



Flagler County Board of County Commissioners Meeting Agenda

April 4, 2022 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. Pledge to the Flag and Moment of Silence
2. Additions, Deletions and Modifications to the Agenda
3. Announcements by the Chair
4. Recognitions, Proclamations and Presentations:
 - 4a) Recognitions: None
 - 4b) Proclamations:
 - 1) **National Healthcare Decisions Month – April 2022** (*Requested by Tammy Horn, Professional Liaison, Haven*)
 - 2) **Water Conservation Month – April 2021** (*Requested by Gretchen Smith, Communications Manager, St. Johns River Water Management District*)
 - 3) **Fair Housing Month – April 2022** (*Requested by Devrie Paradowski, Flagler County Housing Program Coordinator and Chynequa King, Assistant Health and Human Services Director*)
 - 4c) **Presentations: State Housing Initiatives Partnership (SHIP) 3 Year Plan** (*Presented by Devrie Paradowski, Flagler County Housing Program Coordinator and Chynequa King, Assistant Health and Human Services Director*)
5. Community and Board Comments:
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. Consent: Constitutional Officers:
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Revenue Collected for February 2022
 - 2) Disbursement Report for Week Ending March 11, 2022
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) March 21, 2022 Workshop

7. Consent: BOCC Departments:

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency – Hurricane Matthew:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricane Matthew. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Consideration to Add 1.0 FTE Coastal Engineering Administrator Position to the FY 2021-22 Budget:** Request the Board approve the addition of 1.0 FTE Coastal Engineering Administrator position. *(Requested by Faith Alkhatib, County Engineer and Pam Wu, Human Resources Director)*
- 7-c) Consideration of Appointment of Flagler County E911 Coordinator:** Request the Board approve the appointment of Mr. Jorge Salinas, Deputy County Administrator, as Flagler County's E911 Coordinator. *(Requested by Administration)*
- 7-d) Consideration of a Grant Application to the State of Florida 911 Board for the E911 State Grant to Include Geographic Information Systems (GIS) VEP Validator and MSAG Generator Cloud Based Software:** Request the Board approve and authorize the Chair to execute the grant applications to the State of Florida 911 Board and authorize the County Administrator to execute the grant agreements, if awarded, as approved to form by the County Attorney as well as any budget transfers and all other documents associated with the implementation and closeout of the grant. *(Requested by Jorge Salinas, Deputy County Administrator)*
- 7-e) Approval of a Resolution Accepting the 2023-2025 Local Housing Assistance Plan (LHAP) Housing Incentive Strategies and Authorization to Submit to the Florida Housing Finance Corporation:** Request the Board approve the Resolution accepting the Local Housing Assistance Plan, Housing Incentive Strategies and authorize the submission to the Florida Housing Finance Corporation and to Florida Housing Coalition. *(Requested by Chynequa King, Assistant Health and Human Services Director)*
- 7-f) Authorization for Staff Submittal of Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant Application in the Amount of up to \$75,000 for Update of Comprehensive Plan and Economic Development Element:** Request the Board authorize staff to submit a DEO Community Planning Technical Assistance Grant Application for the update to the Comprehensive Plan and Economic Development Element. *(Requested by Adam Mengel, Growth Management Director)*
- 7-g) State Emergency Management Preparedness and Assistance Grant (EMPA) Signature Authority:** Request the Board approve the Signature Authority Resolution. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-h) Homeland Security Grant Program (HSGP) Signature Authority:** Request the Board approve the Signature Authority Resolution. *(Requested by Jonathan Lord, Emergency Management Director)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

- 8-a) Consideration of Second Amendment to an Agreement for the Marineland Acres Drainage and Roadway Improvement Project Between Flagler County and Besch and Smith Civil Group, Inc. for New Driveway Aprons and Storm Drainage System Additions, the Modification of Proposed Potable Water Facilities, and Reduced Vehicle Traffic Speed Limit Sign Placement in the Amount of \$207,805.08:** Request

the Board approve and authorize the Chair to execute the Second Amendment to a Contract Agreement between Flagler County and Besch and Smith Civil Group, Inc., The Contract Amendment will add the construction activities necessary to for New Driveway Aprons and Storm Drainage System Additions, the Modification of Proposed Potable Water Facilities, and Reduced Vehicle Traffic Speed Limit Sign Placement in the Amount of \$207,805.08. *(Requested by Faith Alkhatib, County Engineer)*

9. Public Hearings: None

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not of the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.

**A PROCLAMATION OF THE
FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
PROCLAIMING APRIL 2022 AS
“NATIONAL HEALTHCARE DECISIONS MONTH” IN FLAGLER COUNTY**

WHEREAS, National Healthcare Decisions Day is recognized across our nation on April 16, 2022 to raise public awareness of the need to plan ahead for health-care decisions, especially those related to end of life care and medical decision-making when patients are unable to speak for themselves, and to encourage the specific use of advanced directives to communicate these important health care decisions; and

WHEREAS, many Flagler County Florida residents have not yet prepared for health-care decisions in times of crisis or at end of life, nor had important conversations with their families and their healthcare providers and documented those decisions; and

WHEREAS, it is likely a significant reason for these low percentages is that there is both a lack of awareness and an uncertainty in the public about Advanced Directives; and

WHEREAS, one of the goals of Healthcare Decisions Day is to raise awareness and provide clear and consistent information to the public about advanced directives, as well as to encourage medical professionals and lawyers to volunteer their time and efforts to improve public knowledge and increase the number of citizens with advanced directives; and

WHEREAS, Haven Hospice endorses this event and is committed to educating the public during the month of April to stress the importance of discussing health care choices and executing advanced directives to make their wishes known.

NOW THEREFORE, BE IT PROCLAIMED BY THE FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS that they hereby proclaim, “**April 2022 as National Healthcare Decisions Month**” and encourage all citizens to increase their understanding and awareness of care at the end of life and to observe this month with appropriate activities and programs.

Adopted this 4th day of April 2022.

Attest:

**Flagler County Board of
County Commissioners**

Tom Bexley, Clerk of the Circuit
Court and Comptroller

Joseph F. Mullins, Chair

**A PROCLAMATION OF THE
FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
DESIGNATING APRIL 2022 AS
“WATER CONSERVATION MONTH” IN FLAGLER COUNTY**

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, clean and sustainable water resources are vital to Florida's environment, economy and quality of life; and

WHEREAS, more than 90 percent of Florida's drinking water is supplied by underlying aquifers and our quality of life and the economy depend upon a reliable, clean and available supply of water and a healthy environment; and

WHEREAS, The State of Florida, the St. Johns River Water Management District, and Flagler County are working together to increase awareness about the importance of water conservation and to increase their efforts to conserve water; and

WHEREAS, all water users including residential, commercial, industrial, agricultural, institutional, hospitality, private citizens and others can make positive contributions to reduce water use and protect Florida's water resources; and

WHEREAS, the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources.

NOW, THEREFORE, THE FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS do hereby proclaim the month of **April 2022** as “**Water Conservation Month**” in Flagler County and call upon the citizens and businesses of Flagler County to help protect this precious resource by practicing water saving measures and become more aware of the need to conserve water.

Adopted this 4th day of April, 2022.

ATTEST:

FLAGLER COUNTY BOARD
OF COMMISSIONERS

Tom Bexley, Clerk of the
Circuit Court and Comptroller

Joseph F. Mullins
Chair

**A PROCLAMATION OF THE
FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
PROCLAIMING APRIL 2022 AS
“FAIR HOUSING MONTH” IN FLAGLER COUNTY, FLORIDA.**

WHEREAS, April 11th 2022, marks the 54th anniversary of the passage of the Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing for all who live in the United States of America; and

WHEREAS, The Fair Housing Act prohibits discrimination based on race, color, religion, sex, familial status, handicap and national origin, and encourages fair housing opportunities for all; and

WHEREAS, the provision of fair housing opportunities for all Flagler County citizens is vital to the economic stability, community health, and well-being of all citizens and communities in Flagler County; and

WHEREAS, the Fair Housing Amendments Act of 1988 seeks to provide equal housing opportunities, to affirmatively further housing choices, to eliminate legal barriers to equal housing and to emphasize equal housing as a fundamental human right for all; and

WHEREAS, Flagler County, Florida fully supports the intent and purpose of the Federal Fair Housing Act and follows policies and practices to achieve its goal.

NOW THEREFORE, BE IT PROCLAIMED BY THE FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS that they hereby proclaim April 2022 as “**Fair Housing Month**” in Flagler County, Florida, to establish Flagler County as an inclusive community committed to fair housing and to promote appropriate activities by private and public entities intended to provide or advocate for equal housing opportunities for all residents and prospective residents of Flagler County, Florida.

Adopted this 4th day of April, 2022.

Attest:

Flagler County Board of County Commissioners

Tom Bexley, Clerk of the
Circuit Court and Comptroller

Joseph F. Mullins
Chair



STATE HOUSING INITIATIVES PARTNERSHIP (SHIP)

3 Year Plan



Income

Meet the housing needs of the very low to moderate income households

One



Housing Supply

Expand the production of and preserve affordable housing

Two



Comprehensive Plan

Further the Housing Element of the Comprehensive Plan

Three

Down Payment Loans

Over 550 down payment loans



Home Replacements, Rehabilitation and Repair

50 home replacements
120 home rehabilitations

Homeowner Education and Credit Counseling



Rent and Mortgage

Disaster Assistance

50 insurance deductibles during Matthew and
Irma



Foreclosure Prevention Counseling

Study by Regional Economic Consulting Group: 40% ROI

Past 3 Calendar Years



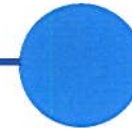
2020

- 20 New Homeowners
- 25 COVID-Impacted Residents
- Partnership with Flagler Cares for 131 residents
- 3 Foreclosure preventions
- 4 Homelessness Preventions
- 1 Dorian Disaster assistance
- Initiated construction to harden 9 homes (HLMP)



2021

- **FUNDS were Vetoed!**
- Closed on 4 homes
- Closed the HLMP program (hardened 9 homes)
- AHAC provided input into the county's Affordable Housing Ordinance



2022

- Completed Inspections, work write-ups and Invitation to Bid for 8 whole homeowner occupied rehabilitations
- AHAC incentives Report
- Working on LHAP



LOCAL HOUSING ASSISTANCE PLAN



COMPLIANCE

- Construction
- Homeownership
- Income



CAPACITY

- Housing Division
- External agencies
- Funding



COMMUNITY NEEDS

- 82% SF Homes
- 40% Homes 20 yr old
- 40% Cost Burden
- 30% >65 years old



CHANGE COSTS

- Lien Terms
- Technology
- Staff
- Consultancy

LOCAL HOUSING ASSISTANCE PLAN



Down Payment



Rehab



**Roof
Replacement**



**Rental
Development**

REPORT OF REVENUE COLLECTED
 From the Courts to the Board of County Commissioners
 For the Month of February, 2022
 TRAFFIC, COUNTY AND CIRCUIT COURT REVENUE DEPOSITED TO:

		<u>Check #</u>
Board of County Commissioners		
Automation (Gen)	3,464.58	0
Drivers Ed Trust Fund (Gen)	1,791.76	0
Law Enforcement Education (Gen)	399.10	76616
Surcharge for Animal Control	-	0
Pioneer Credit Recovery	-	0
Court Facilities	11,431.75	76611
Alcohol & Drug Abuse	212.16	76610
Legal Aid	1,637.45	76619
Law Library	1,646.33	76618
Court Innovations	1,642.23	76612
Juvenile Diversion	1,647.95	76617
Criminal Prevention	2,537.40	76614
Domestic Violence Trust Fund	697.19	76615
Teen Court	1,332.63	76620
Clerk of Court:		
Court General Fund	146,833.90	
Flagler County Sheriffs Office	2,093.56	76621
FL Dept of Economic Opportunity	20.00	0
FL Dept of Labor and Employment Security	-	76609
City of Bunnell	1,450.29	76606
City of Flagler Beach	713.75	76607
City of Palm Coast	4,560.93	76608
Filing Fees & Court Costs	55,028.88	EFT*
Indigent Criminal Defense TF	4,046.83	
Child Welfare Training TF	155.00	
Displaced Homemaker TF		
Domestic Violence TF	1,705.00	
State General Revenue Fund	9,057.50	
State Courts Revenue TF	23,786.00	
Court Education TF	1,029.00	
Dept of Financial Svcs Admin TF	717.00	
Clerks of the Court TF	-	
Ch 2008-111, Laws of FL	14,532.55	
DOR - Child Support Fees	393.29	EFT*
Non IV-D, SDU Cases	393.29	

REPORT OF REVENUE COLLECTED
 From the Courts to the Board of County Commissioners
 For the Month of February, 2022
 TRAFFIC, COUNTY AND CIRCUIT COURT REVENUE DEPOSITED TO:

Motor Vehicles & Vessels		19,582.77	EFT*
Emergency Medical Services TF	3,503.63		
CRIMES COMPENSATION TF	211.14		
Dept of Health EMS TF			
State Courts Revenue TF	2,872.38		
Child Welfare Training TF	349.31		
HSMV Motor Vehicle License TF	2,618.00		
State General Revenue Fund	5,032.32		
DOH Administrative TF	-		
Brain and Spinal Cord Injury TF	1,376.62		
State Agency Law Enf Radio System TF	805.26		
State Attorneys Revenue TF	1,187.28		
Public Defenders Revenue TF	595.42		
Juvenile Welfare Training TF	349.39		
Additional Court Cost Clearing TF	333.09		
Epilepsy Services TF	25.00		
Nongame Wildlife TF	323.93		
Marine Resources Conservation TF	-		
Red Light Camera		-	EFT*
State General Revenue Fund	-		
Dept of Health Administrative TF	-		
Brain and Spinal Cord Injury TF	-		
Natural Resources & Conservation		-	
State Game TF	-		
Vital Statistics, Public Health, Tobacco		355.69	EFT*
Department of Health	185.69		
Solid Waste Mgmt TF	50.00		
Department of Education	120.00		
Crimes & Criminal Procedures		-	EFT*
State General Revenue Fund	-		
Crimes Compensation TF	-		
Additional Court Costs		18,702.10	EFT*
Crimes Compensation TF	9,551.03		
Emergency Medical Services TF	118.12		
FDLE Operating TF	189.41		
Brain and Spinal Cord Injury TF	302.31		
Domestic Violence TF	600.33		
Rape Crisis Program TF	936.98		
DCF Grants & Donations TF	329.53		
Dept of Financial Services	-		
Fish & Wildlife Operating TF	-		
HSMV Motor Vehicle License TF	400.00		
FDLE Investigative Support TF	-		
DOT State Transportation TF	-		
State Attorneys Revenue TF	6,274.39		

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Item 6a(2)

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
03/09/2022	121557	FLAGLER CO BCC POOLED CASH FUNDS	WTO22-080	136.87		TO FUND OCT-DEC 2021 BANK ANALYSIS CHRGS/EARNING
				136.87		
03/11/2022	121558	PFM ASSET MANAGEMENT LLC	13107412	98.78		INVESTMENT ADVISORY SRVCS 01/01/2022 - 01/31/2022
				98.78		
03/09/2022	196347	FCBCC GROUP BENEFITS (P/R)	20220311	14,302.79		PAYROLL SUMMARY
				14,302.79		
03/09/2022	196348	FCBCC GROUP BENEFITS FLEX PLAN	20220311	1,721.17		PAYROLL SUMMARY
				1,721.17		
03/09/2022	196349	FLAGLER COUNTY COCC (P/R)	20220311	14.00		PAYROLL SUMMARY
				14.00		
03/09/2022	196350	UNITED WAY OF VOLUSIA-FLAGLER, INC	20220311	1.00		PAYROLL SUMMARY
				1.00		
03/11/2022	196352	STATE OF FLORIDA	06/18/18	6.45	G	REF:VOID CK#179975-MILEGE REIMB-F.S.717 UNCLMD PROP
			06/18/18	4.12		REF:VOID CK#179975-MILEAG REIMB-F.S.717 UNCLMD PROP
			107427	10.00		REF:VOID CK#179974-PARKS REFND-F.S.717 UNCLMD PROP
			108451	100.00		REF:VOID CK#179772-PARKS REFND-F.S.717 UNCLMD PROP
			109646	0.33		REF:VOID CK#178513-PARKS REFND-F.S.717 UNCLMD PROP
			109646-1	4.67		REF:VOID CK#178513-PARKS REFND-F.S.717 UNCLMD PROP
			109803	30.00		REF:VOID CK#180023-PARKS REFND-F.S.717 UNCLMD PROP
			109842	105.00		REF:VOID CK#179491-PARKS REFND-F.S.717 UNCLMD PROP
			109852	100.00		REF:VOID CK#185090-PARKS REFND-F.S.717 UNCLMD PROP
			109895	20.00		REF:VOID CK#179620-PARKS REFND-F.S.717 UNCLMD PROP
			109981	80.00		REF:VOID CK#180457-PARKS REFND-F.S.717 UNCLMD PROP
			109986	20.00		REF:VOID CK#180474-PARKS REFND-F.S.717 UNCLMD PROP
			110147	100.00		REF:VOID CK#181008-PARKS REFND-F.S.717 UNCLMD PROP
			110445	40.00		REF:VOID CK#185153-PARKS REFND-F.S.717 UNCLMD PROP
			110620	100.00		REF:VOID CK#184057-PARKS REFND-F.S.717 UNCLMD PROP

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
03/11/2022	196352	STATE OF FLORIDA	110661	100.00		REF:VOID CK#184054-PARKS REFND-F.S.717 UNCLMD PROP
			110701	100.00		REF:VOID CK#185168-PARKS REFND-F.S.717 UNCLMD PROP
			1599	1,000.00	G	REF:VOID CK#184765-CARES ACT-F.S.717 UNCLMD PROP
			1909	1,000.00	G	REF:VOID CK#186176-CARES ACT-F.S.717 UNCLMD PROP
			20759-27797	61.97		REF:VOID CK#181147-UTIL. REFND-F.S.717 UNCLMD PROP
			22685-25927	96.76		REF:VOID CK#182072-UTIL. REFND-F.S.717 UNCLMD PROP
			22695-14041	9.31		REF:VOID CK#181056-UTIL. REFND-F.S.717 UNCLMD PROP
			22857-12947	53.97		REF:VOID CK#184996-UTIL. REFND-F.S.717 UNCLMD PROP
			23291-29745	52.56		REF:VOID CK#184997-UTIL. REFND-F.S.717 UNCLMD PROP
			23485-27245	299.03		REF:VOID CK#181311-UTIL. REFND-F.S.717 UNCLMD PROP
			3676	1,000.00	G	REF:VOID CK#185396-CARES ACT-F.S.717 UNCLMD PROP
			414	1,000.00	G	REF:VOID CK#187982-CARES ACT-F.S.717 UNCLMD PROP
			5251	1,000.00	G	REF:VOID CK#187308-CARES ACT-F.S.717 UNCLMD PROP
			6587609.1	89.63		REF:VOID CK#179842-AMBLNC REFND-F.S.717 UNCLMD PROP
			967	1,000.00	G	REF:VOID CK#186808-CARES ACT-F.S.717 UNCLMD PROP
			D.LYDON 2020	160.00		REF:VOID CK#179453-CVSOA CONF.-F.S.717 UNCLMD PROP
			D.LYDON 2020	40.00		REF:VOID CK#179453-CVSOA MBRSHF-FS.717 UNCLMD PROP
			E.F.FEEBLES 20	160.00		REF:VOID CK#179453-CVSOA CONF.-F.S.717 UNCLMD PROP
			E.F.FEEBLES 20	40.00		REF:VOID CK#179453-CVSOA MBRSHF-FS.717 UNCLMD PROP
			PPP POW-WOW 20	800.00		REF:VOID CK#178888-PPP POW WOW-FS717 UNCLMD PROP
			R285	200.00		REF:VOID CK#188173-PARKS REFND-F.S.717 UNCLMD PROP
			R319	200.00		REF:VOID CK#188141-PARKS REFND-F.S.717 UNCLMD PROP
			REIMB:12/27/17	12.58		REF:VOID CK#179982-PAINT REIMB.F.S.717 UNCLMD PROP
				9,196.38		
03/11/2022	196353	AMANDA HARMON	107569	9.35		PARKS FEE REFUND-107569 PPP-CAMP SITE-MOODY4
			107569	0.65		PARKS SLSTX REFUND-107569 PPP-CAMP SITE-MOODY4
				10.00		

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
03/11/2022	196354	ANGEL DECKER	110712	100.00		PARKS DEPOSIT RFND-100712 BAY DRIVE PAVILION
				100.00		
03/11/2022	196355	APRIL MCCABE	5121	1,000.00	G	CARES ACT GRANT FY20-IND MAX
				1,000.00		
03/11/2022	196356	BARBARA MEYERS	6147111.1	50.00		AMBULANCE REFUND 07/22/18 6147111.1, B.MEYERS
				50.00		
03/11/2022	196357	BERTINA TALLAKSEN	4210	908.00	G	CARES ACT GRANT FY20-IND PARTIAL
				908.00		
03/11/2022	196358	BRITTANY DOWDLE	R141	200.00		PARKS DEPOSIT REFUND-R141 PPP COTTAGE 1
			R141	245.54		PARKS FEE REFUND-R141 PPP COTTAGE 1
			R141	29.46		PARKS SLS TAX REFUND-R141 PPP COTTAGE 1
				475.00		
03/11/2022	196359	DOUGHTY, IAN	16787-27275-1	144.51		UTIL CREDIT BAL REFUND ACCT#16787-27275
				144.51		
03/11/2022	196360	DUSTIN BYRAM	110887	18.69		PARKS FEE REFUND-110887 PPP CAMPSITE MOODY CUT
			110887	1.31		PARKS SLSTX REFUND-110887 PPP CAMPSITE MOODY CUT
				20.00		
03/11/2022	196361	FLAGLER AUDOBON SOCIETY	107173	100.00		PARKS DEPOSIT RFND-107173 PRINCESS PLACE PAVILION
				100.00		
03/11/2022	196362	FLAGLER SURF	WEB CAM MTCE 20	627.00		WEB CAM MTCE, 10/1-9/30/20 104 S 4TH ST, FLAGLER BCH
			WEB CAM OCT-MAR20	539.88		WEB CAM, 10/01/19-03/31/20 104 S 4TH ST, FLAGLER BCH
				1,166.88		
03/11/2022	196363	HALL'S WAY LLC	2020-06 3B	71.44		HMK-JUNE 2020
				71.44		
03/11/2022	196364	JAMES WULCHAK	109911	125.00		PARKS FEE REFUND-109911 BULL CREEK FISH CAMP
			109911	15.00		PARKS SLSTX REFUND-109911 BULL CREEK FISH CAMP
			110131	125.00		PARKS FEE REFUND-110131 BULL CREEK FISH CAMP

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
03/11/2022	196364	JAMES WULCHAK	110131	15.00		PARKS SLSTX REFUND-110131 BULL CREEK FISH CAMP
				280.00		
03/11/2022	196365	LOGAN YOST	1857	1,000.00	G	CARES ACT GRANT FY20-IND MAX
				1,000.00		
03/11/2022	196366	MELISSA DEBIASSE	110736	18.69		PARKS FEE REFUND-110736 PP CAMP SITE
			110736	1.31		PARKS SLSTX REFUND-110736 PP CAMP SITE
				20.00		
03/11/2022	196367	PAMELA O'NEAL	110911	100.00		PARKS DEPOSIT RFND-110911 HERSCHEL KING PAV.
				100.00		
03/11/2022	196368	ROZITA POPOSKA	3698	1,000.00	G	CARES ACT GRANT FY20-IND MAX
				1,000.00		
03/11/2022	196369	TAMIKA WHITAKER	109082	100.00		PARKS DEPOSIT RFND-109082 HAMMOCK CC
				100.00		
03/11/2022	196370	VOLUSIA / FLAGLER CHAPTER FGFOA	E.BROWER 01/20	15.00		SEMINAR REGIS:E.J.BROWER, 1/24/20,DAYTONA BEACH
			EICHINGER 01/20	15.00		SEMINAR REGIS:B.EICHINGER 1/24/20,DAYTONA BEACH
			L.MARTIN 01/20	15.00		SEMINAR REGIS:L.MARTIN, 1/24/20,DAYTONA BEACH
				45.00		
03/11/2022	196371	PAMELA WU	08/13/20	107.64		MILEAGE REIMB:FPELRA TRNG MODULE#3,ORLANDO,8/13&14
				107.64		
03/11/2022	196372	ADAMS HOME OF NORTHWEST	20483-29799	5.29		UTIL CREDIT BAL REFUND ACCT# 20483-29799
				5.29		
03/11/2022	196373	ASHMAN, DAVID & MARIAN FEDER	15183-25415	0.45		UTIL CREDIT BAL REFUND ACCT# 15183-25415
				0.45		
03/11/2022	196374	BELCHER, JAMES AND MARY	15431-25579	5.99		UTIL CREDIT BAL REFUND ACCT# 15431-25579
				5.99		
03/11/2022	196375	BOND JR, STANLEY C	15291-25473	54.96		UTIL CREDIT BAL REFUND ACCT# 15291-25473
				54.96		

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03/11/2022	196376	BRITTAIN, CHARLES & LINDA	19185-31363	6.00		UTIL CREDIT BAL REFUND ACCT# 19185-31363
				6.00		
03/11/2022	196377	CALANDRA, MICHAEL	23783-31867	0.50		UTIL CREDIT BAL REFUND ACCT# 23783-31867
				0.50		
03/11/2022	196378	CASTENHEIRA, JOHN & NICOLE	14923-25237	5.54		UTIL CREDIT BAL REFUND ACCT# 14923-25237
				5.54		
03/11/2022	196379	COMMONWEALTH TRUST SERVICES	23147-31545	4.69		UTIL CREDIT BAL REFUND ACCT# 23147-31545
				4.69		
03/11/2022	196380	COSTENTINO, JOSEPH & JULIA	15355-25537	0.45		UTIL CREDIT BAL REFUND ACCT# 15355-25537
				0.45		
03/11/2022	196381	CULVER,DAVID & LINDA MCMILLAN	14897-25209	155.36		UTIL CREDIT BAL REFUND ACCT# 14897-25209
				155.36		
03/11/2022	196382	DALL DANIEL SOBISCA	15511-25539	5.50		UTIL CREDIT BAL REFUND ACCT# 15511-25539
				5.50		
03/11/2022	196383	DONLAN, MARK	21289-30337	1.91		UTIL CREDIT BAL REFUND ACCT# 21289-30337
				1.91		
03/11/2022	196384	DOWDY, SIOBHAN & DAVID	22481-31251	0.59		UTIL CREDIT BAL REFUND ACCT# 22481-31251
				0.59		
03/11/2022	196385	FALLON JOEL R & LYNN	20553-29867	0.54		UTIL CREDIT BAL REFUND ACCT# 20553-29867
				0.54		
03/11/2022	196386	FAVRE, PASCAL	18151-28257	40.08		UTIL CREDIT BAL REFUND ACCT# 18151-28257
				40.08		
03/11/2022	196387	FERGUSON, ROBERT & CHERYL	23791-31875	3.31		UTIL CREDIT BAL REFUND ACCT# 23791-31875
				3.31		
03/11/2022	196388	FERRENA, DAN & EDITH	15169-25401	55.41		UTIL CREDIT BAL REFUND ACCT# 15169-25401
				55.41		
03/11/2022	196389	GALLERY HOMES OF DELAND	18515-29639	10.38		UTIL CREDIT BAL REFUND ACCT# 18515-29639

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Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
				10.38		
03/11/2022	196390	HANNA, DAVID	22835-31459	242.80		UTIL CREDIT BAL REFUND ACCT# 22835-31459
				242.80		
03/11/2022	196391	HAYDOK, JANET	15587-25673	107.69		UTIL CREDIT BAL REFUND ACCT# 15587-25673
				107.69		
03/11/2022	196392	HERBERT, CAROLYN	22923-31421	2.59		UTIL CREDIT BAL REFUND ACCT# 22923-31421
				2.59		
03/11/2022	196393	HOLMES, ABBY	22909-31393	0.10		UTIL CREDIT BAL REFUND ACCT# 22909-31393
				0.10		
03/11/2022	196394	HONAHAN KIRSTEN & JOSEPH	20535-29849	0.54		UTIL CREDIT BAL REFUND ACCT# 20535-29849
				0.54		
03/11/2022	196395	HUNTER JR , KEVIN S	20861-30009	5.95		UTIL CREDIT BAL REFUND ACCT# 20861-30009
				5.95		
03/11/2022	196396	ICI HOMES	16813-29701	53.51		UTIL CREDIT BAL REFUND ACCT# 16813-29701
			16821-29699	53.51		UTIL CREDIT BAL REFUND ACCT# 16821-29699
				107.02		
03/11/2022	196397	INTERVEST AT PLANTATION BAY	15575-25661	3.07		UTIL CREDIT BAL REFUND ACCT# 15575-25661
				3.07		
03/11/2022	196398	INTERVEST AT PLANTATION BAY	15607-25695	3.08		UTIL CREDIT BAL REFUND ACCT# 15607-25695
			15615-25703	3.08		UTIL CREDIT BAL REFUND ACCT# 15615-25703
			15639-25727	0.62		UTIL CREDIT BAL REFUND ACCT# 15639-25727
				6.78		
03/11/2022	196399	INTERVEST CONSTRUCTION, INC	18081-29353	7.93		UTIL CREDIT BAL REFUND ACCT# 18081-29353
			18081-29431	148.77		UTIL CREDIT BAL REFUND ACCT# 18081-29431
				156.70		
03/11/2022	196400	IONNO, BRUCE & SUSAN	22413-31003	106.16		UTIL CREDIT BAL REFUND ACCT# 22413-31003
				106.16		

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03/11/2022	196401	KOPEC, BRIAN & RACHAEL	11185-29449	109.92		UTIL CREDIT BAL REFUND ACCT# 11185-29449
				109.92		
03/11/2022	196402	MCDONNELL, JOHN & VIRGINIA	22429-31013	81.39		UTIL CREDIT BAL REFUND ACCT# 22429-31013
				81.39		
03/11/2022	196403	MCLEOD, THOMAS & MARGARET	20237-29647	81.59		UTIL CREDIT BAL REFUND ACCT# 20237-29647
				81.59		
03/11/2022	196404	MODLIN, LISA RENEE	15599-25685	5.50		UTIL CREDIT BAL REFUND ACCT# 15599-25685
				5.50		
03/11/2022	196405	MUNN, TRACY & GREGG	22617-31211	31.08		UTIL CREDIT BAL REFUND ACCT# 22617-31211
				31.08		
03/11/2022	196406	MURTON, MARK & LYTHA	19709-29277	71.16		UTIL CREDIT BAL REFUND ACCT# 19709-29277
				71.16		
03/11/2022	196407	NOLAN, ANTHONY & LINDA	15419-25567	0.45		UTIL CREDIT BAL REFUND ACCT# 15419-25567
				0.45		
03/11/2022	196408	O'MALLEY, TERRY AND LINDA	14637-25035	118.45		UTIL CREDIT BAL REFUND ACCT# 14637-25035
				118.45		
03/11/2022	196409	PERCIVAL, THOMAS & DEBORAH	15611-25699	0.45		UTIL CREDIT BAL REFUND ACCT# 15611-25699
				0.45		
03/11/2022	196410	PRENDERGAST SHIRLEY	20497-29811	7.93		UTIL CREDIT BAL REFUND ACCT# 20497-29811
				7.93		
03/11/2022	196411	PRESMYK, LISA	18797-28573	0.13		UTIL CREDIT BAL REFUND ACCT# 18797-28573
				0.13		
03/11/2022	196412	RIDGWAY SR, RICHARD JAY	18241-28175	54.96		UTIL CREDIT BAL REFUND ACCT# 18241-28175
				54.96		
03/11/2022	196413	RODRIGUEZ, ANGEL MANUEL	15459-25609	0.03		UTIL CREDIT BAL REFUND ACCT# 15459-25609
				0.03		
03/11/2022	196414	SMITH WILLIAM M JR & CRISTY	20481-29797	0.02		UTIL CREDIT BAL REFUND ACCT# 20481-29797

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				0.02		
03/11/2022	196415	SOCRATES, JESUS LUZ	19967-29415	106.26		UTIL CREDIT BAL REFUND ACCT# 19967-29415
				106.26		
03/11/2022	196416	ST. JOHN, JAMES	18473-25703	92.02		UTIL CREDIT BAL REFUND ACCT# 18473-25703
				92.02		
03/11/2022	196417	STAFFORD, AMANDA & CORY	22941-31479	5.95		UTIL CREDIT BAL REFUND ACCT# 22941-31479
				5.95		
03/11/2022	196418	STIER, KAITLYN ROSE & ERIC	22157-30863	144.18		UTIL CREDIT BAL REFUND ACCT# 22157-30863
				144.18		
03/11/2022	196419	THURSTON, GARY AND LEE ANN	14689-24933	41.56		UTIL CREDIT BAL REFUND ACCT# 14689-24933
				41.56		
03/11/2022	196420	VITELLO, MICHAEL & CANDICE	19603-29129	5.50		UTIL CREDIT BAL REFUND ACCT# 19603-29129
				5.50		
03/11/2022	196421	WEBSTER, BEVERLY	14967-25281	156.95		UTIL CREDIT BAL REFUND ACCT# 14967-25281
				156.95		
03/11/2022	196422	WITT, BENNIE & TAMMY	18679-28501	5.50		UTIL CREDIT BAL REFUND ACCT# 18679-28501
				5.50		
03/11/2022	196423	ZARZANA, SEAN	15417-25565	0.45		UTIL CREDIT BAL REFUND ACCT# 15417-25565
				0.45		
03/11/2022	196424	ZUDICK, ALAN & KATHLEEN	21561-30531	5.95		UTIL CREDIT BAL REFUND ACCT# 21561-30531
				5.95		
03/11/2022	196425	ADVANCE AUTO PARTS	8483205473077	52.50		2-CYCLE OIL PO NUM 028720
			8483205473077	232.64		BRAKE PADS PO NUM 028720
			8483205473078	31.50		SMALL ENGINE OIL PO NUM 028720
			8483205973247	876.78		PAINTED ROTOR PO NUM 028720
			8483205973265	121.54		ROTOR FRONT AMBULANCE PO NUM 028720
				1,314.96		

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03/11/2022	196426	AETNA BEHAVIORAL HEALTH LLC	E0263939	451.20		EMP ASSTNCE PROGRAM FOR APRIL 2022 - HR DEPT
				451.20		
03/11/2022	196427	ARGOS USA, LLC	92658930	524.75		CONCRETE-HEALTH DEPT
			92660362	1,372.50		CONCRETE-COLBERT & 100 PW
				1,897.25		
03/11/2022	196428	ASCAP	500692878 22/23	1,260.17		MUSIC LICNSE RNWL-LIBRARY 3/01/22-2/28/23
				1,260.17		
03/11/2022	196429	AUTO MANAGEMENT GROUP, LLC	9/30/21-2/17/22	5,000.00		GUEST INSTRUCTOR SRVCS @ LEADERSHP ACDMY-(10)CLASS
				5,000.00		
03/11/2022	196430	AUTO PLUS AUTO PARTS	650084928	451.20		BLUEDEF PO NUM 028721
			650084928	2,598.21		VEH REPAIR ITEMS PO NUM 028721
			650085033	79.44		ULTRA DISC BRAKE PO NUM 028721
			650085519	15.99		MODEL 2 TYPE GOV PO NUM 028721
				3,144.84		
03/11/2022	196431	AUTOMATED LAUNDRY SYSTEMS	71842	242.50		DRYER RPR@INMATE FAC
				242.50		
03/11/2022	196432	AVI-SPL LLC	1677232	3,866.76		AVIELITERM ONSITE MTNCE FOR EMS,4/16/22-4/15/23
				3,866.76		
03/11/2022	196433	BAKER & TAYLOR, INC	5017561615	35.13		(4)BOOKS FOR THE LIBRARY
			5017561616	33.14		(2)BOOKS FOR THE LIBRARY
			5017561617	18.16		(1)BOOK FOR THE LIBRARY
			5017561618	14.76		(1)BOOK FOR THE LIBRARY
			5017561619	73.45		(5)BOOKS FOR THE LIBRARY
			5017561620	15.14		(1)BOOK FOR THE LIBRARY
			5017561621	102.01		(6)BOOKS FOR THE LIBRARY
			5017573067	434.76		(22)BOOKS FOR THE LIBRARY
			5017573068	108.97		(4)BOOKS FOR THE LIBRARY

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03/11/2022	196433	BAKER & TAYLOR, INC	T24102520	22.49		(1)DVD FOR THE BUNNELL LIBRARY
			T24102530	22.49		(1)DVD FOR THE LIBRARY
			T24108040	4.69		(1) DVD FOR THE LIBRARY
				885.19		
03/11/2022	196434	BANK OF AMERICA - COMM.LOAN	ORMF82XSLC	792.43		COMM.LOAN INT.PYMT AIR- PORT NTE OBLIG#331-APR 22
			ORMF82XSLC	25,495.86		COMM.LOAN PRINC.PYMT AIR- PORT NTE OBLIG#331-APR 22
				26,288.29		
03/11/2022	196435	BESCH AND SMITH CIVIL GROUP, INC.	AP#12 MRNLND AC	93,517.28		PROF SVC:MARNLND DRAINAGE &RDWAY IMPRVMNT THRU 2/28
				93,517.28		
03/11/2022	196436	BLACKSTONE PUBLISHING	2026270	192.87		(4)DVDS FOR THE LIBRARY
				192.87		
03/11/2022	196437	BOULEVARD TIRE CENTER	27-93814	487.76		EQUIP REPAIR-LAND MGMT
			27-93978	42.00		1 MOUNT DISMOUNT MED TRCK FIRE/RESCUE
			27-94065	84.25		(1)CARLISE ULTRA TIRE FLIGHT OPS
			27-94931	137.50		(2)DISMOUNT MED.TRUCK FLEET
			27-95319	755.96		(4)BFG ADVANTAGE TIRES I.T.
			27-95379	84.00		(2)DISMOUNT MED TRUCK-PW
			27-95391	92.11		(1)CARLISE TIRE FLIGHT OPS
			27-96097	1,895.00		EQUIP REPAIR-PW #63319
				3,578.58		
03/11/2022	196438	BOUND TREE MEDICAL LLC	84413004	579.58		PELICAN CASE-FIRE/RESCUE
			84416503	194.00		IV CATHETER PO NUM 028733
			84418151	10,286.56		MEDICAL SUPPLIES PO NUM 028733
			84418152	5,996.80		GLOVES PO NUM 028733
			84422090	67.66		GAUZE SPONGE DRESSING PO NUM 028733
			84422091	1,384.74		MEDICAL SUPPLIES PO NUM 028733
			84428199	160.00		AMIDATE(ETOMIDATE) FIRE/RESCUE

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				18,669.34		
03/11/2022	196439	BOZARD FORD	206443	26,404.00		2021 FORD TRANSIT VAN VIN#1FTYE1C84MKA95118
				26,404.00		
03/11/2022	196440	BUNNELL AUTO SUPPLY COMPANY	628052	181.96		ERASER PADS PO NUM 028734
			628052	211.45		ROTA POWER POLE PO NUM 028734
				393.41		
03/11/2022	196441	CARR RIGGS & INGRAM LLC	17299768	13,600.00		PROF SVCS:INTERIM BILLING FIN.STMT AUDIT Y/E 93021
				13,600.00		
03/11/2022	196442	CCS PRESENTATION SYSTEMS	JC3934	5,500.00		CAMERA UPGRADE SVC AGRMNT
				5,500.00		
03/11/2022	196443	CDW GOVERNMENT LLC	Q085291	507.30		QUICKBOOKS - AIRPORT
			Q537090	1,788.00		TOUGHBOOK,DOCK,LAPTOP, PURCHASING
			Q590161	490.00		HP DOCKING STATION PURCHASING
			R000417	3,020.00		(2)HP LAPTOPS-AIRPORT
			R052313	550.00		HP 5 YR MAINTENANCE AIRPORT
			R588327	1,669.77		PANASONIC FZ-55 GENERAL SERVICES
			R892027	650.00		PAN TOUGHBK WARRANTY PRO 5 YR. - GENERAL SERVICES
			S256777	41,034.37	G	FORTINET CONTRCT&SWITCHES ARPA MENTAL HEALTH NETWK
			S257415	9,068.22	G	FORTICARE CONTRACT-5 YR ARPA MENTAL HEALTH NETWK
			S886984	35,394.45	G	CISCO DIRECT DUO-MFA SFTW ARPA MNTL HLTH NTWK&OFFCE
			S976011	47.53		COPIER MTNCE-JAN 2022 COUNTY ADMINISTRATION
			S976011	170.58		COPIER MTNCE-JAN 2022 COURT SERVICES
			T005088	2,085.50		FORTINET EMS CLOUD 5 YR I.T.
				96,475.72		
03/11/2022	196444	CENGAGE LEARNING INC.	76737869	157.54		(6)BOOKS FOR THE LIBRARY
			76766308	115.94		(6)BOOKS FOR THE LIBRARY
				273.48		

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03/11/2022	196445	CHILDREN'S HOME SOCIETY OF FLORIDA	1ST QTR FY21/22	7,125.00		1ST QTR ALLOCATION 10/01/21-12/31/21
			202109	4,100.00		SAFEHAVEN GRANT ADMN SVCS SEPT 2021
				11,225.00		
03/11/2022	196446	CHURCH ON THE ROCK, PALM COAST	APR 2022	3,400.00		CONGRGATE MEAL SITE LEASE APRIL 2022-SOCIAL SRVCS
				3,400.00		
03/11/2022	196447	CINTAS CORPORATION	4109124212	14.53		UNIFORM RNTL W/E 01/31/22 AIRPORT
			4109808376	7.62		UNIFORM RNTL W/E 02/07/22 AIRPORT
			4110494907	7.41		UNIFORM RNTL W/E 02/14/22 AIRPORT
			4111197077	7.62		UNIFORM RNTL W/E 02/21/22 AIRPORT
			4111197235	196.49		UNIFORM RNTL W/E 02/21/22 PUBLIC WORKS
			4111872417	14.17		UNIFORM RNTL W/E 02/28/22 PURCHASING
			4111872508	5.10		MAT RENTAL W/E 02/28/22 AIRPORT
			4111872657	120.13		UNIFORM RNTL W/E 02/28/22 PUBLIC WORKS
				373.07		
03/11/2022	196448	CINTAS FIRE	OF61616878	400.34		HYDROTEST,FIRE EXT.INSPECT DRY CHEMICAL-BLDG #8
				400.34		
03/11/2022	196449	CITY OF BUNNELL - WATER	01-0250-01 0222	988.62		1769 E MOODY BLVD.JUD.CTR 12/25/21-01/24/22
			01-0260-01 0222	1,283.45		1769 E. MOODY BLDG # 2 12/25/2021 - 01/24/2022
			01-0280-01 0222	259.94		1769 E. MOODY BLDG # 4 12/25/2021 - 01/24/2022
			01-0290-01 0222	514.01		1769 E. MOODY BLDG # 5 12/25/2021 - 01/24/2022
			01-0300-01 0222	1,309.73		ENERGY PLANT@1769 E.MOODY 12/25/2021 - 01/24/2022
			01-0310-01 0222	83.39		ENERGY PLANT BACKFLOW 12/25/2021 - 01/24/2022
			01-0331-00 0222	197.71		61 SHERRIF EW JOHNSTON DR 12/25/2021 - 01/24/2022
			01-3930-04 0222	227.10		LAW LIBRARY-4601 E.MOODY 12/25/2021 - 01/24/2022
			01-5250-02 0222	260.17		STORAG FAC@1769 E. MOODY 12/25/2021 - 01/24/2022
			02-1950-01 0222	222.29		206 E MOODY-HOLDEN HOUSE 12/25/21-01/24/22
			03-0290-03 0222	221.58		202 S CHAPLE ST-FC SO 12/25/2021 - 01/24/2022

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03/11/2022	196449	CITY OF BUNNELL - WATER	03-3500-01 0222	221.82		CATTLEMAN'S HALL 12/25/2021 - 01/24/2022
			03-3510-01 0222	249.03		CNCSSN STAND@160 SAWGRASS 12/25/2021 - 01/24/2022
			03-3520-01 0222	261.13		AG EXTENSION 12/25/2021 - 01/24/2022
			03-3540-01 0222	233.09		MAIN RSTRM @ 160 SAWGRASS 12/25/2021 - 01/24/2022
			03-3550-01 0222	82.29		LIFT STATN @ 160 SAWGRASS 12/25/2021 - 01/24/2022
			03-3560-01 0222	235.48		WEST RSTRM @ 160 SAWGRASS 12/25/2021 - 01/24/2022
			03-3571-00 0222	266.33		RSTRM,CNCSSN,FIELD@FRCA 12/25/2021 - 01/24/2022
			03-3572-00 0222	83.30		LUMBER BARN@160 SAWGRASS 12/25/2021 - 01/24/2022
			04-1090-01 0222	278.63		201 E.DRAIN ST-CARVER GTM 12/25/2021 - 01/24/2022
			04-1180-01 0222	235.97		CARVER GYM RESTROOMS 12/25/2021 - 01/24/2022
			04-2410-01 0222	230.45		106 E MOODY BLVD-SAFEHAVN 12/25/21-01/24/22
			05-0040-01 0222	558.21		1001 JUSTICE LANE - FCSO 12/25/2021 - 01/24/2022
			05-0052-00 0222	267.37		FCSO EVIDENCE STORAGE BLD 12/25/2021 - 01/24/2022
03/11/2022	196450	CITY OF FLAGLER BEACH	DUNE WALKOVER	105,343.64		DUNE WALKOVER REIMBURSMNT PER INTERLOCAL AGRMNT
				105,343.64		
03/11/2022	196451	CITY OF PALM COAST	42672	2,803.89		EMS FUEL USAGE-DEC ADJ & JAN 2022,FIRE/RESCUE
				2,803.89		
03/11/2022	196452	CITY OF PALM COAST - UTILITY ASST	652244-32192	300.00		UTILITY ASSTNCE RO-003333
				300.00		
03/11/2022	196453	CITY OF PALM COAST -UTILITY DEPT	19097 0122	173.47		FCSO@PLM HARBOR VILLG WAY 01/13/2022 - 02/14/2022
			19521 0122	26.32		HAMMOCK COMMUNITY CENTER 01/12/2022 - 02/11/2022
			19531 0122	46.33		MALACOMPRA PARK 01/12/2022 - 02/11/2022
			19958 0122	26.32		BINGS WATCHMAN RESIDENCE 01/12/2022 - 02/11/2022
			19960 0122	67.98		BINGS RESTROOM AREA 01/12/2022 - 02/11/2022
			23229 0122	5,184.15		FC AIRPORT 01/13/2022 - 02/14/2022
			25093 0122	1,362.37		FC LIBRARY 01/12/2022 - 02/11/2022

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03/11/2022	196453	CITY OF PALM COAST -UTILITY DEPT	45015 0122	34.04		H.C. KING PARK 01/13/2022 - 02/14/2022
			77968 0122	86.31		LEHIGH TRAILS 01/13/2022 - 02/14/2022
			80604 0122	306.77		30 BAY DRIVE 01/12/2022 - 02/11/2022
				7,314.06		
03/11/2022	196454	COASTAL EAR, NOSE, & THROAT, PA	CB001VE25C017	127.97		SS INDGNT HLTH-RO M011646
				127.97		
03/11/2022	196455	COASTAL ELEVATOR SERVICE CORP	100400692098	233.00		ELEVATOR SVC-MARCH 2022 ATC TOWER
				233.00		
03/11/2022	196456	COUNTY OF VOLUSIA	000220000435	1,440.00		JAN SAEA REGIST.FEES:C. ELLIS,M.THOMAS,D.PONTORNO
				1,440.00		
03/11/2022	196457	CRAWFORD, MURPHY & TILLY, INC.	0220014	100.00	G	PROF SVCS:DSGN MLCMPRA RD A1A-COASTLNE,1/29-2/25/22
				100.00		
03/11/2022	196458	CROWN SHREDDING, LLC	9077779	30.00		SHREDDING SRVCS 2/25/22 GUARDIAN AD LITEM
				30.00		
03/11/2022	196459	CUMBERLAND INTERNATIONAL TRUCKS	X205005697:03	69.16		CRANKCASE PO NUM 028736
			X205005964:01	268.50		FLEETRITE FLUID PO NUM 028736
			X205005978:01	18.44		SMALL CONVEX MIRROR PO NUM 028736
				356.10		
03/11/2022	196460	DADE PAPER	15303228	4,838.80		PAPER TOWEL,TOILET TISSUE PO NUM 028737
				4,838.80		
03/11/2022	196461	DAIKIN APPLIED AMERICAS	5629305	744.66		HVAC FILTERS - GSB
				744.66		
03/11/2022	196462	DBT TRANSPORTATION SERVICES, LLC	2548204	1,081.33		CALIBRATION SENSOR RPR @ AIRPORT
				1,081.33		
03/11/2022	196463	DEX IMAGING, LLC	AR7397843	1.84		CANON COPIER OVRAGE-FEB22 ADULT DAY CARE
			AR7397843	102.77		CANON COPIER OVRAGE-FEB22 AG CENTER
			AR7397843	36.33		CANON COPIER OVRAGE-FEB22 AIRPORT

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03/11/2022	196463	DEX IMAGING, LLC	AR7397843	144.45		CANON COPIER OVRAGE-FEB22 BLDG DEPT
			AR7397843	21.49		CANON COPIER OVRAGE-FEB22 CO ATTY
			AR7397843	144.44		CANON COPIER OVRAGE-FEB22 CODE ENFORCEMENT
			AR7397843	55.11		CANON COPIER OVRAGE-FEB22 EMP HEALTH CLINIC
			AR7397843	39.66		CANON COPIER OVRAGE-FEB22 ENGINEERING
			AR7397843	71.37		CANON COPIER OVRAGE-FEB22 FIN.SRVCS
			AR7397843	203.56		CANON COPIER OVRAGE-FEB22 FIRE/RESCUE
			AR7397843	371.10		CANON COPIER OVRAGE-FEB22 GEN SRVCS ADMIN
			AR7397843	107.65		CANON COPIER OVRAGE-FEB22 GROWTH MGMT
			AR7397843	64.89		CANON COPIER OVRAGE-FEB22 HR DEPT
			AR7397843	6.94		CANON COPIER OVRAGE-FEB22 IT DEPT
			AR7397843	245.32		CANON COPIER OVRAGE-FEB22 LIBRARY
			AR7397843	20.73		CANON COPIER OVRAGE-FEB22 PURCHASING
			AR7397843	28.49		CANON COPIER OVRAGE-FEB22 SENIOR SRVCS
			AR7397843	21.08		CANON COPIER OVRAGE-FEB22 SOCIAL SERVICES
			AR7397843	19.51		CANON COPIER OVRAGE-FEB22 SOLID WASTE
			AR7397843	100.39		CANON COPIER OVRAGE-FEB22 TDO
			AR7397843	53.42		CANON COPIER OVRAGE-FEB22 TRANSPORTATION
			AR7397843	7.81		CANON COPIER OVRAGE-FEB22 VETERANS SRVCS
03/11/2022	196464	DUNES COMM DEV DISTRICT-TOLL	112982	20.00		BRIDGE TOLLS FOR FY 21-22 FOR HAMMOCK DUNES BRIDGE
				20.00		
03/11/2022	196465	DUVAL ASPHALT PRODUCTS, INC	07-507524	1,568.00		50 LB BAGS OF EZ STREET ROAD MATERIAL-PW
				1,568.00		
03/11/2022	196466	EDIBLE NORTHEAST FLORIDA	1620	1,360.00		FULL PAGE-MAR/APR "HERBS &SPICES ISSUE - TDO
				1,360.00		
03/11/2022	196467	ENGLAND, THIMS & MILLER, INC	0201435	33,131.86	G	PROF SVCS:GRAHM SWAMP TRL &PED.BRIDGE,1/02-1/29/22

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03/11/2022	196467	ENGLAND, THIMS & MILLER, INC	201611	11,234.00		PROF SVCS:MARINELND ACRES POST DESIGN THRU 1/31/22
				44,365.86		
03/11/2022	196468	ENVIRONMENTAL CONTROL SYSTEMS INC	26858	750.00		SEPTIC PUMP OUT-NATIVE AMERICAN FESTIVAL-PARKS
			26869	625.00		EMER SVC CALL-LIFT STA. BULL CREEK
				1,375.00		
03/11/2022	196469	ENVIRONMENTAL LAND SERVICES OF FC	133536	144.66		YD WASTE&DIRTY CONCRETE 2/07-2/10/22 PARKS
			133536	50.00		YD WASTE&DIRTY CONCRETE 2/07-2/10/22 PUBLIC WORKS
			133536	74.00		YD WASTE&DIRTY CONCRETE 2/07-2/10/22 WADSWORTH PK
			133956	1,396.68		C&D,57 STONE-FACILITIES 2/21,22
			133956	94.67		C&D,BED-PW, 02/18
				1,760.01		
03/11/2022	196470	FAMILY LIFE CENTER	DEC 2021 SAVE	2,292.00		MONTHLY INSTALLMENT-SAVE DECEMBER 2021
			JAN 2022	4,158.00		MONTHLY INSTALLMENT JANUARY 2022
			JAN 2022 SAVE	2,292.00		MONTHLY INSTALLMENT-SAVE JANUARY 2022
				8,742.00		
03/11/2022	196471	FEDERAL EXPRESS CORPORATION	7-672-29748	12.57		SHIPPNG:2/21/22 L.SURLS - FC BOCC,AL HADEED
				12.57		
03/11/2022	196472	FLAGLER CDS, INC.	159018	115.00		LAND CLEARING 02/15-PW
				115.00		
03/11/2022	196473	FLAGLER CO CLERK OF CIRCUIT COURT &	3RD QTR FY21/22	536,287.75		2ND QTR BUDGETED AMOUNT APR-JUN 2022
				536,287.75		
03/11/2022	196474	FLAGLER CO SHERIFF OFFICE	APR 22 BUDGET	77,478.50		BUDGET DUE-APR 2022 BALIFF
			APR 22 BUDGET	425,541.08		BUDGET DUE-APR 2022 JAIL
			APR 22 BUDGET	1,869,696.50		BUDGET DUE-APR 2022 LAW
				2,372,716.08		
03/11/2022	196475	FLAGLER CO SUPERVISOR OF ELECTIONS	FY22 REQUEST#07	79,519.29		ADMIN/VOTER REGISTRATION- APRIL 2022
			FY22 REQUEST#07	34,079.68		ELECTIONS APRIL 2022

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03/11/2022	196475	FLAGLER CO SUPERVISOR OF ELECTIONS	FY22 REQUEST#07	110,000.00		ONE TIME ENHANCEMENT AS PART OF CARRYFORWARD PRCS
				223,598.97		
03/11/2022	196476	SUZANNE JOHNSTON, TAX COLLECTOR	TAG PURCH#95118	117.55		2021 FORD TRANSIT VAN-FAC VIN#1FTYE1C84MKA95118
				117.55		
03/11/2022	196477	FLAGLER VOLUNTEER SERVICES, INC.	033027	1,000.00		EMER MGMT&DISASTR VOLUNTR TRNG SVCS-FEB 2022
			1ST QTR 2022	6,250.00		QTRLY PAYMENT FOR FY21/22 OCT - DEC 2021
				7,250.00		
03/11/2022	196478	FLORIDA HIGH SPEED INTERNET	108344	1,000.00		INTERNET CNNCTN FROM JAX. CRT SRVCS,1/08-2/07/22
			108344	500.00		INTERNET CNNCTN FROM JAX. PBLC DEFND,1/08-2/07/22
			108344	500.00		INTERNET CNNCTN FROM JAX. ST.ATTY,01/08/22-2/07/22
			109590	1,000.00		INTERNET CNNCTN FROM JAX. COURT SRVCS,2/08-3/07/22
			109590	500.00		INTERNET CNNCTN FROM JAX. PUBLIC DEFENDER,2/08-3/07
			109590	500.00		INTERNET CNNCTN FROM JAX. ST.ATTY,2/08-3/07/22
				4,000.00		
03/11/2022	196479	FLORIDA POWER & LIGHT COMPANY	0195616289 0222	1,755.37		1001 JUSTICE LN 01/28/2021 - 02/28/2022
			0709014427 0222	126.34		OKR OFFICE @ LANDFILL 02/01/2022 - 03/01/2022
			2172850535 0222	48.84		TENNIS COURTS ON A1A 01/27/2021 - 02/26/2022
			2636371375 0222	13.50		OKR CND WELLHOUSE 02/01/2022 - 03/01/2022
			2853373419 0222	306.19		610 JUSTICE LN 01/28/2021 - 02/28/2022
			3044709560 0222	9.23		EOC/PW STORAGE FACILITY 02/01/2022 - 03/01/2022
			3251500892 0222	12.22		OKR SCALE HOUSE 02/01/2022 - 03/01/2022
			3255509899 0222	32.17		OKR WELLHOUSE 02/01/2022 - 03/01/2022
			3674268275 0222	206.44		O/L @ SR11 & HAW CREEK RD 02/01/2022 - 03/01/2022
			4012287340 0222	2,953.94		1002 JUSTCE LN-INMATE FAC 01/28/2021 - 02/28/2022
			6484477523 1221	14.89		17 OKR N. SUITE D 12/17/2021 - 01/19/2022
			7406479332 0222	42.35		200 16TH RD RESTROOMS 01/27/2021 - 02/26/2022
			7568402643 0222	32.96		JUNGLE HUT RESTROOMS 01/27/2021 - 02/26/2022

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03/11/2022	196479	FLORIDA POWER & LIGHT COMPANY	8827777288 0222	351.45		1250 S.OLD DIXIE HWY-TOWR 02/01/2022 - 03/01/2022
			9846702190 0222	73.83		MARINELAND CARETAKR HOUSE 01/27/2021 - 02/26/2022
				5,979.72		
03/11/2022	196480	FLORIDA POWER & LIGHT COMPANY-ASSIS	28901-08513-6	212.41		UTILITY ASSISTANCE
			34417-52502-1	163.82		UTILITY ASSISTANCE
			42553-23257-4	270.71		UTILITY ASSISTANCE
			63477-37490-8	97.94		UTILITY ASSISTANCE
			87524-40027	214.85		UTILITY ASSISTANCE
			91626-40420-4	92.40		UTILITY ASSISTANCE
				1,052.13		
03/11/2022	196481	FLORIDA'S FIRST COAST OF GOLF INC	2574	40,700.00		REGIONAL GOLF MARKETING PLAN FOR TDO-FY22
				40,700.00		
03/11/2022	196482	FPL ENERGY SERVICES	1100218551 0122	1,845.79		GAS USAGE@1002 JUSTICE LN 01/05/22-2/01/22
				1,845.79		
03/11/2022	196483	FREEDOM MORTGAGE CORPORATION	FEB 2022 A.C.	1,105.97		MORTGE ASSIST-RO R001720
				1,105.97		
03/11/2022	196484	GA FOOD SERVICES OF PINELLAS COUNTY	SI000815940	2,376.70		FOOD SVC FOR CONGREGATE MEAL PRGRM,3/07-3/11/22
				2,376.70		
03/11/2022	196485	GAI CONSULTANTS, INC.	2170515	43,000.00	G	PROF SVCS:TAXIWY A DESIGN 11/21/21-12/25/21
			2170886	2,639.28	G	PROF SVCS:E.DAYTONA NORTH RDWAY PAVING PHS 2-DEC 21
			2171436	47,000.00	G	PROF SVCS:TAXIWY A DESIGN 12/26/21-1/22/22
			2172203	16,000.00	G	PROF SVCS:TAXIWY A DESIGN 1/23/22-2/19/22
				108,639.28		
03/11/2022	196486	GALAXY PROMOTIONS INCORPORATED	DIN GUIDE 03/22	4,000.00		DINING GUIDE PUBLICATION MARCH 2022-TDO
				4,000.00		
03/11/2022	196487	GRAFT, INC	652521	395.00		ORLANDOATTRACTIONS.COM INSERT WEB PKG-TDO-MAR 22
				395.00		

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03/11/2022	196488	GRAYBAR ELECTRIC COMPANY INC	9325683011	1,854.46		LIGHTING PO NUM 028742
			9325683012	64.04		LIGHTING PO NUM 028742
			9325787439	48.03		LIGHTING PO NUM 028742
				1,966.53		
03/11/2022	196489	H.R. LEWIS PETROLEUM CO.	309572	663.30		DURASYN ATF DEX 1/55 GAL PO NUM 028749
			309792	1,522.00		DURA-BLEND 55W20 SEMI SYN PO NUM 028749
			310162	1,295.00		DT 15W40 BULK PO NUM 028749
				3,480.30		
03/11/2022	196490	HOYLE, TANNER & ASSOCIATES, INC	0066429	960.00	G	PROF SVCS:ATCT EQUIP UP- GRADES,12/25/21-2/19/22
				960.00		
03/11/2022	196491	IBM CORPORATION	3825464	417.00		PILOTBRIEF-OPTIMA SELECT 4/01/22-6/30/22 AIRPORT
				417.00		
03/11/2022	196492	INNOVATIVE HVAC SALES, LLC	21P4784	1,557.41		COND.COIL RPR@INMATE FAC
				1,557.41		
03/11/2022	196493	INNOVATIVE INTERFACES INC	INV-INC30663	8,024.01		POLARIS CORE BUNDLE MAINT 4/1/22-3/31/23,LIBRARY
			INV-INC30664	104.19		CUSTOM REPORT SVCS FOR LIBRARY,4/1/22-3/31/23
			INV-INC30664	1,903.35		SYNETICS SUBSCRPTN FOR LIBRARY,4/1/22-3/31/23
				10,031.55		
03/11/2022	196494	NEALON R. JOSEPH	02/28/22	15.00		TVL REIMB:PARKING 2/28 GRAINGER TRADE SHOW,ORLDO
				15.00		
03/11/2022	196495	KARL N. FLAGG SERENITY MEMORIAL	22-23-052	475.00		CADAVER TRANSPORT
			22-23-055	475.00		CADAVER TRANSPORT
			22-23-056	475.00		CADAVER TRANSPORT
			22-23-057	475.00		CADAVER TRANSPORT
			22-23-063	475.00		CADAVER TRANSPORT
			22-23-070	475.00		CADAVER TRANSPORT
			22-23-071	475.00		CADAVER TRANSPORT

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03/11/2022	196495	KARL N. FLAGG SERENITY MEMORIAL	22-23-074	475.00		CADAVER TRANSPORT
			22-23-076	475.00		CADAVER TRANSPORT
			22-23-091	475.00		CADAVER TRANSPORT
			22-23-092	475.00		CADAVER TRANSPORT
			22-23-093	475.00		CADAVER TRANSPORT
			22-23-095	475.00		CADAVER TRANSPORT
			22-23-097	475.00		CADAVER TRANSPORT
				6,650.00		
03/11/2022	196496	KETRING POWER TECHNOLOGIES LLC	301315	13,906.00		LIGHTNING SNESOR RPR @ AIRPORT
				13,906.00		
03/11/2022	196497	KNIGHT JON BOY INC	346006	1,255.00		CHEM TOILET SVC-FEB 2022 NATIVE AMER FEST-PARKS
				1,255.00		
03/11/2022	196498	KNOX COMPANY	INV-KA-64829	1,038.00		KNOX CNNCT CLOUD LICENSE FOR FIRE/RESCUE
				1,038.00		
03/11/2022	196499	LAMPE,ROY & ASSOCIATES, INC	FILE NO.5015-A	7,500.00		PROF SRVCS:APPRAISAL LOT E.SIDE OCNSHR BLVD-ATTRNY
				7,500.00		
03/11/2022	196500	LOWE'S HOME CENTERS, LLC	01306-1	27.38		CAUTION TAPE-FACILITIES
			01306-1	854.74		EQUIP REPAIR PARTS FACILITIES
			02679	565.52		EQUIP REPAIR PARTS FACILITIES
			1095	158.32		EQUIP REPAIR PARTS FACILITIES
			60124	152.28		PIPES - PARKS
			61657	236.16		25LB EXTERIOR SCREWS PARKS
			91287	1,190.12	G	DOORS-ARPA MENTAL HEALTH LIBRARY RELOCATION
			94447	1,088.80		DOORS & FRAMES - GSB
			95125	1,642.65		TREATED WOOD - PARKS
			RETURN 01236	(53.46)		RTRN PIPING-ORIG 60124 PARKS
				5,862.51		

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03/11/2022	196501	MAGNOLIA MEDIA COMPANY	3395	1,995.00		FULL PAGE AD-OCALA STYLE MAGAZINE - TDO
				1,995.00		
03/11/2022	196502	MANSFIELD OIL COMPANY	23046684	25,033.31		CONV 87 OCT E-10,8423 GAL PO NUM 028750
				25,033.31		
03/11/2022	196503	MARKS GRAY, P.A.	115434	500.00		PROF SRVCS:EMPLOYMENT LAW THRU 01/31/2022-H.R.
				500.00		
03/11/2022	196504	MASSEY SERVICES INC	03/01/2022TOW	315.00		PEST PREVENTION-COMMUNCTN TOWERS,APR 2022-JUN 2022
				315.00		
03/11/2022	196505	MARTIA MCNEILL	FEB 2022 K.M.	1,500.00		RENT ASSIST-RO ROO1719
				1,500.00		
03/11/2022	196506	MIDWEST TAPE, LLC	501758926	1,222.54		(653)DIGITAL MEDIA ITEMS FOR THE LIBRARY
				1,222.54		
03/11/2022	196507	MOBILE COMMUNICATIONS AMERICA, INC.	855001105-1	1,050.00		RADIO INSTALL ON CO BUSES TRANSPORTATION
				1,050.00		
03/11/2022	196508	DEBRA M. NAUGHTON	REIMB:02/22/22	59.47		REIM:RFRSHMNTS-HOST OUT OF TOWN GUEST SPKR - TDO
				59.47		
03/11/2022	196509	OLSEN ASSOCIATES	2022-033	38,403.20	G	PROF SVCS:COASTAL ENGNRNG HURRCN DORIAN,1/1-2/28/22
			2022-033	17,750.00		PROF SVCS:COASTAL ENGNRNG BEACH MGMT PLAN,1/1-2/28
				56,153.20		
03/11/2022	196510	PALM COAST SIGNS & GRAPHICS INC	22-232	475.00		SIGN: ACM:FOR SALE FACILITIES
			22-251	325.00		SIGN:FC FIRE RESCUE STA31
				800.00		
03/11/2022	196511	PFM ASSET MANAGEMENT LLC	13107412	876.32		INVESTMENT ADVISORY SRVCS 01/01/2022 - 01/31/2022
			13107412	1,571.26		INVESTMENT ADVISORY SRVCS 01/01/2022 - 01/31/2022E
				2,447.58		
03/11/2022	196512	PREMIER WATER & ENERGY TECHNOLOGY	C024153-IN	1,303.00		WATER TRTMNT SVC-FEB 2022 FACILITIES-FCSO
			C024153-IN	440.00		WATER TRTMNT SVC-FEB 2022 GSB

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03/11/2022	196512	PREMIER WATER & ENERGY TECHNOLOGY	C024153-IN	440.00		WATER TRTMNT SVC-FEB 2022 JUD CENTER
				2,183.00		
03/11/2022	196513	RING POWER CORPORATION	01WR7580800	2,504.39		EQUIP REPAIR-PW #9399
			11SE07523287	38,877.00	G	HMPG IRMA WELLFIELD DIESEL GENERATOR
			18PC7565323	186.36		EQUIP REPAIR-PW #9399
			18PC7569681	898.09		FILTERS PO NUM 028752
			18PC7569682	98.74		EQUIP REPAIR-PW #8172
			18PC7569683	345.91		EQUIP REPAIR-PW #10581
			18PC7578767	79.45		EQUIP REPAIR-PW #9399
				42,989.94		
03/11/2022	196514	SALEM PRESS PRODUCT LINE	180039	909.00		(6)BOOKS FOR THE LIBRARY
				909.00		
03/11/2022	196515	SEI ELEVATORS LLC	200317	192.00		ELEVATOR MTNCE-MAR 2022 FIRST BAPTIST
			200317	65.00		ELEVATOR MTNCE-MAR 2022 FLAGLER CO ARENA
			200317	273.00		ELEVATOR MTNCE-MAR 2022 GSB
			200317	832.00		ELEVATOR MTNCE-MAR 2022 JUD.CENTER
			200318	65.00		ELEVATOR MTNCE-MAR 2022 AIRPORT CORP CENTER
				1,427.00		
03/11/2022	196516	SOUTHEAST POWER SYSTEMS OF ORLANDO	13 165897	2,714.63		FCSO VEH 6556 RPR
				2,714.63		
03/11/2022	196517	THE FIORENTINO GROUP LLC	8349	5,000.00		PROF SVCS:ST GOVT RELATNS CONSULTNG SVCS THRU 3/31
				5,000.00		
03/11/2022	196518	THE HOME DEPOT PRO - SUPPLY WORKS	670478585	169.56		DISP.URINAL MAT PO NUM 028744
			670478585	17.67		LINER BAGS PO NUM 028744
			671761302	138.46		LINERS PO NUM 028744
				325.69		
03/11/2022	196519	THE WARE GROUP, LLC.	S010411124	8,450.29		EQUIP REPAIR-AIRPORT GYM

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
				8,450.29		
03/11/2022	196520	THE ZIMMERMAN AGENCY LLC	INV-26060	81,979.53		VARIOUS DIGITAL ADERTSNG MEDIA SRVS-TDO-JAN 2022
				81,979.53		
03/11/2022	196521	TITAN AVIATION FUELS	R3506452	1,700.00		AVGAS&JET FUEL TRUCK RNTL NOV 2021
			R3521035	1,700.00		JET FUEL&AVGAS TRUCK RNTL DEC 2021
			R3534394	1,700.00		JET FUEL&AVGAS TRUCK RNTL JANUARY 2022
			R3547786	1,700.00		JET FUEL&AVGAS TRUCK RNTL FEBRUARY 2022-AIRPORT
			R3560686	1,700.00		JET FUEL&AVGAS TRUCK RNTL MARCH 2022
				8,500.00		
03/11/2022	196522	SECURITY 101	P10238	1,427.41		ACCESS CONTROL:#164113.0 COMM CLOSET A-130
			P10242	8,277.00		EXTERIOR CAMERA REPLCMENT COURT RELATED TECH
				9,704.41		
03/11/2022	196523	TOMOKA EYE ASSOCIATES, PA	12630870B	148.96		SS INDGNT HLTH-RO M011574
			805337A	124.41		SS INDGNT HLTH-RO M011642
				273.37		
03/11/2022	196524	TOUCHPOINT INC.	3966	1,400.00		AD:EVOLVE MAGAZINE-OCT, JAN,APR,JULY-ECON DEV
				1,400.00		
03/11/2022	196525	TYLER TECHNOLOGIES, INC	045-369010	12,000.00		DEDICATED PRJ MGR-FEB 22
			045-370365	3,825.00		IMPLEMENTATION 2/15-2/17
			130-123731	7,380.00		MOBILE EYES CO INSPECTOR, PLUS,ONBRD CODES,-F/R
			130-123731	2,079.00		MOBILE EYES CO INSPECTOR, SMART DRAW LICENSE-F/R
			130-123731	686.00		MOBILE EYES CO INSPECTOR, SMARTDRAW MAINT.-F/R
				25,970.00		
03/11/2022	196526	US WATER SERVICES CORPORATION	S146143	771.64		WTR TRTMNT PLNT OPS BULL CREEK-03/01/22
			S146143	1,661.27		WTR TRTMNT PLNT OPS&SAMPL DAYTONA NORTH-3/01/22
				2,432.91		
03/11/2022	196527	VERDEGO LANDSCAPE, LLC	7584A	6,348.58		LNDSCP&GROUNDS MTCE-MAR22 FACILITIES

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
03/11/2022	196527	VERDEGO LANDSCAPE, LLC	7584A	247.53		LNDSCP&GROUNDS MTCE-MAR22 FCSO SUBSTATION
			7584A	1,809.09		LNDSCP&GROUNDS MTCE-MAR22 GSB
			7584A	4,160.88		LNDSCP&GROUNDS MTCE-MAR22 PARKS
			7584B	693.35		LNDSCP&GROUNDS MTCE-MAR22 AIRPORT
			7584B	142.32		LNDSCP&GROUNDS MTCE-MAR22 AIRPORT CORP CENTER
			7584B	165.33		LNDSCP&GROUNDS MTCE-MAR22 AIRPORT-TRIANGLE AIR
				13,567.08		
03/11/2022	196528	W.W. GAY MECHANICAL CONTRACTOR, INC	918000327	6,200.00		GSB AIRHANDLER RPR-UNIT#8
			918000416	1,400.00		EQUIP REPAIR-INMATE JAIL
				7,600.00		
03/11/2022	196529	W.W. GRAINGER, INC.	9222089394	99.25		CABLE TIES PO NUM 028741
				99.25		
03/11/2022	196530	WASTE PRO OF FLORIDA INC	0000346957	141.59		FRONTLD 4 YD SOLID WASTE SVC-ARPT CORP CNTR-DEC 21
			0000349197	275.79		FRONTLD 4&6YD SOLID WASTE SRVC,TRIANGLE AIR-JAN 22
			0000349199	141.59		FRONTLD 4 YD SOLID WASTE SRVC,AIRPT CORP CTR-JAN22
			0000351361	274.40		FRNTLD 4&6 YD SOLID WASTE SVC,TRIANGLE AIR,FEB 22
			0000351394	145.41		FRONTLD 4 YD SOLID WASTE SVC,ARPT CORP CTR-FEB 22
			WASTE FEB 22	(14,623.19)		FRANCHISE FEE ADJUSTMENT FEBRUARY 2022
			WASTE FEB 22	(1,836.75)		RECYCLE REBATE ADJUSTMENT FEBRUARY 2022
			WASTE FEB 22	146,231.96		RESIDENTIAL GARBAGE SRVC FEBRUARY 2022
				130,750.80		
03/11/2022	196531	WELLS FARGO BANK	JAN 22 C.B.	609.34		MTG ASSIST - RO 001718
				609.34		
03/11/2022	196532	WEX BANK	79146817	159.88		FUEL PURCHASE-FEB 2022 EM
			79146817	1,657.20		FUEL PURCHASE-FEB 2022 FIRE/RESCUE
				1,817.08		
03/11/2022	196533	WHITAKER BROTHERS BUSINESS MACHINES	CONT029077	2,997.00		MULTIMEDIA SHREDDER MTCE CONTRACT-3 YRS FOR IT DPT

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
03/11/2022	196533	WHITAKER BROTHERS BUSINESS MACHINES	INV0291756	9,174.00		DATASTROYER SHREDDER FOR IT DEPT
			INV0291756	69.99		SHREDDER OIL FOR DATA- STROYER SHREDDER-IT DEPT
				12,240.99		
03/11/2022	196534	WILCO RESTORATION LLC	1139	4,847.05		EMER WATER MITIGATION@GSB 1/18/2022
				4,847.05		
03/09/2022	251206	FLAGLER CO BCC POOLED CASH FUNDS	WTO22-077	198.48		TO FUND OCT-DEC 2021 BANK ANALYSIS CHRGS/EARNING
				198.48		
03/09/2022	301300	FLAGLER CO BCC POOLED CASH FUNDS	WTO22-076	160.89		TO FUND OCT-DEC 2021 BANK ANALYSIS CHRGS/EARNING
				160.89		
03/11/2022	314348	AJAX BUILDING COMPANY, LLC	APP# 8	1,443,263.54		PROF SVCS:NEW FCSO OPS CENTER-PERIOD TO 2/25/22
				1,443,263.54		
03/11/2022	314349	ARCHITECTS DESIGN GROUP	INVOICE #13	20,781.95		PROF SVCS:FCSO OPS CENTER PHASE II,2/15/22
				20,781.95		
03/11/2022	314350	BESCH AND SMITH CIVIL GROUP, INC.	AP#12 MRNLND AC	272,735.38	G	PROF SVC:MARNLND DRAINAGE &RDWAY IMPRVMNT THRU 2/28
				272,735.38		
03/11/2022	314351	CARR RIGGS & INGRAM LLC	17295187	2,800.00		PROF SVCS:PROGRESS BILLNG NEW FCSO OPS CNTR CNSTRCT
				2,800.00		
03/11/2022	314352	FLAGLER CO SHERIFF OFFICE	APR 22 BUDGET	250,000.00		BUDGET DUE-APR 2022 JAIL
				250,000.00		
03/11/2022	314353	LOWE'S HOME CENTERS, LLC	91430	314.81		TOILET PARTS-CARVER GYM
				314.81		
03/11/2022	314354	PFM ASSET MANAGEMENT LLC	13107412	320.54		INVESTMENT ADVISORY SRVCS 01/01/2022 - 01/31/2022
				320.54		
03/09/2022	322257	FLAGLER CO BCC CPF POOLED FUNDS	CK22-075	4,808.88		TO FUND AJE22-127 - 5TH DIST-MARINELAND ACRES
				4,808.88		
03/09/2022	322258	FLAGLER CO BCC POOLED CASH FUNDS	WTO22-079	147.03		TO FUND OCT-DEC 2021 BANK ANALYSIS CHRGS/EARNING
				147.03		

Flagler County Board of Commissioners - Disbursement Report Required per F.S. 136.06
Invoices Processed for week ending 03/11/2022

Date: 03/18/2022

Check Date	Check #	Vendor Name	Invoice Number	Net Trans Amt	?	Description
03/11/2022	322259	PFM ASSET MANAGEMENT LLC	13107412	140.77		INVESTMENT ADVISORY SRVCS 01/01/2022 - 01/31/2022
				140.77		
03/09/2022	333518	FLAGLER CO BCC CPF POOLED FUNDS	WTO22-081	168.76		TO FUND OCT-DEC 2021 BANK ANALYSIS CHRGS/EARNING
				168.76		
03/09/2022	333519	FLAGLER CO BCC POOLED CASH FUNDS	WTO22-078	512.08		TO FUND OCT-DEC 2021 BANK ANALYSIS CHRGS/EARNING
				512.08		
03/10/2022	333520	FLAGLER CO BCC POOLED CASH FUNDS	CK22-082	1,064.51		TO FUND PAYROLL WEEK OF 03/11/2022
				1,064.51		
03/11/2022	333521	DEX IMAGING, LLC	AR7397843	2.14		CANON COPIER OVRAGE-FEB22 SHIP
				2.14		
			Total	6,366,410.23		

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS

MARCH 21, 2022

WORKSHOP

Present: Chair Joe Mullins, Vice Chair Gregory Hansen, Commissioners David Sullivan, Donald O'Brien and Andy Dance, County Administrator Heidi Petito, County Attorney Al Hadeed and Deputy Clerk Rhea Cosgrove

ITEM 1 – CALL TO ORDER

Chair Mullins called the meeting to order at 2:00 p.m. in the Board Chambers of the Government Services Building in Bunnell, Florida.

ITEM 2 - PLEDGE TO THE FLAG AND MOMENT OF SILENCE

Chair Mullins led the Pledge to the Flag and requested a moment of silence.

ITEM 3 - WELCOME

Mullins welcomed everyone.

ITEM 4 – COMPREHENSIVE PLAN UPDATE AND DISCUSSION

Adam Mengel, Growth Management Director, noted staff asked the NEFRC (Northeast Florida Regional Council) to look at the comprehensive plan to give the County a good starting point. Stated the intent was to submit the plan to the State and the State would then come back with its objections, recommendations, and comments centered only on those items that were of State concerns. Advised staff would come back toward the end of the year with a strategic plan update to the comprehensive plan. Pointed out the State advised the public schools facility element was now an option and a decision of the BCC. He continued.

Margo Moehring, AICP, NEFRC Director of Policy & Planning, gave the presentation entitled Comprehensive Plan Compliance Update (*on file with the Clerk's Office*), and reviewed the process.

Commissioner Dance suggested only addressing the statutory requirements and anything optional the County could pursue in a complete overhaul of the comprehensive plan. Felt visioning should stay in so the community could become part of the process.

Chair Mullins stated his concern was the ambiguity in the comprehensive plan which had caused the citizens to become very confused. He would leave it to the experts.

Robert Jordan, NEFRC Regional Planner, advised the NEFRC heard back from the St. Johns River Water Management District on the proposed water facility work plan.

(Item 4 – continued)

Ms. Moehring gave a recap stating there was no change to the planning timeframe because it was already compliant and reviewed NEFRC's recommendations. Pointed out the removal of the public schools facilities element was NEFRC's suggestion, noting statutorily it was required then the statute changed so it was no longer required.

Commissioner Dance stated he felt the public schools facilities element and the initial overview should remain which could be addressed when the County did the comprehensive plan with community input sessions that followed the strategic plan.

Chair Mullins felt the recommendations from NEFRC were okay to proceed with as presented.

Commissioner Hansen agreed.

Commissioner Sullivan questioned the school item but noted it would not affect what the County was now doing.

Mr. Mengel pointed out the County had an interlocal agreement with the school district which outlined the process for reviewing school impact fees and set the mitigation. Stated he understood Commissioner Dance's point that if it was taken out they run the risk of not putting it back in; however, NEFRC brought to the BCC what was State compliance-related, which was what it was asked to do. Stated he was not looking for any decision from the BCC at this time.

Chair Mullins asked for a consensus.

Commissioner Dance stated his concern was that the School Board was not notified of the process which would compound and make the Planning Board session more complicated and bog it down. Pointing out they would be having the discussion later regarding the school facilities element and he felt it would be better with a fair transparent process that had public input different from Planning Board and BCC meetings.

Chair Mullins stated there was BCC majority consensus to direct staff to move forward as presented by the NEFRC.

ITEM 5 – PUBLIC COMMENT

Janet McDonald, School Board member, stated they all needed to work together to be comfortable with a decision that affected the entire county and was not in favor of removing the school facilities language from the comprehensive plan. She thanked Commissioner Dance.

Dennis McDonald asked if the County was compliant with Section K in the current comprehensive plan. Asked if they had done a report on concurrence and what was happening with the school district.

(Item 5 – continued)

Colleen Conklin, School Board member, commented she was notified just today of this meeting and was against the BCC removing the school facilities language from the comprehensive plan, which she felt was inappropriate and looked forward to working cooperatively with everyone.

Angela Smith spoke about the “Entrepreneur Summer Camp 2022 Flagler” which would help the community to create a positive environment to grow positive economic health by supporting the underserved student and small business owner. Submitted a flyer for the record.

There was no further public comment.

Chair Mullins requested, when the comprehensive plan goes to the Planning Board, that everyone attend and share their thoughts.

Commissioner Dance noted the City of Palm Coast had the school facilities element in its comprehensive plan.

Commissioner Hansen stated the BCC was not saying it was removing it forever; it was just the advice of the NEFRC to remove it now and just give the State what it had to see.

Chair Mullins stated the County had to look at the big picture and not just this small piece, which he felt would give the State a clearer picture to follow.

ADJOURNMENT

The meeting was adjourned by consensus at 2:39 p.m.

APPROVED AND ADOPTED _____

ATTEST:

FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS

Tom Bexley
Clerk of the Circuit Court & Comptroller

Joseph F. Mullins
Chair

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7a

SUBJECT: Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency – Hurricane Matthew.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: Flagler County has been under a declared state of local emergency due to Hurricane Matthew since October 4, 2016. By law, the Proclamation declaring a state of local emergency may only last for seven days, but may be renewed every seven days as necessary. In the immediate aftermath of Hurricane Matthew, the County utilized its authority under the emergency to address debris removal and the restoration of electrical power. Over time, the County's response shifted to repairs of the coastline infrastructure and dune system. The County installed a seawall in Painters Hill to prevent the collapse of homes onto the beach. The County also installed an emergency protective berm in much of the unincorporated areas of the County.

While these measures provided needed protection of the community, Flagler County remains vulnerable to catastrophic storm damage without further and sustained protective efforts.

In Flagler Beach, the coastline remains in disrepair with severely damaged dunes and much of S.R. A1A in need of a long-term solution. The County entered into an agreement with the Army Corps of Engineers to restore dunes in southern Flagler Beach (the "Army Corps Project" or "Federal Project") and is coordinating with FDOT to restore dunes in the northern half of Flagler Beach and with FDOT and FDEP to restore dunes from South 28th Street to the Volusia County line (together, the "Non-federal Project"). The County hopes to save significant mobilization costs by utilizing the same contractor for both Army Corps and Non-federal Projects.

Under the mandatory rules of the Army Corps, the County must have legal access to every parcel within the Army Corps Project area because any gap in the renourished dune would result in a breach point in the event of a storm surge—jeopardizing A1A and nearby properties and undermining the purpose of the project itself. The County has obtained ~99% of the necessary easements, with only three dune remnant properties remaining outstanding. These remnant parcels are located in a length of beach declared to be a critical eroding shoreline by the State of Florida.

The Board has authorized eminent domain proceedings against the outstanding properties. A resolution of taking is expected when the appraisals are finalized and approved by the Army Corps of Engineers. The Board is working on a beach management plan and is exploring undertaking additional projects. Continuing the state of local emergency will help the County with the foregoing efforts and allow the County to take any other necessary emergency measures to restore, protect and maintain the dunes before the next, potentially damaging hurricane or storm strikes the beach.

FUNDING INFORMATION: N/A

DEPARTMENT CONTACT: Jonathan Lord, Emergency Management Director (386) 313-4240

RECOMMENDATION: Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricane Matthew.

ATTACHMENTS:

1. Proclamation Extending State of Local Emergency – Hurricane Matthew, 03/22/2022
2. Proclamation Extending State of Local Emergency – Hurricane Matthew, 03/29/2022

**FLAGLER COUNTY, FLORIDA
PROCLAMATION EXTENDING
STATE OF LOCAL EMERGENCY
(Hurricane Matthew)**

March 22, 2022

WHEREAS, on October 4, 2016, in preparation for the imminent impact of Hurricane Matthew on Flagler County, the Chair of the Board of County Commissioners of Flagler County, Florida, with the concurrence of the County's Emergency Management Director, the Sheriff, and the County Administrator, issued a Proclamation declaring a state of local emergency, dated October 4, 2016, recorded in the Official Records of Flagler County at Book 2161, Page 1453; and

WHEREAS, Hurricane Matthew passed along the County's coastline on October 7, 2016, severely damaging the entire dune system of the County, flooding hundreds of homes through dune breaches and destroying public infrastructure and other public and private property along the coastline; and

WHEREAS, Hurricane Matthew exposed the entire beachfront of Flagler County to a critical risk of further damage and had a particularly devastating impact on the right of way of State Road A1A in Flagler Beach, exacerbating the vulnerability of adjoining homes and businesses; and

WHEREAS, on October 11, 2016, and every seventh day thereafter to the present, based on the further recommendation of the County Administrator and the Emergency Management Director, the Chair of the Board of County Commissioners extended the state of local emergency for additional seven day periods in accordance with law; and

WHEREAS, the Board of County Commissioners ratified each of the Proclamations declaring and extending the local state of emergency by unanimous votes at public meetings; and

WHEREAS, while recovery efforts in response to Hurricane Matthew were still underway, Hurricane Irma struck Flagler County on September 11, 2017, further scarping the already badly damaged dune system of the county, flooding hundreds of homes, and nearly collapsing beachfront homes in the Painters Hill area of unincorporated Flagler County; and

WHEREAS, in September 2019, Hurricane Dorian slowly passed Flagler County offshore, churning rough surf and crashing enormous breakers into the beaches and dunes, causing a dune breach, several over washes, and scarping, and causing approximately \$3.7 million in damage to the dune system of Flagler County; and

WHEREAS, as a result of Hurricane Matthew compounded with subsequent weather events, the County engaged in a coastal dunes rehabilitation effort at multiple locations along the Flagler County coast, including:

- i.) the installation of a seawall in Painters Hill to prevent the collapse of homes onto the beach;
- ii.) the construction and vegetating of an emergency protective berm along 12 miles of the dunes in unincorporated Flagler County and in the incorporated communities of Marineland and Beverly Beach;
- iii.) the repair of dune crossovers and the installation of specialized mats over the emergency protective berm at certain beach access points for pedestrian and authorized vehicular traffic;
- iv.) the issuance of Emergency Orders 2018-02 and 2018-03, prohibiting driving or parking of vehicles on the beaches and dunes and prohibiting the traversing of the dunes and emergency protective berm by pedestrians and equestrian riders except at designated access points; and

WHEREAS, in culmination of these extraordinary efforts, the County is now endeavoring to build the largest and most significant public works project in its history, a multi-agency storm damage reduction project to renourish the dunes immediately adjacent to State Road A1A within the City of Flagler Beach; and

WHEREAS, in order to validate the use of public resources to make emergency dune repairs and to construct beach access points, as well as to guarantee the public's right to access and utilize the beaches of the County, the Board of County Commissioners passed an ordinance in June 2018 recognizing the customary use of the beaches of the entire county by the public; and

WHEREAS, the need to facilitate procurement for these and other recovery efforts is urgent due to the risk of future hurricanes, and accordingly, the County has adopted an expedited procurement process under its emergency powers as needed; and

WHEREAS, the County is pursuing eminent domain proceedings for certain dune remnant parcels and is exploring other emergency measures to fill gaps in the dunes that, if not renourished, will allow storm surge events to jeopardize State Road A1A, a critical evacuation route, and to damage coastal neighborhoods; and

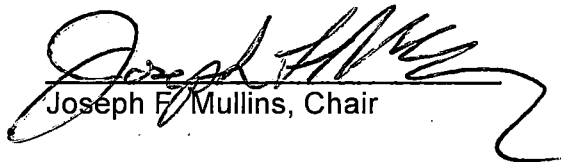
WHEREAS, extending the local emergency declaration facilitates the County's ability to continue to respond to emergency conditions along the beaches and within lands containing public and private property and infrastructure, including the securing of funding sources and entering into agreements with adjacent property owners and municipalities—all with the goal of mitigating future losses.

NOW THEREFORE, in accordance with the emergency power vested in the County pursuant to Chapter 252, Florida Statutes, and Section 12-34 of the Flagler County Code of Ordinances, Flagler County hereby proclaims that:

1. The state of local emergency declared on October 4, 2016, extended by emergency proclamations every seventh day thereafter and duly ratified by the Board of County Commissioners, is hereby extended for an additional 7 days from the effective date of this Proclamation, unless terminated or modified earlier or extended in accordance with law.
2. All emergency powers authorized by the Proclamation of October 4, 2016, declaring a state of local emergency, and extended every seventh day thereafter are hereby retained and continued for the duration of this Proclamation.

DONE AND ORDERED in Flagler County, Florida, this 22nd day of March, 2022.

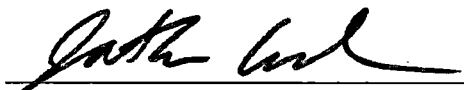
**FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS**


Joseph F. Mullins, Chair

CONCURRENCE:



Heidi Petito
County Administrator



Jonathan Lord
Emergency Management Director

APPROVED AS TO FORM:

Sean S. Moylan Digitally signed by Sean S. Moylan
Date: 2022.02.22 11:41:36 -05'00'

Sean S. Moylan
Assistant County Attorney

**FLAGLER COUNTY, FLORIDA
PROCLAMATION EXTENDING
STATE OF LOCAL EMERGENCY
(Hurricane Matthew)**

March 29, 2022

WHEREAS, on October 4, 2016, in preparation for the imminent impact of Hurricane Matthew on Flagler County, the Chair of the Board of County Commissioners of Flagler County, Florida, with the concurrence of the County's Emergency Management Director, the Sheriff, and the County Administrator, issued a Proclamation declaring a state of local emergency, dated October 4, 2016, recorded in the Official Records of Flagler County at Book 2161, Page 1453; and

WHEREAS, Hurricane Matthew passed along the County's coastline on October 7, 2016, severely damaging the entire dune system of the County, flooding hundreds of homes through dune breaches and destroying public infrastructure and other public and private property along the coastline; and

WHEREAS, Hurricane Matthew exposed the entire beachfront of Flagler County to a critical risk of further damage and had a particularly devastating impact on the right of way of State Road A1A in Flagler Beach, exacerbating the vulnerability of adjoining homes and businesses; and

WHEREAS, on October 11, 2016, and every seventh day thereafter to the present, based on the further recommendation of the County Administrator and the Emergency Management Director, the Chair of the Board of County Commissioners extended the state of local emergency for additional seven day periods in accordance with law; and

WHEREAS, the Board of County Commissioners ratified each of the Proclamations declaring and extending the local state of emergency by unanimous votes at public meetings; and

WHEREAS, while recovery efforts in response to Hurricane Matthew were still underway, Hurricane Irma struck Flagler County on September 11, 2017, further scarping the already badly damaged dune system of the county, flooding hundreds of homes, and nearly collapsing beachfront homes in the Painters Hill area of unincorporated Flagler County; and

WHEREAS, in September 2019, Hurricane Dorian slowly passed Flagler County offshore, churning rough surf and crashing enormous breakers into the beaches and dunes, causing a dune breach, several over washes, and scarping, and causing approximately \$3.7 million in damage to the dune system of Flagler County; and

WHEREAS, as a result of Hurricane Matthew compounded with subsequent weather events, the County engaged in a coastal dunes rehabilitation effort at multiple locations along the Flagler County coast, including:

- i.) the installation of a seawall in Painters Hill to prevent the collapse of homes onto the beach;
- ii.) the construction and vegetating of an emergency protective berm along 12 miles of the dunes in unincorporated Flagler County and in the incorporated communities of Marineland and Beverly Beach;
- iii.) the repair of dune crossovers and the installation of specialized mats over the emergency protective berm at certain beach access points for pedestrian and authorized vehicular traffic;
- iv.) the issuance of Emergency Orders 2018-02 and 2018-03, prohibiting driving or parking of vehicles on the beaches and dunes and prohibiting the traversing of the dunes and emergency protective berm by pedestrians and equestrian riders except at designated access points; and

WHEREAS, in culmination of these extraordinary efforts, the County is now endeavoring to build the largest and most significant public works project in its history, a multi-agency storm damage reduction project to renourish the dunes immediately adjacent to State Road A1A within the City of Flagler Beach; and

WHEREAS, in order to validate the use of public resources to make emergency dune repairs and to construct beach access points, as well as to guarantee the public's right to access and utilize the beaches of the County, the Board of County Commissioners passed an ordinance in June 2018 recognizing the customary use of the beaches of the entire county by the public; and

WHEREAS, the need to facilitate procurement for these and other recovery efforts is urgent due to the risk of future hurricanes, and accordingly, the County has adopted an expedited procurement process under its emergency powers as needed; and

WHEREAS, the County is pursuing eminent domain proceedings for certain dune remnant parcels and is exploring other emergency measures to fill gaps in the dunes that, if not renourished, will allow storm surge events to jeopardize State Road A1A, a critical evacuation route, and to damage coastal neighborhoods; and

WHEREAS, extending the local emergency declaration facilitates the County's ability to continue to respond to emergency conditions along the beaches and within lands containing public and private property and infrastructure, including the securing of funding sources and entering into agreements with adjacent property owners and municipalities—all with the goal of mitigating future losses.

NOW THEREFORE, in accordance with the emergency power vested in the County pursuant to Chapter 252, Florida Statutes, and Section 12-34 of the Flagler County Code of Ordinances, Flagler County hereby proclaims that:

1. The state of local emergency declared on October 4, 2016, extended by emergency proclamations every seventh day thereafter and duly ratified by the Board of County Commissioners, is hereby extended for an additional 7 days from the effective date of this Proclamation, unless terminated or modified earlier or extended in accordance with law.
2. All emergency powers authorized by the Proclamation of October 4, 2016, declaring a state of local emergency, and extended every seventh day thereafter are hereby retained and continued for the duration of this Proclamation.

DONE AND ORDERED in Flagler County, Florida, this 29th day of March, 2022.

**FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS**


Joseph F. Mullins, Chair

CONCURRENCE:



Heidi Petito
County Administrator



Jonathan Lord
Emergency Management Director

APPROVED AS TO FORM:

Sean S. Moylan Digitally signed by Sean S. Moylan
Date: 2022.02.22 11:42:00 -05'00'

Sean S. Moylan
Assistant County Attorney

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7b

SUBJECT: Consideration to Add 1.0 FTE Coastal Engineering Administrator Position to the FY 2021-22 Budget.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: Beaches are a very important part of Flagler County's environmental well-being and economic vitality as places for recreation and tourism serving both the County's residents and visitors. Because of the economic dependence of coastal communities on beaches and their role in protecting coastal properties and public infrastructures, beach erosion is a major concern; as such, beaches management plan for nourishment and protection of beaches is an important part of Flagler County strategic plan. Developing and managing beach management plans for protection, restoration, enhancement, and maintenance programs along the 18 miles of Flagler County Atlantic Ocean shorelines demand innovative and progressive approaches to coastal management and delivery of quality beach nourishment and maintenance projects that necessitate the skills and knowledge of a Coastal Engineering Administrator position for long-term continuous monitoring and documentation. Adding the new full time employee position will provide for a more effective and efficient management and delivery of coastal projects including evaluation of their performance.

The Coastal Engineering Administrator (pay grade 210) position has a minimum annual salary of \$76,939.20, with a maximum annual salary of \$126,942.40, not including fringe and benefits. It's expected that a qualified candidate could probably be hired in around \$90,000.

FUNDING INFORMATION: Funding for this position for FY 22 will come from vacant salaries within the Engineering Department.

DEPARTMENT CONTACT: Faith Alkhatib, County Engineer (386) 313-4045

RECOMMENDATION: Request the Board approve the addition of 1.0 FTE Coastal Engineering Administrator position.

ATTACHMENTS:

1. Job Description

Flagler County Board of County Commissioners

Job Description

Position Title: Coastal Engineering Administrator
Department: Engineering
Reports to: County Engineer
Category: Exempt
Salary Range: 67,000.00 - \$110,000.00

Position Summary

To work on complex projects involving a variety of coastal related services, including beach nourishment; shoreline stabilization; dredge design; geotechnical investigations; hydrographic and bathymetric surveying; beach and dune vulnerability assessments; environmental restoration and mitigation; and NEPA environmental impact assessments that are effective, and coordinated for reducing the risks to people and the developed and natural environment from flooding and coastal erosion by managing the planning, design, implementation, maintenance, and advancement of the provision of technically, environmentally, and economically sound and sustainable coastal protection measures.

Essential Functions

- Provide guidance and direction on technical needs and approach to conducting coastal engineering and modeling projects relating to:
 - Shoreline and habitat restoration
 - Climate resilience planning
 - Design of coastal structures
- Perform coastal engineering analyses and designs by application of sound and sustainable coastal protection measures.
- Perform QA/QC function to ensure quality deliverables and project goals are addressed.
- Manage coastal projects by effective planning, designing, permitting, scheduling, and budgeting processes.
- Prepare requests for proposals, managing design contract to produce plans and specifications, reviewing project milestones, reviewing plans, providing technical assistance, providing construction oversight, preparing design revisions, and reviewing and commenting on submitted reports and plans.
- Develop report, factsheet, and presentation for non-technical and technical audiences. Make presentations to the County Board of Commissioners and citizen groups.
- Organize and interpret engineering data for development of clear and concise engineering reports and technical documentations.

- Generate and recognize cost-effective and constructible technical solutions for coastal engineering challenges.
- Administer all coastal projects planning, analysis, design, implementation, and maintenance to advance the provision of technically, environmentally, and economically sound and sustainable coastal protection measures.
- Manage development and evaluation of all required environmental documents and technical documents.
- Monitor all coastal shoreline restoration processes and associate permitting and mitigation processes.
- Collaborate and coordinate with Federal/State agencies and coastal engineering consultants to manage all coastal assets effectively.
- Perform and oversee the planning, analysis, design, and inspection of coastal projects including beach nourishment, shoreline stabilization, dredging, environmental restoration, and mitigation, etc.
- Develop all coastal project construction specifications and requirements for a successful bidding and submittal of project award recommendation package.
- Monitor all project deliverables, costs, and budget, conduct project progress meetings, and facilitate the development of an effective project schedule.

These essential functions are not to be construed as a complete statement of all duties performed. All employees will be required to perform other job-related duties as required.

Knowledge, Skills and Abilities

- Working knowledge on multidisciplinary engineering services involving coastal projects feasibility study process, permitting and NEPA process, planning, cost estimating and budgeting, design, environmental science, environmental engineering, structural engineering, civil engineering, and construction methods.
- Knowledge of marine geology and oceanography to implement coastal protection measures.
- Demonstrated teamwork and leadership skills.
- Knowledge of FEMA's National Flood Insurance Program and experience implementing FEMA's coastal flood hazard analysis and mapping methodologies.
- Knowledge of coastal flooding and sea level rise resilience and adaptation.
- Proven experience with project delivery for Federal, State, and local coastal agencies, specific experience with USACE, BOEM, FEMA, USGS, NOAA strongly preferred.
- Demonstrated technical and analytical skills, including technical writing and presentation skills.
- Outstanding oral and written communication skills and social skills.
- Skill in Microsoft Office software (Excel, Word, PowerPoint, Access, and Project).
- Drafting and/or geospatial design (ArcGIS, AutoCAD, Microstation).

Physical Requirements

Physical demand: Light

- 20 lbs. maximum lifting.
- Some lifting and carrying up to 20 lbs.
- Significant walking and standing may be required.
- Expressing or exchanging ideas by spoken word or perceiving sound by ear.
- Good eyesight for production or safety of self and others.
- Physical agility is required in kneeling, bending, stooping, and reaching.

Education, Experience and Training

- Bachelor's degree in environmental or civil engineering, coastal, ocean or marine engineering or related field.
- Advanced degree in coastal engineering or closely related field.
- Proficiency in coastal process analysis and design plans, and specifications development.
- Proven ability to lead and collaborate with project teams.
- Exceptional writing and communication skills.
- Prior experience working with Federal/State Grants.
- Professional Engineer license. (preferred)
- Engineer in Training (EIT) certification. (preferred)
- At least 5 years of experience in coastal, municipal, or civil engineering with coastal familiarity or equivalent combination of education and experience. (required)
- State of Florida Driver's License. (required)

Flagler County, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Flagler County, Florida will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

All job descriptions are subject to revision and amendment. I have received a copy of this job description and am fully aware of the expectations of the job.

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7c**

SUBJECT: Consideration of Appointment of Flagler County E911 Coordinator.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: In accordance with the requirements of the Florida Emergency Communications Number E911 State Plan, Section 2.5, staff is seeking approval to appoint Jorge Salinas, Deputy County Administrator, as the E911 Coordinator. The State requires, "The Board to designate a knowledgeable individual to act as the County 911 Coordinator." Additionally, "The State requires the board to notify the Statewide 911 Coordinator when a new County 911 Coordinator has been designated." The designation shall be made in writing and provide full contact information for the new County 911 Coordinator. Mr. Jarrod Shupe served as the 911 Coordinator until his resignation effective April 1, 2022. This change will allow Mr. Salinas to directly interact with the State 911 Board on issues involving Flagler County 911 system.

FUNDING INFORMATION: N/A

DEPARTMENT CONTACT: Administration (386) 313-4001

RECOMMENDATIONS: Request the Board approve the appointment of Mr. Jorge Salinas, Deputy County Administrator, as Flagler County's E911 Coordinator.

ATTACHMENT:
None

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT / AGENDA ITEM # 7d

SUBJECT: Consideration of a Grant Application to the State of Florida 911 Board for the E911 State Grant to Include Geographic Information Systems (GIS) VEP Validator and MSAG Generator Cloud Based Software.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: Staff is seeking approval to submit grant opportunities to maintain the accuracy level of the GIS data against the MSAG data. The National Emergency Number Association (NENA) requires a match rate of 95% between the MSAG and the telephone companies Automatic Location Information (ALI) and the Automatic Number Location (ANI). This requested software will verify and flag any errors so that staff can be assured we are reaching that requirement.

The VEP Validator identifies schema inconsistencies and incompleteness and identifies spatial anomalies and discrepancies within the various datasets. VEP's validations evaluate attribute, topological and spatial accuracy within each layer and performs cross-feature validations. These validations meet and exceed the NENA standards and include additional checks that support GIS industry best practices for quality control assessments. VEP Validator delivers a comprehensive series of reports on anomalies and changes over time.

The migration from legacy 9-1-1 systems to NG9-1-1 is evolutionary and introduces fundamental changes to emergency call routing and location validation. Moving to NG9-1-1 will require the continued use and management of the Master Street Address Guide (MSAG) during the entire transition period before geospatial call routing and location validation are fully implemented. During this period, the deployment of a GIS-based MSAG to support the legacy 9-1-1 environment is critical to maintaining 9-1-1 operations and ensuring the successful implementation of NG9-1-1.

The MSAG Generator delivers optimal support of Flagler County's legacy and transitional environment with a solution designed specifically to create and manage a GIS-based MSAG directly from our existing NG9-1-1 Road Centerline data. MSAG Generator is provided as an additional module within VEP and operated thru a web-based user interface. This integrated access to MSAG Generator with VEP enables users to create a GIS based MSAG anytime, on demand.

FUNDING INFORMATION: The total grant allocation is approximately \$22,000. If awarded staff will return to board to appropriate the grant funding in the E-911 Fund (302). This grant award is 100% funded by the State of Florida E911 Board.

DEPARTMENT CONTACT: Jorge Salinas, Deputy County Administrator (386) 313-4134

RECOMMENDATION: Request the Board approve and authorize the Chair to execute the grant applications to the State of Florida 911 Board and authorize the County Administrator to execute the grant agreements, if awarded, as approved to form by the County Attorney as well as any budget transfers and all other documents associated with the implementation and closeout of the grant.

ATTACHMENTS:

1. Grant Application (Template)

911 Grant Programs

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1. Purpose

Each county, group of counties or region applying for E911 State Grant, to be further known as 911 State Grant, to assist counties with the replacement or upgrade of 911 Systems; for counties to develop and maintain statewide 911 routing using Emergency Services Internet Protocol (IP) networks (ESInet), Geographic Information Systems (GIS) and services, and Management Information Systems (MIS); and develop and maintain Next Generation 911 (NG-911) systems and services.

The State 911 Grant Programs distributes funds collected pursuant to section 365.172-173, Florida Statutes. Federal Grant funding uses the 911 Grant Programs for approval and disbursement of federal funds to assist counties in implementing and improving NG-911 system and services.

2. Eligibility

Any county, group of counties, or region in the State of Florida is eligible to apply for these grant programs. Only a region, as defined below, may qualify for a grant award for a 5-year Regional Next Generation 911 Routing Project.

3. Definitions

- 3.1. **Enhanced 911 (E911):** An enhanced 911 system or enhanced 911 service that is an emergency telephone system or service that provides a subscriber with 911 service and also directs 911 calls to appropriate public safety answering points by selective routing based on the geographical location from which the call originated, or as otherwise provided in the state plan under section 365.171, Florida Statutes, and that provides for automatic number identification and automatic location-identification features.
- 3.2. **NG-911 Equipment:** Hardware equipment and peripherals needed to implement and maintain NG-911 services.
- 3.3. **E911 System:** The Public Safety Answering Point equipment, in accordance with the State E911 Plan, including 911 call routing, processing, mapping, and call answering communications equipment.
- 3.4. **Alternate Contract Source (ACS) –** A competitively procured contract led by a federal, state, or local government. The ACS contract is cost-effective, contains language contemplating its use for cooperative purchasing, and the best interest of the county to use for purchases. Provided that the county's purchase is not over expansive in size and scope.
- 3.5. **Grantee/Subrecipient:** The county, group of counties, or region awarded a grant.
- 3.6. **Grantor:** The Florida E911 Board.

- 3.7. Government Accounting Standards Board (GASB):** The independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.
- 3.8. Hosted Services:** Hosted Services are technology services using the vendor's servers for a fee.
- 3.9. Maintenance Contract:** A business agreement between a contractor and customer covering the maintenance of equipment over a specified period.
- 3.10. Next Generation 911 (NG-911):** The designation for an advanced 911 emergency communications system or service that provides a communications service subscriber with 911 service. NG-911 also directs 911 emergency requests for assistance to appropriate public safety answering points based on the geographical location from which the call/signal originated, or as otherwise provided in the State E911 Plan and that provides for automatic number identification and automatic location identification features and emergency data information through managed IP-based networks.
- 3.11. Next Generation 911 Core Services (NGCS):** The base set of services needed to process a 911 call/signal on an ESI-net. Includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services, and typical IP services such as Domain Name System (DNS) and Dynamic Host Configuration Protocol (DHCP). The term NG-911 Core Services encompass the services but does not include the network on which they operate.
- 3.12. Next Generation 911 Routing Project:** A Next Generation service that incorporates multiple counties.
- 3.13. Public Safety Answering Point (PSAP):** The public safety agency that receives incoming 911 requests for assistance and dispatches appropriate public safety agencies to respond to the requests in accordance with the State E911 plan.
- 3.14. Region:** Refers to the counties grouped by the Florida 911 Regional Map. All systems within a region must be interoperable.
- 3.15. Service Contract:** A written contract to perform, over a fixed period or for a specified duration, duties relating to informational and technical services.
- 3.16. Warranty contract:** A written guarantee given to the purchaser of a new item by the manufacturer or dealer, usually specifying that the manufacturer will make any repairs or replace defective parts free of charge for a stated period.

4. 911 Grant Programs Calendar

The E911 Board will accept applications as noticed in the Florida Administrative Register.

Action	
Eligible entity submits application	Submission date(s) as published in the Florida Administrative Register
E911 Board Members evaluate applications	Within two months of the submission date
E911 Board votes on applications to fund at regularly scheduled meeting	Within three months of the submission date
E911 Board sends notification letter of awards approved for funding to the counties.	Within four months of the submission date

Performance Period	
County, group of counties or regional implementation/ installation period	Two years from receipt of award notification
Next Generation 911 Regional Routing Project	Maximum of five years
Next Generation Projects	Maximum implementation Period of five years however may be shorter time dependent upon board approval.
Service and Data Maintenance Projects outside of a NG-911 Regional Routing Project	An annual grant may be funded.
Initial Database synchronization (such as ALI, MSAG, and Centerline)	Two years from receipt of award notification
Database maintenance (such as ALI, MSAG, Centerline....)	Approved only with Regional Routing Project

5. General Conditions

Applications must be delivered to the following address:

**State of Florida E911 Board
ATTN: E911 Board Administrative Staff
4030 Esplanade Way, Suite 135
Tallahassee, FL 32399-0950**

Or electronically to E911BoardElectronicGrantReports@dms.fl.gov

Electronic receipt of the grant application and all attachments is preferred.

- 5.1.** The applicant shall provide Application Form items 1 through 14 and the applicable procurement documents. The grant application package must be postmarked or delivered on or before the submission date specified in the E911 Board notification of an E911 Grant Programs published in the Florida Administrative Register. Failure to timely provide these documents will result in a rejection of the grant application.
- 5.2.** Pursuant to sections 365.172(6), 365.172(10), 365.173(2) Florida Statutes, grant funds must only be used for the following items/services: to upgrade or replace 911 systems; to develop and maintain statewide or regional 911 routing; geographic information and management information systems (GIS and MIS); to develop and maintain Next-Generation 911 (NG-911) services and equipment; and remotely provided hosted 911 answering point call-taking equipment and network services directly attributable to establishing and provisioning E911 or NG-911 services. Warranty costs shall be calculated to account for only the first-year warranty.
- 5.3.** To be considered for a grant award, all Next Generation projects must meet the NENA i3 technical standards.
- 5.4.** GIS grants may be limited to funding to achieve the 98% accuracy rate as identified in the NENA GIS Data Model.
- 5.5.** Although a Next Generation 911 Regional Routing Project may be awarded for up to five years, the cost shall be accounted for on a yearly basis. The application must also include a detailed breakdown of costs by year one through year five and if applicable a monthly breakdown. This would include an expected reimbursement schedule.
- 5.6.** All Next Generation 911 project vendors must certify in writing that their systems will be interoperable with bordering counties, regions, and adjacent state lines.
- 5.7.** Only the percentage of service and equipment directly attributable to provisioning of 911 services is eligible.

- 5.8.** All maintenance requests, within a single priority, for eligible services and equipment shall be combined into a single application, including the breakdown of line-item costs.
- 5.9.** All grant applications shall be accompanied by at least one complete quote for equipment or services.
- 5.9.1.** Grant applications totaling \$35,000.00 or more must be accompanied by at least three written substantiated quotes from different vendors. Complete quote submittals shall include a detailed scope of work, all pages included in the vendor proposal, breakdown of all costs, including equipment, service tasks, and deliverables. Any county, group of counties, or region that has made a good faith effort to obtain at least three quotes in accordance with the competitive procurement process in 287.057(1), Florida Statutes and has not been able to obtain the quotes can request E911 Board review based on substantiated proof of posting of the request with documentation of the limited responses. Subject to the following exceptions:
- a)** When purchasing from a DMS State Term Contract or DMS authorized Alternate Contract Source, the county shall follow the DMS State Purchasing ordering instructions and their county procurement rules and policies. Should the DMS State Purchasing ordering instructions and their county procurement rules and policies conflict, the county procurement rules and policies shall prevail, with provision of a letter from the county's purchasing department.
 - b)** When purchasing from an Alternate Contract Source that has not been approved by DMS State Purchasing, the county shall follow their county procurement rules and policies, with provision of a letter from the county's purchasing department.
 - c)** Services or commodities provided by governmental entities do not require more than one quote.
 - d)** The county, group of counties, or region can initiate a request for approval to procure from a single source vendor. These will be considered on a case-by-case basis. Justification for single source procurement shall be provided with the application, which shall include a costs analysis that reviews the allowability, necessity and reasonableness of all cost elements. The single source procurement will be considered if provided in accordance with Chapter 287 Florida Statutes. A letter from the applicable county's purchasing department(s) that the project is a single source procurement based on Section 287.057(3)(c), Florida Statutes, shall be provided with this grant application.

- 5.10.** Applicants requesting items from different funding priorities should complete a separate Budget Report (Rule 60FF1-5.0035(1), F.A.C) for each priority. See Addendum I -Funding Priorities for the 911 Grant Programs for a listing of funding priorities. Items from the same funding priorities should be combined in the same Budget Report and shall comply with General Conditions items 5.9 and 5.10.
- 5.11.** An individual county application must include:
- 5.11.1.** A detailed description of line item and cost. This would include the item, model, or version. Additional requests may be made for more clarification as needed.
 - 5.11.2.** If possible, software service/maintenance dates.
 - 5.11.3.** Budget Report
 - 5.11.4.** Most current 6A. (Rule 60FF1-5.006(2), F.A.C)
 - 5.11.5.** If applicable, detailed legacy 911 service information.
- 5.12.** Should a region or two or more counties apply for a grant, the following additional information needs to be provided:
- 5.12.1.** A summary of the costs for entire region or two or more counties detailing the following:
 - a)** Total amount of funds being requested.
 - b)** The scope of work (SOW) that clearly establishes the tasks and deliverables being performed for successful completion of the project. All deliverables must be directly related to the SOW.
 - c)** Quote(s) must include quantifiable and measurable deliverables with detailed descriptions of each line item. Services dates must be included as well, if applicable.
 - d)** Single source documentation if applicable.
 - e)** Any letters required from the county purchasing department.
 - f)** All individual county application(s).
- 5.13.** A memorandum of understanding (MOU) or an inter-local agreement from all counties involved must be completed within 3 months of E911 Board award. The MOU shall contain the financial procurement processes, the disbursement process, and all termination language.
- 5.14.** Procurement shall be based on the county's procurement processes and the applicable State purchasing requirements, including but not limited to sections 112.061, 287.057, 287.017, and 287.058. Florida Statutes.
- 5.15.** Funding application requests must include a scope of work that establishes the tasks and deliverables to be performed. The applications shall include all tasks that are required for the successful completion of the project. The project shall be divided into quantifiable units of deliverables that shall be received and accepted

in writing by the county, group of counties, or region before payment. Each deliverable must be directly related to the scope of work and must specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.

- 5.16.** Funding requests must include all necessary costs required for full implementation of the proposed solution including that of any third party. Should the county, group of counties or region grant application request or grant award be less than the projected cost of the equipment or service, the county, group of counties or region should provide verification of the ability to fund the difference. Pricing submitted cannot be contingent upon "yet to be" determined fees for products and services by the proposer or any other third party required for implementation.
- 5.17.** The county shall provide information on the county's preceding year E911 fee revenue amount and the preceding year's carryforward amount.
- 5.18.** A State grant award may be limited by the carry forward balance in compliance with sub-paragraph 365.172(6)(a) 3.c., Florida Statutes.
- 5.19.** Detailed information is required for any grant application requesting funding for systems that require immediate system replacement for provisioning of enhanced 911 in the county, group of counties, or region. Include detailed justification and explanation for any 911 system with an expected remaining life of less than one year.
- 5.20.** Funding requests contingent upon "beta testing" or products and services not in general production and installation will not be funded.

6. Guidelines for 911 Grant Expenses

- 6.1.** The following expenses will not be funded through grant award:
 - 6.1.1.** Salaries and associated expenses for 911 coordinators, call takers, or other 911 personnel.
 - 6.1.2.** Wireline database costs
 - 6.1.3.** Vehicle expenses
- 6.2.** Funding limitations are specified on the following items:
 - 6.2.1.** Hosted 911 answering point call-taking equipment and network services, recurring network and circuit costs, equipment maintenance and warranty costs will not be funded for more than the first-year implementation period.
 - 6.2.2.** Service contracts for Next Generation 911 Regional Routing Projects may be approved for up to 5 years on a case by case basis.

- 6.2.3.** GIS data support services to maintain NENA's 98% synchronization standard will be limited to one year of service unless combined with a Next Generation 911 Regional Routing Project.
- 6.2.4.** Grant funding shall be limited (per grant cycle) to eligible expenditures for one PSAP per county, either one primary or one secondary PSAP. Counties with only one PSAP with no other primary or secondary PSAPs, may be eligible for grant funding for one backup PSAP. Geo-diverse systems may be considered one PSAP for the purpose of grant funding.
- 6.2.5.** Except for NGCS, selective router equipment costs are limited to the primary PSAP system and are limited to one per county.
- 6.2.6.** Training cost funding is limited to new system & equipment training.
- 6.2.7.** The allowable grant funding for travel expenses is limited to the authorized amounts established in Section 112.061, Florida Statutes, and the Department of Financial Services Guidelines for State Expenditures.
- 6.2.8.** Reimbursement requests for services that extend beyond a year will be reimbursed on an annual basis. Reimbursement will not be provided prior to services being rendered.
- 6.2.9.** A federally funded project must comply with reimbursement in accordance with the federal project timetable.

7. Approval and Award

- 7.1.** The E911 Board will review each application for compliance with the requirements of terms and conditions.
- 7.2.** Award agreements shall be signed by the Board of County Commissioner Chair or the County Manager.
- 7.3.** Grant awards will be withheld for any county, group of counties, or region that has a grant with a past-due quarterly report or past-due final documentation and closeout of previous E911 Board grant awards. Grant awards may also be withheld if the county, group of counties, or region is not in compliance with Board reporting requirements.
- 7.4.** Applications will be awarded based upon the priorities set by the E911 Board as listed in Addendum I - Funding Priorities for the 911 Grant Programs.
- 7.5.** The E911 Board will adjust the amount awarded to a county, group of counties, or region based upon the availability of funds, the reasonableness of the cost of requested items, published quotes, increased effectiveness of grant funds, minimum system requirements for performing the needed E911 function as specified in section 365.173(2)(h)1.,2., and 3., Florida Statutes, E911 State Plan, or documented factors provided in the grant application submission. NG-911 network systems should include a comparative presentation of network alternatives, including applicable LEC, CLEC, County, group of counties or region,

Application and instructions for 911 Grant Programs, revised July 2021

W Form 3A, incorporated by reference in Fla. Admin. Code R. 60FF1-5.003 911 Grant Programs

and State alternatives. All stepped pricing should be thoroughly explained, including the corresponding benefits for the county, group of counties or region, and the E911 Board.

- 7.6. Additional documentation must be signed by the local Board of County Commissioner Chair or County Manager. Resulting in third party contracts and sub-contracts, please see DMS agreement.
- 7.7. A signed vendor contract with the county, group of counties, or region contract must be provided.

8. Financial and Administrative Requirements

- 8.1. Grant funds are provided on a cost-reimbursement basis.
- 8.2. Each grantee may submit reimbursement claims to the E911 Board as needed; however, each county is limited to only a single claim request per grant, per month. Receipt of reimbursement funds from the E911 Board is contingent on the timely and accurate submittal of funding requests. Requests for reimbursement of expenditures must be submitted on the approved Financial Reimbursement of Expenditures Form (Rule 60FF1-5.0035(4), F.A.C). Incomplete claim forms or claims not submitted on the correct form cannot be processed and will be returned for corrections. Submit only for the amounts in each budget categories in which you have incurred expenditures.
- 8.3. Upon written request and with documentation justifying the need, a progress disbursement may be considered with a completed Financial Reimbursement of Expenditures Form, signed vendor contract, itemized purchase order and vendor itemized invoice. All items must comply with the Florida Department of Financial Services (DFS) Reference Guide for State Expenditures. Within 45 days of receipt of funding, the grantee shall submit verification of vendor payment.
- 8.4. Reimbursement claims shall include only expenditures related to the specific grant and include copies of signed contracts, purchase orders, itemized invoices, and proof of successful payment to the vendor. The reimbursement request must match the scope of work and budget proposed in the grant applications to include the quote provided with the application. Grants that include cost defined by a set number of work hours dedicated to a project must include additional documents as requested by DMS staff. All items must comply with the DFS Reference Guide for State Expenditures.
- 8.5. **To assure prompt processing, complete reimbursement claims should be e-mailed to: E911BoardElectronicGrantReports@dms.fl.gov**
- 8.6. Grant funds can only be used between the beginning and end dates of the grant term unless the E911 Board authorizes an extension.

- 8.7.** It is the county, group of counties, or region's responsibility to maintain the property, equipment, or services in accordance with the scope of work. If a sale or transfer of such property or equipment occurs within five years after a grant ends, funds must be returned to the E911 Board on a pro-rata basis. If the equipment cost over \$5,000 and the grant is federal, funded a county, group of counties, or region must maintain an inventory of 5 years. This applies to state grants unless the item becomes obsolete.
- 8.8.** If a grantee terminates a contract for prepaid services, the unused portion must be returned to the E911 Board on a pro-rata basis.
- 8.9.** The grantee agrees that any improvement, expansion, or other effect brought about in whole or part by grant funds will be maintained until the system or equipment becomes obsolete (On average five years).
- 8.10.** If a grantee materially fails to comply with any term of an award, the Board shall take one or more of the following actions, as appropriate in the circumstances:
- Withhold grant payments pending grantee correction of the deficiency.
 - Disapprove all or part of the cost of the activity or action not in compliance.
 - Suspend or terminate the current award for the grantee's project.
 - Suspend or deny future grant awards.
- 8.11.** The Board will provide the grantee an opportunity for a hearing, appeal, or other administrative proceeding to which the grantee is entitled under Florida Statutes.
- 8.12.** Grant awards or portion thereof may be terminated by the grantee upon written notification to the E911 Board, detailing the reasons for such termination, the effective date, and the release of allocated funds.
- 8.13.** 911 Staff may require additional documentation to confirm proof of payment and deliverables met in accordance with DFS Reference Guide for State Expenditures.

9. Grant Reporting Procedures

9.1. Grantees will be required to submit:

- 9.1.1.** Quarterly Status Report. (Rule 60FF1-5.0035(2), F.A.C)
- 9.1.2.** Reporting will begin at the conclusion of the first full quarter after the award. The report periods will end on March 31, June 30, September 30, and December 31 of each year. Reports are due within 30 days of the ending report period.
- 9.1.3.** The Quarterly Status Report shall inform the E911 Board of significant impacts on grant-supported activities. Significant impacts include project status developments affecting time schedules and objectives, anticipated lower costs, or producing beneficial results in addition to

those originally planned. Additionally, problems, delays, or adverse conditions that will materially impair the ability to meet the timely completion of the award must be reported. The disclosure must include a statement of the action taken or contemplated and any assistance needed to resolve the situation.

9.1.4. Federal documentation as requested.

9.2. Final Reporting Documentation includes:

9.2.1. Upon receipt of final reimbursement from DFS, a final Quarterly Status Report, shall be submitted based on the same reporting requirements described in grant reporting item 9.1.

9.2.2. Final documentation, including copies of all expenditures and corresponding invoices, shall be submitted within 90 days of the final report. The "Final Report" box on the Quarterly Status Report, shall be marked and include your project completion date.

9.2.3. Final document submission and closeout of a grant does not affect the E911 Board's right to disallow costs and recover funds based on an audit or financial review. The county, group of counties, or region shall remain obligated to return any funds expended that do not comply with the terms and conditions of the grant award.

9.2.4. The counties must provide DMS a copy of the Comprehensive Annual Financial Report (CAFR), consistent with section 218.32 Florida Statutes, no later than August 1 following the completion of the county.

9.3. All reports and associated information, federally required documentation, and final reporting documents should be e-mailed to:

E911BoardElectronicGrantReports@dms.fl.gov

10. Change Requests

10.1. Change requests shall be submitted prior to deviation from any awarded grant application. No changes or departures from the original request are authorized unless approved in writing by the E911 Board. Such requests shall be submitted using the Change Request form.

10.2. Prior to a county, group of counties, or region signing a contract with a different vendor from the original vendor stated in the grant application, the county, group of counties, or region must request a grant change on Change Request (Rule 60FF1-5.0035(3), F.A.C) and include an itemized quote and a copy of the new contract to be approved by the E911 Board.

- 10.3.** Time extension requests will not be granted unless the county, group of counties or region has executed a contract for the grant equipment and services or demonstrates good cause for failure to execute a contract within one year of the award. Good cause documentation shall include a new project timeline schedule.
- 10.4.** Time extensions shall be limited to a maximum of one additional year when approved by the E911 Board for a total of three years.
- 10.5.** Change requests must be submitted ten (10) business days prior to Board meeting to be reviewed. Any reports submitted late will be reviewed at the next month's E911 Board meeting.
- 10.6.** The Change Request form and associated information should be e-mailed to **E911BoardElectronicGrantReports@dms.fl.gov**.

Application

County, group
of counties or
region

Flagler County

Total Amount Requested: \$22,000

Project Title: Datamark VEP Validator & MSAG Generator

1. **Board of County, group of counties or
region Commissioners Chair:** Joseph Mullins

Mailing Address: 1769 E Moody Blvd Bldg 2

City: Bunnell

State: FL Zip: 32110 -

Phone: (386) 313.4001 Fax:

Email Address: jmullins@flaglercounty.gov

2. **County, group of counties
or region 911 Coordinator:** Jarrod Shupe

Mailing Address: 1769 E Moody Blvd Bldg 2

City: Bunnell

State: FL Zip: 32110 -

Phone: (386) 313.4281 Fax:

Email Address: jshupe@flaglercounty.gov

3. **Federal Tax ID Number:** 59-6000605

4. County, group of counties or region fact information

Number of PSAP's	2 (1 primary & 1 backup)
Number of Call-taking Positions per PSAP	12 primary, 6 backup
PSAP(s) in which grant funding will apply.	2 (1 primary & 1 backup)

a. Financial Information

- i. What are the current annual costs for your E911 system (circuits, customer records hardware and software, etc.) not including maintenance?
\$240,596.54
- ii. What are the current annual costs for maintenance of items included in 1?
\$126,179.82
- iii. Total amount of E911 fee revenue received in the preceding year.
\$545,645.39
- iv. Total amount of county, group of counties or region carry-forward funding retained in the preceding year.
-\$59,006.12
- v. Current total amount of county, group of counties or region carry forward funding?
\$315,546.15
- vi. Two-year maximum calculated amount for applied carry forward funding.
\$327,387.22
- vii. Minimum calculated amount for applied carry forward funding (Calculation (Subtract the amount in 5 from the amount in 6).
-\$11,841.07
- viii. Insert in Budget Report as "carry forward funds applied".

5. Describe your county, group of counties or region's existing 911 system. Include specific information on existing system equipment upgrades and when the installation of this equipment was completed. Please include the PSAP(s) that the grant will be implemented at to include the type of PSAP(s), primary system, and number of position seats.

Flagler County's existing 911 System is NG-911 compliant Solacom Guardian system that was installed 2018. The 911 primary PSAP (Twelve (12) positions) is located at the Flagler County Emergency Operation Center and the backup (Six (6) positions) at Flagler County Sheriff's Jail Administration building. The netclocks and recorders were also upgraded in 2018. Private fiber was installed between the primary and backup centers in 2018, and both centers were completely remodeled in 2018. All 911 calls are answered and directly dispatched for the Sheriff's Office, Bunnell and Flagler Beach Police department, Palm Coast, Flagler Beach, and Flagler County fire departments as well as all Emergency Medical Services.

6. Describe the scope of work for the proposed project including any goal(s) and objectives. Include the tasks to be performed as part of the project. Provide scope of work in quantifiable units of deliverables that shall be received and accepted. For each deliverable specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable. For any scope of work that includes milestones, please describe in detail what deliverables are expected to be provided in each milestone.

Flagler County obtained two years of substantial funding to scrub the 911 GIS data against the MSAG & ALI/ANI. This allowed us to reach a 99.8% match rate! We'd like to continue this level of success as we grow, so obtaining the software to allow our staff to do the compares ourselves will empower us to become more self-sufficient and identify issues as we're growing our MSAG & GIS data. At a minimum we will run a compare monthly between the MSAG export from InDigital. Presently we are adding a few thousand addresses to our GIS database each month. As each subdivision is added we'll run a compare to ensure that what we're adding to the MSAG matches GIS.

- 7. Justification of the need for the proposed project. Provide detailed information on the existing system's/component's which needs replacement. Document the condition with details to justify any system with an expected lifespan of less than 1 year. Each component on the system, (memory, hardware (size of drives) updates of software and/or replacement versions needed, standalone equipment and additional upgrades include UPS in the requests.**

With the amount of growth we are experiencing in Flagler County we must constantly scrub our GIS data against other data sources to ensure that our accuracy level is as good as it possibly can be. The Datamark solution is a cloud based software that will consume our current GIS data and it's structure so no additional hardware or software is needed. Presently this process is being done manually which is very time consuming and has a larger margin of human error.

- 8. Describe why your county, group of counties or region will not be able to complete this project without this grant funding.**

Flagler County's revenues are still based on that of a small county, yet the amount of infrastructure investment needs is vast due to the explosion of growth. Until the tax base revenue catches up with the development, there will be a gap in GIS funding.

- 9. Describe the required steps with an anticipated time schedule with procurement and payment milestones and a total project completion date.**

The quote we've obtained is valid for 60 days. We've had the grant application approved by our Board. If awarded, within a week we'll have our Purchasing Department create a purchase order and strive to have the implementation set up and trainings scheduled within the 60 days.

10. If applicable, sole source justification must meet the state procurement guidelines and chapter 287.057 (3)(c), F.S.

The market is flooded with consultants eager to provide data scrubbing with NextGen 911 being the catch phrase. However, there are very few companies providing a tool for us to do this ourselves. If need be, we have several other counties we could piggy-back off of.

11. If applicable, please include your previous service dates for any maintenance or support services.

N/A

12. Please submit the Budget Report

Prepare an itemized Grant Budget The completed form shall be used to complete quarterly report requirements, listing expenditures and revisions {if any} in appropriate columns. If there is insufficient space, please include details in an attachment. **Budget costs should match requested vendor quote.**

13. Assurances

ACCEPTANCE OF TERMS AND CONDITIONS: The grantee accepts all grant terms and conditions. Grantee understands that grants are contingent upon the availability of funds.

DISCLAIMER: The grantee certifies that the facts and information contained in this application and any attached documents are true and correct. A violation of this requirement may result in revocation of the grant and return of all grant funds and interest accrued (if any), pursuant to the E911 Board authority and any other remedy provided by law.

NOTIFICATION OF AWARDS: The grantee understands and accepts that the notice of award will be advertised on the Florida E911 website.

MAINTENANCE OF IMPROVEMENT AND EXPANSION: The grantee agrees that any improvement, expansion or other effect brought about in whole or part by grant funds will be maintained. No substantial changes or departures from the original proposal shall be permitted unless the E911 Board gives prior written authorization. Any unauthorized change will necessitate the return of grant funds, and accrued interest (if any) to the E911 Board.

The county, group of counties or region certifies that all applicable county, group of counties or region procurement rules/procedures has been met.

Failure to utilize grant funds as represented may jeopardize eligibility to be considered for future funding.

14. Authority

I hereby affirm my authority and responsibility for the use of funds requested.

SSM

SIGNATURE – CHAIR, BOARD OF COUNTY COMMISSIONERS
OR COUNTY MANGER

DATE

Joseph F. Mullins
Printed Name

Chair
Position

Regional Signatures if Applicable (add additional lines if needed)

Appendix I: Authorized Expenditures of E911 Fee, Chapter 365.172, F.S.

NO requests for funding will be acknowledged for any items not specified in Section 365.172, Florida Statutes, Emergency communication number “E911”; paragraph (10) (shown below).

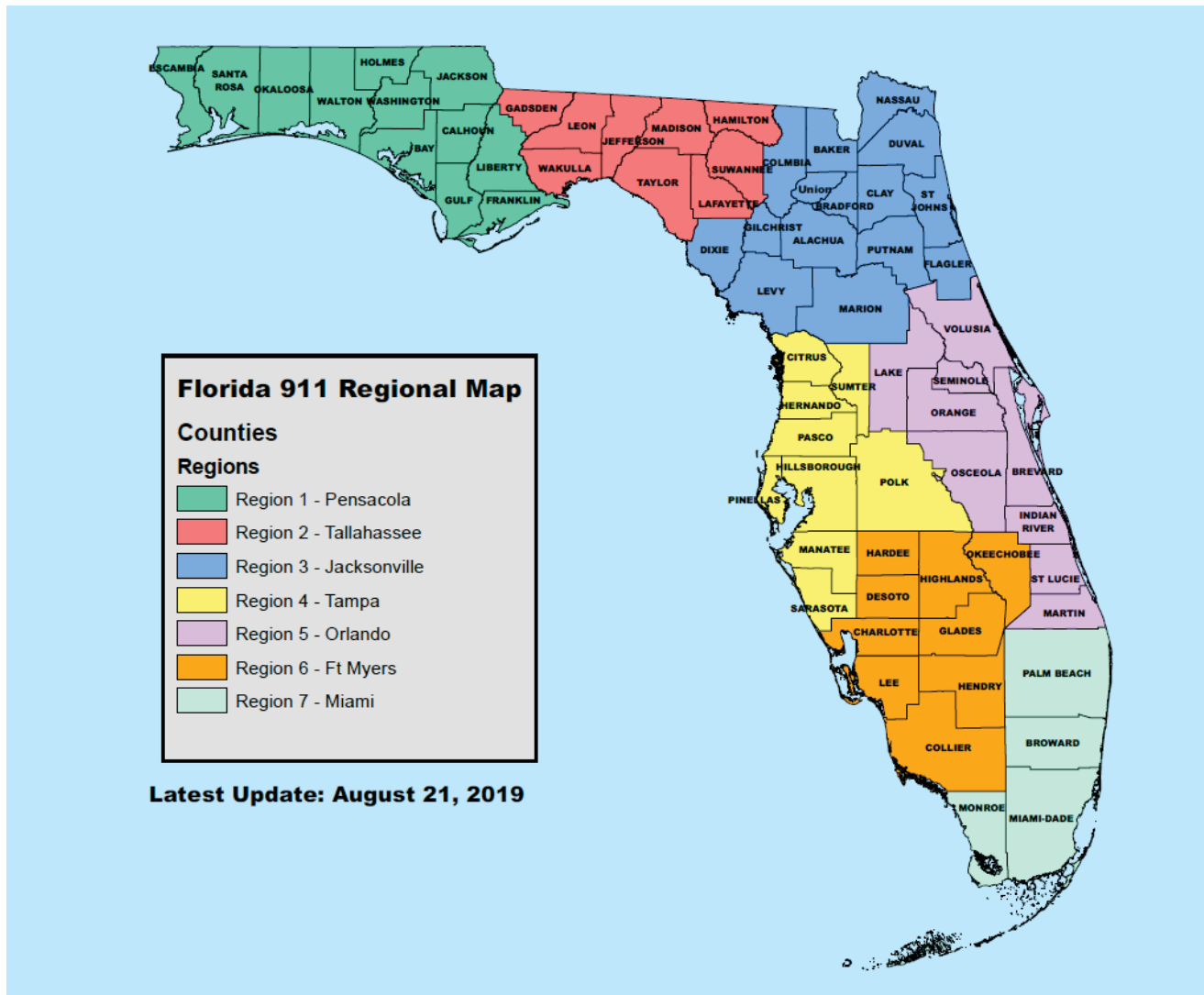
Section 365.172 (10), Florida Statutes: AUTHORIZED EXPENDITURES OF E911 FEE. —

(a) For purposes of this section, E911 service includes the functions of database management, call taking, location verification, and call transfer. Department of Health certification, recertification, and training costs for 911 public safety telecommunications, including dispatching, are functions of 911 services.

(b) All costs directly attributable to the establishment or provision of E911 service and contracting for E911 services are eligible for expenditure of moneys derived from imposition of the fee authorized by subsections (8) and (9). These costs include the acquisition, implementation, and maintenance of Public Safety Answering Point (PSAP) equipment and E911 service features, as defined in the providers' published schedules or the acquisition, installation, and maintenance of other E911 equipment, including circuits; call answering equipment; call transfer equipment; ANI or ALI controllers; ANI or ALI displays; station instruments; E911 telecommunications systems; visual call information and storage devices; recording equipment; telephone devices and other equipment for the hearing impaired used in the E911 system; PSAP backup power systems; consoles; automatic call distributors, and interfaces, including hardware and software, for computer-aided dispatch (CAD) systems; integrated CAD systems for that portion of the systems used for E911 call taking; GIS system and software equipment and information displays; network clocks; salary and associated expenses for E911 call takers for that portion of their time spent taking and transferring E911 calls, salary, and associated expenses for a county, group of counties or region to employ a full-time equivalent E911 coordinator position and a full-time equivalent mapping or geographical data position, and technical system maintenance, database, and administration personnel for the portion of their time spent administering the E911 system; emergency medical, fire, and law enforcement prearrival instruction software; charts and training costs; training costs for PSAP call takers, supervisors, and managers in the proper methods and techniques used in taking and transferring E911 calls, costs to train and educate PSAP employees regarding E911 service or E911 equipment, including fees collected by the Department of Health for the certification and recertification of 911 public safety Telecommunicator's as required under s. [401.465](#); and expenses required to develop and maintain all information, including ALI and ANI databases and other information source repositories, necessary to properly inform call takers as to location address, type of emergency, and other information directly relevant to the E911 call-taking and transferring function. Moneys derived from the fee may also be used for next-generation E911 network services, next-generation E911 database services, next-generation E911 equipment, and wireless E911 routing systems.

(c) The moneys should not be used to pay for any item not listed in this subsection, including, but not limited to, any or operational costs for emergency responses. Even any which occur after the call transfer to the responding public safety entity and the costs for constructing, leasing, maintaining, or renovating buildings, except for those building modifications necessary to maintain the security and environmental integrity of the PSAP and E911 equipment rooms.

Appendix II: Florida 911 Regional Map



Addendum I: Funding Priorities

The criteria for determining acceptability for disbursement of funds from the State of Florida 911 Grant Programs will be made on a PRIORITY basis. Federal funding will be applied in accordance with federal grant guidelines. Regional 911 system project requests related to systems and equipment will be considered the highest priority within each priority category. If you do not see your specific 911 project listed, you may still apply, as the E911 Board does have some discretion depending on the funding source, availability of funds, and spending authority.

1.0 Prepaid and Wireless Funding Priorities

PRIORITY 1: Primary and Secondary PSAP systems that require immediate system replacement to provision enhanced 911 status or when the expected remaining life of the system is less than one year.

PRIORITY 2: Development and maintenance of 911 routing statewide, geographic, and management information systems.

- A) Statewide routing system
- B) Regional, as an incremental step towards statewide routing

PRIORITY 3: Information System

- A) GIS Data support-assisting counties in meeting the 98% NENA GIS Data minimum standards
- B) GIS Maintenance Tools
- C) Management Information System

PRIORITY 4: Develop and maintain next generation 911 services and equipment.

- A) Next Generation 911 Equipment and Emergency Services IP based network
- B) Next Generation Core Services

PRIORITY 5: Mapping system and services necessary for provisioning Geographic Information Systems (GIS). This may include the following, listed in order of funding priority:

- A) Map System Equipment - map generation hardware and software licensing are limited to components for two stations.
- B) GIS Centerline point generation and map accuracy systems.
- C) Synchronization of GIS, ALI, and MSAG database meets the minimum standard 98 % for Geospatial call routing-per NENA i3 standard.

PRIORITY 6: Systems that require new or replacement of critical or necessary hardware or software. This may include the following back-up PSAPs system equipment, listed in order of funding priority A-H:

- A) Hardware and software for communications or terminal equipment located at a PSAP for 911 call processing, ANI and ALI display, and call answering.
- B) Map Display Equipment
- C) Logging Equipment
- D) Lightning Protection Equipment
- E) Uninterruptible Power Supply system and or Generator Equipment
- F) County, group of counties or region Standalone ALI Database Equipment
- G) 911 Call Taker Position Equipment
- H) Net clock

PRIORITY 7: GIS sub-addressing projects

PRIORITY 8: Aerial Photography / Imaging

- I) Overhead (Nadir) images

PRIORITY 9: Infrastructure cabling and building entrance buildout cost.

PRIORITY 10: 911 Call taker workstation console/furniture (the portion related to 911 Telecommunicator Workstation Console/Furniture)

2.0 Federally Funded Awards

- 2.1 Eligible costs will be consistent with cost principles identified in 2 CFR Part 200, including Subpart E of regulations. In addition, costs must be reasonable, necessary, allocable, and allowable for the proposed project, and conform to generally accepted.

Eligible Costs:

- A) Contractual costs associated with carrying out programmatic activities of the 911 grant, including for the provision of NG-911 services for consulting services. Recipients are responsible for monitoring the activities and expenditures of vendors and are responsible for ensuring that all solicitation documents reflect activities within the scope of the 911 Grant Program.
- B) Costs to purchase hardware, software, and hosted services.
- C) Costs to purchase hardware, software, and hosted services associated with enabling NG-911 calls to be received, processed, and dispatched. Recipients must specify that the purchase of hardware, software, and services comply with current NG-911 standards, as listed in the

Department of Homeland Security's SAFECOM guidance. Each individual product, however, need not meet every listed standard.

- D)** Training costs directly related to NG-911- implementation for public safety personnel. The "Recommended Minimum Training Guidelines" for Telecommunicators must serve as a base level for the training provided. Recipients must submit documentation describing the training being provided, which identifies the included elements from the Minimum Training Guidelines.
- E)** Operational Costs to operate the NG-911 system as a dual system to the current legacy 911 system until the legacy E911 or 911 system is shut down and the system is fully operational using only NG-911 technology.

2.2 Ineligible Costs

- A)** Ineligible costs include those costs that are unallowable under the Cost Principles of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Please note that costs ineligible for 911 Grant Program support may not be included as matching funds.

Budget Report

Prepare an itemized Grant Budget ("Line Item" breakdown should include separated systems, i.e.; 911 system, logging recorder, centerline mapping, etc. and services items). If there is insufficient space, please include details in an attachment. Budget costs should match requested vendor quote

County: Flagler

Project Name: Datamark VEP Validator & MSAG Generator

Budget Categories

Deliverables	Unit Price (\$)	Quantity	Total Amount (\$)
A. System (Hardware, Software, Equipment, & Labor)			
B. Services (Training, Maintenance, and Warranty Items)			
Datamark VEP Validator Subscription (1 year)	\$17,500	1	\$17,500
MSAG Generator (1 year)	\$4,500	1	\$4,500
Overall Project Total			\$22,000
Carry Forward Funds Applied			\$0
Grant Request Total Less Carry Forward Applied			\$22,00

Notes:

Signature, 911 County Coordinator

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT AGENDA ITEM # 7e

SUBJECT: Approval of a Resolution Accepting the 2023-2025 Local Housing Assistance Plan (LHAP) Housing Incentive Strategies and Authorization to Submit to the Florida Housing Finance Corporation.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: Staff is requesting the Flagler County Board of County Commissioners approve a resolution accepting the Local Housing Assistance Plan (LHAP) Housing Incentive Strategies and authorization to submit the plan to the Florida Housing Finance Corporation. The Florida Housing Finance Corporation is responsible for the review and approval of the LHAP, which includes the Housing Incentive Strategies. The request is in accordance with the 2007 Florida Legislature passing of House Bill 1375 requiring cities and counties receiving SHIP funds to appoint an Affordable Housing Advisory Committee (AHAC) that triennially reviews existing local housing incentive strategies and completes a report that recommends affordable housing regulatory incentives. The Florida Legislature passed House Bill 1339 in 2020 amending the triennial requirement for this report to an annual requirement.

The AHAC is responsible for reviewing the established policies and procedures, ordinances, land development regulations and the adopted local government comprehensive plan and recommending specific actions or initiatives to encourage or facilitate affordable housing.

Per Section 420.9076, Florida Statutes, at a minimum, each advisory committee shall submit a report to the local governing body that includes recommendations on affordable housing incentives in the following areas:

- A. The processing of approvals of development orders or permits for affordable housing projects is expedited to a greater degree than other projects, as provided in Sec. 163.3177(6)(f)3.
- B. All allowable fee waivers provided for the development or construction of affordable housing.
- C. The allowance of flexibility in densities for affordable housing.
- D. The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.
- E. Affordable accessory residential units.
- F. The reduction of parking and setback requirements for affordable housing.
- G. The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.
- H. The modification of street requirements for affordable housing.
- I. The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.
- J. The preparation of a printed inventory of locally owned public lands suitable for affordable housing.
- K. The support of development near transportation hubs and major employment centers and mixed-use developments.

The AHAC reviewed the above mentioned eleven incentives on February 8, 2022 and again on February 18, 2022. On February 25, 2022, the AHAC held a public hearing to obtain public input on the report and to vote on the recommendations to present to the board. The minutes from these meetings and the draft minutes from the Public Hearing are attached.

FUNDING INFORMATION: Staff does not expect any fiscal impact from the recommended revisions to the incentives proposed by the committee.

DEPARTMENT CONTACT: Health & Human Services/Housing, Chynequa King (386) 586-2324

RECOMMENDATIONS: Request the Board approve the Resolution accepting the Local Housing Assistance Plan, Housing Incentive Strategies and authorize the submission to the Florida Housing Finance Corporation and to Florida Housing Coalition.

ATTACHMENTS:

1. Resolution
2. Proposed LHAP Housing Incentives
3. Public Hearing Notice
4. Florida Statute 420-9076 (4)
5. AHAC Meeting Minutes – February 8, 2022
6. AHAC Meeting Minutes – February 18, 2022
7. AHAC Draft Public Hearing Meeting Minutes – February 25, 2022

FLAGLER COUNTY RESOLUTION No. 2022 - _____

A RESOLUTION OF FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE LOCAL HOUSING ASSISTANCE PLAN IN ACCORDANCE WITH SECTION 420.9076(4), FLORIDA STATUTES; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the State of Florida enacted The William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Session Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, Sections 420.907 - 420.9079, Florida Statutes, and Chapter 67-37, F.A.C., require local governments to develop a one to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, Section 420.9076(4), Florida Statutes, requires the Flagler County Affordable Housing Advisory Committees (AHAC) to review established policies and procedures, ordinances, land development regulations, and the Flagler County Comprehensive Plan and then to submit an annual report to the County Commission and to the entity providing statewide training and technical assistance for the Affordable Housing Catalyst Program; and

WHEREAS, the AHAC has recommended affordable housing incentives to be incorporated into the Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation and to the Florida Housing Coalition; and

WHEREAS, the Board of County Commissioners finds that it is in the best interest of the public for Flagler County to adopt the recommended housing incentives in to the Local Housing Assistance Plan for review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF FLAGLER COUNTY, FLORIDA THAT:

Section 1. The Flagler County Board of County Commissioners hereby approves the recommendations on affordable housing incentives in the following areas:

- A. The processing of approvals of development orders or permits, as defined in s.163.3164(15) and (16) for affordable housing projects is expedited to a greater degree than other projects.**

In Flagler County, permits for affordable housing projects are expedited to a greater degree than other projects by standard custom and practice. All rehabilitation and replacement home construction projects were processed through the expedited permit strategy. At this time, the County's Housing Element of the Comprehensive Plan does not include any specific policies that pertain to expedited permitting; however, both Policies C.1.1.3 and C.1.1.4 foster the County's current practice to expedite affordable housing permits:

Policy C.1.1.4: Flagler County shall continue to use its Affordable Housing Advisory Committee to assess very low, low and moderate income housing needs and recommend programs that could be instituted to facilitate the implementation of the County's Housing Goals, Objectives and Policies.

Affordable housing projects will be processed in the next available Planning Board or Board of County Commissioners meetings regardless of the application closing date, provided the applications meet the legal notice requirements.

Affordable housing projects will be approved as priority projects. The affordable housing projects will be moved to the front of the agenda at the County Technical Review Committee and Planning and Development Board meetings. Processing the affordable housing projects at the next available Planning and Development Board or Board of County Commissioner meetings regardless of application closing dates will result in a reduction of five to fifteen days of time. This time reduction will result in measurable savings of project cost and interest.

- B. Ongoing Review Process**
An ongoing process for review of local policies, ordinances, regulations, and plan provisions that increase the cost of housing prior to their adoption.

Each year, before the adoption of any new ordinances, local governments are to determine the amount of increase in the cost of affordable housing by adopting any new ordinance or updating an existing ordinance that may impact the provision of housing. Then the local government is to report annually to the State regarding how much the cost of housing had increased through these actions. Before adopting a new ordinance to increase impact fees, the local government is to advise the amount of additional cost of housing within their jurisdiction.

In Flagler County, this is typically accomplished through the staff report for Board consideration and action which accompanies each proposed action item, including ordinance adoption. The consideration of this requirement formalizes what already occurs as part of the staff review for Board of County Commissioner agenda items.

Prior to the adoption of new land development regulations, the Planning and Development Board will review new regulations for consistency with the adopted Comprehensive Plan. The Long Range Planning Board and the Affordable Housing Advisory Committee will be used to review all policies.

Policy C.1.1.3: Continue to review ordinances, codes, and regulations and the permitting process for the purpose of eliminating excessive requirements and amending or adding other requirements in order to increase private sector participation in meeting the housing needs, while continuing to ensure the health, welfare and safety of the residents.

The health, safety, and general welfare of the County's residents is preserved through the implementation of zoning and land development regulations. As a policy in the County's adopted Comprehensive Plan, Housing Element Policy C.1.1.3 as cited is implemented through the County's Land Development Code. The policy calls for a continuing review of "ordinance, codes, and regulations and the permitting process"; this is being achieved through the work of the Planning and Development Board and the Affordable Housing Advisory Committee, including other ad hoc committees as may be created by the Board of County Commissioners from time to time to accomplish this task.

C. Other Incentive Strategies Adopted

The modification of impact fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.

Impact fees and utility capacity charges are needed to provide revenue for constructing capacity producing capital improvements necessary to accommodate growth. Overall, this impact fee revenue partially funds construction of major roadways, libraries, schools, parks, correctional facilities, fire/EMS facilities, law enforcement facilities, and public buildings. Because these fees are based on fair share payments by the people benefiting from the capital improvements, impact fees and utility capacity charges cannot be waived or reduced for any individual group or category of construction. On

the other hand, these fees increase the cost of housing and put a burden on the production of affordable housing projects. To lessen the impact on affordable housing projects, the cost of impact fees may be paid by other funding sources.

Flagler County presently has an exemption for low-income housing from impact fees. For example, applicants for affordable housing building permits are exempt from educational facilities impact fees (excerpted below from Section 17-142(c), Flagler County Code of Ordinances:

- (1) Dwelling units constructed or mobile homes installed for low- income and very low-income residents shall be exempt from the educational facilities impact fees.
- (2) As a condition of the exemption, the owner must agree to execute and record a lien against the property for a period of ten (10) years guaranteeing that the proposed dwelling unit will continue to be used for low-income and very low-income residents. The lien against the property shall be subject only to the lien for general taxes. In the event that the unit is no longer used for low-income or very low-income housing, then the county can compel the owner to pay the impact fee amount plus interest from which the owner or any prior owner was exempt. The interest rate is the prevailing interest rate applied against the original, exempted educational facilities impact fee amount at the time that the “unit is no longer used for low-income or very low-income housing”. The interest rate would be applied to the principal (the educational facilities impact fee amount) for the number of years (prior to the tolling of the ten (10) year period of the exemption) that the educational facilities impact fee exemption was claimed. The lien shall run with the land and apply to subsequent owners for a period of ten (10) years.
- (3) Any claim for an exemption must be made no later than the time of application for a building permit or a permit for a residential mobile home installation. Any claim not so made shall be deemed waived.
- (4) The county administrator shall be authorized to determine whether a particular dwelling unit falls within the exemption for low-income or very low-income housing pursuant to the provisions of this section. Determinations of the county administrator shall be subject to the appeals procedures set forth in section 17-147 below. (Ord. No. 04-20, § 13, 12-6-04)

Flagler County recently adopted the imposition of Transportation Impact Fees, modified the Parks and Recreation Facilities Impact Fees, adopted Law Enforcement Impact Fees, adopted Fire Rescue Impact Fees, adopted Emergency Medical Services Impact Fees and adopted Library Impact Fees. Low income housing is exempt from all of these impact fees. Suspending or waiving impact fees does not eliminate the cost of the infrastructure that the impact fees are designed to pay for. Either new development or existing residents must pay the cost of needed infrastructure improvements. If new development, which puts additional demand on county facilities and services, does not

pay its fair share of infrastructure cost through impact fees, then existing residents will have to pay those costs through higher fees or taxes.

Flagler County will modify impact fee requirements, including reduction of fees and alternative methods of fee payment for affordable housing from special funding sources. Any residential construction that qualifies as Affordable Housing and meets the requirements of Section 16-79 of the Flagler County Code of Ordinances may be exempted from impact fee payment. (Ord. No. 2021-05, § 2, 6-21-21)

D. The allowance of flexibility in densities for affordable housing.

Within Flagler County, the future land use map and zoning district designations establish a maximum density or intensity for all properties. Overall, density is an important factor in forming the character of a community and the preferred lifestyle of its residents. While higher densities may result in lower housing costs, higher across the board densities do not always translate into lower housing prices. Consequently, the preferred method for reducing housing costs through increased density is to provide affordable housing density bonuses associated with affordable housing projects. Currently, Housing Element Policy C.1.1.2 and the Article III, Flagler County Land Development Code (LDC) provide affordable housing projects up to an estimated 11% density bonus over the maximum density established by the underlying land use designation.

Currently, Housing Element Policy C.1.1.2 provide for affordable housing density bonuses, as follows:

Policy C.1.1.2: Flagler County shall continue to encourage the private sector to provide affordable housing for very-low, low and moderate income families through the use of the Housing Density Bonus System.

The County's Affordable Housing Density Bonus Provisions are codified in Section 3.03.09.02.D.2. of the LDC, as follows:

Maximum density – Nine (9) units per acre with an affordable multifamily density bonus of an additional one (1) unit per acre for a total of ten (10) units per acre. The affordable multifamily density bonus is awarded provided the following criteria are met:

a. Definitions:

Affordable multifamily unit: A multifamily unit which is available to a household earning one hundred (100) percent or less of the county's median income, adjusted for family size, which can be rented or purchased in the market without spending more than thirty (30) percent of its income.

Land Use restriction agreement: A deed restriction which establishes the responsibilities of the developer and his successors.

Low income household: A household in the county which earns less than eighty (80) percent of the county's median income, adjusted for family size.

Moderate income household: A household in the county which earns eighty (80) to one hundred (100) percent of the county's median income, adjusted for family size.

b. At least ten (10) percent of the project's units must be designed as affordable multifamily units for low and moderate income households. A maximum of thirty (30) percent of the project's units may be designated as affordable housing for low income households and a maximum of thirty (30) percent of the project's units may be designated for moderate income households. A minimum of forty (40) percent of the units must remain market rate units.

c. The maximum percentages listed above for low to moderate income units may not be exceeded for a minimum of a fifteen-year period. To insure compliance with this provision, the property owner shall execute a land use restriction agreement with the county, which specifies the low to moderate income occupancy requirements for the property, including the number of rental units which will be subject to affordability provisions, the rent limits, the income limits proposed, and the affordability period. The land use restriction agreement shall require the developer and his successors to submit an annual report to the county for the purpose of monitoring compliance with the agreement.

The allowance of an up to 11% density bonus for affordable housing projects provides for the development of affordable housing projects with higher densities and/or higher yields. These provisions are appropriate tools for providing density increases for affordable housing projects.

Though not typically used, the inclusion in the LDC of cluster housing provides an additional tool, through an accompanying Planned Unit Development (PUD) zoning designation, to accomplish higher densities and preserve open space than would otherwise be accomplished through a standard zoning category within the LDC. It is anticipated that other options will be explored as part of the County's Comprehensive Plan update process and the update to the Land Development Code that will follow.

Flagler County will make an allowance of flexibility in densities for affordable housing in the land use planning process, subject to maintaining consistency with the County Comprehensive Plan and Florida Statutes.

E. The reservation of infrastructure capacity for housing for very-low income persons, low-income persons, and moderate-income persons.

The Flagler County Comprehensive Plan provides that no development, including housing development, shall be approved unless there is sufficient infrastructure capacity available to serve the development. These requirements are contained in Article VIII, Consistency and Concurrency Determination, of the County's LDC. This concurrency management requirement serves as the principal mechanism for ensuring that growth is managed in a manner consistent with the provisions of the comprehensive plan. In Flagler County, there is only one type of concurrency certificate. The Certificate requires a payment of 25% of the impact fees to reserve the capacity.

Reserving infrastructure capacity upfront for a project is important if there are deficiencies in concurrency-related facilities. In Flagler County, there is sufficient capacity in all concurrency-related facilities to accommodate development projects. Therefore, reserving capacity upfront is not a critical issue at this time. To reserve capacity for one project, however, means that the reserved capacity is not available for other projects.

F. The allowance of affordable accessory residential units in residential zoning districts.

Through its Land Development Code, Flagler County permits the construction of a guest quarters in the Agriculture (AC) zoning district with Special Exception approval by the Planning Board.

Flagler County will make an allowance of affordable accessory residential units pursuant to Section 163.3177(1), Florida Statutes, for extremely-low-income, very-low income, low income, or moderate-income persons as (as defined in Section, 420.0004, Florida Statutes) in residential zoning districts in the upcoming revisions of the Flagler County Land Development Code, including making provisions for "mother-in-law" or "caretaker family suites." (These accessory residential units are currently not included in all residential districts in the LDC and consistent with Board of County Commission action on February 1, 2010 amending Chapter 19 of the Flagler County Code). The latter would be in areas to be located within a single family home while the "affordable accessory residential units" would be a separate unit.

G. PAD – Planned Affordable Development.

Flagler County adopted the Planned Affordable Development (PAD) zoning district to provide an opportunity for innovative affordable housing solutions for first time homeowners and workforce housing while providing improved use of land, protection of valuable natural features in the community, desirable land use mix, and more economical public services. All PADs shall meet the following requirements under LDC section 3.03.20.6.B:

1. All such PAD communities shall consist of residential uses and customary accessory uses consistent with the purpose and intent of this section.

2. All PAD communities shall be required to meet concurrency management criteria. In addition, PAD communities must be located on paved roads (unless waived by the county commission), preferably within five (5) miles of a neighborhood shopping/convenience store facility and employment opportunities.
3. Stormwater management systems shall comply with appropriate county, state and federal regulations.
4. PAD communities are encouraged to cluster dwelling units. Conventional subdivision design standards may be modified to allow for reduced development costs.
5. All internal roads within a PAD community must be paved, unless waived by the county commission.
6. The use of centralized sewer systems is preferred, and private on-site wastewater disposal systems (septic tanks) in proposed projects shall be consistent with the county's comprehensive plan and permitted by the Florida Department of Health.

H. The reduction of parking and setback requirements for affordable housing.

As structured, the County's Land Development Code (LDC) establishes minimum setback and lot size requirements for both single family residential zoning districts and multiple family residential zoning districts. These setback requirements provide a standard separation between houses and between houses and roadways. Certain zoning districts found within the LDC have smaller setbacks, some (R-1c and R-1d zoning districts) with zero lot line setbacks on the side property lines. Affordable housing projects could use those specific zoning districts to utilize the smaller side setback requirement. There is also the option to rezone to the PUD zoning district, which gives land owners the ability to create customized setback and parking requirements.

While rear yard setbacks typically run from 20 feet to 15 feet, the minimum front yard setback on all single family homes from the edge of right-of-way is twenty-five (25) feet. This setback distance allows for cars to be parked in the driveway and not block the sidewalk or impede pedestrian movement.

For residential uses, the County requires two parking spaces for each dwelling unit. This requirement is detailed in LDC Section 3.06.04, as follows:

A. *Off-street parking space requirements.*

1. Single and two-family dwellings: Two (2) spaces per dwelling unit.
2. Multi-family dwellings: One and one-half (1.5) spaces per dwelling unit (one bedroom units); one and three-quarters (1.75) spaces per dwelling unit (two-bedroom units); two (2) spaces per dwelling unit (three (3) bedrooms or more).

3. Planned unit development: Shall meet the space requirements of that particular occupancy. (Exception: The parking requirements of nonresidential uses in a PUD may be approved by the county commission.)

To ensure health and safety, all residential development must meet current minimum parking and setback requirements (or received appropriate variances) for the appropriate zoning district as established in the County's LDC. For example, the County's 25 foot minimum front yard setback provides enough distance for parking a vehicle in a driveway without the vehicle projecting into the sidewalk. Reducing or eliminating parking requirements will force residents to park in roadway rights-of-way. This can create safety issues unless minimum mandatory widths are increased.

I. The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.

Certain zoning districts are in existence to create smaller lot sizes. Flagler County does have the ability in the Land Development Code for zero lot lines as side yard setbacks in three zoning districts: R-1c, R-1d, and PUD. The PUD zoning district gives a developer the ability to create customized dimensional requirements, along with parking and setback requirements.

Generally, the PUD rezoning and site plan process serve as a mechanism whereby the County can approve projects with reduced setbacks and/or mixed uses. The advantage of using the PUD district instead of traditional zoning is that an applicant can increase or at least maximize his development project's density. In the PUD district, however, there are development required trade-offs, such as additional landscaping, which are required to gain the waivers for smaller lots and higher yield. These trade-offs can have the effect of off-setting any housing unit price reductions due to increasing yield.

Flagler County will consider including new language to expedite permitting through subdivision and site design when the Flagler County Land Development Code is rewritten.

J. The modification of street requirements for affordable housing.

As adopted, the County's existing sidewalk and street requirements provide for minimum construction standards to ensure public safety. Section 4.06.02.D.2. (Subdivision Improvement and Design Standards) of the LDC sets the minimum right-of-way width for a local or residential street at 50 feet. However, minimum lane widths are 11 feet. The following is the County's current minimum right-of-way requirement:

4.06.02 Roads

D. *Minimum Subdivision Road Right-of-Ways Widths.*

1. All subdivision roads shall be provided with sufficient right-of-way or easement width by dedication to contain their entire construction and their appurtenances, including drainage facilities, ditches, slopes, sight distance and traffic control devices.
2. The minimum right-of-way for vehicular travel is fifty (50) feet.
3. Specific right-of-way requirements are defined in the public works manual and are dependent upon the required typical section for anticipated traffic volume.
4. Subdivision roads shall be designed and constructed in accordance with Flagler County Standards and Specifications as contained in its public works manual.

As structured, the County's minimum street right-of-way width requirements are based on the minimum area needed to accommodate the various improvements that must be located in the right-of-way. Besides travel lanes, sidewalks, and drainage facilities, these improvements include water and sewer lines, gas lines, phone lines, cable lines, and others. Since the referenced improvements must be provided for in the road right-of-way, the County has determined that the minimum right of way width must be 50 feet.

At 50 feet, the County's minimum local road right-of-way width requirement is minimal. Consequently, no right-of-way width modification is necessary. County staff feels that the 50-foot minimum right-of-way width is already the minimum relief that could be considered and still further the combined goals of protecting the health, safety, and general welfare while promoting the provision of affordable housing. In sum, the Statute appears to require that the County address a modification of street requirements and County staff feels that the minimum width already provided for within the County's Code is the minimum that can be considered, hence requiring no modification to the Code specific to reducing right-of-way width to promote the provision of affordable housing.

K. The preparation of a printed inventory of locally owned public lands suitable for affordable housing.

In 2006, the Florida State Legislature passed HB 1363 relating to affordable housing. One provision of that bill was that each local government must prepare an inventory of all real property that it owns within its jurisdiction that is appropriate for use as affordable housing.

Beginning in July 2007 then every three (3) years thereafter, Flagler County is required to prepare an inventory list of all real property within its jurisdiction to which the county holds fee simple title and is appropriate for use as affordable housing. The Flagler County Housing Division will request a list of surplus lands suitable for housing from the Growth Management Department annually to present the list to the Affordable Housing

Advisory Committee. The Housing Division will submit the list to the Board of County Commissioners triennially.

The County recognizes and acknowledges that donating County-owned surplus lands to non-profit housing organizations would reduce the cost of affordable housing units on the donated properties and is an appropriate affordable housing tool and will continue to evaluate the inventory of county-owned surplus properties appropriate for housing development.

L. The support of development near transportation hubs and major employment centers and mixed-use developments.

In Flagler County, the Future Land Use Map (FLUM) identifies areas appropriate for residential development and the appropriate density for those areas. The objective of the FLUM is to create a land use pattern that situates residential development in close proximity to schools, health care facilities, employment centers, and major roadways.

In Flagler County, the FLUM is an important tool in establishing appropriate locations for residential development. Generally, the map provides for residential development to be located near compatible land uses, existing neighborhoods, and proximate to public transportation, major employment centers, and community services. Ideally, affordable housing projects should be located near employment centers and transportation hubs for additional savings in terms of transportation cost and travel time. For that reason, the County supports locating affordable housing developments near transportation hubs, major employment centers and mixed use developments by expediting the permit process for these types of housing projects.

Section 2. The Chairman of the Flagler County Board of County Commissioners is hereby designated and authorized to execute any documents and certifications required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the term and conditions of said program.

Section 3. This Resolution shall take effect upon its adoption.

[SIGNATURE PAGE TO FOLLOW.]

ADOPTED THIS 4th DAY OF APRIL 2022.

**BOARD OF COUNTY
COMMISSIONERS OF FLAGLER
COUNTY, FLORIDA**

ATTEST:

Tom Bexley, Clerk of the
Circuit Court and Comptroller

Joseph F. Mullins, Chair

APPROVED AS TO FORM:

Sean S. Moylan

Digitally signed by Sean S.
Moylan
Date: 2022.03.28 09:52:53 -04'00'

Sean S. Moylan, Assistant County
Attorney

**Affordable Housing Advisory Committee
Report to Flagler County Board of County Commissioners
SHIP Affordable Housing Incentive Strategies**

Date
February 25, 2022

PREPARED BY:
Committee Chair

SUBMITTED TO:
FLORIDA HOUSING FINANCE CORPORATION

BACKGROUND

As a recipient of State Housing Initiative Partnership funds, the Flagler County established an Affordable Housing Advisory Committee as required by the Florida Statutes, Sec. 420.9076. The AHAC is responsible for reviewing and evaluating local plans, policies, procedures, land development regulations, the Comprehensive Plan, and other aspects of the county housing activities that impact the production of affordable housing. Further, the AHAC is specifically directed by the SHIP Statute to consider and evaluate the implementation of the incentives set out at Florida Statutes, Sec. 420.9076 (4)(a)-(k). Based on the AHAC evaluation, it may recommend to local government that it make modifications of, exceptions to, or creation of new plans, policies, procedures, and other governing vehicles which would encourage production of affordable housing.

As approved by the Flagler County Board of County Commissioners, the recommendations are used to amend the Local Housing Assistance Plan, the local Comprehensive Plan, land development regulations, and other policies affecting affordable housing.

COMMITTEE COMPOSITION

The Flagler County Board of County Commissioners and the Palm Coast City Council alternate the appointments of this advisory committee. Florida Statutes, Sec. 420.9076(2) lists the categories from which committee members must be selected. Each AHAC must have a locally elected official from the county or municipality participating in the SHIP program. The locally elected official must be a City or County Commissioner. The elected official will count as a member of the AHAC for purposes of meeting the number of members requirements. There must be at least eight committee members, but not more than eleven, with representation from at least six of the following categories:

- (a) A citizen who is actively engaged in the residential home building industry in connection with affordable housing.

- (b) A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- (c) A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- (d) A citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- (e) A citizen who is actively engaged as a for-profit provider of affordable housing.
- (f) A citizen who is actively engaged as a not-for-profit provider of affordable housing.
- (g) A citizen who is actively engaged as a real estate professional in connection with affordable housing.
- (h) A citizen who actively serves on the local planning agency pursuant to s. 163.3174. If the local planning agency is comprised of the governing board of the county or municipality, the governing board may appoint a designee who is knowledgeable in the local planning process.
- (i) A citizen who resides within the jurisdiction of the local governing body making the appointments.
- (j) A citizen who represents employers within the jurisdiction.
- (k) A citizen who represents essential services personnel, as defined in the local housing assistance plan.

The appointed AHAC Committee members are included here, along with their category affiliation.

Name	Category Represented	Date Appointed
1 Joseph Mullins	Elected Official (Flagler County)	12/06/2021
2 Ed Danko	Elected Official (Palm Coast)	12/02/2021
3 Mary Vasilevsky	(a). Residential Home Building	09/21/2021
4 Denise Santa Maria	(b) Banking or Mortgage	04/20/2021
5 Sandra Shank (Chair)	(d) Advocate for Low Income	10/02/2021
6 Trish Giaccone	(f) Nonprofit Affordable Housing	02/03/2020
7 Kim Carney	(g) Real Estate Professional	01/10/2022
8 Dorothy Sperber (Vice Chair)	(j) Representing Employers	07/07/2018
9 Nealon Joseph	(k) Essential Services	02/03/2020

AFFORDABLE HOUSING RECOMMENDATIONS

The AHAC has reviewed local government plans, policies, and procedures; ordinances; regulations; statutes; and the comprehensive plan, among other documents applicable to affordable housing, for evaluation of their impacts on affordable housing. Further, the AHAC has specifically considered and evaluated the strategies set out at Florida Statutes, Sec. 420.9076 (4)(a)-(k). Based on this review and evaluation, the AHAC has formulated recommendations to the City/County Commission that it incorporate into its housing strategy certain changes

designed to encourage and facilitate the production of affordable housing.

The AHAC, from its review, consideration, evaluation, and recommendations, drafts and submits this report to the City/County Commission, to the Florida Housing Finance Corporation, and the Florida Housing Coalition, as the entity providing statewide training and technical assistance for the Affordable Housing Catalyst Program, which details the scope of its work and the resulting recommendations.

From the review and evaluation of the local government documents listed here, the AHAC makes these recommendations to the City/County Commission that it incorporate into its housing strategy. The AHAC has reviewed, considered, and evaluated the following the strategies provided in the SHIP Statute at Florida Statutes, Sec. 420.9076 (4):

- (a) The processing of approvals of development orders or permits for affordable housing projects is expedited to a greater degree than other projects, as provided in s. 163.3177(6)(f)3.
- (b) All allowable fee waivers provided for the development or construction of affordable housing.
- (c) The allowance of flexibility in densities for affordable housing.
- (d) The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.
- (e) Affordable accessory residential units.
- (f) The reduction of parking and setback requirements for affordable housing.
- (g) The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.
- (h) The modification of street requirements for affordable housing.
- (i) The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.
- (j) The preparation of a printed inventory of locally owned public lands suitable for affordable housing.
- (k) The support of development near transportation hubs and major employment centers and mixed-use developments.

EXPEDITED PERMITTING

Meeting Synopsis: No changes recommended.

Existing Strategy: The processing of approvals of development orders or permits, as defined in s.163.3164(15) and (16) for affordable housing projects is expedited to a greater degree than other projects.

AHAC Recommendation: No changes.

Schedule for Implementation: No changes.

FEE WAIVERS FOR AFFORDABLE HOUSING

Meeting Synopsis: Public awareness of cost of impact fees is needed. Members discussed a recent impact fee increase being implemented and wanted to know the cost. Total fee impact on the cost of housing is provided to housing for the annual SHIP report. Ordinance 2021-05,

developed with input from the Planning Development Board and the Affordable Housing Advisory Committee allows fee waivers for affordable housing.

Existing Strategy: The modification of impact-fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.

AHAC Recommendation: Incorporate the affordable housing incentives recently adopted as Ordinance 2021-05.

Schedule for Implementation: Upon adoption of current incentives.

FLEXIBLE DENSITIES

Meeting Synopsis: Ordinance 2021-05, developed with input from the Planning Development Board and the Affordable Housing Advisory Committee allow flexible densities for affordable housing.

Existing Strategy: The allowance of flexibility in densities for affordable housing.

AHAC Recommendation: Incorporate the affordable housing incentives recently adopted as Ordinance 2021-05.

Schedule for Implementation: Upon adoption of current incentives.

RESERVATION OF INFRASTRUCTURE CAPACITY

Meeting Synopsis: No changes recommended.

Existing Strategy: The reservation of infrastructure capacity for housing for very-low income persons, low-income persons, and moderate-income persons.

AHAC Recommendation: No changes.

Schedule for Implementation: No other changes.

PARKING AND SETBACK REQUIREMENTS

Meeting Synopsis: Ordinance 2021-05, developed with input from the Planning Development Board and the Affordable Housing Advisory Committee allows flexibility in parking and setback requirements for affordable housing.

Existing Strategy: The reduction of parking and setback requirements for affordable housing.

AHAC Recommendation: Incorporate the affordable housing incentives recently adopted as Ordinance 2021-05.

Schedule for Implementation: Upon adoption of current incentives.

AFFORDABLE ACCESSORY RESIDENTIAL UNITS

Meeting Synopsis: Members discussed the fact that accessory residential units are not allowed in all zones.

Existing Strategy: The allowance of affordable accessory residential units in residential zoning districts.

AHAC Recommendation: No changes.

Schedule for Implementation: No other changes.

FLEXIBLE LOT CONFIGURATIONS

Meeting Synopsis: Ordinance 2021-05, developed with input from the Planning Development Board and the Affordable Housing Advisory Committee allows flexibility in lot configurations for affordable housing.

Existing Strategy: The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.

AHAC Recommendation: Incorporate the affordable housing incentives recently adopted as Ordinance 2021-05.

Schedule for Implementation: Upon adoption of current incentives.

MODIFICATION OF STREET REQUIREMENTS

Meeting Synopsis: Ordinance 2021-05, developed with input from the Planning Development Board and the Affordable Housing Advisory Committee allows flexibility in street requirements for affordable housing.

Existing Strategy: The modification of street requirements for affordable housing.

AHAC Recommendation: Incorporate the affordable housing incentives recently adopted as Ordinance 2021-05.

Schedule for Implementation: Upon adoption of current incentives.

PROCESS OF ONGOING REVIEW

Meeting Synopsis: Members would like to be presented with issues impacting the cost of housing and wanted information about recently adopted impact fees in Flagler County.

Existing Strategy: The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.

AHAC Recommendation: Specify that housing policies will be presented to both the Planning and Development Board and the Affordable Housing Advisory Committee, and draft the incentives to reflect presentation to both committees rather than “and/or” to the Affordable Housing Advisory Committee. Provide the committee with the calculations of housing-cost increases related to policies, procedures, ordinances, regulations, or plan provisions adopted by the county.

Schedule for Implementation: Upon adoption of current incentives.

PUBLIC LAND INVENTORY

Meeting Synopsis: Members had noted that they had not seen an identifiable list of surplus lands suitable for housing in years.

Existing Strategy: The preparation of a printed inventory of locally owned public lands suitable for affordable housing.

AHAC Recommendation: Staff to develop an identifiable, specified process which allows the committee to regularly review the inventory of surplus lands.

Schedule for Implementation: Immediate implementation

SUPPORT OF DEVELOPMENT NEAR TRANSPORTATION HUBS

Meeting Synopsis: Ordinance 2021-05, developed with input from the Planning Development Board and the Affordable Housing Advisory Committee promotes the development of affordable housing near transportation hubs.

Existing Strategy: The support of development near transportation hubs and major employment centers and mixed-use developments.

AHAC Recommendation: Incorporate the affordable housing incentives recently adopted as Ordinance 2021-05.

Schedule for Implementation: Upon adoption of current incentives.

Additional Information:

In June and July of 2021, the Affordable Housing Advisory Committee participated in providing input into the county's development of an affordable housing ordinance, Ordinance 2021-05, which would allow developers, builders, and potentially even private citizens, to seek certain variances to zones and codes with certain affordability requirements. Both Flagler County's Planning and Development Board and the Affordable Housing Advisory Committee provided recommendations which were incorporated into the final development of this ordinance, adopted in July 2021. The committee noted that the incentive strategies of this recently adopted affordable housing ordinance should be incorporated into the county's current Local Housing Assistance Plan.

THE DAYTONA BEACH
NEWS-JOURNAL P.O. Box 630476, Cincinnati, OH 45263-0476

PROOF OF PUBLICATION

Devrie Paradowski
 Flagler County Board of Commissioners Housing Services
 1000 Belle Terre BLVD
 Palm Coast FL 32164-5238

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who, on oath says that he/she is LEGAL COORDINATOR of The News-Journal, a daily and Sunday newspaper, published at Daytona Beach in Volusia County, Florida; that the attached copy of advertisement, being a Public Notices in the Circuit Court, was published in said newspaper in the issues dated or by publication on the newspaper's website, if authorized, on:

02/22/2022

Affiant further says that The News-Journal is a newspaper published at Daytona Beach, in said Volusia County, Florida, and that the said newspaper has heretofore been continuously published in said Volusia County, Florida each day and Sunday and has been entered as second-class mail matter at the post office in Daytona Beach, in said Volusia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. Subscribed and sworn to before on 02/22/2022

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$325.92

Order No: 6950459

Customer No: 718512

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THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

SARAH BERTELSEN
 Notary Public
 State of Wisconsin

NOTICE OF PUBLIC HEARING
 NOTICE IS HEREBY GIVEN that the Affordable Housing Advisory Committee for Flagler County, Florida, will conduct a public hearing on February 25, 2022 at 9:00 a.m. at the Emergency Operations Center, Training Room A, Bunnell, Florida. The purpose of the public hearing is to receive public comment on proposed recommendations for the 2022-2026 State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan's affordable housing incentive strategies for Flagler County and the City of Palm Coast. The incentive strategies include:

- The processing of approvals of development orders or permits for affordable housing projects is expedited to a greater degree than other projects, as provided in s. 163.3177(6)(f)3.
- All allowable fee waivers provided for the development or construction of affordable housing.
- The allowance of flexibility in densities for affordable housing.
- The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.
- Affordable accessory residential units.
- The reduction of parking and setback requirements for affordable housing.
- The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.
- The modification of street requirements for affordable housing.
- The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.
- The preparation of a printed inventory of locally owned public lands suitable for affordable housing.
- The support of development near transportation hubs and major employment centers and mixed-use developments.

This hearing is held pursuant to the requirements of Section 40.9076, F.S. A copy of the affordable housing incentive strategies report will be available for review in the Flagler County SHIP Office at 1000 Belle Terre Blvd, Palm Coast, FL 32164.

All interested persons may appear at the public meeting. All persons are advised that if they decide to appeal any decision made at this public hearing, they will need to ensure a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based.

The Emergency Operations Center is a handicapped accessible facility. If any accommodations are needed for persons with disabilities, please contact the Flagler County SHIP office at 386-586-2324 or smorse@flaglercounty.org a minimum of 3 days prior to the meeting.

LK6950459 Feb. 22, 2022 11

420.9076 F.S.

(4) Annually, the advisory committee shall review the established policies and procedures, ordinances, land development regulations, and adopted local government comprehensive plan of the appointing local government and shall recommend specific actions or initiatives to encourage or facilitate affordable housing while protecting the ability of the property to appreciate in value. The recommendations may include the modification or repeal of existing policies, procedures, ordinances, regulations, or plan provisions; the creation of exceptions applicable to affordable housing; or the adoption of new policies, procedures, regulations, ordinances, or plan provisions, including recommendations to amend the local government comprehensive plan and corresponding regulations, ordinances, and other policies. At a minimum, each advisory committee shall submit an annual report to the local governing body and to the entity providing statewide training and technical assistance for the Affordable Housing Catalyst Program which includes recommendations on the implementation of affordable housing incentives in the following areas:

- (a) The processing of approvals of development orders or permits for affordable housing projects is expedited to a greater degree than other projects, as provided in s. 163.3177(6)(f)3.
- (b) All allowable fee waivers provided for the development or construction of affordable housing.
- (c) The allowance of flexibility in densities for affordable housing.
- (d) The reservation of infrastructure capacity for housing for very-low-income persons, low-income persons, and moderate-income persons.
- (e) Affordable accessory residential units.
- (f) The reduction of parking and setback requirements for affordable housing.
- (g) The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.
- (h) The modification of street requirements for affordable housing.
- (i) The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.
- (j) The preparation of a printed inventory of locally owned public lands suitable for affordable housing.
- (k) The support of development near transportation hubs and major employment centers and mixed-use developments.

The advisory committee recommendations may also include other affordable housing incentives identified by the advisory committee. Local governments that receive the minimum allocation under the State Housing Initiatives Partnership Program shall perform an initial review but may elect to not perform the annual review.

(5) The approval by the advisory committee of its local housing incentive strategies recommendations and its review of local government implementation of previously recommended strategies must be

made by affirmative vote of a majority of the membership of the advisory committee taken at a public hearing. Notice of the time, date, and place of the public hearing of the advisory committee to adopt its evaluation and final local housing incentive strategies recommendations must be published in a newspaper of general paid circulation in the county. The notice must contain a short and concise summary of the evaluation and local housing incentives strategies recommendations to be considered by the advisory committee. The notice must state the public place where a copy of the evaluation and tentative advisory committee recommendations can be obtained by interested persons. The final report, evaluation, and recommendations shall be submitted to the corporation.

(6) Within 90 days after the date of receipt of the evaluation and local housing incentive strategies recommendations from the advisory committee, the governing body of the appointing local government shall adopt an amendment to its local housing assistance plan to incorporate the local housing incentive strategies it will implement within its jurisdiction. The amendment must include, at a minimum, the local housing incentive strategies required under s. 420.9071(18). The local government must consider the strategies specified in paragraphs (4)(a)-(k) as recommended by the advisory committee.

FLAGLER COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
Meeting Minutes
February 8, 2022

MEMBERS PRESENT: *Sandra Shank, Nealon Joseph, Trish Giaccone, Kim Carney, Denise Santa Maria, Mary Vasilevsky*

MEMBERS ABSENT: *Commissioner Joe Mullins, Dorothy Sperber, Councilman Ed Danko*

EXCUSED ABSENT:

STAFF PRESENT: *Chynequa King (via Zoom), Devrie Paradowski, Stephanie Morse*

MEMBERS OF THE PUBLIC PRESENT: **Jose Papa and Jacqueline Gonzalez, representing the City of Palm Coast**

1. **Call to order.** Sandra Shank called the meeting to order at 2:05 pm.

2. **Pledge of Allegiance**

3. **Corrections or Additions to Agenda:** None

A Motion was made by Trish Giaccone to approve the February 8th, 2022 meeting agenda and seconded by Kim Carney. Motion carried unanimously.

4. **Approval of January 25th, 2022 Meeting Minutes**

Sandra Shank inquired if everyone had reviewed the minutes and if there were any corrections. No corrections.

A Motion was made by Denise Santa Maria to approve the January 25th, 2022 meeting minutes with no revisions and seconded by Trish Giaccone. Motion carried unanimously.

5. **Comments and Questions on Current Incentives for Flagler County and Palm Coast** (Committee chose to do a simultaneous review of both strategies)

Sandra asked if everyone had an opportunity to review the LHAP incentive strategies for Flagler County and if there were any questions. No questions. Sandra asked Devrie about the City of Palm Coast's strategies included in the plan to be submitted to the state. Devrie explained that the recommendations regarding the City of Palm Coast will be brought to their city council for approval, and then the LHAP will be updated with the County and the City's adopted recommendations. Sandra emphasized that 2 hours was set aside for this meeting, and it was important for the committee to take a thorough look at both incentive strategies. Sandra suggested that each section of the strategies be read jointly to do a comparative analysis. Sandra introduced Jose and Jacqueline and the purpose of their presence was to provide valuable feedback and thorough notes to bring back to the council.

33
34 Sandra read aloud section **"A. Expedited Permitting"** of the Flagler County LHAP
35 incentive strategies. Sandra then asked if there were any questions. No questions.
36 Sandra read aloud section **"A. Expedited Permitting"** of the City of Palm Coast LHAP
37 incentive strategies. Sandra asked if there were any questions or comments. Trish
38 asked if the City of Palm Coast's strategy could be more specific like the county in
39 regard to the time reduction amount. After discussion, Jose agreed to include more
40 similar language from Flagler County's strategy into the City of Palm Coast's strategy in
41 this section to set more detailed guidelines for future generations.
42

43 Sandra read aloud section **"B. Ongoing Review Process"** of the Flagler County LHAP
44 incentive strategies. Sandra paused at the end of the sentence that begins with "The
45 Long Range Planning Board and/or the County Housing Task Force..." Sandra went
46 back to the Palm Coast Expedited Permitting Section (A.) and asked why affordable
47 housing projects were only identified as having federal/state funding. Why was private
48 sector funding not included? Trish agreed that it needed to be more inclusive. Mary
49 continued reading aloud section B. Mary then read aloud section **"B. Ongoing Review
50 Process"** of the City of Palm Coast LHAP incentive strategies. Sandra asked if there
51 were any questions or comments. Sandra pointed out the City's review process does
52 not state that the Planning Board is involved. Jose confirmed that currently ordinances
53 go directly before the City Council. The committee and Jose discussed the pros and
54 cons of reviewing ordinances prior to presentation to the City Council. The committee
55 further discussed City and County impact fees. Sandra recommended that in the
56 County strategy the sentence that begins "The Long Range Planning Board and/or the
57 County Housing Task Force..." she would like the "and/or" changed to "and."
58

59 Mary read aloud section **"C. The modification of impact fee requirements including
60 reduction or waiver of fees and alternative methods of fee payment for affordable
61 housing."** of the City of Palm Coast LHAP incentive strategies. Sandra asked if there
62 were any questions or comments. None. Mary read aloud section **"C. Other incentive
63 Strategies Adopted"** of the Flagler County LHAP incentive strategies. Sandra asked if
64 there were any questions or comments. Sandra commented that the City of Palm
65 Coast's section "C." needs to be more specific about what conditions need to be met in
66 the sentence "exemption for low-income housing from educational facility impact fees,
67 when certain conditions are met." Jose agreed that a reference to another source could
68 be added for clarity in the City's section "C." Sandra also commented that the County's
69 section "C" needs to be updated to reflect the new Affordable Housing Ordinance.
70

71 Mary read aloud section **"D. The allowance of flexibility in densities for affordable
72 housing."** of the City of Palm Coast LHAP incentive strategies. Mary asked if anyone
73 had questions. None. Mary read aloud section **"D. The allowance of flexibility in
74 densities for affordable housing."** of the Flagler County LHAP incentive strategies.
75 Kim interjected a question in the fourth sentence asking for clarity of "bonus." Jose gave
76 an example that it could instead say that a higher density may be granted for a project if
77 the additional units are dedicated to affordable housing. Mary continued to read aloud
78 section "D". Mary stopped after the sentence "The land use restriction agreement shall
79 require the developer and his successors to submit an annual report to the county for
80 the purpose of monitoring compliance with the agreement." Mary asked questions about
81 loopholes in this section. Sandra answered that this section would need to be updated
82 to reflect the Affordable Housing Ordinance which has protections built into it. Sandra
83 asked if there were any questions or comments. The committee discussed with Jose

84 and Devrie about the timeline for getting the changes approved as discussed. Mary
85 completed reading aloud section "C." Kim asked about terminology differences between
86 the two plans and Sandra responded that the goal is to make these plans consistent
87 across the board.

88
89 Trish read aloud section **"E. The reservation of infrastructure capacity for housing**
90 **for very low-income persons, low-income persons, and moderate-income**
91 **persons."** of the City of Palm Coast LHAP incentive strategies. Trish asked if there
92 were any questions. None. Trish read aloud section **"E. The reservation of**
93 **infrastructure capacity for housing for very low-income persons, low-income**
94 **persons, and moderate-income persons."** of the Flagler County LHAP incentive
95 strategies. Sandra asked if there were any questions or comments. Mary asked for an
96 example of the reserved capacity. Responses included water, sewer, traffic.

97
98 Trish read aloud section **"F. The allowance of affordable accessory residential units**
99 **in residential zoning districts."** of the City of Palm Coast LHAP incentive strategies.
100 Trish asked if accessory units referred to Mother-in-law units. Sandra agreed. Trish
101 read aloud section **"F. The allowance of affordable accessory residential units in**
102 **residential zoning districts."** of the Flagler County LHAP incentive strategies. Trish
103 asked if Mother-in-Law units are allowed only in certain areas. Sandra said you must
104 get a special exception if it is not in an agricultural area, and it must be affordable. Trish
105 pointed out that Palm Coast does not allow accessory residential units at all. Kim
106 replied that the City of Palm Coast will never agree to detached dwellings. Trish said
107 that it wouldn't necessarily need to be detached. Jacqueline clarified that second
108 kitchens are not allowed on a residential property in Palm Coast. Jacqueline said that a
109 kitchen is defined as requiring the voltage to run a stove and oven. Jacqueline said that a
110 five hundred square foot accessory building/structure is allowed without a kitchen in
111 Palm Coast. Jacqueline clarified that it is not designated as affordable housing since it
112 is not a rental property and owner must sign a waiver that it will not become a rental
113 property in the future. Sandra asked if the definition of an accessory structure could be
114 included in the City of Palm Coast section. Jose agreed.

115
116 Trish read aloud section **"G. The reduction of parking and setback requirements for**
117 **affordable housing."** of the City of Palm Coast LHAP incentive strategies. Trish asked
118 if there were any questions. None. Trish read aloud section **"G. The reduction of**
119 **parking and setback requirements for affordable housing."** of the Flagler County
120 LHAP incentive strategies. Sandra commented that this section will also need to be
121 updated to reflect the Affordable Housing Ordinance.

122
123 Trish read aloud section **"H. The allowance of flexible lot configurations, including**
124 **zero lot line configurations for affordable housing."** of the City of Palm Coast LHAP
125 incentive strategies. Trish then read aloud section **"H. The allowance of flexible lot**
126 **configurations, including zero lot line configurations for affordable housing."** of
127 the Flagler County LHAP incentive strategies. Sandra said this section is also
128 addressed in the Affordable Housing Ordinance.

129
130 Nealon read aloud section **"I. The modification of street requirements for affordable**
131 **housing."** of the City of Palm Coast LHAP incentive strategies. Then Nealon read aloud
132 section **"I. The modification of street requirements for affordable housing."** of the
133 Flagler County LHAP incentive strategies. Sandra recommended no changes to this
134 section.

Nealon read aloud section **"J. The preparation of a printed inventory of locally owned public lands suitable for affordable housing."** of the City of Palm Coast LHAP incentive strategies. Then Nealon read aloud section **"J. The preparation of a printed inventory of locally owned public lands suitable for affordable housing."** of the Flagler County LHAP incentive strategies. Even though no county land has been identified suitable for developing affordable housing, the AHAC would still like to see the list of land. Sandra requested that the City of Palm Coast include requirement of preparing a list of land suitable for affordable housing every three years. Jose agreed.

Nealon read aloud section **"K. The support of development near transportation hubs and major employment centers and mix-use developments."** of the City of Palm Coast LHAP incentive strategies. Then Nealon read aloud section **"K. The support of development near transportation hubs and major employment centers and mix-use developments."** of the Flagler County LHAP incentive strategies. No changes suggested.

6. **Consideration of Further Meetings and/or Date of Annual Report**

Jose would like to be ready with responses by Wednesday. Sandra recommended a Zoom Meeting for next Friday at 2:00pm. Devrie will set up per Sandra's request.

7. **Public Comments/Community Outreach**

Sandra requested any public comment. No comments.

8. **Adjourn**

Kim Carney motioned to adjourn. Nealon Joseph seconded the motion. The motion carried unanimously.

AHAC adjourned at 3:53 pm.

FLAGLER COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
Meeting Minutes
February 18, 2022

MEMBERS PRESENT: *Sandra Shank, Dorothy Sperber, Denise Santa Maria, Nealon Joseph, Trish Giaccone, Kim Carney,*

MEMBERS ABSENT: *Mary Vasilevsky, Commissioner Joe Mullins*

EXCUSED ABSENT:

STAFF PRESENT: *Chynequa King, Erika Johnson, Devrie Paradowski, Stephanie Morse, Adam Mengel*

MEMBERS OF THE PUBLIC PRESENT: **Jose Papa, Jacqueline Gonzales,**

1. **Call to order.** Sandra Shank called the Zoom meeting to order at 2:05 pm

2. **Pledge of Allegiance**

3. **Corrections or Additions to Agenda:** Sandra noted the current agenda said, "Tuesday" rather than the correct day, "Friday."

A motion was made by Kim Carney to approve the February 18th agenda with the correction of the day and was seconded by Nealon Joseph. Motion carried unanimously.

4. **Review of the updated incentive strategies.**

Devrie reviewed the incentive strategies that had been updated by Flagler County staff and submitted by the City of Palm Coast staff in response to the committee's input.

Sandra thanked Adam Mengel of Flagler County Growth Management and his staff as well as Jose Papa of the City of Palm Coast's Planning Department and his staff for updating the incentives expeditiously and responsively to the input of AHAC. Of this incentive update, she said that the collaborative effort has sent an example for the City of Flagler Beach and for the City of Bunnell.

5. **Date and Location of Public Hearing**

Devrie said there needed to be enough time to get a notice out. Sandra understood that the notice would likely go out on Wednesday, and asked if the meeting could be held on Friday the 25th. Devrie checked the calander and noted that the Emergency Operations Center, Training Room A would be available in the morning. Kim noted that she would not be available. Sandra noted that there should be a quorum available and confirmed with Devrie that a quorum would be needed.

33 The committee members agreed that Friday 25th would work, but Trish explained that
34 she had a conference that she would need to attend shortly afterward, as did Dorothy. So
35 the group agreed to meet at 9:00 am.

36
37 Sandra asked if staff from Flagler County Growth Management and City of Palm Coast
38 Planning and Zoning would be available for representation, and Adam Mengel said he
39 would be available, and Jose Papa said he would not. Jackie Gonzalez would be able
40 to attend to represent the City of Palm Coast.

41
42
43 **6. Adjourn**

44
45 Denise Santa Maria motioned to adjourn. Kim Carney seconded the motion. The
46 motioncarried unanimously.

47
48
49 AHAC adjourned at 2:30 pm.

FLAGLER COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
PUBLIC HEARING Meeting Minutes
February 25, 2022

MEMBERS PRESENT: *Sandra Shank, Nealon Joseph, Trish Giaccone, Joseph Mullins, Mary Vasilevsky*

MEMBERS ABSENT: *Ed Danko*

EXCUSED ABSENT: *Kim Carney, Dorothy Sperber, and Denise Santa Maria*

STAFF PRESENT: *Chynequa King, Devrie Paradowski, Stephanie Morse*

**MEMBERS OF THE PUBLIC
PRESENT:**

1 1. **Call to order.** Sandra Shank called the meeting to order at 9:20 am.

2
3 2. **Pledge of Allegiance**

4
5 3. **Public Comments:** Sandra noted that no members of the public were in attendance.

6
7 4. **Annual Incentives Report**

8
9 Sandra brought the incentives to a vote, seeing has the committee had already
10 reviewed the proposed incentive amendments.

11
12 Nealon Joseph motioned to approve the incentives. Trish Giaccone seconded the
13 motion. The motion carried unanimously.

14
15 5. **Adjourn**

16
17 Trish Giaccone motioned to adjourn. Nealon Joseph Seconded the motion. The motion
18 carried unanimously.

19
20 AHAC adjourned at 9:30 am.
21

Flagler County Incentives

- A. The processing of approvals of development orders or permits, as defined in s.163.3164(15) and (16) for affordable housing projects is expedited to a greater degree than other projects.**

In Flagler County, permits for affordable housing projects are expedited to a greater degree than other projects by standard custom and practice. All rehabilitation and replacement home construction projects were processed through the expedited permit strategy. At this time, the County's Housing Element of the Comprehensive Plan does not include any specific policies that pertain to expedited permitting; however, both Policies C.1.1.3 and C.1.1.4 foster the County's current practice to expedite affordable housing permits:

Policy C.1.1.4: Flagler County shall continue to use its Affordable Housing Advisory Committee to assess very low, low and moderate income housing needs and recommend programs that could be instituted to facilitate the implementation of the County's Housing Goals, Objectives and Policies.

Affordable housing projects will be processed in the next available Planning Board or Board of County Commissioners meetings regardless of the application closing date, provided the applications meet the legal notice requirements.

Affordable housing projects will be approved as priority projects. The affordable housing projects will be moved to the front of the agenda at the County Technical Review Committee and Planning and Development Board meetings. Processing the affordable housing projects at the next available Planning and Development Board or Board of County Commissioner meetings regardless of application closing dates will result in a reduction of five to fifteen days of time. This time reduction will result in measurable savings of project cost and interest.

- B. Ongoing Review Process**
An ongoing process for review of local policies, ordinances, regulations, and plan provisions that increase the cost of housing prior to their adoption.

Each year, before the adoption of any new ordinances, local governments are to determine the amount of increase in the cost of affordable housing by adopting any new ordinance or updating an existing ordinance that may impact the provision of housing. Then the local government is to report annually to the State regarding how much the cost of housing had increased through these actions. Before adopting a new ordinance to increase impact fees, the local government is to advise the amount of additional cost of housing within their jurisdiction.

In Flagler County, this is typically accomplished through the staff report for Board consideration and action which accompanies each proposed action item, including ordinance adoption. The consideration of this requirement formalizes what already occurs as part of the staff review for Board of County Commissioner agenda items. Prior to the adoption of new land development regulations, the Planning and Development Board will review new regulations for consistency with the adopted Comprehensive Plan. The Long Range Planning Board and the Affordable Housing Advisory Committee will be used to review all policies.

Policy C.1.1.3: Continue to review ordinances, codes, and regulations and the permitting process for the purpose of eliminating excessive requirements and amending or adding other requirements in order to increase private sector participation in meeting the housing needs, while continuing to ensure the health, welfare and safety of the residents. The health, safety, and general welfare of the County's residents is preserved through the implementation of zoning and land development regulations.

As a policy in the County's adopted Comprehensive Plan, Housing Element Policy C.1.1.3 as cited is implemented through the County's Land Development Code. The policy calls for a continuing review of "ordinance, codes, and regulations and the permitting process"; this is being achieved through the work of the Planning and Development Board and the Affordable Housing Advisory Committee, including other ad hoc committees as may be created by the Board of County Commissioners from time to time to accomplish this task.

C. Other Incentive Strategies Adopted:

The modification of impact fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.

Impact fees and utility capacity charges are needed to provide revenue for constructing capacity producing capital improvements necessary to accommodate growth. Overall, this impact fee revenue partially funds construction of major roadways, libraries, schools, parks, correctional facilities, fire/EMS facilities, law enforcement facilities, and public buildings. Because these fees are based on fair share payments by the people benefiting from the capital improvements, impact fees and utility capacity charges cannot be waived or reduced for any individual group or category of construction. On the other hand, these fees increase the cost of housing and put a burden on the production of affordable housing projects. To lessen the impact on affordable housing projects, the cost of impact fees may be paid by other funding sources.

Flagler County presently has an exemption for low-income housing from educational facilities impact fees (excerpted below from Section 17-142(c), Flagler County Code of Ordinances:

- (1) Dwelling units constructed or mobile homes installed for low-income and very low-income residents shall be exempt from the educational facilities impact fees.
- (2) As a condition of the exemption, the owner must agree to execute and record a lien against the property for a period of ten (10) years guaranteeing that the proposed dwelling unit will continue to be used for low-income and very low-income residents. The lien against the property shall be subject only to the lien for general taxes. In the event that the unit is no longer used for low-income or very low-income housing, then the county can compel the owner to pay the impact fee amount plus interest from which the owner or any prior owner was exempt. The interest rate is the prevailing interest rate applied against the original, exempted educational facilities impact fee amount at the time that the "unit is no longer used for low-income or very low-income housing". The interest rate would be applied to the principal (the educational facilities impact fee amount) for the number of years (prior to the tolling of the ten (10) year period of the exemption) that the educational facilities impact fee exemption was claimed. The lien shall run with the land and apply to subsequent owners for a period of ten (10) years.
- (3) Any claim for an exemption must be made no later than the time of application for a building permit or a permit for a residential mobile home installation. Any claim not so made shall be deemed waived.

- (4) The county administrator shall be authorized to determine whether a particular dwelling unit falls within the exemption for low-income or very low-income housing pursuant to the provisions of this section. Determinations of the county administrator shall be subject to the appeals procedures set forth in section 17-147 below. (Ord. No. 04-20, § 13, 12-6-04)

Flagler County recently adopted the imposition of Transportation Impact Fees, modified the Parks and Recreation Facilities Impact Fees, adopted Law Enforcement Impact Fees, adopted Fire Rescue Impact Fees, adopted Emergency Medical Services Impact Fees and adopted Library Impact Fees. Suspending or waiving impact fees does not eliminate the cost of the infrastructure that the impact fees are designed to pay for. Either new development or existing residents must pay the cost of needed infrastructure improvements. If new development, which puts additional demand on county facilities and services, does not pay its fair share of infrastructure cost through impact fees, then existing residents will have to pay those costs through higher fees or taxes.

Flagler County will modify impact fee requirements, including reduction of fees and alternative methods of fee payment for affordable housing from special funding sources. Any residential construction that qualifies as Affordable Housing and meets the requirements of Section 16-79 of the Flagler County Code of Ordinances may be exempted from impact fee payment. (Ord. No. 2021-05, § 2, 6-21-21)

- (5) The PAD (Planned Affordable Development) zoning district provides incentives in the form of financial or regulatory modifications. Financial incentives are provided through an election of the county commission to waive any or all fees associated with development and construction of land and structures associated with an approved PAD project. The determination of such waivers shall be in the sole discretion of the county commission, provided they are in compliance with Florida law.

D. The allowance of flexibility in densities for affordable housing.

Within Flagler County, the future land use map and zoning district designations establish a maximum density or intensity for all properties. Overall, density is an important factor in forming the character of a community and the preferred lifestyle of its residents. While higher densities may result in lower housing costs, higher across the board densities do not always translate into lower housing prices. Consequently, the preferred method for reducing housing costs through increased density is to provide affordable housing density bonuses associated with affordable housing projects. Currently, Housing Element Policy C.1.1.2 and the Article III, Section 3.09.02 Flagler County Land Development Code (LDC). Provide affordable housing projects up to an estimated 11% density bonus over the maximum density established by the underlying land use designation.

Currently, Housing Element Policy C.1.1.2 and Article III, Section 3.03.09.02.D.-2. of the LDC provide for affordable housing density bonuses:

Policy C.1.1.2: Flagler County shall continue to encourage the private sector to provide affordable housing for very-low, low and moderate income families through the use of the Housing Density Bonus System.

The County's Affordable Housing Density Bonus Provisions are codified in Section 3.03.09.02.D.-2. of the LDC, as follows:

Maximum density – Nine (9) units per acre with an affordable multifamily density bonus of an additional one (1) unit per acre for a total of ten (10) units per acre. The affordable multifamily density bonus is awarded provided the following criteria are met:

a. Definitions:

Affordable multifamily unit: A multifamily unit which is available to a household earning one hundred (100) percent or less of the county's median income, adjusted for family size, which can be rented or purchased in the market without spending more than thirty (30) percent of its income.

Land Use restriction agreement: A deed restriction which establishes the responsibilities of the developer and his successors.

Low income household: A household in the county which earns less than eighty (80) percent of the county's median income, adjusted for family size.

Moderate income household: A household in the county which earns eighty (80) to one hundred (100) percent of the county's median income, adjusted for family size.

- b. At least ten (10) percent of the project's units must be designed as affordable multifamily units for low and moderate income households. A maximum of thirty (30) percent of the project's units may be designated as affordable housing for low income households and a maximum of thirty (30) percent of the project's units may be designated for moderate income households. A minimum of forty (40) percent of the units must remain market rate units.
- c. The maximum percentages listed above for low to moderate income units may not be exceeded for a minimum of a fifteen-year period. To ensure compliance with this provision, the property owner shall execute a land use restriction agreement with the county, which specifies the low to moderate income occupancy requirements for the property, including the number of rental units which will be subject to affordability provisions, the rent limits, the income limits proposed, and the affordability period. The land use restriction agreement shall require the developer and his successors to submit an annual report to the county for the purpose of monitoring compliance with the agreement.

The allowance of an up to 11% density bonus for affordable housing projects provides for the development of affordable housing projects with higher densities and/or higher yields. These provisions are appropriate tools for providing density increases for affordable housing projects.

Though not typically used, the inclusion in the LDC of cluster housing provides an additional tool, through an accompanying Planned Unit Development (PUD) zoning or Planned Affordable Development (PAD) zoning designation, to accomplish higher densities and preserve open space than would otherwise be accomplished through a standard zoning category within the LDC. It is anticipated that other options will be explored as part of the County's Comprehensive Plan update process and the update to the Land Development Code that will follow.

Flagler County will make an allowance of flexibility in densities for affordable housing in the land use planning process, subject to maintaining consistency with the County Comprehensive Plan and Florida Statutes.

E. The reservation of infrastructure capacity for housing for very-low income persons, low-income persons, and moderate-income persons.

The Flagler County Comprehensive Plan provides that no development, including housing development, shall be approved unless there is sufficient infrastructure capacity available to serve the development. These requirements are contained in Article VIII, Consistency and Concurrency Determination, of the County's LDC. This concurrency management requirement serves as the principal mechanism for ensuring that growth is managed in a manner consistent with the provisions of the comprehensive plan. In Flagler County, there is only one type of concurrency certificate. The Certificate requires a payment of 25% of the impact fees to reserve the capacity.

Reserving infrastructure capacity upfront for a project is important if there are deficiencies in concurrency-related facilities. In Flagler County, there is sufficient capacity in all concurrency-related facilities to accommodate development projects. Therefore, reserving capacity upfront is not a critical issue at this time. To reserve capacity for one project, however, means that the reserved capacity is not available for other projects.

F. The allowance of affordable accessory residential units in residential zoning districts.

Through its Land Development Code, Flagler County permits the construction of a guest quarters in the Agriculture (AC) zoning district with Special Exception approval by the Planning Board.

Flagler County will make an allowance of affordable accessory residential units pursuant to Section 163.3177(1), Florida Statutes, for extremely-low-income, very-low income, low income, or moderate-income persons as (as defined in Section, 420.0004, Florida Statutes) in residential zoning districts in the upcoming revisions of the Flagler County Land Development Code, including making provisions for "mother-in-law" or "caretaker family suites." (These accessory residential units are currently not included in all residential districts in the LDC and consistent with Board of County Commission action on February 1, 2010 amending Chapter 19 of the Flagler County Code). The latter would be in areas to be located within a single family home while the "affordable accessory residential units" would be a separate unit.

G. PAD – Planned Affordable Development.

Flagler County adopted the Planned Affordable Development (PAD) zoning district to provide an opportunity for innovative affordable housing solutions for first time homeowners and workforce housing while providing improved use of land, protection of valuable natural features in the community, desirable land use mix, and more economical public services. All PADs shall meet the following requirements:

1. All such PAD communities shall consist of residential uses and customary accessory uses consistent with the purpose and intent of this section.
2. All PAD communities shall be required to meet concurrency management criteria. In addition, PAD communities must be located on paved roads (unless waived by the county commission), preferably within five (5) miles of a neighborhood shopping/convenience store facility and employment opportunities.

3. Stormwater management systems shall comply with appropriate county, state and federal regulations.
4. PAD communities are encouraged to cluster dwelling units. Conventional subdivision design standards may be modified to allow for reduced development costs.
5. All internal roads within a PAD community must be paved, unless waived by the county commission.
6. The use of centralized sewer systems is preferred, and private on-site wastewater disposal systems (septic tanks) in proposed projects shall be consistent with the county's comprehensive plan and permitted by the Florida Department of Health.

H. The reduction of parking and setback requirements for affordable housing.

As structured, the County's Land Development Code (LDC) establishes minimum setback and lot size requirements for both single family residential zoning districts and multiple family residential zoning districts. These setback requirements provide a standard separation between houses and between houses and roadways. Certain zoning districts found within the LDC have smaller setbacks, some (R-1c and R-1d zoning districts) with zero lot line setbacks on the side property lines. Affordable housing projects could use those specific zoning districts to utilize the side setback requirement. There is also the option to rezone to the PUD zoning district, which gives you the ability to create customized setback and parking requirements.

While rear yard setbacks typically run from 20 feet to 15 feet, the minimum front yard setback on all single-family homes from the edge of right-of-way is twenty-five (25) feet. This setback distance allows for cars to be parked in the driveway and not block the sidewalk or impede pedestrian movement.

For residential uses, the county requires two parking spaces for each dwelling unit. This requirement is detailed in LDC Section 3.06.04, as follows:

A. Off-street parking space requirements.

- A. Single and two-family dwellings: Two (2) spaces per dwelling unit.
- B. Multi-family dwellings: One and one-half (1.5) spaces per dwelling unit (one bedroom units); one and three-quarters (1.75) spaces per dwelling unit (two-bedroom units); two (2) spaces per dwelling unit (three (3) bedrooms or more).
- C. Planned unit development: Shall meet the space requirements of that particular occupancy. (Exception: The parking requirements of nonresidential uses in a PUD may be approved by the county commission)

To ensure health and safety, all residential development must meet current minimum parking and setback requirements (or received appropriate variances) for the appropriate zoning district as established in the County's LDC. For example, the County's 25 foot minimum front yard setback provides enough distance for parking a vehicle in a driveway without the vehicle projecting into the sidewalk. Reducing or eliminating parking requirements will force residents to park in roadway rights-of-way. This can create safety issues unless minimum mandatory widths are increased.

I. The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.

Certain zoning districts are in existence to create smaller lot sizes. Flagler County does have the ability in the Land Development Code for zero lot lines as side yard setbacks in three zoning districts: R-1c, R-1d, and PUD. The PUD zoning district gives a developer the ability to create customized dimensional requirements, along with parking and setback requirements.

Generally, the PUD rezoning and site plan process serve as a mechanism whereby the county can approve projects with reduced setbacks and/or mixed uses. The advantage of using the PUD district instead of traditional zoning is that an applicant can increase or at least maximize his development project's density. In the PUD district, however, there are development required trade-offs, such as additional landscaping, which are required to gain the waivers for smaller lots and higher yield. These trade-offs can have the effect of off-setting any housing unit price reductions due to increasing yield.

The PAD (Planned Affordable Development) district is reviewed, and approval of a PAD development follows the procedures and submittal requirements as a planned unit development with regulatory incentives permissible by the county commission through waivers or modifications of the regulatory provisions.

Flagler County will consider including new language to expedite permitting through subdivision and site design when the Flagler County Land Development Code is rewritten.

J. The modification of street requirements for affordable housing.

As adopted, the County's existing sidewalk and street requirements provide for minimum construction standards to ensure public safety. Section 4.06.02(D)(2) (Subdivision Improvement and Design Standards) of the LDC sets the minimum right-of-way width for a local or residential street at 50 feet. However, minimum lane widths are 11 feet. The following is the county's current minimum right-of-way requirement:

4.06.02 Roads

D. *Minimum Subdivision Road Right-of-Ways Widths.*

1. All subdivision roads shall be provided with sufficient right-of-way or easement width by dedication to contain their entire construction and their appurtenances, including drainage facilities, ditches, slopes, sight distance and traffic control devices.
2. The minimum right-of-way for vehicular travel is fifty (50) feet.
3. Specific right-of-way requirements are defined in the public works manual and are dependent upon the required typical section for anticipated traffic volume.
4. Subdivision roads shall be designed and constructed in accordance with Flagler County Standards and Specifications as contained in its public works manual.

As structured, the County's minimum street right-of-way width requirements are based on the minimum area needed to accommodate the various improvements that must be located

in the right-of-way. Besides travel lanes, sidewalks, and drainage facilities, these improvements include water and sewer lines, gas lines, phone lines, cable lines, and others. Since the referenced improvements must be provided for in the road right-of-way, the County has determined that the minimum right of way width must be 50 feet.

At 50 feet, the County's minimum local road right-of-way width requirement is minimal. Consequently, no right-of-way width modification is necessary. County staff feels that the 50-foot minimum right-of-way width is already the minimum relief that could be considered and still further the combined goals of protecting the health, safety, and general welfare while promoting the provision of affordable housing. In sum, the Statute appears to require that the County address a modification of street requirements and County staff feels that the minimum width already provided for within the County's Code is the minimum that can be considered, hence requiring no modification to the Code specific to reducing right-of-way width to promote the provision of affordable housing.

K. The preparation of a printed inventory of locally owned public lands suitable for affordable housing.

In 2006, the Florida State Legislature passed HB 1363 relating to affordable housing. One provision of that bill was that each local government must prepare an inventory of all real property that it owns within its jurisdiction that is appropriate for use as affordable housing.

Beginning in July 2007 then every three (3) years thereafter, Flagler County is required to prepare an inventory list of all real property within its jurisdiction to which the county holds fee simple title and is appropriate for use as affordable housing. The Flagler County Housing Division will request a list of surplus lands suitable for housing from the Growth Management Department annually to present the list to the Affordable Housing Advisory Committee. The Housing Division will submit the list to the Board of County Commissioners triennially.

The County recognizes and acknowledges that donating county-owned surplus lands to non-profit housing organizations would reduce the cost of affordable housing units on the donated properties and is an appropriate affordable housing tool and will continue to evaluate the inventory of county owned surplus properties appropriate for housing development.

L. The support of development near transportation hubs and major employment centers and mixed-use developments.

In Flagler County, the Future Land Use Map (FLUM) identifies areas appropriate for residential development and the appropriate density for those areas. The objective of the FLUM is to create a land use pattern that situates residential development in close proximity to schools, health care facilities, employment centers, and major roadways.

In Flagler County, the FLUM is an important tool in establishing appropriate locations for residential development. Generally, the map provides for residential development to be located near compatible land uses, existing neighborhoods, and proximate to public transportation, major employment centers, and community services. Ideally, affordable housing projects should be located near employment centers and transportation hubs for additional savings in terms of transportation cost and travel time. For that reason, the county supports locating affordable housing developments near transportation hubs, major

employment centers and mixed use developments by expediting the permit process for these types of housing projects.

M. The adoption of land development regulations promoting the provision of affordable housing.

The PAD (Planned Affordable Development) zoning district provides incentives in the form of financial or regulatory modifications. Regulatory incentives are provided by the county commission in the form of waivers or modifications to regulatory provisions pertaining to land development regulations, provided such waivers and modifications are not in conflict with Florida Law. Examples of such waivers or modifications are density, setbacks, lot coverage, accessory structures, landscape requirements and minimum living area.

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT AGENDA ITEM #7f

SUBJECT: Authorization for Staff Submittal of Department of Economic Opportunity (DEO) Community Planning Technical Assistance Grant Application in the Amount of up to \$75,000 for Update of Comprehensive Plan and Economic Development Element.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: Staff is requesting the Board's authorization for staff to submit a Community Planning Technical Assistance Grant Application for the update of the County's Comprehensive Plan. As provided on the DEO's webpage describing the grant funding opportunity (attached), the County may request up to \$75,000 for:

“Projects should relate to community planning and economic development strategies that implement the requirements in the Community Planning Act (see section 163.3168, Florida Statutes). DEO encourages communities to apply for projects related to planning for disaster recovery and community resiliency, especially related to flooding and the effects of sea level rise and meeting the requirements in section 163.3178(2)(f), Florida Statutes. Applicants are encouraged to seek funding for innovative, creative, or unique approaches to planning, development, and infrastructure in their community.”

Growth Management staff would like to request funding from the State to update the Comprehensive Plan to incorporate the results of the Strategic Plan development that is now underway, along with development of innovative strategies to encourage growth where it is most suitable to occur. Together with this effort, County staff would seek the inclusion of the update to the Economic Development Element, an optional Plan element that has not been significantly updated since its original adoption.

The deadline for submittal of the application for this grant is Monday, April 11, 2022 at 11:59 p.m., and if funded, the project should be completed by May 31, 2023. A project may end earlier, but the May 31, 2023 date allows for 30 days for the closeout by DEO – and final reimbursement to the County – before the end of the State's fiscal year.

FUNDING INFORMATION: Funding has been provided in the Growth Management Department's budget. If the grant is approved, funds will be available to coincide with the State's fiscal year starting July 1, 2022 and ending June 30, 2023. This is a reimbursement grant, but could be a fixed price grant agreement subject to DEO approval. Funded projects may not extend beyond June 30, 2023. If awarded, staff will return to the board to appropriate grant funding.

DEPARTMENT CONTACT: Growth Management, Adam Mengel (386) 313-4065

RECOMMENDATION: Request the Board authorize staff to submit a DEO Community Planning Technical Assistance Grant Application for the update to the Comprehensive Plan and Economic Development Element.

ATTACHMENT:

1. Description of Grant and Application Process (from floridajobs.org)

Anticipated Funding Announcement: Community Planning Technical Assistance Grants, State Fiscal Year 2022-2023

Purpose

The Florida Department of Economic Opportunity (DEO) anticipates that the Florida Legislature will appropriate funding for the Community Planning Technical Assistance (CPTA) Grant Program for State Fiscal Year (SFY) 2022-2023. CPTA grants provide counties, municipalities, and regional planning councils the opportunity to create innovative plans and development strategies to promote a diverse economy, vibrant rural and suburban areas, and meet statutory requirements for planning, while also protecting environmentally sensitive areas. Understanding that many Florida communities have been impacted by hurricanes, CPTA grants may also be used to assist with disaster recovery, resiliency, and economic development planning.

Grant Request Submission Timeframe

Please submit a grant request for funding to DEO on or before **Monday, April 11, 2022, at 11:59 p.m.** Submission of a request for funding does not guarantee that funding will be provided. DEO will consider grant requests received by the above deadline before grant requests received after the deadline has passed.

Eligibility

Community Planning Technical Assistance Grants may be available to:

- Counties and municipalities; and
- Regional planning councils that propose projects on behalf of or for the benefit of counties, municipalities or the region **and** that have support, in writing, from the counties or municipalities affected by the proposed grant project.

Grant Period

The CPTA Grant Program coincides with SFY 2022-2023; therefore, the grant period is July 1, 2022 - June 30, 2023 and DEO cannot accept requests for multi-year projects.

Project Completion

CPTA grantees are expected to complete their project by May 31, 2023.

Grant Type: Cost Reimbursement

CPTA grants will likely be reimbursement grants. However, at DEO's discretion, fixed price grant agreements may be considered on a case-by-case basis.

Typical Award Range

CPTA grant awards may be up to \$75,000, but award amounts may vary.

Project Types

Projects should relate to community planning and economic development strategies that implement the requirements in the Community Planning Act (see [section 163.3168, Florida Statutes](#)). DEO encourages communities to apply for projects related to planning for disaster recovery and community resiliency, especially related to flooding and the effects of sea level rise and meeting the requirements in [section 163.3178\(2\)\(f\), Florida Statutes](#) . Applicants are encouraged to seek funding for innovative, creative, or unique approaches to planning, development, and infrastructure in their community.

Request for Funding

Funding requests should include the following:

1. Funding Request

- A funding request letter to DEO that identifies:
 - The contact person with their title, phone number, and address;
 - The specific grant project and its significance to the community or region;
 - The product that will be produced under the grant;
 - The total amount of funding requested; and
 - Any additional information about the proposed project that the county, municipality or regional planning council chooses to include for DEO's consideration.

2. Scope of Work

- A proposed scope of work that describes:
 - The deliverables, which are descriptions of the tasks to be performed under the deliverable, including a clear, meaningful, and feasible implementation component;
 - The deliverable due dates (the dates the deliverables will be received by DEO);
 - The project documentation that will be produced and provided to DEO to demonstrate that the work described in the deliverable has been completed; and
 - The cost or payment amount for each deliverable.
- **Scope of Work Examples**
 - The following links are to FY 2021-2022 Community Planning Technical Assistance grant agreements using the Florida Accountability Contract Tracking System. Executed agreements can be viewed under the Documents tab. The scopes of work in these grant agreements may be helpful in preparing a scope of work for this grant cycle (in particular, see scope of work paragraphs 2, 3, and 5 in each agreement):
 - [City of Pompano Beach](#) – To develop a Sustainability Project Portfolio and Implementation Plan to establish a comprehensive portfolio of projects intended to meet the goals identified in the City of Pompano Beach's earlier sustainability planning efforts.
 - [City of Winter Haven](#) – To complete a Community Redevelopment Area (CRA) Existing Conditions Inventory Report and Economic Analysis, CRA Plan Maps, and a CRA Plan Update Survey to update the 2000 CRA Plan for the Downtown CRA.
 - [Village of Indiantown](#) – To develop the Indiantown Combined Mobility Plan and Mobility Fee Project to effectively move people and provide mobility choices that require a mobility plan that looks beyond just new and wider roads.
 - [City of Florida City](#) – To prepare updates to the city's 2008 zoning map and 2007 Future Land Use Map. Revisions are being pursued to ensure the aforementioned Maps reflect all zoning and

future land use data to include newly annexed properties within the City's boundaries.

- **City of Treasure Island** – To develop Phase I of the Treasure Island Resiliency Measures Implementation Manual. The manual will guide infrastructure and development projects that result in terrain modification throughout the City.
- Others are available upon request.

3. Budget

- A budget that outlines anticipated expenditures by category.
- Examples include:
 - Contracted services for consultants or subcontractors;
 - Salaries and fringe benefits for work performed in-house; and
 - Equipment needed directly for the requested project.
- If indirect costs are sought, they should be identified along with a formula for calculating indirect costs. A federally-approved indirect cost rate, in effect at the time the request is submitted, may be included in the request for DEO's consideration.

How to Submit the Grant Request Electronically to DEO

- Requests may be submitted electronically through email to CPTAgrants@DEO.MyFlorida.com.
- DEO prefers electronic submissions; however, mailed requests for funding are accepted and can be sent through U.S. Mail to:
 - Benjamin M. Melnick, Deputy Secretary
Division of Community Development
Florida Department of Economic Opportunity
107 East Madison Street, MSC 160
Tallahassee, FL 32399-4120
- **Note:** For a county or municipality, DEO asks that the funding request letter, whether submitted by U.S. Mail or electronically, be signed by the chief elected

official, the county manager, or city manager.

Additional Information

- Barbara Powell, Regional Planning Administrator

Bureau of Community Planning and Growth

Division of Community Development

Florida Department of Economic Opportunity

107 East Madison Street, MSC 160

Phone: (850) 717-8504

Email: Barbara.Powell@DEO.MyFlorida.com

The availability of CPTA Grant funding is contingent upon approved appropriations for SFY 2022-23.

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT AGENDA ITEM # 7g

SUBJECT: State Emergency Management Preparedness and Assistance Grant (EMPA) Signature Authority.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: Staff is seeking authorization for the County Administrator, or her designee, to execute Emergency Management Preparedness and Assistance Grant (EMPA) Agreements and related documents.

Annually, and at times more frequently via supplements, the State of Florida awards Flagler County State EMPA funds to enhance planning for, response to, recovery from, and mitigation from disasters.

EMPA grants require the County to maintain employment of a Full-time Director (of Emergency Management). The grant also requires that the County maintain local funding for the Emergency Management program and that grant funds not be used to supplant existing local funding.

FUNDING INFORMATION: The annual grant is allocated through the County's standard annual budget process; and any supplemental funds not allocated in this fashion, brought to the Board of County Commissioners through the standard Unanticipated Revenue Resolution process.

DEPARTMENT CONTACT: Emergency Management, Jonathan Lord (386) 313-4240

RECOMMENDATIONS: Request the Board approve the Signature Authority Resolution.

ATTACHMENTS:

1. Signature Authority Resolution

RESOLUTION NO. 2022 - ____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF FLAGLER COUNTY, FLORIDA AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS/HER DESIGNEE, TO EXECUTE EMPA AGREEMENTS AND RELATED DOCUMENTS.

WHEREAS, the State of Florida, through its Division of Emergency Management, provides the Emergency Management Preparedness and Assistance Grant program (EMPA) to assist county governments in preparing for all hazards; and

WHEREAS, the State of Florida appropriates EMPA funds to each county pursuant to a process outlined in Rule 27P, F.A.C., to further local emergency management objectives; and

WHEREAS, the State of Florida at times appropriates supplemental EMPA funds to counties in order to further local emergency management objectives; and

WHEREAS, when awarded EMPA grants, Flagler County is required to execute State Funded Grant Agreements, also referred to as EMPA Agreements, with the State of Florida; and

WHEREAS, Flagler County must complete the tasks and deliverables identified in the EMPA Agreements in order to receive EMPA funds for allowable expenses.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Flagler County, Florida:

1. The County Administrator, or his/her designee, is authorized to execute and accept State Funded Emergency Management Preparedness and Assistance Grant Agreements approved as to form by the County Attorney and any subsequent modifications or related documents. This authorization includes the authority to execute any statement of assurances in the EMPA Agreements and to bind Flagler County to the terms and conditions of the such agreements.
2. That this Resolution shall become effective upon adoption.

ADOPTED AND APPROVED, this 4th day of April 2022, by the Board of County Commissioners of Flagler County, Florida.

**FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS**

ATTEST:

Joseph F. Mullins, Chair

Tom Bexley, Clerk of the Circuit
Court & Comptroller

APPROVED AS TO FORM:

Sean S. Moylan Digitally signed by Sean S. Moylan
Date: 2022.03.28 11:48:43 -04'00'

Sean S. Moylan, Assistant County Attorney

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
CONSENT AGENDA ITEM # 7h**

SUBJECT: Homeland Security Grant Program (HSGP) Signature Authority.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: Staff is seeking authorization for the County Administrator, or her designee, to execute Homeland Security Grant Program (HSGP) agreements and related documents.

Annually, various local governments are awarded Homeland Security grants to lead local, regional, and statewide projects that enhance domestic preparedness and response related to acts of terrorism and other disasters. Flagler County is regularly selected to serve as the regional lead of the Northeast Florida WebEOC project (disaster management system) and has been called upon to lead other eligible projects in the past.

HSGP grants require the County to submit identified deliverables in order to receive the grant funds and works closely with other regional and statewide partners to develop the necessary deliverables and complete the project.

FUNDING INFORMATION: The HSGP grant does not require a match and funding is typically allocated through the County's standard annual budget process. Any project funds awarded outside of the annual budget process would be brought to the Board of County Commissioners through the standard Unanticipated Revenue Resolution process.

DEPARTMENT CONTACT: Emergency Management, Jonathan Lord (386) 313-4240

RECOMMENDATIONS: Request the Board approve the Signature Authority Resolution.

ATTACHMENTS:

1. Signature Authority Resolution

RESOLUTION NO. 2022 - ____**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF FLAGLER COUNTY, FLORIDA AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS/HER DESIGNEE, TO EXECUTE HSGP AGREEMENTS AND RELATED DOCUMENTS.**

WHEREAS, the U.S. Department of Homeland Security provides a variety of grants under the auspices of the Homeland Security Grant Program (HSGP) to assist state, tribal, and local governments in preparing for and responding to terrorism and other hazards; and

WHEREAS, the State of Florida, through its Division of Emergency Management, appropriates HSGP funds to various local governments to lead designated statewide, regional, and local projects that further our State's domestic preparedness; and

WHEREAS, the Flagler County, is frequently designated as a HSGP project lead, and must execute federally funded grant agreements, referred to as State Homeland Security Grant Program Agreements or HSGP Agreements with the State of Florida in order to receive the grant funding; and

WHEREAS, Flagler County must complete and submit deliverables, identified in the HSGP Agreements, to receive the HSGP funds for allowable expenses.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Flagler County, Florida:

1. The County Administrator, or his/her designee, is authorized to execute Federally Funded Grant Agreements, under the auspices of the Homeland Security Grant Program, approved as to form by the County Attorney and any subsequent modifications or related documents. This authorization includes the authority to execute any statement of assurances required by the grant agreements and to bind Flagler County to the obligations of the grant agreements.
2. That this Resolution shall become effective upon adoption.

ADOPTED AND APPROVED, this 4th day of April 2022, by the Board of County Commissioners of Flagler County, Florida.


**FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS**

ATTEST:

Joseph F. Mullins, Chair

Tom Bexley, Clerk of the Circuit
Court & Comptroller

APPROVED AS TO FORM:

Sean S. Moylan  Digitally signed by Sean S. Moylan
Date: 2022.03.28 13:06:17 -04'00'

Sean S. Moylan, Assistant County Attorney

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
GENERAL BUSINESS / AGENDA ITEM # 8a**

SUBJECT: Consideration of Second Amendment to an Agreement for the Marineland Acres Drainage and Roadway Improvement Project Between Flagler County and Besch and Smith Civil Group, Inc. for New Driveway Aprons and Storm Drainage System Additions, the Modification of Proposed Potable Water Facilities, and Reduced Vehicle Traffic Speed Limit Sign Placement in the Amount of \$207,805.08.

DATE OF MEETING: April 4, 2022

OVERVIEW/SUMMARY: At the regularly scheduled meeting on November 2, 2020, the Board of County Commissioners approved the construction contract with Besch and Smith Civil Group, Inc. for the Marineland Acres Drainage and Roadway Improvements Project. The initial project consists of completing multiple two-lane residential roadway and related improvements, for a total of approximately 3.7 miles in length. The contractor will improve existing paved and unpaved roads resulting in a uniform asphalt paved structural travel lane section of all the roads. The project also includes right of way drainage improvements consisting of roadside, grassed swales, catch basins, buried storm pipe, and driveway culverts conveying storm water runoff to the existing treatment pond at Bay Drive Park.

During the design phase, new driveway entrances were constructed at existing lots within the public right-of way, now affecting construction of the project. To address this issue, several new driveway aprons and their associated storm drainage improvements are required to ensure continuity of the proposed storm project drainage system.

To provide a more effective storm drainage outfall at the western end of Seascape Drive, the proposed storm drainage system needed to be revised to include an additional storm inlet structure at the Central Avenue intersection.

Also, to reduce existing water service shut-off durations for residents during storm sewer installation at roadway intersections, the proposed Potable Water Facility needed to be revised for certain Potable Water Facility crossings at various street locations. The contractor's cost includes utilizing a pipe scouring "Pig" during the testing process required by the City of Palm Coast.

Finally, to provide for traffic safety, the COUNTY will reduce the maximum speed limit at Marineland Acres to 20 miles per hour, and post new signs at all newly paved roadways reflecting this change in speed limit

Pricing to complete New Driveway Aprons and Storm Drainage System Additions, the Modification of Proposed Potable Water Facilities, and Reduced Vehicle Traffic Speed Limit Sign Placement provided by the Contractor, Besch & Smith Civil Group, Inc. The costs have been reviewed and found reasonable by the City of Palm Coast, the County's Construction Engineering & Inspection Consultant, CONSOR Engineers, LLC and Staff.

FUNDING INFORMATION: Additional funding in the amount of \$207,806 will be transferred from Fund 319 reserves which will be submitted as a separate agenda item in April; this additional submission is necessary due to the current system conversion from NaviLine to Tyler Munis.

DEPARTMENT CONTACT: Faith Alkhatib, P.E., County Engineer (386) 313-4045

**FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS
GENERAL BUSINESS / AGENDA ITEM # 8a**

RECOMMENDATIONS: Request the Board approve and authorize the Chair to execute the Second Amendment to a Contract Agreement between Flagler County and Besch and Smith Civil Group, Inc., The Contract Amendment will add the construction activities necessary to for New Driveway Aprons and Storm Drainage System Additions, the Modification of Proposed Potable Water Facilities, and Reduced Vehicle Traffic Speed Limit Sign Placement in the Amount of \$207,805.08.

ATTACHMENTS:

1. Second Amendment document to a Contract Agreement between Flagler County and Besch and Smith Civil Group, Inc.

**SECOND AMENDMENT TO AN AGREEMENT
BETWEEN
FLAGLER COUNTY
AND
BESCH & SMITH CIVIL GROUP, INC.
FOR
MARINELAND ACRES DRAINAGE AND ROADWAY IMPROVEMENTS**

County Project No.: ITB 20 – 033B

Flagler County, Florida, a political subdivision (COUNTY) and **Besch & Smith Civil Group, Inc.**, (CONTRACTOR) hereby enter into this **SECOND** Amendment to the Agreement, dated November 2, 2020, on the last date hereupon entered.

WHEREAS, COUNTY AND CONTRACTOR have entered into an Agreement for the **MARINELAND ACRES DRAINAGE AND ROADWAY IMPROVEMENTS**, as defined in the project contract documents dated November 2, 2020; and

WHEREAS, COUNTY AND CONTRACTOR have entered into a First Amendment to an Agreement dated May 3rd, 2021 to replace the existing Potable Water Utility by way of an Interlocal Agreement between the COUNTY and the City of Palm Coast, as well as adding Bay Drive paving to the **MARINELAND ACRES DRAINAGE AND ROADWAY IMPROVEMENTS**; and

WHEREAS, to reduce existing water service shut-off durations for residents during storm sewer installation at roadway intersections, the proposed Potable Water Facility within the project needed to be revised for certain Potable Water Facility crossings at various street locations; and

WHEREAS, in order to accomplish the revision of the City of Palm Coast Potable Water Utility Facilities, England, Thims & Miller, Inc., designer of the COUNTY project, was engaged to provide Professional Engineering Services regarding the Potable Water Facility revisions; and

WHEREAS, the City of Palm Coast was consulted on the Potable Water Facility revisions; and

WHEREAS, the Professional Engineering Services have satisfactorily been provided, and the City of Palm Coast offered no objections to the Potable Water Facility revisions; and

WHEREAS, the CONTRACTOR has manpower and equipment mobilized onsite for the COUNTY project and sufficient qualifications and capacity to proceed with the Potable Water Facility revisions; and

WHEREAS, CONTRACTOR has provided pricing to accomplish the Potable Water Facility revisions to meet City of Palm Coast requirements; and

WHEREAS, to provide a more effective storm drainage outfall at the western end of Seascape Drive, the proposed storm drainage system needed to be revised to include an additional storm inlet structure at the Seascape Drive and Central Avenue intersection; and

WHEREAS, in order to accomplish the storm sewer redesign to add the inlet structure, England, Thims & Miller, Inc., designer of the COUNTY project, was engaged to provide Professional Engineering Services and prepare construction plans and obtain all necessary permits/approvals; and

WHEREAS, the Professional Engineering Services for the inlet structure have satisfactorily been provided; and

WHEREAS, the CONTRACTOR has manpower and equipment mobilized onsite for the COUNTY project and sufficient qualifications and capacity to add the storm inlet structure; and

WHEREAS, the CONTRACTOR has provided pricing to install the inlet structure; and

WHEREAS, during the design phase, new driveway entrances were constructed at existing lots within the public right-of way, now affecting construction of the COUNTY project; and

WHEREAS, the Professional Engineering Services have satisfactorily been provided to accommodate the new driveway entrances; and

WHEREAS, the CONTRACTOR has provided pricing to install the additional driveway entrances and associated storm drainage improvements; and

WHEREAS, to provide for traffic safety, the COUNTY will reduce the maximum speed limit at Marineland Acres to 20 miles per hour, and post new signs at all newly paved roadways reflecting this change in speed limit; and

WHEREAS, the Professional Engineering Services have satisfactorily been provided for the reduced speed limit signage; and

WHEREAS, the CONTRACTOR has manpower and equipment mobilized onsite for the COUNTY project and sufficient qualifications and capacity to post the new signs; and

WHEREAS, the CONTRACTOR has provided pricing to install new signs; and

WHEREAS, the COUNTY, based upon professional review and recommendation, has established that a benefit to the health, safety and welfare of the Public will be realized by amending the Agreement to complete these revisions; and

WHEREAS, the PARTIES desire to amend the Agreement for the purpose of making adjustments to the project scope, value and duration.

NOW THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, WHICH THE PARTIES AGREE IS ADEQUATE, THE PARTIES AGREE TO THE FOLLOWING:

ITEM NO. 1: Amend the Scope of Work and adjust certain work item quantities and values for the project, as follows:

- A. Provide all supervision, labor, equipment and material necessary to perform and complete all work (including but not limited to the following: payment & performance bond, mobilization/demobilization, general conditions, coordination with existing project activities and operations to maintain local traffic and continuous utility service, erosion control, perform layout, perform necessary demolition/modification of existing features, dispose of all debris, dewatering, excavation, install new potable water piping and related items, adjust locations of necessary proposed features, backfill and compact pipe trenches, finish grade backfill areas, perform compaction and all other testing, and provide certified record drawings to adjust the depths of certain waterline crossings along Central Avenue) in compliance with the attached Contract Plans titled Marineland Acres Potable Water Main Improvements, dated March 2021, the associated Florida Department of Environmental Protection Permit 0080282-346-DS and Contract Plans titled Marineland Acres – Revision No. 1, dated February 2021, both prepared by England, Thims & Miller, Inc. and in accordance with the Contract Documents for the Lump Sum Unit Price of \$30,191.97:

ADD \$30,191.07

- B. Provide all supervision, labor, equipment and material necessary to perform and complete all work (including but not limited to the following: payment & performance bond, mobilization/demobilization, general conditions, coordination with existing project activities and operations to maintain local traffic and continuous utility service, erosion control, perform layout, perform necessary demolition/modification of existing features, dispose of all debris, dewatering, excavation, install an additional storm inlet structure, adjust locations of necessary proposed features, backfill and compact pipe trenches, finish grade backfill areas, perform compaction and all other testing, and provide certified record drawings) in compliance with the attached and Contract Plans titled Marineland Acres – Revision No. 2, dated June 2021, prepared by England, Thims & Miller, Inc, and in accordance with the Contract Documents for the Lump Sum Unit Price of \$14,235.00:

ADD \$14,235.00

- C. Provide all supervision, labor, equipment and material necessary to perform and complete all work, including but not limited to the following: payment & performance bond, mobilization/demobilization, general conditions, coordination with existing project activities and operations to maintain local traffic, erosion control, excavation and embankment, Type B Stabilization (LBR 40), perform layout, perform necessary demolition/modification of existing conditions and features regular excavation and embankment, Type B Stabilization (LBR 40), Optional Base Group 4, Type SP Structural Course,

Performance Turf, dispose of all debris, perform all Contractor quality control compaction and other testing, and provide certified as-built drawings to construct additional driveway entrance aprons, drainage pipes and appurtenances at locations specified in Exhibit "A". The limits and final finish grade are to match that in the Contract Plans titled Marineland Acres – Revision No. 1, dated February 2021, and Contract Plans titled Marineland Acres – Revision No. 2, dated June 2021, both prepared by England, Thims & Miller, Inc. and in accordance with the Contract Documents or the Lump Sum Unit Price of \$166,178.11:

ADD \$166,178.11

- D. Provide all supervision, labor, equipment and material necessary to perform and complete all work, including but not limited to the following: payment & performance bond, mobilization/demobilization, general conditions, coordination with existing project activities and operations to maintain local traffic, erosion control, excavation and embankment, Type B Stabilization (LBR 40), perform layout, perform necessary demolition/modification of existing conditions and features regular excavation and embankment, Type B Stabilization (LBR 40), Optional Base Group 4, Type SP Structural Course, Performance Turf, dispose of all debris, perform all Contractor quality control compaction and other testing, and provide certified as-built drawings to install new 20 mile-per-hour traffic signs specified in Exhibit "A". The limits and final finish grade are to match that in the Contract Plans titled Marineland Acres – Revision No. 1, dated February 2021, and Contract Plans titled Marineland Acres – Revision No. 2, dated June 2021, both prepared by England, Thims & Miller, Inc. and in accordance with the Contract Documents or the Lump Sum Unit Price of \$2,200.00:

ADD \$2,200.00

TOTAL VALUE OF ITEM NO. 1 ADJUSTMENTS: ADD \$212,804.18

ITEM NO. 2: The ending date for the AGREEMENT subsequent to this Amendment is modified to ADD; 31 Calendar Days for Item 1.A; 10 Calendar Days for Item 1.B; 36 Calendar Days for Item 1.C, and 2 Calendar Days for Item 1.D resulting in a total of 79 Calendar Days added to the project duration and therefore modifying the Project Final Completion and Acceptance date to June 8, 2023.

ITEM NO. 3: With regard to Item No. 1.A, CONTRACTOR and any subcontractors shall indemnify and hold harmless the City of Palm Coast from liability, damages, losses and costs, including attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the CONTRACTOR and any subcontractors.

ITEM NO. 4: All Terms and Conditions of the original Contract and any subsequent amendments thereto shall remain unmodified and shall remain in full force and effect.

ITEM NO. 5: This Amendment must be accepted by the CONTRACTOR and must be approved by Flagler County to become effective.

ITEM NO. 6: The total revised cost are summarized below:

ORIGINAL CONTRACT AGREEMENT:	\$7,820,224.00
CHANGES BY PREVIOUS AMENDMENTS:	\$1,885,302.00
TOTAL CONTRACT, PRIOR TO THIS AMENDMENT (No. 1):	\$9,705,526.00
TOTAL This Amendment (No. 1): ADD	\$212,804.18
NEW CONTRACT VALUE, INCLUDING THIS AMENDMENT:	\$9,918,330.18

ACCEPTANCE: (CONTRACTOR)

I (We) agree to perform the work required by this Amendment No. 1 for the amount and within the time allocated all in accordance with Contract Plans, Specifications and related Documents.

WITNESS: _____
(Signature)

NAME: Besch and Smith Civil Group, Inc.

(Typed or Printed)

BY: _____ **DATE:** _____
(Signature)

WITNESS: _____
(Signature)

(Typed/Printed Name & Title)

(Typed or Printed)

SURETY

I (We) have reviewed the foregoing Contract and Amendment and have adjusted the Contract Sureties to Conform with this Amendment.

SURETY: _____

BY: _____ **DATE:** _____
(Signature)

(Typed/Printed Name & Title)
(Agent-In-Fact Certification Attached)

RECOMMENDED:
CONSOR Engineers, LLC

(Signature)

(Date)

(Typed/Printed Name & Title)

RECOMMENDED:
Flagler County Engineering Dept.

Faith H. Alkhatib, County Engineer

(Date)

ATTEST:

Tom Bexley, Clerk of the Circuit Court
& Comptroller

APPROVED AS TO FORM:
Flagler County Legal Dept.

Albert J. Hadeed, County Attorney

**APPROVED: FLAGLER COUNTY BOARD
OF COUNTY COMMISSIONERS**

BY: _____
Joseph F. Mullins, Chair

(Date)