



Memorandum

To: The Honorable Mayor and City Council
From: Jim Landon, City Manager
Date: September 9, 2011
Re: Week-In-Review

**FREE MOVIE IN THE PARK
FRIDAY, SEPTEMBER 9TH AT DUSK
CENTRAL PARK IN TOWN CENTER**

**CITY COMMEMORATES ONE DECADE FOR
SEPTEMBER 11, 8:30 A.M.
HEROES PARK**

**PALM COAST PRIMARY ELECTION
TUESDAY, SEPTEMBER 13, 7:00 A.M. – 7:00 P.M.**

Youth Flag Football League

The Palm Coast Parks and Recreation Department and the Palm Harbor Academy will partner to offer a Youth Flag Football program at Ralph Carter Park beginning in March of 2012. The program will be open to all youth, boys and girls, in grades k-8. Information will be provided to each high school to encourage volunteerism in the program. Along with the skills of the game the league will instill the values of teamwork, sportsmanship and character development.

Primary Election: September 13, 2011

Palm Coast residents will be heading to the polls on Tuesday, September 13th for the City's 2011 Primary Election. Eligible voters will cast ballots from 7:00 a.m. to 7:00 p.m. at the following locations: **Flagler County Library/Palm Coast Branch**, 2500 Palm Coast Pkwy; **Palm Coast Community Center**, 305 Palm Coast Pkwy NE; **Matanzas High School**, 3535 Old Kings Road; **Belle Terre Elementary School**, 5545 Belle Terre Pkwy; **Wadsworth Elementary School**, 4550 Belle Terre Pkwy; **Former Flagler County School Building**, 5400 East Hwy 100. Ballot issues include the Mayoral election and a Referendum asking voters to consider changing voting years from odd to even to coincide with State and Federal elections.

Next Week:

- *Sunday, September 11, City Commemorates One Decade for September 11th, 8:30 a.m., Heroes Park, One-half mile west of the Flagler County Library on Palm Coast Parkway westbound*

- *Tuesday, September 13, City Council Workshop, 9:00 a.m., City Offices, 160 Cypress Point Parkway Suite B106*
- *Tuesday, September 13, Primary Elections, 7:00 a.m. – 7:00 p.m., Community Center & various other locations throughout the City of Palm Coast*
- *Wednesday, September 14, First Public Hearing and Tentative Adoption of the 2012 Millage Rate and Budget, 5:05 p.m., Community Center*

Attachments:

Administration Division Updates
 Business Assistance Center Update
 Community Development Update
 Engineering/Stormwater Update
 Fire Update
 Information Technology & Communications Update
 Public Works/Utility Update
 Recreation & Parks Update
 Press Releases: Smashing Illiteracy Tennis Classic; Palm Harbor Commemorates 9/11; Cause for Paws; Pink Army Run; Fall Swimming Pool Hours; Coed Volleyball/Basketball



**City Manager's Office
Administrative Divisions Week in Review**

Friday, September 9, 2011

City Clerk

- Working on five requests for public records.
- Processed four litigation documents.
- Prepared and processed six documents for recording.
- Prepared three agenda items.
- Prepared and posted one agenda and three sets of approved meeting minutes to Web.
- Processed six resolutions.
- Completed two Proof of Life documents for citizens.
- Continued working with Candidates for 2011 Elections.
- Sent correspondence to member that resigned from the Code Enforcement Board.

Community Relations

- Worked on logistics with Patrick Juliano to publicize our 9-11 event
- Serving as liaison with the Parkview Baptist Church to assist with their tribute to city employees
- Assisted the Mayor with various projects
- Working on publicity for the upcoming Cause for Paws event: distributed flyers to churches, local businesses, library, Tax Collector's office, our own facilities; arranged for publicity with WNZF/Beach 92.7;
- Working on components of the upcoming Citizen's Academy session
- Working on Holiday Parade and Seafood Fest communication
- Created Facebook posts for various events
- Wrote and distributed the following media releases:
 - Cause for Paws Welcomes Local Veterinarians
 - 9-11 at Palm Harbor
 - Fall Swimming Pool Hours
 - Pink Army Run
 - Volleyball/Basketball Open Gym

Events

- Labor Day Fireworks event was this Sunday. A very good response and turnout from our community.
- Assisting with final aspects of 9/11 event
- Working on BAC EXPO
- Assisting with Hall of Terror sponsor
- Sending our 5k race info to past runners at our events
- FEST meeting to discuss upcoming events and assigning tasks

- Assisted with Cause for Paws logistics
- Working on COI for Seafood event
- Volunteer committee meeting
- Meeting with and assisting the Art League with their upcoming events

Human Resources

- Assisted Streets and Drainage with recruitment of Staff Assistant.
- Attended webinar offered through the Florida Retirement System.
- Worked with Recreation and Parks on the editing of provisional offers of employment letters for seasonal position.
- End of fiscal year vacant position review with departments.
- Processed three tuition reimbursement applications.
- For August 2011, 31 individuals saved \$284.77 on prescriptions through the National League of Cities discount program.

Purchasing and Contracts Management

Purchasing & Bidding:

- Bid Opening for ITB-CD-CP-11-06, Indian Trails Sports Complex Maintenance Building and North Pavilion Renovation
- RFP Opening for RFP-CD-ED-11-02, Re-Advertisement for NSP3 CBO Services Affordable Rental Housing Programs

Contracts:

- PCMD is continuing to work on the upcoming Solid Waste RFP.
- We received the Verizon Wireless Agreement to purchase the cell phone tower at the Tennis Center.
- The following contracts have been fully executed and sent to the vendor:
 - FDOT, for a LAP Agreement for Palm Harbor Parkway Path Extension
 - Find Florida Inland Navigation District, for Waterfront Park Project Cost Estimate Revision Agreement
 - Doosan Hydro Technology, for WTP # 2 Membrane Replacement Contract
 - P & S Paving, for the Palm Harbor Multi-Use Path
 - Dumont Company, for the 1st Amendment to their Price Agreement for Ammonium Sulfate Price Reduction.

PALM COAST

Let's Get...

BAC
TO BUSINESS



Join Us for the 1st Annual

Flagler County Business to Business Assistance Expo

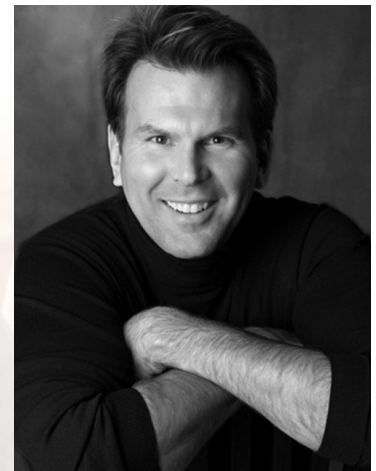
October 7, 2011 - 10am-6pm - Hammock Beach Resort

The Expo will consist of lunch, networking, vendor displays, cocktail party and six informative training breakout sessions:

- ▶ Doing business with local government and other local agencies
- ▶ Selling strategies and competitive analysis
- ▶ Measuring performance and acquiring capital
- ▶ Merchandising, promotional and markdown strategies
- ▶ Marketing and the use of internet and social media
- ▶ Restoring Credit

Keynote Speaker Dr. Ted Anders

Dr. Anders has trained and developed more than 15,000 leaders in government, business, healthcare, education, and manufacturing on five continents over the past 25 years.



Expo admission is \$125.00 per person
Admission plus Exhibition Booth is \$200
Add only \$100 for each additional person.

Visit www.palmcoastBAC.com for
sponsorship opportunities or expo tickets.

Or Call: **386-986-4765**



The Palm Coast Business Assistance Center

**Sponsorships
Now Available**



design by curleytaildesign



COMMUNITY DEVELOPMENT DEPARTMENT

Building (386) 986-3780 ♦ Code Enforcement (386) 986-3764 ♦ Planning (386) 986-3736

To: Jim Landon, City Manager

From: Nestor Abreu, Director

Date: September 9, 2011

Subject: Week-In-Review

PERMITTING ACTIVITY

The following is an update of permit and development application activity in the City from September 1st through September 7th 2011:

- Applicants saved \$10,000 this period with the implementation of the fee reduction resolution adopted June 17, 2009. Total savings since inception is \$ 1,450,995.
- Total number of permits issued: 94

| Commercial Permits Applications Submitted | | | |
|--|---|-----------------------------|-----------|
| 5 Utility Drive # 1 & 2 | Interior Alterations / 3 N Motion Dance Studio | Palmetto Builders LLC | \$15,000 |
| Total Value: | | | \$15,000 |
| Commercial Permits Issued | | | |
| 6030 Old Kings Road | Landscaping, irrigation, site work at Coconuts Car Wash | Paradise Landscaping | \$5,600 |
| Total Value: | | | \$5,600 |
| Residential Permits Issued | | | |
| 26 N. Waterview Drive | Addition | Red Carpet Construction | \$15,500 |
| 6 Smoke Tree Place | Interior Alterations | Blue Crown Construction | \$900 |
| 5 Fairhill Lane | Single Family Residence | Ideal Homes | \$269,000 |
| 21 Blue Oak Lane | Single Family Residence | Intervest Construction Inc. | \$276,000 |
| Total Value: | | | \$561,400 |
| Occupancy Permit | | | |
| 4883 Palm Coast Parkway NW 4 | Palm Coast Chiropractic | | |
| 377 Palm Coast Parkway SW 2-3 | Community Partnership for Children | | |
| 201 Old Kings Road 900 | Lender Defense | | |

PLANNING

- City staff attended a public hearing held by the Lehigh Trail Management Plan Update Advisory Committee. Staff's comments were incorporated into the plan which included the location of future trailheads and additional connections to the Lehigh Trail from City bike paths and trails, and neighborhoods. The Advisory Committee voted unanimously to recommend that the Flagler County Board of County Commissioners approve and transmit the updated plan to the Office of Greenways and Trails (Florida Department of Environmental Protection).
- City staff attended the inaugural meeting of the Flagler County Community Traffic Safety Team (CTST), a Florida Department of Transportation (FDOT) program to reduce accidents and their severity. Additional representatives included Flagler County, Bunnell, and Flagler Beach. These meetings are expected to continue monthly on the first Wednesday from 9:00 to 10:30 a.m. at the County Emergency Operations Center.
 - Green Team
 - To expand the promotion of the 4th Annual Intracoastal Waterway Cleanup Event, staff presented highlights of past events to the Flagler County Sportfishing Club monthly members meeting. In August, staff presented the same presentation to the Club's Board of Directors. The Directors voted to sponsor the event and have provided \$200.00 donation, two rod and reels, and event day support.
 - Alternative Energy Team
 - In a collaborative effort between the Alternative Energy and Green teams, a meeting was conducted to update all on the following items: Results of meeting with Florida Power & Light; Audit of FP&L accounts; Windmill Project update; Light Emitting Diode (LED) Inventory/Solar research; and Environmental Management System (EMS) sneak peak.
 - Neighborhood Stabilization Program (NSP) 1 Update
 - Three second closings with qualified applicants are scheduled over the next month.
 - One closing is scheduled over the next month to acquire another home in coordination with a wait-listed applicant.
 - Through the NSP Program, approximately \$493,000 has been spent to date with local businesses (realtors, contractors, closing agents, appraisers, etc.).
 - Neighborhood Stabilization Program (NSP) 3 Update
 - Lunch and Learns are being scheduled for October in coordination with the Flagler County Association of Realtors and interested lenders.
 - Community Development Block Grant Program Update
 - The comment period for the Environmental Review Record closed and staff transmitted the Request for Release of Funds to the Florida Department of Community Affairs.

ECONOMIC DEVELOPMENT TEAM

- Met with City staff and grant consultant regarding possible Community Development Block Grant Entitlement Status.
- Staff attended the Heritage Crossroads monthly meeting. (Note: Flagler County has agreed to provide engineering services to the Florida Agricultural Museum for the Welcome Center.)

CAPITAL PROJECTS

The following is an update since last week for capital projects in the City from September 1st through September 9.

| Trail and Path Projects | | | |
|---|------------------------|------------|--|
| Belle Terre Multi-Use Path - Phase III | Design Construction | 60% 35% | City issued 60% design comments for segment 2 to contractor on 8-23-11. Contractor began construction on segment 1 on 8-10-11. Concrete path poured from Royal Palms to Point Pleasant. Grading completed from Point Pleasant to Ponce DeLeon. Landscape buffer from on east and west side of Belle Terre from SR100 to Whiteview has been staked. |
| Palm Harbor Multi-Use Path | Design - Build | 0% | The Florida Department of Transportation (FDOT) Supplemental Agreement, fully executed, has been received. Construction Contract with P&S Paving has been executed. |
| Road and Median Projects | | | |
| Palm Coast Parkway Six-Laning | Design | 30% | City received 30% submission for review on 9-8-11. |
| City Facility Projects | | | |
| Indian Trails Sports Complex - Storage Building | Out to Bid | 0% | 5 bids received and are under review. |
| Indian Trails Sports Complex - North Pavilion | Out to Bid | 0% | 5 bids received and are under review. |
| Central Park - Phase IIB | Construction | 80% | Initial benches installed. Additional benches and trash / recycling receptacles ordered. All fixtures and speakers installed. New paver installation completed. |

EVENTS

- **‘A Walk to End Alzheimer’s’** on Saturday, September 10, 2011 from 12pm to 6pm at Central Park Town Center located at 975 Central Avenue. This event is a 1 mile and 3 mile walk around the paver area and sidewalks of Central Park. Vendors and refreshment will be provided for walkers and guests to raise money for the Alzheimer's Association- Central & North Florida Chapter.
- **‘10th Anniversary September 11th Memorial’** on September 11, 2011 at 8:30 a.m. at Heroes Memorial Park located at 2860 Palm Coast Parkway. The event will start with a coordinated National Moment of Silence. A special presentation of colors will be presented by the Palm Coast & Flagler County Fire Departments, Flagler County Sheriff's Office and the New York Fire and Police Departments. Commemorative speeches and a musical presentation from the Flagler Youth Orchestra will follow. Circuit Court Judge Zambrano will play taps and the County's Fire Flight helicopter will perform a solemn fly-over during the ceremony.
- **‘Parkview Global 5K’** to be held on September 17, 2011 from 6am to 11am at Parkview Baptist Church located 5435 Belle Terre Parkway. The 5K run is a fundraiser to help sponsor missionaries.
- **‘Paws for a Cause’** to be held on September 17, 2011 from 10am to 2pm in Central Park Town Center located at 975 Central Avenue. This event is to educate responsible pet owners on nutrition, immunization, spay/ neuter, and pet motels/shelters.
- **‘Flagler County Great Strides: Taking Steps to cure Cystic Fibrosis’** to be held on September 24, 2011, from 12pm to 9pm at Central Park in Town Center is an event for the family with a walk, entertainment, and vendors to help raise money for Cystic Fibrosis.
- **‘4th Annual City of Palm Coast Intracoastal Waterway Cleanup Event’** to be held on September 24, 2011, from 8am to 1pm with festivities commence and ends at Holland Park which includes food, fun and prizes at noon. The event utilizes a Florida Inland Navigation District (FIND) grant to support event resources. Volunteers are encouraged to pre-register through the City's website to ensure reservation of event cleanup supplies.



MEMORANDUM

TO: Jim Landon, City Manager
FROM: John C. Moden, P.E., City Engineer
DATE: September 8, 2011
RE: **Engineering & Stormwater Department**
Week in Review for August 31 through September 7, 2011

- **Total Aquatic Weed Control on Freshwater Canals** - Herbicide application continued on freshwater canals. Addressing duckweed issue in Royal Palms Waterway off East Hampton.
- **R-1 Grant Project Water Control Structure** – Permit exemption received from SJRWMD, FEMA approved project for \$411,810 with a Federal share of \$308,858, and the City share of \$102,952. Coordinating with Flagler County to obtain construction and maintenance easement where structure encroaches on Lehigh Trail lands. Awaiting easement from county and state and, contract from FEMA.
- **Water Control Structure Replacements** – FEMA grant applications were submitted 7 structures. With ERP permits received for 3 of the structures.
- **Stormwater Ordinance Utility Analysis/Recalculations** - Calculations of ERU's ongoing. Have requested written scope of services that the Town Center CDD is willing to provide for stormwater maintenance so that their rate can be determined.
- **Stormwater Model and Master Plan** – 4 Sections of 45 sections, analysis is complete. Consultant has provided recommended system modifications to reduce problematic flooding in 2 areas of the community.
- **Stormwater Facility Plan Update** – Staff is continuing work on a preliminary outline to update the Stormwater Facility Plan. Completion for updated plan is Sept. 2011.
- **Drainage Ditch Relocation & Pipe Replacement at 139 Bridgehaven Drive** - Staff has surveyed, designed, obtained a Temporary Construction Easement from the adjacent property owner, and coordinated the relocation of the drainage ditch with Public Works Department. Public Work began work 9-7-11.
- **Identifying Redundant Street Lights Program - (Project is 80% complete)** Staff is currently looking at the data and performing field verification to identify areas where there are redundant street lights to prepare a list of light poles and equipment which could be removed and be a cost savings for the City.

SURVEY TASKS:

- Surveyed 1 residential swale plan location
- Set 1 bench mark locations
- Surveying for swale rehab project on: Parkway Ln., Sergeant Ct., and Woodhaven Drive.

- Surveyed at Seamaiden for pipe replacements
- Surveyed the elevation for ditch regrade.

ENGINEERING REVIEW TASKS:

- Right-of-Way Permits – 11 reviews
- Project reviews – 7 reviews

DESIGN WORK PERFORMED:

- Residential Driveway Swale Plans – 5 designed
- Valley Gutter Plans – 2 Designed
- Pipe crossing design for Public Works – 5 designed
- Ditch Regrade – 1 designed
- Swale Rehabilitation Projects (*Surveyed and designed*)
 - Cole Court, Cole Place, & Crompton Place – 90% complete
 - 179 Point Pleasant Drive – Out for review (1,600 LF)
 - 67 Post View Drive – Out for review (540 LF)
 - Flynn Way watershed – 40% complete.

CUSTOMER SERVICE:

- 1 - Canal work order
- 2 – Interdepartmental support work orders

ENGINEERING SUPPORT TO OTHER DEPARTMENTS:

- **Community Development Department**

1. S.Bombardier assisted with interchange As-Builts drawings.

- **Public Works Department**

1. D.Schrager assisted with the completion of the drainage installations at Central Park.
2. D.Schrager assisted with a ditch relocation on Beachway Drive.

- **GIS Department**

D.Schrager assisted with the mapping of the stormwater calculations map

- **City Manager's Office**

J Bostwick assisted M Lidskin with planning for Parkview Baptist Church City of Palm Coast Employee Appreciation Breakfast

SPECIAL TRAININGS/MEETINGS

J. Moden attended meeting with FDOT along with other cities of Flagler County representatives to discuss priority of 2017 projects.
M. Brennan attended the PC Sport Fishing Club meeting and gave presentation on invasive species in our canals.



Fire Department

To: Jim Landon, City Manager

From M. C. Beadle, Chief

Date: September 8, 2011

Re: Week in Review

In the past week, the Department responded to 135 calls. There were three fire related calls, 103 rescue and EMS calls logged and the balance was miscellaneous in nature. The drought index is at 507 out of a possible 800 and the fire danger level is high.



INFORMATION TECHNOLOGY & COMMUNICATIONS

TO : Jim Landon, City Manager
FROM : James Majcen, IT&C Director
DATE : 9/8/2011
RE : Week In Review

FIBERNET

- Operations Division completed the 40th FiberNET installation at Furnari & Associates on SR100. Steady growth for customer connection has allowed for the division to perfect installation procedures.
- Operations Division staff will be busy over the next few months will larger than normal FiberNET installations. While not as simple as the smaller installs, these provide a bigger challenge, with a better ROI.

PUBLIC SUPPORT

Enterprise

- GIS Division completed coordinate geometry (cogo) for 18 legal descriptions and digitized/attribution 7 other easements for inclusion in the Land Rights Project.
- GIS Division recently updated FCEM street centerline data with the latest output from the county.
- Applications Division assisted Public Works in performing a callout for residents in the area of a future, planned hydrant flushing.
- Applications Division continued the work of updating the City's internal Disaster management software.
- Operations Division received 113 Track It orders this week. Staff can report that 95% of orders received are completed within 4 hours.
- By joint effort, the Operations Division, Public Works, and Utility Department, completed a major electricity upgrade at Central Park in Town Center this week. The process of this upgrade provided the chance for staff to verify emergency procedures for power outages, as well as offered an effective "real life" test for all involved.
- Operations Division is able to report that Windows 7 desktop upgrade is nearly complete City-wide. Public Works and Kemper Sports are the latest sites to be upgraded and the Utility Dept is on deck.
- Operations Division repaired a broken file storage connection that many users experienced this week. Although this is a DELL issue, it was repaired, restoring users access to their network drives in a timely manner.
- Operations Division Staff is cross-training on the Firewall (protects us from internet intrusion) and on our Wireless servers. Roles are currently being defined within the division with more specificity, but with shared duties, due to the reduction of staff.

Engineering & Stormwater

- GIS Division staff has continued to support Stormwater and Finance staff with the recalculations of parcels as per the new stormwater ordinance; digitized 2 stormwater water bodies using aerial imagery.

Community Development

- GIS Division provided Community Development staff with 3 presentation style maps for the proposed rezoning of Palm Coast Park to the MPD zoning classification.
- GIS Division summarized the GPS located information on the streetlights and traffic signal inventories for current planning efforts.

PUBLIC SUPPORT

PCMA-TV199

- Videotaped/aired live-City of Palm Coast Council Meeting.
- Videotaped City of Flagler Beach Commission Meeting.
- Attended City F.E.S.T. committee meeting.
- Videotaped aerial footage of selected sites within and around Palm Coast.
- Videotaped commentary and b-roll for customer service video.
- Videotaped Fireworks and Picnic in the Park event at Town Center.
- Attended FLATOA board meeting via conference call.
- Editing in progress for Waterway Cleanup and customer service video.
- Coordinated videotaping elements/crew/requirements for upcoming September 11th Fallen Heroes event at Heroes Park.
- Further coordinated elements for upcoming projects including Matanzas HS football, informational video series, waterway cleanup and more.
- Posted multiple entries to City's Facebook page and TV199 ticker tape service.



Recreation & Parks

To: Jim Landon, City Manager
From: Luanne Santangelo, Parks and Recreation Director
Date: September 9, 2011
Re: Week in Review

ATTENDANCE:

*** FRIEDA ZAMBA SWIMMING POOL:**

Attendance from September 2-September 8 = 739.

Kick in to Fall Days were held at the pool on Saturday, Sunday and Monday, September 3-5. Reduced admission (\$1) was available to anyone visitor wearing a sport team jersey.

| | 09/02/11 | 09/03/11 | 09/04/11 | 09/05/11 | 09/06/11 | 09/07/11 | 09/08/11 | |
|---------------------------|----------|----------|----------|----------|----------|-----------|----------|-------------------|
| | Friday | Saturday | Sunday | Monday | Tuesday | Wednesday | Thursday | |
| Daily Drop ins | 29 | 76 | 27 | 100 | 10 | 15 | 5 | 262 |
| Pool members | 25 | 18 | 6 | 25 | 14 | 22 | 15 | 125 |
| Swim Teams | 86 | 0 | 0 | 29 | 85 | 101 | | 301 |
| Group reservations | 0 | 0 | 0 | 0 | 0 | 0 | 16 | 16 |
| Swim lessons | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Rentals-Private | 0 | 0 | 0 | 0 | 0 | 0 | 35 | 35 |
| | 140 | 94 | 33 | 154 | 109 | 138 | 71 | <u>739</u> |

1 pool membership was sold this past week.

*** COMMUNITY CENTER:**

Attendance from September 2-September 8 = 293 guests

*** FACILITY RESERVATIONS:**

Reservations from September 2-September 8 = 47

Facility users included –FC United Soccer, Flagler Premier Soccer, Palm Coast Parks and Recreation, Matanzas High School and Flagler Palm Coast High School Swim teams; Big Diamond Baseball and individual residents.

CHILDREN'S MEMORIAL GARDEN:

Staff assisted 4 new families with placement of orders for memorial pavers.

UPCOMING EVENTS & ACTIVITIES:

Movie in the Park – September 9, 2011 at Central Park; Dusk. ***“Soul Surfer”***

Frieda Zamba Pool Specials – See attached flyer for special days being held at the pool

Teen Zone – The Palm Coast Parks and Recreation Department will host an afterschool Teen Zone at the Buddy Taylor Middle School. With the earlier release time the Teen Zone will allow those students to remain at school and participate in various activities. The Teen Zone will also give parents piece of mind that their child(ren) is in a safe environment. (Indian Trails Middle School will host an extended day for students at their school).

Family Fun & Safety Day – The Palm Coast Parks and Recreation Department was invited to participate in this event hosted by Florida Hospital Flagler. In support of FHF's Change Your Life campaign, we are planning “Healthy Trails with Parks and Rec.” along the new pathway surrounding the Hospital. Fitness stations will be provided that will demonstrate simple exercises that can be performed to help individuals and families achieve health and wellness goals.

Halloween Boo Bash – In partnership with Wadsworth Elementary School, the Halloween Boo Bash will be held on Friday, October 28, 2011 at Belle Terre Park from 6-8pm. The event will include a costume parade & contest; games; food; rides and lots of spooky fun.

Seafood Fest – Staff is in the midst of planning activities for the upcoming Seafood Fest being held on November 5-6, 2011.

Adult Kickball League – The game we all played and enjoyed as kids is now an organized league. Beginning in October, registration is now being accepted for the Kickin' It with Parks & Recreation Adult Football League. Each team will play a minimum of 6 league games with a single elimination tournament at the end of the season. Start gathering your friends and family members to form your team today.

Adult Athletics – Registration is now being accepted for our adult basketball and volleyball programs. Held at the Indian Trails Middle School, adult athletics is a drop in program for those ages 18 & up. Programs begin the week of September 12. Register today.

Women's Self Defense Class – Instruction provided by Corporal Lutz of the Flagler County Sheriff's Office. Women will learn effective methods to ward off an attacker. This class is perfect for those individuals wanting to learn how to better protect themselves. Ages 12 years and above. Class begins on Thursday, October 13 and is held on Thursday nights from 6-8pm.

The class is free but pre-registration is required.

Discover Trips – October 19, Kennedy Space Center Tour and Imax Theater presentation. All registered participants will receive 2 free passes to return on a day of their choosing. \$65/person and includes round trip transportation, bus tour, Imax Theater, Shuttle Launch Tour and 2 free passes. Registration Deadline-October 3.

November 12, Beauty & the Beast at the Times Union Center. Participants will enjoy the romance and enchantment of Disney's Beauty and the Beast musical. \$93/person and includes round trip transportation and show ticket.

Pack the Pool Days!



August 19th

TEEN Dive In Movie

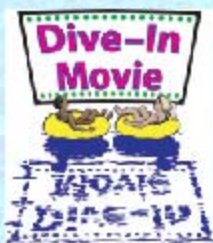
7:30 pm- 10:30 pm

Join us for the first ever TEEN Dive In Movie! This **FREE** activities is for youth 13 years or older.

The Feature movie

Pirates of the Caribbean:

At Worlds End



September 3rd, 4th, 5th

"Kick-In" to Fall

Call for holiday hours

Support your favorite athletic team by wearing a team logo t-shirt or jersey and get in for a

\$1.00



September 18th

National Talk Like a Pirate Day

Calling all Matey and lasses!! Join us as we Celebrate National Talk like a Pirate Day. Talk like a pirate and get into the FZ Pool for a **\$1.00**. Dress like a pirate and get into the pool for **FREE**.

Don't forget to participate or you might be walking the plank! Arrr!

For more information call 386-986-4741

August 20th

Back To School Bash

10:30 am-7:30 pm

Bring school supplies to the Frieda Zamba Pool and get in for **FREE**! All supplies will be donated to **STUFF THE BUS**

September 10th

Honoring our Military, Firefighters, & Police Officers

All firefighters, police and military personnel will get in for **FREE** with proper ID.





Memorandum

To: Jim Landon, City Manager
From: Richard Adams, Public Works Director
Date: September 8, 2011,
Re: Week in Review

- Provided staff support for the “Labor Day” special event meeting at Town Center, provided two message boards, four light towers, traffic control devices and employees for park maintenance and traffic control.
- The average water demand for the week was 7.623 million gallons per day; wastewater average flow was 4.661 million gallons per day.
- This week 274 utility customers were shut off for non-payment.
- Installed one new domestic meter.
- Completed installation of reuse meter at Matanzas High School.
- Unidirectional flushing to clear water mains of sediment was completed in Section 58.
- Emergency Interconnect with Bunnell Project – Contractor finished grading and cleaned up the site, laid sod at corner of Belle Terre Parkway and SR 100 and seeded along SR 100 to the interconnect device.
- Whiteview Force Main and Pump Station Upgrades Project – Engineer’s certification sent to the FDEP. Received control panels and pumps from the pump supplier.
- Inflow/Infiltration Crew cleaned 6,761 feet and inspected via CCTV 4,400 feet of gravity sewer pipe, replaced 19 clean out caps.
- Mowing the “C”, “B”, “P”, “R”, “W”, and “U” sections. Mowing Belle Terre Parkway, Old Kings Road North and South, Palm Harbor Parkway, State Road-100, Royal Palms Parkway Extension, Hargrove Grade, and Palm Coast Parkway. Performed site distance trimming in the “P” and “F” sections.
- Ditch Crew sprayed 1 square acre of ditch in the “W” section.
- Inmate crews mowed and weeded 15,000 linear feet of ditch in the “W” section
- Inspected 370 signs throughout the parks and hiking trails.
- Repaired 200 linear feet of edge of roadway in section “C” and “R” sections.
- Graded 2,400 feet of swales for the Country Cove Swale Rehabilitation project. Removed and replaced two driveways on Cooper Lane as well and relocating/adjusting meter pits on Cooper Lane.
- Graded 3,457 feet of swales for Stormwater work orders, cleaned 73 culvert pipes. Completed 18 swale work orders.
- Replaced pipe crossing located at 139 Bridgehaven Drive.
- Performed 43 right-of-way inspections. Inspected 1000 feet of sidewalk.
- Completed 18 facility work orders.
- Covered Graffiti on Bud Hollow and on Belle Terre near Pritchard.
- Performed speed studies on London Drive and Edward Drive, requested by the Sheriff’s Office.
- Training - Three employees completed course work and testing for the State of Florida FDEP water distribution operator’s license. Two employees attended the second CTST (Community Traffic Safety Teams) training at the County Emergency Operations Center.
- A small group of home schooled children received a tour of the water plant and learned about the process of water supply and treatment and water saving tips.

Smashing Illiteracy Tennis Classic

October 14th, 2011

Presented By The Friends of Tennis



Benefitting:



For more information or to
purchase tickets, contact Loren
McGinley at (386) 586-2138

Lorenmcginley@cbe-fvc.org.com

Or visit our web site

FlaglerImaginationLibrary.org.

Tickets can also be purchased at
the Palm Coast Tennis Center
Prior to and the day of the

Join us

Friday, October 14

Evening Social—6:00 pm

Round Robin Tournament
Appetizers, Beer Wine,
Silent Auction
Raffles and Fun for All
\$15

All Proceeds stay in
Flagler County

Sponsored by



bright house NETWORKS 



1290 Belle Terre Parkway Palm Coast, FL 32137 - 386.986.2550
www.PalmCoastTennisCenter.com



**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

September 7, 2011
Contact: Palm Harbor Golf Club
City of Palm Coast
386-986- GOLF (4653)

PALM HARBOR COMMEMORATES 9-11

Palm Coast golfers will remember 9-11 right on the course. On this sorrowful tenth anniversary of the nation's 9-11 terrorist attacks, the Palm Harbor Golf Club will commemorate the first responders and the victims of this tragedy in several ways.

On Sunday, September 11th, Palm Harbor golfers can share in a national Patriot Golf Day by donating \$1 (anyone can donate more if they wish) to help provide educational scholarships for children and spouses of our military personnel who were killed or disabled.

Additionally, the Palm Harbor staff purchased two special flags to replace the traditional flags on the 9th and 11th holes just for Sunday, September 11, 2011. The flags will serve as a somber symbol of remembrance to pay special homage to first responders and victims of our most tragic day in American history. The National Feel Good Foundation will distribute the funds.

"The Palm Harbor Golf Club is honored to be part of a nationwide mission for golfers to memorialize those who lost so much in the 9-11 catastrophe," says Reggie Hunter, Marketing Director for the Club. "Every penny we've designated will be donated to families who need it most."

Plan to reserve your tee times soon so that you can become part of a national commemoration with Americans who will never forget. For more information, please contact the Palm Harbor Golf Club at 386-986-GOLF (4653).

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**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

September 7, 2011
Contact: Code Enforcement Department
City of Palm Coast
386-986-3764

YOUR FAVORITE VETS TALK ABOUT YOUR PETS

We've got **free** advice for you from your favorite local veterinarian – about your favorite pet!! Come to **Cause for Paws** from 10:00 a.m. to 2:00 p.m. on Saturday, September 17th for these Vet Set Seminars on important pet care topics:

11:30 a.m. – Spay/Neuter, Dental Care – Shelton Veterinarian Clinic's Dr. Andrea Kaser

Noon – Vaccinations – Shelton Veterinarian Clinic's Dr. Kristin Kultgen-Domingues

12:30 p.m. – Canine Obesity – Community Animal Clinic's Dr. Linda West

1:00 p.m. – Heartworm – Palm Coast Pet Clinic's Dr. C. Sheffield

1:30 p.m. – Dog training/Safety – Flagler Animal Hospital's Dr. Mendez

Along with the veterinarian seminars, Cause for Paws also has low cost immunizations, unique pet products, Children's Corner for games, contests and prizes, adoptions, rescue information, grooming . . .even a Meet the Breed Dog Parade and a K-9 demonstration by the Flagler County Sheriff's unit. Leashed pets are welcome to join your family.

You won't want to miss this chance to visit with your favorite local veterinarian. Our Cause for Paws event will be held in Central Park at Town Center, located ½ mile north of Flagler Palm Coast High School on Bulldog Drive. For more information, contact the City's Code Enforcement Department at 386-986-3764.

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**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

September 8, 2011
Contact: Lisa Gardner
Events Coordinator
City of Palm Coast
386-986-2341

**JOIN THE PINK ARMY 5K RUN FOR
BREAST CANCER AWARENESS**

Army soldiers traditionally march to a challenge. On October 27th, Pink Army supporters will take things a step quicker, running a 5K race to heighten breast cancer awareness.

The City of Palm Coast, partnering with Florida Hospital Flagler, will host the First Pink Army 5K Run through Central Park at Town Center at 4:00 p.m. beginning in the park entrance. The run course will loop to the hospital and back where triumphant runners will celebrate at an awards ceremony followed by dinner hosted by Woody's Bar-B-Q. Prizes will be awarded for male and female top overall times and for winners in fifteen age categories, from 14-80+.

Runners can register online at www.palmcoastgov.com/pinkarmy5k, in person at the Community Center (305 Palm Coast Pkwy NE) or City Offices (160 Cypress Point Pkwy), through mail or at the race at 4:00 p.m. in Central Park. Early fees are \$30, including goody bags, shirts and dinner at Woody's. Proceeds from the Pink Army Run will provide mammograms and diagnostic studies for qualified uninsured women seeking assistance. Individual donations can be made by visiting www.PinkArmyRun.com

Make a difference in educating women about pre-screening options for detecting breast cancer and join your community for this great energetic run. Information is available at www.palmcoastgov.com/pinkarmy5k or call Lisa Gardner at 386-986-2341.



**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

September 7, 2011
Contact: Parks & Recreation Department
City of Palm Coast
386-986-2323

**FALL HOURS/FEES AT THE FRIEDA ZAMBA
SWIMMING POOL**

The Frieda Zamba Swimming Pool will be open during this fall season according to the following schedule:

Monday, September 12th through Sunday, October 2nd

Monday through Friday – 11:00 am. To 7:00 p.m.

Saturday – 10:30 a.m. to 3:00 p.m.

Sunday – Closed

Monday, October 3rd through Wednesday, November 23rd

Monday through Friday – 1:00 to 7:00 p.m.

Saturday – 10:30 a.m. to 3:00 p.m.

Sunday – Closed

Admission fees are: Adults 18+ - \$4; Youths, 2-17 - \$3; Seniors 65+ - \$3; Children under 2 are free. Monthly memberships are \$25. The Frieda Zamba Swimming pool is located behind the Wadsworth/Buddy Taylor School complex on South Belle Terre Pkwy. For more information, contact the pool at 386-986-4741.

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**CITY OF PALM COAST
OFFICE OF THE CITY MANAGER
NEWS RELEASE/PUBLIC NOTICE**

August 30, 2011
Contact: Parks & Recreation Department
City of Palm Coast
386-986-2323

**COED VOLLEYBALL AND BASKETBALL BEGINS
THIS FALL**

Lots of spiking and slam dunking will fill the gymnasium at Indian Trails Middle School this fall. The City of Palm Coast will bring Adult Coed Volleyball and Basketball to the community beginning Monday, September 12th. Interested in playing??

Volleyball: Players, ages 18+, can improve volleyball skills and enjoy games from 7:00-9:30 p.m. on Monday and Wednesday evenings. Play runs through December 19th and fees are \$43.

Basketball: Shoot hoops from 7:00-9:30 p.m. on Tuesday and Thursday evenings for players, ages 18+. Play continues through December 20th and fees are \$43.

Indian Trails Middle School is located at 5505 Belle Terre Parkway. Registration information is available at 386-986-2323.

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