

Glen T. Adams
317 Calgary Drive, Peachtree City, GA. 30269
678-588-3869; gtadams67@gmail.com

August 25, 2013

Dear Sir or Madam,

I am very excited about applying for the position of Bunnell City Manager. I believe the challenges of this position are a perfect match up to my capabilities.

I believe the times that test us the most are those in which we find ourselves now – at the tail end of a deep recession and severely restricted availability of funding. Times like this require leaders to work creatively and more efficiently to find real solutions that not only sustain a city and re-generate growth in existing businesses, but create new business opportunities. It is my style to network, get out and talk to people, both government officials and the private citizen; be with the people we serve and discuss the hard issues. I'll use these communication skills to harness the collective brain trust, inspire the staff, and together we will develop ideas and opportunities for the Mayor and City Commission.

Serving in the Army Corps of Engineers for over 26 years I have honed my leadership and staff management skills; which are so critical in developing a creative and productive staff capable of achieving the unexpected. As I did in my previous position at U.S. Forces Japan; my team was required to handle the politically challenging issues around U.S. Marine Corps stationing in Okinawa. Working specifically behind the scenes, we resolved tensions at the senior staff levels between the U.S. and Japanese Governments. These actions brought both parties back to the table after 18 months of gridlock and most importantly, the Japanese government funding and constructing facilities for U.S. forces in Okinawa again.

My time in the service has provided unique opportunities in managing large budgets, community planning, and consensus building. I have always had two or more bosses and therefore mastered the art of resolving conflicting interests, developing long and short range plans, and then executing them.

I recognize that my qualifications are not a one for one match for those advertised for this position; I ask that you look at my record, contact my references, and learn that my capabilities and experience provide that matchup. I look forward to hearing from you, as I am the right person to be the City Manager of Bunnell.

Sincerely,



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REFERENCES:

Professional:

Major General, Robert M. Dyess, Jr.; Mentor
Deputy Chief of Staff, G8, Headquarters U.S. Army
robert.m.dyess.mil@mail.mil; 703-339-1395

George Karnitis; Mentor
Realtor / Property Manager
georgekarnitis1@gmail.com;

Brigadier General W. Blake Crowe; Mentor
Commander Marine Forces Command
crowe.blake.w@gmail.com; 757-323-5489.

Sue Goodyear; Mentor
U.S. Army Material Command
susan.j.goodyear.civ@mail.mil; 256-450-7659;

COL (Retired) Patrick T. Stackpole; Mentor
Business Development at Lockheed Martin
pat506stackpole@gmail.com; 703-982-1783 or 703-470-4517

Personal:

Ken Newby; Mentor / Friend
Owner SafeTech Consulting Group
ken@safetech.ca; 780-819-7339

John "Rob" Ligon; Neighbor / Friend
johnrligon@gmail.com; 678-364-0712

Darrell Sellers; Neighbor / Friend
darrellsellers@live.com; 404-307-2539

"It's always cheaper to do it right the first time!"

OVERVIEW OF SKILLS & KNOWLEDGE

- Expert staff manager and developer
- Public speaking and consensus builder
- Skilled at conflict management/resolution
- Financial manager / programmer
- Positive, trained and tested leader
- Team builder and role model

“I give Glen the toughest missions because I can count on Glen to deliver results where others may falter. There are some who believe they can “will” things to happen, Glen is one of the few who can!”
- Major General Edward C. Cardon, 2004

Financial Management:

- Led U.S. and Japanese Government working groups which manage over \$1 billion in Japanese funded construction annually.
- Personally managed budgets and programs ranging from \$5 million to over \$200 million.
- Fiscally responsible with budgets and actively find / leverage alternate funding sources.

Leadership:

- 26 years of leadership experience in varying positions of increasing authority.
- Led a staff of 9 department heads with over 1200 subordinate full time employees.
- Live my father’s legacy “...it is always cheaper to do it right the first time!”

Strategic Planning and Communications:

- Developed the Army’s seven year Engineer force structure plan; which increased the number of full time engineers by over 9000 and stationed them throughout the world to support the Army’s needs for the next 20 years.
- Positively train and develop staffs, who develop effective networks, which accomplishes goals in stride that others only aspire to.
- Led quarterly and monthly U.S. / Japanese international negotiations meetings, ensuring that publicly all matters are addressed; while behind the scenes resolving the tough issues.

“Glen masterfully set the conditions that fostered trust between all services, directly contributing to successful bi-lateral agreements; which improved the operational capabilities and quality of life for U.S. service members in Japan.”
- Brigadier General William B. Crowe, 2011

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RECENT EMPLOYMENT HISTORY

Current - President and Owner of Property Magic, LLC

Analyze real-estate for investment, purchase, renovate and rent out properties.

Relevant Achievements:

- Acquired renovated and rented 6 properties within 12 months.
- Houses generate a positive cash flow of over \$3700 a month including all expenses.
- Acquired and renovating a house original built in 1850, working within the National and Local Historical Society Guidelines as well as local codes.

December 2009 – June 2011; Facilities Branch Chief, Headquarters, U.S. Force Japan

Responsible for the U.S. Alliance interface and negotiations with the Government of Japan, managing facilities, real-estate, and support requirements for all four U.S. Services on 85 installations supporting over 102,000 Service members and their families. This requires advising the Commanders and Staff of all U.S. Forces in Japan, the U.S. Embassy, Department of State and the Office of the Secretary of Defense on initiatives and efforts which support the Defense Posture and U.S. Government funding requirements in Japan.

Relevant Achievements:

- Subordinate Branch was recognized by the Office of the Secretary of Defense, Installations and Environment, for excellence in setting the conditions for success in the Pacific.
- Negotiated with the Government of Japan to construct 700 new homes, build ammo bunkers, and a new port facility for the U.S. Navy; which consolidated Navy operations, saved the U.S. taxpayer over \$1 billion while improving the quality of life for the Japanese.
- Led the negotiations with the Government of Japanese on U.S. Marine stationing in Okinawa; engaging at all levels of the Japanese Government; working directly with the U.S. Embassy and all four U.S. Services to the first Okinawa alliance working group in over 18 months. This set the stage to re-start an \$8 billion Japanese funded construction program designed to resolve political tension in Okinawa.

“Glen Adams has always set the standard for personal integrity, professionalism and drive to accomplish the missions...”
- Mr. Ed Robillard, 2009

June 2006 – Dec. 2009; Engineer Force Manager, U.S. Army Forces Command, Atl., GA

Responsible for managing all active Engineer units in the Army; work directly with the Army and Service Staff Components, Combatant Commands, and Maneuver Commanders to ensure the Army’s Engineer structure is capable of supporting all current and future requirements.

Relevant Achievements:

- Developed and coordinated the seven year strategic engineer structure plan for the U.S. Army Forces Command (FORSCOM); which added over 9,000 Engineer Soldiers to the Army. This included funds for stationing and equipping 13 new organizations.
- Led an Army wide weekly conference call; recognized across the Army’s leadership as the “Voice of FORSCOM” for taking ownership of all Engineer matters and resolving them.

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“Glen is a dynamic, caring officer, who provides great counsel to his commander and always represents him well.

- Brigadier General Brian R. Layer, 2006

July 2004 - June 2006; Chief of Staff, 92nd Engineer Battalion, Ft. Stewart, GA

Responsible for the mentoring, training and development of 9 department heads, integration of five construction companies into the battalion; growing it from 791 Soldiers to over 1200 while deployed. Responsible for supporting all military construction throughout Baghdad, which included the design, procurement of materials, construction, quality control, and delivery.

Relevant Achievements:

- Developed the train up plan, operating procedures, and deployment of the battalion to Baghdad Iraq in which we constructed over 200 major construction projects to standard within a year and redeployed the battalion without a single fatality.
- Developed the system that maintained accountability of over \$60 million worth of equipment which document less than .0001% in equipment loss through a year deployment to combat.
- Ensured the maintenance of over 700 vehicles at an average readiness rate of over 87% in combat, when the average was 65%. This ensured battalion was capable of executing all missions when required.

August 2003 - July 2004; Supply and Budget Officer, 4th Brigade, Ft Stewart, GA

Responsible for the supply and budget of the activation of the Army's first modular Brigade, with over 2500 Soldiers, an \$8 million operational budget and a \$5 million organization budget.

Relevant Achievements:

- Organized and oversaw the brigade's modular coordination cell which focused the Army to properly design the brigade as well as provide facilities to work out of on Fort Stewart.
- Coordinated for, and equipped the activation of three new battalions and ten new companies which included receiving over \$125 million worth of equipment and the reception of 2500 Soldiers in just 6 months to ensure the brigade could properly train up and deploy.

“Glen built the equivalent of three cities from which over 20,000 V Corps and 3rd Infantry Division Soldiers lived, staged and deployed from. The Deputy Commanding General of the 101st Airborne Division personally recognized him for establishing an 8,000 Soldier airfield.

- LTC Joseph “JT” Hand, 2003

August 2002 - August 2003; Construction Officer, Coalition Forces, Kuwait

Responsible for planning, programming, synchronizing and managing Joint Forces construction projects in support of operation Enduring Freedom and Iraqi Freedom. Manage the programmed construction of a \$30 million Central Command Headquarters in Qatar and a \$15 million V Corps lodgment facility in Kuwait.

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Relevant Achievements:

- Developed facilities and support requirements for 20,000 soldiers to live and train while preparing for combat operations into Iraq which provided utilities, 16 temporary dining facilities, 200 shower trailers, 900 latrines, security perimeters, roads and 3 airfields.
- Developed and coordinated the employment of the inland petroleum distribution system which provided fuel directly from the Kuwaiti Government pipelines to U.S. fuel points. Followed by a permanent pipeline which the Kuwaiti Government installed to the Iraqi border which provides fuel to the U.S. in Iraq. This was for free for 5 years of our operations in Iraq.
- Developed and coordinated permanent facilities constructed to replace leased facilities at Camp Udairi Kuwait, which was approved by congress and saved \$25 million a year or \$200 million over the last eight years while supporting rotational forces in and out of Iraq.

“Glen is the single officer under me that has had the greatest impact on our mission, a sentiment echoed by four senior service commanders I rate. He is a skilled leader that takes the “bull by the horns” and gets the difficult missions done.”

- Colonel Daniel G. Daily, 2002

EDUCATION

- 2011 - 9 credit hours towards a Masters in Supply Chain Management, at Clayton State University
- 2006 - U.S. Army Force Management School, “How the Army Runs,” Fort Belvoir, Virginia
- 2003 - U.S. Army Command and General Staff College, Fort Leavenworth, Kansas
- 1998 - Civil Affairs, Psychological Operations, and Regional Studies Course, John F. Kennedy Special Warfare Center and School
- 1997 - U.S. Army Combined Arms Services Staff School
- 1994 - Engineer Officer Advance Course, U.S. Army Engineer School
- 1990 - Engineer Officer Basic, U.S. Army Engineer School
- 1989 - Bachelor of Arts in Psychology and General Studies, Washington State University

CERTIFICATES OF TRAINING

- 2001 - Ground Safety Management Course, U.S. Army Safety Center
- 2001 - OSHA Compliance Management Course and Ground Safety Management Course, Alamo Safety Organization
- 2001 - Department of the Army, Leadership Education and Development Course
- 2001 - Contracting Officers Representative Course, U.S. Army Logistics Management College
- 2000 - Job Order Contracting Course, U.S. Army Corps of Engineers

SALARY REQUIREMENTS

My salary requirements are: an annual compensation of \$80,000, transportation and communication stipends, participation in the standard retirement program, and funds towards moving expenses. I am a retired military officer; so instead of participating in your medical and dental program I would prefer a stipend to offset my costs for the same.