

JULIAN L. JACKSON-PROFESSIONAL RESUME



JULIAN L. JACKSON
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PROFESSIONAL EXPERIENCE

City Manager, Peachtree Corners, Georgia (October 2012 to November 2016)

Served as the chief administrative officer for a metro-Atlanta community of 41,000 residents. Newly created city with an incorporation date of July 1, 2012. Responsibilities include the coordination of the day-to-day activities of all operating departments. Services provided directly include planning, zoning, code enforcement, solid waste, and transportation. Police, Fire, EMS, Stormwater and Public Works are provided through Intergovernmental agreements (IGA's). Prepare policy and program recommendations for City Council consideration and ensure the implementation of its policy decisions. Prepared and administered annual operating and capital budgets of totaling \$15 million. Other responsibilities and accomplishments are listed below.

Administration

Supervised the preparation of the Comprehensive Annual Financial Report.

Served as the City's chief budget officer. Responsibilities include all aspects of budget preparation, submittal, and enforcement.

Assisted the Mayor and Council in formulating financial policies which have resulted in the elimination of property taxes in the city's second year of existence.

Served as Chief purchasing officer, approving all expenditures up to \$10,000.

Assisted in the organization of the Mayor and Council's annual goal setting sessions. Organized and facilitated the Mayor and Council's annual planning retreat.

City Administrator, Monroe, Georgia (March 2000 to October 2012)

Served as the chief administrative officer for a suburban community of 13,234 residents. Responsibilities included the coordination of the day-to-day activities of seven operating departments with over 225 employees. Services included electric, natural gas, water, sewer, cable TV, internet, telephone, solid waste, police, fire, planning and zoning, finance, airport, and transportation. Prepared policy and program recommendations for City Council consideration and ensure the implementation of its policy decisions. Prepared and administered an annual operating and capital budgets of totaling \$44 million. Other responsibilities and accomplishments are listed below.

Finance

Supervised the preparation of the Comprehensive Annual Financial Report. Responsible for establishing a standard of reporting which resulted in the City receiving the Certificate of Achievement of Excellence in Financial Reporting from The Government Finance Officers Association in 2002, and continuing through the most recent fiscal year.

Served as the City's chief budget officer. Responsibilities include all aspects of budget preparation, submittal, and enforcement.

Established the City's initial general obligation bond rating at BBB+. Recently received an upgrade to A. Revenue Bonds were upgraded from BBB+ to A-.

Assisted the Mayor and Council in formulating financial policies which have resulted in the adoption of the Roll-Back millage rate for the past eleven consecutive years.

Served as Chief purchasing officer, approving all expenditures in excess of \$1,500.

Administration

Assist in the organization of the Mayor and Council's annual goal setting sessions. Organized and facilitated the Mayor and Council's annual planning retreat for the past twelve years.

Reorganized the City's utility department into two separate operating departments which resulted in better efficiency and cost effectiveness.

Secured property annexations for the City in excess of 3,000 acres, which have increased the City's geographic area by 50 percent.

Coordinated the financing and assisted with the planning of \$5 million City Hall, the renovation of an old high school into a \$1.3 million community center, the renovation of the prior City Hall into professional office space \$1 million, the

renovation of county offices into police department headquarters and a city court facility, and the construction of a solid waste transfer station \$1 million.

Secured funding and supervised a transportation master plan which has resulted in the resurfacing of all city streets over the last nine years. (In excess of \$7 million)

Supervised the preparation and implementation of a sidewalk master plan.

Intergovernmental Affairs and Community Development

Secured funding through the Georgia Department of Community Affairs for three Community Development Block Grants (CDBG) totaling \$1.5 million.

Secured funding through the Georgia Department of Transportation (GDOT) and the Federal Aviation Administration (FAA) for land purchases and improvements and expansions to the Monroe/Walton Airport in the amount of \$4.5 million.

Secured funding through the Atlanta Regional Commission (ARC) for a Livable Centers Initiative (LCI) which provided for a town center study that was completed in 2007. Recently secured an award from ARC for a supplemental LCI to update the City's zoning ordinances and subdivision regulations. In 2011 the ARC awarded the city \$1,600,000 in LCI funds for additional streetscape improvements.

Supervised and administered the construction of a downtown streetscape project totaling \$1 million. Funding was secured through a Transportation Enhancement grant from GDOT. In 2008 and 2010 \$1,000,000 in Transportation Enhancement funds were awarded by GDOT to extend this project in order to enhance and enlarge the downtown area.

Human Resources

Implemented pay and classification plan prepared by the Mercer Group. Updated all job descriptions. Preside over all employee appeals and grievances. Received Certified Human Resource Manager designation from the Carl Vinson Institute of Government.

Adjunct Professor, Valdosta State University, Valdosta, Georgia (October 2011 to December 2014)

Serving as a part-time faculty member teaching senior level Political Science courses. Courses taught include POLS 4620 Public Finance Administration, POLS 4650 Intergovernmental Relations, and PADM 7250 Local Government Management.

Assistant City Administrator, Roswell, Georgia (October 1997 to March 2000)

Served as the assistant chief administrative officer for a suburban community of approximately 80,000 residents. Services included water, solid waste, police, fire, planning and zoning, finance, recreation, and transportation. Directly responsible for human resources, court services and facilities divisions. Assisted in the preparation of policy and program recommendations for City council consideration and the implementation of its policy decisions. Assisted in the preparation and administration of annual operating and capital budgets in excess of \$50 million. Other responsibilities and accomplishments are listed below.

Administration

Assisted in the organization of the Mayor and Council's goal setting sessions. Served as the City's Y2K coordinator. Reorganized and updated the City's information technology division which included staffing and purchasing. These efforts were accomplished with the help of the University of Georgia. Supervised all property annexations for the City, resulting in the annexation of over 3,200 acres, and 17,000 residents. Implemented pay and classification studies which were prepared in conjunction with the Atlanta Regional Commission. These efforts included updating all job descriptions, and establishing the City's first performance review system.

Community Development

Served as interim director of the Community Development Department for a period of approximately nine months. Directed the department's seven divisions which included, planning, zoning, code enforcement, engineering, economic development, historical and cultural affairs, and business licensing.

City Manager, Woodruff, South Carolina (April 1994 to October 1997)

Served as the chief administrative officer for a community of approximately 4,400 residents. Responsible for coordinating the day-to-day activities of all operating departments with over 30 employees. Services include sewer, solid waste, police, fire, planning and zoning, finance, and transportation. Prepared policy and program recommendations for City Council consideration and ensured the implementation of its policy decisions. Prepared and administered an annual operating and capital budgets of totaling \$1.5 million.

City Administrator, Hardeeville, South Carolina (May 1992 to July 1993)

Served as the chief administrative officer and zoning administrator for a community of approximately 1,500 residents. Responsible for coordinating the day-to-day activities of all operating departments with over 30 employees. Services include water, sewer, police, fire, planning and zoning, finance, recreation and transportation. Prepared policy and program recommendations for City Council consideration and ensure the implementation of its policy decisions. Prepared and administered an annual operating and capital budgets of totaling \$1.5 million.

Town Manager, Rincon, Georgia (June 1991 to May 1992)

Served as the chief administrative and financial officer for a community of approximately 3,000 residents. Responsible for coordinating the day-to-day activities of all operating departments with over 25 employees. Services include water, sewer, police, fire, planning and zoning, finance, recreation and transportation. Prepared policy and program recommendations for City Council consideration and ensure the implementation of its policy decisions. Prepared and administered an annual operating and capital budgets of totaling \$2 million.

Finance Director, Perry, Florida (May 1988 to June 1991)

Served as the chief financial officer for a community of approximately 8,000 residents. Directly responsible for the management of all aspects of purchasing, human resources, information technology, treasury operations, financial management, budgeting and financial reporting. Services included natural gas, water, sewer, solid waste, police, fire, planning and zoning, finance, recreation and transportation. Assisted in the preparation of policy and program recommendations for City Council consideration and the implementation of its policy decisions. Assisted in the preparation and administration of annual operating and capital budgets of totaling \$6 million. Supervised the preparation of the Comprehensive Annual Financial Report. Responsible for establishing a standard of reporting which resulted in the City receiving the Certificate of Achievement of Excellence in Financial Reporting from The Government Finance Officers Association in 1989, and continuing through the present day.

Financial Services Accountant, Florida State Board of Administration, Tallahassee, Florida (September 1986 to April 1988)

Responsibilities included preparation of bank reconciliations and financial statements. Also carried out general staff accountant duties.

EDUCATION

Doctor of Public Administration Valdosta State University 2010
Master of Public Administration Valdosta State University 1990
Bachelor of Arts-Accounting University of West Florida 1984

HONORS AND AWARDS

ICMA Credentialed Manager 2002-2016
Local Government Administrator of the Year-Northeast Georgia Regional Commission 2011

PROFESSIONAL AFFILIATIONS/ASSOCIATIONS

Member-International City/County Management Association (ICMA) 1991-Present
Member Georgia City/County Management Association (GCCMA) 1997-Present
Member South Carolina City/County Management Association (GCCMA) 1994-1997
Member Georgia City/County Management Association (GCCMA) 1991-1992
Member American Society of Public Administration (ASPA) 1991-2012
Member the Academy of Political Science 1991-2012
Member the Government Finance Officers Association 1988-2012

HONORARY POSITIONS OF LEADERSHIP

President City Managers Section-Georgia Municipal Association 2011-2013
Member Board of Directors – Georgia Municipal Association 2011-2014
Associate Member Board of Directors – Northeast Georgia Regional Commission 2009-2012
Member Board of Directors – Northeast Georgia Regional Development Center 2005-2009
Chairman Board of Directors-DC/DC Pension Fund Georgia Municipal Association 2014-2016
Vice-Chairman Board of Directors-DC/DC Pension Fund Georgia Municipal Association 2012-2014
Member Board of Directors-DC/DC Pension Fund Georgia Municipal Association 2010-2016
Past President Georgia City/County Management Association 2013-2014
President Georgia City/County Management Association 2012-2013
Vice-President Georgia City/County Management Association 2011-2012
Secretary/Treasurer Georgia City/County Management Association 2010-2011
Member Board of Directors/Northeast District Director – Georgia City/County Management Association 2008-2010
Member Board of Directors – Municipal Gas Authority of Georgia 2007-2013
Secretary/Treasurer-Municipal Gas Authority of Georgia 2013
Former Board Member-Woodruff Area Council Spartanburg County Chamber of Commerce 1994-1997

JULIAN L JACKSON-PROFESSIONAL REFERENCES

Mayor Mike Mason-Peachtree Corners, GA 404-392-5996

Mayor Pro-Tem Weare Gratwick-Peachtree Corners, GA 404-731-9220

Mayor Greg Thompson-Monroe, GA 770-317-1045

Mayor Pro-Tem Wayne Adcock-Monroe Corners, GA 770-601-7689

Mayor Jere Wood-Roswell, GA 770-594-6288