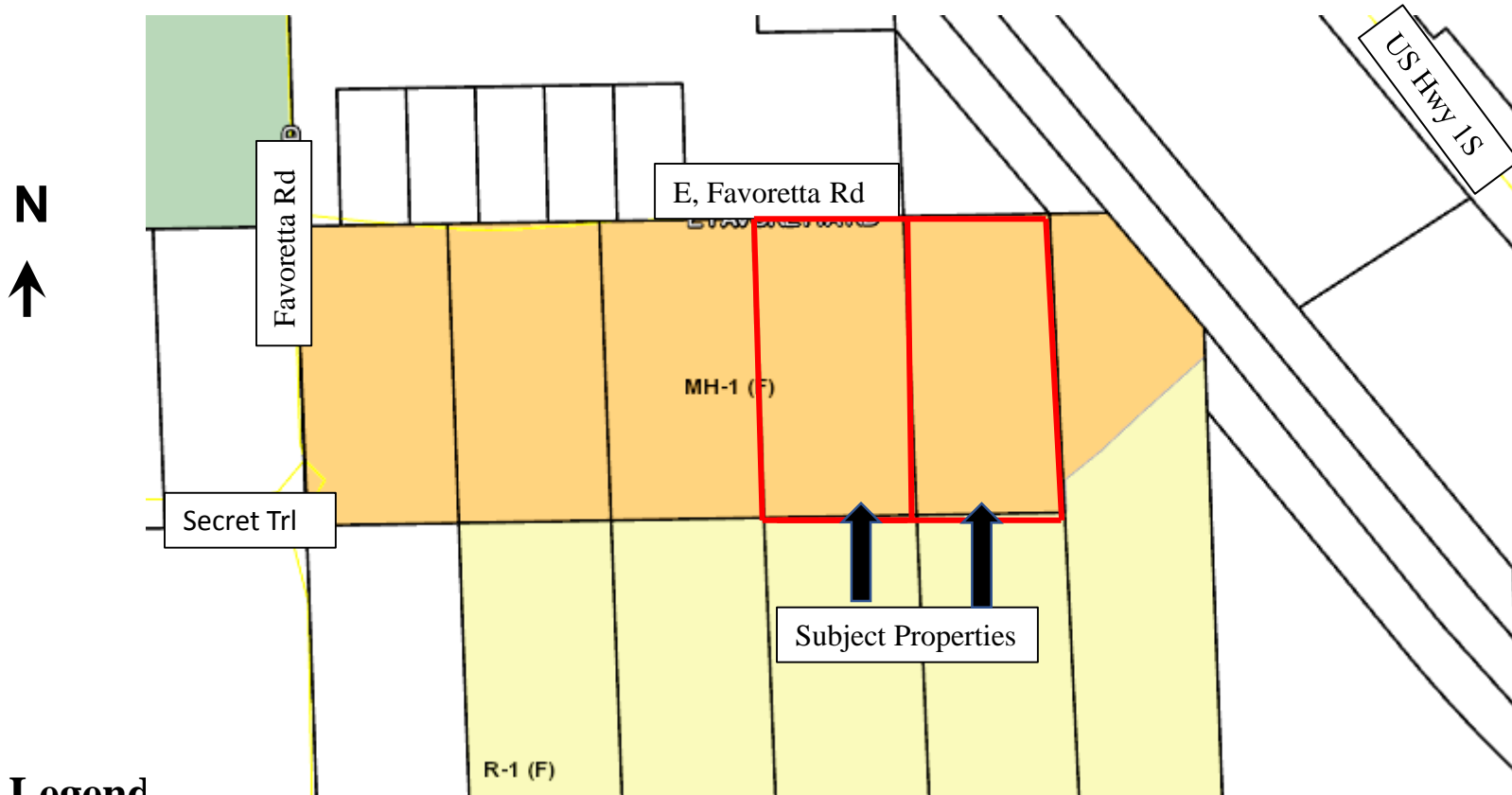
Seal:

**Exhibit "A"**




**Location Map**



# Ordinance 2019-25 Steve and Carrie Harkins Rezoning- Adjacent Zoning Map



## Legend

-  MH-1 (F)
-  R-1 (F)
-  Subject Property





## City of Bunnell, Florida

### Agenda Item No. E.7.

Document Date: 10/21/2019 Amount: N/A  
Department: Community Development Account #: N/A  
Subject: Ordinance 2019-26 Request to Change the Zoning designation on approximately 5.0 acres of property from ND, Not-designated to Bunnell AG&S, Agriculture and Silviculture District. - First Reading.  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Increase Economic Base

#### **ATTACHMENTS:**

Description	Type
Proposed Ordinance	Ordinance
Location Map	Location Map(s)

#### **Summary/Highlights:**

This request to change the zoning designation on approximately 5.0 acres of property from Bunnell Non-designated, ND to City of Bunnell AG&S, Agriculture and Silviculture District.  
This item was recommended for approval on October 15, 2019 by the Planning, Zoning and Appeals Board.

#### **Background:**

The applicants, Alfred and Shelly, are the owners of approximately 5.0 acres of property located within the City of Bunnell. The subject property is located at 561 Old Haw Creek Road.  
This is a mostly undeveloped piece of property. There is a pole barn on the property, but no other structures. The applicant can further explain or answer questions about this request.

#### **Staff Recommendation:**

Approve Ordinance 2019-26 Request to Change the Zoning designation on approximately 5.0 acres of property from ND, Non-designated to Bunnell AG&S, Agriculture and Silviculture District. - First Reading.

#### **City Attorney Review:**

Reviewed and approved.

#### **Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

Approved.

**ORDINANCE 2019-26**

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA PROVIDING FOR THE REZONING OF REAL PROPERTY TOTALING APPROXIMATELY 5.0 ACRES IN SIZE AND ADDRESSED 561 OLD HAW CREEK ROAD WITHIN THE BUNNELL CITY LIMITS FROM CITY OF BUNNELL ND, NON-DESIGNATED DISTRICT TO CITY OF BUNNELL AG&S, AGRICULTURE AND SILVICULTURE DISTRICT; PROVIDING FOR THE TAKING OF IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR THE ADOPTION OF MAPS BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Alfred and Shelly Bradley are the owners of certain real property, approximately 5 acres in size and located at 561 Old Haw Creek Road in the City of Bunnell and is assigned Tax Parcel Identification Numbers 22-12-30-0650-000A0-0051 by the Property Appraiser of Flagler County (“Subject Property”); and

**WHEREAS**, Alfred and Shelly Bradley have applied to the City of Bunnell pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Bunnell*, to have the Subject Property rezoned to the City of Bunnell Agricultural and Silviculture district (AG&S) zoning classification from the existing City of Bunnell Non-Designated district (“ND”) zoning classification; and

**WHEREAS**, the City’s Community Department has conducted a thorough review and analysis of the demands upon public facilities and general planning and land development issues should the rezoning application be approved and has otherwise reviewed and evaluated the rezoning application to determine whether is comports with sound and generally accepted land use planning practices and principles as well as whether the application is consistent with the goals, objectives and policies set forth in the City's *Comprehensive Plan*; and

**WHEREAS**, on October 15, 2019 the Planning, Zoning and Appeals Board of the City of Bunnell reviewed this request and recommended approval of the rezoning as set forth in this Ordinance; and

**WHEREAS**, professional City planning staff, the City’s Planning, Zoning and Appeals Board and the City Commission have determined that the proposed rezoning of the Subject Property as set forth in this Ordinance is consistent with the *Comprehensive Plan of the City of Bunnell*, the land development regulations of the City of Bunnell, and the controlling provisions of State law; and

**WHEREAS**, the City Commission of the City of Bunnell, Florida has taken, as implemented by City staff, all actions relating to the rezoning action set forth herein in accordance with the requirements and procedures mandated by State law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:**

**Section 1. Legislative Findings and Intent.**

(a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report, the City Commission agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (“Whereas” clauses) to this Ordinance.

(b) The Subject Property, which is approximately 5 acres in size, is located on Old Haw Creek Road and is addressed 561 Old Haw Creek Road, Bunnell, Florida.

(c) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

**Section 2. Rezoning of Real Property/Implementing Actions.**

(a) Upon enactment of this Ordinance the following described property, as depicted in the map attached to this Ordinance, and totaling approximately 5 acres in size, shall be rezoned from the existing City of Bunnell Non-Designated district (“ND”) zoning classification to the City of Bunnell Agriculture and Silviculture district (“AG&S”) zoning classification:

**LEGAL DESCRIPTION:** 5.00 ACRES BUNNELL DEV CO SUBD BLOCK A S1/2 TRACT 5 OR 228 PG 133 OR 246 PG 263 OR 641 PG 244 OR 642 PG 1302-1305 OR 642 PG 1306 OR 994/1636 OR 2068/ 1410 OR 2092/693 OR 2134/375

**TAX PARCEL IDENTIFICATION NUMBER:** 22-12-30-0650-000A0-0051

**ADDRESS:** 561 Old Haw Creek Road

(b) The City Manager, or designee, is hereby authorized to execute any and all documents necessary to formalize approval of the rezoning action taken herein and to revise and amend the Official Zoning Map or Maps of the City of Bunnell as may be appropriate to accomplish the action taken in this Ordinance.

(c) Conditions of development relating to the subject property may be incorporated into the subsequent pertinent development orders and such development orders may be subject to public hearing requirements in accordance with the provisions of controlling law.

**Section 3. Incorporation of Maps.**

The maps attached to this Ordinance are hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

**Section 4. Conflicts.**

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Non-codification.**

This Ordinance shall be not be codified in the *City Code of the City of Bunnell* or the *Land Development Code of the City of Bunnell*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Bunnell by the City Manager, or designee.

**Section 7. Effective Date**

This Ordinance shall take effect immediately upon enactment.

First Reading: on this 12<sup>th</sup> day of November 2019.

Second/Final Reading: adopted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

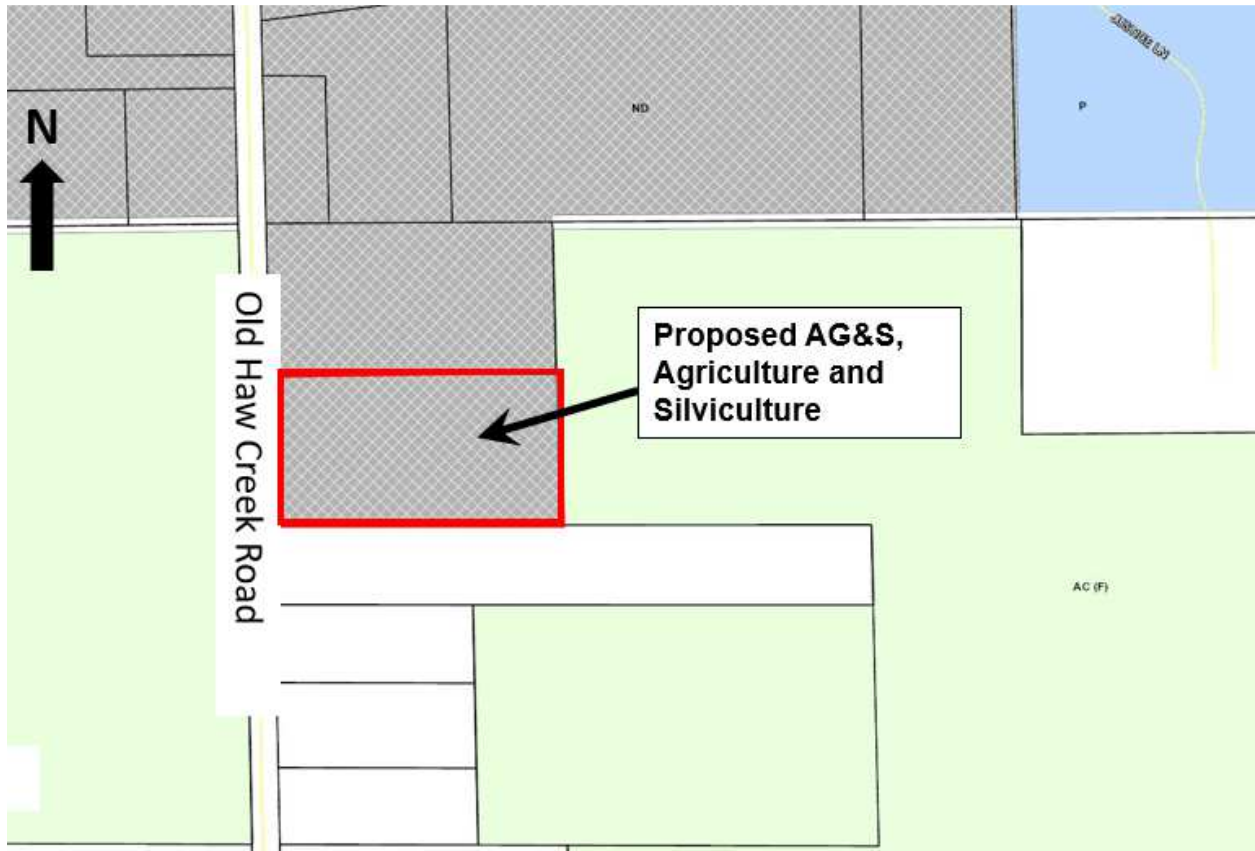
\_\_\_\_\_  
Wade Vose, City Attorney

Attest:  
\_\_\_\_\_  
Kristen Bates, City Clerk

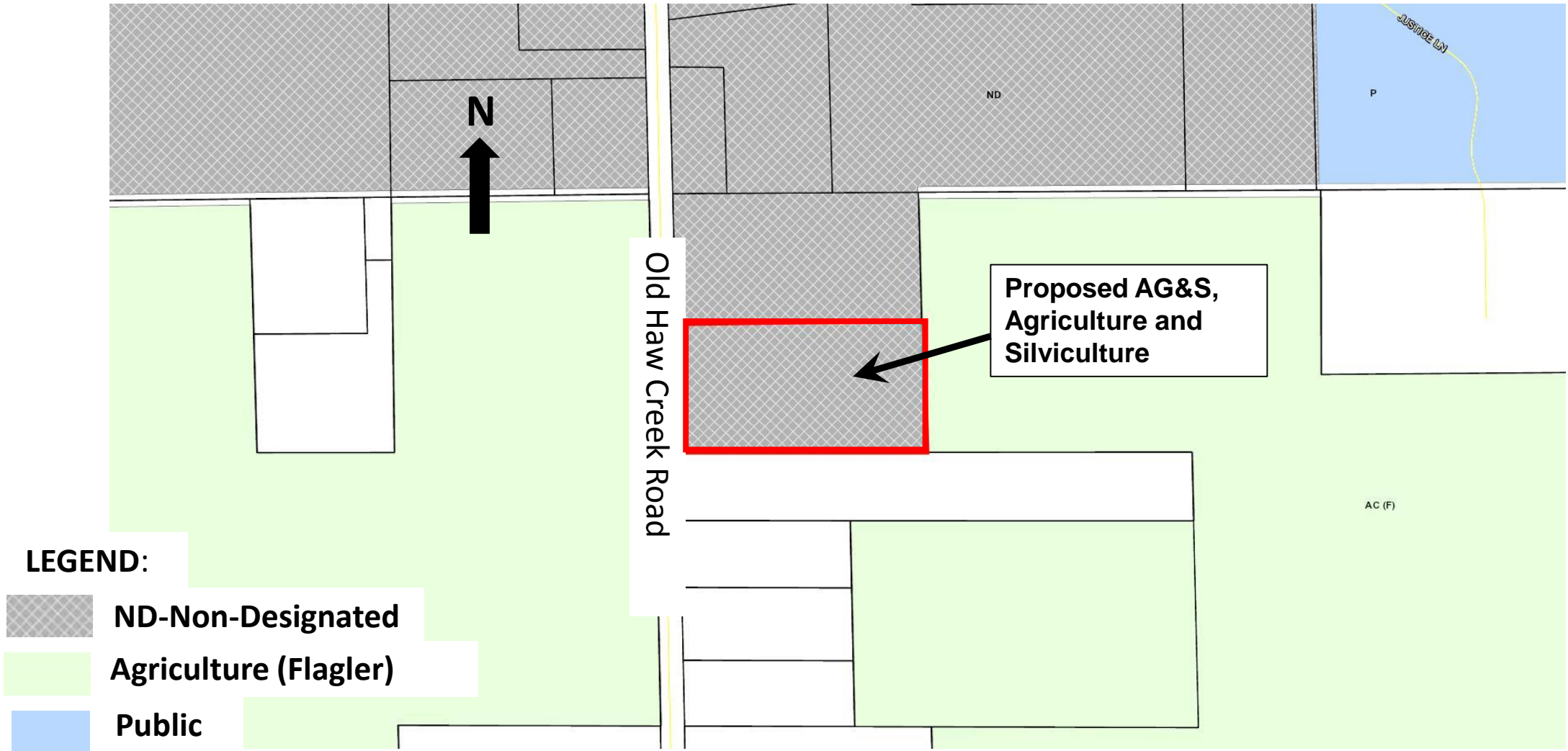
Seal:

**Exhibit "A"**

**Location Map**



# Alfred and Shelly Bradley Rezoning Change Request- Location Map





## City of Bunnell, Florida

### Agenda Item No. E.8.

Document Date: 10/21/2019 Amount:  
Department: Community Development Account #:  
Subject: Ordinance 2019-27 Request to Change the Future Land Use designation on approximately 7.12 acres of property from City of Bunnell Single Family-Low Density to City of Bunnell Multi-Family. - First Reading  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Increase Economic Base

#### ATTACHMENTS:

Description	Type
Ordinance 2019-27	Cover Memo
FLU Map	Location Map(s)

#### Summary/Highlights:

This request to change the future land use designation on approximately 6.974 acres of property from Bunnell Single Family-Low Density to Bunnell Multi-Family.  
This item was approved on the October 15, 2019 Planning, Zoning and Appeals Board agenda and forwarded to City Commission for approval.

#### Background:

The applicant, Abundant Life Ministries-Hope Hope House, Inc., are the owners of approximately 6.974 acres of property located within the City of Bunnell. The subject property is located adjacent to W. Howe Street within the Bunnell City limits.  
The subject parcel currently has a City of Bunnell future land use designations.  
This request is consistent with the City's 2030 Comprehensive Plan and adjacent properties.  
The applicant can further explain, or answer questions requested of the Board.

#### Staff Recommendation:

Approve Ordinance 2019-27 Request to Change the Future Land Use designation on approximately 6.974 acres of property City of Bunnell Single Family-Low Density to City of Bunnell Multi-Family. - First Reading

#### City Attorney Review:



Reviewed and approved.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

Approved.

## ORDINANCE 2019-27

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING THE CITY OF BUNNELL COMPREHENSIVE PLAN, AS PREVIOUSLY AMENDED; PROVIDING FOR AMENDMENT OF THE FUTURE LAND USE MAP OF THE FUTURE LAND USE ELEMENT OF THE CITY OF BUNNELL COMPREHENSIVE PLAN RELATIVE TO CERTAIN REAL PROPERTY CONTAINING APPROXIMATELY 7.12 ACRES LOCATED ADJACENT TO WEST HOWE STREET AND ELKIN STREET WITHIN THE BUNNELL CITY LIMITS AND DESCRIBED IN THIS ORDINANCE FROM CITY OF BUNNELL SINGLE FAMILY - LOW DENSITY TO CITY OF BUNNELL MULTI-FAMILY FOR FUTURE LAND USE DESIGNATION; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR ASSIGNMENT OF THE LAND USE DESIGNATION FOR THE PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR RATIFICATION OF PRIOR ACTS OF THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION AND DIRECTIONS TO THE CODE CODIFIER AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the real property which is the subject of this Ordinance is located adjacent to West Howe Street and Elkin Street in the City of Bunnell; and

**WHEREAS**, the owner of the property, Abundant Life Ministries-Hope House, Incorporated, has requested this change to the future land use; and

**WHEREAS**, the City of Bunnell has not had any small-scale land use amendments since September 23, 2019 and has not submitted any small-scale land use amendments to the Department of Economic Opportunity since December 7, 2018; and

**WHEREAS**, the City of Bunnell's Planning, Zoning and Appeals Board, as the City's local planning agency, held a public hearing on October 15, 2019 to consider amending the Future Land Use Map of the Future Land Use Element of the *City of Bunnell Comprehensive Plan* and recommended approval of the proposed Future Land Use Map amendment to the *Comprehensive Plan* for the subject property as requested by the property owner; and

**WHEREAS**, Section 163.3187, *Florida Statutes*, relates to the amendment of adopted local government comprehensive plans and sets forth certain requirements relating to small scale amendments and which are related to proposed small-scale development activities and provides, among other things, that such amendments may be approved without regard to statutory limits on the frequency of consideration of amendments to the *City of Bunnell Comprehensive Plan*; and

**WHEREAS**, the City of Bunnell has complied with all requirements and procedures of Florida law in processing this amendment to the *City of Bunnell Comprehensive Plan* including, but not limited to, Section 163.3187, *Florida Statutes*.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:**

**Section 1. Legislative findings and intent.**

- (a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the above stated “Whereas” clauses, the City staff report and the City Commission agenda memorandum relating to the application relating to the proposed amendment to the City of Bunnell *2030 Comprehensive Plan* pertaining to the real property more particularly described in Section 2.
- (b) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.
- (c) This Ordinance is internally consistent with the goals, objectives and policies of the City of Bunnell *2030 Comprehensive Plan*.
- (d) The exhibits to this Ordinance are incorporated herein as if fully set forth herein verbatim.

**Section 2. Amendment to Future Land Use Map.**

- (a) The Future Land Use Plan Element of the City of Bunnell *2030 Comprehensive Plan* and the City’s Future Land Use Map are hereby amended by assigning the Multi-Family future land use designation to the real property, which is the subject of this Ordinance as set forth herein.
- (b) The real property, which is the subject of this Comprehensive Plan amendment is described as follows:

**LEGAL DESCRIPTION:** TOWN OF BUNNELL BLOCKS 213,214,215,222,223 (EXC LOTS 3,4,5,6,7,8 BLOCK 223) (& EXC THAT PART OF BLOCKS 213,215,& 222 WEST OF DRAINAGE CANAL) OR 966 PG 1980

**ADDRESS:** unaddressed parcel in the City of Bunnell

**TAX PARCEL IDENTIFICATION NUMBER:** 10-12-30-0850-02130-0030

**And**

**LEGAL DESCRIPTION:** TOWN OF BUNNELL BLOCK 268 LOTS 1-6 OR 966/1980

**ADDRESS:** unaddressed parcel in the City of Bunnell

**TAX PARCEL IDENTIFICATION NUMBER:** 10-12-30-0850-02680-0000

**Section 3. Implementing Administrative Actions.**

The City Manager, or designee, is hereby authorized to implement the provisions of this Ordinance as deemed appropriate and warranted.

**Section 4. Ratification of Prior Actions.**

The prior actions of the City Commission and its agencies in enacting and causing amendments to the *2030 Comprehensive Plan of the City of Bunnell*, as well as the implementation thereof, are hereby ratified and affirmed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance proves to be invalid, unlawful or unconstitutional, it shall not be held to impair the validity of the ordinance or effect of any other action or part of this Ordinance.

**Section 6. Conflicts.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 7. Codification/Instructions to Code Codifier.**

It is the intention of the City Commission of the City of Bunnell, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the codified version of the City of Bunnell 2030 *Comprehensive Plan* and/or the *Code of Ordinances of the City of Bunnell*, Florida in terms of amending the Future Land Use Map of the City.

**Section 8. Effective Date.**

The small-scale Comprehensive Plan amendment set forth herein shall not become effective, in accordance with Section 163.3187(5)(c), *Florida Statutes*, until 31 days after the enactment of this Ordinance. If challenged within 30 days after enactment, the small-scale amendment set forth in this Ordinance shall not become effective until the State land planning agency or the Administration Commission, respectively, issues a final order determining that the subject small-scale amendment is in compliance with controlling State law.

First Reading: approved on this 12<sup>th</sup> day of November 2019.

Second Reading: adopted on this \_\_\_\_\_ day \_\_\_\_\_ 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

\_\_\_\_\_  
Wade Vose, City Attorney

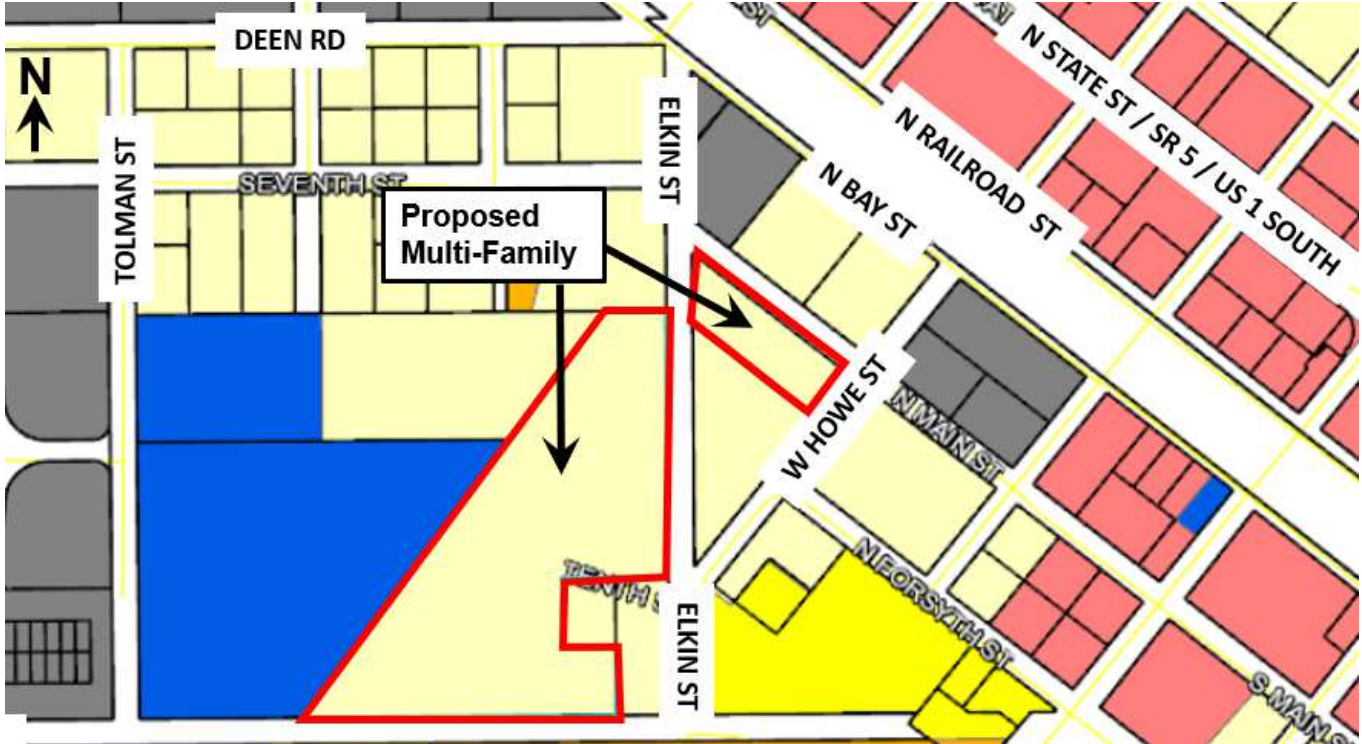
Attest:

\_\_\_\_\_  
Kristen Bates, City Clerk

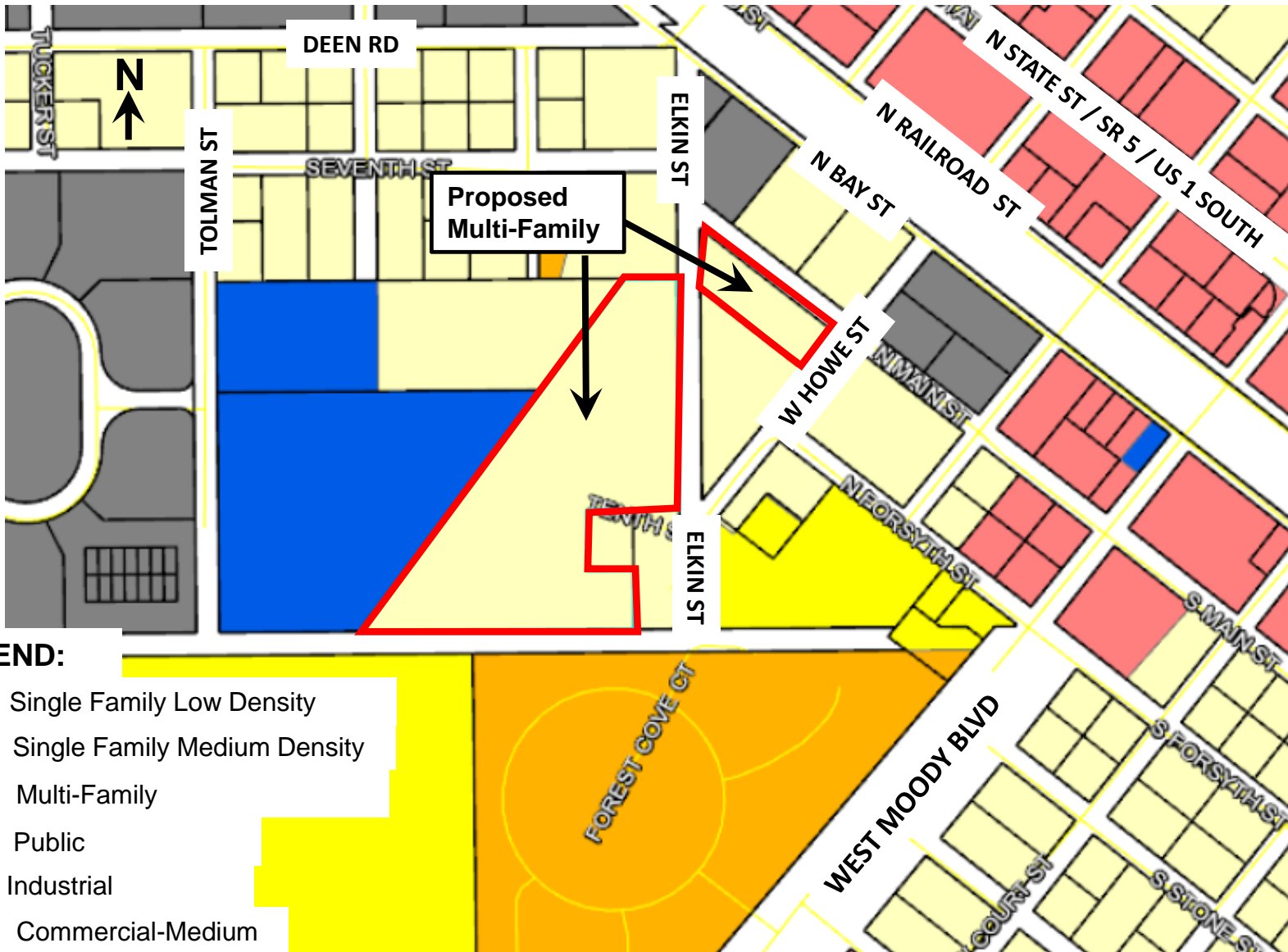
Seal:

EXHIBIT A

Location Map



# Abundant Life Ministries FLUM Change Request- Location Map





## City of Bunnell, Florida

### Agenda Item No. E.9.

Document Date: 10/21/2019 Amount:  
Department: Community Development Account #:  
Subject: Ordinance 2019-28 Request to Change the Zoning designation on approximately 7.12 acres of property from City of Bunnell L-1, Light Industrial District to City of Bunnell R-3B, Multiple-Family District. - First Reading.  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Increase Economic Base

#### ATTACHMENTS:

Description	Type
Ordinance 2019-28	Cover Memo
Zoning Map	Location Map(s)

#### Summary/Highlights:

This request to change the zoning designation on approximately 7.12 acres of property from City of Bunnell L-1, Light Industrial District to City of Bunnell R-3B, Multiple-Family District.

This is a companion item to a request to change the future land use designation on the same subject parcels.

This item was heard at the October 15, 2019 Planning, Zoning and Appeals Board meeting who recommended approval of the proposed ordinance.

#### Background:

The applicant, Abundant Life Ministries-Hope Hope House, Inc., is the owners of approximately 7.12 acres of property located within the City of Bunnell. The subject properties are located adjacent to the undeveloped portion of West Howe Street and also Elkin Street, an undeveloped or paper street.

The subject parcels currently have City of Bunnell zoning designations; however it does not allow what the owner of the property would like to do with the property.

The applicant would like to build housing on these parcels.

The applicant can further explain or answer questions about their request and their proposed project.

#### Staff Recommendation:

Approve Ordinance 2019-28 Request to Change the Zoning designation on approximately 7.12 acres of property from City of Bunnell L-1, Light Industrial District to City of Bunnell R-3B, Multiple-Family District.

- First Reading.

**City Attorney Review:**

Reviewed and approved.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**



**ORDINANCE 2019-28**

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA PROVIDING FOR THE REZONING OF REAL PROPERTY TOTALING APPROXIMATELY 7.12 ACRES IN SIZE ACRES LOCATED ADJACENT TO WEST HOWE STREET AND ELKIN STREET WITHIN THE BUNNELL CITY LIMITS AND DESCRIBED IN THIS ORDINANCE FROM CITY OF BUNNELL L-1, LIGHT INDUSTRIAL DISTRICT TO CITY OF BUNNELL R-3B, MULTIPLE-FAMILY RESIDENTIAL DISTRICT; PROVIDING FOR THE TAKING OF IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR THE ADOPTION OF MAPS BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Abundant Life Ministries-Hope House, Incorporated, is the owner of certain real property, which land totals approximately 7.12 acres in size, and is adjacent to an undeveloped portion of West Howe Street and Elkin Street, and are assigned Tax Parcel Identification Numbers 10-12-30-0850-02130-0030 and 10-12-30-0850-02680-0000 by the Property Appraiser of Flagler County; and

**WHEREAS**, Abundant Life Ministries-Hope House, Incorporated, has applied to the City of Bunnell pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Bunnell*, to have the subject property rezoned to the City of Bunnell Multiple-Family Residential District (R-3B) zoning classification from the existing Light Industrial (L-1) District zoning classification; and

**WHEREAS**, the City's Community Department has conducted a thorough review and analysis of the demands upon public facilities and general planning and land development issues should the subject rezoning application be approved and has otherwise reviewed and evaluated the application to determine whether it comports with sound and generally accepted land use planning practices and principles as well as whether the application is consistent with the goals, objectives and policies set forth in the City's *Comprehensive Plan*; and

**WHEREAS**, on October 15, 2019 the Planning, Zoning and Appeals Board of the City of Bunnell reviewed this request and recommended approval of the subject rezoning as set forth in this Ordinance; and

**WHEREAS**, professional City planning staff, the City's Planning, Zoning and Appeals Board and the City Commission have determined that the proposed rezoning of the subject property as set forth in this Ordinance is consistent with the *Comprehensive Plan of the City of Bunnell*, the land development regulations of the City of Bunnell, and the controlling provisions of State law; and

**WHEREAS**, the City Commission of the City of Bunnell, Florida has taken, as implemented by City staff, all actions relating to the rezoning action set forth herein in accordance with the requirements and procedures mandated by State law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:**

**Section 1. Legislative Findings and Intent.**

(a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (“Whereas” clauses) to this Ordinance.

(b) The subject property, which is approximately 7.12 acres in size and is located adjacent to the undeveloped portion of West Howe Street and Elkin Street, an undeveloped street.

(c) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

**Section 2. Rezoning of Real Property/Implementing Actions.**

(a) Upon enactment of this Ordinance the following described property, as depicted in the map attached to this Ordinance, and totaling approximately 7.12 acres in size, shall be rezoned from the existing City of Bunnell Light Industrial (L-1) zoning classification to the City of Bunnell Multiple-Family Residential (R-3B) zoning classification:

**LEGAL DESCRIPTION:** TOWN OF BUNNELL BLOCK 268 LOTS 1-6 OR 966/1980

**TAX PARCEL IDENTIFICATION NUMBER:** 10-12-30-0850-02680-0000

**ADDRESS:** unaddressed parcel

**AND**

**LEGAL DESCRIPTION:** TOWN OF BUNNELL BLOCKS 213,214,215,222,223 (EXC LOTS 3,4,5,6,7,8 BLOCK 223) (& EXC THAT PART OF BLOCKS 213, 215, & 222 WEST OF DRAINAGE CANAL) OR 966 PG 1980

**TAX PARCEL IDENTIFICATION NUMBER:** 10-12-30-0850-02130-0030

**ADDRESS:** unaddressed parcel

(b) The City Manager, or designee, is hereby authorized to execute any and all documents necessary to formalize approval of the rezoning action taken herein and to revise and amend the Official Zoning Map or Maps of the City of Bunnell as may be appropriate to accomplish the action taken in this Ordinance.

(c) Conditions of development relating to the subject property may be incorporated into the subsequent pertinent development orders and such development orders may be subject to public hearing requirements in accordance with the provisions of controlling law.

**Section 3. Incorporation of Maps.**

The maps attached to this Ordinance are hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

**Section 4. Conflicts.**

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Non-codification.**

This Ordinance shall be not be codified in the *City Code of the City of Bunnell* or the *Land Development Code of the City of Bunnell*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Bunnell by the City Manager, or designee.

**Section 7. Effective Date**

This Ordinance shall take effect immediately upon enactment.

First Reading: on this 12<sup>th</sup> day of November 2019.

Second/Final Reading: adopted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved for form and content by:

\_\_\_\_\_  
Wade Vose, City Attorney

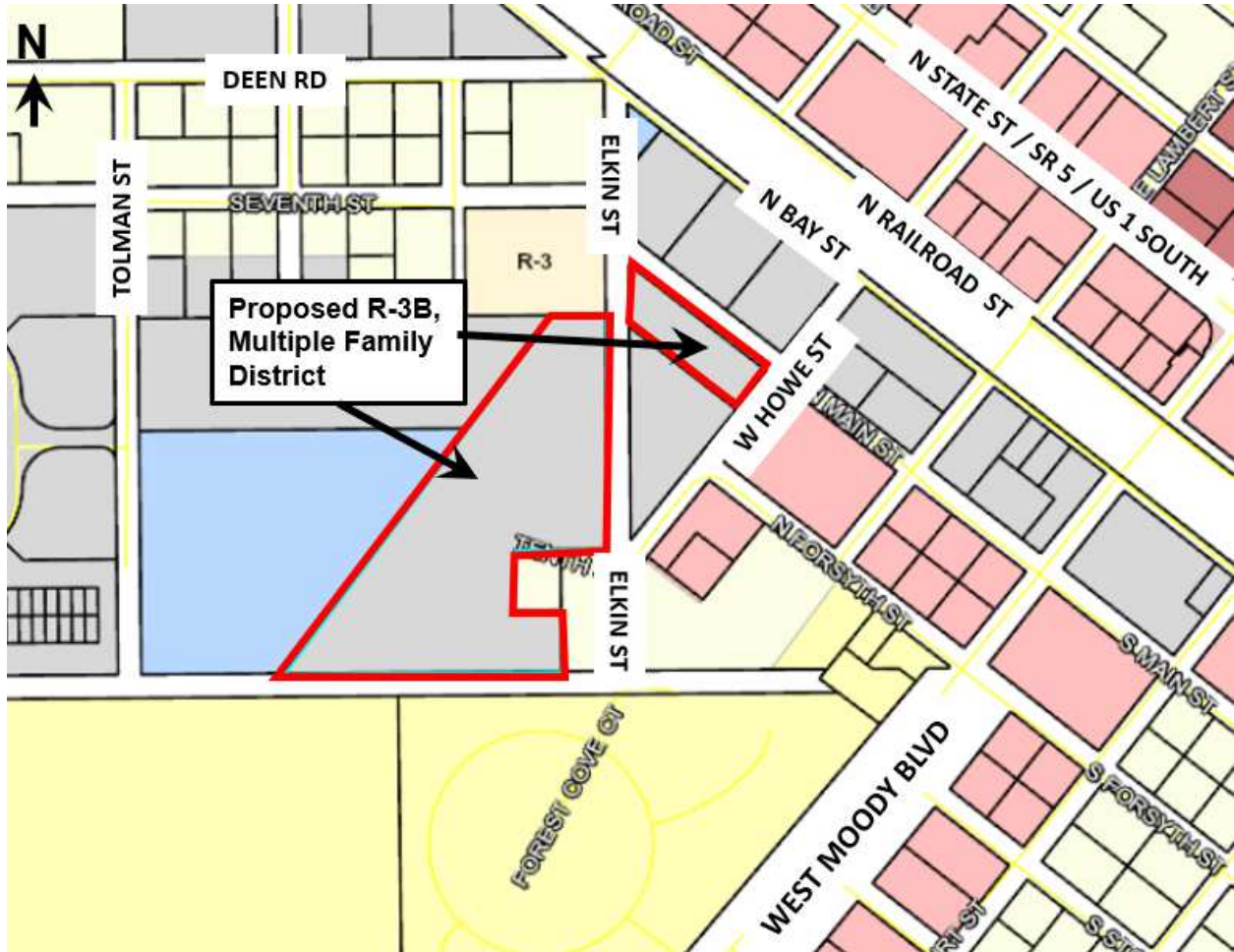
Attest:

\_\_\_\_\_  
Kristen Bates, City Clerk

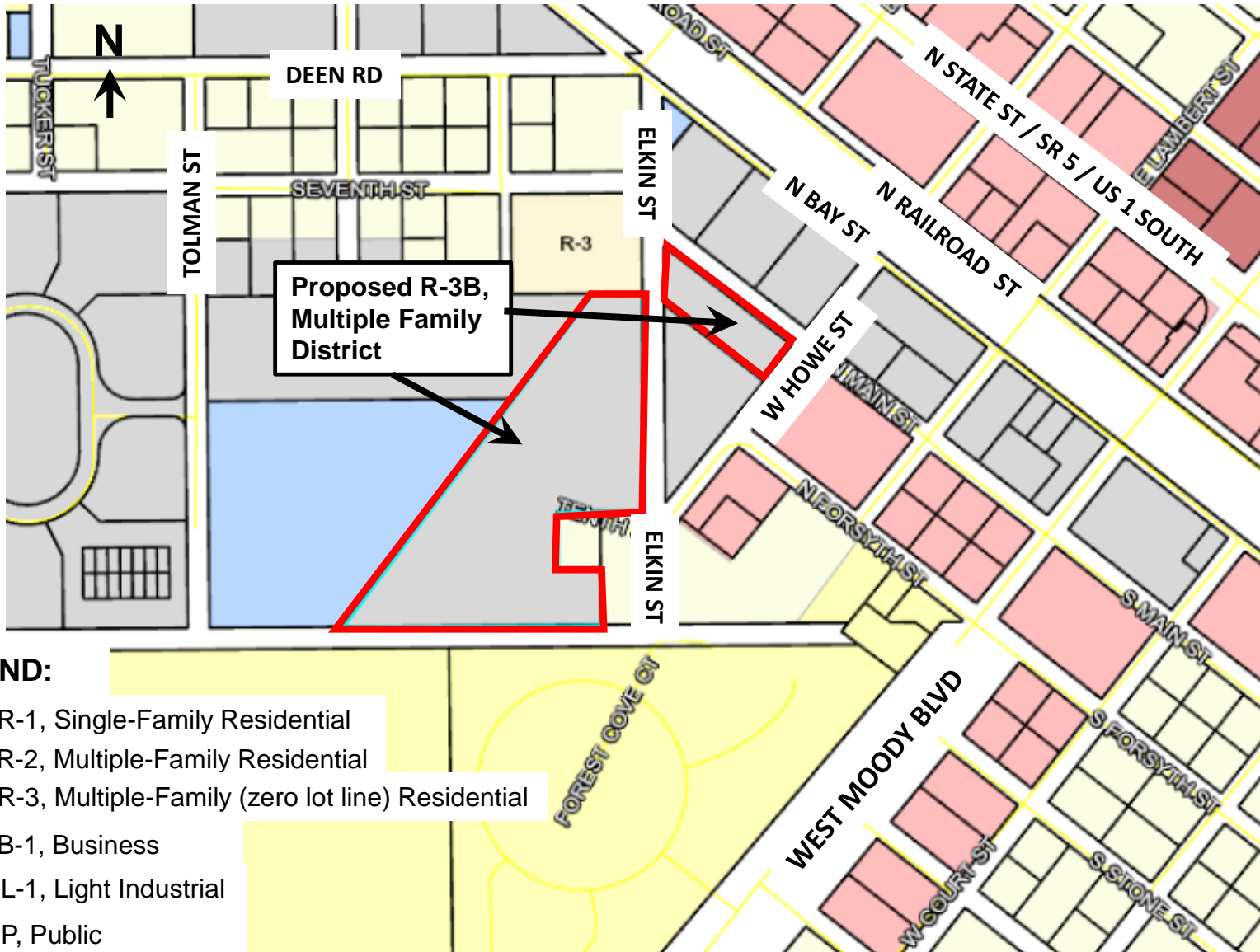
Seal:

Exhibit "A"

Location Map



# Abundant Life Ministries Zoning Change Request- Location Map





## City of Bunnell, Florida

### Agenda Item No. F.1.

Document Date: 11/1/2019 Amount: N/A  
Department: City Clerk Account #: N/A  
Subject: Resolution 2019-19 Urging the Florida State University System Board of Governors, Florida Legislature and Governor to Support the Establishment of a State University System Presence within the City of Palm Coast.  
Agenda Section: Resolutions: (Legislative):  
Goal/Priority: Increase Economic Base, Quality of Life, Technology

#### **ATTACHMENTS:**

Description	Type
Proposed Resolution	Resolution

#### **Summary/Highlights:**

This is a request for a resolution of support for the funding of and establishment of a State University System presence in Palm Coast.

#### **Background:**

The City Manager briefed the Commission regarding this matter at the October 28, 2019 Commission meeting and it was referred to in the Palm Coast City Manager presentation earlier during this meeting.

#### **Staff Recommendation:**

Adopt Resolution 2019-19 Urging the Florida State University System Board of Governors, Florida Legislature and Governor to Support the Establishment of a State University System Presence within the City of Palm Coast.

#### **City Attorney Review:**

Reviewed and approved.

#### **Finance Department Review/Recommendation:**

#### **City Manager Review/Recommendation:**



## RESOLUTION 2019-19

**A RESOLUTION OF THE CITY OF BUNNELL URGING THE FLORIDA STATE UNIVERSITY SYSTEM BOARD OF GOVERNORS, FLORIDA LEGISLATURE AND GOVERNOR RON DESANTIS TO SUPPORT THE ESTABLISHMENT OF A STATE UNIVERSITY SYSTEM PRESENCE WITHIN FLAGLER COUNTY IN THE CITY OF PALM COAST; PROVIDING FINDINGS OF FACT; PROVIDING FOR CONFLICTS: AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Coast was established on September 21, 1999 through a citizen referendum; and

**WHEREAS**, the City has nearly tripled in size since then, and during this period of growth it was declared by the U.S. Census Bureau to be the “fastest growing metropolitan area” in the country; and

**WHEREAS**, in order to sustain such growth and a high quality of life, it is critical that higher education opportunities be readily available to the City’s residents and the residents in surrounding areas; and

**WHEREAS**, a citizenry trained in high-demand fields will contribute to a strong employment market in the region, and such an outcome requires close collaboration between employers, educators and local governments; and

**WHEREAS**, employers and educators have identified the medical field as a fast-growing and critically important market sector for the entire Northeast and Northcentral Florida region; and

**WHEREAS**, in order to meet regional workforce needs and train the graduates of the future, the University of North Florida (UNF) is undertaking a bold initiative called “MedNEX,” the nation’s first comprehensive, university-based medical nexus; and

**WHEREAS**, a major component of the UNF MedNex initiative involves the establishment of a presence in the City of Palm Coast; and

**WHEREAS**, the City of Palm Coast desires to work closely with UNF and a host of other public and private-sector stakeholders to bring world-class, industry-relevant

educational opportunities to its residents and individuals throughout Flagler County and adjacent counties; and

**WHEREAS**, the Governments of Flagler County, Flagler County School District, Town of Beverly Beach, City of Bunnell, City of Flagler Beach, Town of Marineland and the City of Palm Coast have come together in recognition that the UNF MedNex initiative elevates the entire Northeast and Northcentral Florida Region, Flagler County and our Cities and Towns and this initiative is supported as a unified legislative priority.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:**

**SECTION 1. FINDINGS OF FACT**

The recitals set forth above in the “whereas clauses” are hereby adopted as findings of fact by the City Commission of the City of Bunnell, Florida.

**SECTION 2.**

The City of Bunnell hereby strongly endorses the founding of a State University System presence in the City of Palm Coast, commends the University of North Florida for its desire to serve as an educational partner for the region and its leadership in helping satisfy regional workforce needs through the MedNEX initiative, and urges the Florida State University System Board of Governors, Florida Legislature and Governor Ron DeSantis to support the establishment of such programs as may be necessary to further such goals.

**SECTION 3. CONFLICTS.**

All resolutions or parts in conflict with this Resolution are hereby repealed.

**SECTION 4. SEVERABILITY**

If any provision of the Resolution or application thereof to any person or circumstance are held invalid, the remainder shall nevertheless be given full force and effect, and to this end provisions of this Resolution are declared severable.



**SECTION 5. EFFECTIVE DATE.**

This Resolution shall become effective immediately upon its passage and adoption.

**DULY ADOPTED** by the City Commission of the City of Bunnell, Florida, on this 12<sup>th</sup> day of November 2019.

\_\_\_\_\_  
Catherine D. Robinson, Mayor

Approved as to form and legality for use  
and reliance by the City of Bunnell, Florida

\_\_\_\_\_  
Wade C. Vose, City Attorney

SEAL

ATTEST:

\_\_\_\_\_  
Kristen Bates, CMC  
City Clerk



## City of Bunnell, Florida

### Agenda Item No. H.1.

Document Date: 10/28/2019 Amount:  
Department: City Manager Account #:  
Subject: City Manager Annual Evaluation and Approval of Salary Increase  
Agenda Section: New Business:  
Goal/Priority: Organizational Excellence

#### ATTACHMENTS:

Description	Type
City Manager Employment Agreement	Contract
Mayor Robinson City Manager Evaluation	Exhibit
Vice Mayor Rogers City Manager Evaluation	Exhibit
Commissioner Baxley City Manager Evaluation	Exhibit
Commissioner Nobles City Manager Evaluation	Exhibit
Commissioner Reeger City Manager Evaluation	Exhibit

#### Summary/Highlights:

Dr. Alvin B. Jackson Jr. has been serving as the City Manager since October 1, 2018.

Dr. Jackson's evaluation was due on October 1st, 2019.

The City initially agreed to pay Dr. Jackson an annual base salary of \$82,000.

According to Section 6 Salary and Evaluation of the City's Contract with the City Manager, the City Commission shall evaluate the City Manager annually and may consider upon each annual performance evaluation such salary, benefit and / or performance bonus increase, as it may deem appropriate.

#### Background:

At the October 14, 2019 City Commission meeting, the City Commission met and agreed on the approved evaluation format, which was sent to all Commissioners.

Attached is the City Manager Employment Agreement and each individual Commission evaluation.

The City Manager evaluation is rated on the following schedule:

- 1.00-1.99 Unsatisfactory
- 2.00-2.99 Improvement Needed
- 3.00-3.99 Meets Job Standards

4.00-4.49 Exceeds job Standard

4.5-5.00 Outstanding

The average of all 5 evaluations combined is 3.60

**Staff Recommendation:**

Per the City Commission.

**City Attorney Review:**

Reviewed and Approved as to form.

**Finance Department Review/Recommendation:**

**City Manager Review/Recommendation:**

Approved



## CITY MANAGER EMPLOYMENT AGREEMENT

**THIS EMPLOYMENT AGREEMENT** is made and entered into on the 10 day of ~~August~~<sup>September</sup>, 2018, by and between the City of Bunnell, a municipal corporation of the State of Florida (City) and Alvin B. Jackson, Jr. (City Manager), as follows:

**WHEREAS**, the Mayor and City Commission are committed to the Commission/City Manager form of government and to the related duties and responsibilities of the Commission and the City Manager as described in the *City Charter*; and

**WHEREAS**, the City wishes to employ the services of Alvin B. Jackson, Jr. as City Manager of the City of Bunnell, Florida; and

**WHEREAS**, it is the desire of the City to provide certain benefits, to establish certain conditions of employment, and to set working conditions of the City Manager while providing inducement for him to accept and remain in said employment; and

**WHEREAS**, the City Manager desires to accept employment as the City Manager of the City of Bunnell, Florida.

**NOW, THEREFORE**, in consideration of the mutual covenants and consideration herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

### **SECTION 1. Duties**

The City hereby agrees to employ Alvin B. Jackson, Jr. as the City Manager of the City of Bunnell to exercise the executive responsibilities and duties of local self-government not inconsistent with the *City Charter*, to perform the functions and duties specified in the *City Charter*, the City's Code Ordinances and other controlling law, and to perform other legally permissible and proper duties and functions as the City Commission shall, from time to time, assign. Pursuant to Sec. 4.02 of the *City Charter*, the City Manager's Job Description, as developed by the City Commission and adopted by a majority vote of the City Commission from time to time, shall be a binding portion of this contract for employment, and any portion of the City Manager's Job Description may be changed at any time by a majority vote of the City Commission.

### **SECTION 2. Term**

- A. The City Manager agrees to accept employment as the City Manager effective on October 1, 2018, and to continue services thereafter in accordance with this Agreement. In accordance with the provisions of the *City Charter*, this Agreement shall be in effect for an indeterminate term.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of the City Manager at any time, subject only to the provision set forth in this Agreement and in the *City Charter*.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to resign at any time from the position of City Manager subject only to the provisions set forth in this Agreement.
- D. The City Manager agrees to remain in the exclusive employ of the City of Bunnell and to not become employed by any other employer until termination date, unless termination is affected as hereinafter provided. The term "employed" shall not be construed to include occasional teaching, writing or consulting performed on the City Manager's time off, provided that the City is advised in writing of all such occasions, in advance.

### **SECTION 3. Termination and Severance**

The City Manager shall be eligible for severance pay subject to the following terms and conditions:

- A. In the event the City Manager is terminated by the Commission during such time the City Manager is willing and able to perform the duties of the City Manager position, then, and in that event, the City of Bunnell agrees to pay the City Manager a lump sum cash payment equal to three (3) months aggregate salary; provided, however, that in the event the City Manager is terminated because of his conviction of a felony, terminated for any act of moral turpitude, or terminated for misconduct as defined in Section 443.036, Fla. Stat., then, and in that event, the City shall have no obligation to pay, and shall be prohibited from paying, the aggregate severance sum designated in this paragraph.
- B. In the event the City Manager voluntarily resigns his position with the City, then the City Manager shall not be eligible for severance pay unless the parties otherwise agree.

### **SECTION 4. Resignation**

In the event the City Manager voluntarily resigns his position with the City, then the City Manager shall give the City sixty (60) days written notice in advance, unless the parties agree otherwise.

### **SECTION 5. Disability**

If the City Manager is unable to perform his duties for any reason including, but not limited to, sickness, accident, injury, mental incapacity or health for a period of four (4) successive weeks beyond any accrued personal leave, the City shall have the option to terminate this Agreement provided that such termination is in full compliance with applicable State and Federal laws.

#### **SECTION 6. Salary and Evaluation**

The City agrees to initially pay the City Manager for his services pursuant hereto an annual base salary of Eighty-Two Thousand Dollars (\$82,000) and cash payouts, payable in installments at the same time as other employees of the City are paid. The City Commission shall evaluate the City Manager annually and may consider upon each annual performance evaluation such salary, benefit and/or performance bonus increases, as it may deem appropriate. The parties shall mutually agree to the evaluation process that will be utilized. The process, at a minimum, shall include: (1) a written evaluation prepared by the City; (2) an opportunity for the parties to meet and discuss the evaluation; and (3) a presentation by the City of a written summary of the evaluation results. The formal written evaluation shall be delivered within thirty (30) days of the evaluation meeting. In addition, the City Manager shall receive an annual cost of living increase at the same time and in the same percentages as other City employees for the term of this Agreement and the term of any renewal hereof.

#### **SECTION 7. Travel**

The City Manager will receive a gas allowance of \$200.00 per month.

#### **SECTION 8. Vacation Leave**

The leave specified for the City Manager under this Section is in lieu of any and all other leave to which the City Manager might otherwise have been entitled as an exempt employee, as a fulltime employee, or otherwise, including but not limited to Paid Time Off (PTO), administrative leave, incentive leave, 4 hours per week time off allowance for department heads, or any other leave entitlement, however formulated or styled, now existing or implemented in the future, with the exception of designated paid holidays and leave required by applicable state or federal law (FMLA/Military Service). The City Manager acknowledges that the aforementioned terms constitute a waiver of benefits to which he might otherwise have been entitled, and that such terms constitute material terms and bargained for provisions of this Agreement.

The City Manager shall be entitled to 38 days (304 hours) of paid leave per fiscal year. Such leave shall expire and be forfeited at the end of each fiscal year. Such leave shall be used in increments of no less than one hour. The City Manager shall not be entitled to receive payment in exchange for the paid leave or in lieu of taking the paid leave, and upon separation of employment, the City Manager shall not be entitled to receive payment for unused paid leave.

#### **SECTION 9. Insurance**

- A. The City agrees to provide directly to the City Manager annual health insurance and annual dental insurance as provided to other managerial employees of the City.
- B. The City agrees to indemnify, defend and hold the City Manager harmless from any and all claims that may arise out of the City Manager's employment with the City provided that the City Manager is acting within the scope, terms and conditions of his employment. To that end, the City shall provide insurance coverage to protect and defend the City Manager from and against tort, professional liability claims of demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the City Manager's duties as the City Manager unless he acted in bad faith with malicious purpose or in a manner which exhibits wanton and willful disregard of human rights, safety or property. The City may compromise and settle any such claim or suit, and shall pay the amount of any settlement or judgment rendered thereon. Nothing herein shall be construed to waive or extend the City's sovereign immunity limitation of liability.
- C. The City shall bear the full cost of any fidelity or other bonds required of the City Manager under any law or ordinance.

#### **SECTION 10. Professional Development**

The City Manager shall be responsible, out of his personal funds, for the payment of all expenses associated with his professional development, including but not limited to professional publications and expenses relating to various professional conferences and training. It is hereby noted that this obligation was a negotiated term incurred in exchange for an increase in the City Manager's starting salary.

#### **SECTION 11. Memberships**

The City agrees to budget and pay for the City Manager's memberships in the International City/County Managers Association (ICMA), and the Florida City/County Manager's Association (FCCMA).

#### **SECTION 12. Business Expenses**

The City shall reimburse, or may pay directly, for all the City Manager's reasonable and necessary employment-based expenses in accordance with the City's rules and regulations.

#### **SECTION 13. Retirement**

The City Manager shall participate in the Florida Retirement System pursuant to its normative processes and policies.

#### **SECTION 14. Relocation Expenses**

The City Manager shall be entitled to a reimbursement of up to \$1,200 in moving/relocation expenses and temporary lodging costs, as documented by appropriate receipts, leases, or other appropriate documentation.

**SECTION 15. Other Terms and Conditions**

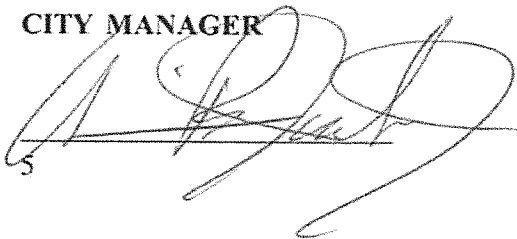
- A. The City, in consultation with the City Manager, shall fix any such other terms and condition of employment, as it may determine from time-to-time, relating to performance of the City Manager provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the *City Charter* or any other controlling law.
- B. All provisions of the *City Charter*, *City's Code of Ordinances* and the regulations and rules of the City relating to retirement and pension system contributions, holidays and other fringe benefits and working conditions as they exist or hereinafter may be amended, also shall apply to the City Manager as they would to other managerial employees of the City except as herein specially provided.

**SECTION 15. General Provisions**

- A. The text herein shall constitute the entire Agreement between the parties.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the City Manager.
- C. This Agreement shall be effective upon execution.
- D. If any provisions, or any portion, thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- E. Any notice required or permitted to be given under this Agreement shall be sufficient if hand delivered or sent by certified mail, return receipt requested, to his residence, in the case of the City Manager, or to its officers in the case of the City.

**IN WITNESS WHEREOF**, the City Commission of the City of Bunnell has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested, and the City Manager has executed this Agreement, both in duplicate, as of the date set forth above.

**CITY MANAGER**

  
5

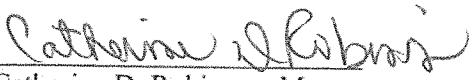
8/30/18



Alvin B. Jackson, Jr., City Manager


Date

**CITY OF BUNNELL, FLORIDA**

  
Catherine D. Robinson, Mayor

9/10/2018  
Date

**CITY ATTORNEY**

  
Wade C. Vose

9/10/2018  
Date



## City of Bunnell City Manager Performance Evaluation

Name: Alvin Jackson Jr.

Evaluation Period: 10/2/2018 thru 10/1/2019

### Definition of Ratings

- (1) Unsatisfactory: Consistently does not meet the performance standard.
- (2) Improvement Needed: Occasionally meets the performance standard, seldom exceeds.
- (3) Meets: Performs at the performance standard.
- (4) Exceeds: Consistently meets and often exceeds the performance standard.
- (5) Outstanding: Consistently exceeds the performance standard.

Individually assess performance by rating from (1) to (5) based on the definitions above. Mark N/A if you do not have enough information to rate.

	Rating	Weight
<b>1. Relationship with City Commission</b>		15%
A. Effectively implements policies and programs approved by the City Commission.	4	
B. Reporting to City Commission is timely, clear, concise and thorough.	5	
C. Accepts direction/instructions in a positive manner.	5	
D. Effectively aids the City Commission in establishing long range goals as determined from the Strategic Plan.	5	
E. Keeps the City Commission informed of current plans and activities of administration and new developments in technology, legislation, governmental practices and regulations, etc.	4	
F. Provides the City Commission with clear report of anticipated goals.	5	
G. Has an "open door policy" for Commissioners.	5	
Average score for this category	33	4.7143
Weighted Score		70.714
<b>Comments:</b>		
I appreciate the phone calls to keep me abreast of events in the City. The communication has greatly improved. He is open to suggestions and asks for input on many issues. He handles criticism with grace and dignity.		
<b>2. Public Relations</b>		10%
A. Projects a positive public image.	5	
B. Is courteous to the public at all times.	5	
C. Maintains effective relations with media representatives.	4	
D. Responds to requests from the public in a timely manner.	4	
Average score for this category	18	4.5
Weighted Score		45
<b>Comments:</b>		
This city manager projects a professional image in his dress and mannerisms. His door is open to the public and is not afraid to address concerns brought to him by the public and the commission.		
<b>3. Effective Leadership of Staff</b>		20%
A. Delegates appropriate responsibilities.	4	
B. Effective at directing and developing a team of staff members, encouraging decision making, instilling confidence, and emphasizing support.	4	
C. Initiates programs to motivate staff.	4	
D. Initiates programs to enhance the City of Bunnell workplace.	4	
Average score for this category	16	4
Weighted Score		80
<b>Comments:</b>		
There has been a large staff turnover over the past year. He inherited the staff from past city managers and turnover is not surprising. He has challenged his executive staff to grow and develop leadership skills. He implemented positive events to		

reinforce behavior in the staff level.

<b>4. Fiscal Management</b>			20%
A. Prepares realistic annual budget, which is easy to understand.	3		
B. Controls expenditures in accordance with approved budget.	3		
C. Keeps City Commission informed about revenues and expenditures, actual and projected.	3		
D. Ensures the budget addresses the goals and objectives, including readability.	4		
Average score for this category	13		3.25
Weighted Score			65
<b>Comments:</b>			
This has been a difficult department to deal with after the long term finance director left. It was difficult to present a balanced budget when there was no staff in the finance department. The current finance director was on the job three weeks before the first budget hearing. The department is in the process of being rebuilt.			
<b>5. Communication</b>			15%
A. Facilitates the flow of information regarding Commission policy to the various constituents including the media, public employees and other organizations.	5		
B. Written communications are clear, timely, forthright and encourages feedback.	4		
Average score for this category	9		4.5
Weighted Score			67.5
<b>Comments:</b>			
The city manager produces a written monthly report that is well written and very informative. His main method of communication is a phone call and he communicates with all commissioners.			
<b>6. Personal Traits</b>			10%
A. Initiative.	5		
B. Openness: Encourages participation in decision making process.	4		
C. Fairness and Impartiality.	4		
D. Creativity.	4		
E. Visionary.	5		
Average score for this category	22		4.4
Weighted Score			44
<b>Comments:</b>			
The city manager is a visionary and has brought this to the table to help the commission plan for our long term future. He set up an all day "advance" to work on the direction of the City for the city commission and helped develop our strategic plan. He facilitated the development of our utility plan. Another "advance" is being planned for the current commission.			
<b>7. Intergovernmental Affairs</b>			10%
A. Maintains effective communication with local, regional, State and Federal organizations/governments.	5		
B. Financial resources (grants) from other agencies are pursued.	4		
C. Contributions to good government through regular participation.	5		
D. Lobbies effectively with legislators and State agencies.	5		
Average score for this category	19		4.75
Weighted Score			47.5
<b>Comments:</b>			
His strength is effective communication toward economic development for the City and working well with other local governments as well as the County. He has a large network of connections around the state. Limited funds and limited staff are issues to be managed.			

**FINAL**

4.20

- 1.00-1.99 Unsatisfactory
- 2.00-2.99 Improvement Needed
- 3.00-3.99 Meets Job Standards
- 4.00-4.49 Exceeds Job Standard
- 4.5-5.00 Outstanding

**Overall Comments:**  
 The City Manager had a successful first year and has grown into the position. The finance department has been the

most difficult to manage, with two hires in the Finance Director position within a six month period. The City lost several key department heads which created a re-alignment of those departments.

He is very effective in representing the City at various events and lobbying for the needs of the City.

He has worked well with the mayor in communicating positive events as well as brainstorming ideas to move the City forward.

Signature of Evaluator:

Date:

Catherine Robinson, Mayor

10-27-19



**City of Bunnell**  
**City Manager Performance Evaluation**

Name: Alvin Jackson Jr.

Evaluation Period: 10/2/2018 thru 10/1/2019

Definition of Ratings
(1) Unsatisfactory: Consistently does not meet the performance standard.
(2) Improvement Needed: Occasionally meets the performance standard, seldom exceeds.
(3) Meets: Performs at the performance standard.
(4) Exceeds: Consistently meets and often exceeds the performance standard.
(5) Outstanding: Consistently exceeds the performance standard.

Individually assess performance by rating from (1) to (5) based on the definitions above. Mark N/A if you do not have enough information to rate.

	Rating	Weight
<b>1. Relationship with City Commission</b>		15%
A. Effectively implements policies and programs approved by the City Commission.	4	
B. Reporting to City Commission is timely, clear, concise and thorough.	5	
C. Accepts direction/instructions in a positive manner.	5	
D. Effectively aids the City Commission in establishing long range goals as determined from the Strategic Plan.	5	
E. Keeps the City Commission informed of current plans and activities of administration and new developments in technology, legislation, governmental practices and regulations, etc.	5	
F. Provides the City Commission with clear report of anticipated goals.	5	
G. Has an "open door policy" for Commissioners.	5	
Average score for this category	34	4.8571
Weighted Score		72.857
Comments:		
<b>2. Public Relations</b>		10%
A. Projects a positive public image.	5	
B. Is courteous to the public at all times.	5	
C. Maintains effective relations with media representatives.	5	
D. Responds to requests from the public in a timely manner.	5	
Average score for this category	20	5
Weighted Score		50
Comments:		
<b>3. Effective Leadership of Staff</b>		20%
A. Delegates appropriate responsibilities.	5	
B. Effective at directing and developing a team of staff members, encouraging decision making, instilling confidence, and emphasizing support.	5	
C. Initiates programs to motivate staff.	5	
D. Initiates programs to enhance the City of Bunnell workplace.	5	
Average score for this category	20	5
Weighted Score		100
Comments:		

<b>4. Fiscal Management</b>				20%
A. Prepares realistic annual budget, which is easy to understand.	4			
B. Controls expenditures in accordance with approved budget.	5			
C. Keeps City Commission informed about revenues and expenditures, actual and projected	5			
D. Ensures the budget addresses the goals and objectives, including readability.	5			
Average score for this category	19		4.75	
Weighted Score				95
<b>Comments:</b>				
<b>5. Communication</b>				15%
A. Facilitates the flow of information regarding Commission policy to the various constituents including the media, public employees and other organizations.	5			
B. Written communications are clear, timely, forthright and encourages feedback.	5			
Average score for this category	10		5	
Weighted Score				75
<b>Comments:</b>				
<b>6. Personal Traits</b>				10%
A. Initiative.	5			
B. Openness: Encourages participation in decision making process.	5			
C. Fairness and Impartiality.	5			
D. Creativity.	5			
E. Visionary.	5			
Average score for this category	25		5	
Weighted Score				50
<b>Comments:</b>				
<b>7. Intergovernmental Affairs</b>				10%
A. Maintains effective communication with local, regional, State and Federal organizations/governments	5			
B. Financial resources (grants) from other agencies are pursued.	4			
C. Contributions to good government through regular participation.	5			
D. Lobbies effectively with legislators and State agencies.	5			
Average score for this category	19		4.75	
Weighted Score				47.5
<b>Comments:</b>				

**FINAL**

4.90

- 1.00-1.99 Unsatisfactory
- 2.00-2.99 Improvement Needed
- 3.00-3.99 Meets Job Standards
- 4.00-4.49 Exceeds Job Standard
- 4.5-5.00 Outstanding

<b>Overall Comments:</b>
Has been effective for the first year.


Signature of Evaluator:

*J. R. R.*

Date:

10/28/2019





ANSB  
~~COPY~~

**City of Bunnell**  
**City Manager Performance Evaluation**



Name: Alvin Jackson Jr.

Evaluation Period: 10/2/2018 thru 10/1/2019

**Definition of Ratings**

- (1) Unsatisfactory: Consistently does not meet the performance standard.
- (2) Improvement Needed: Occasionally meets the performance standard, seldom exceeds.
- (3) Meets: Performs at the performance standard.
- (4) Exceeds: Consistently meets and often exceeds the performance standard.
- (5) Outstanding: Consistently exceeds the performance standard.

Individually assess performance by rating from (1) to (5) based on the definitions above. Mark N/A if you do not have enough information to rate.

	Rating	Weight
<b>1. Relationship with City Commission</b>		15%
A. Effectively implements policies and programs approved by the City Commission.	3	
B. Reporting to City Commission is timely, clear, concise and thorough.	3	
C. Accepts direction/instructions in a positive manner.	4	
D. Effectively aids the City Commission in establishing long range goals as determined from the Strategic Plan.	3	
E. Keeps the City Commission informed of current plans and activities of administration and new developments in technology, legislation, governmental practices and regulations, etc.	2	
F. Provides the City Commission with clear report of anticipated goals.	3	
G. Has an "open door policy" for Commissioners.	4	
Average score for this category	22	3.1429
Weighted Score		47.143
<b>Comments:</b>		
For only one year a little above average.		
<b>2. Public Relations</b>		10%
A. Projects a positive public image.	4	
B. Is courteous to the public at all times.	4	
C. Maintains effective relations with media representatives.	3	
D. Responds to requests from the public in a timely manner.	3	
Average score for this category	14	3.5
Weighted Score		35
<b>Comments:</b>		
Above standard		
<b>3. Effective Leadership of Staff</b>		20%
A. Delegates appropriate responsibilities.	3	
B. Effective at directing and developing a team of staff members, encouraging decision making, instilling confidence, and emphasizing support.	3	
C. Initiates programs to motivate staff.	3	
D. Initiates programs to enhance the City of Bunnell workplace.	3	
Average score for this category	12	3
Weighted Score		60
<b>Comments:</b>		
Meets Standards		



<b>4. Fiscal Management</b>			20%
A. Prepares realistic annual budget, which is easy to understand.	2		
B. Controls expenditures in accordance with approved budget.	3		
C. Keeps City Commission informed about revenues and expenditures, actual and projected	3		
D. Ensures the budget addresses the goals and objectives, including readability.	3		
Average score for this category	11		2.75
Weighted Score			55
<b>Comments:</b>			
A little below standard			
<b>5. Communication</b>			
			15%
A. Facilitates the flow of information regarding Commission policy to the various constituents including the media, public employees and other organizations.	3		
B. Written communications are clear, timely, forthright and encourages feedback.	3		
Average score for this category	6		3
Weighted Score			45
<b>Comments:</b>			
Meets standard			
<b>6. Personal Traits</b>			
			10%
A. Initiative.	4		
B. Openness: Encourages participation in decision making process.	3		
C. Fairness and Impartiality.	3		
D. Creativity.	3		
E. Visionary.	3		
Average score for this category	16		3.2
Weighted Score			32
<b>Comments:</b>			
Above standard			
<b>7. Intergovernmental Affairs</b>			
			10%
A. Maintains effective communication with local, regional, State and Federal organizations/governments.	3		
B. Financial resources (grants) from other agencies are pursued.	3		
C. Contributions to good government through regular participation.	3		
D. Lobbies effectively with legislators and State agencies.	3		
Average score for this category	12		3
Weighted Score			30
<b>Comments:</b>			
Standard			

**FINAL**

3.04

- 1.00-1.99 Unsatisfactory
- 2.00-2.99 Improvement Needed
- 3.00-3.99 Meets Job Standards
- 4.00-4.49 Exceeds Job Standard
- 4.5-5.00 Outstanding

**Overall Comments:**  
Mr. Jackson is doing a good job, for only 1 year on the job.


Signature of Evaluator:

*Wm L. Bayless*

Date:

*10-29-19*



## City of Bunnell City Manager Performance Evaluation

Name: Alvin Jackson Jr.

Evaluation Period: 10/2/2018 thru 10/1/2019

Definition of Ratings
(1) Unsatisfactory: Consistently does not meet the performance standard.
(2) Improvement Needed: Occasionally meets the performance standard, seldom exceeds.
(3) Meets: Performs at the performance standard.
(4) Exceeds: Consistently meets and often exceeds the performance standard.
(5) Outstanding: Consistently exceeds the performance standard.

Individually assess performance by rating from (1) to (5) based on the definitions above. Mark N/A if you do not have enough information to rate.

	Rating	Weight
<b>1. Relationship with City Commission</b>		15%
A. Effectively implements policies and programs approved by the City Commission.	2	
B. Reporting to City Commission is timely, clear, concise and thorough.	1	
C. Accepts direction/instructions in a positive manner.	2	
D. Effectively aids the City Commission in establishing long range goals as determined from the Strategic Plan.	2	
E. Keeps the City Commission informed of current plans and activities of administration and new developments in technology, legislation, governmental practices and regulations, etc.	2	
F. Provides the City Commission with clear report of anticipated goals.	1	
G. Has an "open door policy" for Commissioners.	3	
Average score for this category	13	1.8571
Weighted Score		27.857
<b>Comments:</b>		
<b>2. Public Relations</b>		10%
A. Projects a positive public image.	4	
B. Is courteous to the public at all times.	4	
C. Maintains effective relations with media representatives.	2	
D. Responds to requests from the public in a timely manner.	2	
Average score for this category	12	3
Weighted Score		30
<b>Comments:</b>		
<b>3. Effective Leadership of Staff</b>		20%
A. Delegates appropriate responsibilities.	2	
B. Effective at directing and developing a team of staff members, encouraging decision making, instilling confidence, and emphasizing support.	3	
C. Initiates programs to motivate staff.	3	
D. Initiates programs to enhance the City of Bunnell workplace.	2	
Average score for this category	10	2.5
Weighted Score		50
<b>Comments:</b>		

<b>4. Fiscal Management</b>			20%
A. Prepares realistic annual budget, which is easy to understand.	2		
B. Controls expenditures in accordance with approved budget.	3		
C. Keeps City Commission informed about revenues and expenditures, actual and projected	1		
D. Ensures the budget addresses the goals and objectives, including readability.	2		
Average score for this category	8		2
Weighted Score			40
<b>Comments:</b>			
<b>5. Communication</b>			15%
A. Facilitates the flow of information regarding Commission policy to the various constituents including the media, public employees and other organizations.	3		
B. Written communications are clear, timely, forthright and encourages feedback.	2		
Average score for this category	5		2.5
Weighted Score			37.5
<b>Comments:</b>			
<b>6. Personal Traits</b>			10%
A. Initiative.	2		
B. Openness: Encourages participation in decision making process.	2		
C. Fairness and Impartiality.	2		
D. Creativity.	3		
E. Visionary.	3		
Average score for this category	12		2.4
Weighted Score			24
<b>Comments:</b>			
<b>7. Intergovernmental Affairs</b>			10%
A. Maintains effective communication with local, regional, State and Federal organizations/governments.	3		
B. Financial resources (grants) from other agencies are pursued.	2		
C. Contributions to good government through regular participation.	3		
D. Lobbies effectively with legislators and State agencies.	3		
Average score for this category	11		2.75
Weighted Score			27.5
<b>Comments:</b>			

**FINAL**

2.37

- 1.00-1.99 Unsatisfactory
- 2.00-2.99 Improvement Needed
- 3.00-3.99 Meets Job Standards
- 4.00-4.49 Exceeds Job Standard
- 4.5-5.00 Outstanding

<b>Overall Comments:</b>


Signature of Evaluator:

Date: 10-28-19

*Donnie Noble*



## City of Bunnell City Manager Performance Evaluation

Name: Alvin Jackson Jr.

Evaluation Period: 10/2/2018 thru 10/1/2019

Definition of Ratings
(1) Unsatisfactory: Consistently does not meet the performance standard.
(2) Improvement Needed: Occasionally meets the performance standard, seldom exceeds.
(3) Meets: Performs at the performance standard.
(4) Exceeds: Consistently meets and often exceeds the performance standard.
(5) Outstanding: Consistently exceeds the performance standard.

Individually assess performance by rating from (1) to (5) based on the definitions above. Mark N/A if you do not have enough information to rate.

	Rating	Weight
<b>1. Relationship with City Commission</b>		15%
A. Effectively implements policies and programs approved by the City Commission.	4	
B. Reporting to City Commission is timely, clear, concise and thorough.	3	
C. Accepts direction/instructions in a positive manner.	5	
D. Effectively aids the City Commission in establishing long range goals as determined from the Stategic Plan.	5	
E. Keeps the City Commission informed of current plans and activities of administration and new developments in technology, legislation, governmental practices and regulations, etc.	2	
F. Provides the City Commission with clear report of anticipated goals.	4	
G. Has an "open door policy" for Commissioners.	5	
Average score for this category	28	4
Weighted Score		60
<b>Comments:</b> When Manager and staff attend outside meetings, would expect to hear summary reports.		
Not all my requests are acted upon. (ie required PZA ByLaws)		
<b>2. Public Relations</b>		10%
A. Projects a positive public image.	5	
B. Is courteous to the public at all times.	5	
C. Maintains effective relations with media representatives.	4	
D. Responds to requests from the public in a timely manner.	4	
Average score for this category	18	4.5
Weighted Score		45
<b>Comments:</b> Actually have no real knowledge of this.		
<b>3. Effective Leadership of Staff</b>		20%
A. Delegates appropriate responsibilities.	5	
B. Effective at directing and developing a team of staff members, encouraging decision making, instilling confidence, and emphasizing support.	3	
C. Initiates programs to motivate staff.	3	
D. Initiates programs to enhance the City of Bunnell workplace.	3	
Average score for this category	14	3.5
Weighted Score		70
<b>Comments:</b> There are limitations with some staff and I have no knowlwdge of workplace programs.		
Have concerns on whether we have all the right people in the right positions.		

<b>4. Fiscal Management</b>		20%
A. Prepares realistic annual budget, which is easy to understand.	1	
B. Controls expenditures in accordance with approved budget.	3	
C. Keeps City Commission informed about revenues and expenditures, actual and projected	2	
D. Ensures the budget addresses the goals and objectives, including readability.	2	
Average score for this category	8	2
Weighted Score		40
Comments: Did not present clear, balanced budget.		
<b>5. Communication</b>		15%
A. Facilitates the flow of information regarding Commission policy to the various constituents including the media, public employees and other organizations.	4	
B. Written communications are clear, timely, forthright and encourages feedback.	3	
Average score for this category	7	3.5
Weighted Score		52.5
Comments:		
<b>6. Personal Traits</b>		10%
A. Initiative.	5	
B. Openness: Encourages participation in decision making process.	4	
C. Fairness and Impartiality.	4	
D. Creativity.	5	
E. Visionary.	5	
Average score for this category	23	4.6
Weighted Score		46
Comments: Alvin is one of the most upbeat and positive people I know.		
<b>7. Intergovernmental Affairs</b>		10%
A. Maintains effective communication with local, regional, State and Federal organizations/governments.	4	
B. Financial resources (grants) from other agencies are pursued.	3	
C. Contributions to good government through regular participation.	4	
D. Lobbies effectively with legislators and State agencies.	4	
Average score for this category	15	3.75
Weighted Score		37.5
Comments: We need to apply for more grants. Have no knowledge of interactions with others.		

**FINAL**

3.51

- 1.00-1.99 Unsatisfactory
- 2.00-2.99 Improvement Needed
- 3.00-3.99 Meets Job Standards
- 4.00-4.49 Exceeds Job Standard
- 4.5-5.00 Outstanding

Overall Comments: Effectively, a year is a short time to be able to properly evaluate.
There have been some disappointments and some hopes not fulfilled.
The talent is there and next year may bring wonderful plans.
I am aware we had deferred maintenance and many projects to catch up.
On items about which I had no knowledge, I marked a 3 presuming a typical performance standard.
Marking NA as directed, lowered the score significantly.

Signature of Evaluator: <i>Jan Reeger</i>	Date: October 28, 2019
---	------------------------





**CITY OF  
BUNNELL:  
FLORIDA CITY  
GOVERNMENT  
WEEK  
OCTOBER 21- 27**

**HOW CAN YOU  
SHAPE AND  
INFLUENCE  
GOVERNMENT  
?**



**CITY OF  
BUNNELL:  
FLORIDA CITY  
GOVERNMENT  
WEEK  
OCTOBER 21- 27**

**THERE IS AN  
EASY WAY FOR  
EVERY CITIZEN  
TO SHAPE AND  
IMPACT THEIR  
GOVERNMENTS**

# HOW IS THAT POSSIBLE YOU ASK?



# 2020 CENSUS

**IT'S CLOSER THAN YOU THINK**



# WHAT YOU NEED TO KNOW

- **EVERY ONE COUNTS**

- **THE CENSUS COUNTS EVERY PERSON LIVING IN THE UNITED STATES ONCE, AND ONLY ONCE, AND IN THE RIGHT PLACE**

- **IT'S IN THE CONSTITUTION**

- **THE US CONSTITUTION MANDATES THAT EVERYONE IN THE COUNTRY BE COUNTED EVERY 10 YEARS**
- **THE FIRST WAS 1970**

# ● **IT'S ABOUT FAIR REPRESENTATION**

- **THE RESULTS ARE USED TO REAPPORTION THE HOUSE OF REPRESENTATIVES**
- **THIS MEANS THAT STATES CAN LOSE OR GAIN SEATS IN THE HOUSE OF REPRESENTATIVES**

# ● **IT'S ABOUT REDISTRICTING**

- **AFTER EACH DECADE CENSUS, STATE OFFICIALS REDRAW BOUNDARIES OF THE CONGRESSIONAL AND STATE LEGISLATIVE DISTRICTS**



# ● IT'S ABOUT \$675 BILLION

- THE DISTRIBUTION OF MORE THAN \$675 BILLION IN FEDERAL FUNDS, GRANTS AND SUPPORT TO STATES, COUNTIES, CITIES AND COMMUNITIES ARE BASED ON CENSUS DATA
  - THESE MONIES FUND MEDICAL ASSISTANCE PROGRAMS, NUTRITION ASSISTANCE PROGRAMS, SCHOOL LUNCH PROGRAMS, CHILDCARE AND DEVELOPMENT PROGRAMS, HIGHWAYS, HOUSING PROGRAMS, AND MUCH, MUCH MORE
- THE MORE ACCURATE A CITY/COUNTY RESPONSE, THE MORE FAIR AND EQUITABLE IT'S SHARE OF FEDERAL FUNDS WILL BE
- IN FLORIDA, A ***SINGLE MISSED*** RESPONSE CAN TRANSLATE TO **\$1,445.00** FEDERAL DOLLARS FORFEITED ANNUALLY. THIS EQUALS **\$14,450.00** UNTIL THE NEXT CENSUS

# HOW ELSE IS THE DATA USED?

- **BUSINESSES USE CENSUS DATA TO DECIDE WHERE TO BUILD- THIS CREATES JOBS**
- **REAL ESTATE DEVELOPERS USE CENSUS DATA TO DETERMINE WERE TO BUILD NEW HOMES AND REVITALIZE OLD NEIGHBORHOODS- THIS CREATES NEW HOMES AND JOBS**
- **LOCAL GOVERNMENTS USE CENSUS DATA FOR PUBLIC SAFETY AND EMERGENCY PREPAREDNESS**
- **COMMUNITIES AND RESIDENTS USE CENSUS DATA TO SUPPORT REQUESTS AND FUNDING FOR QUALITY OF LIFE INITIATIVES**



# YOUR PRIVACY IS PROTECTED

- **IT'S AGAINST THE LAW FOR THE CENSUS BUREAU TO PUBLICLY RELEASE YOUR RESPONSES IN ANY WAY THAT COULD IDENTIFY YOU OR YOUR HOUSEHOLD**
- **BY LAW, YOUR RESPONSES CANNOT BE USED AGAINST YOU AND CAN ONLY BE USED TO PRODUCE STATISTICS**
- **ALL CENSUS BUREAU STAFF TAKE A LIFETIME OATH TO PROTECT YOUR PERSONAL INFORMATION AND ANY VIOLATION COMES WITH A PENALTY OF UP TO \$250,000.00 AND/OR UP TO 5 YEARS IN PRISON**

# YOU WILL NOT BE ASKED FOR

- **SOCIAL SECURITY NUMBERS**
- **BANK ACCOUNT INFORMATION**
- **CREDIT ACCOUNT INFORMATION**
- **MONEY OR DONATIONS**
- **ANYTHING ON BEHALF OF A POLITICAL PARTY**

# WHAT TO EXPECT

- **WHEN IT'S TIME TO RESPOND, MOST HOUSEHOLDS WILL RECEIVE AN INVITATION IN THE MAIL.**

<b>On or Between</b>	<b>You'll Receive</b>
<b>March 12- March 20</b>	<b>An invitation to respond on-line to the 2020 Census</b>
<b>March 16- March 24</b>	<b>A reminder letter</b>
	<b>IF YOU HAVEN'T RESPONDED:</b>
<b>March 26- April 3</b>	<b>A reminder postcard</b>
<b>April 8- April 16</b>	<b>A reminder letter AND paper questionnaire</b>
<b>April 20 – April 27</b>	<b>A final reminder postcard before we follow up in person</b>
<b>May to August</b>	<b>Enumerators are knocking on the doors of houses that have not responded</b>

# WHAT CAN YOU DO?

- **RESPOND**

- **YOU CAN RESPOND SECURELY ON-LINE, BY MAIL OR BY PHONE**

- IT TAKES LESS TIME TO RESPOND THAN TO FINISH YOUR MORNING COFFEE/TEA**

- **SPREAD THE WORD TO EVERYONE YOU KNOW ABOUT HOW IMPORTANT IT IS TO RESPOND**

- **MOTIVATE PEOPLE TO RESPOND**