



City of Palm Coast Agenda City Council Workshop

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor David Alfin
Vice Mayor Ed Danko
Council Member Nick Klufas
Council Member Theresa Pontieri

Tuesday, September 17, 2024

1:00 PM

City Hall - Community Wing

City Staff

Lauren Johnston, Acting City Manager

Marcus Duffy, City Attorney

Kaley Cook, City Clerk

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by City Council.
- If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG AND A MOMENT OF SILENCE

C ROLL CALL

D PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the City Council's Meeting Policies and Procedures:

- (1) Each speaker shall at the podium, provide their name and may speak for up to 3 minutes.
- (2) The Public may provide comments to the City Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the City Council.
- (3) When addressing the City Council on specific, enumerated Agenda items, speakers shall:

- (a) direct all comments to the Mayor;
 - (b) make their comments concise and to the point;
 - (c) not speak more than once on the same subject;
 - (d) not, by speech or otherwise, delay or interrupt the proceedings or the peace of the City Council;
 - (e) obey the orders of the Mayor or the City Council; and
 - (f) not make any irrelevant, impertinent or slanderous comments while addressing the City Council; which pursuant to Council rules, shall be considered disorderly.
- (4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

E APPLICANT INTERVIEWS

1 INTERVIEWS - CITY COUNCIL DISTRICT SEAT 4 VACANCY

F PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

G DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

H DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

J ADJOURNMENT

2 AGENDA WORKSHEET AND CALENDAR

City of Palm Coast, Florida Agenda Item

Agenda Date: September 17, 2024

Department CITY ADMINISTRATION Division	Amount Account #
Subject: INTERVIEWS - CITY COUNCIL DISTRICT SEAT 4 VACANCY	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Applications - 11	
Background: <i>*Please note the consideration of timeliness of this meeting due to a Planning and Land Development Regulation Board Meeting, held in the Community Wing of City Hall, this evening, at 5:30 p.m.</i> <u>UPDATED BACKGROUND FROM THE AUGUST 27, 2024, BUSINESS MEETING:</u> At the August 27, 2024, Business Meeting, City Council approved the following process and timeline for filling the District Seat 4 vacancy: <ul style="list-style-type: none">✓ Application Period: Open until September 11, 2024, at 5:00 p.m.○ Interviews: September 17, 2024, at 1:00 p.m.• Discussion of Applicants: September 24, 2024, at 6:00 p.m.• Appointment Date: October 1, 2024, at 6:00 p.m. City staff received a total of 12 applications within the timeframe: Robert Bogges Darryl Boyer Regina Davis (does not reside within District 4) Charles Gambaro Leslie Giscombe Vincent Lyon Demetrios Maroosis John Scott McDonald Ronald Nakabaale Meredith Rodriguez Sandra Shank Jared Trueheart The applications within District 4 are attached to this item for Council consideration and interview. <u>ORIGINAL BACKGROUND FROM THE AUGUST 27, 2024, BUSINESS MEETING:</u> On August 19, 2024, Palm Coast City Council Member Cathy Heigher announced her	

resignation effective August 23, 2024. The City will begin the process of filling the District 4 seat, which Council Member Heighter was originally slated to hold until November 2026.

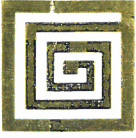
The City Council will need to discuss the process and timeline for appointing a new District 4 representative per the City Charter:

"If, for any reason other than recall or assuming the office of Mayor, a vacancy occurs in the office of any Council seat within the first two years of a term, the office shall be filled by appointment within 90 days following the occurrence of such vacancy by majority vote of the remaining Council members. If said vacancy occurs within six (6) months of the next regularly scheduled election, the remaining Council members may delay the appointment. Such appointments shall last until the next regularly scheduled election, at which time the seat shall be declared open and an election held for the remaining two years of the original term, thus continuing the original staggering of district seats."

The proposed procedure and timeline for appointing a member to fill the remainder of the term:

- Application due date, to be determined by City Council.
- Interview and appointment date, to be determined by City Council.
- The City Clerk will advertise the vacant seat in media outlets, through emails to previous Citizen's Academy graduates in the district, as well as posted on the City website, consistent with previous Council vacancies.

**Recommended Action:
FOR CITY COUNCIL CONSIDERATION AND INTERVIEW**



Robert W. Boggess, II, MBA
8 Radnor Pl
Palm Coast, FL 32164



Dear Mayor and City Council Members,

I am excited to submit my name for the appointment to the Palm Coast City Commission, District #4 seat presently vacant. With my long-standing history of public service and skills that I have developed in service to the public, I believe I possess the analytical skills, experience, and dedication necessary to effectively represent our community.

My background in the military as a Medic in the United State Air Force, and my continued service to the government in roles that range from EMT and Paramedic, to educator, leader, and management has prepared me with a comprehensive understanding of the challenges and opportunities facing our city.

I am a firm believer in transparency, accountability, and inclusivity as a community. As a City Commissioner, open communication, actively seeking out the voices of all residents, and ensuring that everyone's concerns are heard and addressed would be a priority. My strong analytical skills and problem-solving abilities enable me to navigate complex issues, while my passion for community development drives me to work tirelessly for the betterment of our city.

Palm Coast is a thriving city that champions a strong and resilient economy that benefits the community as a whole; that believes in a safe and secure environment so that everyone in the community can thrive become their best; that believes that our environment and infrastructure must support and complement each other; and that as a city, it fosters open and free expression of opinion at ALL levels of government and throughout the community. Is Palm Coast the perfect community to live in? Not at all, it has its issues, but despite those issues, Palm Coast and its citizens have and maintain a sense of community that we are all in this together. I am eager to bring my insights and expertise to the role of City Commissioner and champion initiatives that align with the values and aspirations of our community.

Thank you for considering my appointment to the district #4 open city commission seat. I look forward to the opportunity to serve and make a positive impact in our great city.

Sincerely,

Robert W. Boggess, II, MBA

Attachments: Application, District 4, City Commission
Resume



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and ANNUALLY thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Robert W. Boggess II E-mail address rwboggess@jedi-yoda.com

Residence Address: 8 Radnor PI District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone 386-313-5593 Business Phone: _____

Date of Birth: 12/19/1952 Place of Birth: Key West, FL

How long have you been a permanent resident of Palm Coast? 17 years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2007

List all places of residence for the last five years.

Address	City & State	From	To
8 Radnor PI	Palm Coast, FL	Nov 2007	Present

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: Paramedic/Support Services Manager

Occupation: Administrator Current Employer: Retired

Current Business Address: _____

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
County of Volusia	Administrator	Support Services Manager	2011-2019
(Grandfathered in retroactively Sep 1971)			

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position Employee Agency Period of Employment

3. EDUCATION

High School: Mainland Senior High School Year Graduated: 1971
Name & Location

List postsecondary educational institutions or programs attended:

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificate/Degrees Received</u>
Daytona Community College	1981-1985	AS
University of Central FL	1985-1989	BSBA
University of Phoenix	1989-1995	MBA

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: July 3, 1972

Branch or Component: USAF

Date and Type of Discharge: July 2, 1976 - Honorable

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Lee and Wheeler Enterprises, LLC, MMBR, Vice-President

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

Whether it is supervising a group of medics in a military ER, managing employees in an emergency or office environment, I have learned that every person has something to offer to an organization to meet that organization's goals. Each person brings their own set of skills and understand and should be heard. As a result, I have learned that often it is better to be a listener rather than a talker.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Flagler County EMS Advisory Board

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
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Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
Emergency Medical Technicians (EMT) # 0483	Jan 1972	FL-DOH	Expired
EMT/Paramedic	1979	FL-DOH	Expired

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

Through education and experience, I have developed a combination of listening skills and analytical skills that allow me to examine issues and formulate questions so as to arrive at a reasonable and fair decisions OR even to admit that I don't know enough about a particular subject matter and ask more questions.

7. REFERENCES – Please list three references (business and/or personal)

Patricia Evans, 1915 Mago Tree Dr, Edgewater, FL 386-689-5921

Name, Address & Telephone Number

Donna de Peyster 2440 Hickory Nut Ln, DeLand, FL 386-747-1798

Name, Address & Telephone Number

Stephen Wirth, 5010 E. Trindle Rd, Ste 202, Mechanicburg, PA 717-620-2681 or 717-319-0989

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

Yes

No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.


Signature

8/30/2024
Date

RETURN TO: City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

*SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Robert W. Boggess, II

- Education**
- 1989 - 1995 University of Phoenix-Online San Francisco, CA
Masters in Business Administration
- 1985 - 1989 University of Central Florida Daytona Beach, FL
Masters in Business Administration
- 1981 - 1985 Daytona Beach Community College Daytona Beach, FL
Associate in Arts
- Professional experience**
- 2011-2019 County of Volusia (Retired)
Support Services Manager
- Supervised the billing of all accounts
 - Functioned as the Medicare Compliance Officer including doing pre-submission audits and reviews of select Medicare and Medicaid claims
 - Conducted Financial Impact studies on HMO contracts
 - Served as the EMS Privacy Officer
- 1982 - 2011 Emergency Medical Foundation, Inc.
d/b/a EVAC Ambulance Daytona Beach, FL
Director, Administrative Services
- Supervise the billing of all accounts
 - Supervise the filing of all insurances, including Medicare, Medicaid, Automobile, Health Maintenance Organizations, etc.
 - Supervise Information Systems (Computers)
 - Conducted pre-submission audits on Medicare and Medicaid Claims
 - Developed a Medicare and Medicaid compliance program
 - Conducted financial impact studies on HMO contracts
 - Computer Systems Design/Project Management
 - Developed internal disaster/multi-causality incident plan
- Acting Operations Manager**
- Responsible for the daily operation of field personnel and associated equipment and resources
- Supply Supervisor**
- Responsible for the inventory and ordering of medical capital equipment and disposable supplies.
- Payroll Supervisor**
- Responsible for the processing and transmission of payroll using ADP

Station Supervisor

- Responsible for the direct and indirect supervision of EMTs and Paramedics assigned to the station;
- Ensuring that vehicles are inspected and kept clean, resupplied in accordance with State of Florida regulation, and
- cleaning and routine maintenance of station.

Field Training Officer

- Responsible for the planning and coordination of Mortality and Morbidity Conferences for field personnel, including mock trial utilizing a local practicing attorneys and a circuit judge;
- conduction field skills evaluation of personnel; and
- conducting on-the-job training of new employees.

Training Officer

- Supervising all training activities of the field personnel in the company;
- coordinating field training officers, planning and implementation of continuing education programs, and
- maintaining training records.

Emergency Medical Technician-Paramedic

- Evaluating and treating patients in the pre-hospital environment

1986 - 1987 Daytona Beach General Hospital (Part-Time) Holly Hill, FL

Emergency Room Technician

1986 - 1990 Daytona Beach Community College (Part-Time) Daytona Beach, FL

Adjunct Instruction, First Responder/EMT Program

1976 - 1981 Beacon Ambulance of Volusia County Daytona Beach, FL

Training Officer

- Supervising all training activities of the field personnel in the company;
- coordinating field training officers, planning and implementation of continuing education programs, and
- maintaining training records.

Emergency Medical Technician-Paramedic

- Evaluating and treating patients in the pre-hospital environment

Station Supervisor

- Responsible for the direct and indirect supervision of EMTs and Paramedics assigned to the station;
- ensuring that vehicles are inspected and kept clean, resupplied in accordance with State of Florida regulation, and
- cleaning and routine maintenance of station.

1972 - 1976 United States Air Force Kessler Medical Center, Biloxi, MS

Supply Supervisor, Emergency Department

- Responsible for the inventory and ordering of medical capital equipment and disposable supplies.

Medical Service Specialist

- Conducted preliminary examination of patients presenting in the emergency room;
- Drew blood specimens
- Performed 12-lead EKGs
- Prepared and administered medications
- Performed suturing

1971 - 1972 Beacon Ambulance of Volusia County, Daytona Beach, FL

Emergency Medical Technician

**Other
Achievements**

Founding President of the EMT and Paramedic Society

Vice-President of the Florida Association of EMTs (FAEMT)

President, Volusia/Flagler Chapter, FAEMT

Member, Board of Directors/Governors, National Association of EMTs

Instructor, Advanced Cardiac Life Support

Instructor, Pre-Hospital Trauma Life Support

Instructor, Advanced Trauma Life Support

Instructor, Emergency Vehicle Operations

Awards received

Outstanding DBCC Alumni/EVAC Ambulance Employee, Daytona Beach Community, Nov 1990

Outstanding Leadership Award, EMT and Paramedic Society of Florida, Oct 1981

Outstanding Young Man of the Year, Ormond Beach Jaycees, Feb 1980

Thomas C Scott Leadership Award, Volusia-Flagler Chapter, Florida Association of EMTs, 1980



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Darryl Boyer E-mail address: info@darrylboyer.com

Residence Address: 61 Rollins Ln District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): PO Box 352497 Palm Coast, FL 32135

Home Phone: _____ Business Phone: _____

Date of Birth: 06-07-1999 Place of Birth: _____

How long have you been a permanent resident of Palm Coast? 25 Years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 1999

List all places of residence for the last five years.

Address	City & State	From	To
(See Attached)			

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: (See Attached Resume) Current Employer: _____

Current Business Address: _____

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address Type of Business Occupational Title Period of Employment

(See Attached Resume)

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position Employee Agency Period of Employment

Legislative Aide Florida House of Representatives (2023)

Clerk Staffer Florida House of Representatives (2022)

3. EDUCATION

High School: Flagler Palm Coast High School Year Graduated: 2018
Name & Location

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

(See Attached)

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

(See attached)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

(See Attached)

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

(See Attached)

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
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Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
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How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

(See Attached)

7. REFERENCES – Please list three references (business and/or personal)

Cathy Heighter 6 Wheeler Pl Unit A Palm Coast, FL 386-931-8323

Name, Address & Telephone Number

John Whinston 106 Frontier Dr, Palm Coast, FL 32137 301-254-2533

Name, Address & Telephone Number

Phyllis Pearson 52 Lynbrook Dr Palm Coast, FL 32137 386-439-6069

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

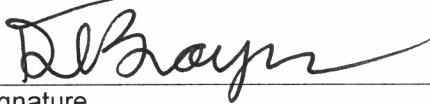
Yes

No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.



Signature

8/30/2024

Date

RETURN TO: City Clerk's Office
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*SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Places lived in the last 5 years

- 1 UNF Dr, Jacksonville, FL 32224 (2018 - 2020)
- 4450 Tropea Way Jacksonville, FL 32246 (2020 – 2021)
- 1832 Jackson Bluff Rd, Tallahassee, FL 32305 (2022 – 2023)
- 12 Cherokee CT E Palm Coast, FL 32137 (2023 – 2024)
- 61 Rollins Ln Palm Coast, FL 32164 (Current)

Employment History

(See Attached Resume)

Educational History

(See Attached Resume)

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five years:

- Fostering Connections (Sponsor)
- Kids Bridge (Board member)
- Student Government (Vice President, Senator, and Elections Commissioner)
- Tiger Bay Club (Young Executive)
- Elder Love (Volunteer)
- Leadership Institute (Peer mentor)
- University of North Florida Sigma Alpha Pi
- University of North Florida Phi Alpha Pi
- University of North Florida Leadership Institute
- Florida State University Sigma Alpha Pi
- Florida State University Phi Alpha Pi

State your experiences and interests or elements of your personal history that qualify you for this appointment:

I have a solid background in public service and community involvement, making me well-suited for the Palm Coast City Council. My experience as a legislative aide in the Florida House of Representatives has given me firsthand knowledge of the legislative process and appropriations process, while my work as a private investigator and legal assistant has sharpened my analytical and problem-solving skills. With a master’s degree from Florida State University, I have a deep

understanding of public policy and administration. I've also demonstrated leadership as Vice President of the University of North Florida students, and as a candidate for the State House, I've been actively engaged with the community, addressing their concerns and working on solutions. My commitment to local governance and public service drives me to contribute positively to Palm Coast, ensuring it remains a thriving city for all residents.

Have you received any degree(s), professional certification(s), or designation(s), related to the subject matter of this appointment?

Yes, I have a master's degree in Applied American Politics and Policy from Florida State University.

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as requested by law?

My education, experience, and skills uniquely position me to contribute effectively to the City Council, and I am fully prepared to act as a decision-maker in accordance with the law.

Education: My master's degree from Florida State University provides a strong foundation in public policy and administration, enabling me to approach decisions with thorough analysis and a comprehensive understanding of governance.

Experience: Serving as a Legislative Aide in the Florida House of Representatives has given me practical experience in policy-making and constituent services, while my background as a Private Investigator and Legal Assistant has sharpened my research and problem-solving abilities.

Talents and Skills: My leadership as Vice President of the University of North Florida students and strong communication skills equip me to collaborate effectively and engage with unique stakeholders. I understand the importance of impartial decision-making and am committed to upholding the law, serving the community's best interests, and ensuring transparent, well-reasoned decisions for Palm Coast residents.

DARRYL L. BOYER

PO Box 352497 | Palm Coast, FL 32135 | 386.569.7227 | Dboyer6799@gmail.com

Qualification Statement:

Experienced public service professional with a strong background in legislative process, policy analysis, and community engagement. Proven leadership, analytical, and problem-solving skills, supported by a Master's degree in Applied American Politics and policy.

Personal Skills:

- Resilience, Self-Confidence, Strong Work Ethic, Adaptability, Problem-Solving, Leadership, Creativity, Analytical, Interpersonal, Conversational, and Uplifting Attitude.

Professional Skills:

- Legislative Process Expertise, Policy Analysis and Development, Community Engagement, Research and Investigation, Marketing, Computer Literate, and Presentation Competency.

Education:

Master of Science in Applied American Politics and Policy
(January 2022- May 2023)

- Florida State University, Tallahassee, FL

Bachelor of Science in Political Science, Concentration in Public Law
(May 2018- December 2021)

- The University of North Florida, Jacksonville, FL

Bachelor of Business Administration in Marketing
(May 2018- December 2021)

- The University of North Florida, Jacksonville, FL

Leadership Minor

(May 2018 - December 2021)

- The University of North Florida, Jacksonville, FL

Volunteer/Work Experience:

Darryl Boyer, LLC, Palm Coast, FL

- Owner (Current)

Woolsey Morcom Attorneys at Law, Palm Coast, FL

- Marketing Director (2023)

Hammock Management Services, LLC, Palm Coast, FL

- Business Partner (Current)

Florida House Campaigns, Tallahassee, FL

- Speaker Designate Paul Renner, Travel Aide (2022 Campaign)

Florida Senate Campaigns, Tallahassee, FL

- Florida State Senator Corey Simon, Travel Aide (2022 Campaign)

Florida House of Representatives, Tallahassee, FL

- Candidate, District 19 (2024 Election)
- Staffer, Clerk's Office (2022 Legislative Session)
- Legislative Aide, Representative Webster Barnaby (2023 Legislative Session)

The University of North Florida, Jacksonville, FL

- Elected Student Government Association (SGA) Vice President (2020)
- Appointed University Safety Committee Vice-Chair (2020)
- Appointed SGA Elections Commissioner (2019 - 2020)
- Appointed SGA Government Oversight Vice-Chair (2019)
- Elected SGA Senator (2019)

Shuster & Saben LLC, Jacksonville, FL

- Legal Assistant (July 2021-January 2022)

Nordstrom, Jacksonville, FL

- Fraud Investigator (2019 - 2021)

Achievements / Interests:

Kids Bridge, St. Augustine, FL

- Board Member (Current)

Elder Love, Tallahassee, FL

- Volunteer (2021)

Fostering Connections, St. Augustine, FL

- Sponsor (Current)

Florida State University, Tallahassee FL

- Sigma Alpha Pi Chapter Advertising and Social Media Chair (2022-2023)
- Sigma Alpha Pi Chapter Adviser (2022- Current)

Tiger Bay Club, Palm Coast, FL

- Young Executive Member (2021-current)
- 2022 Election Panelist (2022)

The University of North Florida, Jacksonville, FL

- Awarded '2023 Rising Alumni' (2023)
- Phi Alpha Delta Chapter Vice President (2021)
- Leadership Institute (Peer Mentor)
- Sigma Alpha Pi Chapter President (2020 - 2021)
- Professional Researcher and Presenter (March 2020)



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Charles A. Gambaro, Jr. E-mail address charlesgambaro@gmail.com

Residence Address: 11 Ryecrest Lane District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone (321) 262-8911 Business Phone: (321) 262-8911

Date of Birth: March 15, 1978 Place of Birth: Titusville, Florida

How long have you been a permanent resident of Palm Coast? 18 Years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2006

List all places of residence for the last five years.

Address	City & State	From	To
11 Ryecrest Lane	Palm Coast, Florida,	2006 to Present	
(On Military Active Duty) 10201 Fairfax Drive	Fort Belvoir, Virginia	2019 to 2021	

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Small Business Owner Current Employer: Spearhead Strategies, LLC

Current Business Address: 11 Ryecrest Lane

Palm Coast FL 32164 (321) 262-8911

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
Please See The Attached Resume.			

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

<u>Position</u>	<u>Employee Agency</u>	<u>Period of Employment</u>
School Board Member,	Flagler County School District	June 2007 to December 2008

3. EDUCATION

High School: Oviedo High School, Oviedo, Florida Year Graduated: 1996
Name & Location

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

Please See Attached Resume

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: January 2000 to Present

Branch or Component: U.S. Army/U.S. Army Reserve

Date and Type of Discharge: Last Active Duty Period, Honorable, August 2022

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Notre Dame Council, Knights of Columbus, Santa Maria Del Mar Catholic Church, Flagler Beach, Florida

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

U.S. Army Brigadier General, Former Flagler County Elected/Appointed Official, Bachelor of Arts in Political Science, Master of Public Administration, Master of Strategic Studies, Doctor of Public Administration Candidate.

Former advisor to both the Secretary of Defense and the President of the United States.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Brigadier General, U.S. Army Reserve

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

Office Title Date of Election or Appointment Term of Office Level of Government
Chairman/District 4 Flagler County Soil and Water Conservation Board, 11/07/2006, 4 Years, County

School Board Member, District 1, Flagler County School District, 06/20/2007, December 2008, County

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

Name of Business Relationship to the Business Business Relationship to Agency

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No. Original Date of Issuance Issuing Authority Disciplinary Action/Date

Private Security Agency, B300601, 03/06/2024, Florida Department of Agriculture None

Private Security Officer, D3340325, 12/21/2023, Florida Department of Agriculture None

Private Security Manager, MB3300298, 01/29/2024, Florida Department of Agriculture None

Statewide Firearms License, G3308208, 01/04/2024, Florida Department of Agriculture None

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

I am honored to have been able to serve my country in uniform and my community through elected and appointed office.

My experience of working at the highest levels of government (to include the White House) has prepared me to bring

seasoned leadership to the people of Palm Coast.

7. REFERENCES – Please list three references (business and/or personal)

(Personal) Christopher Miller, Former Secretary of Defense, Address Confidential, (703) 606-6939

Name, Address & Telephone Number

(Personal) Lieutenant General (Ret) Ricky Waddell, Former Deputy National Security Advisor to the President, (832) 435-0056

Name, Address & Telephone Number

(Business) James Bernet, 1137 Championship Rd, Oceanside, CA 92057, (858) 775-4422

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

Yes

No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.

Signed by:

Charles A. Gambaro, Jr.

8/28/2024

B598EA02258E46A...

Signature

Date

RETURN TO: City Clerk’s Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

***SUNSHINE LAW:** The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

PROFESSIONAL EXPERIENCE

EXECUTIVE ACCUMEN

- **Proven Executive and Strategic Leader at the highest levels of government within the United States and with International Partners**
- **Proven Leader who can drive results in large organizations and resolve complex problem sets and challenges**
- **Veteran of Combat Operations in both Iraq and Afghanistan**

President, Spearhead Strategies, LLC

Palm Coast, Florida, November 2022 – Present

- President of an international management consulting company that supports government and private sector clients in the supply, logistics, defense, and security sector
- Executive leader in providing services that brings together people, technology, and solutions from across government, business, non-profit organizations, and academia to provide guaranteed access and availability to critical minerals and metals for the purpose of national defense and economic security
- Expert in providing private security solutions to government officials and international corporations

Deputy Commanding General, Combined Arms Center and Fort Leavenworth (Military-On Active Duty)

Fort Leavenworth, Kansas, May 2021 – November 2022

- Deputy Commanding General for a 34,000 member command responsible for the training and education of Army Officers, Non-Commissioned Officers, Interagency Representatives, and International Military Officers at various locations throughout the Army
- Senior Advisor to the Commanding General of the Combined Arms Center on all Army Reserve integration matters for the Command and General Staff College, the Army University, and the Army Centers of Excellence
- Lead Executive Official for the Command on Reserve Integration, Force Management, Training, and Doctrinal Publication matters
- Lead Executive Official for the Army's analysis on Component Rebalance which drove the decision process for the Secretary of the Army to make Component Rebalance the focus for Total Army Analysis 26-30

Chief, Secretary of Defense Action Group (Military-On Active Duty)

Pentagon, Washington, DC, November 2020 – April 2021

- Senior Advisor to the Secretary of Defense responsible for implementing the priorities of the Department of Defense
- Provided advice and counsel over a broad range of substantive operational, policy, complex political-military, strategy, and planning initiatives
- Directly supported the Secretary of Defense on all travel inclusive of travel with the President of the United States and other high-level cabinet officials
- Communicated directly with the Chairman of the Joint Chiefs of Staff, the Joint Staff, Combatant Commanders, the Secretary of State, Service Chiefs, the National Security Council, and the White House

Senior Advisor to the Director of the National Counterterrorism Center (Military-On Active Duty)

McLean, VA, July 2020 – November 2020

- Senior Advisor to the top Counterterrorism Official in the United States Government
- Spearheaded the integration efforts of counterterrorism plans and strategy and directly supported the National Security Council and President by leading a whole-of-government approach to policy actions
- Led strategy and implementation planning, strategic and net assessment production, and budget reports/resource analysis in the counterterrorism mission space

Special Assistant to the Assistant to the Chairman of the Joint Chiefs of Staff (Military-On Active Duty)

Pentagon, Washington, DC, July 2019 – July 2020

- Personal advisor to the Assistant to the Chairman of the Joint Chiefs of Staff (ACJCS) on policy matters and substantive issues at the highest levels of government
- Supported the ACJCS during overseas travel with the President, Secretary of State, and other high-level government officials
- Coordinated actions and accomplished special projects for the ACJCS, to include talking points, correspondence and speech preparation

Director for Gulf Affairs and the Middle East Strategic Alliance (MESA) - (Military-On Active Duty)

National Security Council, The White House, Washington, DC, July 2018 – July 2019

- Director for all White House foreign policy matters regarding Kuwait, Bahrain, Saudi Arabia, Qatar, and the United Arab Emirates responsible to the National Security Advisor and the President of the United States
- Lead U.S. Government/White House Official responsible for the establishment of the Middle East Strategic Alliance for all Gulf Cooperation Council Countries plus Egypt and Jordan
- Ensured that matters affecting the national security of the United States are given early consideration for decision at the highest levels of government in negotiations with representatives of foreign governments through bilateral and multilateral contacts, and legislation or other action by Congress
- Prepared Senior White House officials involving the Cabinet, foreign dignitaries, and Members of Congress; supports the National Security Advisor in all matters pertaining to the formulation, coordination, and implementation of the United States Government policy
- Participated in and, if called upon, organized special interagency studies, analyses, and policy papers relating to Saudi Arabia, the United Arab Emirates, Qatar, Kuwait, Bahrain, and MESA
- Directed coordination on foreign policy matters with U.S. Ambassadors within the region, Deputy Assistant Secretaries of State and Defense and all foreign Ambassadors in Washington, DC
- Prepared the President of the United States for head of state meetings, phone calls, and discrete coordination
- Coordinated Foreign Military Sale cases with partners within the Middle East
- Directly supported the Secretary of Defense and the Secretary of State on official foreign travel to the Middle East and served as an official member of the delegation

Deputy Chief of Staff and Qatar Country Director, Office of the Secretary of Defense for Middle East Policy (Military-On Active Duty)

Pentagon, Washington, DC, July 2015 – June 2018

- Managed a complex and strategic defense relationship with the State of Qatar.
- Deputy Chief of Staff that synchronizes six Middle East Policy directorates and their respective country officers to execute the assigned missions of the Deputy Assistant Secretary of Defense (DASD) for Middle East Policy in support of Contingency Operation Inherent Resolve (OIR), the Counter ISIS campaign, and other named contingency operations
- Integrated staffing actions with combatant commands, coalition partners, National Security Council staffers, and Congress
- Recipient of the Leader of the Year Award, Office of the Secretary of Defense (Policy)
- Awarded the Defense Superior Service Medal by Secretary Mattis

Logistics Organizational Integrator Team Chief (Civilian)

U.S. Army Forces Command (FORSCOM), Fort Bragg, NC, August 2011 – June 2023 (Retired)

- Team Chief responsible for the sourcing of strategic combatant commander requirements and operational plans through direct coordination with the Joint Staff
- Expert Civilian Leader in the mobilization process and Reserve integration
- Responsible for managing the force structure actions of all logistics units in the Army

EDUCATION

Capella University
Doctor of Public Administration Candidate
Minneapolis, MN, Expected Graduation, December 2024

The United States Army War College
Master of Strategic Studies
Carlisle Barracks, PA, July 2017

University of Central Florida
Master of Public Administration
Orlando, FL, May 2010

The University of Florida
Bachelor of Arts, Political Science and History
Gainesville, FL, December 1999

Languages

- Spanish-speaking and writing fluency

Security Clearance

- Top Secret: Special Compartmentalized Information with Counterintelligence Polygraph

Professional Training

- U.S. Army War College (2017)
- Joint Qualified Officer Designation (2017)
- Contingency Contracting Course (2013)
- U.S. Army Force Management College (2012)
- Command and General Staff College-Advance Operations and Warfighter Course (2011)
- Command and General Staff College-Intermediate Level Education (2010)
- Captain's Career Course (2007)
- Six Sigma Green Belt Certification (2005)
- Officer Basic Course (2000)
- U.S. Army Parachutist's Course (1997)

FLAGLER COUNTY COMMUNITY INVOLVEMENT

Appointed Public Official-Flagler County School Board, Palm Coast, FL, (2007-2008)

- Responsible for properly and strategically managing the largest governmental body and employer in Flagler County, Florida.
- Managed a \$233 million-dollar yearly budget that supported over 900 teachers and 2,100 non-instructional employees
- Managed over \$100 million dollars in on-going new construction projects (new schools), and contract negotiations with both non-instructional and instructional teacher unions.

Elected Public Official-Chairman, Flagler County Soil and Water Conservation District, Palm Coast, FL, (2006-2007)

- Responsible for the implementation and development of all soil and water conservation programs that were performed in conjunction with local, regional, state, and federal government agencies
- Assisted elected leaders of county government and the local municipalities in drafting a multi-user contract agreement for a desalinization plant

Member, Knights of Columbus Council #10514, Santa Maria Del Mar Catholic Church, Flagler Beach, FL (2021-Present)



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

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Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * **Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.**
- * **Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and ANNUALLY thereafter with the Flagler County Supervisor of Elections.**

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Leslie Giscombe E-mail address leslieg5522@gmail.com

Residence Address: 27 Wood Ambe Lane District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone 386-931-4637 Business Phone: 800-671-1397

Date of Birth: 11/16/1963 Place of Birth: Brooklyn, New York

How long have you been a permanent resident of Palm Coast? 33 Years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 1996

List all places of residence for the last five years.

Address	City & State	From	To
27 Wood Amber Lane	Palm Coast, FL	2006 - Present	

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Business Consultant Current Employer: African American Entrepreneurs Association

Current Business Address: 601 Innovation Way

Daytona Beach FL 32114 800-671-1397

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
<u>Fire Neural Network, Gainesville, FL.</u>	<u>Data Infrastr. Analytics</u>	<u>Dir. Community Dev.</u>	<u>7/2023 - 3/2024</u>
<u>AAEA, Daytona Beach, FL</u>	<u>Economic Dev.</u>	<u>CEO</u>	<u>2018 - Present</u>

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position Employee Agency Period of Employment

3. EDUCATION

High School: Blue Mountain Academy, Hamburg, PA Year Graduated: 1982
Name & Location

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

See Attachment

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

African American Mentoring Program

Flagler Tiger Bay Club (Founding Member) / American Marketing Association (AMA)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

See Attachment

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

See Attachment

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
---------------------	--	-----------------------	----------------------------

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
-------------------------	-------------------------------------	--

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
--	----------------------------------	--------------------------	---------------------------------

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

See Attachment

7. REFERENCES – Please list three references (business and/or personal)

See Attachment

Name, Address & Telephone Number

Name, Address & Telephone Number

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? Yes No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.


Signature

9/6/2024
Date

RETURN TO: City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

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***SUNSHINE LAW:** The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Leslie F. Giscombe

References:

1. Jamie Kraft, MBA, Director of Entrepreneurship and Innovation, Warrington College of Business University of Florida, Gainesville, FL, 352-273-0330
2. Dr. Alvin Jackson, City Manager, City of Bunnell, FL, 561-722-5402
3. Dr. Kent Sharples, President & CEO, CEO Business Alliance, Daytona Beach, FL, 386-256-4900

Palm Coast, FL., August 2003 – October 2007

- Managed all aspects of the business, including recruitment, training, payroll, and client relations, resulting in \$1.7 million in gross sales.
- Developed customized design services for residential and commercial clients with custom home builders.

Founder & CEO

Pure International, Inc.

Palm Coast, FL., June 2000 – August 2003

- Led marketing campaigns that increased sales by 40% and achieved over \$4 million in total sales.
- Managed a sales team and expanded product reach to international markets, including registration in Jamaica.

Managing Director

Health-Pro, Inc.

New York, NY | December 1997 – June 2000

- Implemented operational and marketing strategies that grew sales by 250%.
- Directed marketing programs that expanded business into the Caribbean region, driving annual sales to \$3 million.

EDUCATION

Master of Business Administration (MBA) International Business

Florida Institute of Technology University, *Melbourne, FL*, December 2015

Bachelor of Science in Business Administration (BSBA) Marketing & Entrepreneurship

Warrington College of Business, University of Florida, *Gainesville, FL*, August 2013

Associate of Arts (AA) Economics

Daytona State College, *Daytona Beach, FL*, May 2011

COMMUNITY INVOLVEMENT

- **Advisory Board Member, Entrepreneurial Education and Training (EET), Daytona State College, 2022-Present**
 - A) I currently serve as an Advisory Board Member for the Entrepreneurial Education and Training (EET) program at Daytona State College, where we contribute to shaping the direction of entrepreneurial education.
- **Committee Member, Flagler Schools Minority Educator Recruitment and Retention Committee / 2018-2019**

September 9, 2024

Dear Members of the Palm Coast City Council,

I am writing to you to offer my full support and endorsement for Leslie Giscombe, who is looking for an appointment to fill the vacant seat on the Palm Coast City Council.

I have known Mr. Giscombe for approximately 15 years. We first met during my tenure as President of Daytona State College, where one of his children graduated. During that time, I encouraged Leslie to pursue further education, and he determinedly accepted the challenge. He subsequently earned a baccalaureate and MBA, demonstrating his commitment to personal and professional growth.

In recent years, I have come to know Leslie through his role as founder and CEO of the African American Entrepreneurs Association (AAEA), where I have witnessed firsthand his dedication to assisting entrepreneurs in developing sound business plans and achieving their business goals. His work has positively impacted many individuals, not just in Florida but also in Alabama and Georgia, helping them confidently navigate the complexities of entrepreneurship and helping them with access to capital to start and grow their businesses.

Leslie is a man of integrity, resilience, and unwavering dedication to helping others. He brings a positive attitude and a strong work ethic to everything he does, and I do not doubt that these qualities, along with his analytical skills, will serve him well as a City Council member.

In conclusion, Leslie Giscombe's unwavering commitment to the Palm Coast community, combined with his experience and passion for service, make him a standout candidate for this important role on the City Council.

Thank you for considering my strong recommendation for Leslie Giscombe.

Sincerely,



D. Kent Sharples

**D. Kent Sharples
4840 S. Peninsula Drive
Ponce Inlet, FL 32127**



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Vincent T. Lyon E-mail address vlyon@law.gwu.edu

Residence Address: 27 Empress Lane District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone 386-864-3578 Business Phone: 386-864-3578

Date of Birth: 06/23/1971 Place of Birth: Oklahoma City, OK

How long have you been a permanent resident of Palm Coast? 11 years and 10 months

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2012

List all places of residence for the last five years.

Address	City & State	From	To
27 Empress Lane	Palm Coast, FL	07/14	present

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: My first name is Joseph, and while I have never used it, it appears on my birth certificate and driver license and occasionally on other documents.

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Attorney Current Employer: Lyon Law, PA

Current Business Address: 712 S. Oceanshore Blvd.

Flagler Beach FL 32136 386-864-3578
City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
<u>Lyon Law (above)</u>	<u>Law Firm</u>	<u>Attorney</u>	<u>01/21 to present</u>
<u>Chiumento Law 1454 City Place, Ste. 301</u>	<u>Law Firm</u>	<u>Associate</u>	<u>09/13-12/20</u>

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

<u>Position</u>	<u>Employee Agency</u>	<u>Period of Employment</u>
<u>City Councilman</u>	<u>Palm Coast</u>	<u>July to November 2018</u>

3. EDUCATION

High School: Northwest Classen, Oklahoma City Year Graduated: 1989
Name & Location

List postsecondary educational institutions or programs attended:

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificate/Degrees Received</u>
<u>George Washington University Law School, DC</u>	<u>08/01-06/04</u>	<u>J.D.</u>
<u>the University of Central Oklahoma</u>	<u>01/95-12/96</u>	<u>M.A.</u>
<u>Cornell University, Ithaca, NY</u>	<u>08/91-06/94</u>	<u>B.A.</u>
<u>St. Gregory's College, Shawnee, OK</u>	<u>08/89 - 06/91</u>	<u>A.S.</u>

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Florida Bar Association, Flagler Bar Association, Legal Professionalism Panel for the 7th Circuit, Palm Coast Historical Society, Flagler Humane Society, Rotary Club of Flagler County, Estate Planning Council of the Fun Coast

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I previously served on this City Council under similar circumstances. In that role I made tough decisions and served with diligence and distinction. I have received the government ethics training and attended the citizens academy for the city and the county and the FCSO. I have been an officer in HOAs and service organizations and I run my own business.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

My JD included coursework on administrative law. A legal background helps me get to the core of any issue and saves time deciphering the potential legal implications and risks that a city takes on.

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
Palm Coast City Councilman	07/2018	five months	Municipal

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
Flagler Humane Society	member of the BOD	contracts with the city to house seized animals

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
Law License	May 17, 2013	Supreme Court of Florida	none

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

My record during my brief stint on the Council four years ago speaks for itself. I made tough decisions

and at all times in the office put the needs of the people of Palm Coast first.

My training prepared me to analyze the plusses and minuses of any proposal the city will face.

7. REFERENCES – Please list three references (business and/or personal)

Kim Sunshine 63 Boston Ave, Palm Coast 386-627-6363

Name, Address & Telephone Number

Scott Selis 1024 N. US Highway 1, Ormond Beach 386-888-6060

Name, Address & Telephone Number

Bill Butler 26 Westford Lane, Palm Coast 386-445-0598

Name, Address & Telephone Number

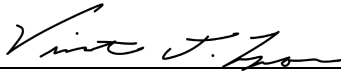
8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? Yes No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.



Signature

09/05/2024

Date

RETURN TO: City Clerk’s Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

***SUNSHINE LAW:** The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Demetrios Maroosis

7 Evansville Pl, Palm Coast, FL

386-569-7137

Dear Mayor and City Council,

I am excited to submit my application to the Palm Coast City Council District 4 Seat. I have spent over half of my life living in Palm Coast, from middle school, to building our first home with my wife, and as of May this year, welcoming our first child, a beautiful baby girl. I am proud to call Palm Coast home, and am eager to contribute to the community I grew up in a meaningful way. I believe my healthcare, analytics, and leadership experience have fully equipped me to make a positive impact on the city where I will continue to grow my family.

As a Director at a healthcare company with an extensive multispecialty footprint, I have the experience to ensure Palm Coast has all of the necessary healthcare resources to support its fast growing population. I am the head of both the analytics and population health implementations of the Epic electronic health record at Florida Health Care Plans, where I am chair of multiple committees. I will be able to identify and close gaps in healthcare as the City of Palm Coast continues to expand its boundaries. In addition to having the requisite healthcare providers, I will support expanding the city in a way that encourages healthy living with high quality local food options, open spaces that promote activity, and a community that fosters connections that improve the total wellbeing of the citizens. I will continue to support our MedNexus initiative with our partners at UNF, my alma mater, to attract health care professionals in training to our community.

As an expert in analytics, I will drive data-driven decision making in Palm Coast to ensure efficient use of our citizens' tax dollars. In my career, I routinely participate in the decision making process by bringing arguments supported by data. I am experienced in making decisions grounded in solid data, identifying inefficiencies, and implementing solutions. On the City Council, I will listen to the needs of our city staff and rigorously evaluate budget requests with a focus on data and outcomes.

I have a long leadership history in both my career and my church family. I welcome the opportunity to do this for my local community as well. Part of being a leader is building the right team. As a director at my company, I put into practice a framework for hiring that first spells out what you want your new hire to do, then selects the candidate that has accomplishments that support those goals, as well as the skills that are required. One of the most important tasks the city has coming up is to hire a permanent city manager. On the Palm Coast City Council, I will treat this task with the seriousness it deserves. This decision can influence the city for decades, and I am dedicated to ensuring we find the right candidate for this critical role.

In closing, I promise to dedicate myself to serving this city with integrity, to the best of my abilities. It would be a great honor to serve the City of Palm Coast on the District 4 City Council seat. I greatly appreciate the opportunity to put myself forward for this position.

Sincerely,

Demetrios Maroosis



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Demetrios Maroosis E-mail address dsmaroosis@gmail.com

Residence Address: 7 Evansville Pl District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone 386-569-7137 Business Phone: 386-676-7100 x4189

Date of Birth: 06/17/1995 Place of Birth: Murrieta, California

How long have you been a permanent resident of Palm Coast? 17 Years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2007

List all places of residence for the last five years.

Address	City & State	From	To
7 Evansville Pl	Palm Coast, FL	7/2021	Current
10 Princess Mari Pl	Palm Coast, FL	8/2020	7/2021
8 Zanzibar Ct	Palm Coast, FL	2013	8/2020

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Director of Analytics Current Employer: Florida Health Care Plans

Current Business Address: 2450 Mason Ave

Daytona Beach FL 32114 386-676-7100
City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
Florida Health Care Plans	Healthcare	Director of Analytics	9/2023 - Current
Florida Health Care Plans	Healthcare	Analytics Manager	1/2022 - 9/2023
Florida Health Care Plans	Healthcare	Business Information Analyst	5/2019 - 1/2022

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. EDUCATION

High School: Home school Year Graduated: 2013
Name & Location

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

University of North Florida Spring 2016 - Fall 2017 B.S. Statistics, Minor Mathematics
Daytona State College Fall 2011 - Fall 2015 Associate of Arts

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

The Chapel Church Council, Ormond Beach FL

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

As the head of an Analytics department at FHCP, I was appointed the chair of the Analytics and Population Health councils. In addition, I use an objective framework for hiring. At

The Chapel in Ormond Beach, I was appointed to the council where we manage the budget

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

My degree in Statistics enables me to make decisions for the City of Palm Coast with an expert level understanding of population growth and identifying process inefficiencies

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
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Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
--	----------------------------------	--------------------------	---------------------------------

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

My education in Statistics and career in analytics gives me a framework to make decisions
in a data-driven manner. I have an end-to-end knowledge of healthcare that will assist
in assessing healthcare needs at Palm Coast continues to grow. With experience in technology
implementations and managing budgets, I am confident in making decisions on project budgets

7. REFERENCES – Please list three references (business and/or personal)

Ronald Barnard, VP of Business Operations, Florida Health Care Plans, 386-490-6932
Name, Address & Telephone Number

Chase Wilson, VP Chief Actuary, Florida Health Care Plans, 386-316, 8845
Name, Address & Telephone Number

David Sharp, Senior Pastor, The Chapel, 386-569-9960
Name, Address & Telephone Number


8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? Yes No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.


Signature

9/10/24
Date

RETURN TO: City Clerk’s Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

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DEMETRIOS MAROOSIS

Palm Coast, FL | (386)-569-7137 | dsmaroosis@gmail.com

Analytics leader with experience in building a team and taking charge of reporting and population health implementations for the Epic EHR. Extensive experience in assisting in decision making and process analysis by using analytics tools to share data in a clear and concise way. Experience in managing a budget at my local church on the council.

EDUCATION University of North Florida (Spring 2016-Fall 2017)

- Bachelor of Science in Statistics
- Minor in Mathematics

Daytona State College (Fall 2011-Fall 2015)

- Associate of Arts

RELEVANT FULL TIME EXPERIENCE Florida Health Care Plans

Director of Analytics - Daytona Beach, FL (September 2023 - Present)

- Lead of business analytics for the organization
- Responsible for monthly process for building insured group reporting
- Manages data warehouse in SQL Server
- Synthesizes report requests and delegates or assigns tasks to myself as needed
- Responsible for reporting portal on a Power BI Report Server instance
- Head of Cogito (reporting) and Healthy Planet (population health) application implementations for the Epic EHR
- Transitioned post-visit and insurance NPS survey lists and reporting from SurveyMonkey to Qualtrics
- Implemented new weekly goal process for the analytics team

Analytics Manager - Daytona Beach, FL (January 2022-September 2023)

- Manager responsible for the FHCP Analytics team, including the reporting portal used by the entire company
- Hires, mentors, and assigns work to data analysts
- Maintains analyst output as defined in the Business Information Analyst role

Business Information Analyst - Holly Hill, FL (May 2019-December 2021)

- Gathers requirements, compiles data, builds visualizations, and gives analysis for business problems for several departments across the company, including: quality, risk adjustment, practice management, claims, wellness and enrollment
- Assists new hires in acclimating to the data warehouse and the Power BI Report Server
- Documents processes, meetings, and other general information in order to centralize and easily disseminate knowledge
- Created COVID-19 reporting suite for tracking cases, vaccinations, and patients eligible for vaccination for calling
- Built API integration with Workfront in order to more effectively update tickets and track work output
- Built Power BI dashboard to visualize most common keywords in member survey feedback, allowing the company to take action on the greatest areas of opportunity
- Built Power BI dashboard to visualize trends in medical practice volume for all company owned facilities
- Identified over \$3mm in incorrectly paid claims, using CMS's MUE list
- Migrated SSRS reports from SSRS 2012 to an on-premises instance of Power BI Report Server
- Gathers data for reporting to NCQA and other regulatory agencies
- Manages Power BI Report Server instance, adding new KPIs and adjusting user permissions
- Converts several SAS processes into automatable SQL Server stored procedures

Luav, LLC / Digital Media Solutions (February 2018-May 2019)

Data Analyst and Software Engineer / Data Scientist - Remote

Transitioned to Digital Media Solutions after company acquisition, given title of Data Scientist

- Deployed Tableau Server instance and creates insightful worksheets with complex SQL data models
- Developed an account system for returning users, and performed analysis on the revenue generated from these users
- Devised, performed, and supervised A/B tests on both user flow and experience changes in order to optimize revenue per user
- Used ETLs to centralize revenue and cost metrics from several different databases into MySQL tables and built visualizations from the data using Pentaho
- Used JSON, XML, and form encoded API's to implement data feeds with several partners
- Developed web applications on both the back end and front end of financial services marketing site

Luav, LLC (September 2012-August 2015)

Intern Developer and Data Analyst - Remote

- Developer responsible for work on user interface design, back-end scripting, and reporting
- Extracted information from SQL database for use in conversion tests such as A/B tests
- Implemented new responsive website design, increasing conversions by 20%

ADDITIONAL EXPERIENCE

Church Council, The Chapel, Ormond Beach, FL (January 2023 - Current)

- Fully participates in the budget process for the year
- Consults and advises the senior pastor and fellow council members

IT Consulting Client - Healthcare (March 2021-July 2023)

Data Scientist

- Built model in order to predict overutilization of a particular drug class
- Building model to predict patient retention in a clinic
- Uses an XGBoost model in a Python/Keras framework

Confidential Litigation (September 2020-November 2020)

Data Expert

- Performed a day-long inspection of a database and reporting platform
- Extracted data from a MySQL database in order to build KPI's and support the claimant's case

TECHNICAL SKILLS

- Extracts, analyzes, and visualizes data with SSRS, Power BI, Tableau, and Excel
- Proficient in SQL (MySQL, PostgreSQL, SQL Server), PHP, Python, and SAS
- Experience building predictive models using SAS and TensorFlow / Keras
- Microsoft Office



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

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- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
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CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: John Scott McDonald E-mail address scott@flaglerfungi.com

Residence Address: 10 Rolling Pl District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone 386-588-7745 Business Phone: 386-588-7745

Date of Birth: 12/31/1975 Place of Birth: Anderson, SC USA

How long have you been a permanent resident of Palm Coast? Since 3/12/2021 3.5 years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2021

List all places of residence for the last five years.

Address	City & State	From	To
10 Rolling Pl	Palm Coast, FL	03/2021	Present
915 9th St	Mukilteo, WA	05/2016	03/2021

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Enterprise Architect Current Employer: Onix (Consulting) 01/24 to Present

Current Business Address: 485 Lexington Avenue

New York NY 10017 216-529-3000

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
Accenture	Consulting	Security Consulting Senior Manager	02/2022 - 12/2023
66degrees	Consulting	Head of Security	07/2021 - 02/2022
SADA	Consulting	Manager, Cloud Security	08/2020 - 07/2021
ScaleSec	Consulting	Senior Security Consultant	06/2019 - 08/2020

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No

If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position Employee Agency Period of Employment

3. EDUCATION

High School: Mary Persons High School, Fosyth, GA Year Graduated: 1994

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

Mercer University, Macon, GA 08/1993 - 07/1995 n/a

Georgia College and State University, Milledgeville, GA 08/1995 - 03/1997 n/a

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

30 year professional career, resident, ran for mayor this year until entry fee was due.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

Office Title Date of Election or Appointment Term of Office Level of Government

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

Name of Business Relationship to the Business Business Relationship to Agency

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No. Original Date of Issuance Issuing Authority Disciplinary Action/Date

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

Throughout my career, I have tackled complex technical challenges and made critical

decisions under pressure. I am confident in my ability to analyze data, identify solutions, and

make sound recommendations to the council. This local perspective will be crucial in making

informed decisions that benefit the community.

7. REFERENCES – Please list three references (business and/or personal)

Daniel Walsh, 9151 Eves Cir, Roswell, GA 30076 678-458-5800

Name, Address & Telephone Number

Walter Edward Ellison Jr, 1429 Fort Smith Blvd, Deltona, FL 32725 478-394-5034

Name, Address & Telephone Number

John Robert Ellison, 378 Roscoe Davis Rd, Monroe, GA 30656 404-938-5045

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? Yes No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.



Signature

08/27/2024

Date

RETURN TO: City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

***SUNSHINE LAW:** The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Contact

Flagler County, Florida, 32164
386-588-7745 (Mobile)
scott@flaglerfungi.com

www.linkedin.com/in/flaglerfungi
(LinkedIn)

Top Skills

Enterprise Architecture Planning
Google Cloud Platform (GCP)

Scott McDonald

Enterprise Architect (GCP)
Palm Coast, Florida, United States

Summary

EA for GCP

Experience

Onix

Enterprise Architect

January 2024 - Present (8 months)

Resident Architect for Google PSO (TVC - contractor).

Accenture

Security Consulting Senior Manager

February 2022 - December 2023 (1 year 11 months)

Palm Coast, Florida, United States

- Security for Azure GenAI.
- Previous delivery focused role in GCP Security Practice delivering GCP Security engagements.
- Rescued struggling client engagement to deploy a Secure Cloud Foundation in GCP. Took over as team lead and guided resources to a successful implementation within the remaining timeline.
- Automated the deployment process for the Terraform code base supplied by Google to create a Secure Cloud Foundation. Reduced terraform code base deployment time from 6 months to 1 month, and reduced required resources from 10 to 2.
- High Availability and Disaster Recover SME consultant for major healthcare deploying an AI data lake for security sensitive patient data. Helped to plan and implement DR strategies for the majority of

GCP services and AI related 3rd party components including Databricks on GCP.

- Won Google's Vulnerability Reward Program in 2022 – received a monetary award from Google for finding a Vulnerability in Cloud Source.
- Google Cloud Certified Professional Cloud Architect - May 11 2023.
- Google Cloud Certified Professional Cloud Security Engineer - July 10 2023.

66degrees

Head of Security (CISO role)

July 2021 - February 2022 (8 months)

Palm Coast, Florida, United States

- Initiated and grew a security consulting practice focused on Google Cloud infrastructure.
- Helped to grow and lead a deeply technical security delivery team subcontracting for Google PSO.
- In addition to building the delivery practice, served as the Head of Security, responsible for all security within the company, as well as the security solutions delivered to Google Cloud clients.

SADA

Manager, Cloud Security

August 2020 - July 2021 (1 year)

Palm Coast, Florida, United States

- Manager of Cloud Security for SADA, built a security practice focused on Google Cloud.
- Built SADA's initial Google Cloud Security Practice. Defined go to market strategy, sales training, packaged security offerings, then hired and trained security delivery team (all on the side, while being a full time billable consultant on security streams in critical engagements).

- Helped develop the sales pipeline for the security practice, and ensured my team was able to deliver high quality security outcomes in a repeatable way.

- Discovered a way to insert workable GCP Projects into other GCP Orgs. This Vulnerability could be used to insert malicious Projects into other GCP accounts. The Attacker's Projects show up in the Victim's GCP Org browsing and searching without indications the projects are hosted in another GCP account. Google VRP - Accepted Vulnerability.

ScaleSec

Senior Security Consultant badged at Google PSO

June 2019 - August 2020 (1 year 3 months)

Seattle, Washington, United States

- Shifted focus from Devops at AWS cloud to security at Google cloud (GCP). Badged as TVC for Google PSO for over a year. Earned 3 GCP certifications in a month while working.

- One early AWS related client engagement to generate attack signatures for AWS log activity that could be alerted on in Splunk SIEM and responded to with Phantom automations.

- Used Pacu too to simulate AWS attacker activity and generate fingerprinting patterns.

- Wrote a public blog article on the Pacu pentesting utility and how attackers could use it in a scenario similar to a recent major financial breach that was in the news.

- Successful 9 month engagement for a very large financial industry client post data center breach to lay secure foundations for an all-in GCP migration. Created client specific technical design documentation for GCP platform for VM Security, Container Security, Secrets

Management, Threat and Asset Management, and single handed POCs for several security related projects with results as deliverables. Helped with initial FedRAMP efforts. Found 2 existing data exfiltration vectors and worked with SVP to identify resolution paths.

- Worked with one of the largest GCP clients, a cyber security vendor, doing a security audit for their full Org and coming up with a new secure design for GCP to increase their security posture of over 35k projects. Surfaced insider threat activity during security assessment.

Amazon Web Services (AWS)
Cloud Infrastructure Architect
June 2014 - May 2019 (5 years)
Seattle, Washington, United States

- After being approached by Jeff Barr of AWS for a case study on my 2nd startup company (ran it on the side, scaled to 14 countries, first cloud based DNS provider. Did a pivot into cloud based DNS Failover services [then came Route53+Health Checks after a case study].
Shut-down dnshat.com to work for AWS in a consulting role.
- Helped build from zero a DevOps consulting practice for AWS Professional Services.
- Solved the windows enterprise datacenter migration puzzle – developed migration model and cross region MSSQL server solution that are the keys to unlocking 70% of enterprise data centers which are running legacy windows stacks. Created a presentation for reinvent and ran the demo on stage.
- Presented for AWS at ChefConf 2015 in Santa Clara, CA. Taught the Chef audience how to do IaaS on AWS using CloudFormation.

- Spent a month in London working with a Consortium of AWS, Google, and IBM to bid on business for the largest IT deal in history (competing against a consortium of Microsoft and Accenture). Received direct feedback from the client executive team that my demo of a hybrid cloud solution between AWS and IBM was the deciding factor as it avoided single cloud vendor lockin. AWS won the largest cloud IT deal in history as a result.

- Spotted a data leak in the EC2 hypervisor that could have been used to fingerprint where AWS had rolled out critical Zen patches, which regions had not been patched yet, and which regions had to be rolled back after patching failed. This was shortly before Spectre/ Meltdown - and significantly increased the security posture of the entire AWS cloud which helped prevent exploitation of client environments.

Altisource

DevOps Director

August 2013 - June 2014 (11 months)

Atlanta, Georgia, United States

- Secured AWS environment. Implemented Continuous Patching principles and built early security tools for AWS.
- Built a DevOps team. Managed a large AWS cloud (VPC) powered by Chef. Atlassian tools integration (Stash, Crowd, Jira, Confluence, Bamboo, Fisheye).
- Initially hired, managed and mentored a small team of DevOps engineers while staying hands-on with the technologies.
- Built out and supported a complex CI environment based on the Atlassian suite.

- Supported 550+ engineers (working in a VPC connected via openvpn) located across several geographies while maintaining CI availability and performance across the full build pipeline.

AAA

Managing Director

February 2012 - September 2013 (1 year 8 months)

Atlanta, Georgia, United States

- In charge of all Security, Operations, Hosting, and Support for a start-up company TST funded by AAA club owners (secondment Managing Director role). In less than 1 year recruited and hired a strong DevOps team of Sr. Linux Engineers. Led the effort to replace millions in recurring leased data center costs with thousands in Cloud Deployments.

- First week terminated entrenched admin that had backdoored all systems. When he was terminated, he used a stolen ssh key from Jenkins to take out the central logging server in AWS. I made an image copy of it after losing visibility into his lateral movements. Next used photo image recovery tools to recover log files on the virtual machine image that had been nuked with an "rm -rf *". The recovered ssh logs showed a source IP address that exactly matched the IP address in email headers from the terminated attacker. HR and Legal used the information the next day to threaten legal action to halt the attacks. This gave enough time to rebuild the entire production infrastructure from scratch to replace rootkits and rotate all ssh keys to restore production security of the inherited AWS environment.

- Created a transparent release process with multiple hot sites hosted by multiple vendors in different geographic regions – full HA redundancy with complete on demand traffic failover capabilities. Setup MySQL replication farm at the heart of the hybrid cloud deployment.

Deployed enterprise wide Zabbix monitoring solution.

What's Up Interactive

Director of Cloud Engineering

July 2010 - February 2012 (1 year 8 months)

Atlanta, Georgia, United States

- Primarily focused on architecting, hosting, scaling and supporting the largest visitor traffic site in

Georgia: galottery.com

- MySQL DBA managed 4 master MySQL servers in circular replication across multiple hosting

providers where both web farms could be hot for live traffic at the same time.

- Built a hybrid cloud to cut expenses and be able to handle very large post jackpot traffic spikes.

Private cloud was based on a VMWare ESXi and 100Mb Cogent fiber connection in a traditional

office space telco closet. Public cloud was Amazon EC2 with automated backups into S3.

PGi

Senior Cloud Engineer

July 2008 - July 2010 (2 years 1 month)

Atlanta, Georgia, United States

- Managed Hot/Hot failover sites with approx 200 Linux servers per site.

- Maintained all security including design, IR, and operating system patches.

- Designed, set up, and administered a very complex, hot-hot, fully replicated MySQL

environment across cloud platforms. Full failover capability for zero downtime releases.

- Responded to production outages and incidents.

- Planned and executed scheduled system maintenance.

- Debugged, analyzed, and resolved production issues with tomcat and jboss applications.

- Developed / deployed scripts to automate monitoring and management.

Secureworks

Unix System Administrator

June 2006 - July 2008 (2 years 2 months)

Atlanta, Georgia, United States

- Employee of the month: August 2007 & September 2007
- Employee of the month twice, two months in a row, for saving the day for clients.
- Deep security industry experience helping to build one of the first security focused vendors.
- HOK helped secure thousands of bank networks under extreme threat conditions.
- Plan and execute scheduled system maintenance.
- Automate regular system management activities via scripts and scheduled tasks.
- Demonstrated competence in administering and developing the following: Debian, RedHat (RHEL 4 and RHEL 5), SUSE (v9 and v10), FreeBSD, OpenBSD, Apache, MySQL, PHP, SSH, sendmail, qmail, pop/imap, DNS, NIS, LDAP

Unique Solutions

Senior System Engineer

April 2005 - May 2006 (1 year 2 months)

Anderson, South Carolina, United States

- Shared roles included: ORACLE DBA, VMware ESX, Windows Domain admin, Exchange server admin, Active Directory, Inkra router management, 3PAR SAN storage administration, and Unix Systems Administration.

- Worked daily with Linux, RedHat, Debian, Mandrake 10.1, Windows 2k, 2k3, and Oracle 9i
- Developed an online system for scheduling vendor employees for retailer maintenance in PHP/MySQL.
- Developed Microsoft Access based forms for Customer Service employees to modify information in Oracle, SQLServer, Advantage, and MySQL databases - coding in Visual Basic.
- Developed SOPs and emergency contact procedures.

MyLink

Unix System Administrator

March 1997 - December 2004 (7 years 10 months)

Macon, Georgia, United States

- Handled all security for an Internet Service Provider with thousands of customers and hosting sites for over 7 years. Deep experience with forensics, attack vectors, buffer overflows, packet inspection, intrusion detection, intrusion response, red teaming, and blue teaming before those were phrases. Handled over a dozen high profile post-breach incidents working with federal authorities. Helped build and secure one of the world's first home internet providers.
- Unix Administration of multiple servers. Distributions changed over the years from Solaris, to Linux (RedHat, Debian), to an OpenBSD environment totaling 7 Years of daily Unix Systems Administration across the enterprise.
- Setup, Administer, and Scale: RADIUS, FTP, HTTP (Apache), SMTP (Sendmail, Postfix, Qmail), POP3, DNS (Bind 4.x, 8.x, 9.x), LDAP.



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heighter's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Ronald Nakabaale E-mail address ronaldnakabale@gmail.com

Residence Address: 5 Riviere Lane District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone 386-225-1322 Business Phone: _____

Date of Birth: February 21, 1983 Place of Birth: Entebbe, Uganda

How long have you been a permanent resident of Palm Coast? 9 years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2015

List all places of residence for the last five years.

Address	City & State	From	To
9 Ryall Lane, Unit A	Palm Coast, FL	06/2015	06/2022

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Regional Soccer Referee Current Employer: Self

Current Business Address: 5 Riviere Lane

Palm Coast FL 32164 386-225-1322
City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
Boston Whaler, Flagler Beach	Boat Manufacturing	Fabrication	8/2022 - 10/2022

I am a full time soccer referee, licensed in the State of Florida/USSF - kids, high school, regional tournaments, adults since 2017

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

<u>Position</u>	<u>Employee Agency</u>	<u>Period of Employment</u>
-----------------	------------------------	-----------------------------

3. EDUCATION

High School: Entebbe Secondary School Year Graduated: 2003
Name & Location

List postsecondary educational institutions or programs attended:

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificate/Degrees Received</u>
Kyambogo University, Kampala, Uganda	2006-2010	Bachelors in Civil Engineering and Construction

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

US Soccer Federation (USSF), East Central Florida Referee Association (ECFRA) - high school referee group

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I grew up in a small village in Uganda where I was actively involved in all matters within the village from construction of new projects to disputes between neighbors. I use practical analysis, not emotions to make all decisions, regardless of whether I make the popular choice or not. I believe in doing what is fair and best for everyone, not just a few.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

Office Title Date of Election or Appointment Term of Office Level of Government

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

Name of Business Relationship to the Business Business Relationship to Agency

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No. Original Date of Issuance Issuing Authority Disciplinary Action/Date
2017-0000-0403-8711 2017 US Soccer Federation None

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

I believe my education and owning my own firm in Uganda prepared me for immigrating to the US. Since I
have been here, I believe I have learned how to serve others beyond what I did in Uganda and what it
means to be a part of a community that works together for the greater good of the whole community and
not just for myself. I am not a realtor, have no developer ties and am only connected with my wife here.

7. REFERENCES – Please list three references (business and/or personal)

Kaiti Lenhart, PO Box 901, Bunnell, FL 32110. 386-313-4170

Name, Address & Telephone Number

Ramin Amiri. 68 Wellstream Lane, Palm Coast, FL 32164. 386-402-3502

Name, Address & Telephone Number

Derek Pagel. 140 Bird of Paradise Drive, Palm Coast, FL 32137. 386-337-2364

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? Yes No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.



Signature

09/08/2024

Date

RETURN TO: City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
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***SUNSHINE LAW:** The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

Ronald Nakabaale

5 Riviere Lane
Palm Coast, FL 32164
Phone - 386-225-1322

I am seeking full time employment where I can not only contribute, but learn, so that I can provide my best in all situations.

Experience

Recreational and Competitive Soccer - FL

Soccer Referee | February, 2016 – Present

Florida High School Athletic Association - FL

High School Soccer Referee | 2017 – Present

Boston Whaler, Flagler Beach, FL

Fabrication| August, 2022 – October, 2022

Use of tools for installation and cutting of fiberglass boat hulls, decks, headliners and headers. Use of PPE including respirators and chemical aprons and gloves. Performs other duties as required.

The Vitamin Shoppe - Palm Coast, FL

Health Enthusiast| August, 2016 – October, 2019

Essential priority for position is customer service using product information and available resources to educate customers and assist them in making smart product selections that are right for them. Participate in learning and development activities so that customers can better serviced. Clean shelves, baskets, seminar areas, backroom, front sidewalks, bathroom and floor according to company policy; assist in unloading stock, checking products against invoice, pricing merchandise. Operate the cash register and prepares customer receipts. Balances the cash register at the end of each shift or as scheduled. Performs other duties as required.

Unique Civil Engineering Services Limited, Kampala Uganda

Civil Engineer/Partner | November, 2010 – 2016

Partnership interest in firm with focus on detailed design drawings for client review of both commercial and residential projects. Preparation and review of Bill of Quantities (BOQ) for firm projects. Supervision of construction of company projects. Site analysis before commencement of construction to determine suitability with respect to established standards. Preparation and maintenance of architectural and structural plans.

Foreman | November, 2008 – November, 2009

Supervision of the construction of the Nakiwogo Market including store handling and equipment safeguard.

Education

Kyambogo University, Kampala Uganda | Bachelor of Engineering in Civil and Building Engineering | "A" Level, Second Class Honours. Upper Division | 2010
Entebbe Secondary School | Entebbe Uganda | Uganda Advanced Certificate of Education
Entebbe Secondary School | Entebbe Uganda | Uganda Certificate of Education (UCE) | 2003

Awards, Memberships and Accomplishments

US Soccer Federation Referee Certification, 2017

House Captain, Kenyatta House, Entebbe Secondary School

Member, SPIEE International, an NGO (Non-Governmental Organization) dealing with issues concerning humanity and development for all among children, elderly and those with disabilities.

Political Advisor, Mohammad Kawuma, MP to Entebbe 2001-2014

Political Advisor/Campaign Coordinator, Janeri Bidani Ssali, Presidential Candidate to Uganda 2006; 2011

Excellent references upon request.



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

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Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * **Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.**
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CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Meredith Rodriguez E-mail address meredithrodriguez2323@gmail.com

Residence Address: 26 Woodlawn Drive District # 4

City: Palm Coast State: F L Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone _____ Business Phone: 603-496-2103

Date of Birth: 3/10/80 Place of Birth: Concord, NH

How long have you been a permanent resident of Palm Coast? 19 years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2005

List all places of residence for the last five years.

Address	City & State	From	To
26 Woodlawn Drive Palm Coast FL 32164			

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: My maiden name is Meredith Brodeur

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Marketing Director Current Employer: SunBelt Land Management

Current Business Address: 1 Hammock Beach Pkwy, Suite 101, Palm Coast FL

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
Marketing 2 Go	Marketing Agency	Dir., Social Media & Brand Comm.	2012-2019
Bethune-Cookman University	HBCU	Communications Director	2008-2012
Flagler Co. Chamber of Commerce		Communications Director	2006-2008

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

<u>Position</u>	<u>Employee Agency</u>	<u>Period of Employment</u>
Communications Coordinator	Florida State University (State of FL)	2003-2005

3. EDUCATION

High School: Merrimack Valley High School Year Graduated: 1 9 9 8
Name & Location

List postsecondary educational institutions or programs attended:

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificate/Degrees Received</u>
University of Delaware	1998-2002	B.A., English/Journalism
American University	Fall, 2001	Washington Semester Journalism Program

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Reading Pals at Flagler Schools (2021), Belle Terre Elementary PTO board of directors (current)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I was born and raised in a small town in New Hampshire by my parents, who both served our community as elected officials and town board members. I have lived in Palm Coast for nearly 20 years. I moved here shortly after graduating college with my now husband, Christian, to be near his family members had moved here from the northeast. Since then, both of our parents have moved to Palm Coast permanently.

My first job here was with the Flagler Chamber, at the height of its success and membership, where the city was experiencing unprecedented growth. I had the opportunity to learn so much about this great city, its government and its incredible business community and was able to complete Leadership Flagler as a staff member.

Later, I took a job at historically black college Bethune-Cookman University during a time in which it was experiencing unusual inner turmoil among its board of directors and administration and as Communications Director, it was my job to help the University navigate public scrutiny and manage media coverage of campus incidents and administrative/board news stories.

After the birth of my first child, who is now in 8th grade at Indian Trails Middle School, I came back to Palm Coast to work for a local marketing agency serving dozens of local small businesses helping them with PR and marketing. I was later recruited by my client, SunBelt Land Management, for whom I have served as marketing director for six years, driving sales for its private residential communities across the Southeast, including two here in Flagler County. I am heavily involved in the growth and progress of these communities and have enjoyed learning from this company the impact of being a responsible, professional land developer.

My second child attends fourth grade at Belle Terre Elementary and I am engaged in the school district as a volunteer and member of the BTES PTO. Over the years, I have served on the board of the Flagler County Ed. Foundation, Florida Public Relations Association and volunteered for various roles in Flagler Schools. I am passionate about life in Palm Coast and feel I will bring a voice of reason to the council with my commitment to the future of our community. I am excited for the opportunity to apply for this important City role.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: X Yes No

Graduate, Leadership Flagler

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes X No

Have you ever been elected or appointed to any public office? If yes, list below: Yes X No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes X No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
-------------------------	-------------------------------------	--

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No
If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
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How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

I explained much of this above, but I have always remained committed to being an active member of our community as a volunteer and board member of various agencies. There was a short time when I had very small children where I had to pull back on these roles but am excited to now be available for public service. I studied Journalism in college, both at the University of Delaware and as a graduate of the Washington Semester program at American University. Since then, I have been a professional communicator, taking great pride in handling stressful and challenging situations as a measured decision maker, guiding company leadership with best practices. I have worked for a variety of businesses in both the public and private sector, providing me with a great variety of professional experiences.

7. REFERENCES – Please list three references (business and/or personal)

Ken Belshe | Palm Coast, FL | (386) 986-2411

Name, Address & Telephone Number

Cindy Dalecki | Ormond Beach, FL | (386) 566-3466

Name, Address & Telephone Number

Liz Poston | Washington DC | | (202) 573-6558

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

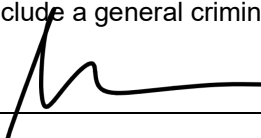
If required by law, will you file a financial disclosure statement? XYes No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.

Signature



9/11/24

Date

RETURN TO: City Clerk’s Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

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MEREDITH RODRIGUEZ

meredithrodriguez2323@gmail.com |
603.496.2103 [linkedin.com/in/meredithrodriguez](https://www.linkedin.com/in/meredithrodriguez)

Skills Summary

Strong strategic communicator and digital marketer with a love for writing, editing and storytelling. Poised and patient with a natural ability to lead and remain calm and focused under pressure. Savvy self-starter having successfully fulfilled remote leadership roles since 2010.

Education

B.A., English/Journalism, University of Delaware – Newark, DE

Washington Semester Graduate in Journalism, American University – Washington, D.C.

Professional Experience

Director, marketing & communications | SunBelt Land Management | 2018 – Current

Lead marketer/communicator for luxury waterfront land developer. Created and executed marketing plans and strategies to drive sales and increase traffic for more than a dozen residential properties across the southeast. Responsibilities include overseeing a marketing budgets at each property as well as managing consultants and vendors.

- Recruited by vice president to support the increase of property sales across Southeast properties
- Developed systems to streamline processes and reporting across teams, including the implementation and customization of a new CRM for sales and marketing departments
- Created and executed automated lead generation marketing strategies to improve efficiency and effectiveness of sales tactics and revenue
- Managed both internal and external partners for the most effective and branded integrated marketing collateral in company history, including polished websites, digital media campaigns, brochures, vision books, billboards, maps, displays, e-newsletters, blogs, videos and more
- Leveraged stakeholder relationships to improve brand awareness and sales across each property
- Expanded and improved social media presence of each property across all critical platforms
- Served as: principal writer/editor for company materials including brochures, websites press releases, videos and more; the sole internal graphic designer for the company responsible for creating sales flyers, brochures, event displays, social media graphics, email campaigns and more
- Served as: chief communicator/PR strategist; publicist; primary editor/proofreader

Director, social marketing & brand communications | Marketing 2 Go (full-service agency) | 2012-2018

Head of media relations, social media/digital and brand communications for this full-service agency with a variety of clients, including large corporations, non-profits, government entities and small businesses.

- Created social media/communications/brand strategy, press releases e-newsletters, internal/external communications, blogs, analytics reports and presentations for customers, their administrators and boards of directors.
- Crisis communicator; publicist; chief editor/proofreader; blogger

Communications director | Bethune-Cookman University | 2008-2012

Led the communications department for this mid-size historically black college in direct support of the university president, board of directors and the division of institutional advancement. Responsibilities included the management of internal and external communications, media relations, crisis communications, publication and web development, donor relations, e-newsletters, brochures and other print and digital collateral.

- Speech writer; media contact; brand manager

Communications director | Flagler County Chamber Of Commerce | 2006-2008

- Managed advertising campaigns and promotions for special local events under annual budget as well as media relations, story pitching and web content.
- Performed planning roles in the first Annual Creekside Festival, now in its 19th year
- Created all written material for organization, including copy and editorial for annual magazine, phone book, tourism guide and other publications. Responsible for all formal correspondence, member communications, digital marketing and brand development.
- Writer; editor; photographer

Communications coordinator | Florida State University College Of Medicine | 2004-2006

Notes

Experience graphic designer, proficient in Adobe Creative Suite; practiced administrator of a variety of CRMs including Zoho, Salesforce, Hubspot and Lasso.

References available upon request.



APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: Sandra Felecia Shank E-mail address sandrashankrea@gmail.com

Residence Address: 44 Woodborn Lane District # 4

City: Palm Coast State: Florida Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone n/a Business Phone: 386-313-6381

Date of Birth: 02/28/1968 Place of Birth: Homerville, GA

How long have you been a permanent resident of Palm Coast? 23 years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2001

List all places of residence for the last five years.

Address	City & State	From	To
44 Woodborn Lane	Palm Coast, FL	32164	

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: Sandra Felecia Stubbs, Sandra Felecia Hall

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: CEO/Founder Current Employer: Abundant Life Ministries-Hope House, Inc.

Current Business Address: 1108 S. State Street, Suite 107

Bunnell, FL 32110 386-313-6381

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
<u>TAG Ventures Real Estate Services Co.</u>		<u>Realtor</u>	<u>2020- current</u>
<u>On The Mark Realty</u>		<u>Realtor</u>	<u>2019-2020</u>

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position Employee Agency Period of Employment

3. EDUCATION

High School: North Miami Senior High Year Graduated: 1986
Name & Location

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

Florida International University August 1991-December 1993 B.S. Elem Educatio

Florida International University August 1995-December 1997 M.S. Urban Education

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: 1986-1987

Branch or Component: United States Army

Date and Type of Discharge: 2/1987- Honorable

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? Planning and Land Development Regulation Board- Vice Chair and the Citizen's

Advisory Task Force- Chair

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Flagler Beach-Bunnell Satellite Rotary Club

National Association of Realtors

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I was appointed to the PLDRB in 2019. Since my appointment, I have participated in all training opportunities that have been provided. I have participated, at my expense, in conferences that have equipped me with the knowledge need to effectively execute my role and responsibilities as a member and current Vice-Chair of the PLDRB. My attendance record attests to my commitment to engaging in the process to ensure the health and vitality of a city that is rapidly growing. I have also attended the APA Florida Atlantic

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Flagler County Affordable Housing Advisory Committee

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

Office Title Date of Election or Appointment Term of Office Level of Government

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

Name of Business Relationship to the Business Business Relationship to Agency

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No. Original Date of Issuance Issuing Authority Disciplinary Action/Date

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

I believe education, experience, talents, and skills are essential to serve in any capacity within local government.
My committment to PLDRB, CATF and AHAC are proven examples of my ability to serve effectively as
member of City Council. I have demonstrated the ability and willingness to act as a decision maker commensurate
with my knowledge and skills.

7. REFERENCES – Please list three references (business and/or personal)

Jim Griffin 117 Island Estates Pkwy Palm Coast, FL 32137 904-347-3944
Name, Address & Telephone Number

Dan Browne 1 Farraday Ln, Suite 1B, Palm Coast, FL 32137 321-689-6642
Name, Address & Telephone Number

Katie Kimberely-Gable 716 N. Central Ave, Flagler Beach, FL 32136 386-597-3163
Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement? Yes No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.

Sandra Shank

Signature

8/29/2024

Date

RETURN TO: City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

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APPLICATION

Thank you for your interest in serving the City of Palm Coast. This application is for the remainder of Council Member Cathy Heigher's term, which will end after the November 2026 election.

Applications are due by September 11, 2024 by 5 P.M.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration for the appointment of District 4.

Please be advised that background screening of all applicants is required.

PLEASE ATTACH A RÉSUMÉ

- * Applicants must reside in District 4, maintain residency in District 4 for the duration of appointment, and must reside in District 4 for at least 45 weeks in the year.
- * Council Members are required to file a Financial Disclosure with the City Clerk at the time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

CITY COUNCIL MEMBERS ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

1. PERSONAL

Name: JARED TRUEHEART E-mail address: jaredtrueheart@gmail.com

Residence Address: 3 Zephyr Lily Trl District # 4

City: Palm Coast State: FL Zip: 32164

Mailing Address (If Different from Residence): _____

Home Phone _____ Business Phone: _____

Date of Birth: _____ Place of Birth: _____

How long have you been a permanent resident of Palm Coast? 5 years

Do you reside in District 4 for at least 45 weeks in the year? Yes No

What year did you become a continuous resident of the City of Palm Coast? 2019

List all places of residence for the last five years.

Address	City & State	From	To
<u>3 Zephyr Lily Trl</u>	<u>Palm Coast, FL</u>	<u>06/2020</u>	<u>Present</u>
<u>10 E. Diamond Ln</u>	<u>Palm Coast, FL</u>	<u>06/2019</u>	<u>06/2020</u>

Are you a registered voter in Flagler County? Yes No

Have you ever used or been known by any other legal name? Yes No

If yes, explain: _____

Are you a citizen of the United States? Yes No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY If retired, please list your previous occupation and employment history.

If retired, please list your occupation before retirement: _____

Occupation: Program Manager Current Employer: Florida Army National Guard

Current Business Address: 310 Charlotte St.

St. Augustine FL 32084 904-823-0156
City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
FL ARNG (see above address)	Government	Education Tech.	05/22 - 11/22
UNF UNF Dr. Jacksonville, FL	University	Graduate Assistant	08/19 - 04/21
U.S. Army (various addresses)	Military	Commissioned Officers	02/13 - 08/19

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment

3. EDUCATION

High School: Victor Valley HS, Victorville, CA Year Graduated: 2003
Name & Location

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

CSU Fullerton Fullerton, CA	09/06 - 05/08	Bachelor's of Arts Anthropology
Penn State Online	06/17 - 06/18	Grad Cert Public Budgeting
UNF Jacksonville, FL	08/19 - 04/21	Master's of Arts Public Admin

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? Yes No

Date of Service: 02/13 - 08/19: Active 08/19 - Present: Reserve

Branch or Component: Army

Date and Type of Discharge: 24 August 2019 Honorable

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? Yes No

If yes, which Board or Committee? _____

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

• 11 years experience in public service in various capacities
• Managed public funds exceeding \$500K • Accomplished leader
• Graduate degree in Public Administration, emphasis in Public Policy

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: Yes No

• MA public administration • Grad cert public budgeting & government finance
• BA anthropology

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: Yes No

Have you ever been elected or appointed to any public office? If yes, list below: Yes No

Office Title Date of Election or Appointment Term of Office Level of Government

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the City of Palm Coast to which you have been appointed or are seeking appointment? Yes No If yes, explain below:

Name of Business Relationship to the Business Business Relationship to Agency

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? Yes No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No. Original Date of Issuance Issuing Authority Disciplinary Action/Date

How do you believe that your education, experience, talents, and skills will benefit the work of the City Council and are you willing to act as a decision maker and not as an advocate, as required by law?

As an Army officer and program manager for the Florida Army National Guard, I have 11 years of experience making decisions while mitigating risks. I am a proven steward of public funds. My knowledge, talents, and attributes are ready to support Palm Coast, my home.

7. REFERENCES – Please list three references (business and/or personal)

Dr. Joseph Saviak 904-599-5678
Name, Address & Telephone Number

CPT John Schwartz 732-984-3151
Name, Address & Telephone Number

Christina Osiec 407-310-4955
Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?


Yes

No

I understand the responsibilities associated with being a member of the City Council and that I am subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the City Council to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to City Council for which I am applying.


Signature

28 August 2024
Date

RETURN TO: City Clerk's Office
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

PHONE: 386-986-3713
FAX: 386-986-3714
EMAIL: kcook@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

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JARED TRUEHEART

Palm Coast, FL • (626) 329-6342 • jaredtrueheart@gmail.com

Program Manager

Connecting service members and veterans with the resource providers they need to thrive.

“Jared is an excellent problem solver. He has shown the ability to overcome obstacles while providing solutions that improve operations. Jared has an exceptionally high devotion for training, mentoring, and developing his teammates. In addition, he is a fun person to be around.”

Dedicated and thoughtful leader with a proven record of bringing people together to accomplish goals and foster innovative changes that improve program effectiveness and efficiency. Persistent professional guiding, training, and mentoring diverse teams to reach their implement plans, schedules, and budgets. Adaptable relationship builder with superior communication, problem solving, time management, project management, and listening skills. Experienced leader with a history of developing programs and individuals via clear and concise communication, open, judgment-free dialogue, and appreciation for other’s contributions.

Technology: Microsoft Office, Zoom, GFEBs, DTS, iPERMS, IPPS-A, GIMS

- *Accomplished manager who develops programs by communicating a clear vision and implementation plan for success.*
- *Devoted leader who accomplishes complex tasks by coaching, training, and mentoring junior leaders.*
- *Practiced teacher with experience in civilian, military, and academic environments.*

PROFESSIONAL EXPERIENCE

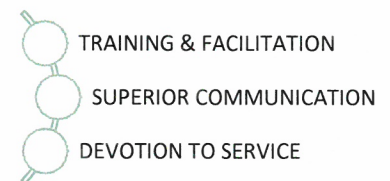
Florida Army National Guard • St. Augustine, FL

2022 to Present

The Florida Army National Guard supports Floridians by providing disaster and crisis relief in times of need.

Program Manager

Cope with an 80% reduction in the operating budget by developing new process, procedures, and guidelines for accomplishing the Yellow Ribbon Program’s mission. Effect change management to improve processes. Process procurement actions through ERP systems. Manage a budget of \$538,000 and ten staff. Prepare and review government contract requests. Maintain financial plans to ensure compliance with spending plan and national policies. Review travel reimbursement requests and maintain a travel budget.



- *Coordinated 14 events for a total audience of over 1,800 service members, military families, and veterans*
- *Restructured the program to mitigate the effects of budget reductions while better achieving the program mission*
- *Recognized by the National Guard Bureau for accomplishments and asked to co-write national Yellow Ribbon policies twice*
- *Implemented changes to budget policies that resulted in savings of \$190 per service member per event*
- *Developed new metric tools to evaluate program effectiveness that replaced outdated tools*

University of North Florida • Jacksonville, FL

2019 to 2021

UNF is a nationally ranked university committed to student success. Go Ospreys!

Graduate Teaching Assistant

Assist university professors in preparing course materials, assignments, and timelines. Assemble, assess, and assign course materials. Develop lectures and presentations. Manage learning management system (Canvas). Edit and write lesson plans can course syllabi. Lecture students. Grade assignments while providing constructive feedback. Schedule assignments and report student progress. Assess students’ academic needs to ensure successful course completion.

Graduate Teaching Assistant Continued

- Lectured over 100 students on topics of global significance include terrorism, social safety nets, and international relations
- Graded hundreds of written assignments by assessing grammar, syntax, style, and content
- Coached and counseled students on methods for achieving educational and career goals

U.S. Army • Fort Hood, TX

2018 to 2019

This We'll Defend!

Logistics Manager

Manage the work of specialized maintenance teams totaling over 60 individual technicians. Manage the maintenance of over \$200 million of equipment. Provide administrative oversight of supply chains. Manage the performance of four supervisors. Evaluate mission objectives to determine priorities, workload distribution, and timelines.

- Evaluated performance outcomes and developed improvement plans resulting in an operational readiness rate of 92%
- Saved one unit \$300,000 by directing the exchange pricing program
- Earned recognition from unit leaders by demonstrating excellence in mission accomplishment during a formal evaluation

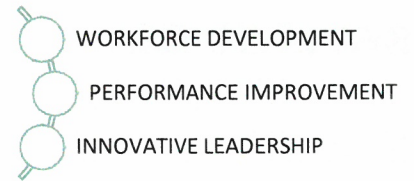
U.S. Army • Fort Hood, TX

2016 to 2018

This We'll Defend!

Administrative Manager

Forecast talent needs and deficiencies, develop talent plans, and train members to fill talent requirements. Determine manpower requirements according to staffing and equipment operation standards. Plan, prepare, organize, and implement training events. Conduct performance reviews, assess skill gaps, assess gaps in performance outcomes, and develop performance improvement plans.



- Prepared training for over 200 personnel to ensure they were qualified to perform their duty functions
- Identified, prepared, and cataloged over \$500,000 of unused equipment to be utilized by related organizations
- Mentored five junior supervisors on the use of government training networks and training regulations

U.S. Army • Kadena Air Base, Okinawa, Japan

2013 to 2016

This We'll Defend!

Vehicle Mechanic

Schedule services for a diverse fleet of over 60 vehicles and generators. Provide advice, assistance, and guidance on the maintenance and repair of the organization's equipment. Train and educate operators on the proper use and maintenance of their equipment.

- Increased the rate of operational equipment from 26% to 91% in an eight-month period as a member of a team
- Learned to speak conversational Japanese

EDUCATION AND CREDENTIALS

University of North Florida • MA, Public Administration

Penn State • Graduate Certificate, Public Budgeting

Cal State University Fullerton • BA, Anthropology

HRCI • Professional in Human Resources (PHR) Certification

Experience with the following information systems: SAP, IPPS-A, iPERMS, GIMS, DTS, GFEBs

Current Active Security Clearance

City of Palm Coast, Florida Agenda Item

Agenda Date: September 17, 2024

Department CITY ADMINISTRATION Division	Amount Account #
Subject: AGENDA WORKSHEET AND CALENDAR	
Presenter: Kaley Cook, City Clerk	
Attachments: 1. Worksheet 2. Calendar	
Background:	
Recommended Action:	

	SEPTEMBER 18, 2024 SPECIAL BUSINESS MEETING - FINAL BUDGET HEARING (5:15 P.M.)	PRESENTER
Resolution	Final Millage Rate Resolution, Budget Resolution	Alves
Resolution	Fleet Resolution	Mancill
	SEPTEMBER 24, 2024 WORKSHOP (6 P.M.)	PRESENTER
Discussion	District 4 Seat Vacancy	Council
Ordinance	Short-Term Rental	DeLorenzo
Resolution	Traffic Calming Plan	Cote
Presentation	Community Center Parking Expansion Update	Cote
	OCTOBER 1, 2024 BUSINESS MEETING	PRESENTER
Appointment	District 4 Seat	Council
Oath	Oath of Office for Newly Appointed Council Member	Cook
Proclamation	Disability Awareness Month	Cook
Proclamation	Citizens Academy Alumni Ambassador	Kershaw
Resolution	Park Impact Fee Agreement for Disc Golf	Hirst/Picatagi
Resolution	Saltwater Canals Design Scope	Morales
Resolution	Approving Easements and Gas services agreements for Fire Station #22 & #26	Gebo
Ordinance 1st	West Parcel Annexation	Tyner
Resolution	MOU with Flagler Schools	Hirst
Resolution	Fire Station 22 and 26 Guaranteed Maximum Price Amendment	Gebo
Ordinance 2nd	Pile Burning	Berryhill
Ordinance 1st	Firefighter Pension	Berryhill
Resolution	FC3 Agreement	Hirst
Resolution	Historical Society Agreement	Hirst
	OCTOBER 8, 2024 WORKSHOP MEETING	PRESENTER
Presentation	UCF Small Business Development Center Annual Report	UCF SBDC Representatives
Presentation	Annual Economic Development Update	McKinney
Presentation	Debt Policy Review	Alves/Consultant
Presentation	Land Use Process and Comp Plan State comments	Tyner
Presentation	USTA	USTA/Hirst
Resolution	Lobbying Services	DeLorenzo
	OCTOBER 15, 2024 BUSINESS MEETING	PRESENTER
Proclamation	Domestic Violence Awareness Month	Cook
Proclamation	November as Shirley Chisholm Month	Hirst
Presentation	Stormwater Series 2024 Note	Alves/Cote
Presentation	Stormwater Overview and Annual Update	Stevens/Morales
Ordinance 2nd	Comprehensive Plan Adoption Hearing	Tyner/Consultant
Ordinance 2nd	West Parcel Annexation	Tyner
Resolution	Guaranteed Maximum Price Amendment for Phase 1 Sitework and Infrastructure for the MOC	Gebo
Resolution	FIND Grant Results	Roscoe
Ordinance 2nd	Firefighter Pension	Fuller
Resolution	Testing of Revenue and Well Meters	Roussell
Resolution	Procurement of Water Meters	Roussell
Ordinance 1st	Short-Term Rental	DeLorenzo
	OCTOBER 22, 2024 WORKSHOP (TENTATIVE)	PRESENTER
Presentation	Live Local	Hanson
Ordinance 1st	Percentage For Arts	Hirst
Presentation	Roadway Project Updates	Cote
	NOVEMBER 5, 2024 BUSINESS MEETING (CANCELLED)	PRESENTER
	NOVEMBER 12, 2024 WORKSHOP MEETING	PRESENTER

	NOVEMBER 12, 2024 BUSINESS MEETING (IMMEDIATELY FOLLOWING THE WORKSHOP)	PRESENTER
Proclamation	World Sanfilippo Awareness Day	Kershaw
Presentation	Citizens Academy Graduation	Kershaw
Resolution	Construction for Matanzas Woods/Palm Coast Parkway Phase 1 Connector Loop	Cote
Resolution	Budget Amendment (If Needed)	Alves
	NOVEMBER 19, 2024 BUSINESS MEETING	PRESENTER
Resolution	Approving the Final 2024 General Election Results	Cook
Oath	Oath of Office for Newly Elected Council Members	Cook
Appointment	Vice Mayor Appointment	Cook
Appointment	Council Liaison Appointments	Cook
	DECEMBER 3, 2024 BUSINESS MEETING	PRESENTER
Proclamation	Palm Coast Boat Parade	Cook
Resolution	Construction Contract and CEI Services for Whiteview Parkway Improvements	Cote
Resolution	Construction for Belle Terre Safety Improvements	Cote
	DECEMBER 10, 2024 WORKSHOP MEETING	PRESENTER
	DECEMBER 17, 2024 BUSINESS MEETING	PRESENTER
	Future	PRESENTER
Presentation	Wireless Master Plan	Akins/Lens
Resolution	Cleaning and Rehabilitation of Ground Storage Tank at Waste Water Plant 1	Ashburn
Resolution	Reuse Distribution System Filtration Upgrades	Ashburn
Resolution	Above Ground Piping Rehab for Water Treatment Plant 1	Ashburn
Resolution	Construction Contract for the Water Treatment Plant 1 Generator Project	Blake
Resolution	Construction Contract for the Equip Wells SW-1, SW-2 & SW-3 for Water Treatment Plant 1	Blake
Resolution	Construction Contract for the Waste Water Treatment Plant 1 Sludge Dewatering project	Blake
Resolution	A1A Sewer Force Main Extension Phase I Construction	Blake
Resolution	Construction Contract for Old Kings Road Widening North Phase 2	Cote
Resolution	Matanzas/Belle Terre Intersection (Right of Way)	Cote
Resolution	OKR South Phase 2 - Engineering Design Services	Cote
Resolution	FPL Relocation Agreement for Matanzas Woods/Palm Coast Parkway Connector Loop	Cote
Resolution	Occupational Services	Fuller
Ordinance	Lakeview Estates MPD	Hanson
Ordinance	Flagler Village Phase 2 FLUM	Hanson
Ordinance	Flagler Village Phase 2 Rezoning	Hanson
Resolution	Reverie at Palm Coast Phase II Final Plat	Lens/Leap
Resolution	Lakeview Estates Tract 1 Final Plat	Lens/Leap
Resolution	Reserve East Final Plat	Lens/Leap
Resolution	Enclave at Seminole Palms Final Plat	Lens/Leap
Resolution	Flagler Village Phase II Final Plat	Lens/Leap
Resolution	Installation Of New and Replacement PEP Tanks	Melley
Resolution	Supply, Maintenance, and Repair Services for Sulzer/ABS Submersible Pumps and Related Equipment	Melley
Resolution	K-Section Drainage Improvements Additional Design	Morales
Resolution	Blare and Colbert Culvert Crossing Upgrades	Morales
Ordinance	Atlee Annexation	Nguyen
Resolution	The Station at Town Center - Town Center Tracts 18B & 18C	Nguyen
Ordinance	Lakeside Estates Future Land Use Map	Papa
Resolution	Pre-Annexation Agreement for Airport Commons II	Papa/Nguyen
Resolution	Utility Service Fees	Rees
Resolution	800 Matanzas Woods Parkway Easement	Smith



Meeting Calendar for 9/18/2024 through 12/31/2024

9/18/2024 5:15 PM

Final Budget

City Hall

9/24/2024 10:00 AM

Animal Control Hearing

City Hall

9/24/2024 6:00 PM

City Council Workshop

City Hall

9/26/2024 5:00 PM

Beautification and Environmental Advisory Committee

City Hall

10/1/2024 6:00 PM

City Council Business Meeting

City Hall

10/2/2024 10:00 AM

Code Enforcement Board

City Hall

10/8/2024 9:00 AM

City Council Workshop

City Hall

10/15/2024 9:00 AM

City Council Business Meeting

City Hall



Meeting Calendar for 9/18/2024 through 12/31/2024

10/16/2024 5:30 PM

Planning & Land Development Regulation Board

City Hall

10/24/2024 5:00 PM

Beautification and Environmental Advisory Committee

City Hall

11/6/2024 10:00 AM

Code Enforcement Board

City Hall

11/12/2024 9:00 AM

City Council Workshop

City Hall

11/19/2024 9:00 AM

City Council Business Meeting

City Hall

11/20/2024 5:30 PM

Planning & Land Development Regulation Board

City Hall

12/3/2024 10:00 AM

Animal Control Hearing

City Hall

12/3/2024 6:00 PM

City Council Business Meeting

City Hall



Meeting Calendar for 9/18/2024 through 12/31/2024

12/4/2024 10:00 AM

Code Enforcement Board
City Hall

12/5/2024 5:00 PM

Beautification and Environmental Advisory Committee
City Hall

12/10/2024 9:00 AM

City Council Workshop
City Hall

12/17/2024 9:00 AM

City Council Business Meeting
City Hall

12/18/2024 5:30 PM

Planning & Land Development Regulation Board
City Hall