



Parks and Recreation Advisory Board

Meeting Location:
Government Services Building, First Floor Conference Room
1769 E Moody Blvd, Bunnell, FL 32110

Regular Meeting Agenda Wednesday, February 23, 2022 at 10:00 AM

- 1) Roll Call
- 2) Pledge of Allegiance
- 3) Review and Approval of Minutes: January 26, 2022 minutes
- 4) Consent Agenda
 - a) Requests for Use:
 - i) Flagler Audubon Society Conservation Meeting (March 18) – Betty Steflik Preserve Pavilion
 - ii) Lady Jaguars Cheer & Dance Organization End of Season Banquet (May 20) – Hammock Community Center
 - iii) Flagler County Sheriff's Office Spring Break Mobile PAL (March 15) – Cattleman's Hall
 - iv) Flagler Senior Softball Over 65 League (March-June) – Fairgrounds Softball Fields
 - v) Flagler Senior Softball Over 50 League (March-June) – Fairgrounds Softball Fields
 - vi) Matanzas High School Beach Volleyball Team – (Feb-May) – Wadsworth Park Beach Volleyball Courts
 - b) Fee Waiver Requests:
 - i) Flagler Audubon Society Conservation Meeting (March 18) – Betty Steflik Preserve Pavilion
 - ii) Lady Jaguars Cheer & Dance Organization End of Season Banquet (May 20) – Hammock Community Center
 - iii) Flagler County Sheriff's Office Spring Break Mobile PAL (March 15) – Cattleman's Hall
 - iv) Flagler Senior Softball Over 65 League (March-June) – Fairgrounds Softball Fields
 - v) Flagler Senior Softball Over 50 League (March-June) – Fairgrounds Softball Fields
 - vi) Matanzas High School Beach Volleyball Team – (Feb-May) – Wadsworth Park Beach Volleyball Courts
- 5) Staff Comments
 - a) E-Bikes in the Parks & on the trails
 - b) Princess Place Pow-Wow Update
- 6) Committee Comments
- 7) Public Comment
- 8) Adjournment

PLEASE TAKE NOTICE THAT INDIVIDUAL COMMISSIONERS OF THE BOARD OF COUNTY COMMISSIONERS MAY ATTEND THIS MEETING. THE COMMISSIONERS, WHO ATTEND, WILL NOT TAKE ANY ACTION OR TAKE ANY VOTE AT THIS MEETING.

THIS IS NOT AN OFFICIAL MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF FLAGLER COUNTY. THIS NOTICE IS BEING PROVIDED TO MEET THE SPIRIT OF THE SUNSHINE LAW TO INFORM THE PUBLIC THAT COMMISSIONERS MAY BE PRESENT AT THESE DISCUSSIONS.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE NUMBER LISTED ABOVE AT LEAST 48 HOURS PRIOR TO THE MEETING.

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien Jr.
District 5



Parks and Recreation Advisory Board

Meeting Location:
Betty Steflik Preserve Pavilion
815 Moody Ln, Flagler Beach, FL 32136

DRAFT

Regular Meeting Agenda Wednesday, January 26, 2022 at 10:00 AM

1) Roll Call – Meeting Started 10:02am

Members Present: Arnold Levine, David Ragsdale, Robert Knapp, Arthur Kuepper

Staff Present: Frank Barbuti, Craig Lenniger

2) Pledge of Allegiance

3) Review and Approval of Minutes: October 27, 2021 minutes

Motion: Motion to Approve

Motion by: Robert Knapp

Motion 2nd by: Arthur Kuepper

Vote: Motion approved by unanimous vote

4) Consent Agenda

a) Requests for Use:

- i) Flagler County Adult Slow-pitch Softball Men's League (Feb 21 – April 11) - Fairgrounds
- ii) Flagler County Adult Slow-pitch Softball Coed League (Feb 23 – April 13) - Fairgrounds
- iii) Flagler Sheriff's Police Athletic League 12u Softball Team (Feb-Jun) - Fairgrounds
- iv) Flagler Babe Ruth Softball – (Feb-July) – Fairgrounds
- v) Flagler Babe Ruth Baseball – (Feb-July) – Fairgrounds
- vi) First Baptist Christian Academy Softball Team (Feb 7 – April 29) - Fairgrounds
- vii) First Baptist Christian Academy Baseball Team (Feb 7 – April 29) – Fairgrounds
- viii) North Flagler Youth Athletic Association Football Team (Feb 22-May 10) – Wadsworth
- ix) Flagler Youth Athletic Association Cheerleading (Feb 1- May 1) – Wadsworth

Motion: Motion to Approve

Motion by: David Ragsdale

Motion 2nd by: Arthur Kuepper

Vote: Motion approved by unanimous vote

b) Fee Waiver Requests:

- i) Flagler County Adult Slow-pitch Softball Men's League (Feb 21 – April 11) - Fairgrounds
- ii) Flagler County Adult Slow-pitch Softball Coed League (Feb 23 – April 13) - Fairgrounds
- iii) Flagler Sheriff's Police Athletic League 12u Softball Team (Feb-Jun) - Fairgrounds
- iv) Flagler Babe Ruth Softball – (Feb-July) – Fairgrounds
- v) Flagler Babe Ruth Baseball – (Feb-July) – Fairgrounds
- vi) First Baptist Christian Academy Softball Team (Feb 7 – April 29) - Fairgrounds
- vii) First Baptist Christian Academy Baseball Team (Feb 7 – April 29) – Fairgrounds
- viii) North Flagler Youth Athletic Association Football Team (Feb 22-May 10) – Wadsworth
- ix) Flagler Youth Athletic Association Cheerleading (Feb 1- May 1) – Wadsworth

Motion: Motion to Approve

Motion by: David Ragsdale

Motion 2nd by: Robert Knapp

Vote: Motion approved by unanimous vote

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien Jr.
District 5

5) Election of Chair & Vice-Chair

Nomination of Arnold Levine as Chair made by David Ragsdale – No Other nominations heard - Unanimous Vote of Approval

Nomination of Michael Dembrosz as Vice Chair made by Arnold Levine – No Other nominations heard - Unanimous Vote of Approval

6) Staff Comments –

Frank congratulated the Chair and Vice Chair on their appointments and stated he was looking forward to working with them again this upcoming year.

a) E-Bikes in the Parks & on the trails

Frank lead the discussion of the group. He introduced the committee to the 3 levels of e-bikes and other examples of displays the Parks staff found online. Members brought up issues they faced and experiences they had along the trails. Ideas that were brought up were speed limits on paved trails. Limits to Level – 1 bikes on any non-paved trail. Also was brought up about rules that Arthur asked a Deputy about and he shared that was he was told was different than what staff was saying. Staff said they would look into it, but hardest part would be getting LEO to enforce the rules. Discussion was tabled to the next meeting after more research could be done.

b) Princess Place Pow-Wow Update

Frank gave the board the update about the event. Mentions that vendors spaces were full with a waiting list. Performer list was coming along really well with some new dancers and tribes represented. Invited all of the board members to attend and enjoy the event but also join us at the Parks Booth to talk about the parks with the event guests

7) Committee Comments

Discussion was had about Board shirts. Frank stated the company who had designed the shirts originally is out of business and he would talk with the county graphic designer about an updated one.

Discussion was had about moving the meetings back to the GSB until it warmed up. Frank stated he would make that happen.

8) Public Comment – None Heard

9) Adjournment – 10:32 am

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Overview of the 3-Class System for E-bikes

	Characteristics		Regulations
Class 1 E-bike	Provides Assistance:	Only when pedaling	Generally treated like a standard bicycle.
	Top Assisted Speed:	20 mph	
Class 2 E-bike	Provides Assistance:	When pedaling or by throttle	Generally treated like a standard bicycle. May be restricted from shared use paths or trails.
	Top Assisted Speed:	20 mph	
Class 3 E-bike	Provides Assistance:	Only when pedaling	More likely to be restricted from shared use paths or trails. May require use of a helmet, have minimum age requirements, or be subject to other regulation.
	Top Assisted Speed:	28 mph	

TYPES OF ELECTRIC BICYCLES

PEDAL ASSIST VS THROTTLE ASSIST



CLASS 1

Low-Speed Pedal Assist

Motor provides assistance only when the rider is pedaling up to 20 mph



CLASS 2

Low Speed Throttle Assist

Motor may be used exclusively to propel the bicycle up to 20 mph



CLASS 3

Speed Pedal Assist

Motor provides assistance only when the rider is pedaling up to 28 mph



E-BIKE BASICS

Several varieties of e-bikes exist, including varieties that work in tandem with pedaling and a type that can move forward on motor power alone.

Class 1

Motor **provides assistance when pedaling**; ceases at 20 mph

Class 2

Motor can **propel on its own**; ceases at 20 mph

Class 3

Motor **provides assistance when pedaling**; ceases at 28 mph

SOURCE: THE WOODLANDS TOWNSHIP/
COMMUNITY IMPACT NEWSPAPER

Other motorized vehicles








Electric/offroad kick scooters: Devices weigh less than 100 lbs., include motor and maximum speed of 20 mph



Toy vehicles: Includes mini bikes, hoverboards and scooters



Golf carts: Vehicles complying with federal motor vehicle standards that can reach 35 mph

CALIFORNIA	Vehicle		User				Bike Access			
	Pedal Operated	Max Assisted Speed	Minimum Age (yrs)	Driver's License	License Plate	Helmet	Class 1 Bike Path	Class 2 Bike Lane	Class 3 Bike Route	Class 4 Protected Lane
 BICYCLE	YES	N/A	N/A	NO	NO	17 AND UNDER	YES	YES	YES	YES
 TYPE 1 EBIKE	YES	20	N/A	NO	NO	17 AND UNDER	YES	YES	YES	YES
 TYPE 2 EBIKE	NO	20	N/A	NO	NO	17 AND UNDER	YES	YES	YES	YES
 TYPE 3 EBIKE	YES	28	16	NO	NO	YES	NO	YES	YES	YES
 MOPED	NO	N/A	16	YES	YES	YES	NO	YES	YES	NO

E-BIKE



Can I ride an E-Bike in NYC?

Yes, if you are 16 or older, you can now ride an e-bike or e-scooter in NYC.



Can I ride in a bike lane?

Yes, e-bikes and e-scooters (not mopeds!) are allowed in bike lanes. You may also ride on any city street with a speed limit no greater than 30 MPH.



Do I need to wear a helmet?

Helmets are strongly recommended for everyone! If you are under 18 or your bike can go more than 20 MPH, a helmet *is** required by law. Helmets are also required for delivery cyclists.

GUIDELINES FOR BIKE USE

- Human powered bikes are allowed, as described in [Section 316.003, F.S.](#)
- Human powered with electric assist bikes are allowed but may be operated only as described in [Sections 316.003](#) and [316.1995, F.S.](#)
- Human powered with gas assist bikes are not allowed, as described in [Section 316.003, F.S.](#) · Motorized (gas or electric) bikes are not allowed, as described in [Section 316.003, F.S.](#)

Human powered with electric assist bikes may not be operated using the electric assist motors on state trails (linear corridors that contain a paved pathway often constructed on abandoned rail corridors or road right-of-way; these corridors provide opportunity for non-motorized modes of recreation including bicycling, rollerblading, hiking and horseback riding).

Certain portions of all state trails have been constructed with transportation enhancement (TE) funds or have used TE funds for projects, which prohibits motorized vehicles on facilities funded in this manner.

SHARE





Flagler County, FL
1769 E Moody Blvd
Bldg #5
Bunnell, FL 32110
386-313-4020
parkreservation@flaglercounty.org
www.flaglerparks.com

PERMIT #3940

Authorized On: 02/17/2022 02:16 PM

NOTE: Rental

Location Betty Steflik Preserve 715 Moody Lane Flagler Beach, FL 32136	Permit Holder Flagler Audubon Society PO Box 350695 Palm Coast, FL 32135 386-316-4572	Authorized Agent Craig Lenniger 386-313-4020 parkreservation@flaglercounty.org www.flaglerparks.com
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RESERVATIONS

Location	Facility	Date	Time	Hours	Fee
Betty Steflik Preserve	Pavilion	Fri, Mar 18th 2022	09:00 AM-05:00 PM	8.00	\$0.00
	Discounts	Non-Profit Fee Waiver			\$0.00
		Discounts Total			\$0.00
TOTAL:					\$0.00

CHARGES

LOCATION	FACILITY	DESCRIPTION	TOTAL	PAID	BALANCE DUE
Betty Steflik Preserve	Pavilion	Mar 18, 2022 9:00 AM-5:00 PM	\$0.00	\$0.00	\$0.00
Betty Steflik Preserve	Pavilion	Non-Profit Fee Waiver	\$0.00	\$0.00	\$0.00
TOTAL:			\$0.00	\$0.00	\$0.00

PROMPT RESPONSES

Location	Facilities	Date	Days
Betty Steflik Preserve	Pavilion	03/18/2022	Fri

#1 - Will alcohol be used/sold/served? (If yes, there is a \$50 per day Alcohol Permit Fee)

Response: No

Location	Facilities	Date	Days
Betty Steflik Preserve	Pavilion	03/18/2022	Fri

#2 - Will amplified sound equipment, live band, microphone or speakers be used?

Response: No

Location	Facilities	Date	Days
Betty Steflik Preserve	Pavilion	03/18/2022	Fri

#3 - If yes to Amplified Sound, please specify all equipment that will be used. (If none, please answer N/A)

Response: na



Flagler County, FL
1769 E Moody Blvd
Bldg #5
Bunnell, FL 32110
386-313-4020
parkreservation@flaglercounty.org
www.flaglerparks.com

PERMIT #3924

Authorized On: 02/15/2022 08:38 AM

NOTE: Millie Muentes - Cheer banquet. Sending in check for deposit. 02/15/2022

Location

Hammock Community Park
79 Malacompra Road
Palm Coast, FL 32137

Authorized Agent

Vikki Geisel
386-313-4020
parkreservation@flaglercounty.org
www.flaglerparks.com

RESERVATIONS

Location	Facility	Date	Time	Hours
Hammock Community Park	Community Center	Fri, May 20th 2022	08:00 AM-11:00 PM	15.00



Flagler County, FL
 1769 E Moody Blvd
 Bldg #5
 Bunnell, FL 32110
 386-313-4020
 parkreservation@flaglercounty.org
 www.flaglerparks.com

PERMIT #3781

Authorized On: 01/31/2022 11:45 AM

NOTE: Rental

Location Flagler County Recreational Area 650 CR 13 Bunnell, FL 32110	Permit Holder Flagler County Sheriff's Office PAL 14 Palm Harbor Village Way Palm Coast, FL 32137 386-586-2655	Authorized Agent Craig Lenniger 386-313-4020 parkreservation@flaglercounty.org www.flaglerparks.com
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RESERVATIONS

Location	Facility	Date	Time	Hours	Fee
Flagler County Recreational Area	Cattlemans Hall	Tue, Mar 15th 2022	08:00 AM-11:00 PM	15.00	\$0.00
TOTAL:					\$0.00

CHARGES

LOCATION	FACILITY	DESCRIPTION	TOTAL	PAID	BALANCE DUE
Flagler County Recreational Area	Cattlemans Hall	Mar 15, 2022 8:00 AM-11:00 PM	\$0.00	\$0.00	\$0.00
TOTAL:			\$0.00	\$0.00	\$0.00

PROMPT RESPONSES

Location	Facilities	Date	Days
Flagler County Recreational Area	Cattlemans Hall	03/15/2022	Tue

#1 - Will alcohol be used/sold/served? (If yes, there is a \$50 per day Alcohol Permit Fee)

Response: No

Location	Facilities	Date	Days
Flagler County Recreational Area	Cattlemans Hall	03/15/2022	Tue

#2 - Will amplified sound equipment, live band, microphone or speakers be used?

Response: No

Location	Facilities	Date	Days
Flagler County Recreational Area	Cattlemans Hall	03/15/2022	Tue

#3 - If yes to Amplified Sound, please specify all equipment that will be used. (If none, please answer N/A)

Parks & Recreation

1769 E. Moody Blvd. Bldg 5
Bunnell, FL 32110



**FLAGLER
COUNTY
FLORIDA**

www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

Sport Field Usage Application

Name Gary Hall

Address 12 Pickston Ln FI 32164

City Palm Coast State FI Zip 32164

Phone# (386) 263-3550 Cell # _____

E-mail ghall842@yahoo.com DL# H400-294-42-424-0

Name/Organization _____

Flagler Senior Softball 65+

501c Tax Exempt# _____

Insurance Provider _____

Fields Requested Bunnell Fairground Fields 6,7,& 8

Type of Activity Softball

Anticipated Attendance 140

Requested Time of Use:

Beginning Date 03/28/2022 Ending Date 06/01/2022

Beginning Time 9:00 am Ending Time 12:30 pm

Days Requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Charles Ericksen, Jr.
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Entertainment (Show on site plan) :

Location: _____

Will amplified sound equipment or live band be used? Yes No

Speaker/Microphone? Yes No

Electrical Hook-ups? Yes No

Parking Requirements (Show on site plan) :

Number of total parking spaces available _____

Number of Handicapped spaces available _____

Participants Parking Location (Show on site plan)

Vendors Parking Location (Show on site plan)

Public Parking Location (Show on site plan)

Using Private Security? Yes No

If yes, name of company/contact person _____

Phone number _____

[] See attached checklist for required information that must accompany application

Deposit and Fees :

All fees must be made payable to the Flagler County Board of County Commissioners prior to use of the facility, payments may be made by check, cash, money order or credit card. Online payments must be made by credit card only, and be paid in full at the time of the reservation. The deposit fee will be returned by mail to the user approximately forty-five (45) to sixty (60) days after the use date. The fee and security deposit will be refunded if the reservation is cancelled seven (7) days prior to the use date.

The pavilion/ building should be left in the same condition as it was found on the day of use to ensure deposit refund. The security deposit will not be returned until all keys have been returned (if applicable). No key shall be duplicated. Please Do Not use bleach to clean anything, as this damages floors/surfaces. Please Do Not staple or tack anything to the facilities interior/exterior. User may not enter facility prior to use date.

****Persons renting the Community Centers or Pavilions should be aware that those are two separate facilities that can be rented by different parties. If you intend to use the exterior facilities of the Community Centers during your event, you must also rent the pavilion****

In consideration of the privilege herein granted, the user and guests will not claim any damages from Flagler County its officials, employees and agents in connection with or on account of any

Parks & Recreation

1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

**ORGANIZATION PARTICIPATION
HOLD HARMLESS AGREEMENT**

The authorized group representative on behalf of organization members agrees to protect, indemnify, defend and hold harmless Flagler County and its officials, employees and agents from any and all claims, liabilities, damages or right of action directly or indirectly arising out of the use of Flagler county facilities and equipment.

Organization name: Flagler Senior Softball

Activity: Senior Softball League 65+

Usage date(s): 28 March 2022 thru 1 June 2022

Authorized organization representative: Gary Hall

Title of representative: Commissioner

Address: 12 Pickston Ln Palm Coast Fl 32164

Phone: (H) 386-263-3550 (W) _____

Signed: *Gary Hall* Date: 1 Feb 2022

Approved by: _____ Date: _____

Charles Ericksen, Jr.
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Parks & Recreation

1769 E. Moody Blvd. Bldg 5
Bunnell, FL 32110



www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

Sport Field Usage Application

Name Rob Krieger

Address 24 Rollins Lane

City Palm Coast State FL Zip 32164

Phone# (386) 263-9158 Cell # (386) 338-1085

E-mail krieger_rob@yahoo.com DL# _____

Name/Organization

Flagler Senior Softball 50+

501c Tax Exempt# _____

Insurance Provider _____

Fields Requested Bunnell Fairground Fields 7&8

Type of Activity Softball

Anticipated Attendance 50

Requested Time of Use:

Beginning Date 03/29/2022 Ending Date 06/02/2022

Beginning Time 9:00 am Ending Time 12:30 pm

Days Requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Charles Ericksen, Jr.
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

*All organizations and customers using special equipment (electricity/generator, bounce house, etc) will be required to provide Certificate of Insurance, General Liability for \$1,000,000.00 showing the following as additional insured and certificate holder:

Flagler County Board of County Commissioners
1769 E Moody Blvd
Bunnell, FL 32110

Please note that all Parks and Facilities open at 8am and close at 11:00pm. Princes Place Preserve opens 7:00am and closes at 6:00pm. Please be sure to allow set up/clean up time along with the event time.

For after hours assistance, please call Frank Barbuti, (386) 931- 2901

Expected maximum number of persons on site at any one time 50

Is this a fundraiser? Yes No Funds raised for _____

Are you charging a fee? Yes No

Will merchandise, food or beverages be sold at the event? Yes No

If yes, by whom? _____

Do you plan on bringing any vendors/large items into the facility? Yes No

Will alcohol be used/sold/served? Yes No

Will there be signs and banners to advertise this event? Yes No

Will there be portable toilets? (Show site plan) Yes No

Do you have any need for electric if available? Yes No

Sponsors _____

Public _____

Performers _____

Vendors (NOTE all vendors need business licenses) _____

Entertainment (Show on site plan) :

Location: _____

Will amplified sound equipment or live band be used? Yes No

Speaker/Microphone? Yes No

Electrical Hook-ups? Yes No

Parking Requirements (Show on site plan) :

Number of total parking spaces available _____

Number of Handicapped spaces available _____

Participants Parking Location (Show on site plan)

Vendors Parking Location (Show on site plan)

Public Parking Location (Show on site plan)

Using Private Security? Yes No

If yes, name of company/contact person _____

Phone number _____

[] See attached checklist for required information that must accompany application

Deposit and Fees :

All fees must be made payable to the Flagler County Board of County Commissioners prior to use of the facility, payments may be made by check, cash, money order or credit card. Online payments must be made by credit card only, and be paid in full at the time of the reservation. The deposit fee will be returned by mail to the user approximately forty-five (45) to sixty (60) days after the use date. The fee and security deposit will be refunded if the reservation is cancelled seven (7) days prior to the use date.

The pavilion/ building should be left in the same condition as it was found on the day of use to ensure deposit refund. The security deposit will not be returned until all keys have been returned (if applicable). No key shall be duplicated. Please Do Not use bleach to clean anything, as this damages floors/surfaces. Please Do Not staple or tack anything to the facilities interior/exterior. User may not enter facility prior to use date.

****Persons renting the Community Centers or Pavilions should be aware that those are two separate facilities that can be rented by different parties. If you intend to use the exterior facilities of the Community Centers during your event, you must also rent the pavilion****

In consideration of the privilege herein granted, the user and guests will not claim any damages from Flagler County its officials, employees and agents in connection with or on account of any

injuries or damages arising in or on the above referenced property while being used, including the users, members, guests or invitees and user further agrees to indemnify and hold harmless Flagler County its officials, employees and agents from claims and/or damages in connection with the use of the property by the user or its members, guests or invitees.

Alcoholic Beverages :


Alcoholic beverages are not permitted on the premises except for organized functions at which the group is private and the event is not open to the public. No alcoholic beverages may be sold on site unless approval has been given with submission of permit from the County. If Alcohol consumption is planned at the event, the user group must first file for a special permit with the Parks & Recreation Department. A permit fee of \$50.00 will be charged in addition to the user fee.

I agree to abide by the alcoholic beverage rules and I further understand that I can receive a citation for breaking this law. Ordinance #86-8.

I acknowledge and agree as the applicant for usage of the facility noted on this permit all usage of the facility will be in compliance with Flagler County Municipal Code Article 1.Sec. 23 and the applicable codes of the jurisdictional municipality where the applied for facility is located.



Individual/Group Signature



Date

For Department Use Only

Deposit Fee per field per day Total: \$ _____

Rental Fee per field per day Total: \$ _____

Date Received: _____ **Check #** _____

Insurance Certificate needed _____

Parks & Recreation

1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



**FLAGLER
COUNTY**
FLORIDA

www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

**ORGANIZATION PARTICIPATION
HOLD HARMLESS AGREEMENT**

The authorized group representative on behalf of organization members agrees to protect, indemnify, defend and hold harmless Flagler County and its officials, employees and agents from any and all claims, liabilities, damages or right of action directly or indirectly arising out of the use of Flagler county facilities and equipment.

Organization name: Flagler Senior Softball (FSS)

Activity: Senior Softball League 50+

Usage date(s): 29 March 2022 thru 2 June 2022

Authorized organization representative: Rob Krieger

Title of representative: FSS Board Member

Address: 24 Rollins Lane; Palm Coast, FL 32164

Phone: (H) 386-263-9158 (W) _____

Signed: *Rob Krieger* Date: 2 Feb 2022

Approved by: _____ Date: _____

Charles Ericksen, Jr.
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Parks & Recreation

1769 E. Moody Blvd. Bldg 5
Bunnell, FL 32110



www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

Sport Field Usage Application

Name MATANZAS BEACH VOLLEYBALL

Address 3535 N OLD KINGS RD

City PALM COAST State FL Zip 32137

Phone# (386) 447-1575 *Ext. 8123* Cell # (440) 376-4514

E-mail dmoses14@yahoo.com DL# M220161618840

Name/Organization

MATANZAS HS BEACH TEAM

501c Tax Exempt# _____

Insurance Provider _____

Fields Requested WADSWORTH BEACH COURTS

Type of Activity HS BEACH PRACTICE

Anticipated Attendance 12-15

Requested Time of Use:

Beginning Date 02/01/2022 Ending Date 02/01/2022

Beginning Time 3:00 am Ending Time 4:30 am

Days Requested: Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

* All organizations and customers will be required to provide Certificate of Insurance, General Liability for \$1,000,000.00 showing the following as additional insured and certificate holder:

Flagler County Board of County Commissioners
1769 E Moody Blvd
Bunnell, FL 32110

Please note that all Parks and Facilities open at 8am and close at 11:00pm. Princes Place Preserve opens 7:00am and closes at 6:00pm. Please be sure to allow set up/clean up time along with the event time.

For after hours assistance, please call Frank Barbuti, (386) 931- 2901

Expected maximum number of persons on site at any one time 15

Is this a fundraiser? Yes No Funds raised for _____

Are you charging a fee? Yes No

Will merchandise, food or beverages be sold at the event? Yes No

If yes, by whom? _____

Do you plan on bringing any vendors/large items into the facility? Yes No

Will alcohol be used/sold/served? Yes No

Will there be signs and banners to advertise this event? Yes No

Will there be portable toilets? (Show site plan) Yes No

Do you have any need for electric if available? Yes No

Sponsors _____

Public _____

Performers _____

Vendors (NOTE all vendors need business licenses) _____

Entertainment (Show on site plan) :

Location: _____

Will amplified sound equipment or live band be used?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Speaker/Microphone?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Electrical Hook-ups?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

Parking Requirements (Show on site plan) :

Number of total parking spaces available _____

Number of Handicapped spaces available _____

Participants Parking Location (Show on site plan)

Vendors Parking Location (Show on site plan)

Public Parking Location (Show on site plan)

Using Private Security? Yes No

If yes, name of company/contact person _____

Phone number _____

[] See attached checklist for required information that must accompany application

Deposit and Fees :

All fees must be made payable to the Flagler County Board of County Commissioners prior to use of the facility, payments may be made by check, cash, money order or credit card. Online payments must be made by credit card only, and be paid in full at the time of the reservation. The deposit fee will be returned by mail to the user approximately forty-five (45) to sixty (60) days after the use date. The fee and security deposit will be refunded if the reservation is cancelled seven (7) days prior to the use date.

The pavilion/ building should be left in the same condition as it was found on the day of use to ensure deposit refund. The security deposit will not be returned until all keys have been returned (if applicable). No key shall be duplicated. Please Do Not use bleach to clean anything, as this damages floors/surfaces. Please Do Not staple or tack anything to the facilities interior/exterior. User may not enter facility prior to use date.

****Persons renting the Community Centers or Pavilions should be aware that those are two separate facilities that can be rented by different parties. If you intend to use the exterior facilities of the Community Centers during your event, you must also rent the pavilion****

In consideration of the privilege herein granted, the user and guests will not claim any damages from Flagler County its officials, employees and agents in connection with or on account of any

injuries or damages arising in or on the above referenced property while being used, including the users, members, guests or invitees and user further agrees to indemnify and hold harmless Flagler County its officials, employees and agents from claims and/or damages in connection with the use of the property by the user or its members, guests or invitees.

Alcoholic Beverages :

Alcoholic beverages are not permitted on the premises except for organized functions at which the group is private and the event is not open to the public. No alcoholic beverages may be sold on site unless approval has been given with submission of permit from the County. If Alcohol consumption is planned at the event, the user group must first file for a special permit with the Parks & Recreation Department. A permit fee of \$50.00 will be charged in addition to the user fee.

I agree to abide by the alcoholic beverage rules and I further understand that I can receive a citation for breaking this law. Ordinance #86-8.

I acknowledge and agree as the applicant for usage of the facility noted on this permit all usage of the facility will be in compliance with Flagler County Municipal Code Article 1. Sec. 23 and the applicable codes of the jurisdictional municipality where the applied for facility is located.



Individual/Group Signature

02/01/2022

Date

For Department Use Only

Deposit Fee per field per day Total: \$ _____

Rental Fee per field per day Total: \$ _____

Date Received: _____ Check # _____

Insurance Certificate needed _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/2/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 200 S. Orange Ave Suite 1350 Orlando FL 32801	CONTACT NAME: Jessica Montgomery	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED Flagler County School District c/o NEFEC 3841 Reid Street Palatka FL 32177	E-MAIL ADDRESS: Jessica_Montgomery@ajg.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Qualified Self Insurer	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		
NAIC #		

COVERAGES

CERTIFICATE NUMBER: 662469739

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER Occurrence			See below	7/1/2021	7/1/2022	EACH OCCURRENCE	\$ Per Statute
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$ Per Statute
							PRODUCTS - COMP/OP AGG	\$
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			See below	7/1/2021	7/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ Per Statute
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E L EACH ACCIDENT	\$
							E L DISEASE - EA EMPLOYEE	\$
							E L DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Self insured per FL Statute 768.28. Limits per Statute.

REF: FLAGLER COUNTY SCHOOL BOARD Flagler County Schools' use of any of Certificate Holder's premises. The referenced School District is a public entity subject to FL Statute 768.28 and accordingly does not name third parties as "Additional Insured". You may wish to consult your local legal resources with regard to the statute provision referenced and related application as regards a Florida public entity.

CERTIFICATE HOLDER**CANCELLATION**

Flagler County Board of County Commissioners
 1769 E. Moody Blvd.
 Bldg 2
 Bunnell FL 32110
 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Parks & Recreation
1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



www.flaglercounty.org
Phone: (386)313-4020
Fax: (386)313-4120

Fee Waiver Application

Name of Organization Flagler Audubon Society

Non-profit?
501c

yes

No

*If yes, please provide a copy

Primary Contact Mary Giraulo

Address PO Box 350695, Palm Coast, FL 32135-0695

Phone # 386-316-4572 (cell)

Type of Activity conservation meeting

Date(s) Requested Friday March 18, 1:30-4pm²⁰²²

Location Betty Steflik Preserve pavilion

Signature 

Date 1/30/2022

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Parks & Recreation

1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

Fundraiser/Fee Waiver Application

Name of Organization Lady Jaguars Cheer and Dance Organization of Flagler County

Non-profit? yes No *If yes, please provide a copy
501c

Primary Contact Millie Muentes

Address 22 Fanwood Ct, Palm Coast, FL 32137

Phone # 347-303-7604

Type of Activity Banquet for Cheerleaders (no alcohol)

Date(s) Requested Friday, May 20th, 2022

Location Hammock Dunes Community Center

Charity Receiving Funds \$0

Percentage of Proceeds going to Charity \$0

Amount of Funds Collected \$0

**A report of the amount of funds must be submitted to the Parks and Recreation
Department within 30 days after the event.**

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

LADY JAGUARS CHEER AND DANCE
ORGANIZATION OF FLAGLER COUNTY
22 FANWOOD CT
PALM COAST, FL 32137

Date:
07/17/2021
Employer ID number:
85-4303557
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
January 01, 2021
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053477003081

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Parks & Recreation

1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



**FLAGLER
COUNTY**
FLORIDA

www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

Fundraiser/Fee Waiver Application

Name of Organization Flagler County Sheriff's Office P.A.L.

Non-profit?
501c

yes

No

*If yes, please provide a copy

Primary Contact Kerri Henderson

Address 14 Palm Harbor Village Way. Palm Coast, FL

Phone # 386-586-2655

Type of Activity Spring Break Mobile PAL

Date(s) Requested 3/15/22 9am-3pm

Location Cattlemans Hall, bathrooms and outside area

Charity Receiving Funds N/A

Percentage of Proceeds going to Charity N/A

Amount of Funds Collected N/A

A report of the amount of funds must be submitted to the Parks and Recreation Department within 30 days after the event.

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Parks & Recreation

1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

Fundraiser/Fee Waiver Application

Name of Organization Flagler Senior Softball

Non-profit? yes No *If yes, please provide a copy 501c

Primary Contact Gary Hall

Address 12 Pickston Ln Palm Coast Fl 32164

Phone # 386-263-3550

Type of Activity Senior Softball League 65+

Date(s) Requested 28 March 2022 Thru 1 June 2022

Location Fairgrounds Softball Fields 6,7 and 8

Charity Receiving Funds None

Percentage of Proceeds going to Charity None

Amount of Funds Collected None

A report of the amount of funds must be submitted to the Parks and Recreation Department within 30 days after the event.

Charles Ericksen, Jr.
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Parks & Recreation

1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



**FLAGLER
COUNTY**
FLORIDA

www.flaglercounty.org

Phone: (386)313-4020

Fax: (386)313-4120

Fundraiser/Fee Waiver Application

Name of Organization Flagler Senior Softball

Non-profit? yes No *If yes, please provide a copy
501c

Primary Contact Rob Krieger

Address 24 Rollins Lane; Palm Coast, FL 32164

Phone # 386-263-9158

Type of Activity Senior Softball League 50+

Date(s) Requested 29 March 2022 Thru June 2 2022

Location Fairgrounds Softball Fields 7 and 8

Charity Receiving Funds None

Percentage of Proceeds going to Charity None

Amount of Funds Collected None

**A report of the amount of funds must be submitted to the Parks and Recreation
Department within 30 days after the event.**

Charles Ericksen, Jr.
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Parks & Recreation
1769 E. Moody Blvd Bldg 5
Bunnell, FL 32110



www.flaglercounty.org
Phone: (386)313-4020
Fax: (386)313-4120

Fundraiser/Fee Waiver Application

Name of Organization Matanzas Beach Volleyball

Non-profit?
501c yes No *If yes, please provide a copy

Primary Contact Dawn Moses

Address 3535 N Old Kings Rd

Phone # 386-447-1575 ext 8123

Type of Activity Beach Volleyball

Date(s) Requested Feb - May, Wed & Fri

Location Wadsworth Park

Charity Receiving Funds N/A

Percentage of Proceeds going to Charity N/A

Amount of Funds Collected N/A

A report of the amount of funds must be submitted to the Parks and Recreation Department within 30 days after the event.

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5