

Community Superintendent Search Advisory Committee

Primary Purpose of the Committee

By action of the School Board of Flagler County, a 20 member Community Superintendent Search Advisory Committee, representing a bridge to the community, has been established to serve in an advisory capacity and assist the Board with the task of screening applicants who desire to become the next Superintendent.

General Responsibilities and Expectations of Committee Members

- Attend all Advisory Committee meetings as scheduled.
- Ensure that the Committee's work maintains pace with the established timelines.
- Ensure that all documents/records created by the committee and individual members are maintained as prescribed under the public records law.
- Individual committee members and the collective membership shall ensure that each member has a fair, balanced and respectful opportunity to share knowledge and perspectives.
- As representatives of an organization and/or community, membership will thoughtfully and collectively identify a list of recommended candidates who meet the qualifications and qualities that are needed in the next Superintendent.
- Designate individuals who will serve as community hosts for the finalists during interview week (April 19-21).

General Overview of Committee Activities / Tasks

1. During the initial meeting of the Community Superintendent Search Advisory Committee the committee members will:
 - Receive a review of Florida's Government in the Sunshine Law
 - Receive information related to acceptable questions associated with reference / background checks
 - Receive and review the Superintendent Search Timeline
 - Receive a general overview of the screening process that will be used to reduce the candidate to 8-10 candidates for Board consideration

- Receive summaries of the public input that was received from electronic survey
- Appoint facilitator(s) or appoint/elect a Chair & Vice-chair

NOTATION: The School Board may elect to add any applicant to the list that is received from the Community Superintendent Search Advisory Committee; the School Board is not bound to continue to consider all names submitted by the Search Advisory Committee and may elect to remove names from consideration.

Critical Meeting Dates for the Committee

March 9, 2017 at 6:00 p.m. – Initial Community Advisory Meeting
(3rd Floor Training Room)

March 21, 2017 at 6:00 p.m. – Application Review
(Training Room 3)

March 28, 2017 at 6:00 p.m. – Application Review
(Training Room 3)

April 3, 2017 at 6:00 p.m. (If needed) – Application Review
(Training Room 3)

April 4, 2017 at 3:30 p.m. - Workshop with the Board – Presentation of
(Training Room 3) Recommendations of Finalists to the Board