JEFF WILLIAMSON, ED.D.

Show Low, AZ 85935 480-270-2726 - drjeffswilliamson@gmail.com

January 12, 2020

Flagler County School District

RE: Posting for a Superintendent of Schools

Dear President and Board Members,

As an experienced Superintendent of Schools, the advertisement for Superintendent of Schools with Flagler County School District sparked my interest. When reviewing the position requirements and your organization's website, I was excited to find that my qualifications and personal strengths align with your needs and mission.

I bring a comprehensive set of skills that I believe will be valuable to Flagler County School District. In my Superintendent of Schools role, I honed my abilities in data driven decision making, planning skills, current educational trends and grounded moral vision, providing a firm foundation for the Superintendent of Schools position. My communication, people-centric nature, and compassion have afforded me excellent collaboration skills.

My educational background has prepared me to understand and explain data trends as related to various data needs of the district. The most important data is student academic outcome growth based on local and state data points. At the district level, I have worked on numerous data projects to support student academic growth. Working with academic coaches, teachers, principals and community members I was able to show areas of need and growth. In the area of data needs, I worked on preparing not only a needs assessment but an overall growth plan for the building. Based on our efforts the building raised two grade marks on the state report card.

Data driven decisions are only part of an overall academic plan for growth, I have experience in leading development of an overall strategic plan focusing on needs of the community. A strategic plan should and must focus on students and the needs of schools. Currently, I am a Federal employee in the department of Bureau of Indian Education (BIE) as a Superintendent/Principal working with D.C leaders on our overall strategic plan to improve our service to our students.

By working in the past as an Adjunct Professor, I have been able to keep current on various educational trends. My goal for myself and my peers is to keep ahead of the educational trends

and be a leader on what is current and best practice. I have presented at workshops on current educational trends in areas of leadership, academic outcomes and core subject areas. Our jobs as educators is to always learn and find the impact the new educational trends will have on our students. My focus is to prepare our students for success.

I am excited to contribute my talents and proficiency in motivation toward your team efforts. As an engaging communicator with a proven stakeholder input, my focus on building strong professional relationships has been a beneficial asset throughout my career.

Please review my enclosed resume for a more in-depth illustration of my work history and accomplishments. I would appreciate the opportunity to interview at your earliest convenience. I'm eager to discuss how my personality and background fit the Superintendent of Schools role.

Thank you for your time and consideration of my candidacy.

Jeff Williamson

Sincerely,

Jeff Williamson, Ed.D.

JEFF WILLIAMSON, ED.D.

Pinetop-Lakeside, AZ 85935 ♦ 480.270.2726 ♦ drjeffswilliamson@gmail.com

PROFESSIONAL SUMMARY —
Innovative Educational leader focused on engaging with students, educators and community members to mee
learning objectives and drive student progress. Committed to providing empowering leadership through
collaboration and knowledge. 20-year history of managing top-performing faculty to cultivate student rapport
and promote successful education delivery at all levels . I am seeking to enhance an educational organization
make a difference in the quality of education for all students.
SKILLS —
 School administration Community relations

- Relationship building
- Schematic and blueprint understanding
- Budgeting
- Public speaking
- Policy development and enforcement
- Educational staff supervision
- Policy and procedure adherence

- Academic administration
- Budget creation
- Student achievement
- Relationship building and networking
- Grant writing
- Instructional leadership

WORK HISTORY

Superintendent/Principal, 06/2016 to Current

Department Of Interior -Bureau Of Indian Education (Federal Government)- Whiteriver, AZ

- Developed subject and grade leaders to advance oversight and improve instruction.
- Built productive relationships with parents of students facing difficult situations at school or at home.
- Interviewed, hired, supervised and assisted all school employees and offered feedback through positive methods.
- Trained teachers on effective teaching techniques, classroom management strategies and behavior modification.
- Collaborated with school Board to develop functional budgets within allocated funds.
- Prepared school budget and submitted to school board with recommendations for hiring, capital expenditures and cost-saving initiatives.
- Performed classroom evaluations to assess teacher strategies and effectiveness.

Adjunct Professor, 12/2007 to 06/2017

University Of Phoenix - Phoenix, AZ

- Utilized various methods, including exams, quizzes and assignments to assess student comprehension and monitored student performance using automated reporting system.
- Taught Educational, HR, and Finance courses, providing instruction to up to 30 graduate students.
- Utilized innovative methods of instruction, including video, interactive class activities and discussions to present course material.
- Wrote and modernized Educational course materials, including syllabi, assignments and exams.
- Tracked student assignments, attendance and test scores and entered into online database to provide realtime progress monitoring.
- Worked with Dissertation committee as chair and member.

Superintendent, 07/2015 to 11/2015

Salt Rivers Schools - Scottsdale, AZ

- Administered all facets of personnel policies and procedures, including conception, modification, and approval of professional staff additions.
- Supported human resources operations, including hiring, training, disciplinary action and termination in compliance with legal guidelines and requirements.
- Operated with high integrity, built trust, and earned sustained credibility with internal and external clientele.
- Negotiated agreements between employees to clarify misunderstood directions and resolve conflicts affecting performance.

Vice President, 11/2014 to 06/2015

Harshwal & Company LLP - Phoenix, AZ

- Attended tradeshows and client meetings, promoting company brand and building rapport with prospects and partners.
- Increased efficiency by analyzing data and maximizing opportunities for improved productivity across several areas.
- Evaluated product development strategy effectiveness and prepared alternative approaches to exceed goals.
- Built and strengthened productive and valuable industry partnerships to drive collaboration, engagement and revenue stream development.
- Established performance goals for Education department and provided methods for reaching milestones.

Superintendent, 07/2011 to 10/2014

GILA CROSSING COMMUNITY SCHOOLS - Laveen, AZ

- Established positive, stimulating learning environment for students and exciting education-focused setting for teachers.
- Built productive relationships with parents of students facing difficult situations at school or at home.
- Administered all facets of personnel policies and procedures, including conception, modification, and approval of professional staff additions.
- Supported human resources operations, including hiring, training, disciplinary action and termination in compliance with legal guidelines and requirements.
- Oversaw administrative functions such as schedule management and protocols for orientation, registration and related activities.
- Prepared school budget and submitted to school board with recommendations for hiring, capital expenditures and cost-saving initiatives.
- Conducted training and change management processes to improve operations.
- Provided observations, took measurements and performed tests at various stages according to strategic plan.

Principal, 06/2008 to 06/2011

KYRENE SCHOOLS - Tempe, AZ

- Interviewed, hired, supervised and assisted all school employees and offered feedback through positive methods.
- Administered all facets of personnel policies and procedures, including conception, modification and approval of professional staff additions.
- Performed classroom evaluations to assess teacher strategies and effectiveness.
- Monitored and evaluated educational programs to maintain high-quality performance objectives and standards.
- Coordinated yearly operations and staff budget, tracked expenses and documented actions.
- Supervised afterschool program to promote student growth and maintain safety for all attendees.
- Trained teachers on effective teaching techniques, classroom management strategies and behavior modification.

ASSISTANT SUPERINTENDENT & EXECUTIVE DIRECTOR, 05/2005 to 06/2008

TOLEDO, OH

- Collaborated with administrators to determine course objectives.
- Worked closely with instructors to prepare materials, content, and tools to facilitate training.
- Teamed with subject matter experts in evaluation and revision of training tools in order to continually improve learning platforms.
- Provided subject matter expertise on all courses, materials and lesson plans.
- Developed subject and grade leaders to advance oversight and improve instruction.

- Built productive relationships with parents of students facing difficult situations at school or at home.
- Established positive, stimulating learning environment for students and exciting education-focused setting for teachers.
- Interviewed, hired, supervised and assisted all school employees and offered feedback through positive methods.

TOLEDO PUBLIC SCHOOLS, 03/1999 to 05/2005

PRINCIPAL - Toledo, OH

- Trained teachers on effective teaching techniques, classroom management strategies and behavior modification.
- Established positive, stimulating learning environment for students and exciting education-focused setting for teachers.
- Administered standardized tests to evaluate student performance and progress.
- Interviewed, hired, supervised and assisted all school employees and offered feedback through positive methods.
- Monitored and evaluated educational programs to maintain high-quality performance objectives and standards.
- Oversaw administrative functions such as schedule management and protocols for orientation, registration and related activities.
- Developed subject and grade leaders to advance oversight and improve instruction.

06/1993 to 03/1999

TOLEDO PUBLIC SCHOOLS - TOLEDO, OH

- Fostered team collaboration between students through group projects for area of Math.
- Supported student teachers by mentoring on classroom management, lesson planning and activity organization.
- Collaborated with other faculty members to review data and develop instructional strategies to address student learning objectives.
- Boosted student grasp of materials with weekly tutoring sessions.
- Kept students on-task with proactive behavior modification and positive reinforcement strategies.
- Reviewed curriculum and devised alternate approaches to presenting lessons to increase student understanding.
- Enhanced student learning by optimizing wide range of instructional approaches and innovative classroom activities.
- Completed and filed all necessary paperwork for classroom activities, including meal count sheets and attendance logs.

EDUCATION

Doctor of Education: Ed.D, Administration, Administration, 12/2007

University of Toledo, OH

- Graduated with 3.9 GPA
- Majored in Educational Leadership
- Dissertation: : Principal's Leadership Style and Student Success in Math and Reading

Master of Science: Educational Administration, 04/1999

University of Toledo - Toledo, OH

- Thesis: Teacher's Efficacy and student Success
- Graduated with 3.8 GPA
- Majored in Educational Administration

Bachelor of Science: Education, 05/1993

Ohio University - Athens, OH

- Recipient of Ohio University Scholarship
- Minored in Math
- Majored in Elementary Education
- Dean's List

CERTIFICATIONS -

- AZ Certification in Elementary Education, Pre K-8, Expires 09/2025
- AZ Certification Principal Pre-K -12, Expires 09/2021
- AZ Certification Superintendent. Expires 09/2021

COMMUNITY INVOLVEMENT -

- 2019 Member of County Attendance Policy
- 2019 Leader in grant for Fire Prevention resulted in New Fire Station
- BIE 21st Century Award
- Mentor to new Principals
- Arizona School Administrator Active Member
- Federal Common Core Curriculum Member
- National Middle/Elementary School Principal Member
- National Superintendent Member

To whom this may concern:

I am honored to be writing this reference on behalf of Dr. Jeff Williamson. I first met Dr. Williamson as I was on the school board as the residing president here at John F. Kennedy day school. I remember being very impressed as he had an excellent interview while he brought forth a wealth of knowledge to the table from his various experiences.

Dr. Williamson is a type of leader that will lead from the front which is a character that he probably obtain from being in the military, he will meet any and all challenges head on and not back down or away from any situation. So from the early part of his career in the military he has never left his early trainings behind. Dr. Williamson has also demonstrated his love for the entire school and all the various parts that make up a school – from the school board members to the parents and grandparents and he showed the most interest to each and every student that was and is here on the school property. I have seen him work with the entire student body with compassion and a lot of patients, giving each child the attention that they so well deserve. Dr. Williamson is also very fair with his staff, he is a type of leader that will look at every angle before making any type of decision on whatever situation that may be at the table. He has also demonstrated his patients in this area allowing his employees to either find their own solutions or working together to work through the situation. Dr. Williamson is not a supervisor that likes to micro-manage, he will give his employees the encouragement that they need and the space they need to get the task done.

Dr. Williamson is definitely a people person and demonstrates his kind heartedness as I have seen him be very well accepted by the apache people here in the various communities on the reservation. The people have come to respect him and he has earn their trust in his decision making abilities. Dr. Williamson is extremely outgoing in all that he does and he will make a positive impact in any assignment that he will be given. He will be a great asset to your organization and a valuable member to your team. I may be reached at (928)594-9539.

Lonnie Thompson

School Board President (2014-2018)

John F. Kennedy Day School

Lance Thompson

KarenAnn Mancha P.O Box 130 Whiteriver, AZ 85941

January 2020

Dear Fellow Educators,

It is my pleasure to recommend Dr. Jeff Williamson for an administrative position within your school district. I have had the pleasure of working with Dr. Williamson and he is an outstanding administrator with a focus on student success. Having been a valuable member of the Bureau of Indian Education schools staff, Dr. Williamson demonstrated exceptional qualities that made him an asset to the school and that will surely make him a valuable part of your district.

Dr. Williamson also has been highly effective in his role as Principal in helping to set up and maintain a positive learning climate. Under his leadership a new teacher evaluation system that focuses on student data was implemented. Dr. Williamson uses the current data to drive instruction and professional development. He is very knowledgeable on the common core and how to relate to the current data.

In addition, Dr. Williamson has demonstrated his leadership skills by always using positive reinforcement with the students and taking initiative within the school and beyond. Dr. Williamson has a great rapport with students, families, and communities he serves. He is professional articulate, and always ready to take on new challenges and responsibilities. Dr. Williamson is recognized as a strong team player and has a gift for developing positive working relationships with his colleagues.

The school community would hate to see Dr. Williamson leave his assignment, yet understand the need for growth. He is a true leader and one who cares not only for his students and staff, but the overall entire community. I have had the opportunity to observe Dr. Williamson and his many strengths, which is why I recommend him for the position. It is my belief that Dr. Williamson will be a great asset to your district. I am confident that Dr. Williamson's strengths and perseverance will enable him to excel in the field of education.

I wholeheartedly support and recommend Dr. Williamson's endeavor in pursuing a position with your school district. Please feel free to contact me if you have any questions. I can be reached at karenann.mancha@bie.edu or 928-338-4593.

Thank you,

KarenAnn Mancha

Ryan LoMonaco 16109 W. Mohave St. Goodyear, AZ 85338 602-571-0353 RyanPLoMonaco@gmail.com

To Whom It May Concern:

It is without hesitation that I write this letter of recommendation for Dr. Jeff Williamson. He has served as my Superintendent for the past two school years.

When Dr. Williamson and I began to work together, I immediately appreciated his knowledge and leadership abilities. Working closely with him throughout his time at Gila Crossing I was able to approach him and have professional conversations around school improvement. Rather than direct, he develops relationships with individuals that foster a sense of trust and collegiality to move students forward. His passion for education along with his ability to lead by example makes him a desirable candidate for a leadership position within your organization.

Dr. Williamson's background in data analysis coupled with his ability to load is an asset that sets him apart from others. It is not enough to be able to break down data, but he is able to lead individuals to make informed instructional decisions based on that data.

Finally, he is able to create an environment that is conducive to growth. Dr. Williamson has a knack for coaching teachers to become better. His insight into practical applications of small group instruction, questioning techniques around blooms taxonomy, and his expertise in McCreis walkthroughs have helped turn around a consistently failing school.

Dr. Williamson's experience and knowledge would make him a valuable candidate for any position in which he applies. He will be missed as a colleague and leader. Please feel free to call me at the number listed above for any other information that you may need.

Best regards,

Byan LoMonaco, MS Principal Gila Crossing Community School



San Pasqual Valley Elementary

Route 1, 676 Baseline Road, Winterhaven, CA 92283 Phone (760)572-0222 Fax (760) 572-5600

> Ruben Gonzalez, Elementary Principal Lisa Mendenhall, Elementary Secretary

Winter 2020

Dear Committee Members,

It is my sincere pleasure to recommend Dr. Jeff Williamson for an administration position within your organization. I have worked with Dr. Williamson for the past school years and find him to be earnest, resourceful, dynamic and honest. He is a true leader.

For the past years, Dr. Williamson has served as an educational leader responsible for the overall operation of the school function. He has chaired numerous committees to help build a better schedule evaluate personal, participated in financial decisions and helped lead the building in an overall School Improvement Plan.

Dr. Williamson is a highly supportive administrator. While working with him, I have been continually impressed with his commitment to excellence. He is uncompromising in his quest for quality educational opportunities for all young people. He never loses sight of students and their needs.

I would highly recommend Dr. Williamson for any administration assignment he has applied for. I must state our loss will only be your gain.

If you have any questions, please contact me on my personal cell phone (623) 980-6104 or work number

Sincerely,

Ruben Gonzalez

Elementary Principal

ruben@hfinaz.com

623-980-6104

OFFICIAL ACADEMIC TRANSCRIPT

Office of the Registrar 2801 W. Bancroft Street Toledo, Ohio 43606-3390

Jeff S. Williamson

OFFICIAL GRADUATE ACADENIC RECORD

ISSUED TO STUDENT JEFF S. WILLIAMSON 747 WHISPERLAKE RO HOLLAND OH 43528-7967

DEGREES AWARDED: DOCTOR OF EDUCATION EDUCATION MAJOR: EDUCATIONAL ADMIN & SUPERV DEG GPA: 3.928
MASTER OF EDUCATION MAY 8, 1999 EDUCATION. MAJOR: EDUCATIONAL ADMIN & SUPERV DEG GPA: 3.874 PREVIOUS DEGREES: BACHELOR DEGREE EARNED JUN 12, 1993 OHIO UNIVERSITY MAIN CAMPUS

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OFFICIAL ACADEMIC TRANSCRIPT

Office of the Registrar 2801 W. Bancroft Street Toledo, Ohio 43606-3390

Jeff S. Williamson

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Arizona Department of Education CERTIFICATE

Name			Certificate Number		
JEFF STANFORD WILLIAMSON Certificate Standard Elementary Education, 1-8 Superintendent Principal	Valid Date 01/19/2017 05/06/2016 05/06/2016	Expiration Date 09/11/2025 09/11/2021 09/11/2021	* Structured English Immersion, PreK-12 * Structured English Immersion, PreK-12 * Structured English Immersion, PreK-12	Deficiencies	
ARIZONA DEPARTMENT OF EDUCATION 1535 West Jefferson Street * Phoenix, Arizona 85			DIANE	M. DOUGLAS dent of Public Instruction	

The holder of this certificate has fulfilled the requirements of the State of Arizona and is authorized to practice as a certified educator in the areas indicated above. Please note that State Board of Education certification requirements are subject to change and, therefore, could affect your ability to qualify for renewals, endorsements, conversions, additional certificates, or other services. For this reason, it is essential for you to maintain your qualifications to practice in Arizona and to be familiar with the rules and requirements that are in effect at the time future services may be requested.

JEFF STANFORD WILLIAMSON 1217 E MILADA DR PHOENIX AZ 85042

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